

# Hamilton County Board of County Commissioners

AGENDA

December 02, 2015

ROLL CALL

INVOCATION - **Commissioner Fields**

PLEDGE TO THE FLAG - **Commissioner Fields**

- Minutes                    Recessed Meeting - November 11, 2015
- Minutes                    Agenda Session - November 11, 2015
- Minutes                    Regular Meeting - November 18, 2015
- Report                    Trustee Monthly Report October 2015
- Report                    Trustee Excess Fee Report October 2015
- Report                    Quarterly Fee Office Reports
- Report                    Juvenile Court Clerk's Reports August and September 2015
- Res. No. 1215-1            A Resolution to approve and accept applications for notary public positions, the bonds and oaths of notaries previously elected, and oaths of Deputy Sheriffs.
- Res. No. 1215-2            A Resolution making an appropriation to Harrison Recreational Booster Club in the amount of five thousand dollars (\$5,000.00) from General Fund discretionary monies, as allotted to District Nine.
- Res. No. 1215-3            A Resolution making an appropriation to Signal Mountain Lions Charity in the amount of five thousand dollars (\$5,000.00) from General Fund discretionary monies, as allotted to District Two.
- Res. No. 1215-4            A Resolution making an appropriation to Scenic Cities Beautiful Commission in the amount of one thousand dollars (\$1,000.00) from General Fund discretionary monies, as allotted to District Seven.
- Res. No. 1215-5            A Resolution making an appropriation to Mowbray Volunteer Fire Department in the amount of twelve thousand three hundred dollars (\$12,300.00) from General Fund discretionary monies, as allotted to District One.
- Res. No. 1215-6            A Resolution making an appropriation to Soddy Daisy Food Bank, Inc., in the amount of six thousand dollars (\$6,000.00) from General Fund discretionary monies, as allotted to District One.
- Res. No. 1215-7            A Resolution making an appropriation to First Things First, Inc., in the amount of ten thousand dollars (\$10,000.00) from General Fund discretionary monies, as allotted to District Eight.
- Res. No. 1215-8            A Resolution making an appropriation to Girls Incorporated of Chattanooga in the amount of ten thousand dollars (\$10,000.00) from General Fund discretionary monies, as allotted to District Eight.
- Res. No. 1215-9            A Resolution making an appropriation to The Next Door, Inc., in the amount of two thousand dollars (\$2,000.00) from General Fund discretionary monies, as allotted to District Eight.
- Res. No. 1215-10           A Resolution making an appropriation to Partnership for Families, Children and Adults, Inc., in the amount of one thousand dollars (\$1,000.00) from General Fund discretionary monies, as allotted to District Four.
- Res. No. 1215-11           A Resolution making an appropriation to the City of Chattanooga on behalf of Murray Hills Park in the amount of two thousand five hundred thirty three dollars (\$2,533.00) from General Fund discretionary monies, as allotted to District Four.
- Res. No. 1215-12           A Resolution making an appropriation to One Hundred Black Men of Chattanooga, Inc., in the amount of two thousand dollars (\$2,000.00) from General Fund discretionary monies, as allotted to District Four.

- Res. No. 1215-13 A Resolution to accept the proposal of Dillard Elite Training by Design to provide onsite fitness class instruction support to the Hamilton County Wellness Center and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 1215-14 A Resolution accepting the bid of Helton Construction Company, Inc. for construction of the Nolan Elementary School Addition amounting to \$4,500,000.00 and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 1215-15 A Resolution accepting the bids of Don Ledford Auto Park, LLC for two (2) regular cab pickup trucks and CDJR of Columbia for one (1) super crew cab pickup truck and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 1215-16 A Resolution ratifying the purchase of gasoline and diesel fuel for the period of October 1, 2015, through October 31, 2015, and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 1215-17 A Resolution accepting the unit price bids of CMS Communications, OM Office Supply, Inc. and MXN Corporation beginning December 2, 2015, through December 1, 2016, for data communications equipment for the Telecommunications Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 1215-18 A Resolution accepting the bid of Clearline Networks, LLC for installation, termination, testing, programming and certification of the communications cabling for Ganns Middle Valley Elementary School amounting to \$72,945.00 for the Telecommunications Department and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.

## **ANNOUNCEMENTS**

### **DELEGATIONS ON MATTERS OTHER THAN ZONING**

*Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.*

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
NOVEMBER 11, 2015**

**STATE OF TENNESSEE**            )            Recessed Meeting  
**COUNTY OF HAMILTON**        )            November 11, 2015

**BE IT REMEMBERED**, that on this 11<sup>th</sup> day of November, 2015, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, and County Attorney Rheubin Taylor.

Commissioner Beck introduced Pastor Ernest L. Reid, Jr., Secondary Missionary Baptist Church. It was noted that Pastor Reid is the successor to the Rev. Paul McDaniel, a former County Commissioner, who recently retired as pastor of the church.

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
NOVEMBER 11, 2015**

Commissioner Beck also reported that Clarissa Faith Jackson, an employee of the Finance Department, unexpectedly passed away this past Sunday, November 8<sup>th</sup>. He asked that her family be kept in everyone's thoughts and prayers. Pastor Reid gave the invocation and Commissioner Beck led in the pledge to the flag.

Chairman Bankston announced that there was not any scheduled business for the Recessed Meeting and asked if anyone had any announcements.

Being no further business Chairman Bankston declared the recessed meeting adjourned.

Respectfully submitted:



\_\_\_\_\_  
William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_  
Date

W.F.K  
Clerk's Initials



**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

**COMMITTEE ASSIGNMENTS**

Chairman Bankston indicated the upcoming agenda items would be considered as follows:

- A Quarterly Investment Report for quarter ending September 2015 would be submitted for the record.
- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- Unaudited Financial Reports from Circuit Court Clerk, Clerk and Master, County Clerk and Register for the fiscal year ending June 30, 2015 would be submitted as a matter of record.
- Resolution No. 1115-16 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 1115-17A, 1115-17B, and 1115-18 were assigned to the Zoning Committee, chaired by Commissioner Haynes.
- Resolution Nos. 1115-19, and 1115-25 through 1115-33 were assigned to the Finance Committee, chaired by Commissioner Boyd.
- Resolution No. 1115-24 was assigned to the Roads Committee, chaired by Commissioner Haynes.
- Resolution Nos. 1115-20 through 1115-23 and 1115-34 were heard by a Committee of the Whole.

Chairman Bankston stated that Resolution Nos. 1115-20 through 1115-23 and 1115-34 would now be heard by the Committee of the Whole.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 1115-20**

Commissioner Mackey spoke regarding this item, which appropriates \$1,500.00 from general fund discretionary monies to the City of Chattanooga as allotted to District 4. The funds will assist with renovations at the South Chattanooga Youth and Family Development Center. Commissioner Mackey added that this is an effort to help reduce violence.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 1115-21**

Commissioner Mackey spoke regarding this item, which appropriates \$2,500.00 from general fund discretionary monies to the Tides Foundation as allotted to District 4. The NAACP has entered into an agreement with the Tides Foundation to create the NAACP Collective Action Fund in order to raise funds locally. It was noted that these funds will assist the NAACP in developing community initiatives and projects.

Commissioner Mackey added that the goal is to keep kids focused on education and out of trouble.

There were no questions from Commissioners.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 1115-22**

Commissioner Beck spoke regarding this item, which appropriates \$2,500.00 from general fund discretionary monies to the Tides Foundation as allotted to District 5. He noted that this item is a joint effort with Commissioner Mackey in order to assist the NAACP in developing community initiatives and projects.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 1115-23**

Attorney Taylor spoke regarding this item, which amends and extends the current contract with the Tennessee Valley Railroad Museum (TVRM) for management of the rail yard and tracks at the Enterprise South Industrial Park. The amended contract will guarantee the County at least \$140,000 in income per year for the TVRM's exclusive operation of the rail system inside the park.

In response to Commissioner Boyd's question, Albert Kiser, Administrator of Finance, added that the rail system has generated between \$76,000 and \$126,000 in revenue for the County over the last few years. He added that the amended contract will guarantee the County \$140,000 or 4% of their gross revenue, whichever is greater. Mr.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

Kiser clarified that the County is not currently paying the TVRM to manage the rail system; their revenue is generated from suppliers through user fees. It was noted that the museum is required to report their gross revenue quarterly, and the County can audit those records if necessary.

In response to Commissioner Boyd's question, Tim Andrews, Director of the Railroad Authority, noted that he did not expect an employment increase in that department. Mr. Kiser clarified that there is clause within the agreement that would allow either party to break the contract if that became necessary.

Commissioner Haynes clarified for the record that the TVRM is a customer of his at Porter Warner Industries. He asked that Attorney Taylor advise him on whether he should recuse himself from the vote at next week's meeting. Attorney Taylor indicated there was not a conflict.

Mayor Coppinger noted that Attorney Allen McCallie was present at the meeting representing the TVRM.

In response to Commissioner Graham's comments, Attorney Taylor clarified that the County is guaranteed at least \$140,000 per year. It was noted that the County will not be responsible for any maintenance costs at the rail yard.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

Mayor Coppinger clarified an earlier comment regarding the current revenue generated for the County by the TVRM. He noted that the correct numbers are between \$76,000 and \$126,000.

**LATE ITEM: COMMITTEE OF THE WHOLE – RESOLUTION NO. 1115-34**

Chairman Bankston spoke regarding the late item, which appropriates \$2,000.00 from general fund discretionary monies to the Highway 58 Volunteer Fire Department as allotted to District 9. It was noted that the funds will assist them in purchasing supplies and equipment for their holiday program.

There were no questions from Commissioners.

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

Commissioner Haynes, Chairman of the Roads and Zoning Committee, announced that the Roads and Zoning Committee would be meeting in the adjacent Conference Room immediately following today's meeting. He thanked all the veterans for their service in honor of Veterans Day.

Commissioner Mackey spoke about Clarissa Jackson, an employee of the Finance Department, who unexpectedly passed away this past Sunday, November 8<sup>th</sup>. He asked that her family be kept in everyone's thoughts and prayers. It was noted Clarissa was the daughter of former Election Commission Administrator Carolyn Jackson.

Commissioner Graham echoed Commissioner Mackey's sentiments about the passing of Ms. Jackson. He also announced that he would be attending the Veterans Day service at the Chattanooga National Cemetery today. He thanked all service members and their families, as well as all the first responders for their service.

Commissioner Boyd praised the East Ridge Pioneer's football team for their current record-breaking 11-0 season. He added that he was part of the previous record-holding team at East Ridge, when they had a 10-1 season in 1968. He thanked Head Coach Tracy Malone and his staff, and the faculty at East Ridge for their hard work and dedication.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

In response to Commissioner Mackey's question, Commissioner Boyd added that he was a running back for the East Ridge football team.

Commissioner Fairbanks spoke about Veterans Day and the program he attended at Soddy Daisy Middle School to honor veterans. He added that he appreciated the faculty at Soddy Daisy teaching children the importance of honoring veterans. He also announced in response to an earlier comment by Commissioner Boyd that he would not be officiating the football game at East Ridge High School this week.

Commissioner Smedley thanked veterans and their families. She invited everyone to Veterans Memorial Park in Collegedale at 3:00 pm where the memorial statue honoring the five service members that were killed in the July 16<sup>th</sup> shootings in will be unveiled. It was noted that Lieutenant Commander Tim White will be honored at next week's meeting for his dedicated service. She also announced that school board members and their spouses, and the commission and their spouses will be attending a joint dinner event hosted by TechTown at 325 Market Street on Monday, November 16<sup>th</sup> at 6 p.m.

Commissioner Beck thanked the veterans that were present at today's meeting, and sent his thoughts and prayers to the families of veterans whose lives have been lost. He recognized Charline Kilpatrick and Gloria McClendon with the United

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

Community Action Alliance who were present in the audience at today's meeting. He asked that they stand, and they were given a round of applause.

Mayor Coppinger spoke about the passing of Ms. Jackson. He noted that is a time to reflect on the important things in life. He also added that is important to remember veterans and their families on Veterans Day and every day. He thanked the veterans that were present at today's meeting. Mayor Coppinger spoke about attending the Veterans Day program at Soddy Daisy Middle School. He praised the behavior of the children and the job the faculty is doing at that school.

Chairman Bankston thanked all the veterans in honor of Veterans Day. He noted that as a veteran, he understands the sacrifices that they and their families make daily. He also congratulated Ooltewah High School on winning the first game of the play-offs. He wished them luck at their game Friday night.

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning. There were none.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
NOVEMBER 11, 2015**

Being no further business, Chairman Bankston declared the meeting adjourned until Wednesday, November 18<sup>th</sup> at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

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Date

  
Clerk's Initials

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**STATE OF TENNESSEE**            )            Regular Meeting  
**COUNTY OF HAMILTON**        )            November 18, 2015

**BE IT REMEMBERED**, that on this 18<sup>th</sup> day of November, 2015, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. The Chairman announced that Commissioner Boyd would be absent. Total present – 8. Total absent – 1.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Beck introduced Reverend Jonathan Schwartz, Brainerd Presbyterian Church, who gave the invocation. Reverend Schwartz spoke briefly about the importance of gratitude. Commissioner Beck led in the pledge to the flag.

**PRESENTATION – CERTIFICATE OF APPRECIATION – CHIEF PETTY OFFICER  
JOSEPH D. CAPOZZI AND LIEUTENANT COMMANDER TIM WHITE**

Commissioner Smedley presented a Certificate of Appreciation to Chief Petty Officer Joseph D. Capozzi and Navy Lieutenant Commander Tim White. She noted that both men reside in District 7. Chief Petty Officer Capozzi was honored for his years of service in the United States Navy. He participated in Operation Iraqi Freedom and Operation Enduring Freedom, and earned multiple Navy and Marine Corps Commendation Medals and Achievement Medals.

Lieutenant Commander White is currently the Commanding Officer of the Naval Operational Support Center on Amnicola Highway, and was honored for his service and courage during the July 16, 2015 attack and murders at the Center. It was noted he was a key speaker at the Memorial Service at the McKenzie Arena, which honored the five service members who lost their lives during the horrific terrorist assault at the Naval Operational Support Center. Lieutenant Commander White thanked members of the Commission for their support and for the honor. He spoke briefly about how appreciative he is to have the support of the community. He noted that less than 3% of the

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

population has ever served in the military and less than 1% of the population is currently serving.

Commissioner Smedley thanked Chief Petty Officer Capozzi and Lieutenant Commander White for their service and sacrifices. She also thanked Legislative Administrator Patricia Moore for her assistance in preparing the certificates.

Commission members gave their thanks to Chief Petty Officer Capozzi and Lieutenant Commander White for their service and dedication. Commissioner Graham distributed a County pin to each of the men.

Commissioner Smedley also introduced Lieutenant Tay Brymer, Public Affairs Officer, and Mass Communications Specialist 1<sup>st</sup> Class America Henry who were present at today's meeting.

Chief Petty Officer Capozzi and Lieutenant Commander White were personally greeted and congratulated by each Commissioner, Mayor Coppinger, and County Attorney Taylor. They shook hands with each of the officials.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**APPROVAL OF MINUTES**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Fields, that the minutes of the Recessed Meeting of October 28, 2015, the Agenda Preparation Session of October 28, 2015, and the Regular Meeting of November 4, 2015, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Haynes was not present for the Roll Call. Commissioner Boyd was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

**QUARTERLY INVESTMENT REPORT**

The quarterly investment report of Hamilton County government, for the quarter ending September 30, 2015 was submitted as a matter of record.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**ORDER OF DESIGNATION**

An order was submitted for the record designating Todd Leamon to sit as the County Mayor's representative on the Planning Commission for the meeting November 9, 2015.

**UNAUDITED FINANCIAL REPORTS**

Unaudited financial reports for the following constitutional officers were submitted as a matter of record:

Circuit Court Clerk – year ending June 30, 2015  
Clerk & Master – year ending June 30, 2015  
County Clerk – year ending June 30, 2015  
Register of Deeds – year ending June 30, 2015

**RESOLUTION NO. 1115-16 A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, THE OATHS OF JUDICIAL COMMISSIONERS, AND THE BOND OF EXECUTIVE DIRECTOR OF HAMILTON COUNTY 911 EMERGENCY COMMUNICATIONS DISTRICT.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Beck, to adopt Resolution No. 1115-16.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Chairman Bankston asked if there were any questions. There were none.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**RESOLUTION NO. 1115-20 A RESOLUTION MAKING AN APPROPRIATION TO THE CITY OF CHATTANOOGA IN THE AMOUNT OF ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR, TO ASSIST WITH RENOVATIONS AT SOUTH CHATTANOOGA YOUTH AND FAMILY DEVELOPMENT CENTER.**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Beck, to adopt Resolution No. 1115-20.

Chairman Bankston asked if there were any questions. There were none.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**RESOLUTION NO. 1115-21 A RESOLUTION MAKING AN APPROPRIATION TO THE TIDES FOUNDATION IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Haynes, to adopt Resolution No. 1115-21.

Chairman Bankston asked if there were any questions. There were none.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Graham was not present for the Roll Call. Commissioner Boyd was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

**RESOLUTION NO. 1115-22 A RESOLUTION MAKING AN APPROPRIATION TO THE TIDES FOUNDATION IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FIVE.**

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Beck, to adopt Resolution No. 1115-22.

Chairman Bankston asked if there were any questions. There were none.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Graham was not present for the Roll Call. Commissioner Boyd was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-23 A RESOLUTION AMENDING AND EXTENDING THE CONTRACT WITH TENNESSEE VALLEY RAILROAD MUSEUM, INC. (“TVRM”) FOR MANAGEMENT OF THE RAIL YARD AND TRACKS AT THE ENTERPRISE SOUTH INDUSTRIAL PARK AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 1115-23.

Commissioner Haynes stated for the record that the Tennessee Valley Railroad Museum is a customer of his at Porter Warner Industries.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”.

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-34 A RESOLUTION MAKING AN APPROPRIATION TO HIGHWAY 58 VOLUNTEER FIRE DEPARTMENT IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.**

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Mackey, to adopt Resolution No. 1115-34.

Chairman Bankston asked if there were any questions. There were none.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Graham was not present for the Roll Call. Commissioner Boyd was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**LATE ITEM: RESOLUTION NO. 1115-35 A RESOLUTION APPROVING THE TRANSFERRING OF \$34,000.00 IN DISCRETIONARY BOND FUNDS AS ALLOTTED TO COUNTY COMMISSION DISTRICT FIVE, AND THE TRANSFERRING OF A LIKE AMOUNT IN GENERAL FUND DISCRETIONARY FUNDS AS ALLOTTED TO COUNTY COMMISSION DISTRICT SEVEN TO COUNTY COMMISSION DISTRICT FIVE.**

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Beck, to adopt Resolution No. 1115-35.

Commissioner Smedley spoke about East Hamilton Middle/High School. She explained that the school was built in 2009 with the help of community fundraisers, and an athletic facility has been constructed with the help of discretionary funds from former Commissioner Larry Henry. She added that the school is currently in need of permanent public restrooms within the athletic facility. It was noted Commissioner Beck would be transferring \$34,000.00 in discretionary bond funds for District 5 to assist in construction of the restrooms, and in exchange will receive \$34,000.00 from District 7 general fund discretionary funds to allocate toward community projects. The Clerk's office received a copy of the floor plan for the restroom facility.

Commissioner Beck explained that the United Community Action Alliance supported the transfer of funds, and asked that the Commission support the transaction.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

In response to Commissioner Smedley's question, Al Kiser, Administrator of Finance, clarified that the State Comptroller will not allow the Commission to use general fund discretionary funds for projects related to the Department of Education.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Graham was not present for the Roll Call. Commissioner Boyd was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 1115-17A, 1115-17B, 1115-18, and 1115-24 be considered together at this time.

**RESOLUTION NO. 1115-17A A RESOLUTION TO REZONE FROM A-1  
AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT,  
PROPERTY LOCATED AT 8237 ROY LANE.**

**NO ACTION WAS TAKEN ON RESOLUTION NO. 1115-17A.**

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-17B A RESOLUTION TO REZONE FROM A-1  
AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT,  
PROPERTY LOCATED AT 8237 ROY LANE.**

**RESOLUTION NO. 1115-18 A RESOLUTION GRANTING A SPECIAL EXCEPTIONS  
PERMIT FOR A RESIDENTIAL PLANNED UNIT DEVELOPMENT FOR PROPERTY  
LOCATED AT 8237 ROY LANE.**

**RESOLUTION NO. 1115-24 A RESOLUTION AUTHORIZING PAYMENT FOR THE  
ACQUISITION OF RIGHTS-OF-WAY REQUIRED FOR THE CONSTRUCTION OF  
THE OOLTEWAH-GEORGETOWN ROAD, MOUNTAIN VIEW ROAD AND BLANCHE  
ROAD INTERSECTION IMPROVEMENTS IN THE AMOUNT OF \$23,900 OF WHICH  
80 PERCENT OF THE COST WILL BE REIMBURSED TO HAMILTON COUNTY BY  
THE TENNESSEE DEPARTMENT OF TRANSPORTATION AND 20 PERCENT  
MATCH TO BE PAID BY HAMILTON COUNTY.**

Commissioner Haynes, Chairman of the Zoning Committee, provided details regarding Resolution Nos. 1115-17A and 1115-17B, and stated that the Zoning Committee reviewed and recommended approval of Resolution No. 1115-17B.

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution No. 1115-17B.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

In response to Commissioner Fields question, Commissioner Haynes clarified that Resolution No. 1115-17A was the applicant's initial request to the Regional Planning Agency, and Resolution No. 1115-17B was the Regional Planning Commission's response, which includes certain conditions.

Chairman Bankston asked if there was any further discussion. There was none.

The foregoing Resolution No. 1115-17B was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution No. 1115-18.

Chairman Bankston asked if there was any discussion. There was none.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Fields, to adopt Resolution No. 1115-24.

Commissioner Haynes explained that the total cost of the intersection improvements would be \$23,900. Eighty percent of the cost will be reimbursed by the Tennessee Department of Transportation, and twenty percent to be paid by Hamilton County totaling \$4,780.00.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

Chairman Bankston asked that Resolution Nos. 1115-19 and 1115-25 through 1115-33 be considered together at this time.

**RESOLUTION NO. 1115-19 A RESOLUTION TO DECREASE THE EXPENDITURE BUDGET FOR THE JUVENILE COURT JUDGE BY \$55,461.59 AND INCREASE THE EXPENDITURE BUDGET FOR THE SHERIFF BY \$55,461.59.**

**RESOLUTION NO. 1115-25 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO ACCEPT A \$460,000 LOCAL PARKS AND RECREATION FUND GRANT FROM THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION TO DEVELOP HORSE TRAILS AT ENTERPRISE SOUTH NATURE PARK AND TO SIGN ANY AND ALL GRANT-RELATED CONTRACTS AND DOCUMENTS.**

**RESOLUTION NO. 1115-26 A RESOLUTION ACCEPTING THE BID OF PRATER FORD, INC. FOR MID-SIZE AND SMALL UTILITY VEHICLES FOR HAMILTON COUNTY AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-27 A RESOLUTION ACCEPTING THE BIDS OF MIDDLE TENNESSEE TURF, INC. AND SITEONE LANDSCAPE SUPPLY FOR ONE (1) YEAR CONTRACT PRICING, BEGINNING DECEMBER 4, 2015, THROUGH DECEMBER 3, 2016, FOR SOD FOR THE RECREATION DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 1115-28 A RESOLUTION ACCEPTING THE BID OF RAINES BROTHERS, INC. FOR THE COURTHOUSE SOUTH ENTRANCE MARBLE STEP LANDING RENOVATION AMOUNTING TO \$58,890.00 FOR THE MAINTENANCE DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 1115-29 A RESOLUTION ACCEPTING THE BID OF Z-BAND, INC. FOR CONTRACT UNIT PRICING, BEGINNING NOVEMBER 18, 2015, THROUGH NOVEMBER 17, 2016, FOR VIDEO DISTRIBUTION EQUIPMENT FOR THE TELECOMMUNICATIONS DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-30 A RESOLUTION ACCEPTING THE PROPOSAL OF EPB FIBER OPTICS FOR INTERNET CONNECTIVITY FOR THE PERIOD DECEMBER 1, 2015, THROUGH NOVEMBER 30, 2018, WITH THE OPTION TO RENEW FOR AN ADDITIONAL THREE YEARS ON AN ANNUAL BASIS, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 1115-31 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH IN THE AMOUNT OF \$416,700.00 TO PROVIDE SEXUALLY TRANSMITTED DISEASE AND HIV EDUCATION, PREVENTION AND CONTROL SERVICES IN HAMILTON COUNTY, FOR A TIME PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016.**

**RESOLUTION NO. 1115-32 A RESOLUTION ACCEPTING THE BID OF YOUNG ELECTRIC COMPANY, INC. FOR AN EMERGENCY GENERATOR ADDITION FOR THE SEQUOYAH HEALTH CENTER AMOUNTING TO \$91,617.00 AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

**RESOLUTION NO. 1115-33 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO ACCEPT A GRANT SUPPLEMENT IN THE AMOUNT OF \$255,012.00 FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA) AND TO INCREASE THE EXPENSE AND REVENUE BUDGETS BY \$255,012.00.**

Commissioner Fairbanks provided details regarding Resolution Nos. 1115-19 and 1115-25 through 1115-33 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Fairbanks, seconded by Commissioner Graham, to adopt Resolution Nos. 1115-19 and 1115-25 through 1115-33.

In response to Commissioner Fields question regarding Resolution No. 1115-31, Commissioner Fairbanks confirmed that the Tennessee Department of Health will provide federal cost reimbursement grant funds to the Health Department for sexually transmitted disease and HIV education, prevention and control services in Hamilton County.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Graham spoke about Resolution No. 1115-25 regarding the horse trails at Enterprise South Nature Park. It was noted that Commissioner Graham was part of the Commission that initially approved that application for the grant (Resolution No. 414-15) on an 8-1 vote. He thanked Development Director Dan Saieed for working diligently to obtain the grant. He added that the horse trails would add value to Hamilton County as a whole.

The foregoing Resolutions were adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

Commissioner Boyd was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Mackey announced his support for a recent decision by the City Council to approve the construction of a seven-story apartment building on Cowart Street on the Southside of downtown Chattanooga. He added that he maintains an effort to support development and job creation in Hamilton County.

Commissioner Graham also voiced his support for the City Council's decision to approve the construction of the apartment building. He spoke about a community meeting he held with District 6 City Councilman Chris Anderson in which the Southside Neighborhood Association voted unanimously to raise the height of the building from five stories to seven. He noted the importance of supporting development in Chattanooga. Commissioner Graham thanked Commissioner Smedley for organizing the dinner at TechTown with School Board members.

Commissioner Fairbanks also thanked Commissioner Smedley for bringing School Board members and County Commissioners together for the dinner at TechTown to discuss education. It was noted that Mayor Copping and Superintendent Rick Smith were also present at the meeting.

Commissioner Smedley announced that today was Commissioner Fields birthday. She wished him a happy birthday. She also thanked members of the Commission for attending the dinner at TechTown. She encouraged everyone to find common ground in order to support education in Hamilton County.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Beck also thanked Commissioner Smedley for organizing the dinner at TechTown.

Mayor Coppinger spoke about the Bridge Retirement Plan (BRP) for the Sheriff's Department. He explained that an actuarial firm is currently examining the plan, and he intends to meet with members of the Finance Department and the Sheriff's Department to develop a proposal to bring before the Commission.

Commissioner Bankston thanked Commissioner Smedley for organizing the dinner at TechTown. He also wished Commissioner Fields a happy birthday.

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning.

Adam Presley, residing at 9715 Smith Morgan Road in Soddy Daisy, TN, and Bob Mitchell, residing at 570 Sunny Side Road in Sweetwater, TN, addressed the Commission regarding the horse trails at Enterprise South Nature Park. They each thanked Commissioners on behalf of horse owners in Hamilton County for supporting the project and noted the positive impact that the trails will have on the community.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
NOVEMBER 18, 2015**

Commissioner Haynes added that Tennessee is the 6<sup>th</sup> largest state in horse population, and 2<sup>nd</sup> largest in mules and donkeys.

There being no further business, Chairman Bankston declared the meeting in recess until Wednesday, November 25, 2015 at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_ WJK

Date

Clerk's Initials



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission

**FROM:** Bill Knowles *Bill*

**DATE:** November 10, 2015

In accordance with TCA §67-5-1902, I am attaching a copy of the monthly Trustee report for the month of October 2015.

WFK/dkr

Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

WFK/dkr

**Hamilton County  
Trustee Report**

For the Date Range: 10/01/2015 to 10/31/2015

**RECEIVED**  
Date 11-10-15  
By W.F. Knowles  
W.F. (Bill) Knowles  
County Clerk

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Cash in Bank</b>					
11001	PETTY CASH	2,451.98	0.00	0.00	2,451.98
11010	TRUSTEE CONCENTRATION	39,083,990.26	96,608,427.38	101,075,848.61	34,616,569.03
11020	CHILD CARE	276,267.10	270,187.25	277,138.10	269,316.25
11030	FOOD SERVICE DEPOSITORY	3,396,318.46	1,600,956.39	1,421,072.14	3,576,202.71
	<b>Total Cash in Bank</b>	<u>42,759,027.80</u>	<u>98,479,571.02</u>	<u>102,774,058.85</u>	<u>38,464,539.97</u>
<b>Bank Deposits in Transit</b>					
11015	CASH RECEIPTS SWEEP	3,327.91	53,337,159.84	53,331,981.71	8,506.04
11050	BOE CASH RECEIPT SWEEP	0.00	41,497,753.46	41,497,753.46	0.00
	<b>Total Bank Deposits in Transit</b>	<u>3,327.91</u>	<u>94,834,913.30</u>	<u>94,829,735.17</u>	<u>8,506.04</u>
<b>Bank Outstanding Checks</b>					
22201	A/P CHECK PAYABLE	(5,088,626.34)	15,505,423.40	11,269,063.46	(852,266.40)
22202	FOOD SERVICE CHECK PAYABLE	(3,370.70)	811,917.48	1,047,311.98	(238,765.20)
22206	DOE A/P CHECK PAYABLE	(1,393,327.94)	9,854,875.98	9,892,103.73	(1,430,555.69)
22280	COUNTY PAYROLL CHECKS PAYABLE	(6,079.30)	4,289,557.77	4,286,732.69	(3,254.22)
22281	DOE PAYROLL CHECK PAYABLE	(5,514.07)	11,432,937.81	11,432,937.81	(5,514.07)
22285	DOE PAYROLL TAX PAYABLE	0.10	4,178,133.57	4,178,133.67	(0.00)
22286	DOE RETIREMENT PLANS	(0.00)	2,257,552.38	2,257,552.38	(0.00)
	<b>Total Bank Outstanding Checks</b>	<u>(6,496,918.25)</u>	<u>48,330,398.39</u>	<u>44,363,835.72</u>	<u>(2,530,355.58)</u>
	<b>TOTAL CASH</b>	<u>36,265,437.46</u>	<u>241,644,882.71</u>	<u>241,967,629.74</u>	<u>35,942,690.43</u>
<b>Other Assets</b>					
11402	DUE FROM BAD CHECKS	885.07	557.00	37.00	1,405.07
	<b>Total Other Assets</b>	<u>885.07</u>	<u>557.00</u>	<u>37.00</u>	<u>1,405.07</u>
	<b>TOTAL ASSETS</b>	<u>36,266,322.53</u>	<u>241,645,439.71</u>	<u>241,967,666.74</u>	<u>35,944,095.50</u>
<b>Cash Held for Hamilton County Funds</b>					
22250	BOARD OF EDUCATION	(9,588,962.57)	26,341,846.32	36,466,679.54	(19,713,795.79)

**Hamilton County  
Trustee Report**

For the Date Range: 10/01/2015 to 10/31/2015

<b>Object</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debit Amount</b>	<b>Credit Amount</b>	<b>Ending Balance</b>
22251	FOOD SERVICE	(3,393,266.47)	1,657,336.15	1,601,449.54	(3,337,379.86)
22255	BOE PAYROLL	(173,784.76)	18,664,699.83	18,689,777.87	(198,862.80)
22256	BOE SELF INSURANCE	(1,497,564.48)	4,626,092.48	1,249,582.22	1,878,945.78
22257	CAPITAL MAINTENANCE	33,503.57	205,318.17	0.00	238,821.74
22401	EXCESS FEES	(438,944.75)	524,683.23	568,154.50	(482,416.02)
22407	PAYROLL COUNTY	(865,574.31)	7,156,369.63	7,147,907.26	(857,111.94)
22408	STORMWATER	(864,952.39)	40,828.88	39,494.81	(863,618.32)
22409	DRUG COURT	(24,104.87)	16,471.22	18,205.53	(25,839.18)
22410	COUNTY GENERAL	(437,226.24)	30,668,234.97	30,747,340.21	(516,331.48)
22412	GENERAL DEBT SERVICE	(560.00)	49,405.65	49,356.90	(511.25)
22413	OPEB TRUST	(2,537.70)	0.00	0.42	(2,538.12)
22414	EMPLOYEES RETIREMENT	(113,109.12)	10,451.38	10,000.00	(112,657.74)
22415	TEACHERS RETIREMENT	(1,906.55)	600.00	299.00	(1,605.55)
22416	LAW LIBRARY	(487.74)	2,746.73	2,747.71	(488.72)
22418	ECONOMIC CRIMES	(500.08)	3,543.37	3,543.39	(500.10)
22419	GEN GOV'T BOND PROJECTS	1,007,100.49	1,638,550.27	2,674,229.73	(28,578.97)
22420	CAPITAL PROJECTS	(9,690.53)	207,901.84	208,037.70	(9,826.39)
22421	INDUSTRIAL DEVELOPMENT	(2,500.38)	4,086,772.75	4,086,801.95	(2,529.58)
22422	RIVERWALK/FISHING PIER	1,265,886.66	445,678.50	0.00	1,711,565.16
22423	RECREATION CAPITAL PROJECTS	(48.48)	37,685.08	37,682.49	(45.89)
22426	SELF INSURANCE	(2,497.54)	4,080,933.80	4,080,920.09	(2,483.83)
22428	LIABILITY INSURANCE	(2,500.00)	40,030.65	40,031.31	(2,500.66)
22430	HOTEL/MOTEL	(595,731.17)	595,731.17	592,677.99	(592,677.99)
22434	JUVENILE COURT CLERK AGENCY	(639.85)	398,371.05	397,648.96	82.24
22435	FACILITY BONDS-SERIES 2010A	(2,814.63)	0.00	0.47	(2,815.10)
22436	BOND FUND-SERIES 2010B	(874,715.58)	0.00	145.79	(874,861.37)
22449	SCHOOL CAPITAL PROJECTS FUND	7,432,097.18	2,380,998.24	9,852,928.58	(39,833.16)
22461	CRIMINAL COURT	(462,171.53)	137,332.71	93,898.55	(418,737.37)
22462	CRIMINAL COURT SESSIONS	224,518.97	324,006.17	286,695.35	261,829.79
22463	DELINQUENT COLLECTIONS	(395,102.05)	34,166.62	65,445.62	(426,381.05)
22472	LINE OF CREDIT	(48,815.65)	6,259,508.27	6,800,000.00	(589,307.38)
22473	2015A BOND	3,496,769.00	6,269,506.92	10,000,000.00	(233,724.08)

## Hamilton County Trustee Report

For the Date Range: 10/01/2015 to 10/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22483	SHERIFF	(4,129.74)	4,889,116.72	4,860,783.01	24,203.97
22484	DRUG ENFORCEMENT-SHERIFF	(131.64)	21,981.40	22,314.06	(464.30)
22485	TN STATE SEX OFFENDER	(67,256.11)	112.00	1,211.26	(68,355.37)
22489	SHERIFF'S SPECIAL PROJECTS	(14,860.01)	3,995.35	2.11	(10,866.77)
22498	SYMPRO INVESTMENT POOL	(28,638,937.10)	51,777,298.33	32,198,879.84	(9,060,518.61)
<b>Total Cash Held for Hamilton County Funds</b>		<u>(35,066,148.15)</u>	<u>173,598,305.85</u>	<u>172,894,873.76</u>	<u>(34,362,716.06)</u>
<b>Cash Held for Others</b>					
22801	OVER/SHORT	(1.28)	0.00	31.98	(33.26)
23302	PARTIAL TAXES-PENDING PAYMENT	(950.36)	15.67	0.00	(934.69)
<b>Total Cash Held for Others</b>		<u>(951.64)</u>	<u>15.67</u>	<u>31.98</u>	<u>(967.95)</u>
<b>Clearing Account Activity</b>					
11016	PROPERTY TAX SWEEP	1,433.91	17,018,649.47	17,018,649.47	1,433.91
22800	INTEREST PAYMENT FUTURE	0.00	4,122.37	4,122.37	0.00
<b>Total Clearing Account Activity</b>		<u>1,433.91</u>	<u>17,022,771.84</u>	<u>17,022,771.84</u>	<u>1,433.91</u>
<b>Liabilities not Applicable</b>					
22200	VENDOR-SYSTEM	0.00	45,176.88	45,176.88	0.00
22400	TEMPORARY CASH TRANSFER	0.00	0.00	0.00	0.00
22500	CRIMINAL CT CK PENAL FARM FINE	0.00	871.00	871.00	0.00
<b>Total Liabilities not Applicable</b>		<u>0.00</u>	<u>46,047.88</u>	<u>46,047.88</u>	<u>0.00</u>
<b>Clearing Account Activity - County Funds</b>					
<b>Key: 0001130 COUNTY OCCUPANCY TAX</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	0.00	606,154.76	606,154.76	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	12,094.23	12,094.23	0.00
<b>Total for Org Key: 0001130 COUNTY OCCUPANCY TAX</b>		<u>0.00</u>	<u>618,248.99</u>	<u>618,248.99</u>	<u>0.00</u>
<b>Key: 0001150 DEPARTMENT OF EDUCATION</b>					
22701	PROPERTY TAX	(0.00)	7,103,331.56	7,103,331.56	0.00

## Hamilton County Trustee Report

For the Date Range: 10/01/2015 to 10/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22702	OSAP TAX	0.00	0.00	0.00	0.00
22703	IN LIEU OF TAX	48,841.44	0.00	48,841.44	0.00
22704	PERSONALTY TAX	0.00	667,714.17	667,714.17	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22709	IN LIEU OF - TVA	(48,841.44)	97,682.86	48,841.42	0.00
22711	PROPERTY TAX I&P	(0.00)	32,336.82	32,336.82	(0.00)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	1,980.80	1,980.80	0.00
22721	PROPERTY TAX REFUNDS	0.00	6,717.57	6,717.57	0.00
22722	OSAP TAX REFUND	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	123.33	123.33	0.00
22731	PROPERTY TAX I&P REUND	0.00	68.64	68.64	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	156,945.90	156,945.90	0.00
<b>Total</b>		<u>(0.00)</u>	<u>8,066,901.65</u>	<u>8,066,901.65</u>	<u>0.00</u>
<b>Total for Org Key: 0001150 DEPARTMENT OF EDUCATION</b>		<u>(0.00)</u>	<u>8,066,901.65</u>	<u>8,066,901.65</u>	<u>0.00</u>
<b>Total Clearing Account Activity - County Funds</b>		<u>0.00</u>	<u>8,685,150.64</u>	<u>8,685,150.64</u>	<u>0.00</u>

**Cash Held for Municipalities**

**Key: 0001010 CITY OF EAST RIDGE**

22701	PROPERTY TAX	(13,928.94)	13,928.94	293,693.19	(293,693.19)
22704	PERSONALTY TAX	(153.35)	153.35	18,828.57	(18,828.57)
22705	IN LIEU OF TAX-EPB	(147,151.00)	147,151.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,047.52)	1,047.52	4,013.98	(4,013.98)
22714	PERSONALTY TAX I&P	(13.50)	13.50	67.12	(67.12)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	116.26	0.00	116.26
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(28,149.61)	28,149.61	32,706.47	(32,706.47)
22755	SANITATION	(6,492.13)	6,492.13	100,274.13	(100,274.13)
22756	SANITATION I & P	(627.06)	627.06	542.63	(542.63)

## Hamilton County Trustee Report

For the Date Range: 10/01/2015 to 10/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22799	COMM DUE ON TAX COLLECTED	3,527.39	6,656.78	3,527.39	6,656.78
<b>Total Cash Held for Municipalities</b>		<u>(194,035.72)</u>	<u>204,336.15</u>	<u>453,653.48</u>	<u>(443,353.05)</u>
<b>Total for Org Key: 0001010 CITY OF EAST RIDGE</b>		<u>(194,035.72)</u>	<u>204,336.15</u>	<u>453,653.48</u>	<u>(443,353.05)</u>
 <b>Key: 0001020 RED BANK MUNICIPAL</b>					
22701	PROPERTY TAX	(11,305.54)	11,305.54	147,378.53	(147,378.53)
22704	PERSONALTY TAX	(45.16)	45.16	6,538.79	(6,538.79)
22705	IN LIEU OF TAX-EPB	(95,056.00)	95,056.00	0.00	0.00
22711	PROPERTY TAX I&P	(430.37)	430.37	1,624.62	(1,624.62)
22714	PERSONALTY TAX I&P	0.00	0.00	5.36	(5.36)
22721	PROPERTY TAX REFUNDS	418.00	25.34	418.00	25.34
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.00	62.06	0.00	62.06
22741	STORMWATER FEES	(1,332.00)	1,332.00	17,352.00	(17,352.00)
22742	STORMWATER FEES I&P	(52.38)	52.38	211.68	(211.68)
22755	SANITATION	(3,093.99)	3,093.99	59,067.88	(59,067.88)
22756	SANITATION I & P	(180.87)	180.87	475.66	(475.66)
22799	COMM DUE ON TAX COLLECTED	2,142.23	3,284.84	2,142.23	3,284.84
<b>Total</b>		<u>(108,936.08)</u>	<u>114,868.55</u>	<u>235,214.75</u>	<u>(229,282.28)</u>
<b>Total for Org Key: 0001020 RED BANK MUNICIPAL</b>		<u>(108,936.08)</u>	<u>114,868.55</u>	<u>235,214.75</u>	<u>(229,282.28)</u>
 <b>Key: 0001030 SODDY DAISY MUNICIPAL</b>					
22701	PROPERTY TAX	(15,029.45)	15,029.45	161,990.89	(161,990.89)
22704	PERSONALTY TAX	(726.07)	726.07	9,244.90	(9,244.90)
22705	IN LIEU OF TAX-EPB	(158,367.00)	158,367.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,161.74)	1,161.74	1,230.57	(1,230.57)
22714	PERSONALTY TAX I&P	(88.50)	88.50	14.56	(14.56)
22721	PROPERTY TAX REFUNDS	3.38	591.00	3.38	591.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00

**Hamilton County  
Trustee Report**

For the Date Range: 10/01/2015 to 10/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22799	COMM DUE ON TAX COLLECTED	3,507.39	3,437.80	3,507.39	3,437.80
	<b>Total</b>	<u>(171,861.99)</u>	<u>179,401.56</u>	<u>175,991.69</u>	<u>(168,452.12)</u>
<b>Total for Org Key: 0001030 SODDY DAISY MUNICIPAL</b>		<u>(171,861.99)</u>	<u>179,401.56</u>	<u>175,991.69</u>	<u>(168,452.12)</u>
 <b>Key: 0001040 COLLEGEDALE MUNICIPAL</b>					
22701	PROPERTY TAX	(10,225.11)	10,225.11	143,803.42	(143,803.42)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(6.38)	6.38	7,511.02	(7,511.02)
22705	IN LIEU OF TAX-EPB	(153,693.00)	153,693.00	0.00	0.00
22711	PROPERTY TAX I&P	(606.76)	606.76	59.48	(59.48)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	0.00	12.90	(12.90)
22721	PROPERTY TAX REFUNDS	1,547.92	501.90	1,547.92	501.90
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(284.37)	284.37	149.17	(149.17)
22799	COMM DUE ON TAX COLLECTED	3,262.51	3,019.19	3,262.51	3,019.19
	<b>Total</b>	<u>(160,005.19)</u>	<u>168,336.71</u>	<u>156,346.42</u>	<u>(148,014.90)</u>
<b>Total for Org Key: 0001040 COLLEGEDALE MUNICIPAL</b>		<u>(160,005.19)</u>	<u>168,336.71</u>	<u>156,346.42</u>	<u>(148,014.90)</u>
 <b>Key: 0001050 RIDGESIDE MUNICIPAL</b>					
22701	PROPERTY TAX	0.00	0.00	20,399.30	(20,399.30)
22704	PERSONALTY TAX	0.00	0.00	21.29	(21.29)
22705	IN LIEU OF TAX-EPB	(3,141.00)	3,141.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	0.00	0.00	0.00
22755	SANITATION	0.00	0.00	4,500.00	(4,500.00)
22799	COMM DUE ON TAX COLLECTED	62.82	408.41	62.82	408.41
	<b>Total</b>	<u>(3,078.18)</u>	<u>3,549.41</u>	<u>24,983.41</u>	<u>(24,512.18)</u>
<b>Total for Org Key: 0001050 RIDGESIDE MUNICIPAL</b>		<u>(3,078.18)</u>	<u>3,549.41</u>	<u>24,983.41</u>	<u>(24,512.18)</u>

**Hamilton County  
Trustee Report**

For the Date Range: 10/01/2015 to 10/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Key: 0001060 LAKESITE</b>					
22701	PROPERTY TAX	(195.02)	195.02	6,299.01	(6,299.01)
22704	PERSONALTY TAX	0.00	0.00	45.41	(45.41)
22705	IN LIEU OF TAX-EPB	(2,337.00)	2,337.00	0.00	0.00
22711	PROPERTY TAX I&P	(11.41)	11.41	2.28	(2.28)
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	50.87	126.93	50.87	126.93
	<b>Total</b>	<u>(2,492.56)</u>	<u>2,670.36</u>	<u>6,397.57</u>	<u>(6,219.77)</u>
<b>Total for Org Key: 0001060 LAKESITE</b>		<u>(2,492.56)</u>	<u>2,670.36</u>	<u>6,397.57</u>	<u>(6,219.77)</u>
<b>Key: 0001070 WALDEN MUNICIPAL</b>					
22701	PROPERTY TAX	(168.38)	168.38	20,355.58	(20,355.58)
22704	PERSONALTY TAX	0.00	0.00	319.01	(319.01)
22705	IN LIEU OF TAX-EPB	(7,532.00)	7,532.00	0.00	0.00
22711	PROPERTY TAX I&P	(17.66)	17.66	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	0.00	18.45	(18.45)
22799	COMM DUE ON TAX COLLECTED	154.36	413.86	154.36	413.86
	<b>Total</b>	<u>(7,563.68)</u>	<u>8,131.90</u>	<u>20,847.40</u>	<u>(20,279.18)</u>
<b>Total for Org Key: 0001070 WALDEN MUNICIPAL</b>		<u>(7,563.68)</u>	<u>8,131.90</u>	<u>20,847.40</u>	<u>(20,279.18)</u>
<b>Key: 0001080 CITY OF CHATTANOOGA</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	(552,684.25)	553,648.59	542,697.26	(541,732.92)
22775	TAX INCREMENT FINANCING	1.00	0.00	0.00	1.00
	<b>Total Key: 0001080 CITY OF CHATTANOOGA</b>	<u>(552,683.25)</u>	<u>553,648.59</u>	<u>542,697.26</u>	<u>(541,731.92)</u>
<b>Total for Org Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(552,683.25)</u>	<u>553,648.59</u>	<u>542,697.26</u>	<u>(541,731.92)</u>

**Hamilton County  
Trustee Report**

For the Date Range: 10/01/2015 to 10/31/2015

<b>Object</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debit Amount</b>	<b>Credit Amount</b>	<b>Ending Balance</b>
	<b>TOTAL CASH HELD FOR MUNICIPALITIES</b>	(1,200,656.65)	1,853,192.22	2,234,380.97	(1,581,845.40)
	<b>TOTAL LIABILITIES AND EQUITY</b>	(36,266,322.53)	200,587,235.11	200,265,008.08	(35,944,095.50)
	<b>Total for Report:</b>	(0.00)	442,232,674.81	442,232,674.82	(0.00)



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission

**FROM:** Bill Knowles *Bill*

**DATE:** November 10, 2015

Attached is a copy of the monthly Trustee's excess fee report for the month of October 2015.

WFK/dkr

Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

WFK/dkr

Hamilton County Trustee  
 Monthly Report of Fee and Commission Fund  
 FISCAL YEAR: 2015

Prepared:jw

	October 2015	YTD October 2015
<b>REVENUES</b>		
44170 - MISCELLANEOUS REFUNDS	-	-
44180 - CONTRACT INCOME	-	-
44201 - STATUTORY FEES 1%	191,090.23	809,903.24
44202 - STATUTORY FEES 2%	347,030.10	683,958.81
44203 - STATUTORY FEES OTHER	20.00	80.00
44204 - DELINQUENT TAX FEES	15,643.61	108,667.30
46112 - INTEREST	64.07	538.52
46116 - INTEREST - NOW ACCOUNTS	-	-
<b>Total REVENUES:</b>	<b>553,848.01</b>	<b>1,603,147.87</b>
<b>EXPENDITURES</b>		
51001 - SALARIES	60,749.80	244,282.70
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	195.02	1,353.54
53037- SPECIAL LEGAL SERVICES	-	70.00
53042 - MEETINGS, SEMINARS, ETC.	-	-
53044 - POSTAGE, FREIGHT AND OTHER	11.20	11.20
53045 - LEGAL NOTICES AND ADVERTISING	-	-
53047 - MEMBERSHIPS	-	10.00
53049 - PARKING	402.72	1,610.88
53050 - MISC PURCHASED SERVICE	49.00	140.70
53051 - CONTRACT LEGAL SERVICES	15.70	516.97
53059 - SECURITY SERVICES	607.36	2,429.44
53065 - BANK ANALYSIS FEE	5,823.36	25,038.42
54001 - OFFICE SUPPLIES & FORMS	7,340.75	14,518.13
54002 - SMALL TOOLS & MINOR FURNITURE	-	-
54004 - KITCHEN FOOD & SUPPLIES	83.15	441.85
54030 - MISCELLANEOUS SUPPLIES & PARTS	-	(24.69)
57007 - PERFORMANCE & SURETY BONDS	-	-
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	-	1,132,901.98
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	209.99	4,024.67
59022 - SOFTWARE AND SUPPLIES	250.00	633.70
59092 - MISC REFUNDS	-	-
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	(67.26)	4,485.93
ADJUSTMENTS	-	-
<b>Total EXPENDITURES:</b>	<b>75,670.79</b>	<b>1,432,445.42</b>
Revenues over (under) Expenditures	478,177.22	170,702.45
Excess Fees at Beginning of Period	441,576.03	749,050.80
Excess Fees at End of Period	919,753.25	919,753.25

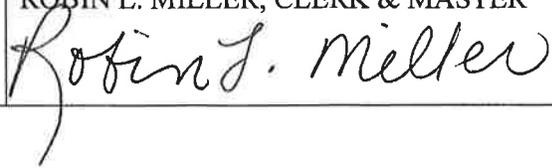
*Bill Hullander*  
 Bill Hullander, Trustee  
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report  
 sworn to before me this day, Nov 10, 2015  
*Marlie E. Jones*  
 Notary Public  
 My Commission Expires June 8, 2016



**RECEIVED**  
 Date 11-10-15  
 By *W.F. Knowles*  
 W.F. (Bill) Knowles  
 County Clerk

TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee				
REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF JULY, 2015.				
RECEIPTS				
Balance of fees on hand as of JUNE, 2015.			787,663.80	
Receipts and adjustments as of JULY, 2015.			393,432.19	
TOTAL			1,181,095.99	
DISBURSEMENTS				
SALARIES				
Adkins, Barbara Lynn	3,583.53	Polovich, Michael	3,627.24	
Akers, Camby	4,483.71	Potter, Janie	3,458.15	
Burnette, Kelly	4,260.15	Robinson, David	4,185.15	
Clark, Cheryl	3,212.34	Ross, Anita	6,089.55	
Davis, Karrie	2,929.37	Sabo, Ashley	2,823.67	
Fricke, Anne	4,582.41	Sanders, Wendi	3,629.93	
Green, Sharon	3,083.42	Shadrick, Shannon	3,212.34	
Grimes, Belinda	2,622.17	Simmons, Charlene	4,483.71	
Harris, Regenia	3,211.92	Smith, Jenni	3,322.24	
Hogue, Joe	4,185.15	Smith, Limateen	4,483.71	
Jones, Julia	2,969.24	Smith, Lisa	4,483.71	
McGill, Michelle	3,583.52	Thurman, Tina	3,865.01	
McNair, Kay	3,163.01	Wise, Julie	3,212.34	
Miller, Robin L., C&M	8,543.71			
Moore, Virginia	3,381.62	TOTAL SALARIES	108,672.02	108,672.02
MISCELLANEOUS				
1 <sup>st</sup> TN bank (credit card fee)				60.64
Republic Parking (Chancellors and employees' parking)				1,308.84
Chattanooga Bar Association				15.00
Publix (supplies)				73.29
Choo-Choo Barbecue				190.50
Anita Ross (expense reimbursement)				69.06
Anne L. Long (summer intern)				500.00
The Plaque Shack				40.00
TOTAL MISCELLANEOUS				2,257.33
		TOTAL DISBURSEMENTS		110,929.35
				1,070,166.64
EXCESS FEES				
I certify the foregoing is a true report for the Clerk & Master's office for July, 2015.			ROBIN L. MILLER, CLERK & MASTER	
			<i>Robin L. Miller</i>	

TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee			
REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF AUGUST, 2015.			
<b>RECEIPTS</b>			
Balance of fees on hand as of JULY, 2015.			1,070,166.64
Receipts and adjustments as of AUGUST, 2015.			188,925.16
TOTAL			1,259,091.80
<b>DISBURSEMENTS</b>			
<b>SALARIES</b>			
Adkins, Barbara Lynn	3,589.22	Perry, Jake	2,365.40
Akers, Camby	4,490.30	Potter, Janie	3,463.86
Burnette, Kelly	4,191.30	Robinson, David	4,266.30
Clark, Cheryl	3,218.04	Ross, Anita	6,156.30
Davis, Karrie	2,935.10	Sabo, Ashley	2,834.78
Fricker, Anne	4,589.18	Sanders, Wendi	3,635.62
Green, Sharon	3,089.16	Shadrick, Shannon	3,218.04
Grimes, Belinda	2,637.50	Simmons, Charlene	4,490.30
Harris, Regenia	3,218.04	Smith, Jenni	3,328.00
Hogue, Joe	4,191.30	Smith, Limateen	4,490.30
Jones, Julia	2,975.00	Smith, Lisa	4,490.30
McGill, Michelle	3,589.20	Thurman, Tina	3,870.74
McNair, Kay	3,168.74	Wise, Julie	3,218.04
Miller, Robin L., C&M	8,556.30	Polovich, Michael	1,813.62
Moore, Virginia	3,387.36	TOTAL SALARIES	109,467.34
<b>MISCELLANEOUS</b>			
First Tennessee bank (credit card fee)			64.02
Republic Parking (Chancellors and employees' parking)			1,233.33
RSS Insurance (C&M annual bond premiums)			4,008.00
University of Tennessee (14 CPA recertification fees)			1,400.00
C&M Tax Department			108,360.00
David Robinson (mileage)			21.85
Kelly Burnette (mileage)			23.00
Federal Bake Shop			48.95
First Tennessee Bank (service charge)			48.23
Jake Perry (expense reimbursement)			13.93
Chattanooga Bar Association			35.00
Tennessee Bar Association			50.00
TOTAL MISCELLANEOUS			115,306.31
TOTAL DISBURSEMENTS			224,773.65
			1,034,318.15
<b>EXCESS FEES</b>			
I certify the foregoing is a true report for the Clerk & Master's office for August, 2015.		ROBIN L. MILLER, CLERK & MASTER 	

TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee

REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF SEPTEMBER, 2015.

RECEIPTS

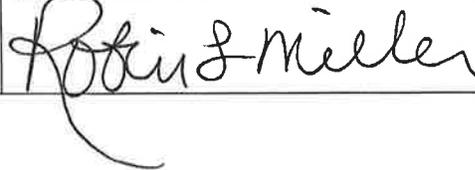
Balance of fees on hand as of AUGUST, 2015.	1,034,318.15	
Receipts and adjustments as of SEPTEMBER, 2015.	100,691.29	
TOTAL	1,135,009.44	1,135,009.44

DISBURSEMENTS

SALARIES					
Adkins, Barbara Lynn	3,589.22	Perry, Jake	3,153.86		
Akers, Camby	4,490.30	Potter, Janie	3,463.86		
Burnette, Kelly	4,191.30	Robinson, David	4,191.30		
Clark, Cheryll	3,218.04	Ross, Anita	6,156.30		
Davis, Karrie	2,935.10	Sabo, Ashley	2,834.78		
Fricker, Anne	4,589.18	Sanders, Wendi	3,635.62		
Green, Sharon	3,089.16	Shadrick, Shannon	3,218.04		
Grimes, Belinda	2,637.50	Simmons, Charlene	4,490.30		
Harris, Regenia	3,218.04	Smith, Jenni	3,328.00		
Hogue, Joe	4,266.30	Smith, Limateen	4,490.30		
Jones, Julia	2,975.00	Smith, Lisa	4,490.30		
McGill, Michelle	3,589.20	Thurman, Tina	3,870.74		
McNair, Kay	3,168.74	Wise, Julie	3,218.04		
Miller, Robin L., C&M	8,556.30				
Moore, Virginia	3,387.36	TOTAL SALARIES	108,442.18	108,442.18	
MISCELLANEOUS					
First Tennessee Bank (credit card fee)			66.92		
Republic Parking (Chancellors and employees' parking)			1,258.50		
Hamilton County Trustee (excess fees)			689,883.13		
WalMart (supplies)			53.67		
Robin Miller (mileage & meal expense/Clerks' conference)			287.92		
Tennessee Law Institute (Robin Miller & Jenni Smith/Seminar)			900.00		
Federal Bake Shop			48.95		
		TOTAL MISCELLANEOUS	692,499.09	692,499.09	
TOTAL DISBURSEMENTS				800,941.27	800,941.27
EXCESS FEES					334,068.17

I certify the foregoing is a true report for the Clerk & Master's office for September, 2015.

ROBIN L. MILLER, CLERK & MASTER





**Hamilton County Register**  
**Balance Sheet**  
 As of July 31, 2015

	Jul 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash	1,537,116.84
Credit Card Collections	1,007.35
Efile Collections	29,522.75
<b>Total Checking/Savings</b>	1,567,646.94
<b>Other Current Assets</b>	
Accounts Receivable	3,606.00
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
<b>Total Other Current Assets</b>	3,606.00
<b>Total Current Assets</b>	1,571,252.94
<b>TOTAL ASSETS</b>	<b>1,571,252.94</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Overages</b>	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
<b>Total Overages</b>	-43.45
<b>State Conveyance Tax Liability</b>	
Exp - State Conveyance Tax	-70,290,039.63
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	41,464,484.62
<b>Total State Conveyance Tax Liability</b>	755,433.79
<b>State Mortgage Tax Liability</b>	
Exp - State Mortgage Tax	-39,172,564.30
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	21,866,255.51
<b>Total State Mortgage Tax Liability</b>	365,152.93
<b>Total Other Current Liabilities</b>	1,120,543.27
<b>Total Current Liabilities</b>	1,120,543.27
<b>Total Liabilities</b>	1,120,543.27
<b>Equity</b>	
Fund Balance	349,666.61
Net Income	101,043.06
<b>Total Equity</b>	450,709.67
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,571,252.94</b>

8:07 AM  
08/03/15  
Cash Basis

Hamilton County Register  
Profit & Loss  
July 2015

	<u>Jul 15</u>
Ordinary Income/Expense	
Income	
2% Credit Card Fee	0.00
Copies/Notaries	1,508.85
Data Extraction	0.00
Data Processing Fees	10,846.00
Efile Fee	1,986.00
Interest	257.09
Mail Fee	0.00
Mail Overages	433.08
Penalty	2,900.51
Plats	2,115.00
Probate Fees	2,239.00
Rec Fees - Deeds	18,200.00
Rec Fees - Deeds of Trust	77,679.00
Rec Fees - UCC Filings	26.00
Register Commission (2.4%)	27,555.00
Releases/Miscellaneous	39,253.50
Remote Access Fees	12,100.00
Tapes	900.00
Total Income	<u>197,999.03</u>
Expense	
Bank Service Charges	365.06
Negative Cash in Deposit	10.48
Parking	347.84
Post Office Box Annual Rental	678.00
Salaries and Wages	84,676.59
Total Expense	<u>86,077.97</u>
Net Ordinary Income	111,921.06
Other Income/Expense	
Other Expense	
Excess Fees - DP to County	10,878.00
Total Other Expense	<u>10,878.00</u>
Net Other Income	-10,878.00
Net Income	<u><u>101,043.06</u></u>



Hamilton County Register  
**Balance Sheet**  
As of August 31, 2015

	Aug 31, 15
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash	1,739,045.96
Credit Card Collections	683.40
Efile Collections	27,260.81
<b>Total Checking/Savings</b>	<b>1,766,990.17</b>
Other Current Assets	
Accounts Receivable	3,905.04
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
<b>Total Other Current Assets</b>	<b>3,905.04</b>
<b>Total Current Assets</b>	<b>1,770,895.21</b>
<b>TOTAL ASSETS</b>	<b>1,770,895.21</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Overages	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
<b>Total Overages</b>	<b>-43.45</b>
State Conveyance Tax Liability	
Exp - State Conveyance Tax	-71,045,477.66
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	42,379,170.06
<b>Total State Conveyance Tax Liability</b>	<b>914,681.20</b>
State Mortgage Tax Liability	
Exp - State Mortgage Tax	-39,537,720.47
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	22,153,136.91
<b>Total State Mortgage Tax Liability</b>	<b>286,878.16</b>
<b>Total Other Current Liabilities</b>	<b>1,201,515.91</b>
<b>Total Current Liabilities</b>	<b>1,201,515.91</b>
<b>Total Liabilities</b>	<b>1,201,515.91</b>
Equity	
Fund Balance	349,666.61
Net Income	219,712.69
<b>Total Equity</b>	<b>569,379.30</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,770,895.21</b>

# Hamilton County Register

## Profit & Loss

### August 2015

	<u>Aug 15</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2% Credit Card Fee	0.00
Copies/Notaries	1,041.05
Data Extraction	0.00
Data Processing Fees	10,346.00
Efile Fee	1,812.00
Interest	153.96
Mail Fee	0.00
Mail Overages	317.89
Penalty	1,211.56
Plats	435.00
Probate Fees	2,035.00
Rec Fees - Deeds	17,850.00
Rec Fees - Deeds of Trust	73,010.00
Rec Fees - UCC Filings	0.00
Register Commission (2.4%)	29,547.00
Releases/Miscellaneous	35,588.50
Remote Access Fees	13,650.00
Tapes	600.00
<b>Total Income</b>	<u>187,597.96</u>
<b>Expense</b>	
Bank Service Charges	601.52
Cash Over-Short Item S Tax	-0.20
Parking	347.84
Salaries and Wages	57,193.65
<b>Total Expense</b>	<u>58,142.81</u>
<b>Net Ordinary Income</b>	129,455.15
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Excess Fees - DP to County	10,846.00
<b>Total Other Expense</b>	<u>10,846.00</u>
<b>Net Other Income</b>	<u>-10,846.00</u>
<b>Net Income</b>	<u><u>118,609.15</u></u>



Hamilton County Register  
**Balance Sheet**  
As of September 30, 2015

Sep 30, 15

	<u>Sep 30, 15</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash	1,125,330.44
Credit Card Collections	265.18
Efile Collections	43,279.65
Total Checking/Savings	<u>1,168,875.27</u>
Other Current Assets	
Accounts Receivable	3,282.00
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
Total Other Current Assets	<u>3,282.00</u>
Total Current Assets	<u>1,172,157.27</u>
<b>TOTAL ASSETS</b>	<b><u>1,172,157.27</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Overages	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
Total Overages	<u>-43.45</u>
State Conveyance Tax Liability	
Exp - State Conveyance Tax	-71,960,162.84
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	43,096,716.76
Total State Conveyance Tax Liability	<u>717,542.72</u>
State Mortgage Tax Liability	
Exp - State Mortgage Tax	-39,824,602.40
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	22,499,194.52
Total State Mortgage Tax Liability	<u>346,053.84</u>
Total Other Current Liabilities	<u>1,063,553.11</u>
Total Current Liabilities	<u>1,063,553.11</u>
Total Liabilities	1,063,553.11
Equity	
Fund Balance	349,666.61
Net Income	-241,062.45
Total Equity	<u>108,604.16</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,172,157.27</u></b>

Hamilton County Register  
Profit & Loss  
September 2015

	<u>Sep 15</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2% Credit Card Fee	0.00
Copies/Notaries	1,496.00
Data Extraction	0.00
Data Processing Fees	9,576.00
Efile Fee	1,728.00
Interest	190.32
Mail Fee	0.00
Mail Overages	307.78
Penalty	750.00
Plats	570.00
Probate Fees	1,961.00
Rec Fees - Deeds	15,775.00
Rec Fees - Deeds of Trust	74,164.00
Rec Fees - UCC Filings	0.00
Register Commission (2.4%)	26,155.00
Releases/Miscellaneous	30,537.50
Remote Access Fees	13,600.00
Tapes	900.00
<b>Total Income</b>	<u>177,710.60</u>
<b>Expense</b>	
Bank Service Charges	700.37
Cash Over-Short Item S Tax	-0.11
GIS Recording expense	1,252.00
Parking	347.84
Salaries and Wages	56,460.34
<b>Total Expense</b>	<u>58,760.44</u>
<b>Net Ordinary Income</b>	118,950.16
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Excess Fees - DP to County	10,346.00
Excess Fees to County	569,379.30
<b>Total Other Expense</b>	<u>579,725.30</u>
<b>Net Other Income</b>	<u>-579,725.30</u>
<b>Net Income</b>	<u><u>-460,775.14</u></u>

REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF JULY 2015

BALANCE OF FEES ON HAND AS OF JUNE 2015		117,652.84
RECEIPTS FOR JULY 2015		<u>180,831.97</u>
		298,484.81

CLERK:  
Henry, Larry L. ( 8,556.30)

CIRCUIT COURT:

Bennett, Nancye	3151.72	
Collins, Chris	3558.04	
Crowe, Carolyn	2348.16	
Daniels, Sharon	5215.44	
Hensley, Erin	3226.74	
Highsmith, Christy	4065.94	
Hudson, Amy Millsaps	3320.78	
Mason, Chelsey	2892.30	
McConnell, Margaret	3819.80	
Moore, Kathy	4728.62	
Nolan, Heather	2975.44	
Novkov, Carole	2738.46	
Parham, Catherine	3728.14	
Ragsdale, Barbara	3164.62	
Sissom, Susan	6995.96	
Skolfield, Terri	2519.24	
Smith, Mildred	4728.62	
Underwood, Karen Jones	4728.62	
Watson, Sheilah	5067.06	
Wheeler, Jacquelynn	4424.20	
Youngquist, Linda	<u>2674.28</u>	( 80,072.18)

SESSIONS COURT:

Cox, Kelly	3292.18	
Emmett, Kimberly	3978.28	
Evans, Deborah	4728.62	
Gibson, Gena R.	3815.18	
Harper, Meghann	4313.70	
Lively, Jillian	3013.06	
Masterson, Nancy	6983.22	
Neighbors, Amy P.	5215.44	
Norman, Vanessa	3260.56	
Poe, Katie	3016.06	
Privett, Kimberly	2888.62	
Smith, Cherish	700.84	
Sterling, Tajuana	3450.44	
Whitaker, Denise T.	3215.74	
White, Tabatha S.	4158.72	
Woods, Rethea	<u>3208.34</u>	( 59,239.00) (147,867.48)

MISCELLANEOUS EXPENSES

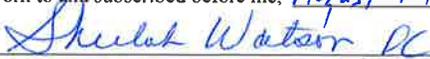
1 <sup>ST</sup> Volunteer – Insuff ck 15D1290	259.50	
Bank Fee – 1 <sup>st</sup> TN	25.00	
Republic Parking	<u>100.68</u>	( 385.18)

TOTAL EXPENSES (148,252.66)

EXCESS FEES 150,232.15

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, August 14, 2015  


REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF AUGUST 2015

BALANCE OF FEES ON HAND AS OF JULY 2015		150,232.15
RECEIPTS FOR AUGUST 2015		<u>160,347.04</u>
		310,579.19

CLERK:  
Henry, Larry L. ( 8,556.30)

CIRCUIT COURT:

Bennett, Nancye	3151.72	
Collins, Chris	3558.04	
Crowe, Carolyn	2054.64	
Daniels, Sharon	5215.44	
Hensley, Erin	3226.74	
Highsmith, Christy	4065.94	
Mason, Chelsey	2892.30	
McConnell, Margaret	3819.80	
Millsaps, Amy	3320.78	
Moore, Kathy	4728.62	
Nolan, Heather	2975.44	
Novkov, Carole	2738.46	
Parham, Catherine	3728.14	
Ragsdale, Barbara	3164.63	
Sissom, Susan	6995.97	
Skolfield, Terri	2519.24	
Smith, Mildred	4728.62	
Underwood, Karen Jones	4728.62	
Watson, Sheilah	5067.06	
Wheeler, Jacquelynn	4424.20	
Youngquist, Linda	<u>2674.28</u>	( 79,778.68)

SESSIONS COURT:

Cox, Kelly	3292.18	
Emmett, Kimberly	3978.28	
Evans, Deborah	4728.62	
Gibson, Gena R.	3815.18	
Harper, Meghann	4313.71	
Lively, Jillian	3013.06	
Masterson, Nancy	6983.22	
Neighbors, Amy P.	5215.44	
Norman, Vanessa	3260.56	
Poe, Katie	3016.06	
Privett, Kimberly	2888.62	
Smith, Cherish	729.68	
Sterling, Tajuana	3450.44	
Whitaker, Denise T.	3215.74	
White, Tabatha S.	4158.72	
Woods, Rethea	<u>3208.34</u>	( 59,267.85) (147,602.83)

MISCELLANEOUS EXPENSES

Republic Parking	<u>100.68</u>	( 100.68)
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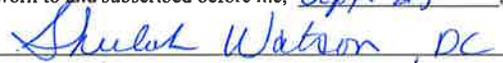
TOTAL EXPENSES (147,703.51)

**EXCESS FEES 162,875.68**

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, Sept. 25, 2015

  
Sheilah Watson, DC

REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF SEPTEMBER 2015

BALANCE OF FEES ON HAND AS OF AUGUST 2015 162,875.68  
RECEIPTS FOR SEPTEMBER 2015 175,922.74

338,798.42

CLERK:

Henry, Larry L. ( 8,556.30)

CIRCUIT COURT:

Bennett, Nancy	3151.72	
Collins, Chris	3558.04	
Crowe, Carolyn	1174.08	
Daniels, Sharon	5215.44	
Hensley, Erin	3226.74	
Highsmith, Christy	4065.95	
Mason, Chelsey	650.77	
McConnell, Margaret	3819.81	
Millsaps, Amy	3320.78	
Moore, Kathy	4728.63	
Nolan, Heather	2975.44	
Novkov, Carole	2738.46	
Parham, Catherine	3728.14	
Ragsdale, Barbara	3164.62	
Sissom, Susan	6995.96	
Skolfield, Terri	2519.24	
Smith, Mildred	4728.62	
Underwood, Karen Jones	4728.62	
Watson, Sheilah	5067.06	
Wheeler, Jacquelynn	4424.20	
Youngquist, Linda	<u>2674.28</u>	( 76,656.60)

SESSIONS COURT:

Cox, Kelly	3292.18	
Emmett, Kimberly	3978.28	
Evans, Deborah	4728.62	
Gibson, Gena R.	3815.19	
Harper, Meghann	4313.71	
Lively, Jillian	3013.06	
Masterson, Nancy	6983.22	
Neighbors, Amy P.	5215.44	
Norman, Vanessa	3260.56	
Poe, Katie	3016.06	
Privett, Kimberly	2888.62	
Smith, Cherish	729.68	
Sterling, Tajuana	3450.44	
Whitaker, Denise T.	3215.74	
White, Tabatha S.	4158.72	
Woods, Rethea	<u>3208.34</u>	( 59,267.86) (144,480.76)

MISCELLANEOUS EXPENSES

Volunteer Graphics (shirts Purple Out Day)	429.00	
Chad Smallen (shirts County Fair)	72.00	
Republic Parking	<u>100.68</u>	( 601.68)

TOTAL EXPENSES (145,082.44)

**EXCESS FEES 193,715.98**

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, October 14, 2015

Sheela Watson, D.C.

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending July 31, 2015**

**Fees Collected, July, 2015**

**347,392.08**

**Expenditures:**

Salaries - 55 Clerks	300,761.05 *
Bank Service Charge	1,306.15
Miscellaneous	82.00
Notary	24.00
Parking	412.72
Supplies	67.98
Temporary Agency	17,038.16
<b>Total Expenditures</b>	<b>319,692.06</b>

**Revenues Over/Under Expenditures**

**27,700.02**

**Previous Bank Balance**

**863,683.48**

**Balance**

**891,383.50**

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**



**William F. Knowles, County Clerk**

\*Three pay periods

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending August 31, 2015**

**Fees Collected, August, 2015**

**328,782.31**

**Expenditures:**

Salaries - 56 Clerks	203,278.50
Auto Expense	121.90
Bank Service Charge	853.72
Meetings and Seminars	400.00
Miscellaneous	153.81
Notary	12.00
Parking	402.72
Temporary Agency	16,750.36
<b>Total Expenditures</b>	<b>221,973.01</b>

**Revenues Over/Under Expenditures**

**106,809.30**

**Previous Bank Balance**

**891,383.50**

**Balance**

**998,192.80**

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**



**William F. Knowles, County Clerk**

HAMILTON COUNTY  
GOVERNMENT  
SEP 16 2015

ACCOUNTING DEPT.

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending September 30, 2015**

**Fees Collected, September, 2015**

**302,265.96**

**Expenditures:**

Salaries - 57 Clerks	205,562.92
Auto Expense	124.20
Bank Service Charge	1,251.49
Excess Fees	775,000.00
Meetings and Seminars	40.00
Miscellaneous	414.72
Supplies	2,820.65
Temporary Agency	14,557.49
<b>Total Expenditures</b>	<b>999,771.47</b>

**Revenues Over/Under Expenditures**

**(697,505.51)**

**Previous Bank Balance**

**998,192.80**

**Balance**

**300,687.29**

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**



**William F. Knowles, County Clerk**

**OFFICE OF JUVENILE COURT CLERK  
HAMILTON COUNTY, TENNESSEE  
GARY D. BEHLER, JUVENILE COURT CLERK**

To: Jim Coppinger, County Mayor  
Hamilton County, Tennessee

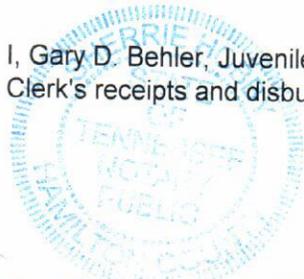
**REPORT OF CLERK'S FEES COLLECTED AND DISBURSED BY THE OFFICE OF THE JUVENILE COURT CLERK**

MONTH: August 2015

SOURCE: IFAS GL2031 Report

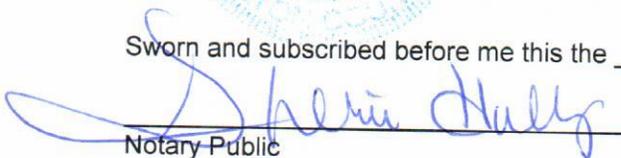
	Month of August 2015			
	3462700 Administrative Division	3462710 Child Support Division	Totals for Month	Totals - Fiscal YTD
<b>Revenues</b>				
Fines and Court Costs	\$ 13,456.95	\$ 720.50	\$ 14,177.45	\$ 20,090.94
Fees and Commissions	2,455.80	20,839.06	23,294.86	3,165.14
Interest	235.08		235.08	388.29
Miscellaneous	871.00	392.00	1,263.00	2,231.22
Data Processing Fees		946.00	946.00	(327.09)
Courtroom Security Fees	187.00	6.00	193.00	249.00
Other - Adjustments			-	-
<b>Total Revenue</b>	<u>17,205.83</u>	<u>22,903.56</u>	<u>40,109.39</u>	<u>25,797.50</u>
<b>Expenditures</b>				
Salaries	66,085.99	39,218.83	105,304.82	263,552.76
Employee Benefits	41,550.95	24,174.70	65,725.65	141,335.57
Other Operating Expenditures	2,362.95	3,036.10	5,399.05	7,162.59
Other - Adjustments			-	-
<b>Total Expenditures</b>	<u>109,999.89</u>	<u>66,429.63</u>	<u>176,429.52</u>	<u>412,050.92</u>
Revenues over (under) Expenditures	(92,794.06)	(43,526.07)	(136,320.13)	(386,253.42)
Appropriation from Hamilton County	172,075.25		172,075.25	344,150.50
Net Change in Fund Balance	<u>\$ 79,281.19</u>	<u>\$ (43,526.07)</u>	35,755.12	(42,102.92)
Fund Balance at the Beginning of the Period			<u>300,854.68</u>	<u>378,712.72</u>
Fund Balance at the End of the Period			<u>\$ 336,609.80</u>	<u>\$ 336,609.80</u>

I, Gary D. Behler, Juvenile Court Clerk, do hereby certify that the foregoing is a true and correct report of the Clerk's receipts and disbursements for August 2015.



  
\_\_\_\_\_  
Gary D. Behler, Juvenile Court Clerk

Sworn and subscribed before me this the 17<sup>th</sup> day of November 2015

  
\_\_\_\_\_  
Notary Public

My Commission Expires: 2/25/17

**OFFICE OF JUVENILE COURT CLERK  
HAMILTON COUNTY, TENNESSEE  
GARY D. BEHLER, JUVENILE COURT CLERK**

To: Jim Coppinger, County Mayor  
Hamilton County, Tennessee

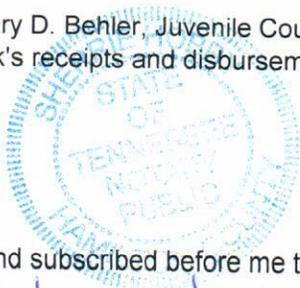
**REPORT OF CLERK'S FEES COLLECTED AND DISBURSED BY THE OFFICE OF THE JUVENILE COURT CLERK**

MONTH: September 2015

SOURCE: IFAS GL2031 Report

	<u>Month of September 2015</u>			
	<u>3462700</u> <u>Administrative</u> <u>Division</u>	<u>3462710</u> <u>Child Support</u> <u>Division</u>	<u>Totals for</u> <u>Month</u>	<u>Totals -</u> <u>Fiscal YTD</u>
<b>Revenues</b>				
Fines and Court Costs	\$ 8,767.00	\$ 1,349.00	\$ 10,116.00	\$ 30,206.94
Fees and Commissions	168.00	23,873.63	24,041.63	27,206.77
Interest	267.36		267.36	655.65
Miscellaneous	434.00	267.80	701.80	2,933.02
Data Processing Fees		1,106.00	1,106.00	778.91
Courtroom Security Fees	140.00	2.00	142.00	391.00
Other - Adjustments			-	-
Total Revenue	<u>9,776.36</u>	<u>26,598.43</u>	<u>36,374.79</u>	<u>62,172.29</u>
<b>Expenditures</b>				
Salaries	66,325.49	39,218.89	105,544.38	369,097.14
Employee Benefits	41,603.55	25,436.36	67,039.91	208,375.48
Other Operating Expenditures	4,555.84	4,376.07	8,931.91	16,094.50
Other - Adjustments			-	-
Total Expenditures	<u>112,484.88</u>	<u>69,031.32</u>	<u>181,516.20</u>	<u>593,567.12</u>
Revenues over (under) Expenditures	(102,708.52)	(42,432.89)	(145,141.41)	(531,394.83)
Appropriation from Hamilton County	172,075.25		172,075.25	516,225.75
Net Change in Fund Balance	<u>\$ 69,366.73</u>	<u>\$ (42,432.89)</u>	<u>26,933.84</u>	<u>(15,169.08)</u>
Fund Balance at the Beginning of the Period			<u>336,609.80</u>	<u>378,712.72</u>
Fund Balance at the End of the Period			<u>\$ 363,543.64</u>	<u>\$ 363,543.64</u>

I, Gary D. Behler, Juvenile Court Clerk, do hereby certify that the foregoing is a true and correct report of the Clerk's receipts and disbursements for September 2015.



*[Signature]*  
Gary D. Behler, Juvenile Court Clerk

Sworn and subscribed before me this the 17<sup>th</sup> day of November 2015

*[Signature]*  
Notary Public

My Commission Expires: 2/25/17



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-1

**A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, AND OATHS OF DEPUTY SHERIFFS.**

**WHEREAS,** William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** have duly applied for the positions so sought; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** have given approved bonds for the office of Notary Public and have taken the oath of office; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“OATHS OF DEPUTY SHERIFFS”** have taken the oath of office.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:**

1. That the persons named on the listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** are hereby approved as applicants to be submitted to the Secretary of State; and
2. That the persons listed on the **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** relative to bonds given for the position of Notary Public are hereby approved for such and the bonds are accepted and the oaths therefor are approved as taken; and

3. That the persons named on the listing labeled “**OATHS OF DEPUTY SHERIFFS**” are accepted and the oaths therefor are approved as taken; and
4. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Gail O. Army	8807 Brow Lake Rd. Soddy Daisy, TN 37379 423-451-7457	Retired N/A N/A N/A
Sandra Arthur	239 Phillips Hollow Rd. Chickamauga, GA 30707 706-639-3297	Foametix of Chattanooga, LLC 4311 7th Avenue Chattanooga, TN 37407 423-710-2529
Mary L. Ballew	6613 Harrison Pike Chattanooga, TN 37416 423-413-7509	Capital Motor Sales, Inc. 5808 Lee Highway Chattanooga, TN 37421 423-892-0661
Denita Barnes	1300 Reserve Way, Apt. 203 Chattanooga, TN 37421 423-313-2760	McCoy Management 6045 Century Oaks Drive Chattanooga, TN 37416 423-553-7277
Danna M. Campbell	6409 Forest Meade Dr. Hixson, TN 37343 423-290-3721	Patrick, Beard, Schulman & Jacoway 537 Market St., Ste. 202 Chattanooga, TN 37402 423-756-7117
Debra Clendenen	1329 Old Englewood Rd. Athens, TN 37303 423-745-9581	Xpress Global Systems, LLC 6137 Shallowford Rd. Chattanooga, TN 37421 423-510-5513
Susan K. Dalton	7411 Hydrus Drive Harrison, TN 37341 423-595-9057	American Air HVAC 8121 Ooltewah-Georgetown Rd. Ooltewah, TN 37363 423-238-6848
Christina Dill	8784 Bramlett Rd. Harrison, TN 37341 423-596-7735	ERA Blue Key Properties, LLC 1961 North Point Blvd. Hixson, TN 37343 423-877-1966
Raquetta D. Dotley	233 Croll Court, Apt. 235 Chattanooga, TN 37410 423-227-0399	Westside Missionary Baptist Church 4001 Hughes Ave. Chattanooga, TN 37410 423-756-8737
Sharon Patricia Edison	2305 Brookhaven Circle Chattanooga, TN 37421 423-827-8076	Sulzer Pumps 4126 Caine Lane Chattanooga, TN 37421 423-296-1973

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Jennifer Kent Exum	102 Brow View Ln. Signal Mtn., TN 37377 423-413-6897	Chambliss, Bahner & Stophel, P.C. 605 Chestnut St., Ste. 1700 Chattanooga, TN 37450 423-756-3000
Amber L. Gardner	1301 Market St., #211 Chattanooga, TN 37402 423-779-7710	SunTrust Bank 9526 Apison Pike Ooltewah, TN 37363 423-910-6000
Gary Godfrey	5664 Avenwood Circle, N.W. Cleveland, TN 37312 423-476-4234	TVA 1101 Market St., BR 4B Chattanooga, TN 37402 423-751-7446
Debbie Hayworth	564 Larry Drive Ringgold, GA 30736 706-891-1611	Choice Title 6735 Ringgold Rd. Chattanooga, TN 37412 423-421-9923
Inelda Hefferlin	11225 Hefferlin Lane Apison, TN 37302 423-236-4954	N/A N/A N/A N/A
Angie Herndon	2701 Stone Trace Drive Chattanooga, TN 37421 423-802-3203	Realty Center Title & Escrow, LLC 5475 Hixson Pike Hixson, TN 37343 423-308-4642
Deborah W. Hinton	P.O. Box 887 Collegedale, TN 37315 423-322-2483	Collegedale SDA Church 4829 College Dr. E Collegedale, TN 37315 423-396-2134
Kimberla Hudson	644 Pickett Road Signal Mtn., TN 37377 423-903-0349	Ameriprise Financial-Riggs & Associates 1206 Pointe Centre Dr., Ste. 140 Chattanooga, TN 37421 423-648-0782
Heather M. Hutcheson	11438 Dolly Pond Rd. Birchwood, TN 37308 423-486-0640	TN Farmers Insurance 3322 Jenkins Rd. Chattanooga, TN 37421 423-499-8686
Jina Johnson	1004 East 8th Street Chattanooga, TN 37403 423-316-1101	UTC Human Resources 615 McCallie Ave. Chattanooga, TN 37403 423-425-4014

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Kyle Josselyn	107 C Reavley Road Sale Creek, TN 37373 423-580-3839	Easy Money 5707 Brainerd Rd. Chattanooga, TN 37411 423-805-9177
Audra Kelly	3709 Fountain Ave. Chattanooga, TN 37412 423-774-6064	Southeast TN Development District P.O. Box 4757 Chattanooga, TN 37405 423-424-4247
Lisa G. Lawrence	107 Timber Knoll Dr., #12 Chattanooga, TN 37421 423-987-4330	Healthport P.O. Box 409822 Atlanta, GA 30384 423-778-6795
Melissa Mahoney	7644 Gann Road Hixson, TN 37343 423-762-6932	City of East Ridge 1517 Tombras Ave. East Ridge, TN 37412 423-867-7711
Joyce F. McClain	1408 Autumn Village Ct. Duluth, GA 30096 470-343-1778	Quicken Loans 711 Signal Mtn. Rd., Ste. 121 Chattanooga, TN 37405 878-319-3063
Ashton Leigh McMullan	1915 Cannondale Loop Chattanooga, TN 37421 423-602-0845	MC Builders, LLC 2115 Chapman Rd., Ste. 131 Chattanooga, TN 37421 423-910-1838
Benjamin Montgomery	1539 Kirby Avenue Chattanooga, TN 37404 423-653-1533	Springhill Suites by Marriott 495 Riverfront Parkway Chattanooga, TN 37402 423-834-9300
Michelle L. Mull	18 Water Tower Lane Ringgold, GA 30736 423-902-0984	Republic Parking System, Inc. 633 Chestnut St., Ste. 2000 Chattanooga, TN 37450 423-756-2771
Valerie Nash	1152 Greens Rd. Chattanooga, TN 37421 423-313-1439	Abra Auto Body & Glass 6009 International Dr. Chattanooga, TN 37421 423-510-0600
Lenzie Passmore	3609 Fountain Ave., Apt. B East Ridge, TN 37412 423-314-8656	TN Farmers Insurance 3322 Jenkins Rd. Chattanooga, TN 37421 423-499-8686

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Tanvika Mehul Patel	820 Worlick Way Chattanooga, TN 37421 423-400-1246	MD Hospitality Group 6705 Shallowford Road Chattanooga, TN 37421 423-799-1010
Katherine Pody	131 Dolores Dr. Hixson, TN 37343 423-582-0007	First Tennessee Bank 1 Cherokee Blvd. Chattanooga, TN 37405 423-209-2640
Joshua Prichard	180 Paradise Ln. Cleveland, TN 37312 423-584-0372	Regions Bank 5515 Brainerd Rd. Chattanooga, TN 37411 423-894-1058
Janice K. Pulver-Lewis	832 Runyan Drive Chattanooga, TN 37405 423-877-1408	Self Employed N/A N/A 423-802-0857
Jennifer M. Rector	1118 Asher St. Jasper, TN 37347 423-255-6010	Lieitner, Williams, Dooley, et al 200 W. MLK Blvd., 5th Fl. Chattanooga, TN 37402 423-265-0214
Jimmy Reece	2064 Linwood Circle Soddy Daisy, TN 37379 N/A	WETA 1250 Market St., Ste. 1006 Chattanooga, TN 37402 423-209-7844
Robert Stanley Ricketts	926 East Circle Drive Rossville, GA 30741 706-861-6498	Southeast Painters, Inc. 3535 B. Saint Elmo Ave. Chattanooga, TN 37409 423-266-6615
Jesse Robert	1127 McBrien Road Chattanooga, TN 37412 423-499-4468	N/A N/A N/A N/A
David Haines Rotroff	2009 Wisteria Drive Chattanooga, TN 37343 N/A	Self Employed Same Same 423-756-0003
Sheila Shipley	1123 Clift Cave Dr. Soddy Daisy, TN 37379 423-653-1400	ERA Blue Key Properties, LLC 1961 North Point Blvd. Hixson, TN 37343 423-877-1966

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Shanon Lynnette Sims	665 Ditch Gap Rd. Whitwell, TN 37397 423-593-2007	TVA 1102 Market Street Chattanooga, TN 37402 423-751-2597
L. Spearman	9588 Mikemon Drive Chattanooga, TN 37421 423-309-4949	Title Guaranty & Trust Co. 617 Walnut Street Chattanooga, TN 37402 423-266-5751
Nathan P. Stewart	2995 Ozark Circle Chattanooga, TN 37415 423-313-1860	Regions Bank 1965 Northpoint Blvd. Hixson, TN 37343 423-826-7050
Kathy A. Taylor	130 Dana Lane Chickamauga, GA 30707 423-364-3573	UTC Human Resources 615 McCallie Avenue Chattanooga, TN 37403 423-425-4452
Chelsea Thomas	1902 Chamberlain Avenue Chattanooga, TN 37404 865-300-3783	Foundation Title & Escrow Series, LLC 6166 Shallowford Rd., Ste. 106 Chattanooga, TN 37421 423-799-0440
Shonda A. Thurman	8035 Mill Creek Rd. Signal Mtn., TN 37377 423-886-7914	First American Title Ins. Co. 8035 Mill Creek Rd. Signal Mtn., TN 37377 423-322-3801
Terri J. Unger	4213 Gann Store Rd. Hixson, TN 37343 423-876-8496	Sanders Associates, Inc. 1939 Dayton Blvd. Chattanooga, TN 37415 423-875-8333
David Veazey	119 Windy Hill Dr. Ringgold, GA 30736 423-580-5870	Law Offices of David C. Veazey, PLLC 3116 Brainerd Rd., Ste. A Chattanooga, TN 37411 423-521-1776
Teresa Wade	61 Sims Drive Wildwood, GA 30757 706-657-2937	MD Hospitality Group 6705 Shallowford Road Chattanooga, TN 37421 423-799-1010
Beth Walker	6708 Hickory Manor Circle Chattanooga, TN 37421 423-242-0668	SunTrust Bank 7001 Lee Hwy. Chattanooga, TN 37421 423-242-0668

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
DECEMBER 2, 2015**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Danny R. Welch	2036 Ell Rd. Soddy Daisy, TN 37379 423-618-2599	HCDE 2501 Dodds Avenue Chattanooga, TN 37379 423-209-5682
Lori A. Wells	799 County Road 256 Bridgeport, AL 35740 423-505-0909	L.A.W. Reporting 622 Ga. Ave., Ste. 104 Chattanooga, TN 37402 423-265-5020
Chelle Whitmire-Reno	8317 Oak Drive Chattanooga, TN 37421 423-892-8176	Southeast TN Development District 1000 Riverfront Pkwy. Chattanooga, TN 37402 423-424-4238
Joy V. Wooden	5419 Clemons Road East Ridge, TN 37412 423-899-4285	Mitchell Industrial Tire 2915 8th Ave. Chattanooga, TN 37407 423-648-6216

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
NOTARY PUBLIC BONDS AND OATHS  
DECEMBER 2, 2015**

The following Notaries Public elect of Hamilton County appeared in the County Clerk's Office to receive their Commissions duly signed by the Governor of the State of Tennessee and countersigned by Honorable Tre Hargett, Secretary of State, bearing the date shown. They gave approved bonds of ten thousand dollars and qualified as by law required.

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Paula. M. Starring	October 9, 2015	November 18, 2015
Cody R. Hurst	October 9, 2015	November 18, 2015
Heather Norwood	October 9, 2015	November 18, 2015
Jessica Eve Gallimore	September 8, 2015	November 17, 2015
Rebecca Siera Woods	August 13, 2015	November 17, 2015
Jeff Campbell	November 10, 2015	November 17, 2015
Elizabeth H. McCoy	October 9, 2015	November 17, 2015
Renee Yarbrough	October 9, 2015	November 17, 2015
Dana L. Lewis	October 9, 2015	November 17, 2015
Elizabeth Lundgren	October 9, 2015	November 16, 2015
Shanna Caldwell	September 21, 2015	November 16, 2015
Rosemary M. Heard	October 29, 2015	November 16, 2015
Michelle Nichelson	October 9, 2015	November 13, 2015
Tawanda Lyons	October 17, 2014	November 13, 2015
Tiffany Dowden	September 21, 2015	November 13, 2015
Carolyn P. Creek	October 29, 2015	November 13, 2015
Lori D. Dautrich	September 21, 2015	November 12, 2015
Kaylee Ferguson	October 9, 2015	November 12, 2015
Chris Jones	October 9, 2015	November 12, 2015
Kelly G. Hicks	October 9, 2015	November 11, 2015
Patti J. Ludlow	October 9, 2015	November 12, 2015
Angela K. Farley	October 9, 2015	November 12, 2015
Kim A. Holcomb	October 9, 2015	November 12, 2015
MaryBeth Okes	August 25, 2015	November 12, 2015
Mona Geer	October 29, 2015	November 11, 2015
Kathryn F. MacGregor	October 29, 2015	November 10, 2015
Britt Henderson	October 9, 2015	November 10, 2015
Karlee Wilson	October 9, 2015	November 10, 2015
Beverly Sanders	October 29, 2015	November 10, 2015
Brandy Hutsell	August 13, 2015	November 10, 2015
Martin R. Harrelson	October 29, 2015	November 10, 2015
Beverly A. Hill	October 29, 2015	November 10, 2015
Charles Tolley	October 29, 2015	November 10, 2015
Pamela J. Stacks	October 29, 2015	November 10, 2015
Deborah Phillips	October 9, 2015	November 9, 2015
Vivian Reaver Miller	September 8, 2015	November 9, 2015
Allien Neely	October 29, 2015	November 9, 2015
Buffie Fugh	August 25, 2015	November 6, 2015

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
NOTARY PUBLIC BONDS AND OATHS  
DECEMBER 2, 2015**

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Patricia A. Terry	October 9, 2015	November 6, 2015
Katie Hamilton	October 9, 2015	November 6, 2015
Angela K. Robinson	October 9, 2015	November 6, 2015
Stephen F. Riggs	September 21, 2015	November 6, 2015
Kimberly D. Moore	October 9, 2015	November 6, 2015
Phynessa McCurry Sewell	September 21, 2015	November 6, 2015
Patricia W. Childress	October 9, 2015	November 5, 2015
Kymberly P. Ott	October 9, 2015	October 5, 2015
Rhonda Messer	October 9, 2015	November 5, 2015

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
OATHS OF DEPUTY SHERIFFS  
DECEMBER 2, 2015**

The individuals listed below have been duly appointed Deputy Sheriff for Hamilton County, Tennessee by Sheriff James W. Hammond, III. The persons were qualified as prescribed by law and were administered the oath of office on the date indicated below:

<u>NAME</u>	<u>DATE OF OATH</u>
Elijah Allen Gilbert	November 16, 2015
Nicholas Caide Monroe	November 16, 2015
Stephen Len Roberts	November 16, 2015

STATE OF TENNESSEE }  
Hamilton County } ss.

I, Elijah Allen Gilbert, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this

16 day of November, 2015.

W F Knowles

By N. Parrow

  
Elijah Allen Gilbert

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STATE OF TENNESSEE }  
Hamilton County } ss.

I, Nicholas Caide Monroe, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this  
16 day of November, 2015.

WA Knowles

By N. Monroe

Nicholas Caide Monroe  
Nicholas Caide Monroe

---

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STATE OF TENNESSEE }  
Hamilton County } ss.

I, Stephen Len Roberts . . . . ., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this  
16 day of November, 2015.

W. Knowles

By M. Parrow

Stephen Len Roberts  
Stephen Len Roberts



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-2

A RESOLUTION MAKING AN APPROPRIATION TO HARRISON RECREATIONAL BOOSTER CLUB IN THE AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Chester Bankston has expressed a desire to allocate Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies to Harrison Recreational Booster Club to assist with supplies and equipment; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies be appropriated to Harrison Recreational Booster Club to assist with supplies and equipment.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

### Harrison Recreation

Financial Statement for a twelve (12) month period (03/01/2014) to (02/28/2015)

	Amount
Income:	
Concession / Registration	273151
Sponsor Fees / Tournament Gate Fees	
Total Income	<u>273151</u>
Expenses:	
Umpires	28861
Repairs and Maintenance	16020
Alarm	198
Concession Expenses	25674
Bank Charges	132
Banquet Expenses	3733
Equipment	11718
Dizzy Dean Patches	0
Dues and Sanction Fees	16517
Fuel	554
Fundraising	18233
Insurance	2792
Misc., Office Supplies, Postage	9062
Registration Refunds	720
Professional Service	215
Team Equipment	118
Team Expenses	114243
Trophies	11917
Utilities	14403
Total Operating Expense	<u>275110</u>
Net Operating Income	<u>-1959</u>

Dawn Simpson 9-14-15  
Dawn Simpson - Treasurer

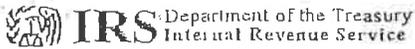
HARRISON RECREATION  
BALANCE SHEET

For a twelve (12) month period (3/1/2014) to (02/28/2015)

	<u>Amount</u>
Assets:	
Cash on Hand - Checking Account	32115
Certificates of Deposit	0
Equipment	0
Inventory / Supplies	0
	<u>32115</u>
Total Assets:	<u>32115</u>
Liabilities:	
Accounts Payable	0
Notes to Bank	
Total Liabilities	<u>0</u>
Net Worth as of February 2015	<u>32115</u>

Dawn Simson 9-14-15  
Dawn Simson - Treasurer

\*\$15,000 of the net worth is being reserved to build an indoor facility for the park.



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248222119  
Jan. 29, 2009 LTR 4168C E0  
62-1024244 000000 00 000  
00010858  
BODC: TE

HARRISON RECREATIONAL BOOSTER CLUB  
% BARRY ABBOTT  
PO BOX 131  
HARRISON TN 37341-0131

*Tax Exempt  
#  
100177382*



07311

Employer Identification Number: 62-1024244  
Person to Contact: Kaye Keyes  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Jan. 20, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in May, 1979, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

*Michele M. Sullivan*

Michele M. Sullivan, Oper. Mgr.  
Accounts Management Operations I



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-3

A RESOLUTION MAKING AN APPROPRIATION TO SIGNAL MOUNTAIN LIONS CHARITY IN THE AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT TWO.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Jim Fields has expressed a desire to allocate Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies to Signal Mountain Lions Charity to assist with the purchase of a PlusOptix Vision Screener to be used for children's vision screening; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies be appropriated to Signal Mountain Lions Charity to assist with the purchase of a PlusOptix Vision Screener.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

# Signal Mountain Lions Club - Charity

## Twelve-month Income Statement

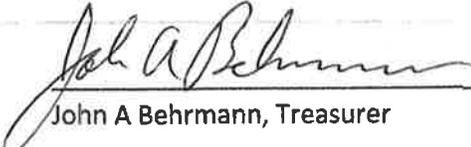
July 1, 2014 to June 30, 2015

Income:	Auto Raffle	\$ 35,000.00
	BBQ events	\$ 13,691.00
	Banner Sales	\$ 1,700.00
	Fireworks	\$ 1,565.00
	License Plates	\$ 185.20
	Donations	\$ 1,174.00
	Investment Income	\$ 52.92
	Total income	<u>\$ 53,368.12</u>

Expenses:	Auto Raffle	\$ 14,478.40
	BBQ events	\$ 9,719.16
	Fireworks	\$ 2,765.00
	Misc. Admin.	\$ 1,173.91

Community Programs and Services:	Scholarships	\$ 6,050.00
	Sight Services	\$ 7,663.20
	Signal Mtn Svcs & Donations	\$ 10,386.74
	Total Expenses	<u>\$ 52,236.41</u>

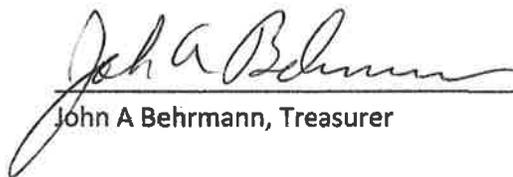
Net Income \$ 1,131.71

 11-10-2015  
John A Behrmann, Treasurer

# Signal Mountain Lions Club - Charity

Balance Sheet: June 30, 2015

Assets:	Cash on hand	\$ 8,423.38
	Investment account	\$ 29,165.30
	Total assets	<u>\$ 37,588.68</u>
Liabilities:	Scholarships	\$ 8,300.00
	Total liabilities	<u>\$ 8,300.00</u>
	Net Worth	29288.68

 11-10-2015  
John A Behrmann, Treasurer

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SIGNAL MOUNTAIN LIONS CHARITY  
PO BOX 134  
SIGNAL MOUNTAIN, TN 37377

Employer Identification Number:  
20-8870696  
DLN:  
17053120011017  
Contact Person:  
DONNA ELLIOT-MOORE ID# 50304  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
JUNE 30  
Public Charity Status:  
509(a)(3)  
Form 990 Required:  
YES  
Effective Date of Exemption:  
APRIL 17, 2007  
Contribution Deductibility:  
YES  
Addendum Applies:  
NO

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

We have determined that you are a Type 1 supporting organization under section 509(a)(3). A Type 1 is operated, supervised, or controlled by, a Type 2 is supervised or controlled in connection with, and a Type 3 is operated in connection with one or more publicly supported organizations.

Letter 947 (DO/CG)

SIGNAL MOUNTAIN LIONS CHARITY

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi", written in a cursive style.

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC



# Hamilton County Board of Commissioners RESOLUTION

No. 1215-4

A RESOLUTION MAKING AN APPROPRIATION TO SCENIC CITIES BEAUTIFUL COMMISSION IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT SEVEN.

WHEREAS, Scenic Cities Beautiful Commission is an agency of the City of Chattanooga; and

WHEREAS, Scenic Cities Beautiful Commission works with other affiliates to prevent litter, encourage recycling and encourage community greening and beautification; and

WHEREAS, Commissioner Sabrena Turner-Smedley has expressed a desire to allocate one thousand dollars (\$1,000.00) to said Commission to assist with the beautification of Heritage Park; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That an appropriation to Scenic Cities Beautiful Commission in the amount of one thousand dollars (\$1,000.00) from General Fund discretionary monies be approved to assist with the beautification of Heritage Park.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date



## Hamilton County Board of Commissioners RESOLUTION

No. 1215-5

A RESOLUTION MAKING AN APPROPRIATION TO MOWBRAY VOLUNTEER FIRE DEPARTMENT IN THE AMOUNT OF TWELVE THOUSAND THREE HUNDRED DOLLARS (\$12,300.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT ONE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Randy Fairbanks desires to allocate \$12,300.00 from General Fund discretionary monies to assist with the purchase of a Polaris Ranger All-Terrain Vehicle for Mowbray Volunteer Fire Department; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Twelve Thousand Three Hundred Dollars (\$12,300.00) from General Fund discretionary monies be appropriated to Mowbray Volunteer Fire Department to assist with the purchase of a Polaris Ranger All-Terrain Vehicle.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

---

County Clerk

Approved:

Vetoed:

---

County Mayor

---

December 2, 2015

---

Date



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-6

A RESOLUTION MAKING AN APPROPRIATION TO SODDY DAISY FOOD BANK, INC., IN THE AMOUNT OF SIX THOUSAND DOLLARS (\$6,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT ONE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Randy Fairbanks has expressed a desire to allocate Six Thousand Dollars (\$6,000.00) from General Fund discretionary monies to Soddy Daisy Food Bank, Inc., to assist with operational expenses; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Six Thousand Dollars (\$6,000.00) from General Fund discretionary monies be appropriated to Soddy Daisy Food Bank, Inc., to assist with operational expenses.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

# Return of Organization Exempt From Income Tax

OMB No 1545-0047

## 2013

Open to Public Inspection

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

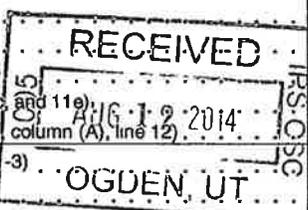
Department of the Treasury  
Internal Revenue Service

**A For the 2013 calendar year, or tax year beginning** , 2013, and ending , 20

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization SODDY DAISY FOOD BANK, INC		<b>D</b> Employer identification number 45-4722601	
	Doing Business As		<b>E</b> Telephone number 423-332-1148	
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite P. O. BOX 1468			
	City or town, state or province, country, and ZIP or foreign postal code SODDY DAISY, TN 37384		<b>G</b> Gross receipts \$ 759,856	
<b>F</b> Name and address of principal officer		<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list (see instructions)		
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no ) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				
<b>J</b> Website: ▶				
<b>K</b> Form of organization <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶				
<b>L</b> Year of formation			<b>M</b> State of legal domicile	

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>ALL VOLUNTEER ORGANIZATION, FOCUSED ON GATHERING AND SHARING FOOD WITH FAMILIES AND INDIVIDUALS IN NEED. WE ARE COMMITTED TO THE PREMISE THAT ALL PERSONS HAVE THE RIGHT TO ADEQUATE NUTRITION.</u>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	3 15	
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	4 15	
	<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	5 0	
	<b>6</b> Total number of volunteers (estimate if necessary)	6 60	
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	7a	
<b>7b</b> Net unrelated business taxable income from Form 990-T, line 34	7b		
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	529,080	759,856
	<b>9</b> Program service revenue (Part VIII, line 2g)		
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
	<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	529,080	759,856
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)		
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶		
	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	430,580	713,482
	<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	430,580	713,482
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	98,500	46,374	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	99,462	145,178
	<b>21</b> Total liabilities (Part X, line 26)	962	304
	<b>22</b> Net assets or fund balances Subtract line 21 from line 20	98,500	144,874
		<b>Beginning of Current Year</b>	<b>End of Year</b>



**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

<b>Sign Here</b>	Signature of officer: <u>James M. Gram</u>	Date: <u>8-6-2014</u>
	Type or print name and title: <u>JAMES M. GRAM - TREASURER</u>	

<b>Paid Preparer Use Only</b>	Print/Type preparer's name GARY A. STEELE	Preparer's signature <u>Gary A. Steele, CPA</u>	Date 8/6/14	Check <input type="checkbox"/> if self-employed	PTIN P00953164
	Firm's name ▶ BARTO, HOSS & CO.			Firm's EIN ▶ 62-1547043	
	Firm's address ▶ 5751 UPTAIN RD. SUITE 100, CHATTANOOGA TN 37411			Phone no 423-855-0700	

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2013)

SCANNED AUG 19 2014

2:43 PM  
 10/29/15  
 Accrual Basis

## Soddy Daisy Food Bank, Inc

### Statement of Financial Income and Expense

January 1 through October 29, 2015

	Unclassified	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
43300 · Direct Public Grants		
43310 · Corporate and Business Grants	5,000.00	5,000.00
<b>Total 43300 · Direct Public Grants</b>	<b>5,000.00</b>	<b>5,000.00</b>
43400 · Direct Public Support		
43420 · Church Donations - Cash	12,109.00	12,109.00
43440 · Gifts in Kind - Goods		
43441 · BiLo In Kind Goods	184,344.60	184,344.60
43442 · CAFB Goods	278,817.00	278,817.00
43443 · Food City In Kind Goods	17,729.30	17,729.30
43440 · Gifts in Kind - Goods - Other	63,087.62	63,087.62
<b>Total 43440 · Gifts in Kind - Goods</b>	<b>543,978.52</b>	<b>543,978.52</b>
43450 · Individ, Business Contributions	17,306.97	17,306.97
<b>Total 43400 · Direct Public Support</b>	<b>573,394.49</b>	<b>573,394.49</b>
<b>Total Income</b>	<b>578,394.49</b>	<b>578,394.49</b>
<b>Gross Profit</b>	<b>578,394.49</b>	<b>578,394.49</b>
<b>Expense</b>		
60900 · Business Expenses		
60920 · Business Registration Fees	262.25	262.25
<b>Total 60900 · Business Expenses</b>	<b>262.25</b>	<b>262.25</b>
62100 · Contract Services		
62110 · Accounting Fees	5,724.26	5,724.26
<b>Total 62100 · Contract Services</b>	<b>5,724.26</b>	<b>5,724.26</b>
62800 · Facilities and Equipment		
62840 · Maintenance and Improvements	3,055.47	3,055.47
62890 · Rent, Parking, Utilities	8,150.00	8,150.00
<b>Total 62800 · Facilities and Equipment</b>	<b>11,205.47</b>	<b>11,205.47</b>
63000 · Food Costs		
63010 · CAFB Shared Maintenance	20,242.98	20,242.98
63020 · Other Food Costs	6,644.46	6,644.46
63030 · In Kind Food distribution	543,978.52	543,978.52
<b>Total 63000 · Food Costs</b>	<b>570,865.96</b>	<b>570,865.96</b>
64000 · Vehicle Operation		
64010 · Gas and Oil	1,175.62	1,175.62
64020 · Maintenance and repair	1,498.31	1,498.31
<b>Total 64000 · Vehicle Operation</b>	<b>2,673.93</b>	<b>2,673.93</b>
65000 · Operations		
65010 · Misc Non Food Purchases	165.50	165.50
65020 · Postage, Mailing Service	97.20	97.20
65030 · Printing and Copying	22.26	22.26
65040 · Supplies	98.47	98.47
65050 · Telephone, Telecommunications	227.80	227.80
<b>Total 65000 · Operations</b>	<b>611.23</b>	<b>611.23</b>

2:43 PM  
10/29/16  
Accrual Basis

Soddy Daisy Food Bank, Inc  
**Statement of Financial Income and Expense**  
January 1 through October 29, 2015

	Unclassified	TOTAL
<b>65100 · Other Types of Expenses</b>		
<b>65110 · Advertising Expenses</b>	480.86	480.86
<b>65120 · Insurance - Liability, D and O</b>	1,479.00	1,479.00
<b>65125 · Insurance - Vehicles</b>	776.00	776.00
<b>65150 · Memberships and Dues</b>	320.00	320.00
<b>65160 · Other Costs</b>	69.75	69.75
<b>Total 65100 · Other Types of Expenses</b>	<u>3,125.61</u>	<u>3,125.61</u>
<b>Total Expense</b>	<u>594,468.71</u>	<u>594,468.71</u>
<b>Net Ordinary Income</b>	<u>-16,074.22</u>	<u>-16,074.22</u>
<b>Net Income</b>	<u><b>-16,074.22</b></u>	<u><b>-16,074.22</b></u>

2:45 PM

10/29/15

Accrual Basis

**Soddy Daisy Food Bank, Inc**  
**Statement of Financial Position**  
**As of October 29, 2015**

	Oct 29, 15	Oct 29, 14	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
1000 · Sun Trust - Checking	65,131.15	68,806.92	-3,675.77
Total Checking/Savings	65,131.15	68,806.92	-3,675.77
Accounts Receivable			
11100 · CAFB / BiLO Special Fund	0.00	1,519.97	-1,519.97
Total Accounts Receivable	0.00	1,519.97	-1,519.97
Other Current Assets			
12000 · Undeposited Funds	134.00	1,122.04	-988.04
13000 · Prepaid Insurance	633.96	0.00	633.96
14000 · Inventory General	65,188.20	53,452.00	11,736.20
Total Other Current Assets	65,956.16	54,574.04	11,382.12
<b>Total Current Assets</b>	<b>131,087.31</b>	<b>124,900.93</b>	<b>6,186.38</b>
<b>Fixed Assets</b>			
16400 · Vehicles			
16410 · 2007 Ford Van	7,101.00	6,101.00	1,000.00
16420 · Fork Lift	4,750.00	4,750.00	0.00
Total 16400 · Vehicles	11,851.00	10,851.00	1,000.00
17100 · Accum Depr - Furn and Equip	-1,900.00	-950.00	-950.00
17400 · Accum Depr - Vehicles	-1,420.00	0.00	-1,420.00
<b>Total Fixed Assets</b>	<b>8,531.00</b>	<b>9,901.00</b>	<b>-1,370.00</b>
<b>TOTAL ASSETS</b>	<b>139,618.31</b>	<b>134,801.93</b>	<b>4,816.38</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable			
20100 · Accounts Payable	0.00	-246.78	246.78
Total Accounts Payable	0.00	-246.78	246.78
<b>Total Current Liabilities</b>	<b>0.00</b>	<b>-246.78</b>	<b>246.78</b>
<b>Total Liabilities</b>	<b>0.00</b>	<b>-246.78</b>	<b>246.78</b>
<b>Equity</b>			
30000 · Opening Balance Equity	0.00	115,009.59	-115,009.59
31500 · Temp. Restricted Net Assets	65,188.20	0.00	65,188.20
32000 · Unrestricted Net Assets	90,504.33	29,864.08	60,640.25
Net Income	-16,074.22	-9,824.96	-6,249.26
<b>Total Equity</b>	<b>139,618.31</b>	<b>135,048.71</b>	<b>4,569.60</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>139,618.31</b>	<b>134,801.93</b>	<b>4,816.38</b>

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: 05/11/12

SODDY DAISY FOOD BANK INC  
PO BOX 1468  
SODDY DAISY, TN 37384

Employer Identification Number:  
45-4722601  
DLN:  
17053139317002  
Contact Person:  
REGINA M PARKER ID# 31274  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
March 19, 2012  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We have determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

SODDY DAISY FOOD BANK INC

Sincerely,



Holly O. Paz  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC



## Hamilton County Board of Commissioners RESOLUTION

No. 1215-7

A RESOLUTION MAKING AN APPROPRIATION TO FIRST THINGS FIRST, INC., IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT EIGHT.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Tim Boyd has expressed a desire to allocate Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies to First Things First, Inc., to assist with the Dads Make a Difference Program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies be appropriated to First Things First, Inc., to assist with the Dads Make a Difference Program.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

Form **990**  
 Department of the Treasury  
 Internal Revenue Service

**Return of Organization Exempt From Income Tax**

OMB No 1545-0047

**2013**

**Open to Public Inspection**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter Social Security numbers on this form as it may be made public. By law, the IRS generally cannot redact the information on the form.  
 Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990)

**A For the 2013 calendar year, or tax year beginning 01-01-2013, 2013, and ending 12-31-2013**

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Terminated  
 Amended return  
 Application pending

**C** Name of organization: **FIRST THINGS FIRST INC**  
 Doing Business As: \_\_\_\_\_  
 Number and street (or P O box if mail is not delivered to street address) Room/suite: **620 LINDSAY STREET STE 100**  
 City or town, state or province, country, and ZIP or foreign postal code: **CHATTANOOGA, TN 37403**

**D** Employer identification number: **62-1678048**

**E** Telephone number: **(423) 267-5383**

**F** Name and address of principal officer:  
**JULIE BAUMGARDNER**  
**620 LINDSAY STREET STE 100**  
**CHATTANOOGA, TN 37403**

**G** Gross receipts \$ **2,016,216**

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list (see instructions)  
**H(c)** Group exemption number ▶ \_\_\_\_\_

**I** Tax-exempt status:  501(c)(3)  501(c) ( ) (insert no )  4947(a)(1) or  527

**J** Website: ▶ **WWW.FIRSTTHINGS.ORG**

**K** Form of organization:  Corporation  Trust  Association  Other ▶ \_\_\_\_\_  
**L** Year of formation: **1997** **M** State of legal domicile: **TN**

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities <b>TO IMPROVE CHATTANOOGA FAMILY LIFE</b>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	31
<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	30	
<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	<b>5</b>	12	
<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	500	
<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	0	
<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	0	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)	1,894,905	1,962,039
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	44,397	36,623
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	232	114
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,689	428
		1,943,223	1,999,204
	<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0
<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		0	0
<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		656,454	672,290
<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)		0	0
<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ 114,786			
<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)		1,184,674	1,423,474
<b>18</b> Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	1,841,128	2,095,764	
<b>19</b> Revenue less expenses Subtract line 18 from line 12	102,095	-96,560	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b>	<b>End of Year</b>
	<b>21</b> Total liabilities (Part X, line 26)	194,987	148,883
	<b>22</b> Net assets or fund balances Subtract line 21 from line 20	29,909	80,365
	165,078	68,518	

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

\*\*\*\*\*  
 Signature of officer: \_\_\_\_\_ Date: **2014-07-15**  
 JULIE BAUMGARDNER, PRESIDENT  
 Type or print name and title

**Paid Preparer Use Only**

Print/Type preparer's name KYLE BUTLER	Preparer's signature _____	Date _____	Check <input type="checkbox"/> if self-employed PTIN P00357943
Firm's name ▶ MAULDIN & JENKINS LLC	Firm's EIN ▶ 58-0692043		
Firm's address ▶ 537 MARKET STREET SUITE 300 CHATTANOOGA, TN 374021239	Phone no (423) 756-6133		

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

**MAY 21 1997**

FIRST THINGS FIRST INC  
701 CHEROKEE BLVD STE 230  
CHATTANOOGA, TN 37405

\*

Employer Identification Number:

62-1678048

DLN:

17053089742012

Contact Person:

YVONNE LIGGETT

ID# 31296

Contact Telephone Number:

(877) 829-5500

Our Letter Dated:

October 1997

Addendum Applies:

No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

*William H. Grant, Jr., Vice President  
First Things First  
11/12/12*



## Hamilton County Board of Commissioners RESOLUTION

No. 1215-8

A RESOLUTION MAKING AN APPROPRIATION TO GIRLS INCORPORATED OF CHATTANOOGA IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT EIGHT.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Tim Boyd has expressed a desire to allocate Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies to Girls Incorporated of Chattanooga to assist with their girls camp program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies be appropriated to Girls Incorporated of Chattanooga to assist with their girls camp program.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Department of the Treasury  
Internal Revenue Service

Do not enter Social Security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2013 calendar year, or tax year beginning **AUG 1, 2013** and ending **JUL 31, 2014**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>GIRLS INCORPORATED OF CHATTANOOGA</b>		<b>D</b> Employer identification number <b>62-0647145</b>
	Doing Business As		<b>E</b> Telephone number <b>(423) 624-4757</b>
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>709 SOUTH GREENWOOD AVENUE</b>	<b>G</b> Gross receipts \$ <b>935,818.</b>	
	City or town, state or province, country, and ZIP or foreign postal code <b>CHATTANOOGA, TN 37404</b>		<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
<b>F</b> Name and address of principal officer: <b>BEA LURIE</b> <b>SAME AS C ABOVE</b>		<b>H(c)</b> Group exemption number	
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c)( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>J</b> Website: <b>WWW.GIRLSINCOFCHATT.ORG</b>			
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		<b>L</b> Year of formation: <b>1961</b>	<b>M</b> State of legal domicile: <b>TN</b>

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities <b>TO INSPIRE AND EQUIP ALL GIRLS TO BE STRONG, SMART, AND BOLD -- HEALTHY, EDUCATED, AND INDEPENDENT</b>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>15</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>15</b>
	<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	<b>5</b>	<b>44</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	<b>125</b>
	<b>7 a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0.</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	<b>0.</b>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	<b>9</b> Program service revenue (Part VIII, line 2g)	198,398.	801,311.
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	21,905.	33,834.
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2,265.	24,687.
	<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	-494.	43,566.
	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	222,074.	903,398.
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	<b>16 a</b> Professional fundraising fees (Part IX, column (A), line 11e)	161,997.	660,023.
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) <b>136,725.</b>	0.	0.
	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	91,367.	255,432.
	<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	253,364.	915,455.
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	-31,290.	-12,057.	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	<b>21</b> Total liabilities (Part X, line 26)	585,028.	588,314.
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	252,633.	59,772.
		<b>332,395.</b>	<b>528,542.</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer <i>Bea Lurie</i>	Date <b>12/14/14</b>			
	<b>BEA LURIE, PRESIDENT / CEO</b> Type or print name and title				
<b>Preparer Use Only</b>	Print/Type preparer's name <b>PAUL JOHNSON III, CPA</b>	Preparer's signature <i>Paul Johnson III, CPA</i>	Date <b>12/15/14</b>	Check <input type="checkbox"/> self-employed	PTIN <b>P00932002</b>
	Firm's name <b>JOHNSON, MURPHEY &amp; WRIGHT, P.C.</b>	Firm's EIN <b>62-1093134</b>			
	Firm's address <b>301 NORTH MARKET STREET CHATTANOOGA, TN 37405</b>	Phone no. <b>(423) 756-1170</b>			

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

SCANNED DEC 30 2014

GIRLS INCORPORATED OF CHATTANOOGA  
709 S GREENWOOD AVE  
CHATTANOOGA TN 37404-3415090

25328

Employer Identification Number: 62-0647145  
Person to Contact: Ms. K. Hilson  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of June 25, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in February 1962, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

*Michela M. Sullivan*

Michela M. Sullivan, Oper. Mgr.  
Accounts Management Operations I



## Hamilton County Board of Commissioners RESOLUTION

No. 1215-9

A RESOLUTION MAKING AN APPROPRIATION TO THE NEXT DOOR, INC., IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT EIGHT.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Tim Boyd has expressed a desire to allocate Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies to The Next Door, Inc., to assist with their program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies be appropriated to The Next Door, Inc., to assist with their program.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

Form **990**

**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

**2014**

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.  
Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2014 calendar year, or tax year beginning and ending

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Final return/terminated  
 Amended return  
 Application pending

**C** Name of organization: **THE NEXT DOOR, INC.**  
 Doing business as  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**402 2ND AVENUE N.**  
 City or town, state or province, country, and ZIP or foreign postal code  
**NASHVILLE, TN 37203**

**D** Employer identification number: **43-2001774**

**E** Telephone number: **615-251-8805**

**G** Gross receipts \$: **6,209,228.**

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list. (see instructions)

**I** Tax-exempt status:  501(c)(3)  501(c) ( ) (insert no.)  4947(a)(1) or  527

**J** Website: **WWW.THENEXTDOOR.ORG**

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Year of formation: **2003** **M** State of legal domicile: **TN**

**H(c)** Group exemption number

Part I Summary		Prior Year	Current Year
Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <b>TO PROVIDE HOUSING AND SUPPORT TO WOMEN WHO ARE REENTERING SOCIETY AFTER SPENDING TIME IN</b>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	20
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	20
	5 Total number of individuals employed in calendar year 2014 (Part V, line 2a)	5	129
	6 Total number of volunteers (estimate if necessary)	6	2580
	7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	6,002,399.	5,892,783.
	9 Program service revenue (Part VIII, line 2g)	340,373.	292,182.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,406.	-466,131.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	-20,079.	-24,619.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	6,324,099.	5,694,215.
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
Expenses	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	2,026,230.	2,485,495.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	19,299.	15,106.
	b Total fundraising expenses (Part IX, column (D), line 25)	300,881.	
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,416,824.	2,030,431.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	3,462,353.	4,531,032.
19 Revenue less expenses. Subtract line 18 from line 12	2,861,746.	1,163,183.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 6,546,237.	End of Year 14,445,568.
	21 Total liabilities (Part X, line 26)	657,210.	7,393,358.
	22 Net assets or fund balances. Subtract line 21 from line 20	5,889,027.	7,052,210.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here: *Ginger Gaines* Signature of officer Date: **6-25-15**

**GINGER GAINES, CHIEF OPERATING OFFICER**  
Type or print name and title

Paid: Print/Type preparer's name: **RODNEY C. BROWER** Preparer's signature: \_\_\_\_\_ Date: \_\_\_\_\_ Check if self-employed  PTIN: **P00168898**

Preparer Use Only: Firm's name: **CROSSLIN & ASSOCIATES, P.C.** Firm's EIN: **62-1336737**

Firm's address: **3803 BEDFORD AVENUE, SUITE 103 NASHVILLE, TN 37215** Phone no. (615) 320-5500

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

FEB 29 2003

THE NEXT DOOR  
PO BOX 23336  
NASHVILLE, TN 37202-3336

Employer Identification Number:  
43-2001774

DLN:  
17053349760067

Contact Person:  
EDWARD S SCHLAACK ID# 31536

Contact Telephone Number:  
(877) 829-5500

Public Charity Status:  
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated November 18, 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-10

A RESOLUTION MAKING AN APPROPRIATION TO PARTNERSHIP FOR FAMILIES, CHILDREN AND ADULTS, INC., IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate One Thousand Dollars (\$1,000.00) from General Fund discretionary monies to Partnership for Families, Children and Adults, Inc., to assist with their I AM Ready Center; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That One Thousand Dollars (\$1,000.00) from General Fund discretionary monies be appropriated to Partnership for Families, Children and Adults, Inc., to assist with their I AM Ready Center.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.  
Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2014 calendar year, or tax year beginning **JAN 1, 2014** and ending **JUN 30, 2014**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>PARTNERSHIP FOR FAMILIES, CHILDREN AND ADULTS, INC.</b> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>1800 MCCALLIE AVENUE</b> City or town, state or province, country, and ZIP or foreign postal code <b>CHATTANOOGA, TN 37404</b> <b>F</b> Name and address of principal officer: <b>SANDRA L HOLLETT</b> <b>SAME AS C ABOVE</b>	<b>D</b> Employer identification number <b>62-1326050</b> <b>E</b> Telephone number <b>423-755-2822</b> <b>G</b> Gross receipts \$ <b>2,350,718.</b> <b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) <b>H(c)</b> Group exemption number ▶
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c)( ) ▶ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
<b>J</b> Website: ▶ <b>WWW.PARTNERSHIPFCA.COM</b>		
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		<b>L</b> Year of formation: <b>1987</b> <b>M</b> State of legal domicile: <b>TN</b>

**Part I Summary**

	<b>1</b>	Briefly describe the organization's mission or most significant activities: <b>PARTNERSHIP IS A COMMUNITY IMPACT ORGANIZATION WHOSE MISSION IS TO STRENGTHEN FAMILIES AND</b>			
	<b>2</b>	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
<b>Activities &amp; Governance</b>	<b>3</b>	Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>28</b>	
	<b>4</b>	Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>28</b>	
	<b>5</b>	Total number of individuals employed in calendar year 2014 (Part V, line 2a)	<b>5</b>	<b>137</b>	
	<b>6</b>	Total number of volunteers (estimate if necessary)	<b>6</b>	<b>723</b>	
	<b>7a</b>	Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0.</b>	
	<b>7b</b>	<b>Net unrelated business taxable income from Form 990-T, line 34</b>	<b>7b</b>	<b>0.</b>	
	<b>Revenue</b>	<b>8</b>	Contributions and grants (Part VIII, line 1h)	<b>2,490,866.</b>	<b>1,732,061.</b>
<b>9</b>		Program service revenue (Part VIII, line 2g)	<b>699,097.</b>	<b>404,091.</b>	
<b>10</b>		Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>277,421.</b>	<b>0.</b>	
<b>11</b>		Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<b>29.</b>	<b>109,718.</b>	
<b>12</b>		<b>Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)</b>	<b>3,467,413.</b>	<b>2,245,870.</b>	
<b>Expenses</b>		<b>13</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	<b>60,086.</b>	<b>30,910.</b>
		<b>14</b>	Benefits paid to or for members (Part IX, column (A), line 4)	<b>0.</b>	<b>0.</b>
		<b>15</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	<b>1,801,015.</b>	<b>1,778,700.</b>
		<b>16a</b>	Professional fundraising fees (Part IX, column (A), line 11e)	<b>0.</b>	<b>0.</b>
		<b>b</b>	<b>Total fundraising expenses (Part IX, column (D), line 25)</b> ▶ <b>85,962.</b>		
		<b>17</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	<b>1,060,097.</b>	<b>1,182,019.</b>
		<b>18</b>	<b>Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)</b>	<b>2,921,198.</b>	<b>2,991,629.</b>
	<b>19</b>	<b>Revenue less expenses. Subtract line 18 from line 12</b>	<b>546,215.</b>	<b>-745,759.</b>	
	<b>Net Assets or Fund Balances</b>	<b>20</b>	<b>Total assets (Part X, line 16)</b>	<b>Beginning of Current Year</b> <b>8,032,960.</b>	<b>End of Year</b> <b>7,800,793.</b>
<b>21</b>		<b>Total liabilities (Part X, line 26)</b>	<b>393,249.</b>	<b>465,513.</b>	
<b>22</b>		<b>Net assets or fund balances. Subtract line 21 from line 20</b>	<b>7,639,711.</b>	<b>7,335,280.</b>	

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer <i>Sandra L Hollett CEO</i> <b>SANDRA L HOLLETT, CEO</b> Type or print name and title	Date <b>1/26/15</b>
<b>Paid Preparer Use Only</b>	Print/Type preparer's name <b>KIM HUSKEY, CPA</b> Preparer's signature <i>Kim Huskey, CPA</i> Date <b>01/15/15</b> Check <input type="checkbox"/> self-employed PTIN <b>P00958962</b> Firm's name ▶ <b>HENDERSON HUTCHERSON &amp; MCCULLOUGH PLLC</b> Firm's EIN ▶ <b>62-1114363</b> Firm's address ▶ <b>1200 MARKET STREET</b> <b>CHATTANOOGA, TN 37402</b> Phone no. <b>(423) 756-7771</b>	

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

OGDEN UT 84201-0038

In reply refer to: 0438156109  
Feb. 17, 2015 LTR 4168C 0  
62-1326050 000000 00  
00030650  
BODC: TE

PARTNERSHIP FOR FAMILIES CHILDREN  
AND ADULTS INC  
1800 MCCALLIE AVE  
CHATTANOOGA TN 37404-3025



063432

Employer Identification Number: 62-1326050  
Person to Contact: TE & GE  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 05, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in March 1998.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0438156109  
Feb. 17, 2015 LTR 4168C 0  
62-1326050 000000 00  
00030651

PARTNERSHIP FOR FAMILIES CHILDREN  
AND ADULTS INC  
1800 MCCALLIE AVE  
CHATTANOOGA TN 37404-3025

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Ginni L. Redfern  
Program Manager, AM OPS 1



# Hamilton County Board of Commissioners RESOLUTION

No. 1215-11

A RESOLUTION MAKING AN APPROPRIATION TO THE CITY OF CHATTANOOGA ON BEHALF OF MURRAY HILLS PARK IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED THIRTY-THREE DOLLARS (\$2,533.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Murray Hills Park is located in the city of Chattanooga; and

WHEREAS, there is a need for park improvements at Murray Hills Park; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate two thousand five hundred thirty-three dollars (\$2,533.00) from General Fund discretionary monies to assist with the needed improvements; and

WHEREAS, this County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That two thousand five hundred thirty-three dollars (\$2,533.00) from General Fund discretionary monies be appropriated to the City of Chattanooga on behalf of Murray Hills Park to assist with needed park improvements.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date



## Hamilton County Board of Commissioners RESOLUTION

No. 1215-12

A RESOLUTION MAKING AN APPROPRIATION TO ONE HUNDRED BLACK MEN OF CHATTANOOGA, INC., IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies to One Hundred Black Men of Chattanooga, Inc., to assist with their scholarship fund; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies be appropriated to One Hundred Black Men of Chattanooga, Inc., to assist with their scholarship fund.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

December 2, 2015

\_\_\_\_\_

Date

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

Date: MAR 18 1999

ONE HUNDRED BLACK MEN OF  
CHATTANOOGA INC  
C/O JAMES A MILLER  
PO BOX 1201  
CHATTANOOGA, TN 37401-1201

Employer Identification Number:  
62-1536275

DLN:

17053353728048

Contact Person:

HIRAM LEE HARVILLE

ID# 31157

Contact Telephone Number:  
(877) 829-5500

Our Letter Dated:  
August 1994

Addendum Applies:  
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(i).

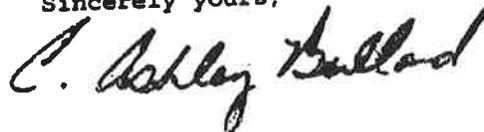
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)

**Short Form**

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2014**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2014 calendar year, or tax year beginning July 1, 2014, and ending June 30, 20 15

**B** Check if applicable:

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

**C** Name of organization

**One Hundred Black Men of Chattanooga, Inc.**

Number and street (or P.O. box, if mail is not delivered to street address)

**P.O. Box 1201**

City or town, state or province, country, and ZIP or foreign postal code

**Chattanooga, TN 37401**

**D** Employer identification number

**62-1536275**

**E** Telephone number

**423-821-6700**

**F** Group Exemption Number ▶

**G** Accounting Method:  Cash  Accrual Other (specify) ▶

**I** Website: ▶ [www.100bmchatt.org](http://www.100bmchatt.org)

**J** Tax-exempt status (check only one) –  501(c)(3)  501(c) ( ) ◀ (insert no.)  4947(a)(1) or  527

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ **37787**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

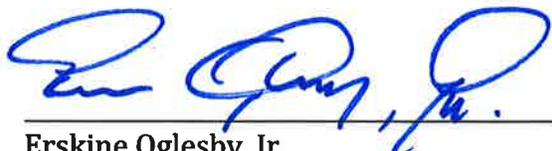
Check if the organization used Schedule O to respond to any question in this Part I . . . . .

<b>Revenue</b>	<b>1</b> Contributions, gifts, grants, and similar amounts received . . . . .	<b>1</b>	<b>35707</b>
	<b>2</b> Program service revenue including government fees and contracts . . . . .	<b>2</b>	<b>0</b>
	<b>3</b> Membership dues and assessments . . . . .	<b>3</b>	<b>2080</b>
	<b>4</b> Investment income . . . . .	<b>4</b>	<b>0</b>
	<b>5a</b> Gross amount from sale of assets other than inventory . . . . .	<b>5a</b>	<b>0</b>
	<b>b</b> Less: cost or other basis and sales expenses . . . . .	<b>5b</b>	<b>0</b>
	<b>c</b> Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	<b>5c</b>	<b>0</b>
	<b>6</b> Gaming and fundraising events		
	<b>a</b> Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .	<b>6a</b>	<b>0</b>
<b>b</b> Gross income from fundraising events (not including \$ <u>0</u> of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .	<b>6b</b>	<b>0</b>	
<b>c</b> Less: direct expenses from gaming and fundraising events . . . . .	<b>6c</b>	<b>0</b>	
<b>d</b> Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	<b>6d</b>	<b>0</b>	
<b>7a</b> Gross sales of inventory, less returns and allowances . . . . .	<b>7a</b>	<b>0</b>	
<b>b</b> Less: cost of goods sold . . . . .	<b>7b</b>	<b>0</b>	
<b>c</b> Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	<b>7c</b>	<b>0</b>	
<b>8</b> Other revenue (describe in Schedule O) . . . . .	<b>8</b>		
<b>9</b> <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶	<b>9</b>	<b>37787</b>	
<b>Expenses</b>	<b>10</b> Grants and similar amounts paid (list in Schedule O) . . . . .	<b>10</b>	<b>3320</b>
	<b>11</b> Benefits paid to or for members . . . . .	<b>11</b>	<b>0</b>
	<b>12</b> Salaries, other compensation, and employee benefits . . . . .	<b>12</b>	<b>0</b>
	<b>13</b> Professional fees and other payments to independent contractors . . . . .	<b>13</b>	<b>0</b>
	<b>14</b> Occupancy, rent, utilities, and maintenance . . . . .	<b>14</b>	<b>0</b>
	<b>15</b> Printing, publications, postage, and shipping . . . . .	<b>15</b>	<b>1180</b>
	<b>16</b> Other expenses (describe in Schedule O) . . . . .	<b>16</b>	<b>30828</b>
	<b>17</b> <b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶	<b>17</b>	<b>35328</b>
<b>Net Assets</b>	<b>18</b> Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	<b>18</b>	<b>2459</b>
	<b>19</b> Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	<b>19</b>	<b>10984</b>
	<b>20</b> Other changes in net assets or fund balances (explain in Schedule O) . . . . .	<b>20</b>	<b>0</b>
	<b>21</b> Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶	<b>21</b>	<b>13443</b>

**100**  
**BLACK MEN**  
*Of Chattanooga, Inc.*

**BALANCE SHEET for the period of July 1, 2014-June 30, 2015**

	<u>Amount</u>
Income:	
Cash brought forward	10,984.00
Fund Raising-Donations	35,707.00
Membership Dues	2,080.00
	<hr/>
TOTAL INCOME	\$48,771.00
Expenses:	
Accounts payable	
Bank Fees	\$ 551.00
Meeting Expense	206.00
Conference Expense	3,890.00
Licenses & Permits	400.00
Membership Dues	1,890.00
Event Expense	5,534.00
Administrative Expense	4,804.00
Program Expense	13,246.00
Marketing	302.00
Printing & Postage	1,180.00
Grants	3,320.00
	<hr/>
TOTAL EXPENSES	\$35,328.00
Net Income on hand	\$13,443.00

  
\_\_\_\_\_  
Erskine Oglesby, Jr.  
President  
100 Black Men of Chattanooga, Inc.

  
\_\_\_\_\_  
Date



# Hamilton County Board of Commissioners RESOLUTION

No. 1215-13

A RESOLUTION TO ACCEPT THE PROPOSAL OF DILLARD ELITE TRAINING BY DESIGN TO PROVIDE ONSITE FITNESS CLASS INSTRUCTION SUPPORT TO THE HAMILTON COUNTY WELLNESS CENTER AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for a one (1) year contract, with the option to renew under the same terms and conditions for three (3) additional mutually agreeable one (1) year periods, to provide onsite fitness class instruction support to the Hamilton County Wellness Center; and,

WHEREAS, the proposal from Dillard Elite Training by Design was considered to be the lowest and best proposal received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the proposal from Dillard Elite Training by Design to provide onsite fitness class instruction support to the Hamilton County Wellness Center is hereby accepted, said proposal being the lowest and best proposal received, and authorizing the County Mayor to sign any contract necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

Date

## RFP for Fitness Instruction

**Scope:** Hamilton County Human Resources solicited proposals from qualified proposers to provide licensed/certified instructors for supplemental fitness class instruction to support our current wellness center staff, initiatives and programs.

“The WELL”, our employee fitness center, is open to all current Hamilton County employees and their covered (by the HCG Health Ins. plan) dependents. In an effort to improve the overall health of HCG employees and their covered dependents the Well offers a number of fitness instruction programs. The development of programs using outside vendors for fitness instruction has increased Well usage and improved the health and fitness of its participants.

Key elements of the desired program were:

- Provide fitness program instruction at one location (The Well). The classes will be held at the McDaniel Building (The Well) fitness facility located at 455 North Highland Park Avenue, Chattanooga, TN 37404.
- Provide classes a minimum of three days per week, with one day being Saturday.
- Classes should be for a period of approximately 30 minutes to one (1) hour each.
- Provide adequate staffing for instructor-to-participant ratio.
- Provide all necessary training equipment to conduct classes.
- Provide a variety of classes which can be offered as incentive programs.
- All trainers must be CPR-certified.
- Have appropriately licensed/certified trainers for programs which may be selected.
- Provide outcome measurements on any program.
- Provide sessions that incorporate aspects of strength training, aerobics, and stretching (either in one class or different classes).
- Classes subject to cancellation if minimum numbers, agreed upon by the County and the Vendor, are not met.

The term of the contract is for a period of one (1) year thereafter, unless terminated, canceled or extended as otherwise provided herein. The Contractor agrees that Hamilton County shall have the right, subject to the Contractor’s consent, to renew the contract for up to three (3) additional one-year periods or portions thereof.

Evaluations were not solely on price, but also considered cost effectiveness of the proposal, adherence to specifications, qualifications/experience, references, financial information, and services proposed in the final analysis to determine the proposal that, in the County’s opinion, best meets its needs.

**Selection: Dillard Elite Training by Design**

- Meets all mandatory requirements
- Low bid with 1-12 participants @ \$8.33 per person and additional participants @ \$5.83 per person.
- Ability to modify classes as needed.

The bid not selected proposed a flat \$2500 per month fee.

RFP#1015-043 Fitness Center Instruction Services

Vendors:

Dillard Training  
Patti Dillard  
P) 423-902-0433  
F) 888-898-3874  
Email: [GetFit@DillardTraining.com](mailto:GetFit@DillardTraining.com)

Gold's Gym  
Billy Bridges  
PO 865-776-5434  
Email: [bbridges@goldsgym.com](mailto:bbridges@goldsgym.com)

Sports Barn  
Teresa Wade  
301 Market Street  
Chattanooga, TN 37402  
P) 266-1125  
Email: [twade@sportsbarn.net](mailto:twade@sportsbarn.net)

YMCA-Downtown  
Rick Madison  
301 W. Sixth Street  
Chattanooga, TN 37402  
Email: [rmadison@ymcachattanooga.org](mailto:rmadison@ymcachattanooga.org)

One to One Personal Physician Network  
Courtney Lewis  
P) 423-602-9530  
Email: [clewis@mdpmngt.com](mailto:clewis@mdpmngt.com)

**Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Tuesday, October 12, 2015 as follows:**

**REQUEST FOR PROPOSAL:**

Hamilton County, Tennessee is soliciting proposals from qualified proposers to provide licensed/certified instructors for supplemental fitness class instruction to support our current wellness center staff and programs. Specifications are available by contacting the Purchasing Department at 423.209.6350.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, at 455 North Highland Park Avenue, Chattanooga, TN 37404, before 2:00 p.m. (Eastern) on October 30, 2015.

**Gail B. Roppo**  
Director of Purchasing





# Hamilton County Board of Commissioners

## RESOLUTION

No. 1215-14

A RESOLUTION ACCEPTING THE BID OF HELTON CONSTRUCTION COMPANY, INC. FOR CONSTRUCTION OF THE NOLAN ELEMENTARY SCHOOL ADDITION AMOUNTING TO \$4,500,000.00 AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for construction of the Nolan Elementary School Addition; and,

WHEREAS, the bid from Helton Construction Company, Inc. amounting to \$4,500,000.00 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Helton Construction Company, Inc. for construction of the Nolan Elementary School Addition amounting to \$4,500,000.00 is hereby accepted, said bid being the lowest and best bid received, and the County Mayor is authorized to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

### CERTIFICATION OF ACTION

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date



franklin|architects

142 N Market St . PO Box 4048 . Chattanooga . TN 37405

423.266.1207

November 17, 2015

Ms. Gail Roppo, Director  
Hamilton County Purchasing Department  
117 East Seventh Street, 5th Floor Newell Tower  
Chattanooga, Tennessee 37402

**Subject: Nolan Elementary School Addition  
Hamilton County Project No: 14-907**

Dear Ms. Roppo:

Bids for the above referenced project were received by the Hamilton County Purchasing Department on November 3, 2015 at 2:00 p.m. Itemized prices are listed in the attached Bid Tabulation. No alternates were accepted therefore only the Base Bid prices for each bidder are shown below:

Helton Construction	\$4,500,000.00
J & J Contractors	\$4,659,000.00
P & C Construction	\$4,921,516.00

The bid of Helton Construction, Inc. is considered to be competitive and in line with present construction pricing levels. Helton Construction is licensed in the State of Tennessee to construct the work as bid. Therefore, it is recommended that the contract be awarded to Helton Construction with the Base Bid of \$4,500,000.00.

Sincerely,

Matthew T. Twitchell, AIA  
Vice President  
Franklin Architects

Attachment

cc: Mr. Justin Witt, HCDE

**CONTRACTOR'S IDENTIFICATION**

**SEALED BID PROPOSAL FOR:**  
**Additions to Nolan Elementary School, Hamilton County Project No. 14-907**

**Submit Bids to:**

**If by US Postal Service:**  
 Gail B. Roppo  
 Director of Purchasing  
 Project #11-920; Ooltewah Elem. School  
 Hamilton County Purchasing  
 117 East Seventh Street  
 Chattanooga, TN 37402

**If by Hand Delivery/Common Carrier:**  
 Gail B. Roppo  
 Director of Purchasing  
 Project #11-920; Ooltewah Elem. School  
 Hamilton County Purchasing  
 455 N. Highland Park Avenue  
 Chattanooga, TN 37404

Attach this form to the sealed envelope containing the Bid. Failure to provide required information on the sealed envelope will be considered a non-responsive Bid.

Complete the following for all required Subcontractors:

<b>BIDDER:</b>	
Name:	Helton Construction Company, Inc.
Address:	4109 Mountain View Ave. Suite 100 Chattanooga, TN 37415
Tennessee License No.	35922
Expiration Date	01/31/2016
Classification	BC
Monetary Limit \$	Unlimited

**Subcontractor (HVAC):**  
 FABER MECHANICAL  
 Tennessee License No. 43430  
 License Expiration Date 4/30/17  
 License Classification CMC

**Subcontractor (Electrical):**  
 ADAMW ELECTRONIC  
 Tennessee License No. 1543  
 License Expiration Date 8/15/17  
 License Classification CR

**Subcontractor (Plumbing):**  
 TS RAUSTON  
 Tennessee License No. 9781  
 License Expiration Date 3/31/17  
 License Classification CMC

**Subcontractor (Geothermal):**  
 N/A  
 Tennessee License No. \_\_\_\_\_  
 License Expiration Date \_\_\_\_\_  
 License Classification \_\_\_\_\_  
 TDEC License No. \_\_\_\_\_  
 TDEC License Expiration Date \_\_\_\_\_  
 TDEC License Classification \_\_\_\_\_

**Subcontractor (Masonry):**  
 ADAMS MASONRY  
 Tennessee License No. 63845  
 Expiration Date 7/31/16  
 License Classification LMC

**Subcontractor (Other):**  
 Tennessee License No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Classification \_\_\_\_\_

**CAUTION: T.C.A. Section 62-6-119(b) requires all bidders to list the name, license number, expiration date thereof, and license classification of the contractors applying to bid for the prime contract and for the electrical, plumbing, heating, ventilation, air conditioning, masonry, and geothermal heating and cooling contracts on the outside of the envelope containing the bid if the subcontractor's bid amount(s) is \$25,000.00 or more.**

END OF SECTION 00 10 00. ~~ADAMS MASONRY~~ ~~ADAMS MASONRY~~ ~~ADAMS MASONRY~~ ~~ADAMS MASONRY~~ ~~ADAMS MASONRY~~

**BID FORM FOR UNIT PRICES**  
*Revised Addendum 01 10-21-15*

Project: *ADDITIONS TO NOLAN ELEMENTARY SCHOOL*  
HC Project No: 14-905

**Submit Bids to:**

US Postal Service:

Gail B. Roppo  
Director of Purchasing  
Project #/Project Name  
Hamilton County Purchasing  
117 East Seventh Street  
Chattanooga, TN 37402

Hand Delivery/Common Carrier:

Gail B. Roppo  
Director of Purchasing  
Project #/Project Name  
Hamilton County Purchasing  
455 N. Highland Park Avenue  
Chattanooga, TN 37404

1. The undersigned bidder proposes and agrees, if this bid is accepted, to enter an agreement with Owner in the form indicated in the Contract Documents for the contract price within the contract time indicated in this bid.
2. Bidder has carefully examined the plans, the technical specifications, the General Conditions, the Supplementary Conditions, Instructions for Bidders, the form of the contract, the form of bonds, and all other contract documents, and thoroughly understands their stipulations, requirements, and provisions.
3. Bidder has examined the site and locality where the work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and all conditions affecting cost, progress, or performance of the work. Bidder has made such independent investigations as bidder deems necessary to become thoroughly familiar with the conditions under which the work will be performed.
4. Bidder understands that a price for each item on the bid schedule must be filled in as stated in Instructions for Bidders. Failure to indicate price for alternates, if any, may be grounds for considering the bid irregular. Unit prices on the bid schedule shall include all labor, materials, erosion control, shoring, removal, safety measures, overhead, profit, insurance, etc. to cover the finished work.
5. Bidder agrees that, if awarded the contract, all work thereunder shall be conducted in such a manner and with sufficient materials, labor, tools, equipment, apparatus, and incidentals as is necessary to insure satisfactory completion of the project by **August 1, 2016**.
6. Bidder accepts the provisions of the Agreement as to liquidated damages of **\$2,500** per day in the event of failure to complete the work on time.
7. Bidder represents that this bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation.
8. Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.
9. Bidder will complete the work as described in the specifications for the price(s) as shown on the following bid schedules.
10. Bidder has familiarized himself with the Hamilton County Disadvantaged Business Enterprise (DBE) Guideline and policies.

**BID FORM**

Project: Additions to Nolan Elementary School

Proj. No.: 14-905

Bidder: Helton Construction Company, Inc.

Date: 11/03/2015

<u>Item No.</u>	<u>Description</u>	<u>Units</u>	<u>Est. Quantity</u>	<u>Unit Price</u>	<u>Total</u>
<b>BASE BID</b>					
1.	Owner's General Purpose Contingency Allowance	LS	1		\$ 250,000
2.	Owner's Designated Allowances	LS	1		\$165,990
3.	Unit price for Trench Rock removal and replacement with approved suitable materials, for amounts greater or lesser than the estimated quantity, add or deduct:	CU. YD.	500	\$175.00	\$ 87,500.
4.	Unit price for Unsuitable Soils removal and replacement with approved suitable materials, for amounts greater or lesser than the estimated quantity, add or deduct:	CU. YD.	500	\$ 25.00	\$ 12,500.
<b>Total BASE BID (Include Items 1, 2, 3 and 4. ):</b>					<b>\$ 4,500,000.</b>

Total Base Bid Four Million Five Hundred Thousand (dollars)  
& 00/100s (use words)

<b>Alternate No. 1</b> Supply and install a Resilient Athletic Flooring System (equal to Connor "Sport Grain Plus"), instead of VCT with cut lines, in the gymnasium.	LS	1		\$ 18,000.
--	----	---	--	------------

Total Alternate No. 1 Eighteen Thousand & 00/100s (dollars)  
(use words)

<b>Alternate No. 2</b> Supply and install running bond Concave-Scored CMU instead of providing running bond standard CMU, throughout all three (3) additions where CMU walls are exposed to view.	LS	1		\$ 60,000.
--	----	---	--	------------

Total Alternate No. 2 Sixty Thousand & 00/100s (dollars)  
(use words)

<b>Alternate No. 3</b> Supply and install exterior signage as shown on Drawing Sheet AC-102 and as specified in Section 10 14 05.	LS	1		\$ 85,500.
--	----	---	--	------------

Total Alternate No. 3 Eighty-Five Thousand Five Hundred (dollars)  
& 00/100s (use words)

<b>Alternate No. 4</b> Remove existing ceiling tile, supply and install new ACT-2 Ceiling tile in the existing gym.	LS	1		\$ 26,000.
--	----	---	--	------------

Total Alternate No. 4 Twenty-Six Thousand & 00/100s (dollars)  
(use words)

Note: The Owner reserves the right to award the Contract based on any combination of the Base Bid and Alternates 1, 2, 3 and 4, or solely the Base Bid.

11. The Bidder is hereby acknowledging that the following documents are attached to and made a condition of this Bid:

- |  |   |
|--|---|
| a) Required Bid Security in the form of: <u>5%</u> Bid Bond. | b) Required Drug-Free Workplace Affidavit                             |
| c) Required Bidder's Statement of Qualifications.            | d) Required DBE Good Faith Effort Affidavit                           |
| e) Required Contract Work on School Grounds Affidavit        | f) Required Statement of Compliance Certificate<br>Illegal Immigrants |
| g) Required Bidder's Statement of Equipment.                 | h) Acknowledgment of Addenda #'s <u>1, 2, 3</u> .                     |

If BIDDER is:

**An Individual**

By \_\_\_\_\_ (SEAL)  
(Individual's Name)

doing business as \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Business License No.: \_\_\_\_\_

**A Partnership**

By \_\_\_\_\_ (SEAL)  
(Firm Name)

\_\_\_\_\_ (general partner)

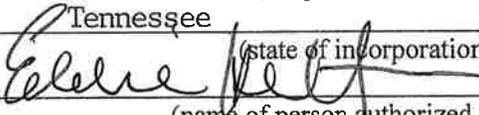
Business Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Business License No.: \_\_\_\_\_

**A Corporation**

By \_\_\_\_\_ Helton Construction Company, Inc. \_\_\_\_\_  
(Corporation Name)

\_\_\_\_\_ Tennessee \_\_\_\_\_  
(state of incorporation)

By \_\_\_\_\_  \_\_\_\_\_  
(name of person authorized to sign)

Business Address: 4109 Mountain View Ave., Suite 100  
Chattanooga, TN 37415

Phone No.: 423-875-8850 Business License No.: 35922

**A Joint Venture**

By \_\_\_\_\_  
(Name)

\_\_\_\_\_ (Address)

By \_\_\_\_\_  
(Name)

\_\_\_\_\_ (Address)

Phone No.: \_\_\_\_\_ Business License No.: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

# Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,  
Helton Construction Co., Inc.

as Principal, and North American Specialty Insurance Company  
as Surety, are hereby held and firmly bound unto Hamilton County, Tennessee as Owner in the penal sum  
of 5% of Amount of Bid                      for the payment of which, well and truly to be made, we hereby jointly  
and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed, this 3rd day of November, 2015.

The condition of the above obligated is such that whereas the Principal has submitted to Hamilton  
County, Tennessee, a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in  
writing for the Additions to Nolan Elementary School, Hamilton County Project No. 14-907.

NOW, THEREFORE,

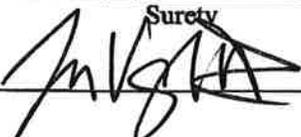
- (a) If said Bid shall be rejected, or in the alternate.
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the  
Form of Contract attached hereto (properly completed in accordance with said Bid) and  
shall furnish a bond for his faithful performance of said contract, and for the payment of  
all persons performing labor or furnishing materials in connection therewith, and shall in  
all other respects perform the agreement created by the acceptance of said Bid, then this  
obligation shall be void, otherwise the same shall remain in force and effect, it being  
expressly understood and agreed that the liability of the Surety for any and all claims  
hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

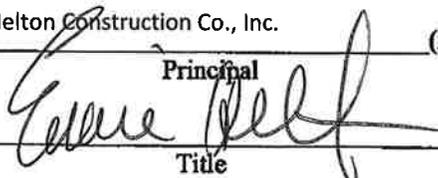
The surety for value received, hereby stipulates and agrees that the obligations of said Surety and  
its bond shall be in no way impaired or affected by any extension of the time within which the Owner  
may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals,  
and such of them as are corporations have caused their corporate seals to be hereto affixed and these  
presents to be signed by their proper officers, the day and year first set forth above.

North American Specialty Insurance Company

Helton Construction Co., Inc.

Surety  
By: 

Principal  
 (L.S.)  
Title

Cecil Ray Vaughan III, Attorney-in-fact  
Title

SEAL

Note: Bond may be declared invalid if not accompanied by Power of Attorney.

NAS SURETY GROUP

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Manchester, New Hampshire, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Schaumburg, Illinois, each does hereby make, constitute and appoint:

MARK R. BROCK, PATRICIA S. KLEEHAMMER, CECIL RAY VAUGHN III, DANA F. DAVIS,
T. MICHAEL LANGLEY, and DANA KEITH DAVIS

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 17th day of December, 2014.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 17th day of December, 2014, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 3rd day of November, 2015

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

**SECTION 00 41 50  
DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF Tennessee

COUNTY OF Hamilton

The undersigned, principal officer of Helton Construction Company, Inc., an employer of five (5) or more employees contracting with Hamilton County to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of Helton Construction Company, Inc. (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. § 50-9-113.

Further affiant saith not.



\_\_\_\_\_  
Principal Officer

STATE OF Tennessee  
COUNTY OF Hamilton

Before me personally appeared Eddie Helton, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 3rd day of November, 2015.



\_\_\_\_\_  
Notary Public

My commission expires: 8/13/2017





6. What percent of the work do you normally perform with your own forces? None  
 List Trades:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Have you ever failed to complete any work awarded to you? If so, indicate when, where, and why:

No.

---



---

8. Has any Officer or Partner of your Organization ever been an Office or Partner of another Organization that failed to complete a construction contract? No. If so, state circumstances:

---



---



---

9. List the construction projects your Organization has under contract on this date:

PROJECT NAME	NAME	ARCH/ENG	CONTRACT AMOUNT	CONTRACT DATE	% COMPLETE	SCHEDULED COMPLETION
<u>Attached</u>						

10. List major construction projects your organization has completed in the past five years:

PROJECT NAME	NAME	ARCH/ENG	CONTRACT AMOUNT	CONTRACT DATE	% COMPLETE	SCHEDULED COMPLETION
<u>Attached</u>						

11. List major construction projects your organization has completed that are similar in importance and character to this project:

PROJECT NAME	NAME	ARCH/ENG	CONTRACT AMOUNT	CONTRACT DATE	% COMPLETE	SCHEDULED COMPLETION
Attached						

12. List the construction experience of the principal individuals in your Organization:

PROJECT NAME	NAME	ARCH/ENG	CONTRACT AMOUNT	CONTRACT DATE	% COMPLETE	SCHEDULED COMPLETION
Attached						

13. List states and categories in which your Organization is legally qualified to do business:

TN, GA, AL, NC, SC, VA
Building Construction

14. Bank References:

Terry Wilson
Capital Mark B&T
801 Broad St, Chattanooga, TN 37402

15. Trade References:

Mountain City Electric: Bob McDade
2403 Appling St, Chattanooga, TN 37406

16. Name of Bonding and Insurance Companies and Name and Address of Agents:

Max. Bonding Capacity \_\_\_\_\_

Attached
----------

17. The undersigned agrees to furnish, upon request by the Owner, within 24 hours after the Bid Opening, a current Statement of Financial Conditions, including Contractor's latest regular dated financial statement or balance sheet which must contain the following items:

Current Assets: (Cash, joint venture accounts, accounts receivable, notes receivable, accrued interest on notes, deposits, and materials and prepaid expenses) net fixed assets and other assets.

Current Liabilities: (Accounts payable, notes payable, accrued interest on notes, provisions for income taxes, advances received from owners, accrued salaries, accrued payroll taxes), other liabilities, and capital (capital stock, authorized and outstanding shares par values, earned surplus).

Date of statement or balance sheet: December 31, 2014

Name of firm preparing statement: Henderson Hutcherson & McCullough

By: Will Clegg, CPA  
(Agent and Capacity)

18. Dated at Chattanooga, TN this 3rd day of November, 2015.  
Name of Organization: Helton Construction Company, Inc.  
By: *Eddie Helton*  
Title: President

19. NOTARIZATION: State of Tennessee County of Hamilton  
Mr. Eddie Helton being duly sworn deposes and says that he/she is  
the President of Helton Construction Co. Contractor(s) and that the  
answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn before me this 3rd day of November, 2015.

Notary Public: *David W. Carmichael*

My Commission Expires: 8/13/2017



**HELTON CONSTRUCTION COMPANY - STMT OF QUALIFICATIONS ATTACHMENT**

Sec 9 : CURRENT PROJECTS - AS OF OCT 31, 2015:

**PROJECT NAME:** BAKER DONELSON - CHATTANOOGA RENOVATION:  
REPUBLIC CENTRE; 17th, 18th, 19th FLOORS.  
**OWNER:** REPUBLIC CENTRE, LLC  
**ARCHITECT:** SORCI & SWORDS DESIGN, NASHVILLE, TN  
**CONTRACT AMT:** \$2,500,785  
**CONTRACT DATE:** 12/15/2014  
**PERCENT COMPLETE:** 70%  
**SCH COMPLETE DATE:** JANUARY, 2016

**PROJECT NAME:** MOCCASIN BEND WWTP LAB RENOVATION  
**OWNER:** CITY OF CHATTANOOGA  
**ARCHITECT:** CAMPBELL & ASSOCIATES, CHATTANOOGA, TN  
**CONTRACT AMT:** \$485,041  
**CONTRACT DATE:** 12/15/2014  
**PERCENT COMPLETE:** 50%  
**SCH COMPLETE DATE:** DECEMBER, 2015

**PROJECT NAME:** RETROFIT MAPP STATE OFFICE BUILDING  
**OWNER:** UNIV. OF TENNESSEE  
**ARCHITECT:** DERTHICK, HENLEY & WILKERSON, CHATTANOOGA, TN  
**CONTRACT AMT:** \$2,120,000  
**CONTRACT DATE:** 6/24/2015  
**PERCENT COMPLETE:** 50%  
**SCH COMPLETE DATE:** DECEMBER, 2015

**PROJECT NAME:** 5th & 6th FLOOR RENOVATION - VOLUNTEER BLDG.  
**OWNER:** MILLER & MARTIN, PLLC  
**ARCHITECT:** FRANKLIN & ASSOCIATES, CHATTANOOGA, TN  
**CONTRACT AMT:** \$592,766  
**CONTRACT DATE:** 8/28/2015  
**PERCENT COMPLETE:** 25%  
**SCH COMPLETE DATE:** MARCH, 2016

# HELTON CONSTRUCTION COMPANY, INC.

## Recent Major Projects

Blood Assurance Addition – TWH Architects – 3.5 million  
I-75 Welcome Center – Planning Associates – 2 million  
Chattanooga Imaging Center North – Caughman & Caughman – 1.5 million  
Chattanooga Urology – Derthick, Henley, & Wilkerson - 400,000  
Chattanooga Bone & Joint – 500,000  
Ringgold High School Renovation – Derthick, Henley & Wilkerson-1.5 million  
Ringgold Middle School Renovation – Derthick, Henley & Wilkerson - 500,000  
Astec Addition – Derthick, Henley & Wilkerson - 750,000  
First Seventh Day Adventist Church – Derthick, Henley & Wilkerson - 2.5 million  
Scenic City Industries New Bldg – Mike Splawn, Architect – 1 million  
Promise Pediatric Center – Ross Andrews Architect – 750,000  
Lakeview Middle School Gym Addition – Derthick, Henley, Wilkerson – 1.7 million  
MEL Breast Center – Memorial – Derthick, Henley, Wilkerson – 1.9 million  
Astec Industries Addition – Derthick, Henley, Wilkerson – 1.5 million  
Unum 7<sup>th</sup> Floor Office/Restroom – Derthick, Henley & Wilkerson – 818,000  
Unum 4<sup>th</sup> Floor Office/Restroom – Derthick, Henley & Wilkerson – 960,000  
Catoosa Co. Sheriff's Addition – Ross Andrews Architect – 391,437  
Stutt's Residence – 400,000  
TDOT New Bldg – TWH Architects – 2.6 million  
Orange Grove Homes Chandler Ave – TWH Architects – 1.5 million  
Unum 5<sup>th</sup> Floor Office/Restroom – Derthick, Henley, Wilkerson – 829,000  
Beacon Medical Buildout – James M. Splawn Architect – 460,000  
Unum Hoe-1 Appeals and Purchasing – Derthick, Henley, Wilkerson – 480,000  
Unum Hoe-1 Door Renov/Bridge & Tunnel – Derthick, Henley, Wilkerson – 364,000  
Stuart Heights Baptist Church – Rardin & Carroll – 1.3 million  
Christ United Methodist Church – Derthick, Henley, Wilkerson – 3.4 million  
Orange Grove Homes Pinewood Dr – TWH Architects – 1.5 million  
Parkway Baptist Church – Ross Andrews Architect – 269,000  
Tennessee American Water Co. – CTI Engineers – 500,000  
Latter Day Saints Church – TurnerBatson – 1.3 million  
Chattanooga State Chemistry Lab – Tim Burney Architect – 332,500  
Orange Grove Homes Mtn Creek Rd – TWH Architects – 1.6 million  
Liberty Tower – Chambliss Bahner Stophel – Franklin Architects – 2.6 million  
Liberty Tower – Lattimore Black Morgan & Cain – Billingsley Arch – 755,000  
Enterprise South Maintenance Building – Billingsley Architects – 650,000  
Cherokee Health Systems – Franklin Assoc Architects – 437,000  
Tennessee American Water Company – Rardin & Carroll Architects – 988,971  
EMS Vehicle Storage – Hamilton County, TN – Billingsley Arch – 599,068  
Miller & Martin Conference Center – Franklin Assoc. Architects – 940,000

**BROCK INSURANCE AGENCY, INC.**  
823 CHICKAMAUGA AVENUE  
ROSSVILLE, GEORGIA 30741  
706-866-3394

JOHN W. BROCK '29 - '83  
PAUL F. BROCK '56 - '08  
DANA F. DAVIS  
MARK R. BROCK  
MARIE H. DAVIS  
T. MICHAEL LANGLEY, CIC  
D. KEITH DAVIS  
CECIL R. VAUGHAN, III

**BROCK & SPENCER BENEFITS, LLC**  
D. DEFOREST SPENCER, CLU, LUTCF  
JUSTIN B. WHITE  
M. RAMSEY BROCK, JR.

March 25, 2015

RE: Helton Construction Company, Inc.

To Whom It May Concern,

We are pleased to confirm that Brock Insurance Agency, Inc. handles the contract bonding requirements of Helton Construction Company, Inc. through North American Specialty Insurance Company. North American Specialty Insurance Company carries an A. M. Best's Rating of A XV and is listed on the U. S. Treasury Department Circular 570 as an approved surety on Federal projects.

We are currently in a position to provide Bid and Performance and Payment Bonds for Helton Construction Company, Inc. for an aggregate work program in the \$20,000,000 range and a single program of \$15, 000,000. Any bonds issued, would of course be subject to our normal underwriting review of the contract documents, bond forms, terms of project financing and other underwriting factors at the time a bond is actually requested.

Brock Insurance Agency, Inc. has handled contractors bonding and insurance since 1963. Servicing numerous bonded and insured contractors, it is our assessment that Helton Construction Company, Inc. is well equipped, highly experienced, and properly financed and we can provide our full recommendation to any prospective project owners.

If I may be of any further assistance, please feel free to contact me at (706) 866-3394.

Sincerely,

  
Cecil Ray Vaughan III, Partner

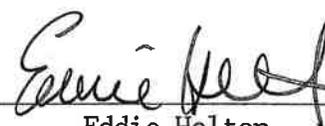
SECTION 00 41 60  
DBE GOOD FAITH EFFORT AFFIDAVIT

The undersigned Contractor, having bid on the construction project commonly known as ADDITIONS TO NOLAN ELEMENTARY SCHOOL, as solicited by Hamilton County, Tennessee (a political subdivision of the State of Tennessee), on November 3, 2015, does hereby attest that it has negotiated in good faith with the herein-below named Disadvantaged Business Enterprise(s) (DBE) to be included as sub-contractor(s) in the Contractor's performance of said project.

<u>Name of DBE</u>	<u>Address</u>	<u>Phone</u>	<u>% of Project</u>
Walker Interiors, LLC	2906 8th Ave., Chatt, TN	37407 423-622-6393	

In addition, the Contractor commits to promote Hamilton County's expressed goals of inclusion of DBE's whenever and wherever possible on the subject project.

Dated this 3rd day of November, 2015. Helton Construction Co., Inc.  
Name of Contractor

By:   
Eddie Helton

Title: President

SECTION 00 41 70  
CONTRACT WORK ON SCHOOL GROUNDS AFFIDAVIT

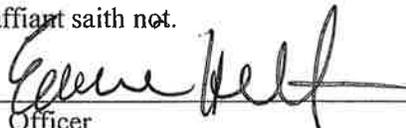
STATE OF Tennessee

COUNTY OF Hamilton

The undersigned, principal officer of Helton Construction Company, Inc., an employer contracting with Hamilton County to provide construction services on the grounds of a school when children are present, hereby states under oath as follows:

1. The undersigned is a principal officer of Helton Construction Company, Inc. (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
  
2. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. § 49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
  
3. The Company is in compliance with T.C.A. § 49-5-413.

Further affiant saith not.

  
\_\_\_\_\_  
Principal Officer

STATE OF Tennessee

COUNTY OF Hamilton

Before me personally appeared Eddie Helton, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 3rd day of November, 2015.

  
\_\_\_\_\_  
Notary Public

My commission expires: 8/13/2017





**SECTION 00 45 00**  
**STATEMENT OF EQUIPMENT**

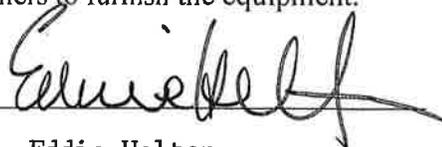
Showing Machinery and Other Equipment Available for Executing the Work Included in Contract. (To be filled in and submitted with Proposal.)

Available Machinery and Other Equipment Type - Size - Capacity	Location	Ownership	Date Proposed To Be Placed On Work
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N/A

The above is a true statement of the equipment to the undersigned Bidder for executing the work included in the contract. Where it is shown that the equipment is not owned by the Bidder, arrangements have been made with the owners to furnish the equipment.

Signed \_\_\_\_\_



Name \_\_\_\_\_

Eddie Helton

Title \_\_\_\_\_

President

## LEGAL AD

Please run the attached ad on Tuesday, September 29, 2015

Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, Chattanooga, TN, 37404 will receive bids before 2:00 PM Local Time, on November 03, 2015 for the following construction project: Nolan Elementary School Addition, Project No. 14-907.

The Project consists of site preparation and construction of primarily masonry additions to and renovations of the existing one-story, 74,985 Nolan Elementary School located at 4435 Shackelford Road, in the Town of Signal Mountain, Tennessee, including, but not limited to: (1) Addition A (East Wing) – 9,485 SF consisting of Classrooms, a Daycare, a Multi-purpose Gym, and toilets; (2) Addition B (West Wing) – 5,512 SF consisting of Classrooms and toilets; (3) Addition C (Cafeteria) – 1,422 SF consisting of an open addition to the existing cafeteria; (4) associated renovation to the existing 4,049 SF cafeteria; (5) conversion of an existing 743 SF classroom to a Tech Lab; and (6) other miscellaneous associated work.

A Mandatory Pre-Bid Meeting will be held on Wednesday, October 14, 2015 at 10:00 AM local time at the Hamilton County Purchasing Department, 455 North Highland Park Avenue, Chattanooga, TN 37404. Phone number: 423-209-6350.

Contact Franklin Architects at 423-266-1207 for instructions on how to purchase and obtain Bidding documents.

**REQUEST FOR BIDS**

Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, Chattanooga, TN, 37404 will receive bids before 2:00 PM Local Time, on November 03, 2015 for the following construction project: Nolan Elementary School Addition, Project No. 14-907.

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# Hamilton County Board of Commissioners RESOLUTION

No. 1215-15

A RESOLUTION ACCEPTING THE BIDS OF DON LEDFORD AUTO PARK, LLC FOR TWO (2) REGULAR CAB PICKUP TRUCKS AND CDJR OF COLUMBIA FOR ONE (1) SUPER CREW CAB PICKUP TRUCK AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for two (2) regular cab pickup trucks for Emergency Services and one (1) super crew cab pickup truck for the Highway Department; and,

WHEREAS, the bids from Don Ledford Auto Park amounting to \$23,975.00 each for the regular cab pickup trucks and CDJR of Columbia amounting to \$28,260.00 for the super crew cab pickup truck were considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bids of Don Ledford Auto Park, LLC for two (2) regular cab pickup trucks and CDJR of Columbia for one (1) super crew cab pickup truck are hereby accepted, said bids being the lowest and best bids received, and authorizing the County Mayor to sign any contacts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date

Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN

### SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for three (3) 4x4 ½-ton pickup trucks. One (1) 4X4, 4-door super crew cab and two (2) 4X4 regular cab pickups for the Hamilton County Highway and Emergency Services Departments. All prices must include shipping/delivery to the Highway Department located at 7625 Standifer Gap Road, Chattanooga, Tennessee 37421.

### BID SUBMISSION REQUIREMENTS

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on November 9, 2015 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID#1015-054: Pickup Trucks". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

**Note: Important delivery / mailing instructions.**

*NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.*

<u>DELIVERY ADDRESS</u>
Gail B. Roppo
Director of Purchasing
Bid #1015-054: Pickup Trucks {insert your company name here}
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

**Completion of the Authorization to Bind Form:** Please complete and sign the attached Authorization to Bind form.

### CONTACTS:

Questions regarding bid procedures should be directed to Linda Chumbler, Hamilton County Purchasing Department, (423) 209-6350.

Questions regarding product specifications for the one Super Crew Cab pickup truck should be directed to Mr. Ben Wilson, Highway Department, at 423-855-6100.

**Bid#: 1015-054 Pickup Trucks**  
**Hamilton County, TN**

Questions regarding product specifications for the two (2) regular cab pickup trucks should be directed to Mr. Tommy Jackson, Emergency Services, at 423-209-6933.

Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN

**DETAILED BID SPECIFICATIONS – 4X4 4-Door Super Crew Cab:**

Items found in this section set forth the County’s minimum expectations for new and unused, current year model, **4X4 Super Crew Cab Pickup Truck** sought through this bid document. Each item in each of the following categories must be completed. Please respond as instructed. Please indicate to what extent your proposed vehicle meets each of the specifications listed below by placing an “X” in either the “MEETS OR EXCEEDS” or “DOES NOT MEET” column. If your equipment does not meet any specification, please explain using the comments column. All bids are F.O.B. Chattanooga, Tennessee.

**Note:** *If quoting more than one make/model of vehicle, a separate vendor/manufacturers’ specification sheet must be provided for each vehicle being quoted. All quotes may be returned in one sealed bid envelope.*

**Specifications for one (1) 4X4 Super Crew Cab Pickup Truck:**

(1) 4X4 SUPER CREW CAB PICKUP TRUCK SPECIFICATIONS-MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
DOORS: 4-Full Size Doors (Super Crew Cab)			
TRANSMISSION: 6 Speed Automatic w/ Tow/Haul Mode			
Selector for 2-wheel drive, 4 high, 4 low and neutral.			
ENGINE: V-8 - Gasoline			
AIR CONDITIONING: Factory Installed			
TOWING PACKAGE: Smart Trailer Tow Connector, 4 pin/7 pin wiring, Class IV Receiver, upgraded front stabilizer bar, aux transmission cooler. Trailer brake controller.			
FLOORING: Vinyl Floor			
SEATS: Vinyl 40/20/40 Front Seat and Vinyl Rear Bench Seat.			
POWER EQUIPMENT GROUP: Including Power Mirrors Right and Left			
GLASS: Light Tinted			
SPARE: Full Size Spare Tire and Wheel			
BUMPER: Rear Step Bumper			
RADIO: AM/FM, CD Player Factory Installed			

Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN

(1) 4X4 SUPER CREW CAB PICKUP TRUCK SPECIFICATIONS-MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
BED: 6 ½ Foot Short Bed			
KEYS: Dealer to supply five (5) keys			
COLOR: White			
XL Trim Package			
All Standard Equipment as listed by Manufacturer			
All items factory installed unless otherwise noted			
Include Manufacturer's Warranty Information with bid.			
Dealers must include Manufacturer's Spec Sheet with bid.			

**Pricing for one (1) 4X4 Super Crew Cab Pickup Truck:**

Bid Price: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Company Name: \_\_\_\_\_

By: \_\_\_\_\_ Email Address: \_\_\_\_\_

Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN

Items found in this section set forth the County's minimum expectations for new and unused, current year model, 4X4 Standard Cab Pickup Trucks sought through this bid document. Each item in each of the following categories must be completed. Please respond as instructed. Please indicate to what extent your proposed vehicle meets each of the specifications listed below by placing an "X" in either the "MEETS OR EXCEEDS" or "DOES NOT MEET" column. If your equipment does not meet any specification, please explain using the comments column. All bids are F.O.B. Chattanooga, Tennessee.

**Note:** *If quoting more than one make/model of vehicle, a separate vendor/manufacturers' specification sheet must be provided for each vehicle being quoted. All quotes may be returned in one sealed bid envelope.*

**Specifications for two (2) 4X4 Regular Cab Pickup Trucks:**

(2) 4X4 REGULAR CAB PICKUP TRUCKS SPECIFICATIONS-MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
STANDARD CAB			
TRANSMISSION: 6-Speed Automatic			
4-Wheel Drive			
ENGINE: V-8 - Gasoline			
AIR CONDITIONING: Factory Installed			
BRAKES: 4-wheel disc brakes			
FLOOR: Vinyl			
SEAT: 40/20/40 Vinyl Seat			
POWER EQUIPMENT GROUP: Including power mirrors right and left			
GLASS: Light Tinted			
SPARE TIRE: Full size spare tire and wheel			
BUMPER: Rear step bumper			
RADIO: AM/FM, CD player, factory installed			
BED: 6 ½ foot bed			
COLOR: To be given at order			

**Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN**

<b>(2) 4X4 REGULAR CAB PICKUP TRUCKS SPECIFICATIONS-MUST MEET OR EXCEED</b>	<b>MEETS OR EXCEEDS</b>	<b>DOES NOT MEET</b>	<b>COMMENTS</b>
TRIM: XL Trim			
KEYS: Dealer to supply five (5) keys			
All standard equipment as listed by manufacturer			
Include Manufacturer's Warranty Information with bid.			
Dealer must include Manufacturer's Spec Sheet with bid.			

**Pricing for two (2) 4X4 Standard Cab Pickup Trucks:**

Bid Price: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Company Name: \_\_\_\_\_

By: \_\_\_\_\_ Email Address: \_\_\_\_\_

Bid#: 1015-054 Pickup Trucks  
Hamilton County, TN

## AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

---

Authorized Signature

---

Name of Authorized Signer (Printed or Typed)

---

Title of Authorized Signer

---

Firm Name

---

Firm Address, City and Zip Code

---

Telephone Number

---

Fax Number

---

Email Address

---

Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**

# DON LEDFORD AUTO PARK

CHEVROLET BUICK GMC

**JON ARBUCKLE**  
Fleet Manager

Cell 423-593-3180

423-745-1962

Fax 423-744-0493

1900 Congress Parkway  
Athens, TN 37303

www.donledfordautopark.com jonarbuckle@donledfordautopark.com

**Prepared For:**  
HAMILTON COUNTY, TN  
Chattanooga, Tennessee, 37404  
Phone: (423) 209-6350  
Fax: (423) 209-6351

**2016 Chevrolet Silverado 1500**

## • VEHICLE REPORT

2016 Chevrolet Silverado 1500 CK16703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

### PRICING SUMMARY

Price Component	MSRP	Invoice
Base Price	\$30,595.00	\$29,371.20
Total Options	\$1,775.00	\$1,615.25
Vehicle Subtotal	\$32,370.00	\$30,986.45
Advert/Adjustments	\$0.00	\$0.00
Destination Charge	\$1,195.00	\$1,195.00
<b>TOTAL VEHICLE PRICE</b>	<b>\$33,565.00</b>	<b>\$32,181.45</b>

**\$23,975.00 EXACT**

Customer Signature / Date

*Jon Arbuckle* 4/04/15  
Dealer Signature / Date

### WARRANTY INFORMATION

#### WARRANTY

##### Basic:

36 month/36,000 miles

##### Powertrain:

60 month/100,000 miles

##### Corrosion Perforation:

72 month/100,000 miles

##### Roadside Assistance:

60 month

# DON LEDFORD AUTO PARK

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**2016 Chevrolet Silverado 1500**

## • VEHICLE REPORT

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

### SELECTED MODEL

Code	Description	MSRP	Invoice
CK15703	2016 Chevrolet Silverado 1500 4x4 Regular Cab 6.6' box 119" WB 41" CA WT	\$30,595.00	\$29,371.20

### SELECTED VEHICLE COLORS

Code	Description
-	Interior: DARK ASH/JET BLACK, VINYL SEAT TRIM
-	Exterior 1: SUMMIT WHITE

### SELECTED OPTIONS

Code	Description	Class	MSRP	Invoice
<b>PACKAGES</b>				
1WT	Preferred Equipment Group 1WT Driver Information Center : Includes 3.5-inch diagonal monochromatic display and provides warning messages and basic vehicle information.; Graphite-Colored Rubberized-Vinyl Floor Covering : Does not include floor mats.; (AE7) 40/20/40 Front Split Bench Seat : 3-passenger. Includes driver and front passenger recline with outboard head restraints, center fold-down armrest with storage and manually adjustable driver lumbar.; (STD) Cloth Seat Trim; Manual Tilt Wheel Steering Column : Includes theft-deterrent locking feature.; Solar Absorbing Tinted Glass; Chrome Grille Surround; (RD6) Wheels: 17" x 8" Painted Steel : (43.2 cm x 20.3 cm).; 150 Amp Alternator; (LV3) Engine: 4.3L EcoTec3 V6 : Includes active fuel management, direct injection, variable valve timing and aluminum block construction. Capable of running on unleaded or up to 85% ethanol.; Floor Mounted Shifter Transfer Case	OPT	\$0.00	\$0.00
<b>EMISSIONS</b>				
FE9	Federal Emissions Requirements	OPT	\$0.00	\$0.00
<b>POWERTRAIN</b>				

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November 04, 2015

Page 2

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**2016 Chevrolet Silverado 1500**

**• VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.5' box 119" WB 41" CA WT

**SELECTED OPTIONS**

Code	Description	Class	MSRP	Invoice
<b>POWERTRAIN (Continued)</b>				
L83	Engine: 5.3L EcoTec3 V8 (GU4) 3.08 Rear Axle Ratio; Auxiliary External Transmission Oil Cooler; 720 CCA/80 Amp-hr Maintenance Free HD Battery : Includes rundown protection and retained accessory power. Includes active fuel management, direct injection, variable valve timing and aluminum block construction.	OPT	\$1,095.00	\$996.45
MYC	Transmission: Electronic 6-Speed Automatic w/OD Includes tow/haul mode, cruise grade braking and powertrain grade braking.	STD	\$0.00	\$0.00
GU4	3.08 Rear Axle Ratio	INC	\$0.00	\$0.00
C5U	GVWR: 6,800 lbs (3,084 kgs)	OPT	\$0.00	\$0.00
<b>WHEELS &amp; TIRES</b>				
RBZ	Tires: P255/70R17 AS BW P255/70R17 AS BW Spare Tire	STD	\$0.00	\$0.00
RD6	Wheels: 17" x 8" Painted Steel (43.2 cm x 20.3 cm).	INC	\$0.00	\$0.00
<b>SEATS &amp; SEAT TRIM</b>				
AE7	40/20/40 Front Split Bench Seat 3-passenger. Includes driver and front passenger recline with outboard head restraints, center fold-down armrest with storage and manually adjustable driver lumbar.	INC	\$0.00	\$0.00
	Vinyl Seat Trim Fixed Lumbar	OPT	\$0.00	\$0.00
<b>OTHER OPTIONS</b>				
ZY1	Solid Paint	STD	\$0.00	\$0.00
STDSU	Heavy Duty Suspension	STD	\$0.00	\$0.00
IO3	Radio: AM/FM Stereo w/4.2" Diagonal Color Display Includes USB port and auxiliary jack.	STD	\$0.00	\$0.00
<b>FLEET OPTIONS</b>				
	Fleet Customer Powertrain Limited Warranty	OPT	\$0.00	\$0.00

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**2016 Chevrolet Silverado 1500**

**• VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

**SELECTED OPTIONS**

Code	Description	Class	MSRP	Invoice
<b>FLEET OPTIONS (Continued)</b>				
<i>Fleet designated delivery types come with 5 years/100,000 miles of coverage for the Powertrain Limited Warranty. Coverage includes the engine, transmission/transaxle, transfer case, drive systems and emission control systems. In addition courtesy transportation and roadside assistance is also covered for 5 years/100,000 miles. Included for one of the following delivery type purchases: (014) Fleet Leasing Company, (035) Business/Org Fleet, (036) Non-Federal Government Fleet, (038) Bid Center Support Fleet or (040) Federal Government Fleet.</i>				
PCR	<i>WT Fleet Convenience Package Black Power Adjustable Heated Outside Mirrors : Includes driver's side spotter mirror.; Remote Keyless Entry : Includes 2 transmitters.; Remote Locking Tailgate; Power Windows w/Driver Express Up : Includes express down on all windows.</i>	OPT	\$725.00	\$659.75
R9Y	<i>Fleet Free Maintenance Credit This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (2 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. REQUIRES one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FLS, FNR, FRC or FGO. NOT AVAILABLE with FDR order types.</i>	OPT	-\$90.00	-\$81.90
<b>SEO OPTIONS</b>				
5H1	<i>SEO: 2 Additional Keys For Single Key System Provides 2 additional spare keys for a total of 4. Keys will be cut but not programmed. NOTE: programming keys is not a warranty expense.</i>	OPT	\$45.00	\$40.95
<b>INTERIOR COLORS FOR : PRIMARY W/1WT</b>				
H2Q	<i>Dark Ash/Jet Black</i>	OPT	\$0.00	\$0.00
<b>EXTERIOR COLORS FOR : PRIMARY W/1WT</b>				
GAZ	<i>Summit White</i>	OPT	\$0.00	\$0.00
<b>OPTIONS TOTAL</b>			<b>\$1,775.00</b>	<b>\$1,615.25</b>

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2016 Chevrolet Silverado 1500

• **VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

**STANDARD EQUIPMENT**

**Powertrain**

- *EcoTec3 355hp 5.3L OHV 16 valve V-8 engine with variable valve control, direct gasoline injection, cylinder deactivation*
- *Recommended fuel : regular unleaded*
- *Emissions Type: federal*
- *6 speed automatic transmission with overdrive, sequential sport shift, driver mode select*
- *Part-time 4 wheel drive*
- *Fuel Economy City: 16mpg*
- *Fuel Economy Highway: 22mpg*
- *Fuel Tank Capacity: 26.0gal.*

**Suspension/Handling**

- *Front independent short and long arm suspension with anti-roll bar, gas-pressurized shocks*
- *Rear rigid axle leaf suspension with gas-pressurized shocks*
- *HD suspension*
- *Speed-sensing electric power-assist rack-pinion steering*
- *Front and rear 17" x 8" painted steel wheels with hub covers*
- *P255/70SR17.0 BSW AS front and rear tires*

**Body Exterior**

- *2 doors*
- *Driver and passenger power remote heated door mirrors*
- *Black door mirrors*

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2016 Chevrolet Silverado 1500

• **VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' Box 119" WB 41" CA WT

**STANDARD EQUIPMENT**

**Body Exterior (Continued)**

- *Black bumpers*
- *Pickup box style: regular*
- *Clearcoat paint*
- *Trailer sway control*

**Convenience**

- *Manual air conditioning*
- *Cruise control with steering wheel controls*
- *Power front windows*
- *Driver and passenger 1-touch down*
- *Driver 1-touch up*
- *Remote power door locks with 2 stage unlock and illuminated entry*
- *Manual tilt steering wheel*
- *Day-night rearview mirror*
- *1 1st row LCD monitor*
- *Front cupholders*
- *Passenger visor vanity mirror*
- *Driver and passenger door bins*

**Seats and Trim**

- *Seating capacity of 3*
- *Front 40-20-40 split-bench seat*

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2016 Chevrolet Silverado 1500

• **VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

**STANDARD EQUIPMENT**

**Seats and Trim (Continued)**

- 4-way driver seat adjustment
- 4-way passenger seat adjustment
- Center front armrest with storage

**Entertainment Features**

- AM/FM stereo radio with radio data system
- External memory control
- 4 speakers
- Fixed antenna

**Lighting, Visibility and Instrumentation**

- High intensity low/high beam projector beam headlights
- Delay-off headlights
- Fully automatic headlights
- Variable intermittent front windshield wipers
- Light tinted windows
- Front reading lights
- Tachometer
- Voltmeter
- Oil pressure gauge
- Low tire pressure warning
- Trip computer

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**2016 Chevrolet Silverado 1500**

**• VEHICLE REPORT**

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.6' box 119" WB 41" CA WT

**STANDARD EQUIPMENT**

**Lighting, Visibility and Instrumentation (Continued)**

- Trip odometer

**Safety and Security**

- 4-wheel ABS brakes
- 4-wheel disc brakes
- StabiliTrak w/Proactive Roll Avoidance electronic stability
- ABS and driveline traction control
- Dual front impact airbag supplemental restraint system
- Dual seat mounted side impact airbag supplemental restraint system
- Curtain 1st row overhead airbag supplemental restraint system
- Airbag supplemental restraint system occupancy sensor
- Power remote door locks with 2 stage unlock and panic alarm
- PASS-Key III+ immobilizer
- Manually adjustable front head restraints

**Specs and Dimensions**

- Engine displacement: 5.3L
- Engine horsepower: 355hp @ 5,600RPM
- Engine torque: 383 lb.-ft. @ 4,100RPM
- Bore x stroke : 3.78" x 3.62"
- Compression ratio: 11.00:1
- Governed rpm: 5,800RPM

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2016 Chevrolet Silverado 1500

• VEHICLE REPORT

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 8.6' box 119" WB 41" CA WT

STANDARD EQUIPMENT

**Specs and Dimensions (Continued)**

- Gear ratios (1st): 4.03
- Gear ratios (2nd): 2.36
- Gear ratios (3rd): 1.52
- Gear ratios (4th): 1.15
- Gear ratios (5th): 0.85
- Gear ratios (6th): 0.67
- Gear ratios (reverse): 3.06
- Curb weight: 4,816lbs.
- GVWR: 6,800lbs.
- Front GAWR: 3,950lbs.
- Rear GAWR: 3,850lbs.
- Payload: 1,860lbs.
- Towing capacity: 6,600lbs.
- Exterior length: 205.0"
- Exterior body width: 80.0"
- Exterior height: 74.1"
- Wheelbase: 119.0"
- Front track: 68.7"
- Rear track: 67.6"

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2016 Chevrolet Silverado 1500

• VEHICLE REPORT

2016 Chevrolet Silverado 1500 CK15703 4x4 Regular Cab 6.8' box 119" WB 41" CA WT

STANDARD EQUIPMENT

**Specs and Dimensions (Continued)**

- *Turning radius: 20.0'*
- *Min ground clearance: 8.6"*
- *Front legroom: 45.3"*
- *Front headroom: 42.4"*
- *Front hiproom: 60.7"*
- *Front shoulder room: 66.0"*
- *Approach angle: 15.2 deg*
- *Departure angle: 24.9 deg*
- *Box length: 78.9"*

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**WINDOW STICKER**

2016 Ram 1500 4WD Crew Cab 149" Tradesman		Interior: - Diesel Gray/Black
5.7 L/345 CID Regular Unleaded V-8		Exterior 1: - No color has been selected.
* 6-Speed Automatic w/OD		Exterior 2: - No color has been selected.
<b>CODE</b>	<b>MODEL</b>	<b>MSRP</b>
DS6L91	2016 Ram 1500 4WD Crew Cab 149" Tradesman	\$37,050.00
	<b>OPTIONS</b>	
EZH	ENGINE: 5.7L V8 HEMI MDS VVT	\$0.00
DG1	TRANSMISSION: 6-SPEED AUTOMATIC (65RFE)	\$0.00
25B	QUICK ORDER PACKAGE 25B TRADESMAN	\$0.00
DMD	3.55 REAR AXLE RATIO	\$0.00
WFP	WHEELS: 17" X 7" STEEL	\$0.00
TTM	TIRES: P265/70R17 BSW AS	\$0.00
PW7	BRIGHT WHITE CLEARCOAT	\$0.00
—	STANDARD PAINT	\$0.00
TXX8	DIESEL GRAY/BLACK, HEAVY DUTY VINYL 40/20/40 SPLIT BENCH SEAT	\$0.00
Z6D	GVWR: 6,800 LBS	\$0.00
XHC	TRAILER BRAKE CONTROL	\$280.00
XM9	DELETE SPRAY IN BEDLINER	-\$325.00
RA2	RADIO: UCONNECT 5.0	\$660.00
RH1	SINGLE DISC REMOTE CD PLAYER	\$195.00
RSD	SIRIUSXM SATELLITE RADIO	INC
	<b>SUBTOTAL</b>	<b>\$37,860.00</b>

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**WINDOW STICKER**

Advert/Adjustments	\$0.00
Destination Charge	\$1,195.00
<b>TOTAL PRICE</b>	<b>\$39,055.00</b>
Est City: 13.00 mpg	
Est Highway: 19.00 mpg	
Est Highway Cruising Range: 494.00 mi	

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**SELECTED MODEL & OPTIONS**

**SELECTED MODEL - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
DS6L91	2016 Ram 1500 4WD Crew Cab 149" Tradesman	\$37,050.00

**SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

<u>Code</u>	<u>Description</u>
-	Interior: Diesel Gray/Black
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

**SELECTED OPTIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
<b>ENGINE</b>		
EZH	ENGINE: 5.7L V8 HEMI MDS VVT (STD)	\$0.00
<b>TRANSMISSION</b>		
DG1	TRANSMISSION: 6-SPEED AUTOMATIC (65RFE) (STD)	\$0.00
<b>CPOS PKG</b>		
25B	QUICK ORDER PACKAGE 25B TRADESMAN -inc: Engine: 5.7L V8 HEMI MDS VVT, Transmission: 6-Speed Automatic (65RFE), Tradesman Package (Requires DG1) (Requires EZH)	\$0.00
<b>AXLE RATIO</b>		
DMD	3.55 REAR AXLE RATIO (STD)	\$0.00
<b>WHEELS</b>		
WFP	WHEELS: 17" X 7" STEEL (STD)	\$0.00
<b>TIRES</b>		
TTM	TIRES: P265/70R17 BSW AS (STD)	\$0.00
<b>PRIMARY PAINT</b>		

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**SELECTED MODEL & OPTIONS**

SELECTED OPTIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
PRIMARY PAINT		
PW7	BRIGHT WHITE CLEARCOAT	\$0.00
PAINT SCHEME		
---	STANDARD PAINT	\$0.00
SEAT TYPE		
TXX8	DIESEL GRAY/BLACK, HEAVY DUTY VINYL 40/20/40 SPLIT BENCH SEAT	\$0.00
GVWR		
Z6D	GVWR: 6,800 LBS (STD)	\$0.00
ADDITIONAL EQUIPMENT		
XHC	TRAILER BRAKE CONTROL	\$280.00
XM9	DELETE SPRAY IN BEDLINER *CREDIT*	-\$325.00
RA2	RADIO: UCONNECT 5.0 -inc: 5.0" Touchscreen Display, Overhead Console, GPS Antenna Input, Rear View Mirror w/Microphone, Temperature & Compass Gauge, Integrated Voice Command w/Bluetooth, Charge Only Remote USB Port	\$660.00
RH1	SINGLE DISC REMOTE CD PLAYER	\$195.00
RSD	SIRIUSXM SATELLITE RADIO -inc: For More Info, Call 800-643-2112, No Satellite Coverage w/AK/HI, 1-Yr SIRIUSXM Radio Service	INC
<b>OPTIONS TOTAL</b>		<b>\$810.00</b>

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### ***STANDARD EQUIPMENT***

#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

#### *ENTERTAINMENT*

- Radio: Uconnect 3.0
- Radio w/Seek-Scan, Clock, Aux Audio Input Jack and Radio Data System
- 6 Speakers
- Fixed Antenna
- Media Hub (USB, AUX)

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **STANDARD EQUIPMENT**

#### STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman

##### *EXTERIOR*

- Wheels: 17" x 7" Steel
- Tires: P265/70R17 BSW AS
- Regular Box Style
- Goodyear Brand Tires
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Power Side Mirrors w/Manual Folding
- Black Exterior Mirrors
- Exterior Mirrors w/Heating Element
- Fixed Rear Window
- Variable Intermittent Wipers
- Deep Tinted Glass
- Galvanized Steel/Aluminum Panels
- Black Grille
- Front License Plate Bracket
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Fully Automatic Aero-Composite Halogen Headlamps w/Delay-Off
- Cargo Lamp Integrated w/High Mount Stop Light

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**STANDARD EQUIPMENT**

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman

- Tip Start

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **STANDARD EQUIPMENT**

#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

##### *INTERIOR*

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Transmission Fluid Temp, Engine Hour Meter and Trip Odometer
- Power Rear Windows
- Rear Folding Seat
- Rear Cupholder
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts and Console Ducts
- Glove Box
- Interior Trim -inc: Deluxe Sound Insulation, Metal-Look Instrument Panel Insert, Chrome And Metal-Look Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Heavy Duty Vinyl 40/20/40 Split Bench Seat
- Day-Night Rearview Mirror
- 2 12V DC Power Outlets
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Cargo Area Concealed Storage
- Storage Tray
- Pickup Cargo Box Lights
- 40/20/40 Split Bench Seat

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **STANDARD EQUIPMENT**

#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

- Electronically Controlled Throttle
- Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins and 2nd Row Underseat Storage
- Delayed Accessory Power
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Power Door Locks
- Systems Monitor
- Analog Display
- Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
- Rear Center Armrest
- Front Armrest w/3 Cupholders
- Sentry Key Engine Immobilizer

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **STANDARD EQUIPMENT**

#### **STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

##### *MECHANICAL*

- Engine: 5.7L V8 HEMI MDS VVT
- Transmission: 6-Speed Automatic (65RFE)
- 3.55 Rear Axle Ratio
- GVWR: 6,800 lbs
- 50 State Emissions
- Transmission w/Driver Selectable Mode, Sequential Shift Control and HD Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 730CCA Maintenance-Free Battery
- 160 Amp Alternator
- Class IV Towing w/Harness, Hitch and Trailer Sway Control
- 1420# Maximum Payload
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 26 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Short And Long Arm Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **STANDARD EQUIPMENT**

#### STANDARD EQUIPMENT - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman

##### SAFETY

- Electronic Stability Control (ESC)
- ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Airbag Occupancy Sensor
- Curtain 1st And 2nd Row Airbags
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**WARRANTY INFORMATION**

**WARRANTY INFORMATION - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

Corrosion:

5 Years/100,000 Miles

Roadside Assistance:

5 Years/100,000 Miles

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

Corrosion:

5 Years/100,000 Miles

Roadside Assistance:

5 Years/100,000 Miles

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**TECHNICAL SPECIFICATIONS**

**POWERTRAIN - BASIC SPECIFICATIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

**ENGINE**

Engine Order Code	EZH
Engine Type	Regular Unleaded V-8
Displacement	5.7 L/345 CID
SAE Net Horsepower @ RPM	395 @ 5600
SAE Net Torque (lb ft) @ RPM	410 @ 3950

**TRANSMISSION**

Transmission order code	DG1
Transmission Type Description	6-Speed Automatic w/OD
Drive Train	Four Wheel Drive

**MILEAGE**

City EPA fuel economy estimate (MPG)	13.00
Hwy EPA fuel economy estimate (MPG)	19.00
City cruising range (mi)	338.00
Hwy cruising range (mi)	494.00

\* Indicates equipment which is in addition to or replaces base model's standard equipment.

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**TECHNICAL SPECIFICATIONS**

**POWERTRAIN - ADVANCED SPECIFICATIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

**TRANSMISSION**

Gear Ratio (:1)				
First Gear Ratio (:1)			3.00	
Second Gear Ratio (:1)			1.67	
Third Gear Ratio (:1)			1.50	
Fourth Gear Ratio (:1)			1.00	
Fifth Gear Ratio (:1)			0.75	
Sixth Gear Ratio (:1)			0.67	
Reverse Ratio (:1)			3.00	
Clutch size (in)				
Power Take-Off				

**TRANSFER CASE**

Transfer case model				
Gear Ratio (:1)				
Transfer case high gear ratio				
Transfer case low gear ratio				
Transfer case power take off			No	

**DIFFERENTIAL**

	Front	Rear
Axle Ratio (:1)	3.55	3.55

**ELECTRICAL**

Battery	1	2	3	Total
Battery cold cranking Amps @ 0 F	730.00	730.00		1,460.00
Alternator				
Alternator Amps	160.00			

**COOLING SYSTEM**

Cooling system capacity	
Engine oil cooler	None

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2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**TECHNICAL SPECIFICATIONS**

**PAYLOAD/TRAILERING SPECIFICATIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

<b>WEIGHT INFORMATION</b>	<b>Front</b>	<b>Rear</b>	<b>Total</b>
Gross Axle Wt Rating (lbs)	3,900.00	3,900.00	
Curb Weight (lbs)	3,096.00	2,289.00	5,385.00
Total Option Weight (lbs)	* 2.00	* 1.00	* 3.00
As Spec'd Curb Weight (lbs)	* 3,098.00	* 2,290.00	* 5,388.00
As spec'd payload (lbs)			* 1,412.00
Total Weight (lbs)	* 3,098.00	* 2,290.00	* 5,738.00
Reserve Axle Capacity (lbs)	* 802.00	* 1,610.00	* 2,412.00
Gross Vehicle Wt Rating (lbs)			6,800.00
Gross Combined Wt Rating (lbs)			14,400.00
<b>TRAILERING</b>	<b>Max Trailer Wt.</b>	<b>Max Tongue Load</b>	
Dead Weight Hitch (lbs)	* 8,640.00	* 864.00	
Weight Distributing Hitch (lbs)	* 8,640.00	* 1,036.80	
Fifth Wheel Hitch (lbs)		*	

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### TECHNICAL SPECIFICATIONS

#### CHASSIS SPECIFICATIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman

<b>SUSPENSION</b>		<b>Front</b>	<b>Rear</b>	
Spring				
	Spring Type	Short And Long Arm	Multi-Link	
	Spring Capacity			
Axle				
	Axle Type	Independent	Rigid Axle	
	Axle Capacity	3,900.00	3,900.00	
	Shock Absorber Diameter (mm)			
	Stabilizer Bar Diameter (in)			
<b>BRAKES</b>				
Brake type				
ABS System		4-Wheel		
		<b>Front</b>	<b>Rear</b>	
Disc		Yes	Yes	
	Rotor Diam x Thickness (in)	13.20	13.80	
Drum				
	Drum Diam x Width (in)			
<b>TIRES</b>				
Tire Order Code		<b>Front</b> TTM	<b>Rear</b> TTM	<b>Spare</b>
Tire Size		P265/70SR17	P265/70SR17	Full-Size
Capacity		4,608.00	4,608.00	
Revolutions/Mile @ 45mph		656.00	656.00	
<b>WHEELS</b>				
Wheel Size		<b>Front</b> 17 X 7	<b>Rear</b> 17 X 7	<b>Spare</b>
Wheel Type		Styled Steel	Styled Steel	Full-Size Steel

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Customer File:

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

**TECHNICAL SPECIFICATIONS**

**CHASSIS SPECIFICATIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

**STEERING**

Steering type	Rack-Pinion
Ratio (:1)	
On Center	
At Lock	
Turning Diameter	
Curb-to-Curb	48.00
Wall-to-Wall	

**FUEL TANK**

	<b>Main</b>	<b>Auxiliary</b>
Capacity	26.00	
Location	Midship	Midship

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **TECHNICAL SPECIFICATIONS**

#### **DIMENSIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

##### **EXTERIOR DIMENSIONS**

Wheelbase (in)	149.00
Length, Overall w/o rear bumper (in)	
Width, Max w/o mirrors (in)	79.40
Height, Overall (in)	77.40
Overhang	
Overhang, Front	
Front Bumper to Back of Cab (in)	
Cab to Axle (in)	36.90
Cab to End of Frame (in)	
Ground to Top of Load Floor (in)	34.70
Ground to Top of Frame (in)	
Frame Width, Rear (in)	
Ground Clearance	
Ground Clearance, Front	8.6
Ground Clearance, Rear	8.6

##### **CARGO AREA DIMENSIONS**

Cargo Box Length @ Floor (in)	76.30
Width	
Cargo Box Width @ Top, Rear	66.4
Cargo Box Width @ Floor	66.4
Cargo Box Width @ Wheelhousings	51
Cargo Box (Area) Height (in)	20.00
Tailgate Width (in)	
Cargo Volume (ft <sup>3</sup> )	57.50
Ext'd Cab Cargo Volume (ft <sup>3</sup> )	

##### **INTERIOR DIMENSIONS**

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Customer File:

## 2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 149" Tradesman DS6L91

### **TECHNICAL SPECIFICATIONS**

#### **DIMENSIONS - 2016 Fleet/Non-Retail DS6L91 4WD Crew Cab 149" Tradesman**

##### **INTERIOR DIMENSIONS**

Passenger Capacity	6	
Seating Position	Front	Second
Head Room (in)	41.00	39.90
Leg Room (in)	41.00	40.30
Shoulder Room (in)	66.00	65.70
Hip Room (in)	63.20	63.20

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**Hamilton County, Tennessee On-Line Bid Administration System**

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Role: Client

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**Solicitation - Log**

10/27/2015 8:07 AM Eastern

Solicitation Title: Pickup Trucks  
 Number: 1015-054  
 Bids Due: 11/09/2015 10:30:00 AM Eastern  
 Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

<a href="#">Message Summary</a>		<a href="#">Message Detail</a>		<a href="#">Document Detail</a>			
<b>Message Summary</b>		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
10/27/2015 8:07:15AM	Eastern	Linda Chumbler	<a href="#">1015-054 - Pickup Trucks</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	193	0

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**Please run the attached ad on October 27, 2015, in the legal notices.**

**LEGAL NOTICE**

Bids for three (3) new & unused ½ ton pickup trucks will be opened at 10:30 AM (ET) on November 9, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

**Gail B. Roppo**  
Director of Purchasing



(3) Pickup Trucks  
November 9, 2015

Highway & Corrections Departments  
10:30 A.M.

Vendors:	Ted Russell	Brooker	Sam Swope	Don Ledford	CDJR of	Prater	Auto Nation	Mtn. View	Auto Nation	Lee-Smith
	Ford	Ford Inc.	Auto Group	Auto Park	Columbia	Ford, Inc.	Chevrolet	Chevrolet	Ford of	Inc.
				LLC			Northpoint	(HC)	Marietta	(HC)
(1) 4X4 Super Crew Cab:	\$28,750.00	\$29,160.00	No Bid	\$29,375.00	\$28,260.00	\$29,355.00	\$29,785.00	\$29,630.00	\$29,203.00	\$28,410.00
Make/Model:	2015 Ford	2016 Ford		2016 Chevrolet	2016 Dodge	2016 Ford	2016 Chevrolet	2016 Chevrolet	2016 Ford	2016 Ford
	F-150 XL	F150 XL		1500	Ram 1500	F150 XL	1500	1500	F150 XL	F250
				Silverado	Tradesman		Silverado	Silverado		
(2) 4X4 Regular Cab (each):	\$24,275.00	\$24,077.00	\$26,444.00	\$23,975.00	\$25,994.00	\$23,998.00	\$24,473.00	\$24,997.00	\$24,139.00	\$25,500.00
Make/Model:	2016 Ford	2016 Ford	2016 Dodge	2016 Chevrolet	2016 Dodge	2016 Ford	2016 Chevrolet	2016 Chevrolet	2016 Ford	2016 Ford
	F150 XL	F150 XL	\$1,500.00	\$1,500.00	Ram 1500	F150 XL	1500	1500	F150 XL	F250
			Tradesman	Silverado	Tradesman		Silverado	Silverado		
Delivery:	5-30 days	10-14 weeks	90-120 days	8-14 weeks	12-16 weeks	12-14 weeks	8-16 weeks	12 weeks	75-160 days	8-12 weeks
Terms:	Net 30	Net 30	Net 30	Net 30	Net 30	C.O.D.	Net 30	Net on del.	Net 29	Net on del

Reg. cab may  
be up to 6 months  
on delivery

Request For Bids:	
Newspaper Ad:	10/27/2015
Vendor Notification:	193
Vendor Response:	10
Budgeted:	Capital Outlay



## Hamilton County Board of Commissioners

# RESOLUTION

No. 1215-16

A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF OCTOBER 1, 2015, THROUGH OCTOBER 31, 2015, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, the Purchasing Department was authorized to make purchases of petroleum products on the open market; and,

WHEREAS, the following purchases were made between October 1, 2015, through October 31, 2015.

October 7, 2015, \$12,758.00 for 8,400 gallons of E10 gasoline at 1.51881 per gallon from Jat Oil and Supply, Inc.

October 12, 2015, \$11,340.26 for 7,256 gallons of diesel fuel at 1.56288 per gallon from Parman Lubricants.

October 12, 2015, \$11,453.02 for 7,927 gallons of E10 gasoline at 1.444811 per gallon from Jat Oil and Supply, Inc.

October 15, 2015, \$1,173.62 for 699 gallons of regular unleaded gasoline at 1.6790 per gallon from Jat Oil and Supply, Inc.

October 16, 2015, \$10,727.33 for 7,258 gallons of diesel fuel at 1.478001 per gallon from Jat Oil and Supply, Inc.

October 21, 2015, \$10,865.98 for 7,463 gallons of diesel fuel at 1.45598 per gallon from Parman Lubricants.

October 22, 2015, \$11,220.06 for 8,431 gallons of E10 gasoline at 1.33081 per gallon from Jat Oil and Supply, Inc.

October 22, 2015, \$5,203.02 for 3,471 gallons of regular unleaded gasoline at 1.498997 per gallon from Jat Oil and Supply, Inc.

October 22, 2015, \$11,181.47 for 8,402 gallons of E10 gasoline at 1.330811 per gallon from Jat Oil and Supply, Inc.

October 22, 2015, \$11,212.08 for 8,425 gallons of E10 gasoline at 1.330811 per gallon from Jat Oil and Supply, Inc.

October 27, 2015, \$544.76 for 150 gallons of diesel fuel at 2.19907 per gallon and 100 gallons of regular unleaded gasoline at 2.1490 per gallon from Jat Oil and Supply, Inc.

October 28, 2015, \$2,844.41 for 400 gallons of diesel fuel at \$1.5500 per gallon and 1,399 gallons of regular unleaded gasoline at \$1.5900 per gallon from Jat Oil and Supply, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the above purchases be ratified in the best interest of Hamilton County, and the County Mayor is authorized to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date

Date:	10/7/2015	10/12/2015	10/12/2015	10/15/2015	10/16/2015	10/21/2015	10/22/2015	10/22/2015	10/22/2015	10/22/2015	10/27/2015	10/28/2015
Location	Career Lane	Silverdale	Silverdale	ESNP	Silverdale	Career Lane	White Oak	CFP Maintenance	Sheriff's Sub-Station	Silverdale	Mowbray VFD	Riverpark
Sweetwater (HC)	Gasoline			1.7284				1.7333			2.2687	1.6429
	E-10 Gasoline	1.5464		1.4714			1.3629		1.3629	1.3629		
	Diesel		1.5919			1.4829	1.4579				2.1474	1.5104
Jat Oil (HC)	Bio Diesel											
	Gasoline			1.6790				1.498997			2.1490	1.5900
	E-10 Gasoline	1.51881		1.444811			1.33081		1.330811	1.330811		
Collins Oil	Diesel		1.5650			1.478001	1.4620				2.19907	1.5500
	Bio Diesel											
	Gasoline			1.7135				1.6290			no quote	1.6890
Mansfield	E-10 Gasoline	no quote		no quote			1.3670		1.3670	1.3670		
	Diesel		no quote			1.4950	no quote				no quote	1.6775
	Bio Diesel											
Rogers Petroleum	Gasoline			no quote				no quote			no quote	no quote
	E-10 Gasoline	no quote		no quote			no quote		no quote	no quote		
	Diesel		no quote			no quote	no quote				no quote	no quote
Parman (HC)	Bio Diesel											
	Gasoline			no quote				no quote			no quote	no quote
	E-10 Gasoline	1.5231		1.4503			no quote		no quote	no quote		
Pilot Travel	Diesel		1.56288			1.4814	1.45598				no quote	no quote
	Bio Diesel											
	Gasoline			no quote				no quote			no quote	no quote
Lykins Energy	E-10 Gasoline	1.5366		1.4671			1.3426		1.3426	1.3426		
	Diesel		1.5785			1.4835	1.4635				no quote	no quote
	Bio Diesel											
Lykins Energy	Gasoline			no quote				1.6054			no quote	no quote
	E-10 Gasoline	1.5484		1.4722			1.3402		1.3404	1.3402		
	Diesel		1.5799			no quote	1.4709				no quote	no quote
Bio Diesel												

I HEREBY CERTIFY THAT THE PRICES ARE A TRUE AND ACCURATE ACCOUNT OF GASOLINE AND DIESEL FUEL PRICES QUOTED TO HAMILTON COUNTY FOR THE PERIOD OF OCTOBER 1, 2015, THROUGH OCTOBER 31, 2015

*Gail B. Roppo* 11/19/2015  
 Gail B. Roppo  
 Director of Purchasing

<b>Unleaded Gasoline</b>	<b>October 2015</b>	<b>YTD</b>
Gallons Purchased	5,669	18,293
Total Cost	\$8,815.95	\$33,617.65
Average Cost/Gallon	\$1.5551	\$1.8377
<b>E-10</b>		
Gallons Purchased	41,585	163,338
Total Cost	\$57,824.64	\$249,676.50
Average Cost/Gallon	\$1.3905	\$1.5286
<b>Diesel</b>		
Gallons Purchased	22,527	89,675
Total Cost	\$33,883.43	\$145,625.36
Average Cost/Gallon	\$1.5041	\$1.6239
<b>Bio Diesel</b>		
Gallons Purchased		
Total Cost		
Average Cost/Gallon		



# Hamilton County Board of Commissioners RESOLUTION

No. 1215-17

A RESOLUTION ACCEPTING THE UNIT PRICE BIDS OF CMS COMMUNICATIONS, OM OFFICE SUPPLY, INC. AND MXN CORPORATION BEGINNING DECEMBER 2, 2015, THROUGH DECEMBER 1, 2016, FOR DATA COMMUNICATIONS EQUIPMENT FOR THE TELECOMMUNICATIONS DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for contract unit pricing for data communications equipment to be installed in Hamilton County schools for the Telecommunications Department; and,

WHEREAS, the bids from CMS Communications, OM Office Supply, Inc. and MXN Corporation for data communications equipment were considered to be the lowest and best bids received and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bids of CMS Communications, OM Office Supply, Inc. and MXN Corporation for contract unit pricing, beginning December 2, 2015 through December 1, 2016, for data communications equipment for the Telecommunications Department are hereby accepted, said bids being the lowest and best bids received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date

HAMILTON COUNTY, TN  
DATA COMMUNICATIONS EQUIPMENT BID  
BID#:1015-053

**1.0 General**

Hamilton County Government is accepting sealed bids for unit pricing on selected data communications equipment. The contract period will be from December 2, 2015 through December 1, 2016. All prices must remain fixed during this contract period. Equipment will be purchased for educational projects on multiple purchase orders throughout the term of the contract. **Note that this equipment will be used for K-12 Educational facilities throughout the County and only new product will be accepted.**

**1.1 Instructions to Vendors**

These bid documents are being issued by the Hamilton County Purchasing Department. Inquiries regarding the technical specifications of this bid should be directed to Hamilton County Telecommunications, Attn: Mike Beal 423-209-6220 or by FAX at 423-209-6224. Inquiries regarding bid procedures should be directed to Linda Chumbler, Purchasing Department at 423-209-6350 or by FAX at 423-209-6351. Office hours are 8:00 a.m. to 4:00 p.m. Eastern Time, Monday through Friday.

The package containing **the original and one copy** of the bid must be sealed and clearly marked "BID#1015-053: DATA COMMUNICATIONS EQUIPMENT" on the outside of the package. Bids should be mailed or delivered to: **Hamilton County Government, Gail B. Roppo, Director of Purchasing, 455 North Highland Park Avenue, Chattanooga, TN 37404.**

***NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.***

<b><u>DELIVERY ADDRESS</u></b>
Gail B. Roppo
Director of Purchasing
Bid # 1015-053: Data Communications Equipment <i>{insert your company name here}</i>
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

Sealed bids will be accepted before **10:30 a.m. Eastern Time on November 5, 2015** at which time they will be publicly opened. Bids received after that time will be deemed to be late and will not be accepted or opened. The clock-in time will be determined by a clock maintained by the Hamilton County Purchasing Department. No other clock or

HAMILTON COUNTY, TN  
DATA COMMUNICATIONS EQUIPMENT BID  
BID#:1015-053

timepiece will have any bearing on the time of bid receipt. Vendors mailing their bid packages must allow sufficient time to insure receipt of their package by the time specified. There will be no exceptions.

Hamilton County reserves the right to award sections of the total package to different vendors or all of the package to the vendor deemed to have submitted the best overall bid package. Hamilton County reserves the right to waive any irregularities or reject any or all bids.

## **1.2 Quantities**

The equipment being bid will be installed in various communications projects in Hamilton County schools locations during the term of the contract. The quantities listed for each item are estimated based on defined projects at the time this bid is being released. Additional projects may increase the quantities needed throughout the contract period. Hamilton County reserves the right to adjust the quantities of specific items based on the unit prices at any time during the period from December 2, 2015 through December 1, 2016.

## **1.3 Shipping**

All material must be shipped prepaid to the designated County warehouse facility for storage and/or distribution. All shipping charges will be the responsibility of the vendor.

## **1.4 Guaranteed Delivery**

Hamilton County will place multiple orders for various items based on the needs and schedule of a particular project. Vendors must guarantee delivery of equipment **within ten business days** from the date order is placed. Vendors are expected to verify availability of all equipment from distributors prior to submitting bid. Vendors who cannot guarantee this delivery schedule must submit a written exception to this section with an optional delivery schedule. Failure to meet guaranteed delivery schedules will result in cancellation of this contract and the remainder of the materials ordered will go to the vendor submitting the second best bid.

## **1.5 Warranty**

The manufacturer must provide a warranty on all equipment for a minimum of **one year from time of delivery**. Vendors offering extended warranty periods may be given additional consideration during the evaluation of the bids. Vendor submitting the bid is responsible for listing all exceptions or conditions from any manufacturer regarding the warranty of any product listed in this bid. Failure to identify any sub sequential limitations or special conditions will be reason to reject a bid or cancel the contract after the bid is awarded. Hamilton County will hold the successful vendor responsible for the replacement of any defective equipment for the one-year period following the delivery of the equipment at no cost to the County.

HAMILTON COUNTY, TN  
DATA COMMUNICATIONS EQUIPMENT BID  
BID#:1015-053

**1.7 Payment**

Hamilton County expects to place multiple orders based on the pricing included in the accepted bid package. Only the specific amounts ordered and received, per purchase order, should be invoiced by the vendor. Payment will be made upon receipt of the invoice for each individual order.

### **EQUIPMENT SPECIFICATIONS**

Hamilton County reserves the right to select a specific brand of each specified item in order to standardize the equipment used during this contract period. Failure to bid the specified brand will be considered basis to disqualify the bid. It is the responsibility of the bidder to verify part numbers and descriptions of specified items.

After evaluation of all sections of this bid document, the unit pricing, including warranty, shipping, and the general bid requirements, will be used in determining the best overall bid package.

In order to receive the best price available for the specified items, estimated quantities have been provided. Hamilton County feels that these estimated quantities are reasonable based on the various projects scheduled within the specified time frame. However, quantities are not guaranteed and may increase or decrease during the term of the contract. If an estimated quantity is not listed, the quantity may be insignificant and an individual unit price will be sufficient.

The attached worksheet may be used to submit unit pricing or vendors are free to submit their bid on an alternate worksheet. **ALL BIDS MUST BE CLEARLY LEGIBLE AND BASED ON THE UNIT SIZE/AMOUNT INDICATED.** Failure to provide an easy to interpret bid will be reason to disqualify the bid package.



### AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

---

Authorized Signature

---

Name of Authorized Signer (Printed or Typed)

---

Title of Authorized Signer

---

Firm Name

---

Firm Address, City and Zip Code

---

Telephone Number

---

Fax Number

---

Email Address

---

Date

HCT ITEM NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE
3932	2	J9537A HP 24 port SFP v2 zl module	
3933	2	J9637A HP 12 port Gig-T PoE+ / 12 port SFP v2 zl module	
3934	2	J9535A HP 20 port Gig-T PoE+/ 4 port SFP v2 zl module	
3935	2	J9549A HP 20 port Gig-T / 4 port SFP v2 zl module	
3936	2	J9550A HP 24 port Gig-T v2 zl module	
3937	2	J9729A HP 2920-48G PoE+ switch	
3938	2	J9534A HP 24 port Gig-T PoE + v2 zl module	
3939	2	J9829A HP5400R 1100W PoE+zl2 Power supply	
3940	2	J9821A HP 5406zl2 switch	
3941	100	Wireless Access Points HP J9650A MSM430	
3942	2	J9625A 2620-24-PoE+ Hp Switch	
3943	2	J9727A 2920-24G-PoE+ HP Switch	
3944	2	J9549A 20 Port Gig-T/ 4 port module	
3945	2	J9539A 5406-44G-PoE+4G-SFP HP switch w/premium software	
3946	2	J9637A 12 port Gig-T PoE+ / 12port SFP v2 zl Module HP	
3947	3	J9623A 2620-24 Switch HP	
3948	2	J9310A 3500-24G-PoE+ yl Switch HP	
3950	2	J9624A 2620-24-PPoE+Switch HP	
3951	15	J9626A 2620-48 Switch HP	
3953	2	J8776A HP ProCurve Switch vl 4-port Mini-GBIC Module	
3954	2	J9064A HP ProCurve Switch 4204vl-48GS Switch	
3957A	2	J9693A ProCurve Switch	
3958	2	J4839A ProCurve Switch gl/xl/vl Redundant Power Supply	
3964	2	J8994A HP Premium Edge License for 5400zl Series	
3966	2	J8713A HP ProCurve switch zl 1500W power supply	
3967	2	J8712A HP ProCurve Switch zl 875W Power Supply	
3968	2	J8707A HP ProCurve Switch 5400zl 4 port 10-GbE X2 Module	
3969	2	J8708A HP ProCurve Switch 5400zl 4 port 10-GbE CX4 Module	
3970	2	J8706A HP ProCurve Switch 5400zl 24 port Mini-GBIC Module	
3971	2	J8702A HP ProCurve Switch 5400zl 24 port 10/100/1000 PoE module	
3972A	2	J9540A Switch Intelligent Edge 5412zl w/ 12 open module slots	
3973A	2	J9643A PoCurve Switch Intelligent Edge 5412zl w/ 12 open module slots	
3974A	2	J9642A HP ProCurve Switch Intelligent Edge 5406zl w/ 6 open module slots	

HCT ITEM NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE
3978A	2	J9728A 2920-48G HP	
3980A	2	J8693A HP ProCurve Switch 3400cl-48G	
3980B	2	J9311A HP 3500-48G-PoE+	
3981B	2	J9054C Procurve 100-FX SFP LC XCVR	
3985A	2	J8177C HP ProCurve 100/1000 T Transceiver	
3989	2	J4852A HP ProCurve XL 100FX MTRJ Module	
3995	12	J4858C HP GiGaBIT-SX-LC Mini GBIC	
	4	J9726A HP 2920-24G 20 port 10/100/1000 Switch	
	4	J9836A HP 2920-48G-PoE+ 44 port 10/100/1000 PoE+ Switch	
	6	J9562A HP 2915-8G-PoE 8 port 10/100/1000 PoE Switch	
	6	J9783A HP 2530-8 8 port 10/100 Switch	
	3	J9780A HP 2530-8-PoE+ 8 port 10/100 PoE+ Switch	
	6	J9782A HP 2530-24 24 port 10/100 Switch	
	6	J9779A HP 2530-24-PoE+ 24 port 10/100 PoE+ Switch	
	6	J9781A HP 2530-48 48 port 10/100 Switch	
	6	J9778A HP 2530-48-PoE+ 48 port 10/100 PoE+ Switch	
	6	J9777A HP 2530-8G 8 port 10/100/1000 Switch	
3949	6	J9774A HP 2530-8G-PoE+ 8 port 10/100/1000 PoE+ Switch	
	3	J9776A HP 2530-24G 24 port 10/100/1000 Switch	
	6	J9773A HP 2530-24G-PoE+ 24 port 10/100/1000 PoE+ Switch	
	3	J9775A HP 2530-48G 48 port 10/100/1000 Switch	
	6	J9772A HP 253-48G-PoE+ 48 port 10/100/1000 PoE= Switch	



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



**Hamilton County, Tennessee On-Line Bid Administration System**

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**Solicitation - Log**

10/26/2015 7:54 AM Eastern

Solicitation Title: Data Communications Equipment  
 Number: 1015-053  
 Bids Due: 11/05/2015 10:30:00 AM Eastern  
 Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

<a href="#">Message Summary</a>		<a href="#">Message Detail</a>		<a href="#">Document Detail</a>			
<b>Message Summary</b>		export	print	Records Per Page			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
10/26/2015 7:54:34AM	Eastern	Linda Chumbler	<a href="#">1015-053 - Data Communications Equipment</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	549	0

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**Please run the attached ad on October 26, 2015, in the legal notices.**

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Data Communications Equipment will be opened at 10:30 AM (ET) on November 5, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Data Communications Equipment will be opened at 10:30 AM (ET) on November 5, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing

HCT ITEM NUMBER	QUANTITY	DESCRIPTION	Frontier	CMS Comm.	Howard Technology	OM Office Supply	MXN Corp	United Data Technology
3932	2	J9537A HP 24 port SFP v2 zl module	\$ 2,544.97	\$ 950.00	\$ 2,480.00	\$ 2,376.50	\$ 2,222.43	\$ 2,599.07
3933	2	J9637A HP 12 port Gig-T PoE+ / 12 port SFP v2 zl module	\$ 2,544.97	\$ 1,090.00	\$ 2,480.00	\$ 2,376.50	\$ 2,222.43	\$ 2,599.07
3934	2	J9535A HP 20 port Gig-T PoE+ / 4 port SFP v2 zl module	\$ 2,349.15	\$ 910.00	\$ 2,290.00	\$ 2,193.60	\$ 2,051.43	\$ 2,399.09
3935	2	J9549A HP 20 port Gig-T / 4 port SFP v2 zl module	\$ 2,153.34	\$ 885.00	\$ 2,099.00	\$ 2,010.75	\$ 1,880.43	\$ 2,199.11
3936	2	J9550A HP 24 port Gig-T v2 zl module	\$ 2,153.34	\$ 910.00	\$ 2,099.00	\$ 2,010.75	\$ 1,880.43	\$ 2,199.11
3937	2	J9729A HP 2920-48G PoE+ switch	\$ 2,531.92	\$ 1,985.00	\$ 2,468.00	\$ 2,364.25	\$ 2,211.03	\$ 2,585.74
3938	2	J9534A HP 24 port Gig-T PoE + v2 zl module	\$ 2,349.15	\$ 1,150.00	\$ 2,290.00	\$ 2,193.60	\$ 2,051.43	\$ 2,399.09
3939	2	J9829A HP5400R 1100W PoE+zl2 Power supply	\$ 802.11	\$ 770.00	\$ 782.00	\$ 749.10	\$ 700.53	\$ 819.25
3940	2	J9821A HP 5406zl2 switch	\$ 1,582.92	\$ 1,585.00	\$ 1,539.00	\$ 1,474.50	\$ 1,378.83	\$ 1,612.51
3941	100	Wireless Access Points HP J9650A MSM430	\$ 443.42	\$ -	\$ 445.00	\$ 426.10	\$ 398.43	\$ 465.96
3942	2	J9625A 2620-24-PoE+ Hp Switch	\$ 827.80	\$ 635.00	\$ 805.00	\$ 771.10	\$ 721.05	\$ 843.25
3943	2	J9727A 2920-24G-PoE+ HP Switch	\$ -	\$ 1,340.00	\$ 1,399.00	\$ 1,339.70	\$ 1,252.86	\$ 1,465.19
3944	2	J9549A 20 Port Gig-T/ 4 port module	\$ 2,153.34	\$ 885.00	\$ 2,099.00	\$ 2,010.75	\$ 1,880.43	\$ 2,199.11
3945	2	J9539A 5406-44G-PoE+4G-SFP HP switch w/premium software	\$ 4,947.21	\$ 4,975.00	\$ 4,961.00	\$ 4,753.50	\$ 4,445.43	\$ 5,198.81
3946	2	J9637A 12 port Gig-T PoE+ / 12port SFP v2 zl Module HP	\$ 2,551.40	\$ 1,090.00	\$ 2,480.00	\$ 2,376.50	\$ 2,222.43	\$ 2,599.07
3947	3	J9623A 2620-24 Switch HP	\$ 398.33	\$ 355.00	\$ 386.00	\$ 369.50	\$ 345.42	\$ 403.96
3948	2	J9310A 3500-24G-PoE+ yl Switch HP	\$ 2,551.40	\$ -	\$ 2,480.00	\$ 2,376.50	\$ 2,300.41	\$ 2,599.07
3950	2	J9624A 2620-24-PPoE+Switch HP	\$ 557.41	\$ 550.00	\$ 540.00	\$ 517.00	\$ 483.36	\$ 565.28
3951	15	J9626A 2620-48 Switch HP	\$ 653.37	\$ 510.00	\$ 662.00	\$ 627.80	\$ 587.10	\$ 686.60
3953	2	J8776A HP ProCurve Switch vl 4-port Mini-GBIC Module	\$ -	\$ -	\$ 714.00	\$ 850.75	\$ -	\$ -
3954	2	J9064A HP ProCurve Switch 4204vl-48GS Switch	\$ -	\$ -	\$ 2,192.00	\$ -	\$ 1,766.43	\$ -
3957A	2	J9693A ProCurve Switch	\$ 919.70	\$ -	\$ 894.00	\$ 791.75	\$ 740.43	\$ 865.91
3958	2	J4839A ProCurve Switch gl/xl/vl Redundant Power Supply	\$ 778.10	\$ -	\$ 757.00	\$ 670.00	\$ 626.43	\$ -
3964	2	J8994A HP Premium Edge License for 5400zl Series	\$ -	\$ -	\$ 1,982.00	\$ 1,828.00	\$ 1,709.43	\$ 1,999.13

HCT ITEM NUMBER	QUANTITY	DESCRIPTION	Frontier	CMS Comm.	Howard Technology	OM Office Supply	MXN Corp	United Data Technology
3966	2	J8713A HP ProCurve switch zl 1500W power supply	\$ 850.03	\$ 595.00	\$ 827.00	\$ 791.75	\$ 740.43	\$ 865.91
3967	2	J8712A HP ProCurve Switch zl 875W Power Supply	\$ 552.85	\$ 395.00	\$ 509.00	\$ 487.00	\$ 455.43	\$ 532.61
3968	2	J8707A HP ProCurve Switch 5400zl 4 port 10-GbE X2 Module	\$ 3,336.65	\$ -	\$ 3,244.00	\$ 2,925.00	\$ 2,906.43	\$ -
3969	2	J8708A HP ProCurve Switch 5400zl 4 port 10-GbE CX4 Module	\$ -	\$ 1,135.00	\$ 3,509.00	\$ 2,925.00	\$ 2,906.43	\$ -
3970	2	J8706A HP ProCurve Switch 5400zl 24 port Mini-GBIC Module	\$ -	\$ 1,135.00	\$ 3,041.00	\$ 2,376.50	\$ 2,450.43	\$ -
3971	2	J8702A HP ProCurve Switch 5400zl 24 port 10/100/1000 PoE module	\$ -	\$ -	\$ 2,290.00	\$ 2,193.60	\$ -	\$ -
3972A	2	J9540A Switch Intelligent Edge 5412zl w/ 12 open module slots	\$ 9,898.06	\$ 4,750.00	\$ 9,922.00	\$ 9,507.70	\$ 8,891.43	\$ 10,398.29
3973A	2	J9643A PoCurve Switch Intelligent Edge 5412zl w/ 12 open module slots	\$ 3,009.45	\$ 2,725.00	\$ 3,066.00	\$ 2,803.50	\$ 2,621.43	\$ 3,065.69
3974A	2	J9642A HP ProCurve Switch Intelligent Edge 5406zl w/ 6 open module slots	\$ -	\$ 1,700.00	\$ 1,599.00	\$ 1,474.50	\$ 1,378.83	\$ 1,612.51
3978A	2	J9728A 2920-48G HP	\$ 1,896.42	\$ 1,485.00	\$ 1,844.00	\$ 1,766.50	\$ 1,651.86	\$ 1,931.81
3980A	2	J8693A HP ProCurve Switch 3400cl-48G	\$ -	\$ -	\$ 5,140.00	\$ 4,388.00	\$ -	\$ -
3980B	2	J9311A HP 3500-48G-PoE+	\$ 4,710.82	\$ 3,750.00	\$ 4,579.00	\$ 4,388.00	\$ 4,103.43	\$ 4,798.85
3981B	2	J9054C Procurve 100-FX SFP LC XCVR	\$ 126.24	\$ -	\$ 124.00	\$ 116.50	\$ 147.63	\$ 172.65
3985A	2	J8177C HP ProCurve 100/1000 T Transceiver	\$ 134.05	\$ 140.00	\$ 132.00	\$ 123.50	\$ 156.75	\$ 137.32
3989	2	J4852A HP ProCurve XL 100FX MTRJ Module	\$ -	\$ -	\$ 4,729.00	\$ -	\$ 732.45	\$ -
3995	12	J4858C HP GiGaBIT-SX-LC Mini GBIC	\$ 157.46	\$ 75.00	\$ 156.00	\$ 145.60	\$ 185.25	\$ 216.65
	4	J9726A HP 2920-24G 20 port 10/100/1000 Switch	\$ 1,078.44	\$ 975.00	\$ 1,042.00	\$ 1,004.50	\$ 939.36	\$ 1,098.56
	4	J9836A HP 2920-48G-PoE+ 44 port 10/100/1000 PoE+ Switch	\$ 2,904.72	\$ 2,300.00	\$ 2,892.00	\$ 2,791.00	\$ 2,610.03	\$ 3,052.36
	6	J9562A HP 2915-8G-PoE 8 port 10/100/1000 PoE Switch	\$ 850.03	\$ 740.00	\$ 763.00	\$ 730.80	\$ 797.43	\$ 799.25
	6	J9783A HP 2530-8 8 port 10/100 Switch	\$ 222.83	\$ -	\$ 216.00	\$ 206.70	\$ 193.23	\$ 225.98
	3	J9780A HP 2530-8-PoE+ 8 port 10/100 PoE+ Switch	\$ 392.86	\$ 340.00	\$ 381.00	\$ 365.25	\$ 341.43	\$ 399.29
	6	J9782A HP 2530-24 24 port 10/100 Switch	\$ 274.19	\$ -	\$ 267.00	\$ 255.50	\$ 238.83	\$ 279.31

HCT ITEM NUMBER	QUANTITY	DESCRIPTION	Frontier	CMS Comm.	Howard Technology	OM Office Supply	MXN Corp	United Data Technology
	6	J9779A HP 2530-24-PoE+ 24 port 10/100 PoE+ Switch	\$ 689.53	\$ 510.00	\$ 694.00	\$ 639.50	\$ 597.93	\$ 699.26
	6	J9781A HP 2530-48 48 port 10/100 Switch	\$ 498.91	\$ 455.00	\$ 502.00	\$ 462.70	\$ 432.63	\$ 505.95
	6	J9778A HP 2530-48-PoE+ 48 port 10/100 PoE+ Switch	\$ 1,110.21	\$ 945.00	\$ 1,068.00	\$ 1,029.50	\$ 962.73	\$ 1,125.89
	6	J9777A HP 2530-8G 8 port 10/100/1000 Switch	\$ 377.97	\$ 325.00	\$ 366.00	\$ 350.50	\$ 327.75	\$ 383.30
3949	6	J9774A HP 2530-8G-PoE+ 8 port 10/100/1000 PoE+ Switch	\$ 427.62	\$ 450.00	\$ 417.00	\$ 397.50	\$ 371.64	\$ 434.62
	3	J9776A HP 2530-24G 24 port 10/100/1000 Switch	\$ 546.99	\$ 440.00	\$ 531.00	\$ 508.50	\$ 475.38	\$ 555.94
	6	J9773A HP 2530-24G-PoE+ 24 port 10/100/1000 PoE+ Switch	\$ 981.58	\$ 815.00	\$ 951.00	\$ 914.30	\$ 855.00	\$ 999.90
	3	J9775A HP 2530-48G 48 port 10/100/1000 Switch	\$ 952.14	\$ 725.00	\$ 923.00	\$ 887.00	\$ 829.35	\$ 969.90
	6	J9772A HP 253-48G-PoE+ 48 port 10/100/1000 PoE= Switch	\$ 1,816.17	\$ 1,455.00	\$ 1,810.00	\$ 1,745.00	\$ 1,631.91	\$ 1,908.48

<b>Request For Bids:</b>	
<b>Newspaper Ad:</b>	10-26-15
<b>Vendor Notification:</b>	549
<b>Vendor Response:</b>	6
<b>Budgeted:</b>	Various Budgets



# Hamilton County Board of Commissioners RESOLUTION

No. 1215-18

A RESOLUTION ACCEPTING THE BID OF CLEARLINE NETWORKS, LLC FOR INSTALLATION, TERMINATION, TESTING, PROGRAMMING AND CERTIFICATION OF THE COMMUNICATIONS CABLING FOR GANNS MIDDLE VALLEY ELEMENTARY SCHOOL AMOUNTING TO \$72,945.00 FOR THE TELECOMMUNICATIONS DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for the communications cabling project at Ganns Middle Valley Elementary School for the Telecommunications Department; and,

WHEREAS, the bid from ClearLine Networks, LLC amounting to \$72,945.00 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the bid of ClearLine Networks, LLC for installation, termination, testing, programming and certification of the communications cabling for Ganns Middle Valley Elementary School for the Telecommunications Department amounting to \$72,945.00 is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

December 2, 2015

\_\_\_\_\_  
Date

1.0 General

Hamilton County Government is accepting bids for the installation, termination, testing, and certification of communications cabling including copper and fiber optic. All work must be performed in accordance with prevailing codes, ordinances and regulations and meet or exceed guidelines sponsored or endorsed by the National Electrical Code (NEC) and reflect standards presented in EIA/TIA 569A Commercial Building Telecommunications Cabling Standards.

This project will provide a structured cabling system for voice, data, and CATV in the new Ganns Middle Valley Elementary, located in Hamilton County at 1609 Thrasher Pike.

1.1 Building Conditions

The new Ganns Middle Valley Elementary is a two-story building currently under construction and the cable installation will be performed in phases to coincide with the overall construction schedule.

1.2 Scope of Work

This project includes the installation of **riser rated cable** in the entire building. The horizontal cabling between telecommunications closets will consist of fiber and multi-pair copper cables. All cable will be terminated at the work area outlet and communications closet end and must be labeled accordingly. Approximately 1255 station cables, 4 multi-pair copper and 8 fiber optic backbone cables will be installed as a part of this project. Exact cable locations and sizes will be distributed at **the mandatory pre-bid conference on Thursday, November 5, 2015** (see details in Item 1.3).

All work must be performed in compliance with EIA/TIA 569A standards and NEC building codes. Certification of cable installation must be provided upon completion of the project.

Hamilton County will provide all cable, jack modules, patch panels, faceplates, racks, cable raceway, etc to be used on this project. Contractor will be responsible for providing miscellaneous items such as J hooks, cable wraps, etc used during the installation of all types of cable.

Materials required for the project will be provided to the selected contractor by Hamilton County. Responsibility for ordering, warehousing, and providing the materials on a timely basis to the contractor will remain with Hamilton County. The contractor will be responsible for measuring lengths of backbone copper and fiber cables as soon as possible after award of bid, for scheduling and picking up materials from the designated Hamilton County warehouse, delivering them to the job site, and returning unused items to the warehouse.

All work must be closely scheduled to coincide with the General Contractor's overall construction schedule. The work will be conducted in phases as dictated by the overall construction schedule.

1.3 Pre-Bid Conference and Site Visits

A mandatory pre-bid conference will be held at the school at **2:00 p.m. Eastern Time on Thursday, November 5, 2015**. A tour of the school will be available to interested contractors immediately after the conference. Attendance at the conference and/or site visit may be scheduled by contacting the County Telecommunications Office at 423-209-6223. Copies of floor plans, detailed information regarding cable locations/terminations and other pertinent information will be provided to contractors at the site visit. Each contractor may have no more than two people attend the site visit; **hard hat and steel toe boots are required**. Contractors are not allowed to visit the school without prior approval of the Telecommunications Manager.

2.0 Instructions for Submitting Bids

2.1 Issuing Office

These bid documents are being issued by the Hamilton County Telecommunications Office, 600 Newell Tower, 117 East 7<sup>th</sup> Street, Chattanooga, TN 37402. Inquiries regarding this project should be directed to Mike Beal, Telecommunications Manager, at 423-209-6223 or by FAX 423-209-6224. Questions regarding bid submission should be directed to Linda Chumbler, Purchasing Department, at 423-209-6353 or by FAX 423-209-6351. Office hours are 8:00 a.m. to 4:00 p.m. EST, Monday through Friday. Inquiries should not be directed to the school.

2.2 Clarification and Interpretation of Bid Documents

In the event that any interested contractor finds any part of the listed specifications, terms or conditions to be discrepant, incomplete, or otherwise questionable in any respect, it shall be the responsibility of the concerned party to notify Hamilton County, in writing, of such matters immediately upon receipt of this Invitation to Bid.

2.3 Discussions

Discussions may be conducted with the contractors who have submitted bids determined to be reasonably likely of being considered for selection, to assure a full understanding of, and responsiveness to, the bid requirements. Every effort will be afforded to assure fair and equal treatment with respect to the opportunity for discussion of their respective bids.

2.4 Price Guarantee

Contractors are asked to guarantee their prices for a period of 60 days from the date the bids are opened.

2.5 Response to Request for Bid

2.5.1 Related Costs

Hamilton County is not responsible for any costs incurred by any contractor pursuant to this Bid. The contractor shall be responsible for all costs incurred in connection with the preparation and submission of its bid.

2.5.2 Package

The bid package for this offering involves the use of a **single BID DETAIL envelope**. Instructions for properly compiling and submitting your bid package are provided in the remaining paragraphs of this and the following sections of this document.

Special attention is called to the T.C.A. Section 62-6-119 (b) requirement that certain information must be disclosed where requested on the BID

DETAIL envelope for the prime contract and for any electrical, plumbing, heating, ventilation, and air conditioning subcontractors if the subcontractor's bid amount(s) is \$25,000 or more. The information reported on each BID DETAIL envelope should be limited to that which is specific to the bid materials contained in that specific envelope. In the event there is no sub-contractor participation for one or more of the trades noted in the sub-contractor section of a particular BID DETAIL envelope, the first blank space associated with the trade shall be marked "Not Applicable". The only allowable exception to these requirements shall apply to any BID DETAIL envelope that is marked "No Bid". It is ultimately the bidder's responsibility to be able to demonstrate compliance with these instructions, if requested. Failure to comply with these requirements will automatically disqualify the bid contained in the offending BID DETAIL envelope.

**Each BID DETAIL envelope containing a bid must include two copies of the bid and must be sealed.** The package should be clearly marked "Bid for Ganns Middle Valley Elementary School Communications Cabling". Any package mailed by US Postal Service or shipped by common carrier (FedEx, UPS, or hand carried) should be delivered to:  
**Hamilton County Government, Gail B. Roppo, Director of Purchasing,  
455 North Highland Park Avenue, Chattanooga, TN 37404.**

**DO NOT DELIVER TO THE TELECOMMUNICATIONS OFFICE.**

#### 2.5.3 Deadline

Sealed bids will be accepted **before 10:30 a.m. on Tuesday, November 17, 2015.** Bids received at or after that time will be deemed invalid and will not be opened. Contractors mailing their bid packages must allow sufficient time to ensure receipt of their package by the time specified. **There will be no exceptions.**

## 2.6 Contents of Bid Detail Envelopes

### 2.6.1 Response

**Bid must include a point-by-point response to the bid request.** Contractors must state the section number of each point or question from the bid request, followed by the response. If no specific information is required from the vendor, "Understand and comply" will be an acceptable response.

### 2.6.2 Proposed Prices

All unit pricing information and the total amount bid for the complete project must be included in the BID DETAIL envelope.

### 2.6.3 Authorized Signature

BID DETAIL envelope must include the legal name of the contractor and a statement as to whether the contractor is a sole proprietor, a partnership,

a corporation, or any other legal entity. The bid must be signed by a person or persons legally authorized to bind the contractor to a contract.

#### 2.6.4 Addenda

BID DETAIL envelope must include an acknowledgment of receipt of all addenda, if applicable.

#### 2.6.5 Bid Bond

Due to the limited time frame of this bid process the normal bid bond, 10% of the amount of the proposed cost, will be waived on this project. However, a 100% Performance Bond will be required from the successful contractor at the time the contract is signed and submitted for County approval.

#### 2.6.6 Bid Documents

In addition to the point-by-point response, each BID DETAIL envelope must include all forms included in this Invitation to Bid.

#### 2.6.7 Condition of Response

All bid forms must be completed in a legible manner (ink or typewritten) so that all prices and descriptions are easily understood. Erasures or other changes in the bid should bear the signature or initials of the contractor.

### 2.7 Withdrawal or Modification of Bid

A withdrawn bid may be resubmitted up to the time designated for the opening of bids provided that it then fully conforms to the same general terms and requirements.

### 2.8 Evaluation and Award of Contract

#### 2.8.1

Bids will be examined for compliance with all the requirements in Sections 1 and 2. Bids that do not comply will be disqualified without further evaluation.

#### 2.8.2

In evaluating bids, Hamilton County will consider the qualifications of the contractors, including previous jobs completed and experience level of personnel. The County may conduct such investigations as deemed necessary to assist in the evaluation of any bid. If such an investigation fails to satisfy the County that such contractor is properly qualified to carry out the obligations of the contract, the bid will be rejected.

#### 2.8.3

Qualifications of all sub-contractors will be considered in the evaluation of all bids.

2.9 Award of Contract

2.9.1

Hamilton County reserves the right to reject any and all bids, to waive any and all irregularities and to negotiate contract terms with the successful contractor, and the right to disregard all nonconforming, nonresponsive, or conditional bids.

2.9.2

Hamilton County reserves the right to award the contract to the bidder that best responds to the Invitation to Bid by submitting the “lowest and best” bid.

2.9.3

Hamilton County will give the successful contractor a Notice of Award within 3 days after final action of the Hamilton County Board of Commissioners and/or County Mayor.

2.10 Schedule of Events

- |                      |                                 |
|----------------------|---------------------------------|
| 1. October 27, 2015  | - Legal Notice of Bid           |
| 2. November 5, 2015  | - Pre-Bid Conference/Site Visit |
| 3. November 17, 2015 | - Deadline to Submit Bids       |
| 4. December 19, 2015 | - Award of Bid                  |
| 5. TBD (Jan./Feb.)   | - Contractor Begins on Site     |
| 6. June 2016         | - Installation Completed        |

3.0 Terms and Conditions

3.1 Information, Discussion and Disclosures

Any information provided by Hamilton County or any contractor prior to the release of this Invitation to Bid, verbally or in writing, is considered preliminary and is not binding on Hamilton County or the contractor.

Contractors must not make available nor discuss any cost information contained in the bid with any employee of Hamilton County from the date of issuance of this Invitation to Bid until the contract award has been announced, unless allowed by the Hamilton County Telecommunications Office for the purpose of clarification or evaluation.

Information relating to the award of this contract shall be open to the public only after evaluation of bid has been completed.

3.2 Addenda

In the event that Hamilton County finds it necessary to supplement, modify, or interpret any portion of the Invitation to Bid prior to the bid due date, a written addendum will be mailed, faxed, or delivered to all known prospective contractors.

All addenda will become a part of the bid documents and must be acknowledged in writing in the submitted bid package.

3.3 Performance Bonds

The successful contractor must furnish a performance bond in an amount equal to one hundred percent (100%) of the total contract price. This bond will serve as guaranty of faithful performance and for the payment of all persons performing labor and or furnishing material in connection therewith. This bond shall remain in effect for one year after the date of final payment.

The performance bond must be delivered to Hamilton County at the same time the signed contract is delivered to Hamilton County. Contract must be submitted within ten (10) days of the award of the contract.

3.4 Insurance

Contractors shall maintain limits no less than the amounts specified in the following sections.

3.4.1

Commercial General Liability Insurance - \$1,000,000 limit per occurrence for property damage and bodily injury. The service provider should indicate in its bid whether the coverage is provided on a claims made or preferably on an occurrence basis. The insurance shall include coverage for the following:

- a. Premise/Operations
- b. Explosion, Collapse and Underground Property Damage hazard (only when applicable to the project)
- c. Products/Completed Operations
- d. Contractual
- e. Independent Contractors
- f. Broad Form Property Damage
- g. Personal Injury

#### 3.4.2

Business Automobile Liability Insurance - \$1,000,000 limit per accident for property damage and personal injury (if required).

- a. Owned/Leased Autos
- b. Non-owned Autos
- c. Hired Autos

#### 3.4.3

Workers' Compensation and Employer's Liability Insurance – Worker's Compensation statutory limits as required by Tennessee Law. This policy should also include Employer's Liability Coverage for \$1,000,000 per accident.

#### 3.4.4

Builders Risk Insurance – This covers building structures and personal property, vandalism, malicious mischief and all risks associated with the construction project. Consult Hamilton County's Risk Manager with any questions or concerns.

#### 3.4.5

Hamilton County shall be listed as an additional insured on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of thirty (30) days cancellation notice to Hamilton County Risk Management Office. All coverage shall be placed with Tennessee submitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

#### 3.5 Security

The successful contractor shall be responsible for providing security for materials stored on the construction site during all phases of installation. Prior arrangements for storage of materials on the job site must be coordinated with the Hamilton County Telecommunications Office.

3.6 Payment Schedule

Payment will be made to contractor at the completion of each phase of the cabling project. The project will be considered as complete after all cable has been installed, terminated, labeled, tested and certified. Written certification of cable tests, marked drawings, and cable records must be presented to the County Telecommunications Office. A final inspection will be conducted by the County Telecommunications Office, the job will be accepted, and payment will be made to the contractor.

3.7 Liabilities

3.7.1

The contractor will indemnify Hamilton County against liability for any suits, actions, or claims of any character arising from or relating to the performance under this contract by the contractor or its subcontractors.

3.7.2

Hamilton County has no obligation for the payment of any judgement or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this bid document.

3.8 Completion, Liquidated Damages and Termination

3.8.1 Completion

This project is being scheduled to allow the contractor adequate time to complete the project during normal business hours. Installation will be closely coordinated between the County Telecommunications Office and the Contractor. All work must be completed as construction progresses, but tentatively we expect all cabling in place and terminated no later than June 30, 2016, unless the County Telecommunications Office approves alternate arrangements in writing.

3.8.2 Scheduling

An initial planning meeting will be held with the successful contractor to clarify all requirements and finalize the schedule of events that will transpire during the implementation of the contract. For purposes of submitting a bid on this project, contractors must prepare a schedule using the beginning and ending dates as stated in these bid documents.

3.8.3 Liquidated Damages

Should the successful contractor fail to complete the work under these contract documents within the time specified, the contractor shall pay to the County, as liquidated damages and not as a penalty, the amount of \$100 per calendar day of default unless a written extension of time granted by the County specifically provides for the waiving of liquidated damages.

3.8.4 Termination

In the event of any breach of contract by the successful contractor, Hamilton County may serve written notice to the contractor of its intention to terminate the contract and, unless within ten (10) days after serving such notice such violation shall cease, the contract will be terminated without any liability or cancellation charges to Hamilton County.

3.9 Assignment

Neither the contractor nor Hamilton County may assign this agreement without the prior written consent of the other party.

3.10 Subcontracting

The contractor may subcontract portions of the work to be performed but shall retain full responsibility for all work. A list of all subcontractors, as defined in this Section, must be included in the bid package. Written pre-approval of subcontractors must be obtained from Hamilton County Telecommunications Manager **prior** to them being on-site.

3.10.1

The contractor must submit a list of all subcontractors proposed for portions of the work. The exact portion of the work that the subcontractor will perform must be clearly identified.

3.10.2

Hamilton County will consider the qualifications of all subcontractors in the evaluation of any bid. Failure to submit proper documentation of subcontractor's ability to meet the stated requirements may be reason to reject contractor's bid.

3.10.3

Hamilton County reserves the right to reject any subcontractor proposed for work on this project. The contractor must agree to replace a subcontractor at the sole discretion of Hamilton County.

- 4.0 Contractor Qualifications
  - 4.1 All bidders must be licensed contractors with the State of Tennessee and must provide evidence of license in an appropriate classification before such bid will be considered.
  - 4.2 The contractor must be an experienced, reputable communications cable contractor. If the selected contractor does not already have a Hamilton County business license, they must secure one when the contract is awarded and must submit the business license number with the signed contract.
    - 4.2.1 Does contractor have a Registered Cable Distribution Designer employed as a full-time employee? If yes, give name and copy of RCDD certification.
    - 4.2.2 Does contractor have a Registered Cable Distribution Designer outside the company to assist with this project? If yes, give name and copy of RCDD certification.
    - 4.2.3 Does contractor have a full time employee with qualifications equivalent to RCDD certification? If yes, give name and copy of proper documentation.
  - 4.3 The contractor must submit a list of at least three similar projects (minimum of 1000 stations) that they have completed within the last two years. The required information for each project must contain:
    - a. Location of the job, contact person's name, telephone number and address
    - b. Approximate number of station cables installed
    - c. Was fiber a part of the project?
    - d. Was surface mounted raceway a part of the project?
    - e. Approximate date project was completed
  - 4.4 Hamilton County has selected Belden cable and Leviton termination hardware to be used on this project. In order to qualify for the manufacturer's extended warranty on the complete installation project, the contractor and all technicians performing the installation must be trained and certified, or scheduled to be trained and certified, by the manufacturer prior to award of contract. Contractor must include in the submitted bid documentation proof of current certification from Leviton for the selected job supervisor and all technicians that will work on this project. All technicians assigned to work on this project must be full-time employees of the selected contractor.
  - 4.5 The successful contractor will be required to submit a performance bond in the amount of one hundred percent (100%) of the total bid at the time the contract is accepted.

- 4.6 Contractor must submit the name and qualifications of the person that will manage and oversee this project. This person will be expected to be on-site on a regular basis, in attendance at all general contractor job-site meetings and available to respond to technical questions, scheduling changes or conflicts, or requests for information from the Hamilton County Telecommunications Manager in a professional, expedient manner. The project manager will be responsible for submitting verbal and/or written requests for information or changes, coordination of work schedules and provisioning of adequate resources to successfully complete each phase of the project, and coordinating installation issues with the County or related subcontractors.
- 4.7 Contractor must submit the name and qualifications of the person that will supervise the daily performance of all work covered under this communications cabling project. The supervisor will be in attendance at the project site each day that work is in progress under the terms of this contract and will be responsible for ensuring that all work is performed in compliance with the specifications and drawings. The supervisor should have enough manpower working each day so that they can supervise all aspects of the installation.
- 4.8 Contractor must use only skilled, experienced and reliable installers/technicians in the implementation of the structured cabling system and shall discontinue the services of anyone employed on this project upon written request of the Hamilton County Telecommunications Office.
- 4.9 Contractor must provide names and phone numbers, including cell phone numbers, for the appropriate personnel to contact for problem resolution. If necessary, after hours contact should be available.
- 4.10 Contractor must agree to weekly progress meetings with the County Telecommunications Manager, as necessary, to review the progress of the job. Failure to maintain the agreed upon schedule may be reason to terminate the contract.

5.0 Cabling Specifications

Unless stated otherwise, this entire project will adopt the EIA/TIA 569A Commercial Building Telecommunications Cabling Standards as the minimum specifications for the installation of this Structured Cabling System. Contractors responding to this Invitation to Bid will be expected to be familiar with these Standards and to guarantee the implementation of these Standards in every area of this project.

**Exposed cables or splices in cables are strictly prohibited in this project.**

5.1 Cable Routing and Support

5.1.1

An overhead cable tray has been provided by the electrical sub-contractor to be used for routing and support of all communications cables in corridors between telecommunications closets and work area outlets. Cable trays are designed to support cables only; cables must be pulled outside the tray and then placed in the tray for support.

5.1.2

Conduit sleeves or EZ-Paths are provided for access in and out of classrooms, telecommunications closets or any other locations where fire rated walls need to be penetrated.

5.1.3

All overhead cable must be supported in accordance with EIA/TIA 569A standards between WAO locations and conduit or cable tray and/or telecommunications closets. Contractor should provide acceptable support devices.

5.1.4

A minimum spacing of 6" must be maintained between cables and sources of EMI such as fluorescent lights.

5.1.5

Extra attention should be paid to maintain EIA/TIA acceptable pulling tension and bend radius on all cables. Failure to comply with this standard may require cables to be replaced.

5.1.6

Intercom speaker and callback cabling will be installed and terminated by others under a separate contract with Hamilton County Telecommunications. Selected contractor must work with the intercom contractor to coordinate installations.

5.2 Telecommunications Closets/Cabinets

5.2.1

Telecommunication closets have conduit sleeves or cable tray penetrating walls for access into closets. Contractors must install cable tray (provided by the County) inside each telecommunications closet at a height slightly lower than access to sleeves/trays to allow for proper distribution of cables to the appropriate backboards or racks.

5.2.2

Horizontal and vertical cable management (provided by the County) must be installed to hold cable in place to termination point.

5.2.3

Exact layout of all telecommunications closets/cabinets will be discussed and agreed upon between the contractor and the County Telecommunications Office. Electrical outlets have been provided around the closet to provide the necessary power for all equipment.

5.2.4

Category 6 cables will terminate on patch panels using modular jacks in the appropriate telecommunications closet. The pin/pair assignments will be EIA/TIA 568B designation.

5.2.5

Contractor must have approval of the County Telecommunications Office prior to installation of racks in telecommunications closets. All racks must be permanently installed and fastened securely to the telecom closet floor or wall and be properly grounded.

5.2.6

Patch panels will be located in floor or wall mounted racks, depending upon size of closet and number of work area outlets being served.

5.2.7

Fiber optic distribution pairs will be terminated in rack mounted fiber patch panels or wall-mounted fiber cabinets, depending upon size of closet and number of pairs terminating in said closet. Fiber patch panels should be placed at the top of each rack.

5.2.8

Contractor will be responsible for proper installation of County provided power strips and/or UPS on each rack.

5.2.9

Exact placement of all patch panels and wire management will be coordinated between the contractor and the County Telecommunications Office to allow for adequate space required for hubs, switches, etc.

### 5.3 Grounding and Bonding System

#### 5.3.1

Contractor shall install a proper grounding and bonding system which shall be integrated with, and in addition to, the existing electrical grounding system within the building.

#### 5.3.2

The telecommunications grounding system shall be in accordance with EIA/TIA-607 "Commercial Building Grounding and Bonding Requirements for Telecommunications".

5.3.2.1 As a minimum, a main grounding bus bar shall be located in the Telecom Closet indicated as the Main Distribution Frame (MDF). A grounding bus bar will be required in each Telecom Closet indicated as Intermediate Distribution Frames (IDF).

5.3.2.2 Each rack, tray, etc in each Telecom Closet must be properly grounded, as required, to the grounding bus bar.

5.3.2.3 Contractor will be responsible for coordinating with Hamilton County all work necessary to insure all grounding and bonding requirements have been met in regard to the telecommunications cabling infrastructure.

### 5.4 Distribution Cable

#### 5.4.1

Voice backbone cable, installed between telecommunications closets, will be 24 AWG multi-pair UTP and will be terminated on both ends on 66M1-50 connecting blocks.

#### 5.4.2

Data backbone cable, installed between telecommunications closets, will be six or twelve pairs of multi-mode and/or single-mode fiber optic cable. All pairs are contained in a common sheath. Multi-mode fiber will be terminated using 3M LC connectors. Single-mode fiber will be fusion spliced; pigtails will be provided. Contractor will be responsible for providing fusion splicer.

#### 5.4.3

As required, indoor/outdoor rated cable will be installed between the telecommunications closets. Contractor will be responsible for insuring that the proper cable is installed and correctly terminated with appropriate protection devices as provided by Hamilton County.

### 5.5 Fire Stopping

5.5.1

Contractor will be responsible for sealing all penetrations through fire rated walls and floors created by or made on the behalf of the contractor in order to route telecommunications cabling, including intercom and speaker cabling installed by others. Coordination with intercom contractor will be required.

5.5.2

The fire rating of the penetration seal shall be at least that of the floor or wall into which it is installed as required by the National Electric Code.

5.5.3

Hamilton County will provide the sealant as a part of owner provided materials.

5.5.4

Removable fire-stopping pillows will be used in large openings, such as cable trays that may penetrate a wall. Contractor will be responsible for following proper installation procedures per manufacturer's specifications.

5.6 Work Area Outlets

5.6.1

Dual gang boxes with 1-1/4" conduit stubbed up wall to above ceiling height are provided for flush wall outlets.

5.6.2

All work area outlets will have a four (4) port faceplate or yoke unless specifically noted otherwise.

5.6.3

Work Area Outlets will consist of from one to six 23 AWG, four-pair Category 6 UTP copper cable, as specified on the communications drawings and/or cable matrix.

5.6.4

All Work Area Outlet pin/pair assignments, as well as all patch panel terminations, shall conform to the EIA/TIA 568B designation.

5.7 Labeling

5.7.1

All labeling must conform to EIA/TIA 606 standards. At a minimum, all cable runs must be labeled at both ends. An end is any point where the wiring is terminated on a cross-connect field, a patch panel or with a jack connection. Specific labeling methods must be approved by Hamilton

County prior to use on this project. Labels must be typed or computer generated. Handwritten labels will not be acceptable.

5.7.2

At a minimum, WAO must identify the IC/TC room serving the WAO and a three-digit unique identifier. Example: 2-001 would indicate that the cable was served by IDF 2, terminated on the first port of the first patch panel.

5.7.3

Fiber optic cable shall be labeled on each cable jacket in each Telecom Closet.

5.7.4

All speaker and callback cables will be labeled by the intercom contractor.

5.7.5

In all cases, cables shall be labeled with the same cable designation at both ends.

5.7.6

All station cables must be terminated in the correct numerical sequence on the appropriate patch panels in the telecom closet.

5.7.7

All multi-pair copper cables must be properly terminated and labeled on the 66M blocks in the telecom closet.

5.8 Cable Documentation

5.8.1

Contractor must provide a detailed as-built drawing and cable plant schematic depicted on floor plans provided by the County.

5.8.2

Cable records must be bound in a binder in numerical order, and must identify, as a minimum, room number, cable pair number assignments, jack numbers for Cat 6 and patch panel assignments. Complete pair counts and assignments must be provided for all multi-pair backbone cables. The records must be in a legible, easy to read format.

5.9 Testing

5.9.1

Functional testing of all UTP cable pairs will include testing for opens, shorts, and polarity reversals. Category 6 cables must be tested for

conformance to the performance specifications of EIA/TIA Category 6. Tests must include attenuation and near-end crosstalk. Tests must be conducted with a Level III rated test unit with the latest software.

5.9.2

Functional testing of distribution cable shall include all distribution cable pairs being tested, as a minimum, for opens, shorts, polarity reversals and to performance specifications of EIA/TIA categories.

5.9.3

All LAN fiber optic cables shall be tested using EIA/TIA fiber cable test performance specifications at 1000 mbps. An appropriate testing device for fiber optic links must be used.

5.9.4

The contractor shall be responsible for repairing or replacing and retesting any cables that are found to be deficient.

5.9.5

Test results must be submitted to Hamilton County on electronic media. A letter on company stationary, signed and dated by the technician actually performing the tests, must be included with the CD.

5.10 Facility Restoration

Every precaution should be taken for protection of walls, carpets, etc when pulling cable. Any penetration of wallboard will require patchwork that complies with fire protection, security, and/or separation requirements. Damage to exposed areas that require the County to repair will be charged back to the cable contractor.

5.11 Warranty

5.11.1

Contractor must provide a one-year warranty on the installed cabling system from the date of system acceptance. The coverage must cover complete installation of all materials installed by the contractor and actual installation methods and workmanship. Damage to any equipment resulting from the fault or negligence of the contractor shall be repaired or replaced by the contractor at no cost to the County.

5.11.2

Contractors, as certified installers for Leviton, will be understood to be the first line of contact for the extended warranty period offered by the cable or hardware manufacturer.

5.11.3

Manufacturer's representatives will be required to do an on-site review of all installation performed by the cable contractor. Any discrepancies between the representative and the certified installer will be resolved in the presence of the Hamilton County Telecommunications Manager so as to protect the extended warranty of the Structured Cabling System.

5.11.4

Contractor must provide all necessary documentation required to meet requirements for Leviton's extended warranty.

- 6.0 Bid Documents  
Original documents from attorneys, banks, insurance companies, etc., may be substituted for the forms provided. All other requested bid documents are required as a part of the bid package.
- 6.1 Bid Agreement
- 6.2 Bid Form
- 6.3 Unit Prices

INCLUDED AS ATTACHMENTS

Contract Work on School Grounds Affidavit

Drug-Free Workplace Affidavit

State Contractors License Information

Disadvantaged Business Enterprise Affidavit

Authorization to Bind

6.1 Bid Agreement

Project: Communications Cabling – Ganns Middle Valley Elementary School

This Bid is submitted to:

Hamilton County Government  
Purchasing Department  
455 N. Highland Park Ave.  
Chattanooga, TN 37404

1. Contractor has carefully examined the construction site, the technical specifications, Instructions for Submitting Bid, the form of bonds, and all other contract documents, and thoroughly understands their stipulations, requirements, and provisions.
2. Contractor has made such independent investigations as contractor deems necessary to become thoroughly familiar with the conditions under which the work will be performed.
3. Prices on the bid form shall include all labor, materials, safety measures, overhead, profit, insurance, etc. to cover the finished work.
4. Contractor agrees that, if awarded the contract, all work there under shall be conducted in such a manner and with sufficient materials, labor, tools, equipment, apparatus, and incidentals as is necessary to insure satisfactory completion of the project within the time stipulated in the Notice to Proceed. All work will be scheduled with the Hamilton County Telecommunications Office.
5. Contractor accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time.
6. Contractor represents that his bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporations.
7. Contractor understands that the County reserves the right to reject any or all bids and to waive any informality in the bid process.
8. Contractor will complete the work as described in the specification for the price(s) as shown on the following bid form.

Respectfully Submitted:

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

6.2 Bid Form

Bid of \_\_\_\_\_ (hereinafter) called  
“CONTRACTOR”, organized and existing under the laws of the State of  
Tennessee doing business as \_\_\_\_\_\*.

To Hamilton County Government (hereinafter called “Owner”).

In compliance with your Advertisement for Bids, CONTRACTOR hereby  
proposes to perform all work for the Hamilton County  
Telecommunications Cabling Project, dated October 27,, 2015 in strict  
accordance with the CONTRACT DOCUMENTS, within the time set  
forth therein, and at the prices stated below.

By submission of the BID, each CONTRACTOR certifies that this BID  
has been arrived at independently, without consultation, communication,  
or agreement as to any matter relating to the BID with any other  
CONTRACTOR or with any competitor.

CONTRACTOR hereby agrees to commence WORK under this contract  
on or before a date to be specified in the NOTICE TO PROCEED and to  
fully complete the PROJECT within the time specified therein.  
CONTRACTOR further agrees to pay as liquidated damages, the sum of  
\$100.00 for each consecutive calendar day thereafter as provided in  
Section 3.8.3 of this Request for Bid.

CONTRACTOR ACKNOWLEDGES RECEIPT OF THE FOLLOWING  
ADDENDUM (IF APPLICABLE):

Addendum #1  
Addendum #2  
Addendum #3

\*Insert “a corporation”, “a partnership”, or “an individual” as applicable.

CONTRACTOR agrees to perform all work described in the CONTRACT DOCUMENTS for the following base bid.

BASE BID \_\_\_\_\_ DOLLARS  
\$ \_\_\_\_\_

CONTRACTOR agrees that in the event the number of Category 6 station cables are increased or decreased by more or less than 5% during the term of the contract the following unit prices will apply. The unit price should be the total labor price to install, terminate, test and certify individual cable runs (where applicable). (Please note any such adjustment will only apply to unit counts that fall outside the +/- 5% range cited above.)

ITEM – LABOR ONLY	UNIT PRICE PER DROP
Voice/Data Category 6 4 pair, 23 AWG	_____

Respectfully Submitted:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Business License Number

\_\_\_\_\_  
Date

**Additional exhibits will be provided at the site visit.**

**EXHIBITS INCLUDE:**

- 1. Communications drawings**
- 2. Matrix of cable runs and termination points**

CONTRACTOR'S IDENTIFICATION FORM

**This form must be attached to the sealed envelope containing the Bid. Failure to provide the following information on the sealed envelope will be considered a non-responsive Bid.**

BIDDER: Complete the following for **all** Subcontractors:

<u>Name</u>	<u>Subcontractor (Plumbing)</u>
<u>Address</u>	<u>Address</u>
<u>Tennessee License No.</u>	<u>Tennessee License No.</u>
<u>Expiration Date</u>	<u>Expiration Date</u>
<u>Monetary Limit \$</u>	<u>Monetary Limit \$</u>
<u>Classification</u>	<u>Classification</u>

Subcontractor (Electrical)  
Address

Tennessee License No.  
Expiration Date  
Monetary Limit \$  
Classification

Subcontractor (HVAC)  
Address

Tennessee License No.  
Expiration Date  
Monetary Limit \$  
Classification

SEALED BID/PROPOSAL FOR:

Hamilton County Government  
Telecommunications Project Identified As:

BID/PROPOSAL OPENING DATE:  
BID/PROPOSAL OPENING TIME:

**DELIVER BID/PROPOSAL PACKAGE TO:**  
**Hamilton County Purchasing Department**  
**455 N. Highland Park Ave.**  
**Chattanooga, TN 37404**

**CONTRACT WORK ON SCHOOL GROUNDS AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer contracting with Hamilton County to provide construction services on the grounds of a school when children are present, hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. § 49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
3. The Company is in compliance with T.C.A. § 49-5-413.

Further affiant saith not.

\_\_\_\_\_  
Principal Officer

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with \_\_\_\_\_ County government to provide construction services, hereby states under oath as follows:

- 4. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
- 5. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
- 6. The Company is in compliance with T.C.A. § 50-9-113.

Further affiant saith not.

\_\_\_\_\_  
Principal Officer

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

STATE CONTRACTORS LICENSE REQUIREMENT

Bids shall be submitted at the time and place indicated in the Invitation to Bid and shall be in compliance with the T.C.A. 62-6-102 through 62-6-119. Bidders must have a State Contractors License at the time of the bid opening and produce a copy of same. Bids shall be submitted in a sealed envelope clearly marked as follows:

Project Title:

Bidder's name and Address:

Bidder's Tennessee Contractor's License Number:

Bidder's License Expiration Date:

Bidder's License Category of Classification:

All envelopes containing bids that are not marked as described above will be declared non-responsive and will not be opened. The Contractor's Identification Form included in these Attachments must be used for this purpose and affixed to the outside of the envelope. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified on the Bid form.

## NON-DISCRIMINATION MINORITY HIRING

In determining the suitability and acceptability of proposed bidders, the County reserves the right to consider each bidder's commitment to hire minorities and/or subcontract with minority contractors, relative to certain phases of the contracted services.

Except to the extent permitted by Federal Laws and Regulations for a bona fide occupational qualification, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, disability, national origin, sex, or age. The contractor will take affirmative action to insure that applicants are employed and employees are treated during employment without regard to their race, creed, color, handicap, national origin, sex, or age. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay, or any other forms of compensation and selection for training.

The bidder/contractor agrees to comply with Title VI, as prescribed in the Civil Rights Act of 1964 (42 U.S.C. 2000(D) and 28 CFR 42 et seq., which provides that "no person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal Financial Assistance."

The Contractor will, in all solicitations for employees or job orders for employees placed with any employment agency, union, or other firm or agency, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, disability, national origin, sex, or age. The words "equal opportunity employer" in all advertisements shall constitute compliance with this section.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order for goods or services that are subject matter of this Agreement. The Owner shall have the right, at his option, to cancel the Agreement in whole or in part.

The Contractor will contact the Chattanooga Urban League for assistance in providing minority job applicants. The Chattanooga Urban League shall be allowed to visit the jobsite to observe the minorities and to contact the contractor if necessary to discuss the number of minorities employed.

The Contractor will have an affirmative action plan.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION GUIDELINES

Hamilton County has adopted certain Disadvantaged Business Enterprise Utilization Guidelines (Resolution No. 701-40, dated July 18, 2001) hereinafter referred to as DBE Guidelines, that are designed to encourage the participation of certain businesses in construction contracts and/or subcontracts, and the providing of goods and services financed with federal, state and/or County funds. In its consideration of the bidder to be awarded this contract, the County will not only consider the lowest and best bid submitted by prospective bidders, but will also evaluate each bidder's demonstrated and documented efforts to utilize certified disadvantaged business enterprises by establishing joint ventures and partnerships, and/or the awarding of subcontracts for this project. Hamilton County's annual goal is to award DBE's at least 10% of funds expended on contracted construction projects and on goods and services.

Particular questions regarding the definition of a "Disadvantaged Business Enterprise", compliance with the Guidelines, or questions on how to receive a copy of the Guidelines may be addressed by contacting Hamilton County Attorney Rheubin M. Taylor, at Room 204 Hamilton County Courthouse, Chattanooga, Tennessee 37402, or telephoning 423-209-6150.

The DBE Good Faith Effort Affidavit must be signed by the Contractor submitting the bid and included in the bid package. The DBE Solicitation Verification and Sub-Contract Services Verification Forms will be completed only by the successful bidder and filed with the County after the Award of the Contract.

SUBCONTRACTOR PERIODIC PAYMENTS

As stipulated in these Contract Documents, the contractor will be required to pay all subcontractors periodic payments for the successful work done on the project within fifteen (15) days of the contractor receiving a payment from the Owner. Thereafter, upon the completion of the project and acceptance by the Owner, the contractor shall receive any and all retainage previously withheld by the Owner, and shall pay to all subcontractors any retainage due said subcontractor(s) within fifteen (15) days following the contractor's receipt of said payment.

Upon the Owner's receipt of written notice of the Contractor's failure to promptly pay all subcontractors according to this Contract for work satisfactorily performed at the appropriate stage of completion of the work, the Owner shall initiate an investigation into said allegations. Should said investigation substantiate the allegations charged against the Contractor, the Contractor shall be afforded five (5) working days in which to correct the matter. Failure of the Contractor to correct the matter within said five (5) day period shall result in a financial penalty of Two Hundred Dollars (\$200.00) per day being assessed against the contractor, retroactive to the date of the first occurrence of the Contractor's failure. Additionally, the amount of the Contractor's cooperation on any contract with Hamilton County will be considered in the awarding of any bids on future contracts.

In the event "good cause" for any delay or postponement by the Contractor in payment of any funds due to a subcontractor shall be established, no penalties will be assessed against the Contractor. Good cause shall be determined by a committee established by the Owner to monitor the contractor's adherence to Hamilton County's DBE Guidelines.

In the event there arises any dispute(s) relative to the Contractor's performance of duties relating to payment of subcontractors for services performed by them in the overall project, Contractor hereby agrees that said dispute(s) shall be settled by binding arbitration as governed by the laws of the State of Tennessee. Contractor further agrees to cooperate in the selection of an arbitrator to hear the matter, and will not unreasonably delay in the selection of said arbitrator. Contractor further acknowledges that an appeal of any such arbitration decision shall be filed with a court within Hamilton County having appropriate jurisdiction pursuant to Tennessee Uniform Arbitration Act (T.C.A. 29-5-301).

DBE GOOD FAITH EFFORT AFFIDAVIT

The undersigned Contractor, having bid on the telecommunications project commonly known as \_\_\_\_\_, as solicited by Hamilton County, Tennessee (a political subdivision of the State of Tennessee), on \_\_\_\_\_, 2015, does hereby attest that it has made a good faith effort to enter into a contractual agreement with the herein-below named Disadvantaged Business Enterprise(s) (DBE) for the providing of certain sub-contractual jobs and workings on this project.

Further, said Contractor does hereby commit to Hamilton County that it will include, to the maximum extent possible, DBE's in the performance of the services herein contracted.

<u>Name of DBE</u>	<u>Address</u>	<u>Phone</u>	<u>% of Project</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015. \_\_\_\_\_  
Name of Contractor

BY: \_\_\_\_\_

Title: \_\_\_\_\_

## AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

---

Authorized Signature

---

Name of Authorized Signer (Printed or Typed)

---

Title of Authorized Signer

---

Firm Name

---

Firm Address, City and Zip Code

---

Telephone Number

---

Fax Number

---

Email Address

---

Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**

Jim M. Coppinger  
County Mayor



Gail B. Roppo  
Director  
Purchasing Department

## Hamilton County, Tennessee

October 27, 2015

### Addendum 1

Title: Communications Cabling for Ganns Middle Valley Elementary School  
Bid/RFQ#: 1015-055

Correction of Section 1.2 Scope of Work, fourth sentence:

Approximately 1165 station cables, 4 multi-pair copper and 8 fiber optic  
Backbone cables will be installed as part of this project.

We are sorry for any inconvenience this may have caused.

Regards,

A handwritten signature in black ink that reads "G B Roppo".

Gail B. Roppo  
Director of Purchasing



**Hamilton County, Tennessee On-Line Bid Administration System**

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Role: Client

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- [Bidders](#)
- [Bids](#)
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**Solicitation - Log**

**10/26/2015 9:58 AM Eastern**

Solicitation Title: Communications Cabling for Ganns  
Middle Valley Elementary School  
Number: 1015-055  
Bids Due: 11/17/2015 10:30:00 AM Eastern  
Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

Message Summary	Message Detail	Document Detail																
<p><b>Message Summary</b>    <a href="#">export</a>     <a href="#">print</a> </p> <p style="text-align: right;">Records Per Page <input type="text" value="10"/></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Send Date</u></th> <th style="text-align: left;"><u>Time Zone</u></th> <th style="text-align: left;"><u>Sent By</u></th> <th style="text-align: left;"><u>Message Subject</u></th> <th style="text-align: left;"><u>Template Name</u></th> <th style="text-align: left;"><u>Message Comment</u></th> <th style="text-align: left;"><u># Sent</u></th> <th style="text-align: left;"><u># Failed</u></th> </tr> </thead> <tbody> <tr> <td>10/26/2015 9:55:56AM</td> <td>Eastern</td> <td>Linda Chumbler</td> <td><a href="#">1015-055 - Communications Cabling for Ganns Middle Valley Elementary School</a></td> <td><a href="#">Invitation</a></td> <td>Please click on the above solicitation number to access bid documents.</td> <td>776</td> <td>17</td> </tr> </tbody> </table>			<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>	10/26/2015 9:55:56AM	Eastern	Linda Chumbler	<a href="#">1015-055 - Communications Cabling for Ganns Middle Valley Elementary School</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	776	17
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**Please run the attached ad on October 26, 2015, in the legal notices.**

**LEGAL NOTICE**

Bids for installation, termination, testing, and certification of communications cabling, including copper and fiber optic, for Ganns Middle Valley Elementary School will be opened at 10:30 AM (ET) on November 17, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

A mandatory pre-bid conference will be held at the school, located at 1609 Thrasher Pike, Hixson, TN, 37343, at 2:00 PM on November 5, 2015.

Gail B. Roppo  
Director of Purchasing

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Gail B. Roppo  
Director of Purchasing

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>PER DROP PRICE</b>	
ClearLine Networks, LLC	\$79,000.00	\$90.00	Per Addition
		\$50.00	Per Deduction
Massey Electric Company	\$87,000.00	\$55.25	Per Addition

<b>Request for Bids:</b>	
<b>Newspaper Ad:</b>	10-26-15
<b>Vendor Notification:</b>	776
<b>Vendor Response:</b>	2
<b>Budgeted:</b>	Bond Fund