

# Hamilton County Board of County Commissioners

AGENDA

February 03, 2016

ROLL CALL

INVOCATION - **Commissioner Graham**

PLEDGE TO THE FLAG - **Commissioner Graham**

- Presentation            Commissioner Randy Fairbanks will honor JROTC Cadets Trever Henegar, Zachary Shankles and Ryan DesJarlais for their heroism in saving a fellow Cadet from drowning.
- Minutes                    Recessed Meeting - January 13, 2016
- Minutes                    Agenda Session - January 13, 2016
- Minutes                    Regular Meeting - January 20, 2016
- Report                     Trustee Monthly Report - December 2015
- Report                     Trustee Excess Fee Report - December 2015
- Report                     Juvenile Court Clerk's Report - October and November 2015
- Report                     Report of Investment Activity for Quarter Ending 12/31/15
- Report                     Fee Office Reports for Quarter Ended 12/31/15
- Res. No. 216-1            A Resolution to approve and accept applications for notary public positions, the bonds and oaths of notaries previously elected, and oaths of Deputy Sheriffs.
- Res. No. 216-2            A Resolution to decrease the expenditure budget for the Juvenile Court Judge by \$32,369.00, and increase the expenditure budget for the Sheriff by \$32,369.00.
- Res. No. 216-3            A Resolution to amend the Schools Federal Projects Fund budget by adding \$2,969,406 to the FY 2015-2016 revenue and expenditure budget; to amend the Self-funded Projects Fund budget by adding \$683,027 to the FY 2015-2016 revenue and expenditure budget; to amend the General Purpose Fund budget by adding \$2,634,810 to the FY 2015-2016 revenue and expenditure budget.
- Res. No. 216-4            A Resolution making an appropriation to Birchwood Regional Centre in the amount of five thousand nine hundred dollars (\$5,900.00) from General Fund discretionary monies, as allotted to District Nine.
- Res. No. 216-5            A Resolution making an appropriation to Soddy Daisy Vietnam Veterans Foundation in the amount of Five Hundred Dollars (\$500) from General Fund discretionary monies, as allotted to District One.
- Res. No. 216-6            A Resolution making an appropriation to Collegedale Tomorrow Foundation, Inc., in the amount of ten thousand dollars (\$10,000.00) from General Fund discretionary monies, as allotted to District Seven.
- Res. No. 216-7            A Resolution making an appropriation to Front Porch Alliance in the amount of five thousand dollars (\$5,000.00) from General Fund discretionary monies, as allotted to District Four.
- Res. No. 216-8            A Resolution making an appropriation to A Night to Remember, Inc., in the amount of three thousand dollars (\$3,000.00) from General Fund discretionary monies, as allotted to District Four.
- Res. No. 216-9            A Resolution making an appropriation to Partnership for Families, Children and Adults, Inc., in the amount of two thousand five hundred dollars (\$2,500.00) from General Fund discretionary monies, as allotted to District Eight.
- Res. No. 216-10           A Resolution accepting the bid of Southeastern Communications Services, Inc. for installation, termination, testing, programming and certification of a Bogen Quantum Intercom System at Ganns Middle Valley Elementary School amounting to \$30,194.45 for the Telecommunications Department and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.

- Res. No. 216-11 A Resolution to accept the proposal of CIGNA Health and Life Insurance Company to provide Group Health Plan Administration for Hamilton County and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 216-12 A Resolution to accept the proposal of BB&T/Huffaker Insurance to provide umbrella liability insurance coverage for Hamilton County and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 216-13 A Resolution amending the 2004 Interlocal Agreement between Hamilton County and the Hamilton County Board of Education relative to the construction of school facilities; authorizing the presentation of said amended agreement to the Hamilton County Board of Education for consideration for and approval; and authorizing the County Mayor to execute said amended agreement when, and if, so approved.
- Res. No. 216-14 A Resolution authorizing the County Mayor on behalf of Hamilton County, Tennessee, the Health Services Division, operating as the Chattanooga-Hamilton County Health Department to sign a contract amendment with the Tennessee Department of Health to provide Family Planning Services to residents of Hamilton County and increase the expense and revenue budget by \$18,400.00.
- Res. No. 216-15 A Resolution endorsing the proposal to name a United State Naval Ship "The USS Chattanooga" in honor of the heroic efforts of those involved in the Chattanooga incident of July 16, 2015.

## **ANNOUNCEMENTS**

### **DELEGATIONS ON MATTERS OTHER THAN ZONING**

*Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.*

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
JANUARY 13, 2016**

**STATE OF TENNESSEE**            )            Recessed Meeting  
**COUNTY OF HAMILTON**        )            January 13, 2016

**BE IT REMEMBERED**, that on this 13<sup>th</sup> day of January, 2016, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. Deputy Clerk Brooke Weaver called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Commissioner Haynes introduced Pastor Bruce Sloan, Ridgeview Baptist Church, who gave the invocation. Commissioner Haynes introduced Liberty Barnum, Little Miss Tennessee Wheelchair, who led in the pledge to the flag.

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
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Chairman Bankston announced that there was not any scheduled business for the Recessed Meeting and asked if anyone had any announcements.

Commissioner Beck stated that he has not received the list of schools that will be receiving upgrades from the Department of Education. During the December 30, 2015 Agenda Session Commissioner Beck asked Chairman Bankston to assist him with requesting a list of immediate priorities the HCDE has that involve spending money. It was noted that Commissioner Beck requested the list over a year ago.

Chairman Bankston responded and stated that the school board has to put the list together and he will request it from them, in person, at their next meeting this week.

Commissioner Mackey stated that over half of the money collected in property taxes in Hamilton County is directed to the school board. He added that the Commission should develop a plan of action in regards to obtaining the list from the school board.

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
JANUARY 13, 2016**

Being no further business Chairman Bankston declared the recessed meeting adjourned.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_  
Date

W.F.K.  
Clerk's Initials



**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JANUARY 13, 2016**

**COMMITTEE ASSIGNMENTS**

Chairman Bankston indicated the upcoming agenda items would be considered as follows:

- The Criminal Court Clerk's report for November 2015 would be submitted for the record.
- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- The report on Debt Obligation would be submitted for the record.
- Resolution No. 116-17 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 116-18, 116-19A, and 116-19B were assigned to the Zoning Committee, chaired by Commissioner Haynes.
- Resolutions Nos. 116-34 through 116-42 were assigned to the Finance Committee, chaired by Commissioner Boyd.
- Resolutions Nos. 116-20 through 116-33 were heard by a Committee of the Whole.

Commissioner Haynes, Chairman of the Zoning Committee, announced that the Zoning Committee would be meeting in the Conference Room immediately following the Agenda Session.

Chairman Bankston stated that Resolutions Nos. 116-20 through 116-33 would now be heard by the Committee of the Whole.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JANUARY 13, 2016**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-20**

This Resolution reappoints Patricia Moore as an associate member to the Hamilton County Board of Zoning Appeals for a term ending January 20, 2021.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-21**

Commissioner Haynes spoke regarding this item, which appropriates \$29,500.00 to Dallas Bay Volunteer Fire Department from general fund discretionary monies and discretionary bond fund monies as allotted to District 3. It was noted that the fire department expanded their medical coverage area, and the funds will assist with the purchase of a medical service truck. Commissioner Haynes reported that last year's discretionary bond monies and this year's unused travel fund monies will be used.

There were no questions from Commissioners.

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AGENDA PREPARATION SESSION  
JANUARY 13, 2016**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-22**

Chairman Bankston spoke regarding this item, which approves the expenditure of up to \$4,000 to purchase lab equipment for Harrison Elementary School from last year's discretionary bond funds as allotted to District 9.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-23**

Chairman Bankston spoke regarding this item, which appropriates \$750.00 to Junior Achievement of Chattanooga, Inc. from general fund discretionary monies, as allotted to District 9. It was noted that the funds will assist the non-profit with their Spirit of Achievement Awards Luncheon.

There were no questions from Commissioners.

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AGENDA PREPARATION SESSION  
JANUARY 13, 2016**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-24**

Commissioner Mackey spoke regarding this item, which appropriates \$3,500.00 to Psi Lambda Educational Foundation, Inc. from general fund discretionary monies, as allotted to District 4. It was noted that funds will assist the non-profit with youth development and educational opportunities.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-25**

Commissioner Mackey spoke regarding this item, which appropriates \$2,000.00 to Ancient Egyptian Arabic Order Nobles Mystic Shrine, Inc. Hyksos Temple #123 from general fund discretionary monies, as allotted to District 4. It was noted that the funds will assist non-profit with youth development and educational opportunities.

There were no questions from Commissioners.

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**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-26**

Development Director Dan Saieed spoke regarding this item, which authorizes the County Mayor to apply for a \$200,528.00 Clean Energy Grant sponsored by the Tennessee Department of Environment and Conservation (TDEC). The funds will assist with the purchase of a lighting system upgrade in the Courts Building that is estimated to cost \$417,426.00, which includes a county match of \$216,898.00 in bond funds. It was noted that the deadline to apply for the grant is January 29, 2016, and if approved the County savings is estimated to be \$63,621.00 in annual energy costs; the system will pay for itself in 3.7 years. Mr. Saieed added that the current T12 fluorescent lightbulbs will be upgraded to T8 fluorescent bulbs that will last seven years longer and are programmable to be turned off if not in use.

In response to Commissioner Haynes questions, Mr. Saieed explained that the upgrades will be for both internal and external lights.

In response to Commissioner Graham's question, Mr. Saieed stated that Campbell and Associates prepared the estimates and suggested the T8 fluorescent bulbs over the T5 bulbs. He added that he would report back with more information from the engineering firm regarding the choice of T8 over T5 bulbs.

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**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-27**

Charles Wood, Vice President of Economic Development for Chattanooga Area Chamber of Commerce, spoke regarding this item, which makes certain findings relating to the Yanfeng US Automotive Interior Systems I LLC Project, to delegate certain authority to the Industrial Development Board of the City of Chattanooga, and to authorize the County Mayor to enter into and execute an agreement for payments in lieu of ad valorem taxes (PILOT). The PILOT agreement is for personal property tax and does not affect real estate taxes on the plant site. Yanfeng will be located near Volkswagen (VW) in the former Tennessee Enterprises Building in Bonnyshire Industrial Park on Bonnyshire Drive. The manufacturer will supply interior components including floor consoles, instrument panels and trunk trim for future VW models.

Mr. Wood stated that this project would be a \$48 million investment for equipment for the facility, and create 325 jobs with average wages of \$50,000 per year before benefits. He added that the County will see about \$600,000 in general fund revenues over the course of the PILOT, and generate about \$1.2 million in new school taxes over the course of the PILOT.

Mr. Wood stated that Tom Zhu, Project Manager of Yanfeng Chattanooga Facility was not able to attend today's meeting, but he will be present at next week's meeting.

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In response to Commissioner Fields question, County Attorney Rheubin Taylor added that his office has been actively involved in this project, and they are satisfied with the terms of the PILOT.

In response to Commissioner Smedley's questions, Mr. Woods explained that the project will create 325 jobs over the course of three years. Attorney Taylor confirmed that his office is satisfied with the claw-back provisions if requirements for the PILOT are not met.

In response to Commissioner Fairbanks question, the \$1.2 million in new school taxes will be paid out over a 14-year period. He added that there will be an immediate pay in to the schools and the general fund as soon as the project comes up on the Assessor's tax roll.

In response to Commissioner Haynes question, Mr. Woods noted that the Assessor's time frame typically coincides with the calendar year.

Mayor Coppinger acknowledged the hard work that Mr. Woods and Mark Smith with Miller & Martin put into this project. It was noted that the project was developed over a three-year period.

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Mr. Woods thanked Mayor Coppinger for his participation in making the project possible.

In response to Commissioner Graham's question, Mr. Woods noted that he would report back to the Commission with the amount of current tax revenue being received on the property. He added that the estimated tax revenue for schools in the first year would be approximately \$200,000, that's in addition to what they receive now.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-28**

Todd Leamon, Administrator of Public Works and County Engineer, spoke regarding this item, which establishes the minimum bid amount for certain parcels of property acquired by Hamilton County through delinquent tax sales, authorizes the offer of said parcels for sale at that minimum bid amount, and authorizes certain said parcels to be offered for sale for an amount less than the total amount of taxes, penalty, cost, and interest accumulated against the property. He noted this is same process the County goes through every year with back tax properties. He added that there are 146 parcels in the current sale.

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In response to Commissioner Smedley's questions, Mr. Leamon explained that he would report back to the Commission with more accurate details regarding the properties being reassessed and put back on the tax rolls.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-29**

This Resolution authorizes the County Mayor to enter into an agreement with Moreland Altobelli Associates, Inc. for construction and special inspection testing necessary for construction of the Nolan Elementary School addition for an amount not to exceed \$48,191.50 of previously budgeted funds.

In response to Commissioner Beck's question, Mr. Leamon noted the Commission approved the construction contract for Nolan Elementary School in December 2015 (Resolution No. 1215-14). He reported there are no additional school construction projects in the works. Nolan Elementary and Wolftever Elementary were the last two schools on the list (Resolution No. 314-28A).

In response to Commissioner Boyd's question, Mr. Leamon explained that the engineering firms are solicited from a list of approved Geotechnical firms (Resolution No. 615-12), and then selected internally for completion of the project. Commissioner Boyd noted that the process was a very efficient design.

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**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-30**

Todd Leamon, Administrator of Public Works and County Engineer spoke regarding this item, which authorizes the County Mayor to submit an application to the Tennessee Department of Transportation (TDOT) and to the Tennessee Department of Environment and Conservation (TDEC) for an amount not to exceed \$1,250,000.00, which includes a required matching contribution not to exceed \$125,000.00 to fund replacement of seven outdated heavy equipment trucks for the Hamilton County Highway Department. He added that this will allow the County to submit two separate grants in which TDOT Congestion Mitigation and Air Quality Improvement (CMAQ) Grant will provide 80% of the total cost, TDEC Clean Energy Tennessee Grant will provide 10% of the total cost, and the County will provide 10% of the total cost.

In response to Commissioner Haynes question, Mr. Leamon explained that the CMAQ Grant is more likely to be approved because of the air quality emissions testing in the area.

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**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-31**

Todd Leamon spoke regarding this item, which allows the Hamilton County Building Commissioner (by and through the Director of Building Inspection) to collect a \$100.00 fee associated with a new application for the Board of Zoning Appeals public hearing. He added that this Resolution will raise the fee from \$50.00 to \$100.00 which will cover all of the costs associated with most cases. It was noted that the \$100 fee is more consistent with other application fees.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-32**

Todd Leamon spoke regarding this item, which authorizes the County Mayor to enter into an agreement with GeoServices, LLC for construction and special inspection testing necessary for construction of the Wolftever Creek Elementary School addition for an amount not to exceed \$51,869.50 of previously budgeted funds.

There were no questions from Commissioners.

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**COMMITTEE OF THE WHOLE – RESOLUTION NO. 116-33**

Sheriff Jim Hammond spoke regarding this item, which accepts the bid of Ford of Murfreesboro for model year contract unit pricing for police pursuit utility vehicles for Hamilton County. He noted that this will allow the Sheriff's Department to add vehicles to their fleet to replace vehicles they are retiring.

Sheriff Hammond introduced Captain Lynn Triplett to answer any questions.

In response to Commissioner Graham's question, Captain Triplett explained that the police pursuit vehicle to be added to the fleet is the Ford Police Interceptor 2. He noted that this vehicle is the trend for police departments nationwide. Commissioner Graham expressed his concerns of replacing the Sheriff's Office fleet with SUVs including fuel costs and safety. It was noted the Police Interceptor 2 costs \$26,251.00 per vehicle, about \$3,000 more than what is currently in the fleet. Captain Triplett added that the Sheriff's Office is constantly trying to find the best vehicle option for officers for the price, and there are currently eight vehicles of this type being utilized by the department.

Sheriff Hammond explained the level of difficulty officers face when trying to fit gear and equipment in their current vehicles. It is not feasible to run back and forth to

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the station to pick up additional gear, especially given the large size of the Sheriff's Department patrol area.

Commissioner Fairbanks spoke about the overwhelming positive feedback he has received from officers currently driving the new SUV vehicles.

In response to Commissioner Field's question, Captain Triplett explained that the price of the vehicle does not include outfitting it with necessary equipment, such as lights, cameras and radio. It was noted that it would cost approximately \$8,000 to \$10,000 to outfit the vehicles with the necessary equipment.

In response to Commissioner Haynes' question, Captain Triplett reported that the SUV vehicles do not have a Wi-Fi feature included. Commissioner Haynes reported that he has also received positive feedback about the vehicles.

In response to Commissioner Graham's questions about the availability of the Chevy Impala, Captain Triplett noted that the dealerships who work with the Sheriff's Office no longer offer the option to order the Chevy Impala.

Commissioner Boyd, Chairman of the Finance Committee, announced the Finance Committee will meet in the Commission Room after the Agenda Session.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JANUARY 13, 2016**

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

Several Commissioners sent their condolences to Tennessee Senate Speaker Pro Tempore Bo Watson and his family for the passing of his father, Foy Walton Watson, Jr, who passed away last weekend.

Commissioner Haynes spoke about the Tennessee Consolidated Retirement System (TCRS) meeting that took place yesterday at the West Annex as a follow up to Sheriff's Office proposed Bridge Plan. He thanked Mayor Coppinger, Sheriff Hammond, and Captain Triplett for their work on the Bridge Plan.

Commissioner Mackey thanked Mayor Coppinger for his presentation at the Bridge Plan meeting yesterday.

Commissioner Graham also spoke about the Bridge Plan meeting and thanked Mayor Coppinger for his presentation. He noted they would be meeting again this evening to discuss the plan further. He added that he still has concerns about how the Bridge Plan will be funded.

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Commissioner Fields spoke about the washout at Robert's Mill Road on Christmas Day, and thanked Mayor Coppinger and Todd Leamon for fixing the road quickly and without an amendment to the budget.

Commissioner Fairbanks also thanked Mayor Coppinger and Todd Leamon for their quick work on the washout of a road in Sale Creek.

Commissioner Smedley thanked Mayor Coppinger for the Bridge Plan meeting. She also thanked Todd Leamon for his staff's work on the Ooltewah-Ringgold Road and Standifer Gap Road roundabout.

Mayor Coppinger praised Todd Leamon and all of the Highway Department for their hard work. He also spoke about Human Services Administrator Don Allen's upcoming retirement and announced that there would be a reception in the Rotunda immediately following next week's meeting. He thanked Mr. Allen for his 37 years of service. Mayor Coppinger also thanked Sheriff Hammond, Captain Triplett, Administrator of Human Resources Alecia Poe, and members of Finance for the information they provided at the Bridge Plan meeting.

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Mayor Coppinger announced that on January 19<sup>th</sup> at 9:00 am, a workshop for Commissioners regarding Hamilton County's health insurance contract will take place at the McDaniel Building. The county's current health insurance contract with Cigna will expire July 1<sup>st</sup>, 2016, Blue Cross Blue Shield (BCBS) and Cigna have submitted bids for consideration.

Chairman Bankston thanked county staff for their hard work and due diligence before presenting items to the commission. He also invited members of the Commission and audience to attend the 26<sup>th</sup> Tennessee Sandhill Crane Festival in Birchwood at the Hiwassee Refuge and at the Birchwood Community Center on January 16<sup>th</sup> and 17<sup>th</sup>.

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning. There were none.

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Being no further business, Chairman Bankston declared the meeting adjourned until Wednesday, January 20<sup>th</sup> at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

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Date



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Clerk's Initials

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
JANUARY 20, 2016**

**STATE OF TENNESSEE**            )            Regular Meeting

**COUNTY OF HAMILTON**        )            January 20, 2016

**BE IT REMEMBERED**, that on this 20th day of January, 2016, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Smedley, and Chairman Bankston. Commissioner Mackey was in the office and arrived moments after the roll was called. Total present – 9. Total absent – 0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

**HAMILTON COUNTY COMMISSION  
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Commissioner Boyd introduced Pastor Reverend William Jacques, Crosspath Church, who gave the invocation. Commissioner Boyd reported that Reverend Jacques is a new resident of Hamilton County and resides in District 7. Commissioner Boyd led in the pledge to the flag.

**APPROVAL OF MINUTES**

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, that the minutes of the Recessed Meeting of December 30, 2015, the Agenda Preparation Session of December 30, 2015, and the Regular Meeting of January 6, 2016, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston asked that the following reports be filed. Clerk Knowles confirmed the request.

**HAMILTON COUNTY COMMISSION  
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**CRIMINAL COURT CLERK REPORT**

The Criminal Court Clerk report for November 2015 was submitted and made a matter of record.

**ORDER OF DESIGNATION**

An order was submitted for the record designating Todd Leamon to sit as the County Mayor's representative on the Planning Commission for the meeting January 11, 2016.

**REPORT ON DEBT OBLIGATION**

The report on debt obligation was submitted and made a matter of record.

**RESOLUTION NO. 116-17 A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, AND THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 116-17. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and

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voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 116-18, 116-19A, and 116-19B be considered together at this time.

**RESOLUTION NO. 116-18 A RESOLUTION TO REZONE FROM A-1 AGRICULTURAL DISTRICT TO 0-1 OFFICE DISTRICT, PROPERTY LOCATED AT 6143 OOLTEWAH-GEORGETOWN ROAD.**

**RESOLUTION NO. 116-19A A RESOLUTION TO REZONE FROM C-2 LOCAL BUSINESS COMMERCIAL DISTRICT TO R-3 APARTMENT-TOWNHOUSE DISTRICT, PROPERTY LOCATED AT 2139 CUMMINGS HIGHWAY.**

**RESOLUTION NO. 116-19B A RESOLUTION TO REZONE FROM C-2 LOCAL BUSINESS COMMERCIAL DISTRICT TO R-3 APARTMENT-TOWNHOUSE DISTRICT, PROPERTY LOCATED AT 2139 CUMMINGS HIGHWAY.**

**HAMILTON COUNTY COMMISSION  
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**ON MOTION** of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution No. 116-18. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Haynes provided details regarding Resolution Nos. 116-19A and Resolution No. 116-19B and stated that the Zoning Committee recommended approval of Resolution No. 116-19B, which includes certain conditions recommended by the Regional Planning Commission.

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution No. 116-19B.

Chairman Bankston asked if there was any opposition present at today's meeting. There was none.

In response to Commissioner Mackey's question, Albert Kiser, Administrator of Finance, reported that the Finance Department would need to look into what the

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property appraisals are to know if an increase in property taxes for the County would take place.

Commissioner Graham added that permanent townhomes, to be made available as weekend rentals, are to be built on the property, which will increase the property's assessed value.

In response to Commissioner Graham's question, Attorney Taylor stated that in an effort to ensure the enforcement of the Hotel-Motel Occupancy Tax, upon approval of the rezoning, the applicant is encouraged to apply for a Hamilton County Business License in the County Clerk's office. It was stated, that going forward, this would be the procedure for new business applications for commercial/short-term vacation rental businesses. After obtaining a business license, the County Clerk's office will notify the County Trustee's office.

Commissioner Graham noted that the Hotel-Motel Occupancy Tax benefits all municipalities throughout Hamilton County and the City of Chattanooga.

Commissioner Haynes confirmed that there was no opposition to this item at the Planning Commission meeting or at last week's Agenda Session.

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In response to Commissioner Boyd's question, Planning Commission Director John Bridger explained the use of the property is classified as a short-term vacation rental, which can only be within R-3 and R-4 districts.

Attorney Taylor encouraged the applicant to apply for a Hamilton County Business License before he leaves the courthouse today.

The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston reported that Resolution Nos. 116-20 through 116-33 were heard by a Committee of the Whole.

**RESOLUTION NO. 116-20 A RESOLUTION TO REAPPOINT PATRICIA MOORE AS AN ASSOCIATE MEMBER TO THE HAMILTON COUNTY BOARD OF ZONING APPEALS FOR A TERM ENDING JANUARY 20, 2021.**

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This Resolution reappoints Patricia Moore as an associate member to the Hamilton County Board of Zoning Appeals for a term ending January 20, 2021.

**ON MOTION** of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 116-20. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 116-21 A RESOLUTION MAKING AN APPROPRIATION TO DALLAS BAY VOLUNTEER FIRE DEPARTMENT FOR A TOTAL AMOUNT OF TWENTY NINE THOUSAND FIVE HUNDRED DOLLARS (\$29,500.00) FROM GENERAL FUND DISCRETIONARY MONIES AND DISCRETIONARY BOND FUND MONIES, AS ALLOTTED TO DISTRICT THREE.**

**ON MOTION** of Commissioner Haynes, seconded by Commissioner Mackey, to adopt Resolution No. 116-21. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye",

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Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

**RESOLUTION NO. 116-22 A RESOLUTION APPROVING THE EXPENDITURE OF UP TO FOUR THOUSAND DOLLARS (\$4,000.00) FROM DISCRETIONARY BOND FUNDS (AS ALLOTTED TO DISTRICT NINE) TO PURCHASE LAB EQUIPMENT FOR HARRISON ELEMENTARY SCHOOL.**

**ON MOTION** of Commissioner Fairbanks, seconded by Commissioner Fields, to adopt Resolution No. 116-22. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

**RESOLUTION NO. 116-23 A RESOLUTION MAKING AN APPROPRIATION TO JUNIOR ACHIEVEMENT OF CHATTANOOGA, INC., IN THE AMOUNT OF SEVEN**

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**HUNDRED FIFTY DOLLARS (\$750.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.**

**ON MOTION** of Commissioner Fairbanks, seconded by Commissioner Fields, to adopt Resolution No. 116-23. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

**RESOLUTION NO. 116-24 A RESOLUTION MAKING AN APPROPRIATION TO PSI LAMBDA EDUCATIONAL FOUNDATION, INC., IN THE AMOUNT OF THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Haynes, to adopt Resolution No. 116-24. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye",

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Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 8. Total “Nay” votes – 0.

Commissioner Graham announced that he was present.

**RESOLUTION NO. 116-25 A RESOLUTION MAKING AN APPROPRIATION TO ANCIENT EGYPTIAN ARABIC ORDER NOBLES MYSTIC SHRINE, INC., HYKSOS TEMPLE #123, IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Fields, to adopt Resolution No. 116-25. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 8. Total “Nay” votes – 0. Commissioner Graham announced that he was present.

**RESOLUTION NO. 116-26 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO APPLY FOR A \$200,528 CLEAN ENERGY GRANT SPONSORED BY THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION THAT**

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**WILL HELP PAY FOR A LIGHTING SYSTEM UPGRADE IN THE COURTS  
BUILDING THAT IS ESTIMATED TO COST \$417,426.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 116-26. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 116-27 A RESOLUTION TO MAKE CERTAIN FINDINGS  
RELATING TO THE YANFENG U.S. AUTOMOTIVE INTERIOR SYSTEMS I LLC  
PROJECT, TO DELEGATE CERTAIN AUTHORITY TO THE INDUSTRIAL  
DEVELOPMENT BOARD OF THE CITY OF CHATTANOOGA AND TO AUTHORIZE  
THE COUNTY MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT FOR  
PAYMENTS IN LIEU OF AD VALOREM TAXES.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 116-27. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and

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voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 116-28 A RESOLUTION (1) ESTABLISHING THE MINIMUM BID AMOUNT FOR CERTAIN PARCELS OF PROPERTY ACQUIRED BY HAMILTON COUNTY THROUGH PREVIOUS DELINQUENT TAX SALES. (2) AUTHORIZING THE OFFER OF SAID PARCELS FOR SALE AT THAT MINIMUM BID AMOUNT, AND (3) AUTHORIZING CERTAIN SAID PARCELS TO BE OFFERED FOR SALE FOR AN AMOUNT LESS THAN THE TOTAL AMOUNT OF TAXES, PENALTY, COST AND INTEREST ACCUMULATED AGAINST THE PROPERTY.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Mackey, to adopt Resolution No. 116-28. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

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**RESOLUTION NO. 116-29 A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT WITH MORELAND ALTOBELLI ASSOCIATES, INC FOR CONSTRUCTION AND SPECIAL INSPECTION TESTING NECESSARY FOR CONSTRUCTION OF THE NOLAN ELEMENTARY SCHOOL ADDITION FOR AN AMOUNT NOT TO EXCEED \$48,191.50 OF PREVIOUSLY BUDGETED FUNDS.**

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, to adopt Resolution No. 116-29.

In response to Commissioner Beck's question, Chairman Bankston stated that he has not received a response from the Hamilton County Department of Education (HCDE) regarding the letter he sent to them requesting a list and timeline of upcoming school projects.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Nay", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

Commissioner Beck abstained from voting. Total present – 9. Total absent – 0. Total "Aye" votes – 7. Total "Nay" votes – 1. Total abstentions – 1.

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**RESOLUTION NO. 116-30 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) AND TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) FOR AN AMOUNT NOT TO EXCEED \$1,250,000, WHICH INCLUDES A REQUIRED MATCHING CONTRIBUTION NOT TO EXCEED \$125,000, TO FUND REPLACEMENT OF OUTDATED HEAVY EQUIPMENT FOR THE HAMILTON COUNTY HIGHWAY DEPARTMENT.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 116-30.

In response to Commissioner Haynes question, Administrator of Public Works and County Engineer Todd Leamon reported that Hamilton County's non-attainment status and vehicle emission testing program makes it a more competitive candidate for receiving the Congestion Mitigation and Air Quality Improvement (CMAQ) grant.

In response to Commissioner Graham's question regarding funding for the County's \$125,000 required contribution, Mayor Coppinger reported that it would come from bond funds.

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The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 116-31 A RESOLUTION ALLOWING THE HAMILTON COUNTY BUILDING COMMISSIONER (BY AND THROUGH THE DIRECTOR OF BUILDING INSPECTION) TO COLLECT A ONE HUNDRED DOLLAR (\$100) FEE ASSOCIATED WITH A NEW APPLICATION FOR THE BOARD OF ZONING APPEALS PUBLIC HEARING.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 116-31. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

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**RESOLUTION NO. 116-32 A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT WITH GEOSERVICES, LLC FOR CONSTRUCTION AND SPECIAL INSPECTION TESTING NECESSARY FOR THE CONSTRUCTION OF THE WOLFTEVER CREEK ELEMENTARY SCHOOL ADDITION FOR AN AMOUNT NOT TO EXCEED \$51,869.00 OF PREVIOUSLY BUDGETED FUNDS.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 116-32. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Nay", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck abstained from voting. Total present – 9. Total absent – 0. Total "Aye" votes – 7. Total "Nay" votes – 1. Total abstentions – 1.

**RESOLUTION NO. 116-33 A RESOLUTION ACCEPTING THE BID OF FORD OF MURFREESBORO FOR MODEL YEAR CONTRACT UNIT PRICING FOR POLICE PURSUIT UTILITY VEHICLES FOR HAMILTON COUNTY AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

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**ON MOTION** of Commissioner Fields, seconded by Commissioner Fairbanks, to adopt Resolution No. 116-33.

In response to Commissioner Graham's question, Sheriff Jim Hammond reported that his office has done exhaustive research and determined that the Ford Police Interceptor 2 SUV is the best-suited vehicle for his department.

Commissioner Graham stated that he has concerns about replacing the fleet with SUVs, the safety of the officers, as well as the higher cost per vehicle. He reported that he took a ride in one of the SUVs with a City of Chattanooga Officer last week. He added he would be supporting this item out of respect for the Sheriff's Department despite his reservations.

In response to Commissioner Haynes question, Captain Lynn Triplett confirmed that there are eight (8) SUVs currently being utilized in the department, and no issues have been found. He added that the 2016 Ford Police Interceptor 2 SUV was tested using a J-Turn maneuver test and passed without issue.

Captain Triplett corrected a statement he made at last week's meeting concerning the ordering of the Chevy Impala for the Sheriff's Department. He reported that there was a two-week period between January 5th and January 14th that the

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vehicle was available for order, and he was not made aware until the ordering period was closed.

The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 116-34 through 116-42 be considered together at this time.

**RESOLUTION NO. 116-34 A RESOLUTION ACCEPTING THE QUOTATION OF DATAWORKS PLUS, LLC FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE LIVSCAN PLUS SYSTEM AMOUNTING TO \$35,656.00 FOR THE SHERIFF'S OFFICE AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

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**RESOLUTION NO. 116-35 A RESOLUTION ACCEPTING A STATE OF TENNESSEE, GOVERNOR'S HIGHWAY SAFETY OFFICE GRANT FOR THE "REMOVE INTOXICATED AND IMPAIRED DRIVERS" PROJECT WITH A TERM ENDING SEPTEMBER 30, 2016 AND AMENDING THE SHERIFF'S OFFICE OPERATING BUDGET BY ADDING \$74,997 TO REVENUES AND EXPENDITURES.**

**RESOLUTION NO. 116-36 A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO ENTER INTO A CONTRACT BETWEEN THE STATE OF TENNESSEE, DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY AND HAMILTON COUNTY IN THE AMOUNT OF\$ 150,500 (ONE HUNDRED FIFTY THOUSAND AND FIVE HUNDRED DOLLARS).**

**RESOLUTION NO. 116-37 A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF DECEMBER 1, 2015, THROUGH DECEMBER 31, 2015, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 116-38 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO RENEW THE AGREEMENT WITH THE STATE OF TENNESSEE ON BEHALF OF THE TENNESSEE BUREAU OF INVESTIGATION FOR HAMILTON COUNTY INFORMATION TECHNOLOGY SERVICES AND HAMILTON COUNTY GEOGRAPHIC INFORMATION SYSTEMS TO PROVIDE PROFESSIONAL**

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**SERVICES THROUGHOUT CALENDAR YEAR 2016 IN SUPPORT AND DEVELOPMENT OF SOFTWARE FOR THE TENNESSEE BUREAU OF INVESTIGATION NOT TO EXCEED \$275,000, AND TO AMEND THE GENERAL FUND REVENUE AND EXPENDITURE BUDGETS BY \$275,000.**

**RESOLUTION NO. 116-39 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN AN AMENDMENT TO THE CONTINUATION GRANT-IN-AID CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH INCREASING IT FROM \$371,300.00 TO \$435,897.00 TO SUPPORT THE DELIVERY OF PUBLIC HEALTH SERVICES FOR FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016.**

**RESOLUTION NO. 116-40 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH AND HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT, FOR THE TIME PERIOD APRIL 1, 2016 - MARCH 31, 2017 IN AN AMOUNT NOT TO EXCEED \$199,500.00 TO SUPPORT THE MEDICAL CASE MANAGEMENT OF PERSONS INFECTED WITH HIV/AIDS IN HAMILTON COUNTY.**

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**RESOLUTION NO. 116-41 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN AN AMENDMENT CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH TO ACCEPT A ONE TIME AMOUNT OF \$25,000.00 TO EXPAND THE INFANT MORTALITY FIMR PROGRAM TO PROMOTE 17-HYDROXYPROGESTERONE (17P) AMONG ELIGIBLE PREGNANT WOMEN IN THE COMMUNITY TO PREVENT PREMATURE BIRTHS FOR THE TIME PERIOD FROM FEBRUARY 1, 2016 THROUGH JUNE 30, 2016 IN THE AMOUNT OF \$25,000.00 AND CONTINUE TO PROVIDE FOR THE COORDINATION OF FETAL INFANT MORTALITY REVIEW AND COMMUNITY INFANT MORTALITY REDUCTION SERVICES IN ACCORDANCE WITH THE TENNESSEE DEPARTMENT OF HEALTH'S GUIDELINES.**

**RESOLUTION NO. 116-42 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A LEASE AGREEMENT IN THE AMOUNT OF \$9,445.00 ANNUALLY WITH CHATTANOOGA CHURCH MINISTRIES, INC. D.B.A., CHATTANOOGA COMMUNITY KITCHEN FOR SPACE FOR USE BY HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT'S HOMELESS HEALTH CARE CENTER, FOR THE PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016.**

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Commissioner Boyd provided details regarding Resolution No. 116-34 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fairbanks, to adopt Resolution No. 116-34. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-35 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fairbanks, to adopt Resolution No. 116-35. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner

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Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0.

Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-36 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, to adopt Resolution No. 116-36. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-37 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fairbanks, to adopt Resolution No. 116-37. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye",

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Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-38 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, to adopt Resolution No. 116-38. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

Commissioner Boyd provided details regarding Resolution Nos. 116-39 and 116-40 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Smedley, to adopt Resolution Nos. 116-39 and 116-40. The foregoing Resolutions were

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unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-41 and stated that the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, to adopt Resolution No. 116-41. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Commissioner Boyd provided details regarding Resolution No. 116-42 and stated that the Finance Committee reviewed and recommended approval.

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**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fields, to adopt Resolution No. 116-42. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

Members of the Commission, Mayor Coppinger, Attorney Taylor, and County Clerk Knowles congratulated Administrator of Human Services Don Allen and Director of Maintenance Worth Lillard on their retirement. They were thanked for their hard work and dedication to Hamilton County during their 37 years of service. Mayor Coppinger announced that there would be a reception in the 2<sup>nd</sup> floor rotunda immediately following today's meeting.

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Commissioner Mackey encouraged members of the Commission to work together with the City Council and the School Board to achieve their goals of development and advancement in Hamilton County, particularly during adversarial times. He encouraged prayer and healing in the wake of the alleged assault and rape of an Ooltewah High School freshman by his basketball teammates on Dec. 22, 2015.

Commissioner Graham spoke at length about the proposed Bridge Retirement Plan (BRP) for the Sheriff's Department. He noted his concerns about a potential property tax increase if current spending and growth habits are not addressed. He encouraged the Sheriff's Office to hold-off on bringing a resolution for the Bridge Plan before the Commission until the budget has been thoroughly discussed. Commissioner Graham added that he would prefer discussion of an alternative plan that would be similar in cost, and benefit all certified officers.

Commissioner Boyd announced that a community meeting will take place at the East Ridge Community Center on February 9<sup>th</sup> at 6:30 pm concerning the Water & Wastewater Treatment Authority (WWTA). He encouraged members of the Commission to review a recent audit of the County's Interlocal agreement (Res. No. 902-57) with the City of Chattanooga relative to the collection of the City Hotel Motel Tax, which has not been updated in 14 years. He thanked County Auditor Bill McGriff for his work on the audit.

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Commissioner Boyd also followed up on a report he prepared regarding the shared sales tax plan. He thanked Mayor Coppinger and his staff for bringing the topic up for discussion. He noted that his findings are available to the Commission, the media, and the public.

Commissioner Fairbanks announced the presentation for the three cadets from Soddy Daisy High School JROTC would be rescheduled for a later date due to inclement weather. He also commented on the Sheriff's Office Bridge Retirement Plan and reported that he has spoken to many officers who are in support of the plan. He added that the main reason the Bridge Plan was enacted across the state is to allow officers that are reaching retirement age to come off patrol. He encouraged Sheriff Hammond to finish polling his department and bring the results before the Commission.

Commissioner Smedley also spoke regarding the Bridge Retirement Plan. She added that she will do everything she can to ensure the officers are taken care of. She also spoke about the alleged assault and rape of an Ooltewah High School student. It was noted that she has received many calls from people across the county concerned with how the district is handling this situation.

Attorney Taylor responded to Commissioner Smedley's concerns. He noted that the County Commission can send individual prayers and show concern, but as an

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official body they have no oversight or control of the Hamilton County Board of Education, other than appropriation of funding as requested by the Board.

Commissioner Beck spoke about his concerns with the current Board of Education's leadership. He noted that several issues regarding unequal spending on schools in Districts 4 and 5, failing scores, etc. have been brought to the attention of the School Board with no response. He added that his hope is the School Board will no longer be silent on these issues. Commissioner Beck also spoke about the Sheriff's Office Bridge Retirement Plan. He reported that he would not be supporting the current plan because of its exclusion of some uniformed officers (including security officers, jailors, and park rangers).

Mayor Coppinger thanked Sheriff Hammond and Captain Triplett for their presentations and information they have provided during the meetings regarding the Bridge Retirement Plan. Mayor Coppinger also thanked members of the Commission that attended yesterday's meeting regarding the Health Insurance contract for Hamilton County employees.

Chairman Bankston sent his prayers to those involved in the situation at Ooltewah High School. He noted that the School Board had a closed session last night to discuss a plan of action. He encouraged everyone to continue to pray for those involved.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
JANUARY 20, 2016**

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning. There were none.

There being no further business, Chairman Bankston declared the meeting in recess until Wednesday, January 27, 2016 at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_      W.F.K.  
Date              Clerk's Initials



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission  
**FROM:** Bill Knowles *Bill*  
**DATE:** January 11, 2016

In accordance with TCA §67-5-1902, I am attaching a copy of the monthly Trustee report for the month of December 2015.

WFK/dkr

Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

**Hamilton County  
Trustee Report**

For the Date Range: 12/01/2015 to 12/31/2015

**RECEIVED**  
Date 1-8-16  
By W.F. Knowles  
W.F. (Bill) Knowles  
County Clerk

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Cash in Bank</b>					
11001	PETTY CASH	2,451.98	0.00	0.00	2,451.98
11010	TRUSTEE CONCENTRATION	41,642,583.55	178,298,562.11	200,226,829.15	19,714,316.51
11020	CHILD CARE	242,458.89	222,456.10	243,302.89	221,612.10
11030	FOOD SERVICE DEPOSITORY	4,485,516.70	5,768,759.02	3,984,532.35	6,269,743.37
	<b>Total Cash in Bank</b>	<u>46,373,011.12</u>	<u>184,289,777.23</u>	<u>204,454,664.39</u>	<u>26,208,123.96</u>
<b>Bank Deposits in Transit</b>					
11015	CASH RECEIPTS SWEEP	250.67	57,972,855.58	57,961,486.06	11,620.19
11050	BOE CASH RECEIPT SWEEP	(8,987.62)	113,281,705.09	113,272,775.12	(57.65)
	<b>Total Bank Deposits in Transit</b>	<u>(8,736.95)</u>	<u>171,254,560.67</u>	<u>171,234,261.18</u>	<u>11,562.54</u>
<b>Bank Outstanding Checks</b>					
22201	A/P CHECK PAYABLE	(1,202,907.43)	9,902,829.64	10,676,467.23	(1,976,545.02)
22202	FOOD SERVICE CHECK PAYABLE	(218,226.20)	1,161,966.53	991,331.23	(47,590.90)
22206	DOE A/P CHECK PAYABLE	(2,126,703.27)	11,616,675.22	10,439,877.31	(949,905.36)
22280	COUNTY PAYROLL CHECKS PAYABLE	(2,139.39)	7,229,414.78	7,237,779.75	(10,504.36)
22281	DOE PAYROLL CHECK PAYABLE	(6,061.35)	19,095,256.63	19,095,256.63	(6,061.35)
22285	DOE PAYROLL TAX PAYABLE	0.00	6,736,432.57	6,736,432.57	0.00
22286	DOE RETIREMENT PLANS	(0.00)	2,323,794.52	2,323,794.52	(0.00)
	<b>Total Bank Outstanding Checks</b>	<u>(3,556,037.64)</u>	<u>58,066,369.89</u>	<u>57,500,939.24</u>	<u>(2,990,606.99)</u>
	<b>TOTAL CASH</b>	<u>42,808,236.53</u>	<u>413,610,707.79</u>	<u>433,189,864.81</u>	<u>23,229,079.51</u>
<b>Other Assets</b>					
11402	DUE FROM BAD CHECKS	885.07	60.00	60.00	885.07
	<b>Total Other Assets</b>	<u>885.07</u>	<u>60.00</u>	<u>60.00</u>	<u>885.07</u>
	<b>TOTAL ASSETS</b>	<u>42,809,121.60</u>	<u>413,610,767.79</u>	<u>433,189,924.81</u>	<u>23,229,964.58</u>
<b>Other Assets</b>					
11505	UNBILLED RECEIVALBES	0.00	35,000,000.00	35,000,000.00	0.00

## Hamilton County Trustee Report

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
	<b>Total Other Assets</b>	0.00	35,000,000.00	35,000,000.00	0.00
	<b>TOTAL ASSETS</b>	42,809,121.60	448,610,767.79	468,189,924.81	23,229,964.58
<b>Cash Held for Hamilton County Funds</b>					
22250	BOARD OF EDUCATION	(20,097,842.32)	79,547,885.63	66,722,505.70	(7,272,462.39)
22251	FOOD SERVICE	(6,028,639.51)	2,025,361.38	2,218,816.69	(6,222,094.82)
22255	BOE PAYROLL	496.00	29,290,473.67	29,375,528.41	(84,558.74)
22256	BOE SELF INSURANCE	1,079,105.85	4,004,232.49	6,365,069.26	(1,281,730.92)
22257	CAPITAL MAINTENANCE	(52,595.57)	291,745.99	400,013.37	(160,862.95)
22401	EXCESS FEES	(461,065.31)	517,685.70	2,028,607.86	(1,971,987.47)
22407	PAYROLL COUNTY	(844,595.16)	11,452,427.34	12,028,566.52	(1,420,734.34)
22408	STORMWATER	(869,423.96)	47,516.35	248,718.46	(1,070,626.07)
22409	DRUG COURT	16,846.70	89,283.66	84,774.41	21,355.95
22410	COUNTY GENERAL	(511,450.82)	75,936,908.65	75,935,160.92	(509,703.09)
22412	GENERAL DEBT SERVICE	(561.95)	88,155.01	88,593.21	(1,000.15)
22413	OPEB TRUST	(2,538.54)	15,001.11	15,000.00	(2,537.43)
22414	EMPLOYEES RETIREMENT	(112,206.36)	10,451.38	10,007.50	(111,762.48)
22415	TEACHERS RETIREMENT	(1,304.55)	600.00	299.00	(1,003.55)
22416	LAW LIBRARY	(489.16)	2,627.88	2,638.81	(500.09)
22418	ECONOMIC CRIMES	(500.09)	2,349.66	2,349.69	(500.12)
22419	GEN GOV'T BOND PROJECTS	308,512.03	1,223,591.24	5,575.00	1,526,528.27
22420	CAPITAL PROJECTS	(9,826.24)	322,615.33	322,790.86	(10,001.77)
22421	INDUSTRIAL DEVELOPMENT	(2,502.77)	958,232.65	958,230.57	(2,500.69)
22422	RIVERWALK/FISHING PIER	1,656,694.13	131,943.06	1,181,625.52	607,011.67
22423	RECREATION CAPITAL PROJECTS	(50.01)	35,203.14	1,676.99	33,476.14
22426	SELF INSURANCE	(2,488.34)	4,876,270.44	4,876,257.34	(2,475.24)
22428	LIABILITY INSURANCE	(2,501.00)	176,873.49	176,874.61	(2,502.12)
22430	HOTEL/MOTEL	(695,881.28)	695,881.28	521,374.93	(521,374.93)
22434	JUVENILE COURT CLERK AGENCY	(741.71)	497,898.76	498,159.77	(1,002.72)
22435	FACILITY BONDS-SERIES 2010A	(2,815.57)	0.00	0.47	(2,816.04)
22436	BOND FUND-SERIES 2010B	(875,007.18)	0.00	145.83	(875,153.01)
22437	ECONOMIC BONDS-SERIES 2010C	0.00	0.00	50.00	(50.00)

## Hamilton County Trustee Report

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22449	SCHOOL CAPITAL PROJECTS FUND	(2,779,160.56)	2,737,471.97	93.44	(41,782.03)
22461	CRIMINAL COURT	(455,496.33)	176,916.33	170,489.85	(449,069.85)
22462	CRIMINAL COURT SESSIONS	363,802.44	370,271.83	319,597.35	414,476.92
22463	DELINQUENT COLLECTIONS	(404,168.29)	63,811.76	61,952.45	(402,308.98)
22472	LINE OF CREDIT	(589,405.60)	5,022.90	97.75	(584,480.45)
22473	2015A BOND	3,137,589.77	9.97	3,290,000.00	(152,400.26)
22483	SHERIFF	(4,618.04)	6,024,342.23	6,026,224.25	(6,500.06)
22484	DRUG ENFORCEMENT-SHERIFF	(449.43)	6,659.45	6,710.17	(500.15)
22485	TN STATE SEX OFFENDER	(68,257.66)	340.50	4,061.54	(71,978.70)
22489	SHERIFF'S SPECIAL PROJECTS	(11,068.58)	22.42	2,043.99	(13,090.15)
22498	SYMPRO INVESTMENT POOL	(12,864,870.24)	139,473,072.97	122,599,980.83	4,008,221.90
<b>Total Cash Held for Hamilton County Funds</b>		<u>(41,189,475.21)</u>	<u>361,099,157.62</u>	<u>336,550,663.32</u>	<u>(16,640,980.91)</u>
<b>Cash Held for Others</b>					
22801	OVER/SHORT	(47.30)	0.00	22.12	(69.42)
23302	PARTIAL TAXES-PENDING PAYMENT	(934.69)	860.63	135.00	(209.06)
<b>Total Cash Held for Others</b>		<u>(981.99)</u>	<u>860.63</u>	<u>157.12</u>	<u>(278.48)</u>
<b>Clearing Account Activity</b>					
11016	PROPERTY TAX SWEEP	1,458.91	92,842,864.86	92,842,164.76	2,159.01
22800	INTEREST PAYMENT FUTURE	0.00	5,161.05	5,161.05	0.00
<b>Total Clearing Account Activity</b>		<u>1,458.91</u>	<u>92,848,025.91</u>	<u>92,847,325.81</u>	<u>2,159.01</u>
<b>Liabilities not Applicable</b>					
22200	VENDOR-SYSTEM	0.00	274,771.74	274,771.74	0.00
22400	TEMPORARY CASH TRANSFER	0.00	73,000,000.00	73,000,000.00	0.00
22500	CRIMINAL CT CK PENAL FARM FINE	0.00	0.00	0.00	0.00
<b>Total Liabilities not Applicable</b>		<u>0.00</u>	<u>73,274,771.74</u>	<u>73,274,771.74</u>	<u>0.00</u>
<b>Clearing Account Activity - County Funds</b>					
<b>Key: 0001130 COUNTY OCCUPANCY TAX</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	0.00	534,502.94	534,502.94	0.00

**Hamilton County  
Trustee Report**

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22799	COMM DUE ON TAX COLLECTED	0.00	10,638.72	10,638.72	0.00
<b>Total for Org Key: 0001130 COUNTY OCCUPANCY TAX</b>		<u>0.00</u>	<u>545,141.66</u>	<u>545,141.66</u>	<u>0.00</u>

**Key: 0001150 DEPARTMENT OF EDUCATION**

22701	PROPERTY TAX	(0.00)	41,271,811.01	41,271,811.01	0.00
22702	OSAP TAX	0.00	0.00	0.00	0.00
22703	IN LIEU OF TAX	0.00	117,236.47	117,236.47	0.00
22704	PERSONALTY TAX	0.00	886,291.68	886,291.68	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22709	IN LIEU OF - TVA	0.00	48,841.42	48,841.42	0.00
22711	PROPERTY TAX I&P	(0.00)	45,257.02	45,257.02	(0.00)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	1,097.34	1,097.34	0.00
22721	PROPERTY TAX REFUNDS	0.00	65,851.11	65,851.11	0.00
22722	OSAP TAX REFUND	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	33.92	33.92	0.00
22731	PROPERTY TAX I&P REUND	0.00	107.10	107.10	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	846,090.86	846,090.86	0.00
<b>Total</b>		<u>(0.00)</u>	<u>43,282,617.93</u>	<u>43,282,617.93</u>	<u>0.00</u>
<b>Total for Org Key: 0001150 DEPARTMENT OF EDUCATION</b>		<u>(0.00)</u>	<u>43,282,617.93</u>	<u>43,282,617.93</u>	<u>0.00</u>
<b>Total Clearing Account Activity - County Funds</b>		<u>(0.00)</u>	<u>43,827,759.59</u>	<u>43,827,759.59</u>	<u>0.00</u>

**Cash Held for Municipalities**

**Key: 0001010 CITY OF EAST RIDGE**

22701	PROPERTY TAX	(251,270.39)	251,270.39	1,594,903.12	(1,594,903.12)
22704	PERSONALTY TAX	(10,924.42)	10,924.42	30,349.91	(30,349.91)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(2,959.94)	2,959.94	1,869.70	(1,869.70)
22714	PERSONALTY TAX I&P	(47.75)	47.75	42.50	(42.50)

**Hamilton County  
Trustee Report**

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22721	PROPERTY TAX REFUNDS	390.67	3,054.86	390.67	3,054.86
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.00	84.80	0.00	84.80
22751	HOTEL MOTEL OCCUPANCY TAX	(31,471.04)	31,471.04	23,917.50	(23,917.50)
22755	SANITATION	(90,672.74)	90,672.74	697,103.53	(697,103.53)
22756	SANITATION I & P	(494.47)	494.47	841.99	(841.99)
22799	COMM DUE ON TAX COLLECTED	5,610.94	32,719.69	5,610.95	32,719.68
<b>Total Cash Held for Municipalities</b>		<u>(381,839.14)</u>	<u>423,700.10</u>	<u>2,355,029.87</u>	<u>(2,313,168.91)</u>
<b>Total for Org Key: 0001010 CITY OF EAST RIDGE</b>		<u>(381,839.14)</u>	<u>423,700.10</u>	<u>2,355,029.87</u>	<u>(2,313,168.91)</u>

**Key: 0001020 RED BANK MUNICIPAL**

22701	PROPERTY TAX	(128,079.15)	128,079.15	904,546.02	(904,546.02)
22704	PERSONALTY TAX	(2,019.55)	2,019.55	11,494.19	(11,494.19)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(219.44)	219.44	768.14	(768.14)
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22721	PROPERTY TAX REFUNDS	4,920.68	421.88	4,920.68	421.88
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22741	STORMWATER FEES	(11,664.00)	11,664.00	84,888.00	(84,888.00)
22742	STORMWATER FEES I&P	(18.72)	18.72	64.80	(64.80)
22755	SANITATION	(51,506.00)	51,506.00	438,343.27	(438,343.27)
22756	SANITATION I & P	(73.92)	73.92	413.07	(413.07)
22799	COMM DUE ON TAX COLLECTED	2,624.78	19,177.26	2,624.78	19,177.26
<b>Total</b>		<u>(186,035.32)</u>	<u>213,179.92</u>	<u>1,448,062.95</u>	<u>(1,420,918.35)</u>
<b>Total for Org Key: 0001020 RED BANK MUNICIPAL</b>		<u>(186,035.32)</u>	<u>213,179.92</u>	<u>1,448,062.95</u>	<u>(1,420,918.35)</u>

**Key: 0001030 SODDY DAISY MUNICIPAL**

22701	PROPERTY TAX	(188,959.09)	188,959.09	1,136,714.41	(1,136,714.41)
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# Hamilton County Trustee Report

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22704	PERSONALTY TAX	(7,273.45)	7,273.45	7,471.67	(7,471.67)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(651.35)	651.35	1,029.14	(1,029.14)
22714	PERSONALTY TAX I&P	(5.97)	5.97	0.61	(0.61)
22721	PROPERTY TAX REFUNDS	0.00	1,435.96	0.00	1,435.96
22724	PERSONALTY TAX REFUND	0.00	0.00	3,937.80	0.00
22799	COMM DUE ON TAX COLLECTED	3,937.80	22,875.60	0.00	22,875.60
<b>Total</b>		<u>(192,952.06)</u>	<u>221,201.42</u>	<u>1,149,153.63</u>	<u>(1,120,904.27)</u>
<b>Total for Org Key: 0001030 SODDY DAISY MUNICIPAL</b>					
22701	PROPERTY TAX	(171,382.90)	171,382.90	961,334.79	(961,334.79)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(2,114.56)	2,114.56	19,581.85	(19,581.85)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,350.43)	1,350.43	293.53	(293.53)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	0.00	2.40	(2.40)
22721	PROPERTY TAX REFUNDS	0.00	4,188.30	0.00	4,188.30
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REFUND	0.00	0.26	0.00	0.26
22751	HOTEL MOTEL OCCUPANCY TAX	(205.72)	205.72	179.60	(179.60)
22799	COMM DUE ON TAX COLLECTED	3,499.02	19,542.28	3,499.02	19,542.28
<b>Total</b>		<u>(171,554.59)</u>	<u>198,784.45</u>	<u>984,891.19</u>	<u>(957,661.33)</u>
<b>Total for Org Key: 0001040 COLLEGE DALE MUNICIPAL</b>					
22701	PROPERTY TAX	(8,217.92)	8,217.92	91,779.88	(91,779.88)
22704	PERSONALTY TAX	(15.98)	15.98	5.85	(5.85)
<b>Total</b>		<u>(171,554.59)</u>	<u>198,784.45</u>	<u>984,891.19</u>	<u>(957,661.33)</u>

Key: 0001040 COLLEGE DALE MUNICIPAL

Key: 0001050 RIDGEBIDE MUNICIPAL

## Hamilton County Trustee Report

For the Date Range: 12/01/2015 to 12/31/2015

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	0.00	160.20	(160.20)
22721	PROPERTY TAX REFUNDS	0.00	1,054.75	0.00	1,054.75
22755	SANITATION	(2,100.00)	2,100.00	23,700.00	(23,700.00)
22799	COMM DUE ON TAX COLLECTED	164.68	1,817.82	164.68	1,817.82
<b>Total</b>		<u>(10,169.22)</u>	<u>13,206.47</u>	<u>115,810.61</u>	<u>(112,773.36)</u>
<b>Total for Org Key: 0001050 RIDGESIDE MUNICIPAL</b>		<u>(10,169.22)</u>	<u>13,206.47</u>	<u>115,810.61</u>	<u>(112,773.36)</u>
 <b>Key: 0001060 LAKESITE</b>					
22701	PROPERTY TAX	(8,892.47)	8,892.47	52,499.14	(52,499.14)
22704	PERSONALTY TAX	(6.46)	6.46	170.41	(170.41)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(13.60)	13.60	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	178.25	1,053.39	178.25	1,053.39
<b>Total</b>		<u>(8,734.28)</u>	<u>9,965.92</u>	<u>52,847.80</u>	<u>(51,616.16)</u>
<b>Total for Org Key: 0001060 LAKESITE</b>		<u>(8,734.28)</u>	<u>9,965.92</u>	<u>52,847.80</u>	<u>(51,616.16)</u>
 <b>Key: 0001070 WALDEN MUNICIPAL</b>					
22701	PROPERTY TAX	(22,244.21)	22,244.21	133,074.70	(133,074.70)
22704	PERSONALTY TAX	(64.72)	64.72	241.46	(241.46)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(48.60)	48.60	11.00	(11.00)
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	447.15	2,666.54	447.15	2,666.54
<b>Total</b>		<u>(21,910.38)</u>	<u>25,024.07</u>	<u>133,774.31</u>	<u>(130,660.62)</u>

**Hamilton County  
Trustee Report**

For the Date Range: 12/01/2015 to 12/31/2015

<b>Object</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debit Amount</b>	<b>Credit Amount</b>	<b>Ending Balance</b>
<b>Total for Org Key: 0001070 WALDEN MUNICIPAL</b>		<u>(21,910.38)</u>	<u>25,024.07</u>	<u>133,774.31</u>	<u>(130,660.62)</u>
<b>Key: 0001080 CITY OF CHATTANOOGA</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	(646,929.32)	648,033.72	484,266.60	(483,162.20)
22775	TAX INCREMENT FINANCING	1.00	0.00	0.00	1.00
<b>Total Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(646,928.32)</u>	<u>648,033.72</u>	<u>484,266.60</u>	<u>(483,161.20)</u>
<b>Total for Org Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(646,928.32)</u>	<u>648,033.72</u>	<u>484,266.60</u>	<u>(483,161.20)</u>
<b>TOTAL CASH HELD FOR MUNICIPALITIES</b>		<u>(1,620,123.31)</u>	<u>2,298,237.73</u>	<u>7,268,978.62</u>	<u>(6,590,864.20)</u>
<b>TOTAL LIABILITIES AND EQUITY</b>		<u>(42,809,121.60)</u>	<u>607,803,671.56</u>	<u>588,224,514.54</u>	<u>(23,229,964.58)</u>
<b>Total for Report:</b>		<u>0.00</u>	<u>1,021,414,439.35</u>	<u>1,021,414,439.34</u>	<u>0.00</u>



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission

**FROM:** Bill Knowles *Bill*

**DATE:** January 11, 2016

Attached is a copy of the monthly Trustee's excess fee report for the month of December 2015.

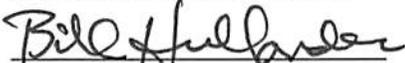
WFK/dkr

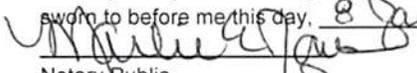
Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

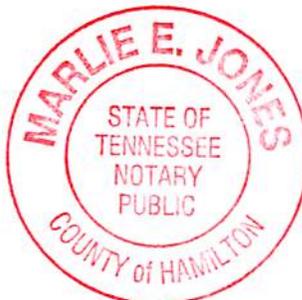
Hamilton County Trustee  
 Monthly Report of Fee and Commission Fund  
 FISCAL YEAR: 2015

Prepared:nl

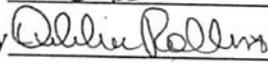
	December 2015	YTD December 2015
<b>REVENUES</b>		
44170 - MISCELLANEOUS REFUNDS	200.00	200.00
44180 - CONTRACT INCOME	60,000.00	60,000.00
44201 - STATUTORY FEES 1%	198,075.98	1,207,310.78
44202 - STATUTORY FEES 2%	1,830,514.88	2,829,326.57
44203 - STATUTORY FEES OTHER	-	104.92
44204 - DELINQUENT TAX FEES	13,085.35	141,277.29
46112 - INTEREST	330.78	980.51
46116 - INTEREST - NOW ACCOUNTS	-	-
<b>Total REVENUES:</b>	<b>2,102,206.99</b>	<b>4,239,200.07</b>
<b>EXPENDITURES</b>		
51001 - SALARIES	83,338.05	388,370.55
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	284.85	1,931.57
53037- SPECIAL LEGAL SERVICES	-	70.00
53042 - MEETINGS, SEMINARS, ETC.	-	215.00
53044 - POSTAGE, FREIGHT AND OTHER	-	11.20
53045 - LEGAL NOTICES AND ADVERTISING	-	-
53047 - MEMBERSHIPS	-	10.00
53049 - PARKING	402.72	2,416.32
53050 - MISC PURCHASED SERVICE	73.50	263.20
53051 - CONTRACT LEGAL SERVICES	27.00	726.42
53059 - SECURITY SERVICES	620.37	3,657.17
53065 - BANK ANALYSIS FEE	9,557.39	44,654.33
54001 - OFFICE SUPPLIES & FORMS	-	14,900.02
54002 - SMALL TOOLS & MINOR FURNITURE	-	-
54004 - KITCHEN FOOD & SUPPLIES	232.50	674.35
54030 - MISCELLANEOUS SUPPLIES & PARTS	200.00	175.31
57007 - PERFORMANCE & SURETY BONDS	-	-
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	-	1,132,901.98
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	-	4,024.67
59022 - SOFTWARE AND SUPPLIES	-	633.70
59092 - MISC REFUNDS	-	-
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	10,110.33	14,596.26
ADJUSTMENTS	-	-
<b>Total EXPENDITURES:</b>	<b>104,846.71</b>	<b>1,610,232.05</b>
<b>Revenues over (under) Expenditures</b>	<b>1,997,360.28</b>	<b>2,628,968.02</b>
<b>Excess Fees at Beginning of Period</b>	<b>1,380,658.54</b>	<b>749,050.80</b>
<b>Excess Fees at End of Period</b>	<b>3,378,018.82</b>	<b>3,378,018.82</b>

  
 Bill Hullander, Trustee  
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report  
 sworn to before me this day, 8 Jan 2016  
  
 Notary Public  
 My Commission Expires June 8 2016



**RECEIVED**

Date 1-8-16  
 By   
 W.F. (Bill) Knowles  
 County Clerk

**OFFICE OF JUVENILE COURT CLERK  
HAMILTON COUNTY, TENNESSEE  
GARY D. BEHLER, JUVENILE COURT CLERK**

To: Jim Coppinger, County Mayor  
Hamilton County, Tennessee

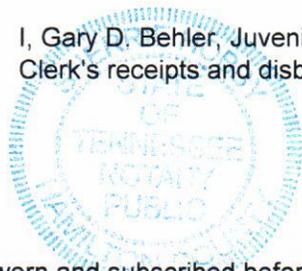
**REPORT OF CLERK'S FEES COLLECTED AND DISBURSED BY THE OFFICE OF THE JUVENILE COURT CLERK**

MONTH: October 2015

SOURCE: IFAS GL2031 Report

	Month of October 2015			Totals - Fiscal YTD
	3462700 Administrative Division	3462710 Child Support Division	Totals for Month	
<b>Revenues</b>				
Fines and Court Costs	\$ 12,878.50	\$ 1,575.00	\$ 14,453.50	\$ 44,660.44
Fees and Commissions	506.04	23,732.53	24,238.57	51,445.34
Interest	292.42		292.42	948.07
Miscellaneous	381.65	319.40	701.05	3,634.07
Data Processing Fees		1,088.00	1,088.00	1,866.91
Courtroom Security Fees	220.00		220.00	611.00
Other - Adjustments			-	-
<b>Total Revenue</b>	<u>14,278.61</u>	<u>26,714.93</u>	<u>40,993.54</u>	<u>103,165.83</u>
<b>Expenditures</b>				
Salaries	66,291.13	39,210.77	105,501.90	474,599.04
Employee Benefits	41,595.99	23,060.27	64,656.26	273,031.74
Other Operating Expenditures	2,202.95	2,738.53	4,941.48	21,035.98
Other - Adjustments			-	-
<b>Total Expenditures</b>	<u>110,090.07</u>	<u>65,009.57</u>	<u>175,099.64</u>	<u>768,666.76</u>
Revenues over (under) Expenditures	(95,811.46)	(38,294.64)	(134,106.10)	(665,500.93)
Appropriation from Hamilton County	172,075.25		172,075.25	688,301.00
<b>Net Change in Fund Balance</b>	<u>\$ 76,263.79</u>	<u>\$ (38,294.64)</u>	<u>37,969.15</u>	<u>22,800.07</u>
Fund Balance at the Beginning of the Period			<u>363,543.64</u>	<u>378,712.72</u>
Fund Balance at the End of the Period			<u>\$401,512.79</u>	<u>\$401,512.79</u>

I, Gary D. Behler, Juvenile Court Clerk, do hereby certify that the foregoing is a true and correct report of the Clerk's receipts and disbursements for October 2015.



\_\_\_\_\_  
Gary D. Behler, Juvenile Court Clerk

Sworn and subscribed before me this the 12<sup>th</sup> day of January, 2016  
  
\_\_\_\_\_  
Notary Public

My Commission Expires: 2/25/17

**OFFICE OF JUVENILE COURT CLERK  
HAMILTON COUNTY, TENNESSEE  
GARY D. BEHLER, JUVENILE COURT CLERK**

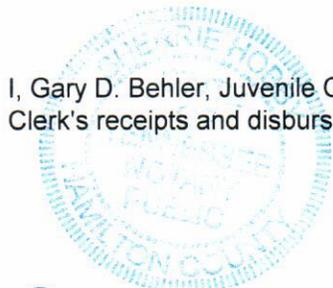
To: Jim Coppinger, County Mayor  
Hamilton County, Tennessee

**REPORT OF CLERK'S FEES COLLECTED AND DISBURSED BY THE OFFICE OF THE JUVENILE COURT CLERK**

MONTH: November 2015

SOURCE: IFAS GL2031 Report

	Month of November 2015			
	3462700	3462710		
	Administrative	Child Support	Totals for	Totals -
	Division	Division	Month	Fiscal YTD
<b>Revenues</b>				
Fines and Court Costs	\$ 10,672.05	\$ 439.00	\$ 11,111.05	\$ 55,771.49
Fees and Commissions	252.40	21,665.27	21,917.67	73,363.01
Interest	288.47		288.47	1,236.54
Miscellaneous	179.50	556.50	736.00	4,370.07
Data Processing Fees		1,006.00	1,006.00	2,872.91
Courtroom Security Fees	165.00	-	165.00	776.00
Other - Adjustments			-	-
Total Revenue	11,557.42	23,666.77	35,224.19	138,390.02
<b>Expenditures</b>				
Salaries	66,197.59	37,113.36	103,310.95	577,909.99
Employee Benefits	41,575.45	22,628.29	64,203.74	337,235.48
Other Operating Expenditures	2,769.68	3,931.33	6,701.01	27,736.99
Other - Adjustments			-	-
Total Expenditures	110,542.72	63,672.98	174,215.70	942,882.46
Revenues over (under) Expenditures	(98,985.30)	(40,006.21)	(138,991.51)	(804,492.44)
Appropriation from Hamilton County	172,075.25		172,075.25	860,376.25
Net Change in Fund Balance	\$ 73,089.95	\$ (40,006.21)	33,083.74	55,883.81
Fund Balance at the Beginning of the Period			401,512.79	378,712.72
Fund Balance at the End of the Period			\$434,596.53	\$434,596.53



I, Gary D. Behler, Juvenile Court Clerk, do hereby certify that the foregoing is a true and correct report of the Clerk's receipts and disbursements for November 2015.

\_\_\_\_\_  
Gary D. Behler, Juvenile Court Clerk

Sworn and subscribed before me this the 12<sup>th</sup> day of January 2016

\_\_\_\_\_  
Notary Public

My Commission Expires: 2/25/17











Hamilton County Investment Pool  
Investment Earnings to 12/31/2015  
Fiscal Year 2016

Fund Name	Quarter Ended 9/30/2015	Quarter Ended 12/31/2015	Total
010 General Fund	84,753.25	71,427.67	156,180.92
012 Debt Service	1,818.45	1,809.10	3,627.55
016 Law Library	165.82	193.31	359.13
018 Economic Crimes	112.42	125.45	237.87
020 Capital Projects	10,684.38	12,343.55	23,027.93
021 Ind. Development	16,991.82	16,754.60	33,746.42
022 Riverwalk	0.02	-	0.02
023 Recreation Capital Projects	0.26	1.01	1.27
026 Self Insurance	12,357.27	14,001.53	26,358.80
028 Liability Insurance	15,810.34	18,579.51	34,389.85
034 Juvenile Court Clerk	650.84	897.38	1,548.22
050 Dept. of Education	95,916.60	88,903.37	184,819.97
083 Sheriff	1,177.24	2,262.58	3,439.82
084 Sheriff-Narcotics	828.20	1,037.34	1,865.54
	<u>241,266.91</u>	<u>228,336.40</u>	<u>469,603.31</u>
015 Teachers Retirement	0.53	0.53	1.06
035 2010A Recovery Zone Bonds	1,537.00	1,722.00	3,259.00
072 Line of Credit	3,974.00	1,481.00	5,455.00
073 2015A Bond Issue	17,967.00	13,487.00	31,454.00
	<u>23,478.53</u>	<u>16,690.53</u>	<u>40,169.06</u>
Total Investment Earnings	<u>264,745.44</u>	<u>245,026.93</u>	<u>509,772.37</u>
Yield Earned on Investment Portfolio	<u>0.49%</u>	<u>0.53%</u>	<u>0.51%</u>

Note: Investment earnings shown above represent all income on an accrual basis (interest received and interest accrued). Interest earnings shown on the Report of Investment Activity includes only interest received (cash basis) during the period, and will differ from the interest earnings shown above.

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending October 31, 2015**

**Fees Collected, October, 2015** **304,420.45**

**Expenditures:**

Salaries - 60 Clerks	208,024.99
Auto Expense	257.03
Bank Service Charge	1,207.25
Meetings and Seminars	70.00
Parking	402.72
Postage	5,053.41
Temporary Agency	<u>3,387.47</u>
<b>Total Expenditures</b>	<b>218,402.87</b>

<b>Revenues Over/Under Expenditures</b>	<b>86,017.58</b>
<b>Previous Bank Balance</b>	<b>300,687.29</b>
<b>Balance</b>	<b>386,704.87</b>

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**



**William F. Knowles, County Clerk**

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending November 30, 2015**

**Fees Collected, November, 2015**

**231,555.25**

**Expenditures:**

Salaries - 59 Clerks	218,303.65
Bank Service Charge	1,601.46
Miscellaneous	19,611.28
Parking	<u>402.72</u>
<b>Total Expenditures</b>	<b>239,919.11</b>

**Revenues Over/Under Expenditures**

**(8,363.86)**

**Previous Bank Balance**

**386,704.87**

**Balance**

**378,341.01**

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**



**William F. Knowles, County Clerk**

**REPORT OF W. F. KNOWLES, COUNTY CLERK  
For The Month Ending December 31, 2015**

**Fees Collected, December, 2015**

**311,653.51**

**Expenditures:**

Salaries - 56 Clerks	344,071.57 *
Bank Service Charge	1,032.76
Meetings & Seminars	179.00
Parking	<u>402.72</u>
<b>Total Expenditures</b>	<b>345,686.05</b>

**Revenues Over/Under Expenditures**

**(34,032.54)**

**Previous Bank Balance**

**378,341.01**

**Balance**

**344,308.47**

**This is to certify that this is a true and correct report of the fee receipts and fee disbursement for the period.**

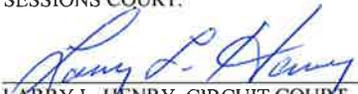
  
\_\_\_\_\_  
William F. Knowles, County Clerk

\*Includes 3 pay periods

REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF OCTOBER 2015

BALANCE OF FEES ON HAND AS OF SEPTEMBER 2015		193,715.98	
RECEIPTS FOR OCTOBER 2015		<u>205,406.12</u>	
		399,122.10	
CLERK:			
Henry, Larry L.	( 12,834.45)		
CIRCUIT COURT:			
Bennett, Nancye	4727.58		
Collins, Chris	5337.06		
Crowe, Carolyn	2054.64		
Daniels, Sharon	7823.16		
Hensley, Erin	4840.11		
Highsmith, Christy	6098.91		
McConnell, Margaret	5729.70		
Millsaps, Amy	4981.17		
Moore, Kathy	7092.93		
Nolan, Heather	4463.16		
Novkov, Carole	4107.70		
Parham, Catherine	5592.21		
Ragsdale, Barbara	4746.93		
Sissom, Susan	10493.95		
Skolfield, Terri	3778.86		
Smith, Mildred	7092.93		
Underwood, Karen Jones	7092.93		
Watson, Sheilah	7600.60		
Wheeler, Jacquelyn	6636.30		
Youngquist, Linda	<u>4011.42</u>	(114,302.25)	
SESSIONS COURT:			
Cox, Kelly	4938.27		
Emmett, Kimberly	5967.42		
Evans, Deborah	7092.93		
Gibson, Gena R.	5722.77		
Harper, Meghann	6470.57		
Lively, Jillian	4519.59		
Masterson, Nancy	10474.83		
Neighbors, Amy P.	7823.16		
Norman, Vanessa	4890.84		
Poe, Katie	4524.09		
Privett, Kimberly	4332.93		
Smith, Cherish	1094.52		
Sterling, Tajuana	5175.66		
Whitaker, Denise T.	4823.61		
White, Tabatha S.	6238.08		
Woods, Retha	<u>4812.51</u>	( 88,901.78)	(216,038.48)
MISCELLANEOUS EXPENSES			
Republic Parking	<u>100.68</u>	( 100.68)	
TOTAL EXPENSES		(216,139.16)	
<b>EXCESS FEES</b>		<b>182,982.94</b>	

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, Nov. 6<sup>th</sup>, 2015  
Sheilah Watson, DC

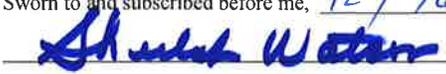
REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF NOVEMBER 2015

BALANCE OF FEES ON HAND AS OF OCTOBER 2015		182,982.94	
RECEIPTS FOR NOVEMBER 2015		<u>146,879.81</u>	
		329,862.75	
CLERK:			
Henry, Larry L.	( 8,556.30)		
CIRCUIT COURT:			
Bennett, Nancye	3151.72		
Collins, Chris	3558.04		
Crowe, Carolyn	2054.64		
Daniels, Sharon	5215.44		
Hensley, Erin	3226.74		
Highsmith, Christy	4065.94		
Mason, Chelsey	1446.15		
McConnell, Margaret	3819.80		
Millsaps, Amy	3320.78		
Moore, Kathy	4728.62		
Nolan, Heather	2975.44		
Novkov, Carole	2738.46		
Parham, Catherine	3728.14		
Ragsdale, Barbara	3164.62		
Sissom, Susan	6995.97		
Skolfield, Terri	2519.24		
Smith, Mildred	4728.62		
Underwood, Karen Jones	4728.62		
Watson, Sheilah	5067.06		
Wheeler, Jacquelynn	4424.20		
Youngquist, Linda	<u>2674.28</u>	( 78,332.52)	
SESSIONS COURT:			
Cox, Kelly	3292.18		
Emmett, Kimberly	3978.28		
Evans, Deborah	4728.62		
Gibson, Gena R.	3815.18		
Harper, Meghann	4313.70		
Lively, Jillian	3013.06		
Masterson, Nancy	6983.22		
Neighbors, Amy P.	5215.44		
Norman, Vanessa	3260.56		
Poe, Katie	3016.06		
Privett, Kimberly	2888.62		
Smith, Cherish	364.84		
Sterling, Tajuana	3450.44		
Whitaker, Denise T.	3215.74		
White, Tabatha S.	4158.72		
Woods, Rethea	<u>3208.34</u>	( 58,903.00)	(145,791.82)
MISCELLANEOUS EXPENSES			
1 <sup>st</sup> Volunteer – Return check	146.47		
Republic Parking	<u>100.68</u>	( 247.15)	
TOTAL EXPENSES		(146,038.97)	
<b>EXCESS FEES</b>		<b>183,823.78</b>	

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, 12 / 16, 2015

  
\_\_\_\_\_

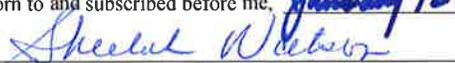
REPORT OF THE CLERK'S FEES COLLECTED AND DISBURSED BY THE  
CIRCUIT COURT CLERK FOR THE MONTH OF DECEMBER 2015

BALANCE OF FEES ON HAND AS OF NOVEMBER 2015		183,823.78
RECEIPTS FOR DECEMBER 2015		<u>150,721.54</u>
		334,545.32
CLERK:		
Henry, Larry L.	( 8,556.30)	
CIRCUIT COURT:		
Bennett, Nancye	3151.72	
Collins, Chris	3558.05	
Cooper, Sally	1592.30	
Crowe, Carolyn	1174.08	
Daniels, Sharon	5215.44	
Hensley, Erin	3226.74	
Highsmith, Christy	4065.94	
Mason, Chelsey	2892.30	
McConnell, Margaret	3819.80	
Millsaps, Amy	3320.78	
Moore, Kathy	4728.62	
Nolan, Heather	2975.44	
Novkov, Carole	2738.46	
Parham, Catherine	3728.14	
Ragsdale, Barbara	3164.62	
Sissom, Susan	6995.96	
Skolfield, Terri	2519.24	
Smith, Mildred	4728.63	
Underwood, Karen Jones	4728.62	
Watson, Sheilah	5067.06	
Wheeler, Jacquelynn	4424.20	
Youngquist, Linda	<u>2674.28</u>	( 72,188.35)
SESSIONS COURT:		
Cox, Kelly	3292.18	
Emmett, Kimberly	3978.28	
Evans, Deborah	4728.62	
Gibson, Gena R.	3815.18	
Harper, Meghann	4313.70	
Lively, Jillian	3013.06	
Masterson, Nancy	6983.22	
Neighbors, Amy P.	5215.44	
Norman, Vanessa	3260.56	
Poe, Katie	3016.06	
Privett, Kimberly	2888.62	
Sterling, Tajuana	3450.44	
Whitaker, Denise T.	3215.74	
White, Tabatha S.	4158.72	
Woods, Rethea	<u>3208.34</u>	( 58,538.16) (147,584.88)
MISCELLANEOUS EXPENSES		
1 <sup>st</sup> Volunteer – Return check	75.00	
Republic Parking	<u>100.68</u>	( 175.68)
TOTAL EXPENSES		(147,760.56)
<b>EXCESS FEES</b>		<b>186,784.76</b>

I, LARRY L. HENRY, CLERK OF THE CIRCUIT COURT AND GENERAL SESSIONS COURT, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RECEIPTS AND DISBURSEMENTS OF THE CIRCUIT COURT AND EXCESS FEES FROM THE GENERAL SESSIONS COURT.

  
LARRY L. HENRY, CIRCUIT COURT CLERK

Sworn to and subscribed before me, January 12, 2016

  
\_\_\_\_\_

**TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee**

**REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF OCTOBER, 2015.**

**RECEIPTS**

Balance of fees on hand as of SEPTEMBER, 2015.	334,068.17	
Receipts and adjustments as of OCTOBER, 2015.	200,167.55	
<b>TOTAL</b>	<b>534,235.72</b>	<b>534,235.72</b>

**DISBURSEMENTS**

**SALARIES**

Adkins, Barbara Lynn	5,383.83	Perry, Jake	4,967.48	
Akers, Camby	6,735.45	Potter, Janie	5,195.79	
Burnette, Kelly	6,361.95	Robinson, David	6,286.95	
Clark, Cheryl	4,827.06	Ross, Anita	9,234.45	
Davis, Karrie	4,402.65	Sabo, Ashley	4,252.17	
Fricker, Anne	6,883.77	Sanders, Wendi	5,453.43	
Green, Sharon	4,633.74	Shadrick, Shannon	4,827.06	
Grimes, Belinda	3,956.25	Simmons, Charlene	6,735.45	
Harris, Regenia	4,827.06	Smith, Jenni	4,992.00	
Hogue, Joe	6,286.95	Smith, Limateen	6,735.45	
Jones, Julia	4,462.50	Smith, Lisa	6,735.45	
McGill, Michelle	5,383.80	Thurman, Tina	5,806.11	
McNair, Kay	4,753.11	Wise, Julie	4,827.06	
Miller, Robin L., C&M	12,834.45			
Moore, Virginia	5,081.04	<b>TOTAL SALARIES</b>	<b>162,862.46</b>	<b>162,862.46</b>

**MISCELLANEOUS**

First Tennessee Bank (credit card fee)	59.63	
Republic Parking (Chancellors and employees' parking)	1,258.50	
Knox County Sheriff (service fee)	22.00	
CNA (Notary bond/Virginia Moore)	50.00	
Jeff Atherton (lodging reimbursement/Judicial Conference)	453.75	
Pamela Fleenor (lodging reimbursement/Judicial Conference)	302.50	
Tennessee Law Institute (Law Clerk/CLE)	500.00	
Hamilton County Clerk (Notary application/Karrie Davis)	12.00	
Federal Bake Shop	49.95	
<b>TOTAL MISCELLANEOUS</b>	<b>2,708.33</b>	<b>2,708.33</b>

**TOTAL DISBURSEMENTS**      165,570.79      165,570.79

**EXCESS FEES**      368,664.93

I certify the foregoing is a true report for the Clerk & Master's office for October, 2015.

ROBIN L. MILLER, CLERK & MASTER

*Robin L. Miller*

**TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee**

**REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF NOVEMBER, 2015.**

RECEIPTS					
Balance of fees on hand as of OCTOBER, 2015.				368,664.93	
Receipts and adjustments as of NOVEMBER, 2015.				115,874.68	
			TOTAL	484,539.61	484,539.61
DISBURSEMENTS					
SALARIES					
Adkins, Barbara Lynn	5,364.22	Miller, Robin L, C&M	8,556.30		
Akers, Camby	5,490.30	Moore, Virginia	4,862.36		
Burnette, Kelly	5,541.30	Perry, Jacob L.	3,627.24		
Clark, Cheryll	5,893.04	Potter, Janie	4,213.86		
Davis, Karrie	3,810.10	Robinson, David	6,291.30		
Fricker, Anne	6,789.18	Ross, Anita	8,506.30		
Green, Sharon	4,289.16	Sabo, Ashley	3,859.78		
Grimes, Belinda	2,637.50	Sanders, Wendi	4,910.62		
Gupta, Shannon	4,693.04	Simmons, Charlene	7,815.30		
Harris, Regenia	3,218.04	Smith, Jenni	3,328.00		
Hogue, Joe	6,066.30	Smith, Limateen	6,165.30		
Jones, Julia	2,975.00	Smith, Lisa	6,465.30		
Lane, Julie Wise	4,343.04	Thurman, Tina	5,645.74		
McGill, Michelle	5,739.20				
McNair, Kay	4,368.74	TOTAL SALARIES	145,465.56	145,465.56	
MISCELLANEOUS					
First Tennessee Bank (credit card fee)				72.63	
Republic Parking (Chancellors and employees' parking)				1,258.50	
David Robinson (mileage expense)				23.68	
Chattanooga Bar Association				45.00	
Hobby Lobby (supplies)				84.75	
TOTAL MISCELLANEOUS				1,484.56	1,484.56
TOTAL DISBURSEMENTS				146,950.12	146,950.12
EXCESS FEES					337,589.49

I certify the foregoing is a true report for the Clerk & Master's office for November, 2015.

ROBIN L. MILLER, CLERK & MASTER



**TO: Jim Coppinger, County Mayor, Hamilton County, Tennessee****REPORT OF CLERK & MASTER'S FEES COLLECTED AND DISBURSED AS OF DECEMBER, 2015.****RECEIPTS**

Balance of fees on hand as of NOVEMBER, 2015.	337,589.49	
Receipts and adjustments as of DECEMBER, 2015.	84,696.57	
TOTAL	422,286.06	422,286.06

**DISBURSEMENTS****SALARIES**

Adkins, Barbara Lynn	3,589.22	Miller, Robin L, C&M	8,556.30	
Akers, Camby	4,490.30	Moore, Virginia	3,387.36	
Burnette, Kelly	4,191.30	Perry, Jacob L.	3,627.24	
Clark, Cheryll	3,218.04	Potter, Janie	3,463.86	
Davis, Karrie	2,935.10	Robinson, David	4,191.30	
Fricker, Ann	4,589.18	Ross, Anita	6,156.30	
Green, Sharon	3,089.16	Sabo, Ashley	2,834.78	
Grimes, Belinda	2,637.50	Sanders, Wendi	3,635.62	
Gupta, Shannon	3,218.04	Simmons, Charlene	4,490.30	
Harris, Regenia	3,218.04	Smith, Jenni	3,328.00	
Hogue, Joe	4,266.30	Smith, Limateen	4,490.30	
Jones, Julia	2,975.00	Smith, Lisa	4,490.30	
Lane, Julie Wise	3,218.04	Thurman, Tina	3,870.74	
McGill, Michelle	3,589.20			
McNair, Kay	3,168.74	<b>TOTAL SALARIES</b>	<b>108,915.56</b>	<b>108,915.56</b>

**MISCELLANEOUS**

First Tennessee Bank (credit card fee)	87.85	
Republic Parking (Chancellors and employees' parking)	1,258.50	
David Robinson (mileage expense)	23.12	
Chattanooga Bar Association	165.00	
First Tennessee Bank (deposit slips)	88.19	
Anita Ross & Camby Akers (Mileage & meal expense/COCTP recertification conference in Franklin/\$285.73 each)	571.46	
Charlene Simmons, Ann Fricker, Limateen Smith (Meal expense/COCTP recertification conference/\$128.17 each)	384.51	
Drury Plaza Hotel (Accommodations/COCTP conference)	660.96	
Tennessee Bar Foundation	333.33	
CNA (Notary Bond/Karrie Davis)	50.00	
U-Haul	119.95	
Custom Werks	516.60	
Marion County Sheriff (serving garnishment for court costs)	22.00	
Robin Miller (expense reimbursement)	16.22	
TOTAL MISCELLANEOUS	4,297.69	4,297.69

**TOTAL DISBURSEMENTS** 113,213.25 113,213.25**EXCESS FEES** 309,072.81

I certify the foregoing is a true report for the  
Clerk & Master's office for December, 2015.

ROBIN L. MILLER, CLERK & MASTER

*Robin L Miller*



*Corrective*  
 TENNESSEE DEPARTMENT OF REVENUE  
 REALTY TRANSFER AND MORTGAGE TAX RETURN

PRV  
400

Filing Period 10-01-15 <del>10-31-15</del>	Account No. 720000522	County Number 33
Due Date 11-15-15	County HAMILTON	

Returns must be postmarked by the due date to avoid the assessment of penalty and interest. Returns must be filed even if no tax was collected.

Make your check payable to the Tennessee Department of Revenue for the amount shown on Line 9 and mail to:

Tennessee Department of Revenue  
 Andrew Jackson State Office Bldg.  
 500 Deaderick Street  
 Nashville, TN 37242

Name: HAMILTON COUNTY REGISTER OF DEEDS  
 Address: PO BOX 1639  
 City: CHATTANOOGA State: TN Zip: 37401-1639

REMINDERS

1. Please read instructions on reverse side before preparing this return.
2. Maintain adequate records to support the return.
3. Sign and date return in the signature box below.

IF AN AMENDED  
RETURN  
CHECK HERE

WRITE NUMBERS LIKE THIS



ROUND TO NEAREST DOLLAR

1. Total Realty Transfer Tax collected .....	572 851 00
2. Total Mortgage Tax collected .....	270 666 00
3. Total collections (Line 1 plus Line 2).....	843 517 00
4. Retained by register (2.4% of Line 3) .....	20 244 00
5. Enter outstanding credit amount from previous Department of Revenue notice(s) .....	00
6. TOTAL DUE STATE (Line 3 less Lines 4 and 5)(See instructions before entering amount due.).....	823 273 00
7. Penalty..(If filed late, compute penalty at 5% of the tax on Line 6 for each 30-day period for which tax is delinquent. Maximum penalty is 25%. Minimum penalty is \$15 regardless of amount of tax due, even if there is no tax due.).....	00
8. Interest (If filed late, interest is computed at _____ % per annum on the tax (Line 6) from the due date to date paid) .....	00
9. TOTAL AMOUNT REMITTED (Total of Lines 6, 7, and 8).....	823 273 00

FOR OFFICE  
USE ONLY

I declare this is a true, complete, and accurate return to the best of my knowledge.

SIGN HERE Pam Hurst 11-6-15  
 County Register Date

SIGN HERE [Signature] 11-6-15  
 Deputy or Employee Date

**Hamilton County Register**  
**Balance Sheet**  
As of October 31, 2015

	Oct 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash	1,003,532.75
Credit Card Collections	216.85
Efile Collections	27,825.55
<b>Total Checking/Savings</b>	1,031,575.15
<b>Other Current Assets</b>	
Accounts Receivable	3,490.00
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
<b>Total Other Current Assets</b>	3,490.00
<b>Total Current Assets</b>	1,035,065.15
<b>TOTAL ASSETS</b>	1,035,065.15
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Overages</b>	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
<b>Total Overages</b>	-43.45
<b>State Conveyance Tax Liability</b>	
Exp - State Conveyance Tax	-72,677,709.94
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	43,655,820.55
<b>Total State Conveyance Tax Liability</b>	559,099.41
<b>State Mortgage Tax Liability</b>	
Exp - State Mortgage Tax	-40,170,660.39
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	22,763,364.22
<b>Total State Mortgage Tax Liability</b>	264,165.55
<b>Total Other Current Liabilities</b>	823,221.51
<b>Total Current Liabilities</b>	823,221.51
<b>Total Liabilities</b>	823,221.51
<b>Equity</b>	
Fund Balance	349,666.61
Net Income	-137,822.97
<b>Total Equity</b>	211,843.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	1,035,065.15

11:06 AM  
11/04/15  
Cash Basis

Hamilton County Register  
Profit & Loss  
October 2015

	<u>Oct 15</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2% Credit Card Fee	0.00
Copies/Notaries	1,350.60
Data Extraction	0.00
Data Processing Fees	9,238.00
Efile Fee	1,838.00
Interest	110.25
Mail Fee	0.00
Mail Overages	356.97
Penalty	250.00
Plats	615.00
Probate Fees	1,864.00
Rec Fees - Deeds	15,925.00
Rec Fees - Deeds of Trust	71,044.00
Rec Fees - UCC Filings	0.00
Register Commission (2.4%)	20,244.00
Releases/Miscellaneous	31,050.50
Remote Access Fees	13,800.00
Tapes	600.00
<b>Total Income</b>	<u>168,286.32</u>
<b>Expense</b>	
Bank Service Charges	677.83
Cash Over-Short Item S Tax	-0.09
Negative Cash in Deposit	7.64
Parking	347.84
Salaries and Wages	54,437.62
<b>Total Expense</b>	<u>55,470.84</u>
<b>Net Ordinary Income</b>	112,815.48
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Excess Fees - DP to County	9,576.00
<b>Total Other Expense</b>	<u>9,576.00</u>
<b>Net Other Income</b>	<u>-9,576.00</u>
<b>Net Income</b>	<u><u>103,239.48</u></u>



**Hamilton County Register**  
**Balance Sheet**  
 As of November 30, 2015

	<u>Nov 30, 15</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash	962,729.17
Credit Card Collections	302.04
Efile Collections	4,417.44
<b>Total Checking/Savings</b>	<u>967,448.65</u>
Other Current Assets	
Accounts Receivable	3,907.00
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
<b>Total Other Current Assets</b>	<u>3,907.00</u>
<b>Total Current Assets</b>	<u>971,355.65</u>
<b>TOTAL ASSETS</b>	<u><b>971,355.65</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Overages	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
<b>Total Overages</b>	<u>-43.45</u>
State Conveyance Tax Liability	
Exp - State Conveyance Tax	-73,236,813.29
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	44,100,558.52
<b>Total State Conveyance Tax Liability</b>	<u>444,734.03</u>
State Mortgage Tax Liability	
Exp - State Mortgage Tax	-40,434,830.11
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	22,997,065.14
<b>Total State Mortgage Tax Liability</b>	<u>233,696.75</u>
<b>Total Other Current Liabilities</b>	<u>678,387.33</u>
<b>Total Current Liabilities</b>	<u>678,387.33</u>
Equity	
Fund Balance	349,666.61
Net Income	-56,698.29
<b>Total Equity</b>	<u>292,968.32</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>971,355.65</b></u>

8:45 AM

12/01/15

Cash Basis

# Hamilton County Register

## Profit & Loss

November 2015

	<u>Nov 15</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2% Credit Card Fee	0.00
Copies/Notaries	916.60
Data Extraction	0.00
Data Processing Fees	8,054.00
Efile Fee	1,630.00
Interest	114.52
Mail Fee	0.00
Mail Overages	304.64
Penalty	961.56
Plats	405.00
Probate Fees	1,484.00
Rec Fees - Deeds	13,140.00
Rec Fees - Deeds of Trust	58,295.00
Rec Fees - UCC Filings	0.00
Register Commission (2.4%)	16,683.00
Releases/Miscellaneous	28,772.50
Remote Access Fees	13,250.00
Tapes	750.00
<b>Total Income</b>	<u>144,760.82</u>
<b>Expense</b>	
Bank Service Charges	628.98
Cash Over-Short Item S Tax	-0.07
Salaries and Wages	53,776.87
<b>Total Expense</b>	<u>54,405.78</u>
<b>Net Ordinary Income</b>	90,355.04
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Excess Fees - DP to County	9,238.00
<b>Total Other Expense</b>	<u>9,238.00</u>
<b>Net Other Income</b>	<u>-9,238.00</u>
<b>Net Income</b>	<u><u>81,117.04</u></u>



**Hamilton County Register**  
**Balance Sheet**  
 As of December 31, 2015

Dec 31, 15

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Cash	1,282,627.40
Credit Card Collections	101.00
Efile Collections	37,188.78
<b>Total Checking/Savings</b>	<b>1,319,917.18</b>
<b>Other Current Assets</b>	
Accounts Receivable	1,806.00
Allowance for Bad Debts	-1,544.85
Receivables - Bad Checks	1,544.85
<b>Total Other Current Assets</b>	<b>1,806.00</b>
<b>Total Current Assets</b>	<b>1,321,723.18</b>
<b>TOTAL ASSETS</b>	<b>1,321,723.18</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Overages</b>	
Exp - Overages	-599.68
Receipts - Overages	599.68
Overages - Other	-43.45
<b>Total Overages</b>	<b>-43.45</b>
<b>State Conveyance Tax Liability</b>	
Exp - State Conveyance Tax	-73,681,551.08
Receipts - State Conveyance Tax	29,580,988.80
State Conveyance Tax Liability - Other	44,734,860.75
<b>Total State Conveyance Tax Liability</b>	<b>634,298.47</b>
<b>State Mortgage Tax Liability</b>	
Exp - State Mortgage Tax	-40,668,531.28
Rec - State Mtg Tax	17,671,461.72
State Mortgage Tax Liability - Other	23,329,899.33
<b>Total State Mortgage Tax Liability</b>	<b>332,829.77</b>
<b>Total Other Current Liabilities</b>	<b>967,084.79</b>
<b>Total Current Liabilities</b>	<b>967,084.79</b>
<b>Equity</b>	
Fund Balance	349,666.61
Net Income	4,971.78
<b>Total Equity</b>	<b>354,638.39</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,321,723.18</b>

9:49 AM  
01/05/16  
Cash Basis

Hamilton County Register  
Profit & Loss  
December 2015

	<u>Dec 15</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2% Credit Card Fee	0.00
Copies/Notaries	991.10
Data Extraction	0.00
Data Processing Fees	8,872.00
Efile Fee	1,810.00
Interest	136.75
Mail Fee	0.00
Mail Overages	410.31
Penalty	500.00
Plats	525.00
Probate Fees	1,807.00
Rec Fees - Deeds	16,740.00
Rec Fees - Deeds of Trust	71,182.50
Rec Fees - UCC Filings	13.00
Register Commission (2.4%)	23,782.00
Releases/Miscellaneous	30,614.50
Remote Access Fees	12,850.00
Tapes	600.00
<b>Total Income</b>	<u>170,834.16</u>
<b>Expense</b>	
Bank Service Charges	536.95
Cash Over-Short Item S Tax	0.04
Checks over in Deposit	-1.96
Negative Cash in Deposit	1.96
Parking	691.43
Salaries and Wages	99,881.67
<b>Total Expense</b>	<u>101,110.09</u>
<b>Net Ordinary Income</b>	69,724.07
<b>Other Income/Expense</b>	
Other Expense	
Excess Fees - DP to County	8,054.00
<b>Total Other Expense</b>	<u>8,054.00</u>
<b>Net Other Income</b>	<u>-8,054.00</u>
<b>Net Income</b>	<u><u>61,670.07</u></u>



## Hamilton County Board of Commissioners

# RESOLUTION

No. 216-1

**A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, AND OATHS OF DEPUTY SHERIFFS.**

**WHEREAS,** William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** have duly applied for the positions so sought; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** have given approved bonds for the office of Notary Public and have taken the oath of office; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“OATHS OF DEPUTY SHERIFFS”** have taken the oath of office.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:**

1. That the persons named on the listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** are hereby approved as applicants to be submitted to the Secretary of State; and
2. That the persons listed on the **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** relative to bonds given for the position of Notary Public are hereby approved for such and the bonds are accepted and the oaths therefor are approved as taken; and

3. That the persons named on the listing labeled “**OATHS OF DEPUTY SHERIFFS**” are accepted and the oaths therefor are approved as taken; and
4. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS****FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Pamela S. Bonine	4016 Webb Road Chattanooga, TN 37416 423-855-1746	CBL & Associates Properties, Inc. 2030 Hamilton Place Blvd., Ste. 500 Chattanooga, TN 37421 423-490-8240
Nadia Charmelus	8301 Harvest Oak Lane Chattanooga, TN 37421 423-504-8553	Self Employed 6908 Lee Hwy. Chattanooga, TN 37421 423-504-8553
Matt Cochran	191 Asheville Dr. Ringgold, GA 30736 423-987-8137	FSG Bank, N.A. 1740 Gunbarrel Rd. Chattanooga, TN 37421 423-308-2119
Elizabeth D. Coffey	32 Valley Glen Drive Trenton, GA 30752 423-240-0962	Republic Parking System 633 Chestnut St., Ste. 1400 Chattanooga, TN 37460 423-752-5727
Pamela L. Coley	26 Waheela Drive Chattanooga, TN 37404 423-920-5020	Dr. David M. Huffman 5616 Brainerd Rd., Ste. 208 Chattanooga, TN 37404 423-265-3561
Patty Collins	434 Foster Drive Ringgold, GA 30736 706-891-3892	First Title Insurance Company 2622 Broad Street Chattanooga, TN 37406 423-265-2507
Rebekah S. Corey	2287 Ooltewah Ringgold Rd. Ooltewah, TN 37363 423-910-1031	Digestive Care and Management 6035 Shallowford Rd., Ste. 109 Chattanooga, TN 37421 423-698-1791
Jennifer L. Davis	54 Cascade Lane Ringgold, GA 30736 423-504-4999	Callahan Mechanical Contractors, Inc. 2811 8th Ave. Chattanooga, TN 37407 423-622-2280
Jason Delaney	313 Williams Dr. Chattanooga, TN 37421 423-364-2219	The UPS Store 3712 Ringgold Rd. Chattanooga, TN 37412 423-624-7511
Eugenia A. Dill	1112 A Tamarack Trail East Ridge, TN 37412 423-774-0140	State of Tennessee 1301 Riverfront Parkway, Ste. 203 Chattanooga, TN 37402 423-634-3073

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Janice Edwards-Hayes	1610 Five Springs Drive Chattanooga, TN 37419 423-902-5528	Covenant Transport 400 Birmingham Hwy. Chattanooga, TN 37419 423-463-3427
Leslie Effron	6220 Shallowford Rd., Apt. 275 Chattanooga, TN 37421 423-508-4857	First Choice Title, Inc. 9408 Apison Pike. Ste. 182 Ooltewah, TN 37363 423-892-7177
C. M. Eischeid	1502 Bunker Hill Drive Chattanooga, TN 37421 423-521-6239	DMS Food Group 9347 Springfield Road Soddy-Daisy, TN 37379 423-648-6491
Matt Eischeid	1502 Bunker Hill Drive Chattanooga, TN 37421 423-521-6239	Zaxby's 7643 East Brainerd Rd. Chattanooga, TN 37421 423-894-2445
Deanna J. Faulkner	8871 Wilson Creek Drive Ooltewah, TN 37363 423-413-2423	Rooks CPA, PLLC 1025 Executive Drive, Ste. 104 Hixson, TN 37343 423-855-1040
Floyd D. Ferrell	9405 Hwy. 58 Harrison, TN 37341 423-344-8643	N/A N/A N/A N/A
Victoria Foster	342 Rodeo Dr. Rock Spring, GA 30739 423-413-4508	Farinash & Hayduk 100 W. MLK Blvd.m Ste. 816 Chattanooga, TN 37402 N/A
Marilyn Frazier	100 Williams Rd. Chickamauga, GA 30707 706-931-2230	B&B Blumbing & Heating, Inc. 501 National Ave. Chattanooga, TN 37404 423-622-0405
Molly K. Haynes	9514 Thornberry Dr. Ooltewah, TN 37363 423-238-9566	Capital Mark Bank & Trust 801 Broad St. Chattanooga, TN 37402 423-386-2280
Kay V. Holt	161 Poppy Ave. Dayton, TN 37321 423-570-9519	Excalibur Integrated Systems 6031 Century Oaks Dr. Chattanooga, TN 37416 423-899-8451

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Elizabeth F. Janney	6615 Silver Fox Lane Hixson, TN 37343 423-843-1305	Elder Family Advocates P.O. Box 5146 Chattanooga, TN 37406 423-595-9321
Jose L. Jesus	9 Aviation Dr. Rossville, GA 30741 423-987-9717	Chattanooga Services 1601 E. 23rd St. Chattanooga, TN 37404 N/A
Cornelia F. Johnson	6847 Neville Dr. Ooltewah, TN 37363 423-238-1060	Regions Bank 9503 Apison Pike Ooltewah, TN 37363 423-321-6539
Tiffany Johnson	296 Blackburn Street Dayton, TN 37321 423-503-5030	DMS Food Group 9347 Springfield Road Soddy-Daisy, TN 37379 423-648-6491
Thomas W. Johnson	1701 Sample Chapel Rd. Old Fort, TN 37362 912-246-0602	Hamilton County Sheriff Dept. 601 Walnut St. Chattanooga, TN 37402 423-209-7030
Laura Kile	533 Peachtree Circle Ringgold, GA 30736 423-355-3024	SunTrust Bank 802 Scenic Highway Lookout Mountain, TN 37350 423-508-0200
John G. Lane	1415 Stornoway Ln. Hixson, TN 37343 423-314-7343	John Lane Ins. 951 Eastgate Loop, Ste. 202 Chattanooga, TN 37411 423-894-2380
Bretha J. Marshall	2001 S. Lyerly Street, #123 Chattanooga, TN 37404 423-364-8905	The Highland Apts. 2001 S. Lyerly St. Chattanooga, TN 37404 423-697-9441
Reba A. McEntyre	207 Omega Drive Whitwell, TN 37397 423-605-6769	Boyd-Buchanan School 4650 Buccaneer Trail Chattanooga, TN 37411 423-622-6177
Richard L. McIlveene	148 Meadow Brook Dr. Rock Spring, GA 30739 423-802-7656	The UPS Store 3712 Ringgold Rd. Chattanooga, TN 37412 423-624-7511

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Lauren Mitchell	1113 Valentine Circe Chattanooga, TN 37405 423-305-5592	N/A N/A N/A N/A
Haley C. Myers	1264 Dreamcatcher Way Hixson, TN 37343 423-827-3974	Brian P. Mickles, PLLC 701 Market St., Ste. 1610 Chattanooga, TN 37402 423-266-1237
Kathryn L. Newton	9115 Tenga Lane Chattanooga, TN 37421 423-499-5134	Tandem Financial Partners of Ameriprise 7047 Lee Hwy., Ste. 309 Chattanooga, TN 37421 423-386-5751
Beverly K. Norris	3842 Kingwood Circle Chattanooga, TN 37412 423-987-6857	Allen & Newman, PLLC 6016 Shallowford Rd. Chattanooga, TN 37421 423-899-8810
Ted R. Ott	3019 Edwards Point Rd. Signal Mountain, TN 37377 423-593-7862	Fleet Trailer Service Co. 7915 Sue Drive Ooltewah, TN 37363 423-899-2113
Janet L. Overman	8103 Caneadea Trail Chattanooga, TN 37421 423-504-6966	CBL & Associates Properties, Inc. 2030 Hamilton Place Blvd., Ste. 500 Chattanooga, TN 37421 423-490-8220
Stephanie B. Pearson	924 Stone Crest Circle Chattanooga, TN 37421 423-902-1797	FACES 600 N. Holtzclaw Ave., Ste. 100 Chattanooga, TN 37404 423-266-1632
Veronica Perro	176 Ruth Ln. Ringgold, GA 30737 727-858-7073	FSG Bank, N.A. 1740 Gunbarrel Rd. Chattanooga, TN 37421 423-308-2122
Pearlie Pollard	4110 Villa Green Ct. Chattanooga, TN 37416 423-320-4779	LHP Legacy 1937 E. 34th St. Chattanooga, TN 37407 423-314-2027
Deborah B. Porter	52 Logans Charge Rossville, GA 30741 423-645-8882	FSG Bank 9217 Lee Hwy. Ooltewah, TN 37363 423-308-2181

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Lynn Reynolds	114 Mountain Rd. Soddy-Daisy, TN 37450 423-618-3192	Republic Parking System, Inc. 633 Chestnut St., Ste. 2000 Chattanooga, TN 37450 423-752-5739
Alta L. Russell	4212 Webb Rd. Chattanooga, TN 37416 423-296-8141	Miller Electrical Contractors, Inc. 613 Shallowford Rd. Chattanooga, TN 37411 423-698-4141
Robert K. Schrader	607 Eagle View Drive Ringgold, GA 30736 423-903-2464	Chattanooga Funeral Home 8214 E. Brainerd Rd. Chattanooga, TN 37421 423-648-4226
Kirk Shepherd	1175 Pineville Rd., #31 Chattanooga, TN 37405 423-713-2166	Kirk Shepherd Same Same Same
Mitzi G. Standifer	1412 Leggett Rd. Sale Creek, TN 37373 423-413-4172	State of Tennessee 1301 Riverfront Parkway, Ste. 203 Chattanooga, TN 37402 423-634-3074
Cindy Steele	3400 Jenkins Rd., #1008 Chattanooga, TN 37421 765-210-6265	Ameriprise Financial Services, Inc. 7047 Lee Hwy., Ste. 309 Chattanooga, TN 37421 423-386-5751
Glenn C. Stophel	8079 Sunrise Circle Franklin, TN 37067 615-790-8680	Chambliss, Bahner & Stophel, P.C. 605 Chestnut Street Chattanooga, TN 37450 423-756-3000
Julie Quigley	112 Lynda Dr. Chattanooga, TN 37405 423-664-2801	Wells Fargo Advisors 412 Georgia Ave. Chattanooga, TN 37405 423-265-4822
Lisa E. Vaughn	5566 Creek Rd. Wildwood, GA 30757 706-657-3251	First Tennessee Bank 3604 Tennessee Ave. Chattanooga, TN 37409 423-209-2680
Regina Vaughn	200 Picnic Rd., P.O. Box 2639 Dunlap, TN 37327 423-834-3540	U.S. Xpress, Inc. 4080 Jenkins Rd. Chattanooga, TN 37421 423-510-3207

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
FEBRUARY 3, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Geneva N. Warren	2307 Ashford Drive Chattanooga, TN 37421 423-485-3556	Boyd-Buchanan School 4650 Buccaneer Trail Chattanooga, TN 37411 423-624-9064
Charles W. Wheland, III	237 Jarnigan Ave. Chattanooga, TN 37405 423-718-9053	Law Office of Thomas Bible, Jr. 518 Georgia Ave. Chattanooga, TN 37403 423-551-3143
R. White	1035 Lee Pike Soddy-Daisy, TN 37379 423-298-8435	Title Guaranty and Trust Company 7155 Lee Hwy., Ste. 500 Chattanooga, TN 37421 N/A
Sherrie Williamson	140 Patterson Dr. Trenton, GA 30752 423-322-0403	Jones Raulston Title Insurance 518 Georgia Ave., Ste. 200 Chattanooga, TN 37403 423-362-4333
Sandra D. Wills	08741 B Germantown Circle Chattanooga, TN 37412 423-305-9861	The Ware Law Firm 730 Cherry St., Ste. 100 Chattanooga, TN 37402 423-208-9790
Carla L. Wilson	3913 Atlanta Drive Chattanooga, TN 37415 423-667-5716	Industrial Fabricators, Inc. 2408 Vance Ave. Chattanooga, TN 37404 423-698-1917
Jessica Wilson	2 Morgan Circle Fort Oglethorpe, GA 30742 423-635-5665	Wilson Painting 2611 E. 40th St. Chattanooga, TN 37407 423-266-9956

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
NOTARY PUBLIC BONDS AND OATHS  
FEBRAURY 3, 2016**

The following Notaries Public elect of Hamilton County appeared in the County Clerk's Office to receive their Commissions duly signed by the Governor of the State of Tennessee and countersigned by Honorable Tre Hargett, Secretary of State, bearing the date shown. They gave approved bonds of ten thousand dollars and qualified as by law required.

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Tammy Adams	November 10, 2015	January 7, 2016
Marcus DeBolt	December 21, 2015	January 7, 2016
Shonda A. Thurman	December 8, 2015	January 7, 2016
Samuel T. Quattrochi	November 24, 2015	January 7, 2016
Angie Herndon	December 8, 2015	January 7, 2016
Teresa Wade	December 8, 2015	January 8, 2016
Tanvika Mehul Patel	December 8, 2015	January 8, 2016
Bonnie Wright-Woodward	August 25, 2015	January 8, 2016
L. Spearman	December 8, 2015	January 8, 2016
Denise K. Jackson	December 21, 2015	January 8, 2016
Lynn Atchley	December 21, 2015	January 11, 2016
Sarah Brotherton	December 21, 2015	January 11, 2016
Lori A. Wells	December 8, 2015	January 12, 2016
Deborah W. Hinton	December 8, 2015	January 13, 2016
Donna J. Nance	December 21, 2015	January 13, 2016
Jesse Robert	December 8, 2015	January 13, 2016
Angela D. Dorsey	September 21, 2015	January 14, 2016
Katherine Pody	December 8, 2015	January 14, 2016
Jose R. Lugo, Jr.	October 29, 2015	January 14, 2016
Jennifer Kent Exum	December 8, 2015	January 14, 2016
L. Robbins	November 24, 2015	January 14, 2016
Inelda Hefferlin	December 8, 2015	January 14, 2016
Valeria Darancou	December 21, 2015	January 15, 2016
Danine L. Watson	December 21, 2015	January 15, 2016
J. P. Kenaston	December 21, 2015	January 19, 2016
Jennifer E. Gentzler	December 21, 2015	January 19, 2016
Andre Baity	November 24, 2015	January 19, 2016
Nicole Cate	December 21, 2015	January 19, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
OATHS OF DEPUTY SHERIFFS  
FEBRUARY 3, 2016**

The individuals listed below have been duly appointed Deputy Sheriff for Hamilton County, Tennessee by Sheriff James W. Hammond, III. The persons were qualified as prescribed by law and were administered the oath of office on the date indicated below:

<u>NAME</u>	<u>DATE OF OATH</u>
Timothy E. Mullinax	January 8, 2016
Heath G. Gunter	January 13, 2016
Robert Owen Wade	January 7, 2016

STATE OF TENNESSEE }  
Hamilton County } ss.

I, Timothy E. Mullinax, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this  
8 day of JANUARY, 2016.

W F Knowles

By N Parrow

}

TH

**Timothy E. Mullinax**

STATE OF TENNESSEE }  
Hamilton County } ss.

I, Heath G. Gunter, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this  
13 day of January, 2016.

W F Knowles

By N Parow

  
Heath G. Gunter

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STATE OF TENNESSEE }  
Hamilton County } ss.

I, Robert Owen Wade....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this

7th day of January, 2016.

W. J. Knowles

By Missie Holloway

Robert Wade  
Robert Owen Wade



## Hamilton County Board of Commissioners RESOLUTION

No. 216-2

A RESOLUTION TO DECREASE THE EXPENDITURE BUDGET, FOR THE JUVENILE COURT JUDGE, BY \$32,369.00 AND INCREASE THE EXPENDITURE BUDGET FOR THE SHERIFF BY \$32,369.00.

WHEREAS, the Sheriff currently provides three (3) security personnel at the Juvenile Court, and the Juvenile Court is seeking one (1) additional deputy for security at the Juvenile Court; and

WHEREAS, said security is deemed necessary for the welfare of the Juvenile Court personnel, and the public; and

WHEREAS, the Juvenile Court and the Sheriff have agreed, that it would be in the best interest of the County, to transfer the security position currently employed by the Juvenile Court to the Sheriff;

WHEREAS, the security position, currently funded by the Juvenile Court, is included in the fiscal year 2016 budget at a remaining balance, included employee benefits, of \$32,369.00; and

WHEREAS, it is necessary to decrease the budget for the Juvenile Court Judge, and increase the budget for the Sheriff to account for this transfer.

NOW THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the fiscal year 2016 expenditure budget, for the Juvenile Court Judge, be decreased by \$32,369.00, and the expenditure budget for the Sheriff be increased by \$32,369.00.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

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County Clerk

Approved:

Vetoed:

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County Mayor

February 3, 2016

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Date



## Hamilton County Board of Commissioners

# RESOLUTION

No. 216-3

A RESOLUTION TO AMEND THE SCHOOLS FEDERAL PROJECTS FUND BUDGET BY ADDING \$2,969,406 TO THE FY 2015-2016 REVENUE AND EXPENDITURE BUDGET; TO AMEND THE SELF-FUNDED PROJECTS FUND BUDGET BY ADDING \$683,027 TO THE FY 2015-2016 REVENUE AND EXPENDITURE BUDGET; TO AMEND THE GENERAL PURPOSE FUND BUDGET BY ADDING \$2,634,810 TO THE FY 2015-2016 REVENUE AND EXPENDITURE BUDGET

WHEREAS, the Hamilton County Board of Education has additional carryover funds of \$3,540,436 and a reduction in estimated current revenue of \$571,030 from various state and federal agencies, and desires to use it for the designated purposes; and,

WHEREAS, the Hamilton County Board of Education must seek approval of a self-funded budget amendment appropriating fund balance of \$264,284 and setting forth additional revenue from various non-federal agencies or donations totaling \$418,743; and,

WHEREAS, the Hamilton County Board of Education must seek approval of a general purpose operating budget amendment appropriating fund balance of \$997,765 and setting forth additional revenue of \$1,637,045; and,

WHEREAS, the Hamilton County Board of Education must seek approval of budget amendment setting forth additional revenue and expenses and transfers of expenditures from one category to another; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the county school federal projects fund be hereby amended by adding \$2,969,406 for the following items:

<u>Source of Funds</u>	<u>Amount</u>
Deferred Revenue	\$ 200,000
State Revenue	33,209
Federal Thru State	2,724,609
Direct Federal	(135,700)
Other Government & Citizen Groups	<u>147,288</u>
Total	\$ 2,969,406

<u>Use of Funds</u>	
Regular Instruction	\$ 929,300
Special Education Instruction	22,379
Vocational Instruction	716
Other Student Support	313,983
Regular Instruction Support	1,397,197
Special Education Support	187,217
Vocational Support	2,505
Transportation	81,390
Community Services	1,732
Indirect Costs	<u>32,987</u>
Total	\$ 2,969,406

That the county school self-funded projects fund be hereby amended by adding \$683,027 for the following items:

<u>Source of Funds</u>	
Restricted for Education Fund Balance	\$ 264,284
Charges for Current Services	314,096
Other Local Revenues	<u>104,647</u>
Total	\$ 683,027

<u>Use of Funds</u>	
Regular Instruction	\$ 126,764
Special Education Instruction	600
Health Services	10,000
Other Student Support	23,056
Regular Instruction Support	13,639
Board of Education	130,245
Operation of Plant	85,789
Maintenance of Plant	6,874
Community Services	285,781
Indirect Costs	<u>279</u>
Total	\$ 683,027

That the county general purpose school fund be hereby amended by adding \$2,634,810 for the following items:

Source of Funds

Assigned Fund Balance	\$ 215,000
Unassigned Fund Balance	782,765
Local Taxes	1,000,000
Licenses & Permits	(12,500)
Charges for Current Services	17,883
State Education Funds	<u>631,662</u>
Total	\$ 2,634,810

Use of Funds

Regular Instruction	\$ 767,697
Special Education Instruction	297,121
Vocational Education Instruction	(202,035)
Attendance	(18,771)
Health Services	74,068
Other Student Support	77,938
Regular Instruction Support	58,689
Special Education Support	(4,814)
Vocational Education Support	(11,481)
Board of Education	508
Director of Schools	2,394
Office of Principal	337,653
Fiscal Services	28,795
Human Resources Services	3,125
Operation of Plant	190,740
Maintenance of Plant	223,877
Central and Other	426,300
Community Services	33,006
Capital Outlay	50,000
Transfers	<u>300,000</u>
Total	\$ 2,634,810

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

February 3, 2016

\_\_\_\_\_  
Date

**FEDERAL PROGRAMS  
SOURCE OF FUNDS**

2/3/2016

	DEFERRED REVENUE 23101	STATE 46000	FEDERAL THRU STATE 47100	DIRECT FEDERAL 47600	OTHER GOVERNMENT & CITIZEN GROUPS 48000	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
<b>BUDGET AMENDMENTS</b>							
Title III Discretionary Immigrant Grant 2016			13,180			13,180	7/16/2015
Title III Discretionary Immigrant Grant 2015			21,884			21,884	7/16/2015
IDEA Discretionary Grant			76,753			76,753	7/16/2015
School Improvement Grant IZONE Schools						-	8/20/2015
Safe School Climate			138,880			138,880	8/20/2015
ConnectTN Internet	200,000					200,000	8/20/2015
IDEA Discretionary Supplemental			20,070			20,070	8/20/2015
Title III Discretionary Immigrant Grant 2015			3,000			3,000	9/24/2015
Focus Schools			97,178			97,178	9/24/2015
National Science Foundation - Project Inspire				11,588		11,588	9/24/2015
Title I, Improving Basic Programs			1,490,373			1,490,373	10/22/2015
ESEA Consolidated Administration						-	10/22/2015
Title II Part A, Teacher & Principal Training & Recruiting			200,659			200,659	10/22/2015
Safe Schools		10,990				10,990	10/22/2015
Title III, English Language Acquisition			22,300			22,300	10/22/2015
Family Resource Centers						-	10/22/2015
21st Century Community Learning Centers (Year 2)						-	10/22/2015
21st Century Community Learning Centers (Year 4, Dalewood Middle)						-	10/22/2015
21st Century Community Learning Centers (Year 3)						-	10/22/2015
21st Century Community Learning Centers (Year 2, E Lake Academy)						-	10/22/2015
IDEA Preschool			56,480			56,480	10/22/2015
IDEA Part B			113,446			113,446	10/22/2015
IDEA Discretionary						-	10/22/2015
Coordinated School Health						-	10/22/2015
School Improvement Grant CGLA			14,068			14,068	11/19/2015
School Improvement Grant IZONE District			59,539			59,539	11/19/2015
Focus Schools						-	11/19/2015
National Science Foundation--Project Inspire				(147,288)	147,288	-	11/19/2015
Teachers Incentive Fund			102,838			102,838	11/19/2015
School Improvement Grant IZONE Schools			291,492			291,492	12/17/2015
Tennessee Arts Commission		22,219				22,219	12/17/2015
Title I, Improving Basic Programs						-	1/21/2016
Title II Part A, Teacher & Principal Training & Recruiting						-	1/21/2016
Title III, English Language Acquisition						-	1/21/2016
21st Century Community Learning Centers (Year 2, E Lake Academy)						-	1/21/2016
Carl Perkins Vocational Grant			2,469			2,469	1/21/2016
<b>Total</b>	<b>200,000</b>	<b>33,209</b>	<b>2,724,609</b>	<b>(135,700)</b>	<b>147,288</b>	<b>2,969,406</b>	

**FEDERAL PROGRAMS  
USE OF FUNDS**

2/3/2016

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 712000	VOCATIONAL INSTRUCTION 71300	OTHER STUDENT SUPPORT 72130	INSTRUCTIONAL EDUCATION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	VOCATIONAL INSTRUCTION SUPPORT 72230	TRANSPORTATION 72710	COMMUNITY SERVICES 73300	INDIRECT COSTS/ TRANSFERS 99000	TOTAL AMENDMENT AMOUNT
Title III Discretionary Immigrant Grant 2016	13,180										13,180
Title III Discretionary Immigrant Grant 2015	15,300				6,584						21,884
IDEA Discretionary Grant		59,589				1,000		14,800		1,364	76,753
School Improvement Grant IZONE Schools	(159,977)			(45,993)	210,147			(3,875)		(302)	-
Safe School Climate	13,496				124,848					536	138,880
ConnectTN Internet					200,000						200,000
IDEA Discretionary Supplemental						20,070					20,070
Title III Discretionary Immigrant Grant 2015					3,000						3,000
Focus Schools	42,918				52,580					1,680	97,178
National Science Foundation - Project Inspire					11,388					200	11,588
Title I, Improving Basic Programs	609,776			246,267	569,306			22,282		22,742	1,490,373
ESEA Consolidated Administration											-
Title II Part A, Teacher & Principal Training & Recruiting	34,448				162,741					3,470	200,659
Safe Schools	6,785				4,205						10,990
Title III, English Language Acquisition	36,423			(2)	(20,699)			5,000		1,578	22,300
Family Resource Centers									1,024	(1,024)	-
21st Century Community Learning Centers (Year 2)									773	(773)	-
21st Century Community Learning Centers (Year 4, Dalewood Middle)									61	(61)	-
21st Century Community Learning Centers (Year 3)									(229)	229	-
21st Century Community Learning Centers (Year 2, E Lake Academy)									103	(103)	-
IDEA Preschool		23,697		(2,000)		35,835		(2,000)		948	56,480
IDEA Part B		(58,828)		40,000		130,312				1,962	113,446
IDEA Discretionary		(2,079)						2,116		(37)	-
Coordinated School Health											-
School Improvement Grant CGLA	5				2,291			11,860		(88)	14,068
School Improvement Grant IZONE District	16,987				41,971					581	59,539
Focus Schools	21,530				(21,530)						-
National Science Foundation--Project Inspire											-
Teachers Incentive Fund	(6,057)				108,895						102,838
School Improvement Grant IZONE Schools	211,341			54,875	3,432			19,497		2,347	291,492
Tennessee Arts Commission	22,219										22,219
Title I, Improving Basic Programs	50,831			21,276	(81,962)			11,710		(1,855)	-
Title II Part A, Teacher & Principal Training & Recruiting	-										-
Title III, English Language Acquisition	95									(95)	-
21st Century Community Learning Centers (Year 2, E Lake Academy)											-
Carl Perkins Vocational Grant			716	(440)			2,505			(312)	2,469
<b>Total</b>	<b>929,300</b>	<b>22,379</b>	<b>716</b>	<b>313,983</b>	<b>1,397,197</b>	<b>187,217</b>	<b>2,505</b>	<b>81,390</b>	<b>1,732</b>	<b>32,987</b>	<b>2,969,406</b>

**SELF FUNDED PROGRAMS**  
**SOURCE OF FUNDS**

2/3/2016

	RESTRICTED FOR EDUCATION FUND BALANCE	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
<b>BUDGET AMENDMENTS</b>	34555	43000	44000		
Literacy Institute	6,808			6,808	7/16/2015
Nursing Services	7,474	2,526		10,000	7/16/2015
Funds for Excellence		26,570		26,570	7/16/2015
Safety and Security Systems	85,789			85,789	8/20/2015
Community Donations - Schools			23,565	23,565	8/20/2015
Coalition of Large School Systems	55,245		75,000	130,245	8/20/2015
Benwood Foundation			900	900	8/20/2015
Carl Perkins IV Reserve Vocational			22,500	22,500	9/24/2015
E - Rate Technology	100,000			100,000	9/24/2015
Volkswagen Teacher Training & Development	5,445			5,445	10/22/2015
Maintenance Recyclables	2,742		4,132	6,874	10/22/2015
Photography Commission		285,000		285,000	12/17/2015
Supplemental Salaries			(23,770)	(23,770)	12/17/2015
Carl Perkins IV Reserve Vocational			1,720	1,720	1/21/2016
Special Education			600	600	1/21/2016
Teacher Recruitment	781			781	1/21/2016
<b>Total</b>	<b>264,284</b>	<b>314,096</b>	<b>104,647</b>	<b>683,027</b>	

**SELF FUNDED PROGRAMS**

**USE OF FUNDS**

2/3/2016

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	BOARD OF EDUCATION 72310	OPERATION OF PLANT 72610	MAINTENANCE OF PLANT 72620	COMMUNITY SERVICES 73300	INDIRECT COSTS 99000	TOTAL AMENDMENT AMOUNT
Literacy Institute					6,808						6,808
Nursing Services			10,000								10,000
Funds for Excellence					26,570						26,570
Safety and Security Systems							85,789				85,789
Community Donations - Schools	23,004				561						23,565
Coalition of Large School Systems						130,245					130,245
Benwood Foundation	900										900
Carl Perkins IV Reserve Vocational				22,500							22,500
E - Rate Technology	100,000										100,000
Volkswagen Teacher Training & Development	2,860				2,306					279	5,445
Maintenance Recyclables								6,874			6,874
Photography Commission									285,000		285,000
Supplemental Salaries				(1,164)	(22,606)						(23,770)
Carl Perkins IV Reserve Vocational				1,720							1,720
Special Education		600									600
Teacher Recruitment									781		781
<b>Total</b>	<b>126,764</b>	<b>600</b>	<b>10,000</b>	<b>23,056</b>	<b>13,639</b>	<b>130,245</b>	<b>85,789</b>	<b>6,874</b>	<b>285,781</b>	<b>279</b>	<b>683,027</b>

**GENERAL PURPOSE FUND**  
**SOURCE OF FUNDS**

February 3, 2016

	ASSIGNED FUND BALANCE	UNASSIGNED FUND BALANCE	LOCAL TAXES	LICENSES & PERMITS	CHARGES FOR CURRENT SERVICES	STATE EDUCATION FUNDS	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
<b>BUDGET AMENDMENTS</b>	34755	39000	40000	41000	43000	46500		
Appropriation of Unassigned Fund Balance		625,000					625,000	9/24/2015
Transfers between General Operating Functions						1,211,000	1,211,000	9/24/2015
Appropriation of Assigned Fund Balance	215,000						215,000	10/22/2015
Transfers between General Operating Functions							-	10/22/2015
Appropriation of Unassigned Fund Balance		157,765					157,765	12/17/2015
Mid-Year Adjustment and Appropriation			1,000,000	(12,500)	17,883	(579,338)	426,045	1/21/2016
Total	215,000	782,765	1,000,000	(12,500)	17,883	631,662	2,634,810	

**GENERAL PURPOSE FUND  
USE OF FUNDS**

2/3/2016

	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL EDUCATION INSTRUCTION 71300	ATTEN- DANCE 72110	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	VOCATIONAL ED SUPPORT 72230	BOARD OF EDUCATION 72310	DIRECTOR OF SCHOOLS 72320	OFFICE OF THE PRINCIPAL 72410	FISCAL SERVICES 72510	HUMAN RESOURCES SERVICES 72520	OPERATION OF PLANT 72610	MAINTENANCE OF PLANT 72620	CENTRAL & OTHER 72810	COMMUNITY SERVICES 73300	CAPITAL OUTLAY 76100	TRANSFER 99100	TOTAL AMOUNT
<b>BUDGET AMENDMENTS</b>	71100	71200	71300	72110	72120	72130	72210	72220	72230	72310	72320	72410	72510	72520	72610	72620	72810	73300	76100	99100	TOTAL AMOUNT
Appropriation of Unassigned Fund Balance	625,000																				625,000
Transfers between General Operating Functions	665,235						70,184					194,765			70,999	130,000	29,817		50,000		1,211,000
Appropriation of Assigned Fund Balance		100,000													115,000						215,000
Transfers between General Operating Functions		5,852				1,368		(7,220)													-
Appropriation of Unassigned Fund Balance																	157,765				157,765
Mid Year True Up	(522,538)	191,269	(202,035)	(18,771)	74,068	76,570	(11,495)	2,406	(11,481)	508	2,394	142,888	28,795	3,125	4,741	93,877	238,718	33,006		300,000	426,045
Total	767,697	297,121	(202,035)	(18,771)	74,068	77,938	58,689	(4,814)	(11,481)	508	2,394	337,653	28,795	3,125	190,740	223,877	426,300	33,006	50,000	300,000	2,634,810



## Hamilton County Board of Commissioners

# RESOLUTION

No. 216-4

A RESOLUTION MAKING AN APPROPRIATION TO BIRCHWOOD REGIONAL CENTRE IN THE AMOUNT OF FIVE THOUSAND NINE HUNDRED DOLLARS (\$5,900.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Chester Bankston has expressed a desire to allocate Five Thousand Three Hundred Eighty Dollars (\$5,380.00) from General Fund discretionary monies and Five Hundred Twenty Dollars (\$520.00) from General Fund travel discretionary monies (for a total amount of Five Thousand Nine Hundred Dollars (\$5,900.00) to Birchwood Regional Centre to assist with the purchase of office supplies; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Five Thousand Three Hundred Eighty Dollars (\$5,380.00) from General Fund discretionary monies and Five Hundred Twenty Dollars (\$520.00) from General Fund travel discretionary monies, for a total amount of Five Thousand Nine Hundred Dollars (\$5,900.00), be appropriated to Birchwood Regional Centre to assist with the purchase of office supplies.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by

the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

Birchwood Regional Centre  
Income Statement (09-09-2015) to (12-30-15)

	<u>Amount</u>
Income: Initial bank deposit	100.00
Total Income	<u>100.00</u>
Expenses: Andrew Tucker -attorney fees	5,850.00
Total Operating Expenses	<u>5,850.00</u>
Net Operating Income	<u>(5,750.00)</u>



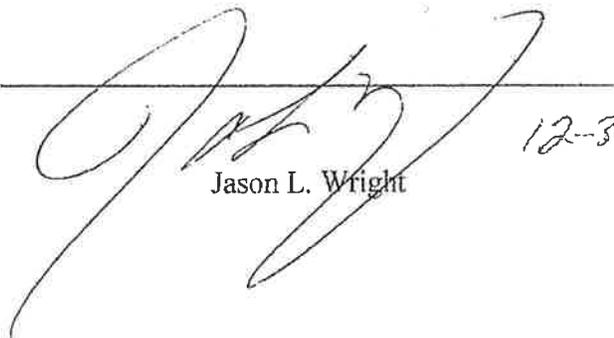
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Jason L. Wright

President 12/30/2015

Birchwood Regional Centre  
BALANCE SHEET  
As of (12/30/2015)

	<u>Amount</u>
Assets:	
Cash on Hand - Checking Account	100.00
Certificates of Deposit	-
Equipment	-
Inventory/Supplies	-
Total Assets	<u>100.00</u>
Liabilities:	
Accounts Payable	
Andrew Tucker - Attorney	5,850.00
Total Liabilities	<u>5,850.00</u>
Net Worth as of (Date)	<u>(5,750.00)</u>



Jason L. Wright

12-30-15 President

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 30 2015**

BIRCHWOOD REGIONAL CENTRE  
5623 HIGHWAY 60  
BIRCHWOOD, TN 37308

Employer Identification Number:  
47-5090352  
DLN:  
17053296337045  
Contact Person:  
REGINA M PARKER ID# 31274  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(VI)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
September 9, 2015  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

BIRCHWOOD REGIONAL CENTRE

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey I. Cooper". The signature is stylized and written in a cursive-like font.

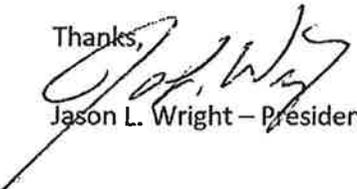
Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements

12/30/15

Hamilton County Government,

The Birchwood Regional Centre effective date of exemption as a 501C3 non-profit corporation was 9/9/15.

Thanks,

  
Jason L. Wright – President



## Hamilton County Board of Commissioners

# RESOLUTION

No. 216-5

A RESOLUTION MAKING AN APPROPRIATION TO SODDY DAISY VIETNAM VETERANS FOUNDATION IN THE AMOUNT OF FIVE HUNDRED DOLLARS (\$500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT ONE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Randy Fairbanks has expressed a desire to allocate Five Hundred Dollars (\$500.00) from General Fund discretionary monies to Soddy Daisy Vietnam Veterans Foundation to assist with the purchase of a bugle; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Five Hundred Dollars (\$500.00) from General Fund discretionary monies be appropriated to Soddy Daisy Vietnam Veterans Foundation to assist with the purchase of a bugle.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

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County Clerk

Approved:

Vetoed:

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County Mayor

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February 3, 2016

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Date

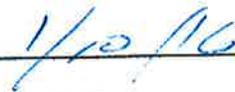
SODDY-DAISY VIETNAM VETERANS #942

Income Statement for period 12-01-14 – 11-30-15

	<u>Amount</u>
Income:	
Fund Raising – 4 <sup>th</sup> July	1,565.00
Fund Raising – Pumpkinfest	3,901.00
Donations Received	6,982.87
Miscellaneous	350.00
Total Income	<u>12,798.87</u>
Expenses:	
Office Equipment/Supplies	360.58
Donations Made	3,500.00
Fund Raising	1,939.34
Maintenance	562.76
Utilities	361.25
Conference/State Fees	280.00
Miscellaneous	451.10
Total Expenses	<u>7,455.03</u>
<u>Net Operating Income</u>	<u>5,343.84</u>



ROBERT COTHRAN (PRESIDENT)



DATE

SODDY-DAISY VIETNAM VETERANS #942

BALANCE SHEET

for period 12-01-14 – 11-30-15

	<u>Amount</u>
Assets:	
Cash on Hand – Checking Account	
Certificates of Deposit	
Equipment	
Inventory/Supplies	
	<hr/>
Total Assets	<u>\$23,385.30</u>
Liabilities:	
Accounts Payable	
Balance	
	<hr/>
Total Liabilities	<hr/>
Net Worth as of (Date)	<u>\$23,385.30</u>

 , Pres. 12/2/15

(Signed by Officer of the Organization), Title (Date)

Please type or print the name of person signing document

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 14 2010

SODDY DAISY VIETNAM VETERANS  
FOUNDATION  
C/O ROBERT COTHRAN  
10175 DALLAS HOLLOW RD  
SODDY DAISY, TN 37379

Employer Identification Number:  
80-0583940  
DLN:  
17053155318000  
Contact Person: ERIC KAYE ID# 31612  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
February 28  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
April 14, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



## Hamilton County Board of Commissioners RESOLUTION

No. 216-6

A RESOLUTION MAKING AN APPROPRIATION TO COLLEGEDALE TOMORROW FOUNDATION, INC., IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT SEVEN.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Sabrena Smedley has expressed a desire to allocate Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies to Collegedale Tomorrow Foundation, Inc., to assist with project development; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies be appropriated to Collegedale Tomorrow Foundation, Inc., to assist with project development.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

# Short Form Return of Organization Exempt From Income Tax

## 2014

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Department of the Treasury  
Internal Revenue Service

Open to Public  
Inspection

**A** For the 2014 calendar year, or tax year beginning OCT 1, 2014 and ending JUN 30, 2015

<p><b>B</b> Check if applicable:</p> <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<p><b>C</b> Name of organization <b>COLLEGEDALE TOMORROW FOUNDATION, INC</b></p> <p>Number and street (or P.O. box, if mail is not delivered to street address) Room/suite <b>P O BOX 1670</b></p> <p>City or town, state or province, country, and ZIP or foreign postal code <b>COLLEGEDALE, TN 37315</b></p>	<p><b>D</b> Employer identification number <b>46-3824536</b></p> <p><b>E</b> Telephone number <b>423-664-3022</b></p> <p><b>F</b> Group Exemption Number ▶</p>
--	---	--

**G** Accounting Method:  Cash  Accrual Other (specify) ▶

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶ N/A

**J** Tax-exempt status (check only one) —  501(c)(3)  501(c) ( ) ◀ (insert no.)  4947(a)(1) or  527

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 142,004.

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

	Description	Line	Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	142,000.
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	
	4 Investment income	4	4.
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
c Less: direct expenses from gaming and fundraising events	6c		
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe in Schedule O)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	142,004.	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	25,333.
	13 Professional fees and other payments to independent contractors	13	26,701.
	14 Occupancy, rent, utilities, and maintenance	14	163.
	15 Printing, publications, postage, and shipping	15	1,822.
	16 Other expenses (describe in Schedule O)	16	12,753.
17 Total expenses. Add lines 10 through 16	17	66,772.	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	75,232.
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	20,767.
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	0.
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	95,999.

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2014)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

FEB 25 2015

Date:

COLLEGEDALE TOMORROW FOUNDATION INC  
PO BOX 1670  
COLLEGEDALE, TN 37315

Employer Identification Number:

46-3824536

DLN:

17053325305034

Contact Person:

PAUL F CAPPEL II

ID# 31665

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

September 30

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

October 9, 2013

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

COLLEGEDALE TOMORROW FOUNDATION INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script that reads "Tamara Rippola". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Director, Exempt Organizations



## Hamilton County Board of Commissioners RESOLUTION

No. 216-7

A RESOLUTION MAKING AN APPROPRIATION TO FRONT PORCH ALLIANCE IN THE AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies to Front Porch Alliance to assist with youth programming; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Five Thousand Dollars (\$5,000.00) from General Fund discretionary monies be appropriated to Front Porch Alliance to assist with youth programming.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2014**

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2014 calendar year, or tax year beginning and ending

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>FRONT PORCH ALLIANCE</b>		<b>D</b> Employer identification number <b>62-1853518</b>
	Doing business as		<b>E</b> Telephone number <b>(423) 756-8545</b>
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	<b>G</b> Gross receipts \$ <b>1,056,730.</b>
	<b>P. O. BOX 5242</b>		<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	City or town, state or province, country, and ZIP or foreign postal code <b>CHATTANOOGA, TN 37406</b>		<b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
	<b>F</b> Name and address of principal officer: <b>ALTON CHAPMAN</b> <b>SAME AS C ABOVE</b>		<b>H(c)</b> Group exemption number

**I** Tax-exempt status:  501(c)(3)  501(c)( ) (insert no.)  4947(a)(1) or  527

**J** Website: **N/A**

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Year of formation: **2001** **M** State of legal domicile: **TN**

**Part I Summary**

<b>Activities &amp; Governance</b>	1 Briefly describe the organization's mission or most significant activities: <b>FRONT PORCH ALLIANCE SEEKS VALUES-BASED SOLUTIONS, BUILDS PARTNERSHIPS, AND ENCOURAGES LOCAL</b>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	6
	4	Number of independent voting members of the governing body (Part VI, line 1b)	5
	5	Total number of individuals employed in calendar year 2014 (Part V, line 2a)	3
	6	Total number of volunteers (estimate if necessary)	200
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.
7b	Net unrelated business taxable income from Form 990-T, line 34	0.	
<b>Revenue</b>	8	Contributions and grants (Part VIII, line 1h)	Prior Year: 1,139,559. Current Year: 1,056,557.
	9	Program service revenue (Part VIII, line 2g)	0.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	16. 173.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0. 0.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,139,575. 1,056,730.
<b>Expenses</b>	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0. 0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0. 0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	320,024. 251,586.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0. 0.
	b	Total fundraising expenses (Part IX, column (D), line 25)	294.
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	820,542. 755,835.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	1,140,566. 1,007,421.
19	Revenue less expenses. Subtract line 18 from line 12	-991. 49,309.	
<b>Net Assets or Fund Balances</b>	20	Total assets (Part X, line 16)	Beginning of Current Year: 89,286. End of Year: 161,207.
	21	Total liabilities (Part X, line 26)	2,425. 25,037.
	22	Net assets or fund balances. Subtract line 21 from line 20	86,861. 136,170.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer	Date			
	<b>ALTON CHAPMAN, PRESIDENT</b> Type or print name and title				
<b>Paid Preparer Use Only</b>	Print/Type preparer's name <b>JERRY SMITH, CPA</b>	Preparer's signature	Date <b>10/02/15</b>	Check <input type="checkbox"/> if self-employed	PTIN <b>P00104258</b>
	Firm's name <b>HENDERSON HUTCHERSON &amp; MCCULLOUGH PLLC</b>	Firm's address <b>1200 MARKET STREET CHATTANOOGA, TN 37402</b>	Firm's EIN <b>62-1114363</b>	Phone no. <b>(423) 756-7771</b>	

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

SEE SCHEDULE O FOR ORGANIZATION MISSION STATEMENT CONTINUATION

*Alton Chapman, Sr.*

*[Signature]* 1/11/16

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 22 2005

FRONT PORCH ALLIANCE  
3505 3RAINERD RD STE 1  
CHATTANOCGA, TN 37411-0000

Employer Identification Number:  
62-1853518  
DLN:  
17053036723005  
Contact Person:  
MICHAEL J HANSON ID# 31127  
Contact Telephone Number:  
(877) 829-5500 Public  
Charity Status:  
170 (b) (1) (A) (vi)

Dear Applicant:

Our letter dated MAY 21, 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

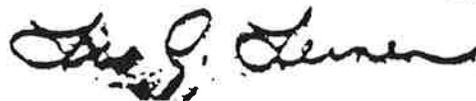
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



## Hamilton County Board of Commissioners

# RESOLUTION

No. 216-8

A RESOLUTION MAKING AN APPROPRIATION TO A NIGHT TO REMEMBER, INC., IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate Three Thousand Dollars (\$3,000.00) from General Fund discretionary monies to A Night to Remember, Inc., to assist with their scholarship fund; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Three Thousand Dollars (\$3,000.00) from General Fund discretionary monies be appropriated to A Night to Remember, Inc., to assist with their scholarship fund.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

**Return of Organization Exempt From Income Tax**

**2013**

**Open to Public Inspection**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Department of the Treasury  
Internal Revenue Service

**A** For the 2013 calendar year, or tax year beginning July 1, 2013, and ending June 30, 2014

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Terminated  
 Amended return  
 Application pending

**C** Name of organization: A Night to Remember, Inc  
 Doing Business As  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
 P.O. Box 1066  
 City or town, state or province, country, and ZIP or foreign postal code  
 Chattanooga, TN 37401

**D** Employer identification number: 58-1935888

**E** Telephone number: 423-463-0687

**F** Name and address of principal officer:  
 Irvin Overton P O. Box 1066 Chattanooga, TN 37401

**G** Gross receipts \$

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list. (see instructions)

**I** Tax-exempt status:  501(c)(3)  501(c) ( ) ◀ (insert no.)  4947(a)(1) or  527

**J** Website: [www.anighttoremember.org](http://www.anighttoremember.org)

**K** Form of organization:  Corporation  Trust  Association  Other ▶

**L** Year of formation: 1992 **M** State of legal domicile: TN

**H(c)** Group exemption number ▶

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: to unite individuals, groups, organizations and other resources to facilitate the educational experiences and cultural enrichment for local students, through local organizations who share the same mission and vision.		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	9
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	9
	<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	<b>5</b>	0
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	32
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	0
<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	0	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	<b>9</b> Program service revenue (Part VIII, line 2g)	173,741	245,775
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	12	8
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	173,753	245,783
	<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	8300
<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		0	0
<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0	0
<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)		43600	0
<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶		0	
<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)		208905	235,273
<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)		260805	241,273
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	-87,052	4510	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	<b>21</b> Total liabilities (Part X, line 26)	1,414	5,924
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	0	0
		1,414	5,924

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer: *James A. Miller* Date: *Nov. 7, 2014*

Type or print name and title: *James A. Miller*

**Paid Preparer Use Only**

Print/Type preparer's name: \_\_\_\_\_ Preparer's signature: \_\_\_\_\_ Date: \_\_\_\_\_ Check  if self-employed PTIN: \_\_\_\_\_

Firm's name ▶: \_\_\_\_\_ Firm's EIN ▶: \_\_\_\_\_

Firm's address ▶: \_\_\_\_\_ Phone no.: \_\_\_\_\_

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

SCANNED DEC 18 2014

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
C - 1130  
ATLANTA, GA 30301

DEPARTMENT OF THE TREASURY

Date:

JUL - 2 1992

A NIGHT TO REMEMBER INC  
633 CHESTNUT ST SUITE 900  
CHATTANOOGA, TN 37450

Employer Identification Number:

58-1936808

Contact Person:

MARY ROGERS

Contact Telephone Number:

(404) 331-0589

Accounting Period Ending:

April 30

Form 990 Required:

Yes

Addendum Applies:

Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Letter 947(DO/CG)



## Hamilton County Board of Commissioners RESOLUTION

No. 216-9

A RESOLUTION MAKING AN APPROPRIATION TO PARTNERSHIP FOR FAMILIES, CHILDREN AND ADULTS, INC., IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT EIGHT.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Tim Boyd has expressed a desire to allocate Two Thousand Five Hundred Dollars (\$2,500.00) from General Fund discretionary monies to Partnership for Families, Children and Adults, Inc., to assist with the Deaf Services program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Two Thousand Five Hundred Dollars (\$2,500.00) from General Fund discretionary monies be appropriated to Partnership for Families, Children and Adults, Inc., to assist with the Deaf Services program.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

Form **990**

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2014**  
Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A For the 2014 calendar year, or tax year beginning JUL 1, 2014 and ending JUN 30, 2015**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C Name of organization</b> <b>PARTNERSHIP FOR FAMILIES, CHILDREN AND ADULTS, INC.</b>		<b>D Employer identification number</b> <b>** - *** 6050</b>
	Doing business as		<b>E Telephone number</b> <b>423-755-2822</b>
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>1800 MCCALLIE AVENUE</b>	<b>G Gross receipts \$</b> <b>6,279,241.</b>	
	City or town, state or province, country, and ZIP or foreign postal code <b>CHATTANOOGA, TN 37404</b>		<b>H(a) Is this a group return for subordinates?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b) Are all subordinates included?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
<b>F Name and address of principal officer:</b> <b>PAM LADD</b> <b>SAME AS C ABOVE</b>		<b>H(c) Group exemption number</b>	
<b>I Tax-exempt status:</b> <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>J Website:</b> <b>WWW.PARTNERSHIPFCA.COM</b>			
<b>K Form of organization:</b> <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		<b>L Year of formation:</b> <b>1987</b> <b>M State of legal domicile:</b> <b>TN</b>	

**Part I Summary**

<b>Activities &amp; Governance</b>	1 Briefly describe the organization's mission or most significant activities: <b>PARTNERSHIP IS A COMMUNITY IMPACT ORGANIZATION WHOSE MISSION IS TO STRENGTHEN FAMILIES AND</b>			
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3	Number of voting members of the governing body (Part VI, line 1a)	30	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	30	
	5	Total number of individuals employed in calendar year 2014 (Part V, line 2a)	129	
	6	Total number of volunteers (estimate if necessary)	266	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.	
7b	Net unrelated business taxable income from Form 990-T, line 34	0.		
<b>Revenue</b>			<b>Prior Year</b>	<b>Current Year</b>
	8	Contributions and grants (Part VIII, line 1h)	1,732,061.	4,115,516.
	9	Program service revenue (Part VIII, line 2g)	404,091.	1,247,611.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	195,196.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	109,718.	44,108.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	2,245,870.	5,602,431.	
<b>Expenses</b>	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	30,910.	65,693.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	1,778,700.	3,438,482.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b	Total fundraising expenses (Part IX, column (D), line 25)	175,030.	
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,182,019.	2,144,185.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	2,991,629.	5,648,360.
19	Revenue less expenses. Subtract line 18 from line 12	-745,759.	-45,929.	
<b>Net Assets or Fund Balances</b>			<b>Beginning of Current Year</b>	<b>End of Year</b>
	20	Total assets (Part X, line 16)	7,800,793.	7,509,730.
	21	Total liabilities (Part X, line 26)	465,513.	355,818.
22	Net assets or fund balances. Subtract line 21 from line 20	7,335,280.	7,153,912.	

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer		Date
	PAM LADD, COO		
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date
	STEPHEN L. KEOWN		
<b>Use Only</b>	Firm's name	Firm's EIN	PTIN
	JOHNSON, HICKEY & MURCHISON, P.C.	** - *** 6406	P00296420
Firm's address		Phone no.	
651 E. 4TH ST., STE 200 CHATTANOOGA, TN 37403		(423) 756-0052	

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

OGDEN UT 84201-0038

In reply refer to: 0438156109  
Feb. 17, 2015 LTR 4168C 0  
62-1326050 000000 00  
00030650  
BODC: TE

PARTNERSHIP FOR FAMILIES CHILDREN  
AND ADULTS INC  
1800 MCCALLIE AVE  
CHATTANOOGA TN 37404-3025



063432

Employer Identification Number: 62-1326050  
Person to Contact: TE & GE  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 05, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in March 1998.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0438156109  
Feb. 17, 2015 LTR 4168C 0  
62-1326050 000000 00  
00030651

PARTNERSHIP FOR FAMILIES CHILDREN  
AND ADULTS INC  
1800 MCCALLIE AVE  
CHATTANOOGA TN 37404-3025

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Ginni L. Redfern  
Program Manager, AM OPS 1



# Hamilton County Board of Commissioners RESOLUTION

No. 216-10

A RESOLUTION ACCEPTING THE BID OF SOUTHEASTERN COMMUNICATIONS SERVICES, INC. FOR INSTALLATION, TERMINATION, TESTING, PROGRAMMING AND CERTIFICATION OF A BOGEN QUANTUM INTERCOM SYSTEM AT GANNS MIDDLE VALLEY ELEMENTARY SCHOOL AMOUNTING TO \$30,194.45 FOR THE TELECOMMUNICATIONS DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for the installation, termination, testing, programming and certification of a Bogen Quantum Intercom System for Ganns Middle Valley Elementary School for the Telecommunications Department; and,

WHEREAS, the bid from Southeastern Communications Services, Inc. amounting to \$30,194.45, with a unit price per drop of \$97.50, was the only bid received, but said bid is deemed reasonable; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the bid of Southeastern Communications Services, Inc. for installation, termination, testing, programming and certification of a Bogen Quantum Intercom System for Ganns Middle Valley Elementary School for the Telecommunications Department amounting to \$30,194.45 is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

February 3, 2016

\_\_\_\_\_  
Date

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

1.0 General

Hamilton County Government is accepting bids for the installation, termination, testing, programming and certification of a Bogen Quantum Intercom System. All work must be performed in accordance with prevailing codes, ordinances and regulations and meet or exceed guidelines sponsored or endorsed by the National Electrical Code (NEC) and reflect standards presented in EIA/TIA 569A Commercial Building Telecommunications Cabling Standards.

This project will provide a complete intercom system including both talkback and one-way paging in the new Ganns Middle Valley Elementary School, located at 1609 Thrasher Pike.

1.1 Building Conditions

Ganns Middle Valley Elementary School is a two-story building currently under construction and the intercom cabling and system installation will be performed in phases to coincide with the overall construction schedule.

1.2 Scope of Work

This project includes the installation of **non-plenum rated speaker cable** in the entire building. All cable will be terminated at the speaker, callback switch and communications closet end and must be labeled accordingly. Approximately 79 callback stations and 196 speakers of various types will be installed as a part of this project, including but not limited to ceiling speakers, wall mounted speakers, pendant speakers and horns. Exact speaker locations and types will be distributed at **the mandatory pre-bid conference on December 10, 2015 at 2:00 P.M.** (see details in Item 1.3)

All work must be performed in compliance with EIA/TIA 569A standards and NEC building codes. Certification of the complete intercom system must be provided upon completion of the project.

Hamilton County will provide all speakers, cable and head-end equipment that will be used on this project. Contractor will be responsible for providing miscellaneous items such as J hooks, cable wraps, etc used during the installation.

Materials required for the project will be provided to the selected contractor by Hamilton County. Responsibility for ordering, warehousing, and providing the materials on a timely basis to the contractor will remain with Hamilton County. The contractor will be responsible for scheduling and picking up materials from the designated Hamilton County warehouse, delivering them to the job site, and returning unused items to the warehouse.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

All work must be closely scheduled to coincide with the General Contractor's overall construction schedule. The work will be conducted in phases as dictated by the overall construction schedule.

1.3 Pre-Bid Conference and Site Visits

A mandatory pre-bid conference will be held at the school at **2:00 p.m. on December 10, 2015**. A tour of the school will be available to interested contractors immediately after the conference. Attendance at the conference and/or site visit may be scheduled by contacting the County Telecommunications Office at 423-209-6223. Copies of floor plans, detailed information regarding cable locations/terminations and other pertinent information will be provided to contractors at the site visit. Each contractor may have no more than two people attend the site visit; **hard hat, boots and safety vests are required**. Contractors are not allowed to visit the school without prior approval of the Telecommunications Manager.

2.0 Instructions for Submitting Bids

2.1 Issuing Office

These bid documents are being issued by the Hamilton County Telecommunications Office, 600 Newell Tower, 117 East 7<sup>th</sup> Street, Chattanooga, TN 37402. Inquiries regarding this project should be directed to Mike Beal, Telecommunications Manager, at 423-209-6223 or by FAX 423-209-6224. Questions regarding bid submission should be directed to Linda Chumbler, Purchasing Department, at 423-209-6353 or by FAX 423-209-6351. Office hours are 8:00 a.m. to 4:00 p.m. EST, Monday through Friday. Inquiries should not be directed to the school.

2.2 Clarification and Interpretation of Bid Documents

In the event that any interested contractor finds any part of the listed specifications, terms or conditions to be discrepant, incomplete, or otherwise questionable in any respect, it shall be the responsibility of the concerned party to notify Hamilton County, in writing, of such matters immediately upon receipt of this Invitation to Bid.

2.3 Discussions

Discussions may be conducted with the contractors who have submitted bids determined to be reasonably likely of being considered for selection, to assure a full understanding of, and responsiveness to, the bid requirements. Every effort will be afforded to assure fair and equal treatment with respect to the opportunity for discussion of their respective bids.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

2.4 Price Guarantee  
Contractors are asked to guarantee their prices for a period of 60 days from the date the bids are opened.

2.5 Response to Request for Bid

2.5.1 Related Costs

Hamilton County is not responsible for any costs incurred by any contractor pursuant to this Bid. The contractor shall be responsible for all costs incurred in connection with the preparation and submission of its bid.

2.5.2 Package

The bid package for this offering involves the use of a **single BID DETAIL envelope**. Instructions for properly compiling and submitting your bid package are provided in the remaining paragraphs of this and the following sections of this document.

Special attention is called to the T.C.A. Section 62-6-119 (b) requirement that certain information must be disclosed where requested on the BID DETAIL envelope for the prime contract and for any electrical, plumbing, heating, ventilation, and air conditioning subcontractors if the subcontractor's bid amount(s) is \$25,000 or more. The information reported on each BID DETAIL envelope should be limited to that which is specific to the bid materials contained in that specific envelope. In the event there is no sub-contractor participation for one or more of the trades noted in the sub-contractor section of a particular BID DETAIL envelope, the first blank space associated with the trade shall be marked "Not Applicable". The only allowable exception to these requirements shall apply to any BID DETAIL envelope that is marked "No Bid". It is ultimately the bidder's responsibility to be able to demonstrate compliance with these instructions, if requested. Failure to comply with these requirements will automatically disqualify the bid contained in the offending BID DETAIL envelope.

**Each BID DETAIL envelope containing a bid must include two copies of the bid and must be sealed.** The package should be clearly marked "Bid for Ganns Middle Valley Elementary School Bogen Intercom System". Any package shipped via United States Postal Service, Common Carrier, (UPS, FedEx, Etc.) or hand carried, should be delivered to:  
**Hamilton County Government, Gail B. Roppo, Director of Purchasing, 455 North Highland Park Avenue, Chattanooga, TN 37404.**

**DO NOT DELIVER TO THE TELECOMMUNICATIONS OFFICE.**

### 2.5.3 Deadline

Sealed bids will be accepted before **10:30 a.m. on January 7, 2016**. Bids received at or after that time will be deemed invalid and will not be opened. Contractors mailing their bid packages must allow sufficient time to ensure receipt of their package by the time specified. **There will be no exceptions.**

## 2.6 Contents of Bid Detail Envelopes

### 2.6.1 Response

**Bid must include a point-by-point response to the bid request.** Contractors must state the section number of each point or question from the bid request, followed by the response. If no specific information is required from the vendor, "Understand and comply" will be an acceptable response.

### 2.6.2 Proposed Prices

All unit pricing information and the total amount bid for the complete project must be included in the BID DETAIL envelope.

### 2.6.3 Authorized Signature

BID DETAIL envelope must include the legal name of the contractor and a statement as to whether the contractor is a sole proprietor, a partnership, a corporation, or any other legal entity. The bid must be signed by a person or persons legally authorized to bind the contractor to a contract.

### 2.6.4 Addenda

BID DETAIL envelope must include an acknowledgment of receipt of all addenda, if applicable.

### 2.6.5 Bid Bond

Due to the limited time frame of this bid process the normal bid bond, 10% of the amount of the proposed cost, will be waived on this project. However, a 100% Performance Bond will be required from the successful contractor at the time the contract is signed and submitted for County approval.

### 2.6.6 Bid Documents

In addition to the point-by-point response, each BID DETAIL envelope must include all forms included in this Invitation to Bid.

### 2.6.7 Condition of Response

All bid forms must be completed in a legible manner (ink or typewritten) so that all prices and descriptions are easily understood. Erasures or other changes in the bid should bear the signature or initials of the contractor.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

2.7 Withdrawal or Modification of Bid

A withdrawn bid may be resubmitted up to the time designated for the opening of bids provided that it then fully conforms to the same general terms and requirements.

2.8 Evaluation and Award of Contract

2.8.1

Bids will be examined for compliance with all the requirements in Sections 1 and 2. Bids that do not comply will be disqualified without further evaluation.

2.8.2

In evaluating bids, Hamilton County will consider the qualifications of the contractors, including previous jobs completed and experience level of personnel. The County may conduct such investigations as deemed necessary to assist in the evaluation of any bid. If such an investigation fails to satisfy the County that such contractor is properly qualified to carry out the obligations of the contract, the bid will be rejected.

2.8.3

Qualifications of all sub-contractors will be considered in the evaluation of all bids.

2.9 Award of Contract

2.9.1

Hamilton County reserves the right to reject any and all bids, to waive any and all irregularities and to negotiate contract terms with the successful contractor, and the right to disregard all nonconforming, nonresponsive, or conditional bids.

2.9.2

Hamilton County reserves the right to award the contract to the bidder that best responds to the Invitation to Bid by submitting the "lowest and best" bid.

2.9.3

Hamilton County will give the successful contractor a Notice of Award within 3 days after final action of the Hamilton County Board of Commissioners and/or County Mayor.

2.10 Schedule of Events

1. - Legal Notice of Bid
2. - Pre-Bid Conference/Site Visit

**Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee**

3. - Deadline to Submit Bids
4. - Award of Bid
5. - February 2016 - Contractor Begins on Site
6. - June 30, 2016 - Installation Completed

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

3.0 Terms and Conditions

3.1 Information, Discussion and Disclosures

Any information provided by Hamilton County or any contractor prior to the release of this Invitation to Bid, verbally or in writing, is considered preliminary and is not binding on Hamilton County or the contractor.

Contractors must not make available nor discuss any cost information contained in the bid with any employee of Hamilton County from the date of issuance of this Invitation to Bid until the contract award has been announced, unless allowed by the Hamilton County Telecommunications Office for the purpose of clarification or evaluation.

Information relating to the award of this contract shall be open to the public only after evaluation of bid has been completed.

3.2 Addenda

In the event that Hamilton County finds it necessary to supplement, modify, or interpret any portion of the Invitation to Bid prior to the bid due date, a written addendum will be mailed, faxed, or delivered to all known prospective contractors.

All addenda will become a part of the bid documents and must be acknowledged in writing in the submitted bid package.

3.3 Performance Bonds

The successful contractor must furnish a performance bond in an amount equal to one hundred percent (100%) of the total contract price. This bond will serve as guaranty of faithful performance and for the payment of all persons performing labor and or furnishing material in connection therewith. This bond shall remain in effect for one year after the date of final payment.

The performance bond must be delivered to Hamilton County at the same time the signed contract is delivered to Hamilton County. Contract must be submitted within ten (10) days of the award of the contract.

3.4 Insurance

Contractors shall maintain limits no less than the amounts specified in the following sections.

3.4.1

Commercial General Liability Insurance - \$1,000,000 limit per occurrence for property damage and bodily injury. The service provider should indicate in its bid whether the coverage is provided on a claims

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

made or preferably on an occurrence basis. The insurance shall include coverage for the following:

- a. Premise/Operations
- b. Explosion, Collapse and Underground Property Damage hazard (only when applicable to the project)
- c. Products/Completed Operations
- d. Contractual
- e. Independent Contractors
- f. Broad Form Property Damage
- g. Personal Injury

3.4.2

Business Automobile Liability Insurance - \$1,000,000 limit per accident for property damage and personal injury (if required).

- a. Owned/Leased Autos
- b. Non-owned Autos
- c. Hired Autos

3.4.3

Workers' Compensation and Employer's Liability Insurance – Worker's Compensation statutory limits as required by Tennessee Law. This policy should also include Employer's Liability Coverage for \$1,000,000 per accident.

3.4.4

Builders Risk Insurance – This covers building structures and personal property, vandalism, malicious mischief and all risks associated with the construction project. Consult Hamilton County's Risk Manager with any questions or concerns.

3.4.5

Hamilton County shall be listed as an additional insured on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of thirty (30) days cancellation notice to Hamilton County Risk Management Office. All coverage shall be placed with Tennessee submitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

3.5 Security

The successful contractor shall be responsible for providing security for materials stored on the construction site during all phases of installation. Prior arrangements for storage of materials on the job site must be coordinated with the Hamilton County Telecommunications Office.

3.6 Payment Schedule

Payment will be made to contractor at the completion of each phase of the project. The project will be considered as complete after all cable has been installed, terminated, labeled, tested, and certified; the intercom system is completely functional and personnel have been trained. Written certification of cable tests, marked drawings, cable records and training documentation must be presented to the County Telecommunications Office. A final inspection will be conducted by the County Telecommunications Office, the job will be accepted, and payment will be made to the contractor.

3.7 Liabilities

3.7.1

The contractor will indemnify Hamilton County against liability for any suits, actions, or claims of any character arising from or relating to the performance under this contract by the contractor or its subcontractors.

3.7.2

Hamilton County has no obligation for the payment of any judgement or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this bid document.

3.8 Completion, Liquidated Damages and Termination

3.8.1 Completion

This project is being scheduled to allow the contractor adequate time to complete the project during normal business hours. Installation will be closely coordinated between the County Telecommunications Office and the Contractor. All work must be completed no later than July 2010 unless the County Telecommunications Office approves prior arrangements in writing.

3.8.2 Scheduling

An initial planning meeting will be held with the successful contractor to clarify all requirements and finalize the schedule of events that will transpire during the implementation of the contract. For purposes of submitting a bid on this project, contractors should prepare a schedule using the beginning and ending dates as stated in these bid documents.

3.8.3 Liquidated Damages

Should the successful contractor fail to complete the work under these contract documents within the time specified, the contractor shall pay to the County, as liquidated damages and not as a penalty, the amount of \$100 per calendar day of default unless a written extension of time granted by the County specifically provides for the waiving of liquidated damages.

#### 3.8.4 Termination

In the event of any breach of contract by the successful contractor, Hamilton County may serve written notice to the contractor of its intention to terminate the contract and, unless within ten (10) days after serving such notice such violation shall cease, the contract will be terminated without any liability or cancellation charges to Hamilton County.

#### 3.9 Assignment

Neither the contractor nor Hamilton County may assign this agreement without the prior written consent of the other party.

#### 3.10 Subcontracting

The contractor may subcontract portions of the work to be performed but shall retain full responsibility for all work. A list of all subcontractors, as defined in this Section, must be included in the bid package. Written pre-approval of subcontractors must be obtained from Hamilton County Telecommunications Manager **prior** to them being on-site.

##### 3.10.1

The contractor must submit a list of all subcontractors proposed for portions of the work. The exact portion of the work that the subcontractor will perform must be clearly identified.

##### 3.10.2

Hamilton County will consider the qualifications of all subcontractors in the evaluation of any bid. Failure to submit proper documentation of subcontractor's ability to meet the stated requirements may be reason to reject contractor's bid.

##### 3.10.3

Hamilton County reserves the right to reject any subcontractor proposed for work on this project. The contractor must agree to replace a subcontractor at the sole discretion of Hamilton County.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

- 4.0 Contractor Qualifications
- 4.1 All bidders must be licensed contractors with the State of Tennessee and must provide evidence of license in an appropriate classification before such bid will be considered.
- 4.2 The contractor must be an experienced, reputable Bogen certified contractor. If the selected contractor does not already have a Hamilton County business license, they must secure one when the contract is awarded and must submit the business license number with the signed contract.
- 4.3 Hamilton County has selected the Bogen Quantum System to be used on this project. In order to qualify for the manufacturer's warranty on the complete installation project, the contractor and all technicians performing the installation must be trained and certified, or scheduled to be trained and certified, by the manufacturer prior to award of contract. Contractor must include in the submitted bid documentation proof of current certification from Bogen for the selected job supervisor and all technicians that will work on this project. All technicians assigned to work on this project must be full-time employees of the selected contractor.
- 4.4 The successful contractor will be required to submit a performance bond in the amount of one hundred percent (100%) of the total bid at the time the contract is accepted.
- 4.5 Contractor must submit the name and qualifications of the person that will manage and oversee this project. This person will be expected to be on-site on a regular basis, in attendance at all general contractor job site meetings and available to respond to technical questions, scheduling changes or conflicts, or requests for information from the Hamilton County Telecommunications Manager in a professional, expedient manner. The project manager will be responsible for submitting verbal and/or written requests for information or changes, coordination of work schedules and provisioning of adequate resources to successfully complete each phase of the project, and coordinating installation issues with the County or related subcontractors.
- 4.6 Contractor must submit the name and qualifications of the person that will supervise the daily performance of all work covered under this Bogen intercom project. The supervisor will be in attendance at the project site each day that work is in progress under the terms of this contract and will be responsible for ensuring that all work is performed in compliance with the specifications and drawings. The supervisor should have enough manpower working each day so that they can supervise all aspects of the installation.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

- 4.7 Contractor must use only skilled, experienced and reliable installers/technicians in the implementation of the structured intercom system and shall discontinue the services of anyone employed on this project upon written request of the Hamilton County Telecommunications Office.
- 4.8 Contractor must provide names and phone numbers, including pagers, for the appropriate personnel to contact for problem resolution. If necessary, after hours contact should be available.
- 4.9 Contractor must agree to weekly progress meetings with the County Telecommunications Manager, as necessary, to review the progress of the job. Failure to maintain the agreed upon schedule may be reason to terminate the contract.

5.0 Cabling Specifications

Unless stated otherwise, this entire project will adopt the EIA/TIA 569A Commercial Building Telecommunications Cabling Standards as the minimum specifications for the installation of all cabling on this project. Contractors responding to this Invitation to Bid will be expected to be familiar with these Standards and to guarantee the implementation of these Standards in every area of this project.

**Exposed cables or splices in cables are strictly prohibited in this project.**

5.1 Cable Routing and Support

5.1.1

An overhead cable tray has been provided by the electrical sub-contractor to be used for routing and support of all communications cables in corridors between telecommunications closets and work area outlets. Cable trays are designed to support cables only; cables must be pulled outside the tray and then placed in the tray for support. Coordination with the communications cabling contractor will be required.

5.1.2

Conduit sleeves or EZ-Paths are provided for access in and out of classrooms, telecommunications closets or any other locations where fire rated walls need to be penetrated.

5.1.3

All overhead cable must be supported in accordance with EIA/TIA 569A standards between WAO locations and conduit or cable tray and/or telecommunications closets. Contractor should provide acceptable support devices.

5.1.4

A minimum spacing of 6" must be maintained between cables and sources of EMI such as fluorescent lights.

5.1.5

Extra attention should be paid to maintain EIA/TIA acceptable pulling tension and bend radius on all cables. Failure to comply with this standard may require cables to be replaced.

5.1.6

Intercom speaker and callback cabling will be installed according to Hamilton County standards. Specific instructions will be issued at the mandatory pre-bid conference (see details in Item 1.3). Contractor will be

expected to work closely with the voice and data communications cabling contractor.

## 5.2 Telecommunications Closets/Cabinets

### 5.2.1

Telecommunication closets have conduit sleeves or cable tray penetrating walls for access into closets. Cable tray will be provided inside each telecommunications closet at a height slightly lower than access to sleeves/trays to allow for proper distribution of cables to the appropriate backboards or racks.

### 5.2.2

Horizontal and vertical cable management (provided by the County) must be installed to hold cable in place to termination point.

### 5.2.3

Exact layout of all head-end equipment will be discussed and agreed upon between the contractor and the County Telecommunications Office. Electrical outlets have been provided around the closet to provide the necessary power for all equipment.

### 5.2.4

Contractor will be responsible for proper installation of County provided power strips and/or UPS on each rack.

## 5.3 Grounding and Bonding System

### 5.3.1

Contractor shall install a proper grounding and bonding system which shall be integrated with, and in addition to, the existing electrical grounding system within the building.

### 5.3.2

The telecommunications grounding system shall be in accordance with EIA/TIA-607 "Commercial Building Grounding and Bonding Requirements for Telecommunications".

5.3.2.1 As a minimum, a main grounding bus bar will be installed by others in the Telecom Closet indicated as the Main Distribution Frame (MDF); and a grounding bus bar will be installed by others in each Telecom Closet indicated as Intermediate Distribution Frames (IDF).

5.3.2.2 Each rack, tray, etc in each Telecom Closet must be properly grounded, as required, to the grounding bus bar.

5.3.2.3 Contractor will be responsible for coordinating with Hamilton County all work necessary to insure all grounding and bonding requirements have been met in regard to the telecommunications cabling infrastructure.

#### 5.4 Fire Stopping

##### 5.4.1

The voice and data communications cabling contractor will be responsible for verifying that all penetrations are sealed through fire rated walls and floors created by or made on the behalf of the contractor in order to route telecommunications cabling. The intercom contractor is expected to work closely with the voice and data communications contractor to ensure the fire-stopping is completed in a timely manner.

##### 5.4.2

The fire rating of the penetration seal shall be at least that of the floor or wall into which it is installed as required by the National Electric Code.

##### 5.4.3

Hamilton County will provide the sealant as a part of owner provided materials.

##### 5.4.4

Removable fire-stopping pillows will be used in large openings, such as cable trays that may penetrate a wall. Contractor will be responsible for following proper installation procedures per manufacturer's specifications.

#### 5.6 Work Area Outlets

Single gang boxes with conduit stubbed up wall to above ceiling height are provided for callback switches.

#### 5.7 Labeling

##### 5.7.1

All labeling must conform to EIA/TIA 606 standards. At a minimum, all cable runs must be labeled at both ends. An end is any point where the wiring is terminated on a cross-connect field, a patch panel or with a jack connection. Specific labeling methods must be approved by Hamilton County prior to use on this project. Labels must be typed or computer generated. Handwritten labels will not be acceptable. Hamilton County Telecommunications will provide instructions on labeling nomenclature.

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
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5.7.2

In all cases, cables shall be labeled with the same cable designation at both ends.

5.8 Cable Documentation

5.8.1

Contractor must provide a detailed as-built drawing and cable plant schematic depicted on floor plans provided by the County.

5.8.2

Cable records must be bound in a binder in numerical order, and must identify, as a minimum, room number, speaker number, callback station number and head-end port. The records must be in a legible, easy to read format.

5.9 Testing

The contractor shall be responsible for repairing or replacing and retesting any cables that are found to be deficient.

5.10 Facility Restoration

Every precaution should be taken for protection of walls, carpets, etc when pulling cable. Any penetration of wallboard will require patchwork that complies with fire protection, security, and/or separation requirements. Damage to exposed areas that require the County to repair will be charged back to the cable contractor.

5.11 Warranty

5.11.1

Contractor must provide a one-year warranty on the installed cabling and system from the date of system acceptance. The coverage must cover complete installation of all materials installed by the contractor and actual installation methods and workmanship. Damage to any equipment resulting from the fault or negligence of the contractor shall be repaired or replaced by the contractor at no cost to the County.

5.11.2

Contractors, as certified installers for Bogen, will be understood to be the first line of contact for the warranty period offered by the cable or hardware manufacturer.

5.11.3

Manufacturer's representatives will be required to do an on-site review of all installation performed by the cable contractor. Any discrepancies between the representative and the certified installer will be resolved in

**Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee**

**the presence of the Hamilton County Telecommunications Manager so as  
to protect the warranty of the Intercom System.**

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Hamilton County, Tennessee

- 6.0 Bid Documents  
Original documents from attorneys, banks, insurance companies, etc., may be substituted for the forms provided. All other requested bid documents are required as a part of the bid package.
- 6.1 Bid Agreement
- 6.2 Bid Form
- 6.3 Unit Prices

INCLUDED AS ATTACHMENTS

Contract Work on School Grounds Affidavit

Drug-Free Workplace Affidavit

State Contractors License Information

Disadvantaged Business Enterprise Affidavits

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

6.1 Bid Agreement

Project: Bogen Intercom System – East Ridge Elementary School

This Bid is submitted to:

Hamilton County Government  
Purchasing Department  
500 Newell Tower  
Chattanooga, TN 37402

1. Contractor has carefully examined the construction site, the technical specifications, Instructions for Submitting Bid, the form of bonds, and all other contract documents, and thoroughly understands their stipulations, requirements, and provisions.
2. Contractor has made such independent investigations as contractor deems necessary to become thoroughly familiar with the conditions under which the work will be performed.
3. Prices on the bid form shall include all labor, materials, safety measures, overhead, profit, insurance, etc. to cover the finished work.
4. Contractor agrees that, if awarded the contract, all work there under shall be conducted in such a manner and with sufficient materials, labor, tools, equipment, apparatus, and incidentals as is necessary to insure satisfactory completion of the project within the time stipulated in the Notice to Proceed. All work will be scheduled with the Hamilton County Telecommunications Office.
5. Contractor accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time.
6. Contractor represents that his bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporations.
7. Contractor understands that the County reserves the right to reject any or all bids and to waive any informalities in the bid process.
8. Contractor will complete the work as described in the specification for the price(s) as shown on the following bid form.

Respectfully Submitted:

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

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Hamilton County, Tennessee

6.2 Bid Form

Bid of \_\_\_\_\_ (hereinafter) called  
"CONTRACTOR", organized and existing under the laws of the State of  
Tennessee doing business as \_\_\_\_\_\*.

To Hamilton County Government (hereinafter called "Owner").

In compliance with your Advertisement for Bids, CONTRACTOR hereby  
proposes to perform all work for the Hamilton County  
Telecommunications Cabling Project, dated November 6, 2009 in strict  
accordance with the CONTRACT DOCUMENTS, within the time set  
forth therein, and at the prices stated below.

By submission of the BID, each CONTRACTOR certifies that this BID  
has been arrived at independently, without consultation, communication,  
or agreement as to any matter relating to the BID with any other  
CONTRACTOR or with any competitor.

CONTRACTOR hereby agrees to commence WORK under this contract  
on or before a date to be specified in the NOTICE TO PROCEED and to  
fully complete the PROJECT within the time specified therein.  
CONTRACTOR further agrees to pay as liquidated damages, the sum of  
\$100.00 for each consecutive calendar day thereafter as provided in  
Section 3.8.3 of this Request for Bid.

CONTRACTOR ACKNOWLEDGES RECEIPT OF THE FOLLOWING  
ADDENDUM (IF APPLICABLE):

Addendum #1

Addendum #2

Addendum #3

\*Insert "a corporation", "a partnership", or "an individual" as applicable.

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Hamilton County, Tennessee

CONTRACTOR agrees to perform all work described in the CONTRACT DOCUMENTS for the following base bid.

BASE BID \_\_\_\_\_ DOLLARS  
\$ \_\_\_\_\_

CONTRACTOR agrees that in the event the number of speakers and/or callback switch cables are increased or decreased by more or less than 5% during the term of the contract the following unit prices will apply. The unit price should be the total labor price to install, terminate, test and certify individual cable runs (where applicable) and the installation of the ceiling speaker and/or callback switch. (Please note any such adjustment will only apply to unit counts that fall outside the +/- 5% range cited above.)

ITEM	UNIT PRICE PER DROP
Installation of Ceiling Speaker and/or callback switch, including cable installation	_____

Respectfully Submitted:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Business License Number

\_\_\_\_\_  
Date

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

**SECTION 00417**  
**CONTRACT WORK ON SCHOOL GROUNDS AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer contracting with Hamilton County to provide construction services on the grounds of a school when children are present, hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. § 49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
3. The Company is in compliance with T.C.A. § 49-5-413.

Further affiant saith not.

\_\_\_\_\_  
Principal Officer

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with \_\_\_\_\_ County government to provide construction services, hereby states under oath as follows:

4. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
5. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
6. The Company is in compliance with T.C.A. § 50-9-113.

Further affiant saith not.

\_\_\_\_\_  
Principal Officer

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

#### STATE CONTRACTORS LICENSE REQUIREMENT

Bids shall be submitted at the time and place indicated in the Invitation to Bid and shall be in compliance with the T.C.A. 62-6-102 through 62-6-119. Bidders must have a State Contractors License at the time of the bid opening and produce a copy of same. Bids shall be submitted in a sealed envelope clearly marked as follows:

Project Title:

Bidder's name and Address:

Bidder's Tennessee Contractor's License Number:

Bidder's License Expiration Date:

Bidder's License Category of Classification:

All envelopes containing bids that are not marked as described above will be declared non-responsive and will not be opened. The Contractor's Identification Form included in these Attachments must be used for this purpose and affixed to the outside of the envelope. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified on the Bid form.

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Hamilton County, Tennessee

### CONTRACTOR'S IDENTIFICATION FORM

**This form must be attached to the sealed envelope containing the Bid. Failure to provide the following information on the sealed envelope will be considered a non-responsive Bid.**

BIDDER:

Complete the following for all Subcontractors:

Name	Subcontractor (Plumbing)
Address	Address
Tennessee License No.	Tennessee License No.
Expiration Date	Expiration Date
Monetary Limit \$	Monetary Limit \$
Classification	Classification

Subcontractor (Electrical)  
Address

Tennessee License No.  
Expiration Date  
Monetary Limit \$  
Classification

Subcontractor (HVAC)  
Address

Tennessee License No.  
Expiration Date  
Monetary Limit \$  
Classification

SEALED BID/PROPOSAL FOR:

Hamilton County Government  
Telecommunications Project Identified As:

BID/PROPOSAL OPENING DATE:  
BID/PROPOSAL OPENING TIME:

**DELIVER BID/PROPOSAL PACKAGE TO:  
Hamilton County Purchasing Department  
501 Newell Tower  
117 East 7th Street  
Chattanooga, TN 37402**

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

**ADDITIONAL EXHIBITS WILL BE PROVIDED AT THE SITE VISIT. IF YOU ARE UNABLE TO ATTEND THE SITE VISIT, CONTACT THE HAMILTON COUNTY TELECOMMUNICATIONS OFFICE AT 423-209-6223 TO MAKE OTHER ARRANGEMENTS.**

**EXHIBITS INCLUDE:**

- 1. Communications drawings**
- 2. Matrix of cable runs and termination points**

Bid#1115-063: Bogen Intercom System at Ganns Middle Valley School  
Hamilton County, Tennessee

#### NON-DISCRIMINATION MINORITY HIRING

In determining the suitability and acceptability of proposed bidders, the County reserves the right to consider each bidder's commitment to hire minorities and/or subcontract with minority contractors, relative to certain phases of the contracted services.

Except to the extent permitted by Federal Laws and Regulations for a bona fide occupational qualification, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, disability, national origin, sex, or age. The contractor will take affirmative action to insure that applicants are employed and employees are treated during employment without regard to their race, creed, color, handicap, national origin, sex, or age. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay, or any other forms of compensation and selection for training.

The bidder/contractor agrees to comply with Title VI, as prescribed in the Civil Rights Act of 1964 (42 U.S.C. 2000(D) and 28 CFR 42 et seq., which provides that "no person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal Financial Assistance."

The Contractor will, in all solicitations for employees or job orders for employees placed with any employment agency, union, or other firm or agency, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, disability, national origin, sex, or age. The words "equal opportunity employer" in all advertisements shall constitute compliance with this section.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order for goods or services that are subject matter of this Agreement. The Owner shall have the right, at his option, to cancel the Agreement in whole or in part.

The Contractor will contact the Chattanooga Urban League for assistance in providing minority job applicants. The Chattanooga Urban League shall be allowed to visit the jobsite to observe the minorities and to contact the contractor if necessary to discuss the number of minorities employed.

The Contractor will have an affirmative action plan.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION GUIDELINES

Hamilton County has adopted certain Disadvantaged Business Enterprise Utilization Guidelines (Resolution No. 701-40, dated July 18, 2001) hereinafter referred to as DBE Guidelines, that are designed to encourage the participation of certain businesses in construction contracts and/or subcontracts, and the providing of goods and services financed with federal, state and/or County funds. In its consideration of the bidder to be awarded this contract, the County will not only consider the lowest and best bid submitted by prospective bidders, but will also evaluate each bidder's demonstrated and documented efforts to utilize certified disadvantaged business enterprises by establishing joint ventures and partnerships, and/or the awarding of subcontracts for this project. Hamilton County's annual goal is to award DBE's at least 10% of funds expended on contracted construction projects and on goods and services.

Particular questions regarding the definition of a "Disadvantaged Business Enterprise", compliance with the Guidelines, or questions on how to receive a copy of the Guidelines may be addressed by contacting Hamilton County Attorney Rheubin M. Taylor, at Room 204 Hamilton County Courthouse, Chattanooga, Tennessee 37402, or telephoning 423-209-6150.

The DBE Good Faith Effort Affidavit must be signed by the Contractor submitting the bid and included in the bid package. The DBE Solicitation Verification and Sub-Contract Services Verification Forms will be completed only by the successful bidder and filed with the County after the Award of the Contract.

BID DOCUMENT

PAGE 30

DBE GOOD FAITH EFFORT AFFIDAVIT

The undersigned Contractor, having bid on the telecommunications project commonly known as \_\_\_\_\_, as solicited by Hamilton County, Tennessee (a political subdivision of the State of Tennessee), on \_\_\_\_\_, 2009, does hereby attest that it has made a good faith effort to enter into a contractual agreement with the herein-below named Disadvantaged Business Enterprise(s) (DBE) for the providing of certain sub-contractual jobs and workings on this project.

Further, said Contractor does hereby commit to Hamilton County that it will include, to the maximum extent possible, DBE's in the performance of the services herein contracted.

<u>Name of DBE</u>	<u>Address</u>	<u>Phone</u>	<u>% of Project</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Dated this \_\_\_\_ day of \_\_\_\_\_, . \_\_\_\_\_  
Name of Contractor

BY: \_\_\_\_\_

Title: \_\_\_\_\_

SUBCONTRACTOR PERIODIC PAYMENTS

As stipulated in these Contract Documents, the contractor will be required to pay all subcontractors periodic payments for the successful work done on the project within fifteen (15) days of the contractor receiving a payment from the Owner. Thereafter, upon the completion of the project and acceptance by the Owner, the contractor shall receive any and all retainage previously withheld by the Owner, and shall pay to all subcontractors any retainage due said subcontractor(s) within fifteen (15) days following the contractor's receipt of said payment.

Upon the Owner's receipt of written notice of the Contractor's failure to promptly pay all subcontractors according to this Contract for work satisfactorily performed at the appropriate stage of completion of the work, the Owner shall initiate an investigation into said allegations. Should said investigation substantiate the allegations charged against the Contractor, the Contractor shall be afforded five (5) working days in which to correct the matter. Failure of the Contractor to correct the matter within said five (5) day period shall result in a financial penalty of Two Hundred Dollars (\$200.00) per day being assessed against the contractor, retroactive to the date of the first occurrence of the Contractor's failure. Additionally, the amount of the Contractor's cooperation on any contract with Hamilton County will be considered in the awarding of any bids on future contracts.

In the event "good cause" for any delay or postponement by the Contractor in payment of any funds due to a subcontractor shall be established, no penalties will be assessed against the Contractor. Good cause shall be determined by a committee established by the Owner to monitor the contractor's adherence to Hamilton County's DBE Guidelines.

In the event there arises any dispute(s) relative to the Contractor's performance of duties relating to payment of subcontractors for services performed by them in the overall project, Contractor hereby agrees that said dispute(s) shall be settled by binding arbitration as governed by the laws of the State of Tennessee. Contractor further agrees to cooperate in the selection of an arbitrator to hear the matter, and will not unreasonably delay in the selection of said arbitrator. Contractor further acknowledges that an appeal of any such arbitration decision shall be filed with a court within Hamilton County having appropriate jurisdiction pursuant to Tennessee Uniform Arbitration Act (T.C.A. 29-5-301).

### AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Authorized Signer (Printed or Typed)

\_\_\_\_\_  
Title of Authorized Signer

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Firm Address, City and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

- 21. DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

- 22. DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
- 23. EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
- 24. INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
- 25. NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
- 26. NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
- 27. NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



**Hamilton County, Tennessee On-Line Bid Administration System**

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**Solicitation - Log**

**11/30/2015 8:28 AM Eastern**

Solicitation Title: Bogen Intercom System for Ganns Middle Valley Elementary School  
Number: 1115-063  
Bids Due: 1/07/2016 10:30:00 AM Eastern  
Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
<b>Message Summary</b>		export	print	Records Per Page			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
11/30/2015 8:28:00AM	Eastern	Linda Chumbler	<a href="#">1115-063 - Bogen Intercom System for Ganns Middle Valley Elementary School</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	583	2

LEGAL AD FOR NEWSPAPER – RUN ON MONDAY, November 30, 2015.

### INVITATION TO SUBMIT SEALED BID

Hamilton County Government is accepting sealed bids for the installation, termination, testing, programming and certification of a Bogen Quantum Intercom System. Contractor must provide proof of current Bogen certification. This project will provide a complete intercom system in the new Ganns Middle Valley Elementary School located at 1609 Thrasher Pike. Bids will be accepted only from contractors licensed with the State of Tennessee.

Bid documents may be obtained and/or reviewed at the Hamilton County Telecommunications Office, 600 Newell Tower, 117 East 7<sup>th</sup> Street, Chattanooga, TN 37402, 423-209-6223, Monday – Friday, 8:00 am – 4:00 pm beginning Tuesday, December 1, 2015. There will be a mandatory pre-bid conference on Thursday, December 10, 2015 at 2:00 p.m. at the school. Call 423-209-6223 to make reservations for the pre-bid conference.

Sealed bids will be accepted in the Hamilton County Purchasing Department, 455 North Highland Park Ave TN 37404 before 10:30 a.m. on Thursday January 7, 2015. No bids will be received or accepted at or after that time.

Hamilton County reserves the right to waive any irregularities or reject any or all bids.

**INVITATION TO SUBMIT  
SEALED BID**

Hamilton County Government is accepting sealed bids for the installation, termination, testing, programming and certification of a Bogen Quantum Intercom System. Contractor must provide proof of current Bogen certification. This project will provide a complete intercom system in the new Ganns Middle Valley Elementary School located at 1609 Thrasher Pike. Bids will be accepted only from contractors licensed with the State of Tennessee.

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Sealed bids will be accepted in the Hamilton County Purchasing Department, 455 North Highland Park Ave TN 37404 before 10:30 a.m. on Thursday January 7, 2015. No bids will be received or accepted at or after that time.

Hamilton County reserves the right to waive any irregularities or reject any or all bids.

**Bid#1115-063: Bogen Intercom System at Ganns Middle Valley Elementary School**  
**January 7, 2016 10:30 A.M.**  
**Telecommunications Department**

VENDOR	Southeastern Communications Services, Inc.	Encore Broadcast Solutions
Price	\$ 30,194.45	Attended prebid but did not submit bid.
Unit Price Per Drop	\$ 97.50	

<b>Request for Bid:</b>	
<b>Newspaper Ad:</b>	<b>11-30-2015</b>
<b>Vendor Notification:</b>	<b>583</b>
<b>Vendor Response:</b>	<b>1</b>
<b>Budgeted:</b>	<b>Bond Fund</b>



# Hamilton County Board of Commissioners RESOLUTION

No. 216-11

A RESOLUTION TO ACCEPT THE PROPOSAL OF CIGNA HEALTH AND LIFE INSURANCE COMPANY TO PROVIDE GROUP HEALTH PLAN ADMINISTRATION FOR HAMILTON COUNTY AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for a three (3) year contract, with the option to renew under the same terms and conditions for three (3) additional mutually agreeable one (1) year periods, to administer the County's group medical insurance plan; and,

WHEREAS, the Human Resources Department and the County's employee benefit consultant have evaluated these proposals based on the criteria listed in the Request for Proposals; and,

WHEREAS, the proposal offered from CIGNA Health and Life Insurance Company appears to be in the best interest of Hamilton County, and;

WHEREAS, there are sufficient funds available in the self-insurance fund.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the proposal from CIGNA Health and Life Insurance Company to administer the County's group medical insurance plan is hereby accepted, said proposal being the best proposal received, and authorizing the County Mayor to sign any contract necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

February 3, 2016

\_\_\_\_\_  
Date

## Hamilton County Government – Medical Plan Administration Services RFP Results (RFP # 1015-056)

### Number of Proposals Requested:

The Request for Proposal was sent to 5 companies including Aetna, BCBS of TN, Cigna, Humana and United Healthcare. The Request for Proposal was designed to find the best carrier to administer Hamilton County Government's current Health Plan.

### Number of Proposals Reviewed:

BCBS of TN and Cigna were the only two Proposals received.

### Carrier Finalists:

Two hour finalist meetings were held with both BCBS of TN and Cigna. Each meeting focused first on understanding each company's ability to work directly with the County's on-site Medical clinic and on-site pharmacy. The second key focus of the finalist meetings was to understand each carrier's ability to administer the County's current medical plan without changes to the benefits or the processes associated with the Health Plan. The final area these meetings focused on were current and future capabilities that could be provided to enhance the performance of the County's Health Plan.

### Financial Analysis:

Both carriers provided a repricing of the County's medical and pharmacy claims paid between September 1, 2014 and August 31, 2015. Each carrier's allowed cost were determined and combined with the administrative cost of the health plan as well as the pharmacy rebates provided back to the County to determine a total cost.

Cigna's total cost for the first year of the contract is \$420,701 lower than BCBS of TN. The cost breakdown by carrier is:

	Cigna	BCBS
Fixed Annual Cost		
Plan Administration	\$367,125	\$666,133
Variable Claim Cost		
Medical Claims	\$16,906,735	\$16,495,806
Pharmacy Claims	\$3,147,579	\$3,383,540
Pharmacy Rebates	(\$1,267,179)	(\$1,207,675)
One Time Administration Cost Related to Cigna Termination		\$237,157
Total Cost	\$19,154,260	\$19,574,961
	(\$420,701)	

***Cigna reduced their Plan Administration cost by \$467,532 annually and decreased total pharmacy cost by over \$600,000 in relation to the County's current Cigna contract.***

## **Hamilton County Government – Medical Plan Administration Services RFP Results (RFP # 1015-056)**

### **Carrier Recommendation:**

Award the contract to Cigna for 3 years with 3 additional one (1) year options to renew.

### **Keys Reasons for Carrier Recommendation:**

Cigna met the objectives in terms of savings and capabilities promised to Hamilton County 5 years ago and continued to administer the County's Health Plan as designed by the County. The additional resources Cigna is willing to provide for the On-site Clinic as well as the additional savings in fixed cost and pharmacy cost are the key reasons for the recommendation.

### **Overall Considerations:**

- No disruption to employees for medical providers
- Cigna has 1,944 fewer prescriptions which are either not covered or not on Formulary, which will save employees \$39,000 in lower copays
- Continues the current pharmacy integration in place for the on-site pharmacy
- Cigna is currently achieving more in claims saving than was reported in the repricing submitted with the proposal
- Cigna allows the County to continue to provide a lower cost MRI, CT Scan and PET Scan costs to employees as well as reducing costs to employees which cannot be done under BCBS
- Resources available to further drive results at the on-site medical clinic
- Additional system capabilities for future enhancements to improve the overall performance of the County's Health Plan

RFP#1015-056: Group Health Insurance

VENDORS:

United Health Care

Attn: Tamara Campbell

P) 615-372-3455

C) 615-260-7367

Email: [Tamara\\_Campbell@UHC.com](mailto:Tamara_Campbell@UHC.com)

CIGNA

Attn: Sam Cash

P) 423-763-6678

C) 423-763-6699

Email: [sam.cash@cigna.com](mailto:sam.cash@cigna.com)

Blue Cross/Blue Shield of TN

Attn: Brent Johnson

P) 423-535-6424

C) 423-702-1791

Email: [brent\\_johnson@bcbst.com](mailto:brent_johnson@bcbst.com)

Humana

Attn: Rob Haire

P) 615-585-6084

Email: [rhaire@humana.com](mailto:rhaire@humana.com)

Aetna

Attn: Scott Bolenbaugh

P) 615-322-1629

Email: [Boldenbaughs@aetna.com](mailto:Boldenbaughs@aetna.com)

**Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Friday, October 30, 2015 as follows:**

**REQUEST FOR PROPOSAL:**

Hamilton County, Tennessee is requesting proposals for Third Party Administration services for its group health and pharmacy plan administration services. Proposals will ONLY be accepted directly from third party administrators and pharmacy benefits administrators – proposals will not be accepted from brokers or enrollment firms. Specifications are available by contacting the Purchasing Department at 423.209.6350.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, at 455 North Highland Park Avenue, Chattanooga, TN 37404, before 1:30 p.m. (Eastern) on December 15, 2015.

**Gail B. Roppo**  
Director of Purchasing





## Hamilton County Board of Commissioners RESOLUTION

No. 216-12

A RESOLUTION TO ACCEPT THE PROPOSAL OF BB&T/HUFFAKER INSURANCE TO PROVIDE UMBRELLA LIABILITY INSURANCE COVERAGE FOR HAMILTON COUNTY AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for a one (1) year agreement, beginning February 12, 2016, with the option to renew for four (4) additional one (1) year terms, for umbrella liability insurance; and,

WHEREAS, this coverage shall be in the County's best interest to ensure adequate coverage against large unforeseen losses, and more specifically for losses for which the County has no sovereign immunity protection; and,

WHEREAS, this insurance is not intended to increase or compromise Hamilton County Government's sovereign immunity limits and protection as applicable; and,

WHEREAS, the quote from BB&T/Huffaker Insurance, as broker, with limits of \$2M/\$4M is deemed the best overall at the lowest premium cost and most efficient placement of coverage with a first-year premium of \$158,248.00; and,

WHEREAS, this proposal will double the County's limits over expiring coverage for only \$2,385.00 more than expiring premium; and,

WHEREAS, this placement is intended to be with BB&T/Huffaker Insurance and will allow them to seek alternate quotes throughout the approved contract term should premium renewals be unacceptable; and,

WHEREAS, there are sufficient funds available in the liability insurance fund.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the proposal from BB&T/Huffaker Insurance to provide Umbrella Liability Insurance for a period

of one year, with an option to renew for four (4) additional one (1) year terms, is hereby accepted, said proposal being the best proposal received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

[Click here to enter text.](#)

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

## 2016 Umbrella Liability Insurance Proposal Comparison (RFP #1215-056)

<b>Option I: Proposals at existing limits: \$1M/\$2M</b>				
<b>Broker</b>	<b>Carrier</b>	<b>Limits</b>	<b>Retention</b>	<b>Annual Premium</b>
A.J. Gallagher	Gemini/Berkley	\$1M/\$2M	\$700k	\$140,150
A.J. Gallagher	Old Republic	\$1M/\$2M	\$700k	\$197,630
BB&T	OneBeacon	\$1M/\$2M	\$700k	\$125,323
<b>Option II: Proposals at increased limits: \$2M/\$4M</b>				
<b>Broker</b>	<b>Carrier</b>	<b>Limits</b>	<b>Retention</b>	<b>Annual Premium</b>
A.J. Gallagher	Old Republic	\$2M/\$4M	\$700k	\$276,094
<b>BB&amp;T*</b>	<b>One Beacon*</b>	<b>\$2M/\$4M</b>	<b>\$700k</b>	<b>\$158,248</b>

The current program has limits of \$1M/\$2M with \$700k retention. The premium for this coverage is currently \$155,863 annually.

Proposals were received for these same limits as well as the increased limits of \$2M/\$4M with the same \$700k retention. These increased limits would provide twice the coverage for an additional first year premium amount of \$2,385, over what we are currently paying. Employment practices claims & litigation and judgments have increased over the past four years. This coverage will provide higher limits to the County should this trend continue.

**\*Recommendation:** Based on the proposals received, the recommendation is to increase the limits to \$2M/\$4m with \$700k retention and place the coverage through BB&T / OneBeacon for 2016 – 2017+.

## 2015 Umbrella Liability RFP Broker Distribution List

1. Arthur J. Gallagher & Co.  
Mr. Branden Miller, Area Senior Vice President  
5500 Maryland Way, Suite 330  
Brentwood, TN 37027  
615-279-7228 (Office)  
615-263-5930 (Fax)  
[Branden\\_miller@ajg.com](mailto:Branden_miller@ajg.com)
  
2. BB&T/Huffaker&Trimble  
Mr. Scott Ferguson, Vice-President  
735 Broad Street, Suite 100  
P. O. Box 6217 (37401)  
Chattanooga, TN 37402  
423-648-7256 (Office)  
423-265-8543 (Fax)  
[Scott.ferguson@BBandT.com](mailto:Scott.ferguson@BBandT.com)
  
3. Genesis  
Ms. Regina Pettus, Second Vice President  
3575 Piedmont Road, NE 15 Piedmont Center, Suite 1400  
Atlanta, GA 30305  
404-365-6854 (Office)  
404-365-6888 (Fax)  
[Regina.beer.pettus@gumc.com](mailto:Regina.beer.pettus@gumc.com)
  
4. Aon Risk Solutions  
Mr. Rick Rothman, Senior Vice President  
501 Corporate Centre Drive, Suite 300  
Franklin, TN 37067  
615-771-8130 (Office)  
615-479-0676 (Fax)  
[Rick.rothman@aon.com](mailto:Rick.rothman@aon.com)

**Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Tuesday, December 1, 2015 as follows:**

**REQUEST FOR PROPOSAL:**

Hamilton County, Tennessee is soliciting proposals for Umbrella Liability Insurance Coverage for Hamilton County Government. Specifications are available by contacting the Purchasing Department at 423-209-6350

To qualify to submit a proposal, agents/brokers must submit their list of preferred markets before 1:30 p.m. on December 7, 2015 in the Purchasing Department.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, 455 North Highland Park Avenue, Chattanooga, TN 37404 before 1:30 p.m. on January 12, 2016.

Gail B. Roppo  
Director of Purchasing

**REQUEST FOR PROPOSAL**

Hamilton County, Tennessee is soliciting proposals for Umbrella Liability Insurance Coverages for Hamilton County Government. Specifications are available by contacting the Purchasing Department at 423-209-6350.

To qualify to submit a proposal, agents/brokers must submit their list of preferred markets before 1:30 p.m. on December 7, 2015 in the Purchasing Department.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, 455 North Highland Park Avenue, Chattanooga, TN 37404 before 1:30 p.m. on January 12, 2016.

Gail B. Roppo  
Director of Purchasing



# Hamilton County Board of Commissioners

## RESOLUTION

No. 216-13

**A RESOLUTION AMENDING THE 2004 INTERLOCAL AGREEMENT BETWEEN HAMILTON COUNTY AND THE HAMILTON COUNTY BOARD OF EDUCATION RELATIVE TO THE CONSTRUCTION OF SCHOOL FACILITIES; AUTHORIZING THE PRESENTATION OF SAID AMENDED AGREEMENT TO THE HAMILTON COUNTY BOARD OF EDUCATION FOR CONSIDERATION AND APPROVAL; AND AUTHORIZING THE COUNTY MAYOR TO EXECUTE SAID AMENDED AGREEMENT WHEN, AND IF, SO APPROVED.**

**WHEREAS,** by previous Interlocal Agreement entered into by and between Hamilton County ("County") and the Hamilton County Board of Education ("Board"), dated May, 2004, certain procedures were set in place for recommendations by the Board as to the construction and/or renovation of public educational facilities within Hamilton County and the County's funding thereof; and

**WHEREAS,** said Agreement also established a method for the selection of architects and/or engineers to provide their professional assistance in the designing and construction phases of said projects; and

**WHEREAS,** this county legislative body feels that said Agreement needs to be amended as to the process to be used in the selection of architects and/or engineers for future projects involving educational facilities in Hamilton County (as reflected in the attached proposed Amended Interlocal Agreement); and

**WHEREAS,** upon this county legislative body's approval of the attached, the same should be presented to the Board for its consideration, approval, and signing by the appropriate officials of the parties hereto for subsequent adherence.

**NOW, THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:**

That the attached Amended Interlocal Agreement between Hamilton County and the Hamilton

County Board of Education is approved, and shall be presented to the Hamilton County Board of Education for its consideration and approval; and that upon said Board's approval of the same, the County Mayor and Chairman of the County Commission are hereby authorized to execute said Amended Agreement along with the authorized representative(s) of the Hamilton County Board of Education.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date

AMENDED INTER-LOCAL AGREEMENT AMONG HAMILTON COUNTY  
BOARD OF EDUCATION AND HAMILTON COUNTY, TENNESSEE

THIS INTER-LOCAL AGREEMENT (hereinafter referred to as the "Agreement") amends that Agreement dated May, 2004, as entered into by and between the HAMILTON COUNTY BOARD OF EDUCATION acting through its Director of Schools (hereinafter referred to as "Board"), and HAMILTON COUNTY, TENNESSEE, acting through its County Mayor (hereinafter referred to as "County").

WHEREAS, Tennessee Code Annotated §§ 5-1-113, 5-1-114 and 12-9-101 et seq. provide for inter-local agreements and inter-local cooperation; and

WHEREAS, the County is authorized by law to levy taxes, issue general obligation bonds and to appropriate funds necessary to finance school projects which are approved by the Board; and

WHEREAS, the Board is authorized by Title 49 of the Tennessee Code Annotated to be responsible for school location, design and construction; and

WHEREAS, the statutory scheme in Tennessee contemplates reasonable cooperation between the County, as the revenue raising agency, and the Board, as the revenue spending agency; and both parties recognize that without such coordination there would be great confusion in the fiscal affairs of the County.

WHEREAS, the intent of this amended Agreement is to establish a more recommended method for future school construction projects under which the County and Board will work together to assure the best quality schools for the lowest cost possible.

NOW, THEREFORE, in consideration of the premises, and the mutual obligations assumed herein, the parties hereby agree as follows:

1. General Purpose. The general purpose of this Agreement is to provide for a plan for future school construction projects under which the County and Board will work together to assure the best quality schools for the lowest possible price.

2. Definition of Terms. Pursuant to this Agreement, the terms defined in this article shall have the meanings given them.

a. County. Hamilton County, a constitutional county of the State of Tennessee.

b. Board. The Hamilton County Board of Education.

c. School Projects. School Projects shall mean new construction and/or renovation of school facilities which are funded by bonds issued by the County.

3. Term. The initial term of this Agreement shall be for three (3) years beginning with the date of January 1, 2016, and ending December 31, 2019.

4. Renewal. After the initial three-year term, this Agreement shall be automatically renewed on an annual basis unless either party provides written notice of non-renewal one hundred and twenty (120) days prior to the expiration of the current term.

5. Right to Terminate. Notwithstanding the provisions defining the Term and Renewal of this Agreement, either party may terminate this Agreement upon giving a one hundred and twenty (120) day notice to the other party.

6. The Plan:

a. Project Selection. During the term of this Agreement, the Board will approve a list of one or more School Projects for submission to the County for funding approval.

b. Project Funding. Upon presentation of the approved list of School Projects by the Board to the County, the County will then vote on whether, and to what extent, funding for said School Projects should be approved. In the event, the County votes to approve funding for some or all of the School Projects, the parties will establish a Review Committee which shall proceed to the selection of architects and/or engineers.

c. Review Committee. The Review Committee will consist of:

- i. One (1) Hamilton County Board member from the Commission District wherein the project(s) is located;
- ii. One (1) Hamilton County Commissioner from the Commission District wherein the project(s) is located;
- iii. The HCDE Assistant Superintendent of Auxiliary Services;
- iv. The Hamilton County Engineer;
- v. The Director of Public Works for Hamilton County; and
- vi. One {1} member of public to be designated by the Board Chairman.

d. Selection Committee. The Selection Committee will consist of:

- i. One (1) Hamilton County Board Member from the Commission District wherein the project(s) is located;
- ii. One (1) Hamilton County Commissioner from the Commission District wherein the project(s) is located;
- iii. The Hamilton County Mayor; and

- iv. The Hamilton County Department of Education Superintendent.

For School Projects that are system-wide and/or extend into more than one District, the County Commissioner on the Review Committee will be appointed by the Chairman of the Commission and the Board member will be appointed by the Chairman of the Board.

A Review Committee will be convened with respect to each School Project for the purpose of reviewing proposals from interested architectural/engineering firms and then will select five firms to interview. The Review Committee on each project will then select a maximum of three (3) firms to recommend as properly qualified to perform the work. The list of recommendations will then be forwarded to the Selection Committee for consideration. If the School Project is system-wide and/or extends into more than one District, only one Review Committee will be convened.

- e. Selection Committee Recommendation. Upon receipt of the list of recommended firm(s) from the Review Committee(s), the Selection Committee will meet and select (or confirm) one (1) firm as their recommendation on who should perform the work on each project.

- f. Selection of Architect/Engineer. The recommendation of the County Mayor and the Director of Schools will then be submitted to the Board for approval and the County for funding approval. Upon approval, contracts will be prepared by the County Attorney and the Hamilton County Department of Education ("HCDE") Assistant Superintendent of Auxiliary Services between the architect/engineer and the County and the Board. The County Mayor and Director of Schools are authorized to execute the contract(s) on behalf of the County and Board, respectively.

- g. Contractor Selection. After selection of the architect/engineer, a bid package (including project plans) shall be prepared by the architect/engineer in cooperation with the HCDE Assistant Superintendent of Auxiliary Services. The School Project plans are to be approved by the Board prior to submission for bidding. The lowest and most responsive bid by a general contractor will then be submitted to the Board for approval and the County for funding approval. Upon approval, the contract(s) will be prepared by the County Attorney and the HCDE Assistant Superintendent of Auxiliary Services between the contractor, the County and the Board. The County Mayor and Director of Schools are authorized to execute the contract(s) on behalf of the County and the Board, respectively.

- h. Value Engineering. The HCDE Assistant Superintendent of Auxiliary Services shall work with the selected architect/engineer and contractor to determine whether "value engineering" various project components is possible in an effort to save costs. The items shall be presented to the Board for approval and the County for funding approval.

- i. Change Orders. All change orders shall be submitted to the Board for approval and then to the County for funding approval.

j. Construction Progress. The HCDE Assistant Superintendent of Auxiliary Services, or other Hamilton County Education Department staff as deemed appropriate, shall inform the County and the Board of the progress of the construction on School Projects on a regular basis.

k. Payment of Invoices. Invoices or draw requests for payment on School Projects shall be signed as approved by the HCDE Assistant Superintendent of Auxiliary and forwarded to the County Finance Office for payment.

l. Contract Disputes. The County and Board designate the HCDE Assistant Superintendent of Auxiliary Services as their authorized representative to resolve any contract disputes which do not adversely impact the Project funding or overall design. If litigation arises from a contract dispute, the County Attorney is authorized to represent the County and the Board. Any settlement of litigation is subject to approval by the County and the Board.

m. The Board and County agree to follow the Disadvantaged Business Enterprises Utilization Guidelines, as reflected in Resolution No. 701-40 of the Hamilton County Board of Commissioners, with respect to all contracts on School Projects contemplated by this Agreement.

IN WITNESS WHEREOF, the parties have caused their respective names to be affixed by their duly authorized officers on the \_\_\_\_\_ day of December 2015.

*[Signatures on the following page]*

**HAMILTON COUNTY, TENNESSEE**

By: \_\_\_\_\_  
Jim Coppinger, County Mayor

**HAMILTON COUNTY DEPARTMENT OF EDUCATION**

By: \_\_\_\_\_

**HAMILTON COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairman

**HAMILTON COUNTY SCHOOL BOARD**

By: \_\_\_\_\_  
Chairman



# Hamilton County Board of Commissioners RESOLUTION

No. 216-14

A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTRACT AMENDMENT WITH THE TENNESSEE DEPARTMENT OF HEALTH TO PROVIDE FAMILY PLANNING SERVICES TO RESIDENTS OF HAMILTON COUNTY AND INCREASE THE EXPENSE AND REVENUE BUDGET BY \$18,400.00.

**WHEREAS,**                    contraceptive use reduces maternal mortality and improves women’s and children’s health by preventing unplanned and high-risk pregnancies; and,

**WHEREAS,**                    some contraceptives also improve women’s health by reducing the likelihood of disease transmission and protecting against certain cancers and health problems; and

**WHEREAS,**                    allowing families to choose the timing of pregnancies and subsequent children contributes to the health and financial well-being of the family unit; and,

**WHEREAS,**                    the Hamilton County Health Department has an active and effective Family Planning program; and,

**WHEREAS,**                    the Tennessee Department of Health has identified funding for the provision of these services in Hamilton County.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:**

That the County Mayor be authorized to sign the attached contract amendment for the provision of family planning services to the residents of Hamilton County and increase the Expense and Revenue budget by \$18,400.00.

**BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:           

Rejected:           

\_\_\_\_\_

County Clerk

Approved:           

Vetoed:             

\_\_\_\_\_

County Mayor

February 3, 2016

\_\_\_\_\_

Date



## GRANT AMENDMENT

<b>Agency Tracking #</b> 34360-36313	<b>Edison ID</b> 31462	<b>Contract #</b> GG-13-38855-00	<b>Amendment #</b> 1		
<b>Contractor Legal Entity Name</b> Chattanooga-Hamilton County Health Departmen			<b>Edison Vendor ID</b> 4208		
<b>Amendment Purpose &amp; Effect(s)</b> FY16 Increase Funding, update Section Clauses					
<b>Amendment Changes Contract End Date:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<b>End Date:</b> June 30, 2017			
<b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment</b> (zero if N/A):			<b>\$ +18,400</b>		
<b>Funding --</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2013	\$40,100.00	\$541,600.00			\$581,700.00
2014	\$40,100.00	\$541,600.00			\$581,700.00
2015	\$40,100.00	\$541,600.00			\$581,700.00
2016	\$40,100.00	\$541,600.00	\$18,400.00		\$600,100.00
2017	\$40,100.00	\$541,600.00			\$581,700.00
<b>TOTAL:</b>	<b>\$200,500.00</b>	<b>\$2,708,000.00</b>	<b>\$18,400.00</b>		<b>\$2,926,900.00</b>
<b>American Recovery and Reinvestment Act (ARRA) Funding:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>OCR USE</i>  GG-13-38855-01		
<b>Speed Chart (optional)</b> HL00007822/7823, HL00015474		<b>Account Code (optional)</b>  71301000			

**AMENDMENT ONE  
OF GRANT CONTRACT 31462 GG-13-38855-00**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and Chattanooga-Hamilton County Health Department, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section A.5.b. is deleted in its entirety and replaced with the following:
  - A.5.b. Ensure all patient fees collected for services are in accordance with the most current version of the Tennessee Department of Health's Sliding Fee Scale and must be used for Family Planning Program expenditures and reported annually to the State in the Grantee's Family Planning Annual Report.
  
2. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
  - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Two Million Nine Hundred Twenty Six Thousand Nine Hundred Dollars (\$2,926,900) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 1 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
  
3. Grant Contract section C.5. is deleted in its entirety and replaced with the following:
  - C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:
 

Mickey McCowen, Program Director  
Family Planning Services  
Tennessee Department of Health  
Andrew Johnson Tower, 8<sup>th</sup> Floor  
710 James Robertson Parkway  
Nashville, TN 37243

    - a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
      - (1) Invoice/Reference Number (assigned by the Grantee).
      - (2) Invoice Date.
      - (3) Invoice Period (to which the reimbursement request is applicable).
      - (4) Grant Contract Number (assigned by the State).
      - (5) Grantor: Tennessee Department of Health — Family Planning Services.
      - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
      - (7) Grantee Name.
      - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
      - (9) Grantee Remittance Address.
      - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
      - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

- i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
- ii. The amount reimbursed by Grant Budget line-item to date.
- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- (4) An invoice under this Grant Contract shall be presented to the State within thirty (30) days after the end of the calendar month in which the subject costs were incurred or services were rendered by the Grantee. An invoice submitted more than thirty (30) days after such date will NOT be paid. The State will not deem such Grantee costs to be allowable and reimbursable by the State unless, at the sole discretion of the State, the failure to submit a timely invoice is warranted. The Grantee shall submit a special, written request for reimbursement with any such untimely invoice. The request must detail the reason the invoice is untimely as well as the Grantee's plan for submitting future invoices as required, and it must be signed by a Grantee agent that would be authorized to sign this Grant Contract.

4. Grant Contract section C.6. is deleted in its entirety and replaced with the following:

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may move up to twenty percent (20%) of a line-item amount to another line item category provided that any increase is off-set by an equal reduction of other line-item amount(s) and the total Grant Contract amount detailed by the Grant Budget does not increase. An increase of any line item funded at zero dollars (\$0.00) shall require prior approval of the Grantor State Agency.

5. Grant Contract section C.7. is deleted in its entirety and replaced with the following:

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit a grant disbursement reconciliation report within thirty (30) days following the end of each quarter and a final invoice and final grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State (Attachment 3).

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant

Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.

- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

6. Grant Contract section E.2. is deleted in its entirety and replaced with the following:

- E.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Mickey McCowen, Program Director  
 Tennessee Department of Health  
 Family Planning Services  
 Andrew Johnson Tower, 8<sup>th</sup> Floor  
 710 James Robertson Parkway  
 Nashville, TN 37243  
 Email Address: [Mickey.Mccowen@tn.gov](mailto:Mickey.Mccowen@tn.gov)  
 Telephone # 615-741-0224  
 FAX # 615-741-1063

The Grantee:

Rebekah Barnes, Administrator  
 Chattanooga-Hamilton County Health Department  
 921 East Third Street  
 Chattanooga, TN 37403  
 Email Address: [BeckyB@hamiltontn.gov](mailto:BeckyB@hamiltontn.gov)  
 Telephone # 423-209-8000  
 FAX # 423-209-8001

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

7. Grant Contract Attachment 1 is deleted in its entirety and replaced with the new Attachment 1 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective March 1, 2016. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT:



1/21/16

GRANTEE SIGNATURE

DATE

Becky Barnes, Administrator

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

HAMILTON COUNTY GOVERNMENT:

GRANTEE SIGNATURE

DATE

Jim M. Coppinger, County Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF HEALTH:

JOHN J. DREYZEHNER, MD, MPH, FACOEM, COMMISSIONER

DATE

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 1)

<b>CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING - ROLL-UP</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2012, and ending June 30, 2017.</b>				
<b>POLICY 03 Object Line-item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$2,926,900.00	\$0.00	\$2,926,900.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$2,926,900.00</b>	<b>\$0.00</b>	<b>\$2,926,900.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1**  
**GRANT BUDGET**  
**(BUDGET PAGE 2)**

<b>CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2012, and ending June 30, 2013.</b>				
<b>POLICY 03 Object Line-Item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$581,700.00	\$0.00	\$581,700.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$581,700.00</b>	<b>\$0.00</b>	<b>\$581,700.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
(BUDGET PAGE 3)

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Provide Family Planning Services based on the following reimbursement units:	
Comprehensive/Annual Visit -           \$165.00	
Medical Visit -                               \$94.00	
Supply Visit -                                 \$63.00	
Pregnancy Test -                            \$43.00	
IUD Insertion w/Device -                 \$338.00	
Implant Insertion w/Device -             \$506.75	
Visit not listed above, including, but not limited to, blood pressure check, urinalysis, referral, follow-up and counseling -                                 \$38.00	
<b>TOTAL</b>	<b>\$581,700.00</b>

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 4)

<b>CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2013, and ending June 30, 2014.</b>				
<b>POLICY 03 Object Line-item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$581,700.00	\$0.00	\$581,700.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$581,700.00</b>	<b>\$0.00</b>	<b>\$581,700.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
 (BUDGET PAGE 5)

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Provide Family Planning Services based on the following reimbursement units:	
Comprehensive/Annual Visit -           \$165.00	
Medical Visit -                               \$94.00	
Supply Visit -                               \$63.00	
Pregnancy Test -                          \$43.00	
IUD Insertion w/Device -               \$338.00	
Implant Insertion w/Device -           \$506.75	
Visit not listed above, including, but not limited to, blood pressure check, urinalysis, referral, follow-up and counseling -                               \$38.00	
<b>TOTAL</b>	<b>\$581,700.00</b>

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 6)

<b>CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2014, and ending June 30, 2015.</b>				
<b>POLICY 03 Object Line-item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$581,700.00	\$0.00	\$581,700.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$581,700.00</b>	<b>\$0.00</b>	<b>\$581,700.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
 (BUDGET PAGE 7)

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Provide Family Planning Services based on the following reimbursement units:	
Comprehensive/Annual Visit -           \$165.00	
Medical Visit -                               \$94.00	
Supply Visit -                               \$63.00	
Pregnancy Test -                           \$43.00	
IUD Insertion w/Device -               \$338.00	
Implant Insertion w/Device -           \$506.75	
Visit not listed above, including, but not limited to, blood pressure check, urinalysis, referral, follow-up and counseling -                               \$38.00	
<b>TOTAL</b>	<b>\$581,700.00</b>

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 8)

CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2015, and ending June 30, 2016.				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$600,100.00	\$0.00	\$600,100.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	\$600,100.00	\$0.00	\$600,100.00

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
 (BUDGET PAGE 9)

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Provide Family Planning Services based on the following reimbursement units:	
Comprehensive/Annual Visit -           \$165.00	
Medical Visit -                               \$94.00	
Supply Visit -                               \$63.00	
Pregnancy Test -                          \$43.00	
IUD Insertion w/Device -               \$338.00	
Implant Insertion w/Device -           \$506.75	
Visit not listed above, including, but not limited to, blood pressure check, urinalysis, referral, follow-up and counseling -                               \$38.00	
IUD Insertion with Infant Mortality Grant IUDs                               \$40.19	
Implant insertion with Infant Mortality Grant Nexplanons                       \$78.92	
<b>TOTAL</b>	<b>\$600,100.00</b>

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 10)

<b>CHATTANOOGA - HAMILTON COUNTY HEALTH DEPARTMENT - FAMILY PLANNING</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2016, and ending June 30, 2017.</b>				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$581,700.00	\$0.00	\$581,700.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$581,700.00</b>	<b>\$0.00</b>	<b>\$581,700.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
 (BUDGET PAGE 11)

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Provide Family Planning Services based on the following reimbursement units:	
Comprehensive/Annual Visit -           \$165.00	
Medical Visit -                               \$94.00	
Supply Visit -                                 \$63.00	
Pregnancy Test -                            \$43.00	
IUD Insertion w/Device -                 \$338.00	
Implant Insertion w/Device -             \$506.75	
Visit not listed above, including, but not limited to, blood pressure check, urinalysis, referral, follow-up and counseling -                                 \$38.00	
<b>TOTAL</b>	<b>\$581,700.00</b>



# Hamilton County Board of Commissioners

## RESOLUTION

No. 216-15

**A RESOLUTION ENDORSING THE PROPOSAL TO NAME A UNITED STATES NAVAL SHIP "THE USS CHATTANOOGA" IN HONOR OF THE HEROIC EFFORTS OF THOSE INVOLVED IN THE CHATTANOOGA INCIDENT OF JULY 16, 2015.**

- WHEREAS,** many Chattanoogaans displayed great courage and demonstrated heroic valor in responding to the senseless terrorist-influenced attacks that occurred in Chattanooga, Hamilton County, Tennessee, on July 16, 2015; and
- WHEREAS,** such acts of valor deserve world-wide recognition; and
- WHEREAS,** there presently exists a proposal that the United States Navy name a future ship "The USS Chattanooga" in honor of the heroic efforts of all those involved in responding to said incident; and
- WHEREAS,** this county legislative body and County Mayor feel that such a dedication would greatly honor the citizens of this community.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:**

That Hamilton County does hereby express its approval of the naming of a United States Navy ship "The USS Chattanooga", in honor of the valor shown by so many to the terrorist-inspired attack that occurred in Chattanooga, Hamilton County, Tennessee, on July 16, 2015.

Be it further resolved that the County Clerk forward a copy of this Resolution to each member of the United States Congress representing any portion of Chattanooga, Hamilton County, Tennessee, for proper transmittal to the appropriate officials of the United States Navy charged with the naming of naval ships.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

February 3, 2016

\_\_\_\_\_  
Date