

Hamilton County Board of County Commissioners

AGENDA

February 04, 2015

ROLL CALL

INVOCATION - **Commissioner Beck**

PLEDGE TO THE FLAG - **Commissioner Beck**

- Minutes Recessed Meeting - January 14, 2015
- Minutes Agenda Session - January 14, 2015
- Minutes Regular Meeting - January 21, 2015
- Report Trustee Excess Fee Report December 2014
- Report Trustee Monthly Report December 2014
- Res. No. 215-1 A Resolution to approve and accept applications for notary public positions and oaths of Deputy Sheriffs.
- Res. No. 215-2 A Resolution to confirm the reappointment by the County Mayor of the Chairman of the Hamilton County Employee Appeals Board for a term ending February 6, 2017.
- Res. No. 215-3 A Resolution confirming the reappointment by the County Mayor of one member to the Hamilton County Board of Electrical Examiners, term ending February 7, 2019.
- Res. No. 215-4 A Resolution confirming the appointment by the County Mayor of one member to the Hamilton County Public Records Commission.
- Res. No. 215-5 A Resolution approving the purchase of a two (2) year extended warranty for the Submersible Video Ray amounting to \$22,939.00 from VideoRay, LLC for the Sheriff's Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 215-6 A Resolution authorizing the County Mayor to sign a contract amendment with the State of Tennessee Department of Human Services, to increase the Juvenile Court IV-D budget for fiscal year 2014-2015 to cover the additional cost of leave pay-outs, and to amend the general fund expense budget by \$88,543 and the revenue budget by \$58,438 from previously unbudgeted funds.
- Res. No. 215-7 A Resolution to amend the Schools Federal Projects Fund Budget by adding \$5,492,612 to the FY 2014-2015 Revenue and Expenditure Budget; to amend the Self-Funded Projects Fund Budget by adding \$453,859 to the FY 2014-2015 Revenue and Expenditure Budget; to amend the General Purpose Fund Budget by reducing the FY 2014-2015 Revenue and Expenditure Budgets by \$2,480,235.
- Res. No. 215-8 Resolution Number Not Used
- Res. No. 215-9 A Resolution accepting the bid of Giant Steps Music Corporation for band instruments for East Ridge High School amounting to \$19,947.00 and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 215-10 A Resolution to authorize the County Mayor to accept the renewal proposal for Hamilton County's Umbrella Liability Insurance coverage through BB&T/Huffaker & Trimble with OneBeacon Insurance Company for a period of one year for a premium of \$155,863.
- Res. No. 215-11 A Resolution authorizing the County Mayor to submit an application to the Tennessee Department of Economic and Community Development for a 2015 Community Development Block Grant in an amount not to exceed \$525,000 to provide water system improvements.
- Res. No. 215-12 A Resolution accepting the bid of Ford of Murfreesboro for one (1) 4x4 utility vehicle amounting to \$27,245.00 for Emergency Medical Services and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 215-13 A Resolution accepting the bid of Z-Band, Inc. for contract unit pricing, beginning February 5, 2015, through June 4, 2015, for video distribution equipment for the Telecommunications Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.

- Res. No. 215-14 A Resolution accepting the qualifications of AMEC Environment & Infrastructure, Inc., GEO-Jobe GIS Consulting, GRW, Inc., G-Squared, LLC, KCI Technologies, Inc., Kucera International, Inc., Littlejohn Engineering Associates, Inc., The Sidwell Company, Stantec Consulting Services, Inc., TetraTech, Inc., True North Geographic Technologies, LLC, Wisser Company, LLC and Woolpert, Inc. for geographic information system data acquisition and consulting services beginning February 4, 2015 through December 31, 2018, and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 215-15 A Resolution accepting the bid of ProSys for Dell servers and Dell power vault system components amounting to \$118,106.56 for the Information Technology Services Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 215-16 A Resolution accepting the bid of Dell Marketing, LP for contract unit pricing, beginning February 4, 2015, through February 3, 2016 for Microsoft Office Standard 2013 and Microsoft Office Pro Plus 2013 licenses for the Information Technology Services Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.

ANNOUNCEMENTS

DELEGATIONS ON MATTERS OTHER THAN ZONING

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.

**RECESSED MEETING
HAMILTON COUNTY BOARD OF COMMISSIONERS
JANUARY 14, 2015**

STATE OF TENNESSEE) Recessed Meeting
COUNTY OF HAMILTON) January 14, 2015

BE IT REMEMBERED, that on this 14th day of January, 2015, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit: --

Present and presiding was the Honorable Jim Fields, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Fields. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Commissioner Mackey introduced, Dr. Joey Harris, Pastor of Harmony Baptist Church for the invocation. Commissioner Mackey led in the pledge to the flag.

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Chairman Fields announced that there was not any scheduled business for the Recessed Meeting and asked if anyone had any announcements.

LATE ITEM: RESOLUTION NO. 115-40

Commissioner Graham read for the record a proposed resolution. It was assigned Resolution No. 115-40.

ON MOTION of Commissioner Graham, seconded by Commissioner Mackey, to adopt Resolution No. 115-40.

Commissioner Graham, Chairman of the Finance Committee, indicated this resolution recommended by the full committee would amend the capital outlay budget in the amount of and not to exceed \$85,000 for office furnishings in the Criminal Courts and General Sessions Courts. He outlined bid specifications that would need to be met in accordance with the resolution and noted that bids are to be sent to the purchasing department and approved by the Finance Committee.

Attorney Taylor recommended in accordance with Roberts Rules of Order and past actions of this body that the Commission should first dispose of

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Resolution No. 1114-9A, which was previously tabled. He cautioned that in May of 2009 the County settled a sizeable claim resulting from a Hamilton County bid relating to office furniture requested by the Clerk and Master's Office.

In response to Attorney Taylor's concerns, Chairman Fields ruled that the previous motion had died and therefore this resolution was in order. He asked if any member of the Commission would like to challenge his ruling. No one challenged the Chairman's ruling.

At this time lengthy discussion regarding Resolution No. 115-40 took place.

At the request of Commissioner Haynes, a rough draft of Resolution No. 115-40 was distributed to the Commission and the County Clerk's office.

After receiving copies of the draft several members of the Commission, Director of Purchasing Gail Roppo, and Attorney Taylor continued to have discussions regarding the late addition of Resolution No. 115-40.

In response to Commissioner Haynes' remarks regarding a recent news article pertaining to Commissioners conversing by phone during meetings, Commissioner Beck strongly criticized the state's Open Meetings Act (Sunshine

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Law). He added that Commissioners should be able to communicate about business outside of open meetings.

The Chairman called for a brief recess to allow the Commission time to read the draft of Resolution No. 115-40.

After calling the meeting back to order Chairman Fields asked for a roll call on the motion to adopt Resolution No. 115-40.

ON MOTION of Commissioner Graham, seconded by Commissioner Mackey, to adopt Resolution No. 115-40. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Aye"; Commissioner Fairbanks, "Nay"; Commissioner Graham, "Aye"; Commissioner Haynes, "Nay"; Commissioner Mackey, "Aye"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye." Total present – 9. Total absent – 0. Total "Aye" votes - 7. Total Nay votes – 2.

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Clerk Knowles asked that Resolution No. 115-40 be furnished to the Clerk's office in the proper format. Chairman Fields directed the County Attorney's office to prepare the resolution.

Being no further business Chairman Fields declared the recessed meeting adjourned.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

<hr/>	<u>W.F.K.</u>
Date	Clerk's Initials

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
JANUARY 14, 2015**

COMMITTEE ASSIGNMENTS

Chairman Fields indicated the upcoming agenda items would be considered as follows:

- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- Resolution No. 115-22 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution No. 115-23 and 115-24 were heard by a Committee of the Whole
- Resolution No. 115-25A, 115-25B, and 115-26 through 115-29 were assigned to the Zoning Committee, chaired by Commissioner Haynes.
- Resolution No. 115-30 through 115-39 were assigned to the Finance Committee, chaired by Commissioner Graham.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 115-23

Mayor Coppinger spoke regarding Resolution No. 115-23, which would reappoint Jennifer Stanley to the Chattanooga-Hamilton County Hospital Authority Board of Trustees for a term ending October 31, 2017.

In response to Commissioner Graham and Commission Boyds inquiries, Mayor Coppinger confirmed that Ms. Stanley was in favor of the recently approved bonuses at Erlanger Health System. He reminded the Commission that Erlanger has had tremendous improvements under the current administration. They are currently in the bond market and it is important that there be no indications of disharmony with the

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community during this process. In closing, he added that Ms. Stanley's resume in itself illustrates that she is a extremely intelligent woman and he reccommended approval.

Commissioner Boyd agreed that the timing of the bonuses wasn't the best. He thanked the Mayor for his reappointment of Jennifer Stanley.

Commissioner Haynes and fellow Commissioners asked for a copy of Ms. Stanley resume'. Mayor Coppinger indicated this was an oversight, and his office would provide a copy of Ms. Stanley's resume to the Commission and the County Clerk's office.

Chairman Fields stated that Resolution No. 115-24 would now be heard by the Committee of the Whole.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 115-24

Mayor Coppinger spoke regarding Resolution No. 115-24, which would reappoint James C. Hudson, III, as chairman of the Carter Street Corporation for a term ending January 5, 2019. He noted that the chairman is jointly appointed by the County Mayor and the Mayor of the City of Chattanooga and both agreed to reappoint Mr. Hudson.

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Commissioner Haynes and fellow Commissioners asked for a copy of Mr. Hudson's resume. Mayor Coppinger indicated that his office would provide a copy of Mr. Hudson's resume to the Commission and the County Clerk's office.

In response to Commissioner's Boyd's question, Mayor Coppinger stated that Carter Street Corporation's mission statement is to encourage economic development in the Southside.

ANNOUNCEMENTS

Chairman Fields asked for announcements from members of the Commission.

Commissioner Haynes commented that serving on more than one panel prohibited his attendance at other Committee meetings conducted at the same time and that his absence shouldn't be held against him. Chairman Fields emphasized that Committee times and locations are set at the discretion of the various Committee Chairperson.

Commissioner Mackey and Commissioner Graham both added that the fact Commissioner Haynes did not attend the Finance Committee meeting to hear discussions relating to Resolution No. 115-40 was not intended to be offensive.

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Chairman of the Finance Committee, Commissioner Graham, announced that the Finance Committee would meet in the Commission Room immediately following the agenda session.

Chairman of the Zoning Committee, Commissioner Haynes, announced that the Zoning Committee would meet in the Commission Room after the Finance Committee had concluded their business.

Commissioner Beck clarified for the record his statement at the Recessed meeting. He had used the word “essence” of time but had meant in the “interest” of time.

Mayor Coppinger spoke about the recent announcement of Chattanooga’s Innovation District. The innovation district is centered at MLK Blvd and Georgia Avenue and stretches a quarter mile in all directions. Mayor Coppinger added that he looks forward to new companies moving to Chattanooga and watching them prosper over the next few years.

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DELEGATIONS

Chairman Fields asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Fields declared the meeting adjourned until Wednesday, January 21st at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

_____ 
Date Clerk's Initials

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
JANUARY 21, 2015**

STATE OF TENNESSEE)
COUNTY OF HAMILTON)

Regular Meeting
January 21, 2015

BE IT REMEMBERED, that on this 21st day of January, 2015, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Jim Fields, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Fields. Total present - 9. Total absent – 0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

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Pastor Bruce Sloan gave the invocation and Commissioner Mackey led in the pledge to the flag.

APPROVAL OF MINUTES

ON MOTION of Commissioner Haynes, seconded by Commissioner Mackey, that the minutes of the Recessed Meeting of December 31, 2014, the Agenda Preparation Session of December 31, 2014, and the Regular Meeting of January 7, 2015, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd , "Aye"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Aye"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Aye"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

ORDER OF DESIGNATION

An order was submitted for the record designating Todd Leamon to sit as the County Mayor's representative on the Planning Commission for the meeting of January 12, 2015.

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REGULAR MEETING
JANUARY 21, 2015**

**RESOLUTION NO. 115-22 A RESOLUTION TO APPROVE AND ACCEPT
APPLICATIONS FOR NOTARY PUBLIC POSITIONS AND OATH OF DEPUTY
SHERIFF.**

ON MOTION of Commissioner Graham, seconded by Commissioner Boyd, to adopt Resolution No. 115-22. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Aye"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Aye"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Aye"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Fields asked that Resolution No. 115-23 be heard at this time.

**RESOLUTION NO. 115-23 A RESOLUTION CONFIRMING THE REAPPOINTMENT
BY THE COUNTY MAYOR OF ONE MEMBER TO THE CHATTANOOGA-HAMILTON
COUNTY HOSPITAL AUTHORITY BOARD OF TRUSTEES FOR A TERM ENDING
OCTOBER 31, 2017.**

Commissioner Boyd spoke regarding Resolution No. 115-23 re-appointing Jennifer Stanley to the Chattanooga-Hamilton County Hospital Authority Board of

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Trustees. He spoke highly of Ms. Stanley's resume and requested that the Resolution be postponed pending the release of the State Attorney General's investigation regarding whether the Erlanger board violated the Open Meetings Act before it voted to pay nearly \$2 million in executive bonuses in December 2014.

Chairman Fields advised that a Motion must first be made to put the resolution on the floor for discussion and then a motion to postpone would be in order.

ON MOTION of Commissioner Haynes seconded by Commissioner Fairbanks, to adopt Resolution No. 115-23.

ON MOTION of Commissioner Boyd, seconded by Commissioner Graham, to postpone Resolution No. 115-23 until the State Attorney General's investigation is released.

At this time lengthy discussion regarding Resolution No. 115-23 took place.

Several Commissioners indicated that state Senator Todd Gardenhire had asked them to postpone the confirmation of reappointment until the State Attorney General's investigation is released. Commissioner Haynes also added that Marc Gravitt, representative for State House District 30, indicated that he had no opinion on the matter and it was the Mayor's appointment.

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Mayor Coppinger stated that he had not been asked to delay the appointment.

It was also clarified that the Attorney General had been asked for an Opinion regarding the Sunshine Law in the Erlanger action, and that the word investigation was not the proper terminology.

Chairman Fields called for a roll call vote to postpone Resolution No. 115-23.

The foregoing Motion to postpone failed on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Bankston, "Nay"; Commissioner Beck, "Nay"; Commissioner Boyd, "Aye"; Commissioner Fairbanks, "Nay"; Commissioner Graham, "Aye"; Commissioner Haynes, "Nay"; Commissioner Mackey, "Nay"; Commissioner Smedley, "Nay"; and Chairman Fields, "Nay". Total present – 9. Total absent – 0. Total "Aye" votes – 2. Total "Nay" votes – 7.

At this time Chairman Fields asked if anyone had any further debate. Being none, the Chairman called for a roll call vote on the motion to adopt Resolution No. 115-23.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

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Commissioner Bankston, “Aye”; Commissioner Beck, “Aye”; Commissioner Boyd, “Abstain”; Commissioner Fairbanks, “Aye”; Commissioner Graham, “Nay”; Commissioner Haynes, “Aye”; Commissioner Mackey, “Aye”; Commissioner Smedley, “Aye”; and Chairman Fields, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 7. Total “Nay” votes – 1. Total Abstentions - 1

Chairman Fields asked that Resolution No. 115-24 be heard at this time.

**RESOLUTION NO. 115-24 A RESOLUTION CONFIRMING THE REAPPOINTMENT
BY THE COUNTY MAYOR OF ONE MEMBER TO THE CARTER STREET
CORPORATION BOARD OF DIRECTORS FOR A TERM ENDING JANUARY 5, 2019.**

Resolution No. 115-24 confirmed the reappointed of James C. Hudson, III to the Carter Street Corporation Board of Directors.

ON MOTION of Commissioner Graham, seconded by Commissioner Boyd, to adopt Resolution No. 115-24. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”; Commissioner Beck, “Aye”; Commissioner Boyd, “Aye”; Commissioner Fairbanks, “Aye”; Commissioner Graham, “Aye”; Commissioner Haynes, “Aye”; Commissioner Mackey, “Aye”; Commissioner

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Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Fields asked that Resolution Nos. 115-25A, 115-25B, and 115-26 through 115-29 be heard at this time.

RESOLUTION NO. 115-25A A RESOLUTION GRANTING A SPECIAL PERMIT FOR A PLANNED UNIT DEVELOPMENT AT 8246 ROY LANE.

RESOLUTION NO. 115-25B A RESOLUTION GRANTING A SPECIAL PERMIT FOR A PLANNED UNIT DEVELOPMENT AT 8246 ROY LANE.

RESOLUTION NO. 115-26 A RESOLUTION TO REZONE FROM M-1 INDUSTRIAL DISTRICT, A-1 AGRICULTURAL DISTRICT AND R-5 SINGLE WIDE MANUFACTURED HOME DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, PROPERTIES LOCATED AT 6114, 6116, 6118, 6126, 6130, 6136, 6236, 6244, 6246, 6254, & 6280 OOLTEWAH-GEORGETOWN ROAD.

RESOLUTION NO. 115-27 A RESOLUTION GRANTING A SPECIAL EXCEPTIONS PERMIT FOR A RESIDENTIAL PLANNED UNIT DEVELOPMENT ON PROPERTIES LOCATED AT 6114, 6116, 6118, 6126, 6130, 6136, 6236, 6244, 6246, 6254, & 6280 OOLTEWAH-GEORGETOWN ROAD.

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RESOLUTION NO. 115-28 A RESOLUTION GRANTING THE ABANDONMENT OF AN UNNAMED RIGHT-OF-WAY OFF OF THE 6200 BLOCK OF OOLTEWAH-GEORGETOWN ROAD.

RESOLUTION NO. 115-29 A RESOLUTION TO AMEND THE HAMILTON COUNTY ZONING REGULATIONS, ARTICLE V GENERAL PROVISIONS SECTION 105(3)(B) TO CLARIFY THE “EFFECTIVE DATE” MENTIONED IN THE TEXT.

Commissioner Haynes, Chairman of the Zoning Committee, spoke regarding the Resolutions. He stated that there was no opposition on Resolution No. 115-25A, 115-25B, and 115-26 through 115-29.

Commissioner Haynes asked that Resolution No. 1115-25B be heard separately. He reported that the Zoning Committee recommended approval for Resolution No. 115-25B. He pointed out that Resolution 115-25B included ten additional regulations that the Planned Unit Development at 8246 Roy Lane must adhere to.

Chairman Fields asked if there was anyone present in opposition. There was no one.

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ON MOTION of Commissioner Haynes seconded by Commissioner Smedley, to adopt Resolution No. 115-25B. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”; Commissioner Beck, “Aye”; Commissioner Boyd, “Aye”; Commissioner Fairbanks, “Aye”; Commissioner Graham, “Aye”; Commissioner Haynes, “Aye”; Commissioner Mackey, “Aye”; Commissioner Smedley, “Aye”; and Chairman Fields, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

RESOLUTIONS NO. 115-26 THROUGH 115-28

Commissioner Haynes, Chairman of the Zoning Committee, requested that Resolutions No. 115-26 through 115-28 be considered. Commissioner Haynes asked if there was any opposition present in the audience. There was not.

ON MOTION of Commissioner Haynes seconded by Commissioner Fairbanks, to adopt Resolutions No. 115-26 through 115-28. The foregoing Resolutions were unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”; Commissioner Beck, “Aye”; Commissioner Boyd, “Aye”; Commissioner Fairbanks, “Aye”; Commissioner Graham, “Aye”; Commissioner Haynes, “Aye”; Commissioner

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Mackey, “Aye”; Commissioner Smedley, “Aye”; and Chairman Fields, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

RESOLUTION NO. 115-29

Commissioner Haynes, Chairman of the Zoning Committee, spoke regarding Resolution No. 115-29 which amended the Hamilton County zoning regulations, Article V general provisions section 105(3)(b) to clarify the “effective date” mentioned in the text.

ON MOTION of Commissioner Haynes seconded by Commissioner Bankston, to adopt Resolution No. 115-29.

Greg Haynes, Regional Planning Agency, added that the amendment was general housekeeping that updated the effective date for future reformatting and amendments.

Chairman Fields asked if there was any opposition present in the audience. Being none he asked for a roll call vote on Resolution No. 115-29.

The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”; Commissioner Beck, “Aye”; Commissioner Boyd, “Aye”;

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Commissioner Fairbanks, "Aye"; Commissioner Graham, "Aye"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Aye"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

RESOLUTION NO. 115-30 A RESOLUTION TO ACCEPT A CONTINUATION CONTRACT BETWEEN THE SHERIFF'S OFFICE AND THE HAMILTON COUNTY DEPARTMENT OF EDUCATION TO PROVIDE TWO (2) SCHOOL RESOURCE OFFICERS FOR TWO YEARS, BETWEEN JULY 1, 2014 AND JUNE 30, 2016 AND TO AMEND THE SHERIFF'S BUDGET.

RESOLUTION NO. 115-31 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO APPLY FOR A CLEAN ENERGY GRANT SPONSORED BY THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION THAT WILL PAY HALF THE COST OF A LIGHTING SYSTEM UPGRADE IN THE COURTS BUILDING THAT IS ESTIMATED TO COST \$401,056.

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RESOLUTION NO. 115-32 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH AND HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT, FOR THE FISCAL YEAR 2015-2018 CONTRACT PERIOD, IN AN AMOUNT NOT TO EXCEED \$39,300 (\$13,100 PER YEAR) TO PROVIDE CASE MANAGEMENT SERVICES IN ACCORDANCE WITH THE DEPARTMENT OF HEALTH PREVENTION OF CHILDHOOD LEAD POISONING PROGRAM GUIDELINES.

RESOLUTION NO. 115-33 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO RENEW THE AGREEMENT WITH THE STATE OF TENNESSEE ON BEHALF OF THE TENNESSEE BUREAU OF INVESTIGATION FOR HAMILTON COUNTY INFORMATION TECHNOLOGY SERVICES AND HAMILTON COUNTY GEOGRAPHIC INFORMATION SYSTEMS TO PROVIDE PROFESSIONAL SERVICES THROUGHOUT CALENDAR YEAR 2015 IN SUPPORT AND DEVELOPMENT OF SOFTWARE FOR THE TENNESSEE BUREAU OF INVESTIGATION NOT TO EXCEED \$155,000.

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RESOLUTION NO. 115-34 A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF DECEMBER 1, 2014, THROUGH DECEMBER 31, 2014, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 115-35 A RESOLUTION (1) ESTABLISHING THE MINIMUM BID AMOUNT FOR CERTAIN PARCELS OF PROPERTY ACQUIRED BY HAMILTON COUNTY THROUGH PREVIOUS DELINQUENT TAX SALES, (2) AUTHORIZING THE OFFER OF SAID PARCELS FOR SALE AT THAT MINIMUM BID AMOUNT, AND (3) AUTHORIZING CERTAIN SAID PARCELS TO BE OFFERED FOR SALE FOR AN AMOUNT LESS THAN THE TOTAL AMOUNT OF TAXES, PENALTY, COST AND INTEREST ACCUMULATED AGAINST THE PROPERTY.

RESOLUTION NO. 115-36 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO CONVEY TO THE CITY OF CHATTANOOGA HAMILTON COUNTY'S INTEREST IN PROPERTY JOINTLY OWNED BY THE CITY AND COUNTY.

RESOLUTION NO 115-36A A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO CONVEY TO THE CITY OF CHATTANOOGA HAMILTON COUNTY'S INTEREST IN PROPERTY JOINTLY OWNED BY THE CITY AND COUNTY.

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RESOLUTION NO. 115-37 A RESOLUTION FOR WALDENS RIDGE EMERGENCY SERVICES TO SELL A 1971 CUSTOM SEAGRAVE PUMPER WHICH IS CO-TITLED WITH HAMILTON COUNTY GOVERNMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY DOCUMENTS NECESSARY TO IMPLEMENT THIS RESOLUTION

RESOLUTION NO. 115-38 A RESOLUTION FOR WALDENS RIDGE EMERGENCY SERVICES TO SELL A 1980 FMC/FORD PUMPER WHICH IS CO-TITLED WITH HAMILTON COUNTY GOVERNMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY DOCUMENTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 115-39 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE A CONTRACT WITH THE DEPARTMENT OF MILITARY OF THE TENNESSEE EMERGENCY MANAGEMENT AGENCY FOR A 2015 HOMELAND SECURITY GRANT WITH A PERIOD OF 09/01/2014 THROUGH 04/30/2016 AND AMENDING THE BUDGET OF THE EMERGENCY SERVICES DEPARTMENT BY ADDING \$ 170,836.20 TO REVENUES AND EXPENDITURES.

Commissioner Graham provided details regarding Resolutions No. 115-30 through 115-39 and stated that the Finance Committee reviewed and recommended approval.

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In response to Commissioner Mackey's inquiry, Chairman Fields confirmed that when petroleum prices decline tax revenues received stay the same.

ON MOTION of Commissioner Graham, seconded by Commissioner Mackey, to adopt Resolution No. 115-30 through 115-35, 115-36B, and 115-37 through 115-38.

The foregoing Resolutions were unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Aye"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Aye"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Aye"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

ANNOUNCEMENTS

Chairman Fields asked for announcements from members of the Commission.

Clerk Knowles asked that Resolution No. 115-40 be furnished to the Clerk's office in the proper format. Chairman Fields reported that the resolution was being prepared by the County Attorney's office.

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
JANUARY 21, 2015**

Commissioner Haynes publicly recognized that Ed Gravitt was present in audience and thanked him for his community involvement.

Commissioner Mackey recognized that Donna Horne, School Board representative for District 7, was present in the audience and wished her a happy birthday. Members of the Commission sang Happy Birthday to Ms. Horne.

Commissioner Graham recognized that former State Representative Richard Floyd was present in the audience and thanked him for his service.

Commissioner Boyd recognized that his wife was present in the audience and thanked her for attending. Mr. Boyd, Chairman of the Education Committee, announced the second joint meeting between the Education Committee and the Hamilton County Board of Education's Facilities Committee. The meeting would be held at Chattanooga School for the Liberal Arts (CSLA) on Wednesday, February 18th at 8:00 a.m. He questioned Attorney Taylor as to whether his announcement constituted adequate legal notice. Attorney Taylor indicated it did and asked that the media give special attention to the announcement.

Commissioner Smedley recognized that Scott McColpin, Vice President of the Pachyderm Club of Hamilton County, was present in the audience.

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
JANUARY 21, 2015**

Commissioner Beck voiced that he was thankful for the low gas prices.

Mayor Coppinger announced that the Chattanooga Airport boardings climbed 14 percent last year over 2013. He also announced Erlanger Hospital's recent success and thanked the Commission for their confirmation of the reappointment of Jennifer Stanley to the Chattanooga-Hamilton County Hospital Authority Board of Trustees.

Mayor Coppinger spoke regarding Resolution No. 115-40, which was adopted during the Recessed Meeting on January 14, 2015. He asked the Commission to reconsider their vote for various reasons. He spoke in detail about the suggested amendments. In closing, he indicated Resolution No. 115-40 was in violation of state and county purchasing laws.

At this time there was lengthy conversation as to the Commission's desire to reconsider Resolution No. 115-40.

ON MOTION of Commissioner Smedley, seconded by Commissioner Beck, to reconsider Resolution No. 115-40.

After lengthy discussion, Chairman Fields asked the clerk to call the roll on the Motion to reconsider.

**HAMILTON COUNTY COMMISSION
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JANUARY 21, 2015**

The foregoing Motion to reconsider Resolution No. 115-40 was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Nay"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Nay"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Nay"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 6. Total "Nay" votes – 3.

ON MOTION of Commissioner Beck, seconded by Commissioner Mackey, to amend Resolution 115-40 in accordance with recommendations stated by Mayor Coppinger.

At this time the Chairman called for a brief recess to allow the County Attorney to draft the amendment in Resolution form for each Commission to read.

Chairman Fields called the meeting back to order. All Commissioners were present.

Attorney Taylor outlined the seven changes that were made to the original resolution, which he had assigned the new number 115-40A. He stated he had removed any reference to the \$85,000 figure, the 500-pound weigh capacity, the

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
JANUARY 21, 2015**

reference to color of chair, the reference requiring the Finance Committee to approve the specifications, the reference that products must be equivalent to Encore and Lesro, and the geographical limits for suppliers. In addition, the amended Resolution No. 115-40A added that both the Hamilton County Sessions and Criminal Courts be included in the purchase of chairs and that there are sufficient funds available to pay for this purchase in the County's bond funds.

Commissioner Mackey withdrew his second to amend Resolution 115-40. He stated he could not support the use of bond funds to purchase chairs.

Chairman Fields asked for a second to Commissioner Beck's motion to amend Resolution No. 115-40.

Commissioner Fairbanks indicated he would second the Motion to amend the resolution. Debate continued.

ON MOTION of Commissioner Smedley, seconded by Commissioner Beck, to call for the question on the Motion to amend Resolution No. 115-40.

Chairman Fields ruled that a Motion to call for the question was not debatable. He asked the Clerk to call the roll.

**HAMILTON COUNTY COMMISSION
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The foregoing Motion calling for the question was adopted on a roll call vote with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Nay"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Nay,"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Nay,"; Commissioner Smedley, "Aye"; and Chairman Fields, "Aye." Total present – 9. Total absent – 0. Total "Aye" votes – 6. Total "Nay" votes – 3.

Chairman Fields asked the Clerk to call the roll on the Motion to amend Resolution No. 115-40.

ON MOTION of Commissioner Beck, seconded by Commissioner Fairbanks, to amend Resolution No. 115-40. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Nay"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Nay"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Nay"; Commissioner Smedley, "Aye"; and Chairman Fields, "Nay". Total present – 9. Total absent – 0. Total "Aye" votes – 5. Total "Nay" votes – 4.

Chairman Fields asked that Resolution No. 115-40A be heard at this time.

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
JANUARY 21, 2015**

RESOLUTION NO. 115-40A A RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR BIDS FOR THE PURCHASE OF CHAIRS FOR THE GENERAL SESSIONS AND CRIMINAL COURTS OF HAMILTON COUNTY, TENNESSEE, AND APPROPRIATING FUNDS NECESSARY FOR SAID PURCHASE.

Clerk Knowles questioned whether a Motion was in order to adopt the resolution as amended. Chairman Fields ruled the previous Motion to adopt was still on the floor. Attorney Taylor agreed.

The foregoing Resolution No. 115-40A was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye"; Commissioner Beck, "Aye"; Commissioner Boyd, "Nay"; Commissioner Fairbanks, "Aye"; Commissioner Graham, "Nay"; Commissioner Haynes, "Aye"; Commissioner Mackey, "Nay"; Commissioner Smedley, "Aye"; and Chairman Fields, "Nay". Total present – 9. Total absent – 0. Total "Aye" votes – 5. Total "Nay" votes – 4.

Commissioner Graham, Chairman of the Finance Committee asked that the record reflect that members of that committee voted unanimously against the amended resolution.

**HAMILTON COUNTY COMMISSION
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JANUARY 21, 2015**

DELEGATIONS

Chairman Fields asked for delegations on matters other than zoning.

Scott Pell residing at 9283 Crystal Brook Drive Apison, TN 37302 addressed the Commission and asked that Hamilton County consider modify the on-premise beer sales distance requirement to match the City of Chattanooga's distance requirement of 500 feet. He stated that the current distance requirement for on-premise beer sales in the county is 1500 feet from a church, school or other place of public gathering. This modification would allow him to be more competitive within the market.

Greg Haynes with the Regional Planning Agency indicated if this matter was assigned to a committee he would work with the committee on any revisions.

There being no further business, Chairman Fields declared the meeting in recess until January 28, 2015 at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date

W.F.K.
Clerk's Initials



HAMILTON COUNTY

Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES
County Clerk

MEMO

TO: Members, Hamilton County Commission

FROM: Bill Knowles *Bill*

DATE: January 9, 2015

Attached is a copy of the monthly Trustee's excess fee report for the month of December 2014.

WFK/dkr

Cc: County Mayor Jim Coppinger
County Auditor Bill McGriff
Finance Administrator Albert Kiser
Patricia Moore, Legislative Administrator

Hamilton County Trustee
 Monthly Report of Fee and Commission Fund
 FISCAL YEAR: 2015

Jee
 Prepared:NL

	December 2014	YTD December 2014
REVENUES		
44170 - MISCELLANEOUS REFUNDS	-	-
44180 - CONTRACT INCOME	-	-
44201 - STATUTORY FEES 1%	185,949.01	1,131,969.56
44202 - STATUTORY FEES 2%	1,819,497.62	2,781,519.87
44203 - STATUTORY FEES OTHER	210.39	3,953.39
44204 - DELINQUENT TAX FEES	17,739.15	165,596.63
46112 - INTEREST	321.05	1,423.82
46116 - INTEREST - NOW ACCOUNTS	-	-
Total REVENUES:	2,023,717.22	4,084,463.27
EXPENDITURES		
51001 - SALARIES	59,744.97	382,501.35
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	274.61	1,650.42
53037 - SPECIAL LEGAL SERVICES	-	-
53042 - MEETINGS, SEMINARS, ETC.	-	285.00
53044 - POSTAGE, FREIGHT AND OTHER	-	-
53045 - LEGAL NOTICES AND ADVERTISING	-	-
53047 - MEMBERSHIPS	-	810.00
53049 - PARKING	805.44	2,315.64
53050 - MISC PURCHASED SERVICE	246.88	794.93
53051 - CONTRACT LEGAL SERVICES	84.66	1,034.59
53059 - SECURITY SERVICES	616.41	3,720.16
53065 - BANK ANALYSIS FEE	12,492.50	61,750.73
54001 - OFFICE SUPPLIES & FORMS	-	10,073.35
54002 - SMALL TOOLS & MINOR FURNITURE	1,897.10	4,823.20
54004 - KITCHEN FOOD & SUPPLIES	238.40	660.20
54030 - MISCELLANEOUS SUPPLIES & PARTS	200.00	275.00
57007 - PERFORMANCE & SURETY BONDS	-	62.00
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	-	1,020,479.28
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	-	2,532.34
59022 - SOFTWARE AND SUPPLIES	-	576.60
59092 - MISC REFUNDS	929.07	1,439.64
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	(4,353.26)	22.32
Total EXPENDITURES:	73,176.78	1,495,806.75
Revenues over (under) Expenditures	1,950,540.44	2,588,656.52
Excess Fees at Beginning of Period	1,412,074.56	773,958.48
Excess Fees at End of Period	3,362,615.00	3,362,615.00

Bill Hullander
 Bill Hullander, Trustee
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report
 sworn to before me this day, 11/9/15
Susan L Bedwell
 Notary Public
 My Commission Expires 6/20/18



RECEIVED
 Date 1-9-15
 By *W.F. Knowles*
 W.F. (Bill) Knowles
 County Clerk



HAMILTON COUNTY

Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES
County Clerk

MEMO

TO: Members, Hamilton County Commission

FROM: Bill Knowles *Bill*

DATE: January 9, 2015

In accordance with TCA §67-5-1902, I am attaching a copy of the monthly Trustee report for the month of December 2014.

WFK/dkr

Cc: County Mayor Jim Coppinger
County Auditor Bill McGriff
Finance Administrator Albert Kiser
Patricia Moore, Legislative Administrator

**Hamilton County
Trustee Report**

For the Date Range: 12/01/2014 to 12/31/2014

RECEIVED
Date 1-9-15
By W.F. Knowles
W.F. (Bill) Knowles
County Clerk

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Cash in Bank					
11001	PETTY CASH	2,452.98	0.00	0.00	2,452.98
11004	CASH WITH US BANK	0.00	0.00	0.00	0.00
11010	TRUSTEE CONCENTRATION	32,633,870.44	184,070,349.88	186,535,352.37	30,168,867.95
11020	CHILD CARE	232,231.43	211,792.69	232,231.43	211,792.69
11030	FOOD SERVICE DEPOSITORY	3,984,081.69	2,009,052.82	1,743,791.40	4,249,343.11
11040	SHERIFF COMMISSARY	192,017.67	29,488.00	64,300.62	157,205.05
11060	1ST TN GENERAL	0.00	0.00	0.00	0.00
	Total Cash in Bank	<u>37,044,654.21</u>	<u>186,320,683.39</u>	<u>188,575,675.82</u>	<u>34,789,661.78</u>
Bank Deposits in Transit					
11015	CASH RECEIPTS SWEEP	7,980.38	56,751,438.93	56,861,641.30	(102,221.99)
11050	BOE CASH RECEIPT SWEEP	0.00	97,287,264.11	97,287,264.11	(0.00)
	Total Bank Deposits in Transit	<u>7,980.38</u>	<u>154,038,703.04</u>	<u>154,148,905.41</u>	<u>(102,221.99)</u>
Bank Outstanding Checks					
22201	A/P CHECK PAYABLE	(1,568,612.90)	43,726,178.64	43,400,707.31	(1,243,141.57)
22202	FOOD SERVICE CHECK PAYABLE	(187,221.03)	981,220.37	842,052.13	(48,052.79)
22203	SHERIFF COMMISSARY CHECK PAYAB	(20,747.04)	26,357.91	15,743.78	(10,132.91)
22206	DOE A/P CHECK PAYABLE	(2,356,258.47)	10,990,720.48	10,272,224.91	(1,637,762.90)
22280	COUNTY PAYROLL CHECKS PAYABLE	(4,149.27)	4,985,419.87	4,986,535.04	(5,264.44)
22281	DOE PAYROLL CHECK PAYABLE	(13,869.99)	11,681,184.45	11,679,590.18	(12,275.72)
22285	DOE PAYROLL TAX PAYABLE	(99,441.25)	4,186,485.57	4,228,390.08	(141,345.76)
22286	DOE RETIREMENT PLANS	(43,953.93)	2,106,873.07	2,063,562.49	(643.35)
	Total Bank Outstanding Checks	<u>(4,294,253.88)</u>	<u>78,684,440.36</u>	<u>77,488,805.92</u>	<u>(3,098,619.44)</u>
	TOTAL CASH	<u>32,758,380.71</u>	<u>419,043,826.79</u>	<u>420,213,387.15</u>	<u>31,588,820.35</u>
Other Assets					
11402	DUE FROM BAD CHECKS	885.07	1,143.05	45.05	1,983.07
	Total Other Assets	<u>885.07</u>	<u>1,143.05</u>	<u>45.05</u>	<u>1,983.07</u>

Hamilton County Trustee Report

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
TOTAL ASSETS		32,759,265.78	419,044,969.84	420,213,432.20	31,590,803.42
Other Assets					
11102	CLERK & MASTER	0.00	0.00	0.00	0.00
Total Other Assets		0.00	0.00	0.00	0.00
TOTAL ASSETS		32,759,265.78	419,044,969.84	420,213,432.20	31,590,803.42
Cash Held for Hamilton County Funds					
22250	BOARD OF EDUCATION	(14,752,353.93)	49,065,801.17	69,487,279.26	(35,173,832.02)
22251	FOOD SERVICE	(3,793,754.22)	1,578,685.10	1,982,010.62	(4,197,079.74)
22255	BOE PAYROLL	92,613.90	19,629,554.21	19,025,260.14	696,907.97
22256	BOE SELF INSURANCE	(944,320.74)	4,685,881.43	8,387,036.49	(4,645,475.80)
22257	CAPITAL MAINTENANCE	(87,564.48)	200,177.63	0.00	112,613.15
22401	EXCESS FEES	(379,021.93)	429,556.45	2,005,679.06	(1,955,144.54)
22407	PAYROLL COUNTY	(811,570.87)	8,344,836.12	8,455,743.40	(922,478.15)
22408	STORMWATER	(814,537.64)	52,943.56	254,119.47	(1,015,713.55)
22409	DRUG COURT	(15,924.27)	20,850.63	22,136.08	(17,209.72)
22410	COUNTY GENERAL	(458,656.70)	72,811,079.75	76,034,635.55	(3,682,212.50)
22412	GENERAL DEBT SERVICE	(515.63)	93,948.71	94,005.79	(572.71)
22413	OPEB TRUST	12,446.01	2.59	0.00	12,448.60
22414	EMPLOYEES RETIREMENT	(128,283.05)	11,411.38	10,003.50	(126,875.17)
22415	TEACHERS RETIREMENT	(4,916.55)	600.00	299.00	(4,615.55)
22416	LAW LIBRARY	(488.24)	2,593.77	2,595.32	(489.79)
22418	ECONOMIC CRIMES	(500.18)	4,385.67	4,385.59	(500.10)
22419	GEN GOV'T BOND PROJECTS	986,931.21	478,980.21	0.00	1,465,911.42
22420	CAPITAL PROJECTS	(9,815.37)	163,710.31	163,716.92	(9,821.98)
22421	INDUSTRIAL DEVELOPMENT	(2,500.52)	27,438.96	27,438.79	(2,500.35)
22422	RIVERWALK/FISHING PIER	188,978.61	404,435.40	105.23	593,308.78
22423	RECREATION CAPITAL PROJECTS	4,928.87	151,963.46	0.00	156,892.33
22426	SELF INSURANCE	(2,571.84)	3,625,014.13	3,624,912.65	(2,470.36)
22428	LIABILITY INSURANCE	(2,497.64)	91,722.74	91,724.50	(2,499.40)
22430	HOTEL/MOTEL	(548,743.72)	548,743.72	451,281.89	(451,281.89)

Hamilton County Trustee Report

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22434	JUVENILE COURT CLERK AGENCY	(923.50)	319,911.76	408,015.89	(89,027.63)
22435	FACILITY BONDS-SERIES 2010A	(2,809.21)	0.00	0.59	(2,809.80)
22436	BOND FUND-SERIES 2010B	(878,321.57)	0.00	182.98	(878,504.55)
22437	ECONOMIC BONDS-SERIES 2010C	0.00	0.00	0.00	0.00
22447	11 BOND	(0.03)	0.00	0.00	(0.03)
22449	SCHOOL CAPITAL PROJECTS FUND	(2,257,182.06)	2,011,016.31	1,759,889.24	(2,006,054.99)
22461	CRIMINAL COURT	2,100,888.58	164,405.42	260,449.61	2,004,844.39
22462	CRIMINAL COURT SESSIONS	(4,373,163.60)	392,748.31	262,246.08	(4,242,661.37)
22463	DELINQUENT COLLECTIONS	1,500,360.85	32,870.62	65,623.01	1,467,608.46
22470	2013A BOND	(158.00)	0.00	379.75	(537.75)
22471	2013B BOND REFUNDING	(446.28)	0.00	0.09	(446.37)
22472	LINE OF CREDIT	(132,107.65)	1,759,428.95	1,700,000.00	(72,678.70)
22483	SHERIFF	(4,694.22)	4,191,284.57	5,179,126.55	(992,536.20)
22484	DRUG ENFORCEMENT-SHERIFF	(462.86)	151,663.32	151,312.24	(111.78)
22485	TN STATE SEX OFFENDER	(56,798.17)	226.80	2,691.99	(59,263.36)
22489	SHERIFF'S SPECIAL PROJECTS	(6,739.01)	0.00	1.40	(6,740.41)
22498	SYMPRO INVESTMENT POOL	(5,798,602.83)	199,602,012.93	164,765,511.44	29,037,898.66
Total Cash Held for Hamilton County Funds		<u>(31,383,798.48)</u>	<u>371,049,886.09</u>	<u>364,679,800.11</u>	<u>(25,013,712.50)</u>
Cash Held for Others					
11403	DUE FROM BANKRUPTCY COURT	(17,536.03)	0.00	0.00	(17,536.03)
22801	OVER/SHORT	(628.91)	0.00	61.30	(690.21)
23302	PARTIAL TAXES-PENDING PAYMENT	0.00	0.00	0.00	0.00
Total Cash Held for Others		<u>(18,164.94)</u>	<u>0.00</u>	<u>61.30</u>	<u>(18,226.24)</u>
Clearing Account Activity					
11016	PROPERTY TAX SWEEP	1,434.10	92,278,581.90	92,278,581.90	1,434.10
22800	INTEREST PAYMENT FUTURE	(0.00)	8,968.42	8,968.42	(0.00)
Total Clearing Account Activity		<u>1,434.10</u>	<u>92,287,550.32</u>	<u>92,287,550.32</u>	<u>1,434.10</u>
Liabilities not Applicable					
22200	VENDOR-SYSTEM	(1,558.24)	169,820.06	173,579.08	(5,317.26)

Hamilton County Trustee Report

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22205	OTHER	(0.00)	0.00	0.00	(0.00)
22400	TEMPORARY CASH TRANSFER	0.00	140,000,000.00	140,000,000.00	0.00
22538	COUNTY REFUNDS	(33,897.66)	0.00	0.00	(33,897.66)
Total Liabilities not Applicable		<u>(35,455.90)</u>	<u>140,169,820.06</u>	<u>140,173,579.08</u>	<u>(39,214.92)</u>
Clearing Account Activity - County Funds					
Key: 0001130 COUNTY OCCUPANCY TAX					
22751	HOTEL MOTEL OCCUPANCY TAX	(0.00)	461,165.27	461,165.27	(0.00)
22799	COMM DUE ON TAX COLLECTED	0.00	9,208.57	9,208.57	0.00
Total for Org Key: 0001130 COUNTY OCCUPANCY TAX		<u>(0.00)</u>	<u>470,373.84</u>	<u>470,373.84</u>	<u>(0.00)</u>
Key: 0001150 DEPARTMENT OF EDUCATION					
22701	PROPERTY TAX	0.00	41,578,250.08	41,578,250.08	(0.00)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22703	IN LIEU OF TAX	0.00	263,727.97	263,727.97	(0.00)
22704	PERSONALTY TAX	(0.00)	682,483.30	682,483.30	(0.00)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(0.00)	41,599.79	41,599.79	0.00
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22713	IN LIEU OF TAX I&P	0.00	194.62	194.62	0.00
22714	PERSONALTY TAX I&P	0.00	2,427.66	2,427.66	(0.00)
22721	PROPERTY TAX REFUNDS	0.00	34,201.44	34,201.44	0.00
22724	PERSONALTY TAX REFUND	0.00	489.96	489.96	0.00
22731	PROPERTY TAX I&P REUND	0.00	163.34	163.34	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	850,676.57	850,676.57	(0.00)
Total		<u>0.00</u>	<u>43,454,214.73</u>	<u>43,454,214.73</u>	<u>(0.00)</u>
Total for Org Key: 0001150 DEPARTMENT OF EDUCATION		<u>0.00</u>	<u>43,454,214.73</u>	<u>43,454,214.73</u>	<u>0.00</u>
Total Clearing Account Activity - County Funds		<u>0.00</u>	<u>43,924,588.57</u>	<u>43,924,588.57</u>	<u>(0.00)</u>

Hamilton County Trustee Report

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Cash Held for Municipalities					
Key: 0001010 CITY OF EAST RIDGE					
22701	PROPERTY TAX	(202,292.94)	202,292.94	1,668,545.62	(1,668,545.62)
22704	PERSONALTY TAX	(7,172.00)	7,172.00	13,015.63	(13,015.63)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,314.05)	1,314.05	2,897.10	(2,897.10)
22714	PERSONALTY TAX I&P	(2.07)	2.07	1.30	(1.30)
22721	PROPERTY TAX REFUNDS	1,062.47	2,727.17	1,062.47	2,727.17
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(25,656.70)	25,656.70	22,560.20	(22,560.20)
22755	SANITATION	(86,220.85)	86,220.85	723,576.85	(723,576.85)
22756	SANITATION I & P	(600.38)	600.38	1,712.05	(1,712.05)
22799	COMM DUE ON TAX COLLECTED	4,450.93	33,860.25	4,450.94	33,860.24
Total Cash Held for Municipalities		<u>(317,745.59)</u>	<u>359,846.41</u>	<u>2,437,822.16</u>	<u>(2,395,721.34)</u>
Total for Org Key: 0001010 CITY OF EAST RIDGE		<u>(317,745.59)</u>	<u>359,846.41</u>	<u>2,437,822.16</u>	<u>(2,395,721.34)</u>
 Key: 0001020 RED BANK MUNICIPAL					
22701	PROPERTY TAX	(114,844.64)	114,844.64	951,269.22	(951,269.22)
22704	PERSONALTY TAX	(54,567.61)	54,567.61	2,690.90	(2,690.90)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(235.34)	235.34	2,300.16	(2,300.16)
22714	PERSONALTY TAX I&P	(2.43)	2.43	26.90	(26.90)
22721	PROPERTY TAX REFUNDS	0.00	551.14	0.00	551.14
22724	PERSONALTY TAX REFUND	47,205.68	0.00	47,205.68	0.00
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22741	STORMWATER FEES	(13,248.00)	13,248.00	90,180.00	(90,180.00)
22742	STORMWATER FEES I&P	(24.30)	24.30	305.10	(305.10)
22755	SANITATION	(41,856.00)	41,856.00	443,771.03	(443,771.03)
22756	SANITATION I & P	(155.52)	155.52	609.88	(609.88)
22799	COMM DUE ON TAX COLLECTED	2,581.60	20,019.58	2,581.61	20,019.57

Hamilton County Trustee Report

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Total		<u>(175,146.56)</u>	<u>245,504.56</u>	<u>1,540,940.48</u>	<u>(1,470,582.48)</u>
Total for Org Key: 0001020 RED BANK MUNICIPAL		<u>(175,146.56)</u>	<u>245,504.56</u>	<u>1,540,940.48</u>	<u>(1,470,582.48)</u>
 Key: 0001030 SODDY DAISY MUNICIPAL					
22701	PROPERTY TAX	(149,030.93)	149,030.93	1,138,996.68	(1,138,996.68)
22704	PERSONALTY TAX	(3,686.12)	3,686.12	11,270.05	(11,270.05)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(646.59)	646.59	1,633.88	(1,633.88)
22714	PERSONALTY TAX I&P	(14.85)	14.85	35.91	(35.91)
22721	PROPERTY TAX REFUNDS	497.34	1,357.74	497.34	1,357.74
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.00	151.60	0.00	151.60
22799	COMM DUE ON TAX COLLECTED	3,057.64	23,008.54	3,057.62	23,008.56
Total		<u>(149,823.51)</u>	<u>177,896.37</u>	<u>1,155,491.48</u>	<u>(1,127,418.62)</u>
Total for Org Key: 0001030 SODDY DAISY MUNICIPAL		<u>(149,823.51)</u>	<u>177,896.37</u>	<u>1,155,491.48</u>	<u>(1,127,418.62)</u>
 Key: 0001040 COLLEGEDALE MUNICIPAL					
22701	PROPERTY TAX	(137,149.41)	137,149.41	848,281.24	(848,281.24)
22704	PERSONALTY TAX	(10,068.07)	10,068.07	7,057.24	(7,057.24)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(19.39)	19.39	776.94	(776.94)
22714	PERSONALTY TAX I&P	(1.73)	1.73	21.00	(21.00)
22721	PROPERTY TAX REFUNDS	33.15	3,371.33	33.15	3,371.33
22724	PERSONALTY TAX REFUND	18.33	0.00	18.33	0.00
22731	PROPERTY TAX I&P REUND	0.00	18.33	18.33	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(198.66)	198.66	5.86	(5.86)
22799	COMM DUE ON TAX COLLECTED	2,945.73	17,055.36	2,945.73	17,055.36
Total		<u>(144,440.05)</u>	<u>167,882.28</u>	<u>859,157.82</u>	<u>(835,715.59)</u>

**Hamilton County
Trustee Report**

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Total for Org Key: 0001040 COLLEGEDALE MUNICIPAL		<u>(144,440.05)</u>	<u>167,882.28</u>	<u>859,157.82</u>	<u>(835,715.59)</u>
Key: 0001050 RIDGESIDE MUNICIPAL					
22701	PROPERTY TAX	(6,424.46)	6,424.46	100,971.94	(100,971.94)
22704	PERSONALTY TAX	0.00	0.00	15.92	(15.92)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	128.50	2,019.76	128.49	2,019.77
Total		<u>(6,295.96)</u>	<u>8,444.22</u>	<u>101,116.35</u>	<u>(98,968.09)</u>
Total for Org Key: 0001050 RIDGESIDE MUNICIPAL		<u>(6,295.96)</u>	<u>8,444.22</u>	<u>101,116.35</u>	<u>(98,968.09)</u>
Key: 0001060 LAKESITE					
22701	PROPERTY TAX	(5,874.51)	5,874.51	52,169.69	(52,169.69)
22704	PERSONALTY TAX	(22.31)	22.31	142.93	(142.93)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(8.86)	8.86	17.90	(17.90)
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	118.11	1,046.61	118.11	1,046.61
Total		<u>(5,787.57)</u>	<u>6,952.29</u>	<u>52,448.63</u>	<u>(51,283.91)</u>
Total for Org Key: 0001060 LAKESITE		<u>(5,787.57)</u>	<u>6,952.29</u>	<u>52,448.63</u>	<u>(51,283.91)</u>
Key: 0001070 WALDEN MUNICIPAL					
22701	PROPERTY TAX	(16,860.98)	16,860.98	129,991.76	(129,991.76)
22704	PERSONALTY TAX	(219.49)	219.49	139.90	(139.90)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(56.88)	56.88	44.50	(44.50)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00

**Hamilton County
Trustee Report**

For the Date Range: 12/01/2014 to 12/31/2014

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	342.75	2,603.52	342.75	2,603.52
Total		<u>(16,794.60)</u>	<u>19,740.87</u>	<u>130,518.91</u>	<u>(127,572.64)</u>
Total for Org Key: 0001070 WALDEN MUNICIPAL		<u>(16,794.60)</u>	<u>19,740.87</u>	<u>130,518.91</u>	<u>(127,572.64)</u>
Key: 0001080 CITY OF CHATTANOOGA					
22751	HOTEL MOTEL OCCUPANCY TAX	(507,246.72)	507,748.41	414,322.88	(413,821.19)
22775	TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00
Total Key: 0001080 CITY OF CHATTANOOGA		<u>(507,246.72)</u>	<u>507,748.41</u>	<u>414,322.88</u>	<u>(413,821.19)</u>
Total for Org Key: 0001080 CITY OF CHATTANOOGA		<u>(507,246.72)</u>	<u>507,748.41</u>	<u>414,322.88</u>	<u>(413,821.19)</u>
TOTAL CASH HELD FOR MUNICIPALITIES		<u>(1,323,280.56)</u>	<u>1,964,389.25</u>	<u>7,162,192.55</u>	<u>(6,521,083.86)</u>
TOTAL LIABILITIES AND EQUITY		<u>(32,759,265.78)</u>	<u>648,925,860.45</u>	<u>647,757,398.09</u>	<u>(31,590,803.42)</u>
Total for Report:		<u>0.00</u>	<u>1,067,970,830.29</u>	<u>1,067,970,830.28</u>	<u>0.00</u>



Hamilton County Board of Commissioners RESOLUTION

No. 215-1

A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS AND OATHS OF DEPUTY SHERIFFS.

WHEREAS, William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS** have duly applied for the positions so sought; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **OATHS OF DEPUTY SHERIFFS** have taken the oath of office; and

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:

1. That the persons named on the listing labeled **HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS** are hereby approved as applicants to be submitted to the Secretary of State; and
2. That the persons named on the listing labeled **OATHS OF DEPUTY SHERIFFS** are accepted and the oaths therefor are approved as taken; and
3. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER PASSAGE.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS

FEBRUARY 4, 2015

NAME	RESIDENCE	BUSINESS
Carol C. Ackerson	208 Belvoir Avenue Chattanooga, TN 37411 423-629-0633	Dave L. Brown Family Properties, Inc. 208 Belvoir Avenue Chattanooga, TN 37411 Same
Lindsay Adkins	3789 Dixie Circle Lupton City, TN 37351 423-316-6584	SunTrust Bank 8171 East Brainerd Rd. Chattanooga, TN 37421 423-892-3481
Bridgett Ayers	4800 Viola Dr. Chattanooga, TN 37415 423-870-9701	Chattanooga Orthopaedic Group, PC 2415 McCallie Ave Chattanooga, TN 37404 423-624-2696
Karen H. Billingsley	6605 River Winds Lane Hixson, TN 37343 423-718-4744	Community Trust and Banking Company 9125 Lee Highway Ooltewah, TN 37363 423-238-1111
Deborah J. Bowman	1066 Cody Ln. Soddy Daisy, TN 37379 423-892-4230	Roadtec, Inc. 800 Manufacturers Rd. Chattanooga, TN 37405 423-265-0600
Hannah Brewer	937 Shallowford Rd. Chattanooga, TN 37411 423-424-9367	Chattanooga State Adult Education 4501 Amnicola Hwy Chattanooga, TN 37406 423-697-2529
Tammy K. Brewton	2323 Buffalo Lane Lakesite, TN 37379 423-842-6201	District Attorney 600 Market St, Ste. 310 Chattanooga, TN 37402 423-209-7405
Lynn M. Brown	5700 Burning Bush Ln. Ooltewah, TN 37363 423-544-5629	Baker Donelson 633 Chesnut Street Chattanooga, TN 37450 423-209-4231
Jamie A. Brown	2006 Jacquelin Dr. Soddy Daisy, TN 37379 423-605-2041	District Attorney General 600 Market St, Ste. 310 Chattanooga, TN 37402 423-209-7408
Vickie Brown	90 Neal Drive Rossville, GA 30741 706-820-0151	Chattanooga State Community College 4501 Amnicola Hwy Chattanooga, TN 37406 423-697-3205

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
Alexis Cara Bryan	1813 Glenroy Avenue Chattanooga, TN 37405 205-861-9104	Law Offices of David Coates 4910 Seven Pine Circle Huntsville, AL 35816 727-902-8506
S. D. Cochrum	7709 N. Dent Rd. Hixson, TN 37343 423-842-6740	US Nuclear Regulatory Commission 5746 Marun Rd. Chattanooga, TN 37414 423-855-6615
Marcia Creekmore	5811 Crestview Dr. Hixson, TN 37343 423-774-2096	Cumberland Title and Guaranty 1300 Broad St, Ste. 200 Chattanooga, TN 37402 423-643-4001
Andrea L. Cribben - Acosta	8931 Villa Rica Circle Chattanooga, TN 37421 423-255-0763	Olivencia and Cribben Law Office, LLC 5814 Ringgold Rd, Ste. F Chattanooga, TN 37412 423-508-8756
M. D. Crye	1716 E. Rebel Rd. Rossville, GA 30741 423-314-1038	Duncan, Hatcher, Hixson, et al 1418 McCallie Ave Chattanooga, TN 37404 423-266-2207
Amanda Daniels	2418 Crescent Club Dr. Hixson, TN 37343 423-305-4010	ProBuild 6006 Lee Highway Chattanooga, TN 37421 423-892-2444
Carla T. Doub	5210 Hunter Village Dr. Ooltewah, TN 37363 423-309-6421	Chattanooga ENT Association, PC 725 Glenwood Dr, Ste. E588 Chattanooga, TN 37404 423-698-8981
Erin M. Flatt	4134 Cloverdale Rd. Rising Fawn, GA 30738 706-462-2622	Flatt Reporting Service 620 Cherokee Blvd, Ste. 103 Chattanooga, TN 37405 423-580-8467
Nika T. Frey	10259 Loma Cita Lane Ooltewah, TN 37363 423-413-6443	JHM Certified Public Accountants 651 E. 4th St, Ste. 200 Chattanooga, TN 37403 423-756-0052
R. John Grzesiak	7812 Scrapeshin Trail Chattanooga, TN 37421 423-499-9794	Wells Fargo Advisors 412 Georgia Ave, Ste. 215 Chattanooga, TN 37403 423-693-2302

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
Gary L. Guy	8208 Carriage Xing Chattanooga, TN 37421 423-892-7521	Retired N/A N/A N/A
Stephanie D. Hall	102 Hawkins St. Chattanooga, TN 37415 423-304-1612	EMJ Corporation 2034 Hamilton Place Blvd, Ste. 400 Chattanooga, TN 37421 423-490-3248
Barbara B. Hamby	304 N. Saint Marks Ave Chattanooga, TN 37411 423-894-1547	Continental Properties 5805 Lee Highway, Ste. 201 Chattanooga, TN 37421 423-893-0761
Ryan D. Hanzelik	3704 Mary Anna Drive East Ridge, TN 37412 423-504-3744	Self-Employed 4143 Ringgold Rd, Ste. A 1/2 East Ridge, TN 37412 423-305-1311
Kimberly Harris	5713 Sundown Court Ooltewah, TN 37363 423-838-5441	It Is Written P.O. Box 6 Chattanooga, TN 37401 423-362-5800
Debra L. Hewitt	3639 Phelps St. Chattanooga, TN 37412 423-698-0649	N/A N/A N/A N/A
Macel Holloway	101 Short Creek Rd. Signal Mountain, TN 37377 N/A	Mayse Construction Company P.O. Box 23027 Chattanooga, TN 37422 423-892-0016
Kim Hullender	2738 Igou Ferry Rd. Soddy Daisy, TN 37379 423-463-5285	Mayse Construction Company P.O. Box 23027 Chattanooga, TN 37422 423-892-0016
Paula C. Hurn	1709 Eagle Dr. Hixson, TN 37343 423-718-9033	McKamey Animal Center 4500 N. Access Rd. Chattanooga, TN 37415 423-305-6500
Marilyn D. Hutcheson	879 Ponderosa Dr. Soddy Daisy, TN 37379 423-364-6654	Binswanger Enterprises, LLC. 3808 Amnicola Hwy Chattanooga, TN 37406 423-624-1501

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
Donna K. Jackson	4515 Lake Haven Dr. Chattanooga, TN 37416 423-899-0437	SunTrust Bank 8171 East Brainerd Rd. Chattanooga, TN 37421 423-892-3285
Katherine Keys	158 Lynda Circle Chattanooga, TN 37405 423-693-7502	National Title Insurance Agency, Inc. 3952 Brainerd Rd. Chattanooga, TN 37411 423-624-4451
Arthur Lewis	215 City Green Way, Apt 303 Chattanooga, TN 37405 440-221-0921	Arthur Lewis State Farm 844 S. Germantown Rd, Ste. C Chattanooga, TN 37412 440-221-0921
Mary Lewis	2118 Mowbray Pike Soddy Daisy, TN 37379 423-332-5171	BlueCross BlueShield of Tennessee 1 Cameron Hill Circle Chattanooga, TN 37402 423-535-7376
Brenna G. Lype	5335 Peghorn Trail Ooltewah, TN 37363 423-396-4606	Law Office of Bob E. Lype & Assoc. 6181 Vance Rd. Chattanooga, TN 37421 423-499-0705
Phyllis E. Marr	7002 Levi Rd. Hixson, TN 37343 423-847-3766	Gayle M. Rogers - Thompson N/A N/A 423-802-1199
Cherie Marzano	811 Reeves Station Rd. SW Calhoun, GA 30701 706-844-8017	It Is Written 4289 Bonny Oaks Drive Chattanooga, TN 37406 423-362-5817
Brian Mayes	3161 Deerwood Lane Signal Mountain, TN 37377 423-402-6010	RPM and Associates, Inc. 1200 Mountain Creek Rd, Ste. 470 Chattanooga, TN 37405 423-875-8940
Shannon Maynard	808 Ashbrook Dr. Hixson, TN 37343 423-618-3977	MHC Kenworth- Chattanooga 7831 Lee Highway Chattanooga, TN 37421 423-698-4461
Kyle Mayse	7332 Shorttail Springs Rd. Harrison, TN 37341 423-595-1902	Mayse Construction Company P.O. Box 23027 Chattanooga, TN 37422 423-892-0016

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
Richard T. Mayse	2754 Igou Ferry Rd. Soddy Daisy, TN 37379 423-593-7922	Mayse Construction Company P.O. Box 23027 Chattanooga, TN 37422 423-892-0016
Andrew McBroom	1085 Wilson Ave Cookeville, TN 38506 931-319-4939	UPS Store 3712 Ringgold Rd. Chattanooga, TN 37412 423-624-7511
Laurie E. Metter	1251 Greenbook Ln. Hixson, TN 37343 423-834-3493	Baker Donelson 633 Chesnut St, # 1800 Chattanooga, TN 37450 423-756-2010
Veronica Morgan	9279 Lawford Way, Apt 105 Ooltewah, TN 37363 423-508-9045	CarMax 2211 Overnite Dr. Chattanooga, TN 37421 423-414-3500
Phillis J. Moseley	4620 Jersey Pike Chattanooga, TN 37416 423-531-7342	Grant, Konvalinka & Harrison 633 Chestnut St., Ste. 900 Chattanooga, TN 37450 423-756-8400
Buddy F. Nethery	P.O. Box 15655 Chattanooga, TN 37415 423-667-1412	Credit Recovery Consultants 4510 Hixson Pike, Ste. A Hixson, TN 37343 423-875-3131
Jennifer Ozment	153 Autumn Trail Ringgold, GA 30736 770-880-2104	Silverdale Baptist Church 7236 Bonny Oaks Dr. Chattanooga, TN 37421 423-499-3042
Cheriti Page	101 Granite Dr. Ft. Ogelthorpe, GA 30741 423-313-8788	Dentons Garage and Wrecker Service 7740 Lee Hwy Chattanooga, TN 37421 423-892-9222
Farrah Parker	8610 Seven Lakes Dr. Ooltewah, TN 37363 423-443-0779	CraftWorks Restaurants 201 West Main St, Ste. 301 Chattanooga, TN 37408 423- 424-2008
Chris Perry	1621 Sunray Dr. East Ridge, TN 37412 423-595-4992	Denton's Garage and Wrecker Service 7740 Lee Hwy Chattanooga, TN 37421 423-892-9222

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
Lynn A. Pettway	319 Massey Lane Lookout Mtn, GA 30750 706-820-1635	Highpoint Management Company, LLC 736 Georgia Ave, Ste. 401 Chattanooga, TN 37402 423-267-4860
Angela Pickett	242 Bowman Road Dunlap, TN 37327 428-987-8093	Covenant Transport 400 Birmingham Hwy Chattanooga, TN 37419 423-463-3471
Carol J. Pierce	112 East Walden Circle Soddy Daisy, TN 37379 423-645-2306	Belhaven University 535 Chesnut St, Ste. 100 Chattanooga, TN 37402 423-265-7784
Angela Price	P.O. Box 21482 Chattanooga, TN 37421 916-417-6179	CarMax 2211 Overnite Dr. Chattanooga, TN 37421 423-414-3500
Keri A. Rains	2420 Stonesage Rd. Soddy Daisy, TN 37379 423-505-0219	Bank of America 3620 Tennessee Avenue Chattanooga, TN 37409 423-752-1225
Mackenzie L. Stewart	484 Steele Road Wildwood, GA 30757 813-695-9911	Berke, Berke, and Berke 420 Frazier Ave Chattanooga, TN 37405 423-266-5171
William Jason Stubbs	8558 Maple Valley Dr. Chattanooga, TN 37421 423-855-7321	Redemption Point Church 3831 Ooltewah- Ringgold Road Ooltewah, TN 37363 Same
Stephen E. Taylor	8631 Horseshoe Bend Lane Ooltewah, TN 37363 423-238-5014	First Tennessee Bank 701 Market St. Chattanooga, TN 37402 423-757-4153
Richard B. Teeter	1417 Market St, Apt 37 Chattanooga, TN 37402 423-267-2211	Self- Employed 1415 Market St. Chattanooga, TN 37402 Same
Leigh Ann Thibadoux	3529 Valley Trail Chattanooga, TN 37415 423-304-6664	Jasper Highlands Development 210 Battlecreek Road South Pittsburgh, TN 37380 Same

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
FEBRUARY 4, 2015**

NAME	RESIDENCE	BUSINESS
S. D. Thomas	907 Rockway Dr. Chattanooga, TN 37411 423-624-7503	Chattanooga Housing Authority 801 N. Holtzclaw Avenue Chattanooga, TN 37404 423-752-4816
Brandi Thompson	9901 Cottage Creek Lane Apison, TN 37302 423-619-5807	First Choice Title, Inc. 803 Cherry St. Chattanooga, TN 37402 423-825-4670
DeAnn K. Tomshack	1576 Shadwick Cemetary Rd. Hixson, TN 37343 423-843-9482	TVA 1101 Market St. Chattanooga, TN 37402 423-751-6103
Alex R. Tomshack	1580 Shadwick Cemetary Rd. Hixson, TN 37343 423-842-1683	Retired N/A N/A N/A
Stanely M. Wagner	918 Belvoir Hills Dr. Chattanooga, TN 37412 423-316-2555	Alhambra Shriners 1000 Alhambra Dr. Chattanooga, TN 37421 423-892-0223
Richard T. Weems	1007 Altamont Rd. Chattanooga, TN 37415 423-364-2425	Weems & Ronan 744 McCallie Ave., Ste. 520 Chattanooga, TN 37403 423-624-1000
Mary Kay Weiss	8322 Rambling Rose Dr. Ooltewah, TN 37363 248-330-5017	BCBST 1 Cameron Hill Circle Chattanooga, TN 37402 423-535-6336
Brooks White	330 Nance Dr. Rossville, GA 30741 423-314-4486	Commercial Air Solutions 1701 Chickamauga Loop Chattanooga, TN 37421 423-622-2196
Sheila D. Wilson	106 Brentwood Dr. Chattanooga, TN 37415 423-870-2299	Wilson Reporting Agency 707 Georgia Ave, Ste. 304 Chattanooga, TN 37402 423-267-6000
John G. Yantis	2536 Big Cedar Road Soddy Daisy, TN 37379 423-332-4158	Stulce and Yantis 736 Georgia Ave, Ste. 100 Chattanooga, TN 37402 423-267-9072

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
OATHS OF DEPUTY SHERIFFS
FEBRUARY 4, 2015**

The individuals listed below have been duly appointed Deputy Sheriff for Hamilton County, Tennessee by Sheriff James W. Hammond, III. The persons were qualified as prescribed by law and were administered the oath of office on the date indicated below:

<u>NAME</u>	<u>DATE OF OATH</u>
Nicholas Sheldon Boyd	Jan. 12, 2015
Jerry Edward Fain, II	Jan. 12, 2015
Jacob Ray Goforth	Jan. 12, 2015
Charles Ivory Mays	Jan. 12, 2015

STATE OF TENNESSEE }
Hamilton County } ss.

I, **Nicholas Sheldon Boyd**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this

12th day of January, 2015.
W. F. Knowles

By Jessie Holloway



Nick Boyd
Nicholas Sheldon Boyd

STATE OF TENNESSEE }
Hamilton County } ss.

I, **Jerry Edward Fain, II**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this
13th day of January, 2015.

W. J. Knowles

By Jessie Halloway

} Jerry Edward Fain, II
Jerry Edward Fain, II

STATE OF TENNESSEE }
Hamilton County } ss.

I, **Jacob Ray Goforth**....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this
12 day of January, 2015.

W. J. Knowles.....

By Marci Helms.....

} Jacob Ray Goforth.....
Jacob Ray Goforth

STATE OF TENNESSEE }
Hamilton County } ss.

I, Charles Ivory Mays, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this
12th day of January, 2015.

W. F. Knowles

By Lucie Holloway


Charles Ivory Mays



Hamilton County Board of Commissioners

RESOLUTION

No. 215-2

A RESOLUTION TO CONFIRM THE REAPPOINTMENT BY THE COUNTY MAYOR OF THE CHAIRMAN OF THE HAMILTON COUNTY EMPLOYEE APPEALS BOARD FOR A TERM ENDING FEBRUARY 6, 2017.

WHEREAS, pursuant to Hamilton County Resolution No. 180-6, the chairman of the Hamilton County Employee Appeals Board is appointed by the County Mayor and confirmed by the Board of Commissioners; and,

WHEREAS, the County Mayor has reappointed Steve Parks to serve as chairman for a term beginning February 6, 2015, and ending February 6, 2017;

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the reappointment of Steve Parks to serve as chairman of the Hamilton County Employee Appeals Board is hereby confirmed for the term as stated above.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

Steve Parks
119 Amhurst Avenue
Chattanooga, TN. 37411

Steve Parks is a life long resident of the city of Chattanooga.

After graduating from the University of Tennessee at Chattanooga in 1978, he began a 28-year career with the Chattanooga Police Department. After serving in a variety of assignments during his career, he was appointed to the position of Chief of Police by Mayor Bob Corker in 2003. He served in that position until his retirement in December of 2006.

Following his retirement from CPD, he worked as a Vice President for the locally based company, ERM. He retired from that position in 2011.

He is married to Diane Parks, who is the director of the Leadership Chattanooga program of the Chattanooga Chamber of Commerce. They have one daughter, Janie Parks Varnell, who is a local attorney.



Hamilton County Board of Commissioners RESOLUTION

No. 215-3

A RESOLUTION CONFIRMING THE REAPPOINTMENT BY THE COUNTY MAYOR OF ONE MEMBER TO THE HAMILTON COUNTY BOARD OF ELECTRICAL EXAMINERS, TERM ENDING FEBRUARY 7, 2019.

WHEREAS, pursuant to County Council Resolution of February 16, 1972, as amended by Resolution of October 4, 1972, members of the Hamilton County Board of Electrical Examiners are appointed by the County Mayor and confirmed by the Board of County Commissioners; and,

WHEREAS, the County Mayor has reappointed Brian Keith Owensby (Journeyman Electrician) for a term of four years, beginning February 7, 2015 and ending February 7, 2019.

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the reappointment of Brian Keith Owensby to the County Board of Electrical Examiners is hereby confirmed for the term as noted above.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

6115 LEVI ROAD WORK: (423) 894-9053
HINSON, TN 37343 CELL: (423) 290-2465

BRIAN KEITH OWENSBY

WORK EXPERIENCE

2006 – present	Chattanooga Electrical JATC	Chatt TN
	Assistant Training Director	
2003-2006	East Ridge High School	
	Teacher- Electricity	
1991-2003	Lawson Electric	Chattanooga TN
	Journeyman Electrician	
1989-1991	Kerley Electric	Chattanooga TN
	Journeyman Electrician	
1987-1989	Harper Inc	Chattanooga TN
	Heat and Air Technician	

TEACHING EXPERIENCE

1997-present	Chattanooga Electrical JATC	Chatt TN
	1-5 year Apprenticeship Classes	
	Journeymen Electrician Classes	
2003 – 2006	East Ridge High School	East Ridge TN
	Teacher- Electricity	

EDUCATION

2001	Graduate- National Training Institute	
	University of Tennessee Knoxville	
	Completed Courses	
	Elements of Trade Teaching	
	Using Instructional Technology	
	Performance Based Evaluation	
	Leadership Theory & Practice	
	Effective Leadership	
	Effective Supervision	
	Supervising and Instruction	
	Principles of Learning	
	LAN Cabling Systems	
	Introduction to Cable Splicing	
	IAEI Grounding	
1997	Graduate- Chattanooga Electrical JATC	
	Outstanding Apprentice	
1980	Graduate- Red Bank High School	

ACCREDITATIONS

Trainer, Occupational Safety & Health Standards For Construction
OSHA 10
OSHA 30
OSHA 226- Confined Space
OSHA 5600- Disaster Site
OSHA Safety Related Work Practices
Trainer, Significant Code Changes 2002
Trainer, Significant Code Changes 2005
Trainer, CPR & First Aid (Coyne)
Trainer, Scaffold Erectors (Scaffold Institute)
Trainer, 70E
Member, Hamilton County TN Electrical Board
Member, Executive Board, Building & Construction Institute
Of Southeast
Member, Chattanooga Workforce Development Committee

LICENSE

Journeyman Electrician
Class 1 Electrical Contractor



Hamilton County Board of Commissioners RESOLUTION

No. 215-4

A RESOLUTION CONFIRMING THE APPOINTMENT BY THE COUNTY MAYOR OF ONE MEMBER TO THE HAMILTON COUNTY PUBLIC RECORDS COMMISSION.

WHEREAS, pursuant to T.C.A., Section 10-7-401, et seq., certain members of the Hamilton County Public Records Commission are appointed by the County Mayor and confirmed by the Board of County Commissioners; and,

WHEREAS, the County Commission member who served on the Records Commission, Larry Henry, is now serving as Circuit Court Clerk ; and,

WHEREAS, if a vacancy occurs in one (1) of the appointed positions, the County Mayor shall appoint a person in the same manner as the original appointment; and,

WHEREAS, the County Mayor has appointed Chairman Jim Fields, to serve as the County Legislative Body member on the Hamilton County Public Records Commission; and,

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the appointment of Chairman Jim Fields to the Hamilton County Public Records Commission is hereby confirmed.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date



Hamilton County Board of Commissioners RESOLUTION

No. 215-5

A RESOLUTION APPROVING THE PURCHASE OF A TWO (2) YEAR EXTENDED WARRANTY FOR THE SUBMERSIBLE VIDEO RAY AMOUNTING TO \$22,939.00 FROM VIDEORAY, LLC FOR THE SHERIFF'S DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, a quotation was received for a two (2) year extended warranty for the Remotely Operated Vehicle (ROV), known as a submersible VideoRay amounting to \$22,939.00 for the Sheriff's Department; and,

WHEREAS, this equipment provides additional opportunities for monitoring, enhanced surveillance, protection, detection, response and recovery efforts to the Port of Chattanooga and other areas of the county where needed; and,

WHEREAS, VideoRay, LLC is the sole source for this extended warranty; and,

WHEREAS, the U.S. Department of Homeland Security 2014 Port Security Grant was accepted by Hamilton County and the Capital Budget of the Sheriff's Department amended on Resolution No: 914-16 that will cover the cost of this two (2) year warranty.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the quotation from VideoRay, LLC for a two (2) year extended warrant for the Submersible Video Ray for the Sheriff's Department amounting to \$22,939.00 is hereby accepted, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date



September 17, 2014
Date (Month, Day, Year)

Hamilton County Board of Commissioners RESOLUTION

No. 914-16

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO ACCEPT A U.S. DEPARTMENT OF HOMELAND SECURITY 2014 PORT SECURITY GRANT AND AMENDING THE CAPITAL BUDGET OF THE SHERIFF'S OFFICE BY ADDING \$59,000 TO REVENUES AND EXPENDITURES.

WHEREAS, Hamilton County has been awarded a \$44,250 grant from the U.S. Department of Homeland Security 2014 Port Security Grant Program; and

WHEREAS, the grant will be used to purchase marine equipment at an estimated value of \$27,000 (or 75% of \$36,000) and the cost of two years of warranty insurance coverage for prior grant purchases at an estimated value of \$17,250 (or 75% of \$23,000). This equipment will provide additional opportunities for monitoring, enhanced surveillance, protection, detection, response and recovery efforts to the Port of Chattanooga and other areas of the county where needed; and

WHEREAS, a match of 25% or \$14,750 will be required by the Hamilton County General Fund; and

WHEREAS, the match of \$14,750 and the award of \$44,250 will equal a total project cost of \$59,000.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

THE COUNTY MAYOR IS HEREBY AUTHORIZED TO ACCEPT A U.S. DEPARTMENT OF HOMELAND SECURITY 2014 PORT SECURITY GRANT, AND THE CAPITAL BUDGET OF THE SHERIFF'S OFFICE IS AMENDED BY ADDING \$59,000 TO REVENUES AND EXPENDITURES.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

MB: 409
PAGE: 355

CERTIFICATION OF ACTION

Approved:

Rejected:

Approved:

Vetoed:

County Clerk

County Mayor

September 17, 2014

Date

SR 226-38



212 E. High St.
Pottstown, PA 19464
Phone: (610) 458-3000
FAX: (610) 458-3010

RE: Sole Source letter

January 14th, 2015

Hamilton County Sheriff's Office
600 Market Street
Chattanooga, TN 37402

Dear Katherine:

This letter is provided as a sole source justification to obtain an extended warranty for the VideoRay Remotely Operated Underwater Vehicle Hamilton County Sherriffs Office has.

VideoRay LLC Manufactures, integrates accessories, sells, supports, warrants and repairs the VideoRay PRO 4 series Remote Operated Vehicle.

Please let me know if you have any additional questions.

Sincerely,

Lisa Amlco
Customer Service Representative
VideoRay LLC

Phone: +1 484 441 0153
Fax: +1 610-458-3010

VideoRay LLC
212 East High Street, Pottstown, PA 19464
www.videoray.com

SR 22638

QUOTATION



Quotation 00004997
Company Address 212 East High St
Pottstown, Pennsylvania 19464
United States
Phone (610) 458-3000
Fax (610) 458-3010

Instructions Extended Warranty Program will run from
1/31/2015 through 1/30/2017.
Terms Net 30

VideoRay Contact

Account Executive Lisa Amico
Email lisa.amico@videoray.com

Created Date 1/14/2015
Expiration Date 2/18/2015
Fax (610) 458-3010

End User

Contact Name Katherine Ashmead
Phone +1 (423) 209-7000
Ship To Hamilton County Sheriff's Office
Address 600 Market St
Chattanooga, Tennessee 37402
United States

Email kashmead@hcsheriff.gov
Fax +1.423.209.7661
Bill To Hamilton County Sheriff's Office

Product	Part Number	Unit Price	Quantity	Total Price
XWP	Extended Warranty Program	\$11,469.50	2.00	\$22,939.00

Shipping and Handling TBD
Grand Total \$22,939.00



Hamilton County Board of Commissioners RESOLUTION

No. 215-6

TITLE

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTRACT AMENDMENT WITH THE STATE OF TENNESSEE, DEPARTMENT OF HUMAN SERVICES, TO INCREASE THE JUVENILE COURT IV-D BUDGET FOR FISCAL YEAR 2014-2015 TO COVER THE ADDITIONAL COST OF LEAVE PAY-OUTS, AND TO AMEND THE GENERAL FUND EXPENSE BUDGET BY \$88,543 AND THE REVENUE BUDGET BY \$58,438 FROM PREVIOUSLY UNBUDGETED FUNDS.

WHEREAS, additional costs have been incurred in the Juvenile Court IV-D program due to leave payouts for two (2) Magistrates totaling \$88,543; and

WHEREAS, the State of Tennessee Department of Human Services agreed to fund 66% of this cost (\$58,438) in accordance with the terms of the grant; and

WHEREAS, the County’s match will be 34% (\$30,105) of the total increase; and

WHEREAS, the expense budget will be amended (increased) by \$88,543, and the revenue budget increased by \$58,438.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

The County Mayor is hereby authorized to sign a contract amendment with the State of Tennessee Department of Human Services to increase the Juvenile Court IV-D program budget by \$88,543, and to amend (increase) the General Fund expense budget by \$88,543, and the revenue budget by \$58,438 from previously unbudgeted funds.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date



Hamilton County Board of Commissioners

RESOLUTION

No. 215-7

A RESOLUTION TO AMEND THE SCHOOLS FEDERAL PROJECTS FUND BUDGET BY ADDING \$5,492,612 TO THE FY 2014-2015 REVENUE AND EXPENDITURE BUDGET; TO AMEND THE SELF-FUNDED PROJECTS FUND BUDGET BY ADDING \$453,859 TO THE FY 2014-2015 REVENUE AND EXPENDITURE BUDGET; TO AMEND THE GENERAL PURPOSE FUND BUDGET BY REDUCING THE FY 2014-2015 REVENUE AND EXPENDITURE BUDGETS BY \$2,480,235.

WHEREAS, the Hamilton County Board of Education has carryover funds of \$5,298,774 and was awarded additional revenue of \$193,838 from various state and federal agencies, and desires to use it for the designated purposes; and,

WHEREAS, the Hamilton County Board of Education must seek approval of a self-funded budget amendment appropriating fund balance of \$159,363 and setting forth additional revenue from various non-federal agencies or donations totaling \$294,496; and,

WHEREAS, the Hamilton County Board of Education must seek approval of a general purpose operating budget amendment appropriating fund balance of \$906,999 and a reduction in revenues totaling \$3,387,234; and,

WHEREAS, the Hamilton County Board of Education must seek approval of budget amendments setting forth additional revenue and expenses and transfers of expenditures from one category to another; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the County School Federal Projects Fund be hereby amended by adding \$5,492,612 for the following items:

<u>Source of Funds</u>	<u>Amount</u>
Deferred Revenue	\$ 100,000
State Revenue	29,261
Federal Thru State	<u>5,363,351</u>
Total	\$ 5,492,612

<u>Use of Funds</u>	
Regular Instruction	\$ 1,837,033
Special Education Instruction	972,458
Vocational Instruction	(36,659)
Other Student Support	18,100
Regular Instruction Support	1,835,593
Special Education Support	119,398
Office of the Principal	(5,000)
Transportation	62,102
Community Services	617,367
Indirect Costs	<u>72,220</u>
Total	\$ 5,492,612

That the County School Self-funded Projects Fund be hereby amended by adding \$453,859 for the following items:

<u>Source of Funds</u>	
Restricted for Education Fund Balance	\$ 159,363
Charges for Current Services	365,000
Other Local	<u>(70,504)</u>
Total	\$ 453,859

<u>Use of Funds</u>	
Regular Instruction	\$ (135,891)
Other Student Support	45,888
Regular Instruction Support	174,864
Maintenance of Plant	3,305
Community Services	365,000
Indirect Costs	<u>693</u>
Total	\$ 453,859

That the County General Purpose School Fund be hereby amended by reducing \$2,480,235 for the following items:

Source of Funds

Restricted for Education Fund Balance	\$ 154,456
Restricted for Instruction Fund Balance	31,370
Committed for Education Fund Balance	200,000
Unassigned Fund Balance	521,173
Local Option Sales Tax	(1,142,675)
Bank Excise Tax	300,000)
State Education Funds	(744,559)
Basic Education Program	<u>(1,200,000)</u>
Total	\$ (2,480,235)

Use of Funds

Regular Instruction	\$ (2,583,242)
Special Education Instruction	(360,196)
Vocational Education Instruction	(235,408)
Attendance	(3,989)
Other Student Support	455,023
Regular Instruction Support	93,680
Special Education Support	(769)
Vocational Education Support	(108)
Board of Education	3,031
Director of Schools	2,593
Office of Principal	(240,199)
Fiscal Services	(390)
Human Resources Services	4,100
Operation of Plant	388,346
Maintenance of Plant	(2,794)
Central and Other	81
Early Childhood Education	<u>6</u>
Total	\$ (2,480,235)

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

FEDERAL PROGRAMS
SOURCE OF FUNDS

February 4, 2015

	DEFERRED REVENUE	STATE REVENUE	FEDERAL THRU STATE REVENUE	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
	23101	46000	47100		
BUDGET AMENDMENTS					
IDEA Discretionary			74,610	74,610	7/17/2014
Carl Perkins Vocational Grant			(48,591)	(48,591)	7/17/2014
School Improvement Grant IZONE Schools			809,067	809,067	8/21/2014
Safe School Climate			(21,994)	(21,994)	8/21/2014
School Improvement Reading Initiative ARRA CGLA			9,869	9,869	8/21/2014
School Improvement Reading Initiative ARRA IZONE Schools			283,769	283,769	8/21/2014
Title III Immigrant Grant			7,921	7,921	8/21/2014
Focus Schools			26,032	26,032	8/21/2014
Carl Perkins Vocational Grant			17,022	17,022	8/21/2014
School Improvement Grant Priority School Bonuses			61,904	61,904	9/18/2014
Homeless Education			(51,200)	(51,200)	9/18/2014
21st Century Community Learning Centers (Year 1)			250,000	250,000	9/18/2014
21st Century Community Learning Centers (Year 3) Dalewood			4,400	4,400	9/18/2014
21st Century Community Learning Centers (Year 1) E Lake Academy			75,000	75,000	9/18/2014
Title I, Improving Basic Programs			913,005	913,005	10/16/2014
ESEA Consolidated Administration			63,000	63,000	10/16/2014
School Improvement Grant IZONE District			277,590	277,590	10/16/2014
School Improvement Grant IZONE Schools			45,800	45,800	10/16/2014
Title II Part A, Teacher & Principal Training & Recruiting			307,284	307,284	10/16/2014
Safe Schools		9,330		9,330	10/16/2014
Title III, English Language Acquisition			97,008	97,008	10/16/2014
21st Century Community Learning Centers (Year 2)			(90,000)	(90,000)	10/16/2014
ConnectTN Internet	100,000			100,000	10/16/2014
IDEA Preschool			111,394	111,394	10/16/2014
IDEA Part B			1,122,723	1,122,723	10/16/2014
Race To The Top Year 4			57,891	57,891	10/16/2014
School Improvement Grant CGLA Charter			50,785	50,785	11/20/2014
Tennessee Arts Commission		19,931		19,931	11/20/2014
School Improvement Grant IZONE District			-	-	12/18/2014
School Improvement Grant IZONE Schools			65,027	65,027	12/18/2014
Safe School Climate Grant			480,288	480,288	12/18/2014
Race To The Top (Year 5)			363,747	363,747	12/18/2014
Title I, Improving Basic Programs				-	1/15/2015
Title II Part A, Teacher & Principal Training & Recruiting				-	1/15/2015
	100,000	29,261	5,363,351	5,492,612	

**FEDERAL PROGRAMS
USE OF FUNDS**

February 4, 2015

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL INSTRUCTION 71300	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	OFFICE OF THE PRINCIPAL 72410	TRANSPORTATION 72710	COMMUNITY SERVICES 73300	INDIRECT COSTS 98000	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
IDEA Discretionary		61,934				2,000		9,350		1,326	74,610	7/17/2014
Carl Perkins Vocational Grant			(48,591)								(48,591)	7/17/2014
School Improvement Grant IZONE Schools	321,066			3,700	464,103			7,200		12,998	809,067	8/21/2014
Safe School Climate	(42,549)				21,607					(1,052)	(21,994)	8/21/2014
School Improvement Reading Initiative ARRA CGLA	4,324				4,404					1,141	9,869	8/21/2014
School Improvement Reading Initiative ARRA IZONE Schools	100,522			11,000	164,534			1,200		6,513	283,769	8/21/2014
Title III Immigrant Grant	7,921										7,921	8/21/2014
Focus Schools	26,032				(416)					416	26,032	8/21/2014
Carl Perkins Vocational Grant			11,932	5,000						90	17,022	8/21/2014
School Improvement Grant Priority School Bonuses	23,336				38,566						61,904	9/18/2014
Homeless Education	(2,710)				(44,472)			(3,126)		(892)	(51,200)	9/18/2014
21st Century Community Learning Centers (Year 1)									245,556	4,444	250,000	9/18/2014
21st Century Community Learning Centers (Year 3) Dalewood				(72,436)				(14,000)	90,758	78	4,400	9/18/2014
21st Century Community Learning Centers (Year 1) E Lake Academy									73,667	1,333	75,000	9/18/2014
Title I, Improving Basic Programs	500,098			18,598	333,381			45,459		15,469	913,005	10/16/2014
ESEA Consolidated Administration					61,998					1,012	63,000	10/16/2014
School Improvement Grant IZONE District	20,317				252,676					4,597	277,590	10/16/2014
School Improvement Grant IZONE Schools					45,800						45,800	10/16/2014
Title II Part A, Teacher & Principal Training & Recruiting	8,246				293,575					5,463	307,284	10/16/2014
Safe Schools	2,840			2,810	6,171					(2,491)	9,330	10/16/2014
Title III, English Language Acquisition	78,135				17,350					1,523	97,008	10/16/2014
21st Century Community Learning Centers (Year 2)				(294,809)					207,386	(2,577)	(90,000)	10/16/2014
ConnectTN Internet					100,000						100,000	10/16/2014
IDEA Preschool		101,214				2,967		5,500		1,713	111,394	10/16/2014
IDEA Part B		809,310		184,000		114,431				14,982	1,122,723	10/16/2014
Race To The Top Year 4	(1,500)			47,922	14,413		(5,000)			2,056	57,891	10/16/2014
School Improvement Grant CGLA Charter	29,847			57,949	(7,164)			(30,700)		853	50,785	11/20/2014
Tennessee Arts Commission	19,931										19,931	11/20/2014
School Improvement Grant IZONE District					453					(453)	-	12/18/2014
School Improvement Grant IZONE Schools	62,671			32,541	(54,692)			25,919		(1,412)	65,027	12/18/2014
Safe School Climate Grant	173,321				300,515					6,452	480,288	12/18/2014
Race To The Top (Year 5)	361,696				1,100					951	363,747	12/18/2014
Title I, Improving Basic Programs	123,487			21,825	(158,299)			15,300		(2,313)	-	1/15/2015
Title II Part A, Teacher & Principal Training & Recruiting	20,000				(20,000)						-	1/15/2015
	1,837,033	972,458	(36,659)	18,100	1,835,593	119,398	(5,000)	62,102	617,367	72,220	5,492,612	

SELF FUNDED PROGRAMS
SOURCE OF FUNDS

February 4, 2015

	RESTRICTED FOR EDUCATION FUND BALANCE	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
BUDGET AMENDMENTS	34555	43000	44000		
Volkswagen Teacher Training and Development	25,392			25,392	8/21/2014
Literacy Institute	20,000			20,000	8/21/2014
Carl Perkins IV Reserve Vocational			10,200	10,200	10/16/2014
E-Rate Technology	100,000			100,000	10/16/2014
Teacher Recruitment/I-Zone	475		550	1,025	10/16/2014
Supplemental Salaries			35,688	35,688	10/16/2014
JROTC Competitions	495		505	1,000	11/20/2014
Maintenance Recyclables			3,305	3,305	11/20/2014
Character Education	10,000			10,000	11/20/2014
PEF - Standards Improvement Grant	3,001			3,001	11/20/2014
Supplemental Salaries			(5,001)	(5,001)	11/20/2014
Photography		365,000		365,000	12/18/2014
Benwood Foundation			(115,751)	(115,751)	12/18/2014
Total	159,363	365,000	(70,504)	453,859	

SELF FUNDED PROGRAMS
USE OF FUNDS

February 4, 2015

	REGULAR INSTRUCTION 71100	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	MAINTENANCE OF PLANT 72620	COMMUNITY SERVICES 73300	INDIRECT COSTS 99000	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
BUDGET AMENDMENTS								
Volkswagen Teacher Training and Development	8,584		16,115			693	25,392	8/21/2014
Literacy Institute			20,000				20,000	8/21/2014
Carl Perkins IV Reserve Vocational		10,200					10,200	10/16/2014
E-Rate Technology			100,000				100,000	10/16/2014
Teacher Recruitment/I-Zone			1,025				1,025	10/16/2014
Supplemental Salaries		35,688					35,688	10/16/2014
JROTC Competitions	1,000						1,000	11/20/2014
Maintenance Recyclables				3,305			3,305	11/20/2014
Character Education			10,000				10,000	11/20/2014
PEF - Standards Improvement Grant			3,001				3,001	11/20/2014
Supplemental Salaries			(5,001)				(5,001)	11/20/2014
Photography					365,000		365,000	12/18/2014
Benwood Foundation	(145,475)		29,724				(115,751)	12/18/2014
	(135,891)	45,888	174,864	3,305	365,000	693	453,859	

GENERAL PURPOSE FUND
SOURCE OF FUNDS

February 4, 2015

	RESTRICTED FOR EDUCATION	RESTRICTED FOR INSTRUCTION	COMMITTED FOR EDUCATION FUND BALANCE	UNASSIGNED FUND BALANCE	LOCAL OPTION SALES TAX	BANK EXCISE TAX	STATE EDUCATION FUNDS	BASIC EDUCATION PROGRAM (BEP)	TOTAL AMENDMENT	DATE APPROVED BY BOARD
BUDGET AMENDMENTS	34555	34560	34655	39000	40210	40320	46500	46511		
Appropriation of Committed Fund Balance			200,000						200,000	10/16/2014
Appropriation of Unassigned Fund Balance				12,827					12,827	10/16/2014
Pre-K Pilot/State Grant Award							1		1	10/16/2014
Appropriation of Unassigned Fund Balance				388,346					388,346	11/20/2014
Appropriation of Unassigned Fund Balance				120,000					120,000	11/20/2014
Mid-Year Adjustment	154,456	31,370			(1,142,675)	(300,000)	(744,560)	(1,200,000)	(3,201,409)	1/15/2015
Total	154,456	31,370	200,000	521,173	(1,142,675)	(300,000)	(744,559)	(1,200,000)	(2,480,235)	

**GENERAL PURPOSE FUND
USE OF FUNDS**

February 4, 2015

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL EDUCATION INSTRUCTION 71300	ATTEN-DANCE 72110	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	VOCATIONAL ED SUPPORT 72230	BOARD OF EDUCATION 72310	DIRECTOR OF SCHOOLS 72320	OFFICE OF THE PRINCIPAL 72410	FISCAL SERVICES 72510	HUMAN RESOURCES SERVICES 72520	OPERATION OF PLANT 72610	MAINTENANCE OF PLANT 72620	CENTRAL & OTHER 72810	EARLY CHILDHOOD EDUC. 73400	TOTAL AMENDMENT AMOUNT	DATE APPROVED BY BOARD
Appropriation of Committed Fund Balance						200,000												200,000	10/16/2014
Appropriation of Unassigned Fund Balance Pre-K Pilot/State Grant Award	12,827																	12,827	10/16/2014
Appropriation of Unassigned Fund Balance														388,346				388,346	11/20/2014
Appropriation of Unassigned Fund Balance		120,000																120,000	11/20/2014
Mid-Year Adjustment	(2,596,069)	(480,196)	(235,408)	(3,989)	455,023	(106,320)	(769)	(108)	3,031	2,593	(240,199)	(390)	4,100		(2,794)	81	5	(3,201,409)	1/15/2015
Total	(2,583,242)	(360,196)	(235,408)	(3,989)	455,023	93,680	(769)	(108)	3,031	2,593	(240,199)	(390)	4,100	388,346	(2,794)	81	6	(2,480,235)	



Hamilton County Board of Commissioners RESOLUTION

No. 215-9

A RESOLUTION ACCEPTING THE BID OF GIANT STEPS MUSIC CORPORATION FOR BAND INSTRUMENTS FOR EAST RIDGE HIGH SCHOOL AMOUNTING TO \$19,947.00 AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for band instruments for East Ridge High School for the Commission Office; and,

WHEREAS, the bid from Giant Steps Music Corporation amounting to \$19,947.00 was the only bid received, but said bid is deemed reasonable; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Giant Steps Music Corporation for band instruments for East Ridge High School amounting to \$19,947.00 is hereby accepted, said bid being the best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

Bid#1214-082 Musical/Band Instruments
Hamilton County, TN

SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for musical/band instruments that meet or exceed the attached specifications. All prices must include shipping/delivery.

BID SUBMISSION REQUIREMENTS

The bidder must complete and deliver an original and one (1) compete hard copy of its bid response document in a sealed envelope before 11:00 a.m. (ET) on January 21, 2015 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID # 1214-082: Band Instruments". Any sealed envelope(s) enclosed within this envelope / package should also be clearly marked with the same label.

NOTE: IMPORTANT DELIVER/MAILING INSTRUCTIONS

NOTE: There are two different addresses – the one you use will be dependent on the means you select for the return of the bid/proposal. Please note that receipt of the bid by the County mail system (i.e., USPS) or any other Department other than Purchasing does not constitute receipt of a bid by the Purchasing Department. All proposals must be received in the Purchasing Department by the specified deadline.

<u>US POSTAL SERVICE (USPS) ADDRESS</u>	<u>COMMON CARRIER / HAND DELIVERY ADDRESS</u>
Gail B. Roppo	Gail B. Roppo
Director of Purchasing	Director of Purchasing
Bid # 1214-082 Band Instruments	Bid # 1214-082 Band Instruments
Hamilton County Purchasing Department	Hamilton County Purchasing Department
117 East Seventh Street	455 N. Highland Park Avenue
Chattanooga, TN 37402	Chattanooga, TN 37404

CONTACTS:

Questions regarding product specifications should be directed to:

East Ridge Schools
Mr. Perry Vandergriff, Director of Bands
Phone: (423) 316-4049
Email: VANDERGRIF PERRY@HCDE.org

Questions regarding bid procedures should be directed to:

Hamilton County Purchasing Department
Linda Chumbler
Phone: (423) 209-6350
Email: lindac@hamiltontn.gov

Bid#1214-082 Musical/Band Instruments
Hamilton County, TN

Deliver To:

East Ridge High School
Attn: Mr. Perry Vandergriff
4320 Bennett Road
East Ridge, TN 37412

Completion of Specifications and Pricing Forms: Complete Specifications and Pricing forms as instructed.

Completion of the Authorization to Bind Form: Please complete and sign the attached Authorization to Bind form.

Completion of the Contract Work on School Grounds Affidavit: Please complete and return the Contract Work on School Grounds Affidavit with bid documents.

Minimum Limits of Insurance: The successful bidder will be required to provide certificate of insurance as outlined below.

Commercial General Liability Insurance - \$1,000,000 limit per occurrence for property damage and bodily injury. The service provider shall indicate in its bid whether the coverage is provided on a claims-made or (preferably) on an occurrence basis. The insurance shall include coverage for the following:

- a) Premise/Operations
- b) Products/Completed Operations
- c) Contractual
- d) Independent Contractors
- e) Broad Form Property Damage
- f) Personal Injury

In addition, **Hamilton County shall be listed as an additional insured** on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of **thirty (30) days** cancellation notice to the Hamilton County Risk Management Office. All coverage shall be placed with Tennessee admitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

SPECIFICATIONS FORM

Please complete the attached providing details regarding your proposed instruments. Provide the specific brand of instrument which you are bidding and explanations as to any items which do not "Meet or Exceed" the stated specification. Attach additional pages if required.

SPECIFICATIONS: MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	INDICATE BRAND OF INSTRUMENT & ANY EXPLANATIONS OF ITEMS NOT MEETING SPECIFICATIONS
<p>Three (3) Brass Sousaphones with Cases:</p> <ul style="list-style-type: none"> • Must include shoulder pad sets and all bits (bits being the small brass fittings that make the neck adjustable based on the size of the player). • Must include upgrades of mouthpieces to Bach 18 or Bach 24aw or equivalent. • Eastman, Conn, King, Jupiter, or Yamaha are acceptable brands. Any other brand will require director approval. • All serial numbers must be engraved on both the body and bell of the instrument. • Equipment cases must be included. Fiber board cases are not acceptable. 			
<p>Two (2) Bass Clarinets with Cases :</p> <ul style="list-style-type: none"> • Vito LaBlanc to match current inventory preferred or equal with approval of director. Step up or professional models. • Must include step up hard rubber mouthpieces as well as Rovner Style ligatures. Selmer cstar mouthpieces or equivalent. • Cases must be reinforced on corners and latches. • The horns must be serviced and in ready to play condition before being delivered to the school. 			
<p>Four (4) Bass Drums with Cases:</p> <ul style="list-style-type: none"> • One each 18", 20", 22", and 24" size drums. • Yamaha or Pearl brands acceptable. Any other brand will require director approval. • Drums must be white in finish to match current inventory. • Hard shell cases required for each of these Bass Drums. Fiberboard will not be acceptable. Cases MUST be plastic with closure straps. Must be hard shell and match drums being bid. 			
<p>Four (4) Brass Drum Carriers:</p> <ul style="list-style-type: none"> • Air Frame Style. 			

Bid#1214-082 Musical/Band Instruments
 Hamilton County, TN

SPECIFICATIONS (continued): MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	INDICATE BRAND OF INSTRUMENT & ANY EXPLANATIONS OF ITEMS NOT MEEITNG SPECIFATIONS
Additional Option: Consideration may be given to vendors that agree to a bi-monthly service call on these instruments. Include service information and any associated costs in your bid package.			
Manufacturer Specification/Information Sheets: Include manufacturer specification/information sheets regarding each instrument included in the bid.			
Warranty: Include warranty information with bid.			

Shipping/Delivery Charges: All shipping/delivery charges are to be included in the price of the instruments. All bids are to be F.O.B. Chattanooga, Tennessee 37412.

PRICING SHEET

Bid pricing to include shipping/delivery to East Ridge High School. Individual pricing per instrument must be provided, as well as the total price for the all instruments by category. Note: This bid may not exceed \$19,950.00. The bid will be awarded to one vendor (all-or-nothing bid). Please include a manufacturer's detailed product spec sheet, warranty, and service information with bid documents for the evaluation process. The Authorization to Bind and Contract Work on School Grounds Affidavit forms must accompany your bid documents.

Item:	Make/Model:	Unit Price per Instrument (\$):	Total Price for specified number of Instruments (\$):
Three (3) Brass Sousaphones: Must include Bach 18 or Bach 24aw mouthpieces or equivalent w/hard shell cases. Acceptable Brands: Eastman/Conn/King/Yamaha			
Two (2) Bass Clarinets: Vito LaBlanc to match existing inventory w/Rovner Style ligatures, Selmer cstar or equivalent w/cases.			
Four (4) Bass Drums: One each 18", 20", 22", 24" white finish with hard shell cases for each Bass Drum. Must be plastic with closure straps. Must match to current Yamaha/Pearl specs. Acceptable Brands: Yamaha/Pearl.			
Four (4) Bass Drum Carriers – Air frame Style.			
Bi-monthly service call on these instruments.			
Warranty			
Total Bid Price:			\$

Bid Submitted By:

Company Name: _____

Contact Name: _____

Contact Title: _____ Phone: _____

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date

**SECTION 00417
CONTRACT WORK ON SCHOOL GROUNDS AFFIDAVIT**

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer contracting with Hamilton County to provide construction services on the grounds of a school when children are present, hereby states under oath as follows:

1. The undersigned is a principal officer of _____ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. § 49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
3. The Company is in compliance with T.C.A. § 49-5-413.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____.

Notary Public

My commission expires: _____



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, unless stated otherwise in the bid specifications. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

- 21. DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

- 22. DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
- 23. EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
- 24. INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
- 25. NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
- 26. NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
- 27. NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



Hamilton County, Tennessee On-Line Bid Administration System

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Logged in as: lindac@mail.hamiltontn.gov
Role: Client

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Solicitation 1214-082 - Log Musical/Band Instruments

1/07/2015 7:55 AM Eastern

Bids Due Date/Time: 1/21/2015 11:00:00 AM Eastern

Visible to Vendors: Currently Visible **Bids Due:** 1/21/2015 11:00:00 AM Eastern
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Message Summary	Message Detail	Document Detail
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Message Summary export print Records Per Page

<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
1/07/2015 7:54:54AM	Eastern	Linda Chumbler	1214-082 - Musical/Band Instruments	Invitation	Please click on the above solicitation number to access bid documents.	40	1

For assistance, please contact [Technical Support](#). eBid eXchange. Copyright © 1999-2015 E-Bid Systems, Inc. All rights reserved.

Please run the attached ad on January 7, 2015, in the legal notices.

LEGAL NOTICE

Bids for musical/band instruments will be opened at 11:00 AM (ET) on January 21, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications and bid delivery instructions are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



Band Instruments
January 21, 2015

Commission Office
11:00 a.m.

Vendors:	Giant Steps
	Music Corp.
	(HC)
Total Bid Price:	\$19,947.00
Delivery:	7-10 days
	Net 30

Request For Bids:	
Newspaper Ad:	1/7/2015
Vendor Notification:	40
Vendor Response:	1
Budgeted:	Bond Fund



Hamilton County Board of Commissioners RESOLUTION

No. 215-10

A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO ACCEPT THE RENEWAL PROPOSAL FOR HAMILTON COUNTY’S UMBRELLA LIABILITY INSURANCE COVERAGE THROUGH BB&T/HUFFAKER & TRIMBLE WITH ONEBEACON INSURANCE COMPANY FOR A PERIOD OF ONE YEAR FOR A PREMIUM OF \$155,863.

WHEREAS, Hamilton County Government marketed and placed coverage through an RFP process in February, 2010 and renewed said coverage annually thereafter; and,

WHEREAS, Hamilton County Government has solicited a renewal quote from BB&T / Huffaker & Trimble for coverage effective February 12, 2015 for \$155,863; and,

WHEREAS, this renewal quote provides the most complete and consistent coverage for the County with no premium increase; and,

WHEREAS, placement of this coverage shall be in the County’s best interest to ensure adequate coverage against large unforeseen losses, and more specifically for losses for which the County has no sovereign immunity protection; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the County Mayor is hereby authorized to accept the renewal proposal for Umbrella Liability Insurance coverage from BB&T/Huffaker & Trimble with OneBeacon Insurance Company for a period of one year for a premium of \$155,863.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date



Hamilton County Board of Commissioners RESOLUTION

No. 215-11

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR A 2015 COMMUNITY DEVELOPMENT BLOCK GRANT IN AN AMOUNT NOT TO EXCEED \$525,000 TO PROVIDE WATER SYSTEM IMPROVEMENTS

WHEREAS, Hamilton County encourages the continuous improvement of public water systems and related infrastructure to ensure clean and potable water for its residents; and,

WHEREAS, electrical upgrades are necessary at the Northwest Utility District's Water Treatment Plant and Raw Water Intake to ensure state-mandated water system capacity; and,

WHEREAS, these improvements include electrical improvements at both the Northwest Utility District's Water Treatment Plant and Raw Water Intake, and

WHEREAS, Community Development Block Grant (CDBG) funds are available through the State of Tennessee to assist with projects of this nature; and,

WHEREAS, the Northwest Utility District will provide all required matching funds; and

NOW, THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

Hamilton County is hereby authorized to submit a grant application to the Tennessee Department of Economic and Community Development for an amount not to exceed \$525,000 in Community Development Block Grant funds for sewer system improvements within the Northwest Utility District water service area. Should the grant be approved, the County Mayor is hereby authorized to enter into a project administration agreement with the Southeast Tennessee Development District.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT AT AND FROM ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date



Hamilton County Board of Commissioners RESOLUTION

No. 215-12

A RESOLUTION ACCEPTING THE BID OF FORD OF MURFREESBORO FOR ONE (1) 4X4 UTILITY VEHICLE AMOUNTING TO \$27,245.00 FOR EMERGENCY MEDICAL SERVICES AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) 4X4 utility vehicle for Emergency Services; and,

WHEREAS, the bid from Ford of Murfreesboro amounting to \$27,245.00 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available to the requisitioning department.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Ford of Murfreesboro for one (1) 4X4 utility vehicle amounting to \$27,245.00 for Emergency Services is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

Bid#: 0115-091 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for one (1) 4X4 utility vehicle for Hamilton County Emergency Medical Services. Bid pricing must include shipping/delivery to Chattanooga, Tennessee.

BID SUBMISSION REQUIREMENTS:

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 11:00 a.m. (ET) on January 22, 2015 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID#0115-091: (1) Utility Vehicle". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

NOTE: IMPORTANT DELIVER/MAILING INSTRUCTIONS

NOTE: There are two different addresses – the one you use will be dependent on the means you select for the return of the proposal. Please note that receipt of the bid by the County mail system (i.e., USPS) or any other department other than Purchasing does not constitute receipt of a bid by the Purchasing Department. All proposals must be received in the Purchasing Department by the specified deadline.

<u>US POSTAL SERVICE (USPS) ADDRESS</u>	<u>COMMON CARRIER / HAND DELIVERY ADDRESS</u>
Gail B. Roppo	Gail B. Roppo
Director of Purchasing	Director of Purchasing
Bid #0115-091 (1) 4x4 Utility Vehicle	Bid #0115-091 (1) 4x4 Utility Vehicle
Hamilton County Purchasing Department	Hamilton County Purchasing Department
117 East Seventh Street	455 N. Highland Park Avenue
Chattanooga, TN 37402	Chattanooga, TN 37404

CONTACTS:

Questions regarding product specifications should be directed to Ken Wilkerson, Director, Hamilton County Emergency Medical Services at (423) 209-6900 or kwilkerson@hamiltontn.gov.

Questions regarding bid procedures should be directed to Linda Chumbler, Hamilton County Purchasing Department, and (423) 209-6350 or lindac@hamiltontn.gov.

Bid#: 0115-091 (1) 4X4 Utility Vehicle
 Hamilton County, Tennessee

DETAILED BID SPECIFICATIONS – One (1) 4X4 Utility Vehicle:

Items found in this section set forth the County’s minimum expectations for new and unused, current year model, 4X4 utility vehicles sought through this bid document. Each item in each of the following categories must be completed. Please respond as instructed. Please indicate to what extent your proposed vehicle meets each of the specifications listed below by placing an “X” in either the “MEETS OR EXCEEDS” or “DOES NOT MEET” column. If your equipment does not meet any specification, please explain using the comments column. All bids are F.O.B. Chattanooga, Tennessee.

Note: *If quoting more than one make/model of vehicle, a separate vendor/manufacturers’ specification sheet must be provided for each vehicle being quoted. All quotes may be returned in one sealed bid envelope.*

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Engine Size: V- 6 Gasoline			
Drive Train: Four wheel drive			
Wheelbase: 112” – 116”			
Cargo Capacity: 43 cu.ft. minimum with 2 nd seat up			
Alternator: 130 amp minimum			
Fuel Tank: Minimum 18 gallons			
Exterior Color: To be determined			
Interior Color: Blue or Grey			
Radio: AM/FM Stereo w/CD			
Tires: Five (5) full size 245/65Rx17 all terrain			
Wheels: 17” Aluminum or Styled Steel			
Shock Absorbers: Heavy Duty			
Glass: Privacy Glass			
Instrumentation: Full instrumentation to include climate indicator/outside temperature.			

Bid#: 0115-091 (1) 4X4 Utility Vehicle
 Hamilton County, Tennessee

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Payload Capacity: 1000 lbs. minimum			
Transmission: Minimum 6-speed Automatic			
Passenger Capacity: Minimum 5 passenger w/o third seat			
Bumpers: Front and rear bumpers color coded to vehicle color			
Mirrors: Dual Outside Mirrors, power-adjustable			
Power Windows & Door Locks: Front & rear required			
Brakes: 4-wheel antilock heavy duty power brakes (ABS)			
Flooring: Carpet w/rubber floor mats			
Seats: Front Bucket seats w/floor console and additional power points			
Overhead Console: Storage w/light			
Vehicle Cab Height: Minimum 70 inches			
Ground Clearance: 7.8 inches minimum			
Rear Lift gate: One piece rear lift gate/door			
Coolers: Auxiliary transmission & engine oil coolers			
Parking Brake: Foot operated/hand released parking brake			
Hood Release: Remote			
Windshield Wipers: Intermittent / variable front & rear			
Air Conditioning: Front & Rear factory installed			
Doors: Four (4) doors			
Towing Package: Minimum 5,000 lbs. w/ 7 point connector w/ hitch-receiver			
Fog Lamps: Halogen			
All Standard Equipment furnished by Manufacturer			

Bid#: 0115-091 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Include Manufacturer's warranty information			

Pricing:

- A. Make/Model: _____
- B. Total Bid Price: _____
- C. Delivery: _____
- D. Terms: _____

Bid Submitted By:

- Company Name:** _____
- Contact Name:** _____
- Contact Title:** _____
- Contact Phone:** _____
- Contact Email:** _____

Bid#: 0115-091 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

- 21. DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

- 22. DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
- 23. EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
- 24. INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
- 25. NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
- 26. NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
- 27. NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



Hamilton County, Tennessee On-Line Bid Administration System

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Logged in as: lindac@mail.hamiltontn.gov
Role: Client

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Solicitation 0115-091 - Log
(1) 4X4 Utility Vehicle

1/12/2015 8:00 AM Eastern

Bids Due Date/Time: 1/22/2015 11:00:00 AM Eastern

Visible to Vendors: Currently Visible **Bids Due:** 1/22/2015 11:00:00 AM Eastern
[Hide](#)

Message Summary	Message Detail	Document Detail
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Message Summary export print

Records Per Page

<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
1/12/2015 7:59:42AM	Eastern	Linda Chumbler	0115-091 - (1) 4X4 Utility Vehicle	Invitation	Please click on the above solicitation number to access bid document.	194	4

For assistance, please contact [Technical Support](#). eBid eXchange. Copyright © 1999-2015 E-Bid Systems, Inc. All rights reserved.

Please run the attached ad on January 12, 2015, in the legal notices.

LEGAL NOTICE

Bids for one (1) 4X4 Utility Vehicle will be opened at 11:00 AM (ET) on January 22, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications and bid delivery instructions are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



(1) 4X4 Utility Vehicle
January 21, 2015

Emergency Services
11:00 A.M.

Vendors:	Ford of Murfreesboro	Mtn. View Ford Lincoln (HC)	Prater Ford Inc.	Golden Circle Ford	Wade Ford Inc.	Sam Swope Auto Group	CDJR of Columbia	Auto Nation Ford of Marrietta	Freeland Chevrolet
Total Bid Price:	\$27,245.00	\$27,465.00	\$27,526.44	\$29,093.00	\$29,576.00	\$29,758.00	\$29,995.00	\$32,637.00	\$33,435.00
Make/Model:	2015 Ford Explorer	2015 Ford Explorer	2015 Ford Explorer	2015 Ford Explorer XLT	2015 Ford Explorer XLT	2015 Jeep Cherokee	2015 Dodge Durango	2015 Ford Explorer XLT	2015 Chev. Tahoe
Delivery:	12-14 wks.	10-12 wks	10-12 wks.	10-12 wks.	90-120 days	90-130 days	14-16 wks.	120 days ARO	60-75 days
Net:	Net 30	Net of del.	Net C.O.D.	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	1/12/2015
Vendor Notification:	194
Vendor Response:	9
Budgeted:	Capital Outlay



Hamilton County Board of Commissioners RESOLUTION

No. 215-13

A RESOLUTION ACCEPTING THE BID OF Z-BAND, INC. FOR CONTRACT UNIT PRICING, BEGINNING FEBRUARY 5, 2015, THROUGH JUNE 4, 2015, FOR VIDEO DISTRIBUTION EQUIPMENT FOR THE TELECOMMUNICATIONS DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for contract unit pricing for video distribution equipment for the Telecommunications Department; and,

WHEREAS, the bid from Z-Band, Inc. was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Z-Band, Inc. for contract unit pricing, beginning February 5, 2015, through June 4, 2015, for video distribution equipment for the Telecommunications Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

HAMILTON COUNTY, TENNESSEE
BID#0115-093 VIDEO DISTRIBUTION EQUIPMENT ADDITION

1.0 General

Hamilton County Government is accepting sealed bids for unit pricing on selected video distribution equipment. The contract period will be from February 5, 2015 through June 4, 2015. All prices must remain fixed during this contract period. Equipment will be purchased for educational and County General projects on multiple purchase orders throughout the term of the contract.

1.1 Instructions to Vendors

These bid documents are being issued by the Hamilton County Purchasing Department. Inquiries regarding this bid should be directed to Eric Porter, Telecommunications Office, at 423-209-6222 or by FAX at 423-209-6224. Questions regarding bid submission should be directed to Linda Chumbler, Purchasing Department at 423-209-6353 or FAX at 423-209-6351. Office hours are 8:00 a.m. to 4:00 p.m. ET, Monday through Friday. Vendors and manufacturer representatives should not contact other Hamilton County employees regarding this bid.

The package containing **the original and one copy** of the bid must be sealed and clearly marked "BID FOR VIDEO DISTRIBUTION EQUIPMENT ADDITION" on the outside of the package. The package should be addressed to: **Hamilton County Government, Gail B. Roppo, Director of Purchasing, and 455 North Highland Park Avenue, Chattanooga, TN 37404.**

Sealed bids will be accepted before **10:30 a.m. Eastern Time on Thursday, January 22, 2015**, at which time they will be publicly opened. Bids received after that time will be deemed to be late and will not be accepted or opened. The clock-in time will be determined by a clock maintained by the Hamilton County Purchasing Department. No other clock or timepiece will have any bearing on the time of bid receipt. Vendors mailing their bid packages must allow sufficient time to insure receipt of their package by the time specified. There will be no exceptions.

Hamilton County reserves the right to award sections of the total package to different vendors or all of the package to the vendor deemed to have submitted the best overall bid package. Hamilton County reserves the right to waive any irregularities or reject any or all bids.

The materials being bid will be used for various projects for Hamilton County during the term of the contract. The quantities listed for each item are estimated based on defined projects at the time this bid is being released. Additional projects may increase the quantities needed throughout the contract period. Hamilton County reserves the right to adjust the quantities of specific items based on the unit prices at any time during the period from February 5, 2015 through June 4, 2015.

Minimum order quantities must be included as part of the bid package. Hamilton County will not adjust order quantities to qualify vendor for reduced shipping costs.

HAMILTON COUNTY, TENNESSEE
BID# 0115-093 VIDEO DISTRIBUTION EQUIPMENT ADDITION

1.3 Shipping

All material must be shipped prepaid to the designated County warehouse facility for storage and/or distribution. All shipping and freight charges are the responsibility of the vendor and shall not be added to invoices sent to Hamilton County for payment.

1.4 Guaranteed Delivery

Hamilton County will place multiple orders for various items based on the needs and schedule of a particular project. **Vendors will be given a ten-day period from the award of the bid before delivery of the first order of materials. After the initial ten-day period, delivery must be guaranteed to the County's warehouse facility within 24 hours after subsequent orders are placed.**

Vendors who cannot guarantee this delivery schedule must submit a written exception to this section with an optional delivery schedule. Failure to meet guaranteed delivery schedules may result in cancellation of this contract and the remainder of the materials ordered will go to the vendor submitting the second best bid.

Vendors must furnish Hamilton County with an emergency contact name and number if materials are required after hours in order to meet construction deadlines.

1.5 Warranty

The manufacturer must provide a warranty on all equipment for a minimum of **one year from time of delivery**. Vendors offering extended warranty periods may be given additional consideration during the evaluation of the bids. Vendor submitting the bid is responsible for listing all exceptions or conditions from any manufacturer regarding the warranty of any product listed in this bid. Failure to identify any sub sequential limitations or special conditions will be reason to reject a bid or cancel the contract after the bid is awarded. Hamilton County will hold the successful vendor responsible for the replacement of any defective equipment for the one-year period following the delivery of the equipment at no cost to the County.

1.7 Payment

Hamilton County expects to place multiple orders based on the pricing included in the accepted bid package. Only the specific amounts ordered and received, per purchase order, should be invoiced by the vendor. Payment will be made upon receipt of the invoice for each individual order.

EQUIPMENT SPECIFICATIONS

Hamilton County reserves the right to select a specific brand of each specified item in order to standardize the equipment used during this contract period. **Vendors wishing to bid other manufacturer's products must include manufacturer's spec sheets to establish equivalent quality levels.** Samples of other products may be requested as a part of the evaluation process. Vendors may submit pricing for each manufacturer's line of products or select only those product lines that meet with the distribution requirements. It is the responsibility of the bidder to verify part numbers and descriptions of specified items.

After evaluation of all sections of this bid document, the unit pricing, including warranty, shipping, and the general bid requirements, will be used in determining the best overall bid package.

In order to receive the best price available for the specified items, estimated quantities have been provided. Hamilton County feels that these estimated quantities are reasonable based on the various projects scheduled within the specified time frame. However, quantities are not guaranteed and may increase or decrease during the term of the contract. If an estimated quantity is not listed, the quantity may be insignificant and an individual unit price will be sufficient.

The attached worksheet may be used to submit unit pricing or vendors are free to submit their bid on an alternate worksheet. **ALL BIDS MUST BE CLEARLY LEGIBLE AND BASED ON THE UNIT SIZE/AMOUNT INDICATED.** Failure to provide an easy to interpret bid will be reason to disqualify the bid package.

HAMILTON COUNTY, TENNESSEE
BID# 0115-093 VIDEO DISTRIBUTION EQUIPMENT ADDITION

SUBMITTED BY:

Signature

Company Name

Title

Company Address

Business License Number

Date Submitted

QUANTITY	MANUFACTURER'S PART NUMBER	DESCRIPTION	UNIT PRICE
10	Z 2400-F	Z-Band Gen 4 24 Port Video Distribution Hub with Fiber	
12	Z 1200-F	Z-Band Gen 4 12 Port Video Distribution Hub with Fiber	
6	Z 2400	Z-Band Gen 4 24 Port Video Distribution Hub	
6	Z 1200	Z-Band Gen 4 12 Port Video Distribution Hub	
6	ZL-T-1310-12	Z-Band 12 mW Fiber Transmitter	
2	ZF-SPLT-4	Z-Band 1 x 4 Fiber Splitter	
2	ZF-SPLT-5	Z-Band 1 x 5 Fiber Splitter	
2	ZF-SPLT-6	Z-Band 1 x 6 Fiber Splitter	
2	ZF-SPLT-7	Z-Band 1 x 7 Fiber Splitter	
2	ZF- SPLT-8	Z-Band 1 x 8 Fiber Splitter	

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date

NOTE:

IMPORTANT DELIVERY/MAILING INSTRUCTIONS

NOTE: There are two different addresses – the one you use will be dependent on the means you select for the return of the bid/ proposal. Please note that receipt of the bid by the County mail system (i.e., USPS) or any other Department other than Purchasing does not constitute receipt of a bid by the Purchasing Department. All proposals must be received in the Purchasing Department by the specified deadline.

<u>US POSTAL SERVICE (USPS) ADDRESS</u>	<u>COMMON CARRIER / HAND DELIVERY ADDRESS</u>
Gail B. Roppo	Gail B. Roppo
Director of Purchasing	Director of Purchasing
Bid #0115-093 Video Distribution Equipment Contract (Addition)	Bid #0115-093 Video Distribution Equipment Contract (Addition)
Hamilton County Purchasing Department	Hamilton County Purchasing Department
117 East Seventh Street	455 N. Highland Park Avenue
Chattanooga, TN 37402	Chattanooga, TN 37404



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **WARRANTIES:** All warranty information must be furnished.
37. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



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Solicitation 0115-093 - Log
Video Distribution Equipment

1/12/2015 7:56 AM Eastern

Bids Due Date/Time: 1/22/2015 10:30:00 AM Eastern

Visible to Vendors: Currently Visible **Bids Due:** 1/22/2015 10:30:00 AM Eastern
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Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
1/12/2015 7:56:47AM	Eastern	Linda Chumbler	0115-093 - Video Distribution Equipment	Invitation	Please click on the above solicitation number to access bid documents.	488	0

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Please run the attached ad on January 12, 2015, in the legal notices.

LEGAL NOTICE

Bids for unit pricing for Video Distribution Equipment Contract (Addition) will be opened at 10:30 AM (ET) on January 22, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications and bid delivery instructions are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



QUANTITY	MANUFACTURER'S PART NUMBER	DESCRIPTION	Z-BAND Inc.	PRO SOUND Inc.	Troxell Communications, Inc.	HOLTZBRG COMMUNICATIONS, Inc.	WASHINGTON PROFESSIONAL SYSTEMS
10	Z 2400-F	Z-Band Gen 4 24 Port Video Distribution Hub with Fiber	\$5,820.00	\$7,595.00	\$6,818.00	\$7,865.00	\$7,390.00
12	Z 1200-F	Z-Band Gen 4 12 Port Video Distribution Hub with Fiber	\$4,180.00	\$5,510.00	\$4,896.00	\$5,575.00	\$5,310.00
6	Z 2400	Z-Band Gen 4 24 Port Video Distribution Hub	\$4,995.00	\$6,440.00	\$5,804.00	\$6,609.00	\$6,290.00
6	Z 1200	Z-Band Gen 4 12 Port Video Distribution Hub	\$3,430.00	\$4,475.00	\$4,018.00	\$4,580.00	\$4,360.00
6	ZL-T-1310-12	Z-Band 12 mW Fiber Transmitter	\$3,280.00	\$4,275.00	\$3,842.00	\$4,375.00	\$4,165.00
2	ZF-SPLT-4	Z-Band 1 x 4 Fiber Splitter	\$246.00	\$330.00	\$288.00	\$330.00	\$309.00
2	ZF-SPLT-5	Z-Band 1 x 5 Fiber Splitter	\$328.00	\$440.00	\$384.00	\$440.00	\$410.00
2	ZF-SPLT-6	Z-Band 1 x 6 Fiber Splitter	\$328.00	\$440.00	\$384.00	\$440.00	\$410.00
2	ZF-SPLT-7	Z-Band 1 x 7 Fiber Splitter	\$369.00	\$485.00	\$432.00	\$495.00	\$468.00
2	ZF-SPLT-8	Z-Band 1 x 8 Fiber Splitter	\$369.00	\$485.00	\$432.00	\$495.00	\$468.00

Request for Bids:	
Newspaper Ad:	1-12-15
Vendor Notification:	488
Vendor Response:	5
Budgeted:	Bond



Hamilton County Board of Commissioners RESOLUTION

No. 215-14

A RESOLUTION ACCEPTING THE QUALIFICATIONS OF AMEC ENVIRONMENT & INFRASTRUCTURE, INC., GEO-JOBE GIS CONSULTING, GRW, INC., G-SQUARED, LLC, KCI TECHNOLOGIES, INC., KUCERA INTERNATIONAL, INC., LITTLEJOHN ENGINEERING ASSOCIATES, INC., THE SIDWELL COMPANY, STANTEC CONSULTING SERVICES, INC., TETRATECH, INC., TRUE NORTH GEOGRAPHIC TECHNOLOGIES, LLC, WISER COMPANY, LLC AND WOOLPERT, INC. FOR GEOGRAPHIC INFORMATION SYSTEM DATA ACQUISITION AND CONSULTING SERVICES BEGINNING FEBRUARY 4, 2015 THROUGH DECEMBER 31, 2018, AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, Request for Qualifications (RFQ) were received in response to a public advertisement for qualifications to facilitate the selection of firms to provide Geographic Information Systems (GIS) professional services for Orthoimagery, Topographic Data, Planimetric Data, and GIS Support Services; and,

WHEREAS, the qualifications of AMEC Environment & Infrastructure, Inc., GEO-Jobe GIS Consulting, GRW, Inc., G-Squared, LLC, KCI Technologies, Inc., Kucera International, Inc., Littlejohn Engineering Associates, Inc., The Sidwell Company, Stantec Consulting Services, Inc., TetraTech, Inc., True North Geographic Technologies, LLC, Wisser Company, LLC and Woolpert, Inc. were evaluated and approved to provide services for four main project types as indicated; and,

WHEREAS, there will be sufficient funds budgeted for these services at the time any project is contracted.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the qualifications of AMEC Environmental & Infrastructure, Inc., GEO-Jobe GIS Consulting., GRW, Inc., G-Squared, LLC, KCI Technologies, Inc., Kucera International, Inc., Littlejohn Engineering Associaes, Inc., The Sidwell Company, Stantec Consulting Services, Inc., TetraTech, Inc., True North Geographic Technologies, LLC, Wisser Company, LLC, and Woolpert, Inc. for Geographic Information System Data Acquisition and Consulting Services beginning February 4, 2015, through December 31, 2018, are hereby approved, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

The goal of this Request for Qualification (RFQ) process is to build a database of qualified vendors for GIS data acquisition and to maintain this database by allowing vendors to update their qualifications at any time during the three year period. This RFQ process has resulted in the identification of the following recommended firms for placement on its registry of GIS Qualified Professional Services Firms. These firms have satisfied the criteria set forth in the document based on the four (4) types of services described below. It is the County's intent to select from this registry when the need for GIS professional services arises on County project over the next three years. The County and the selected vendors will develop a mutually agreeable scope of services for each project and establish a project budget.

Type 1: A new aerial flight and associated orthophotography covering all or defined portions of the county. This would include production of up to 2,848 tiles of 1"=100' natural color orthoimagery at a 6" pixel resolution. Respondents are encouraged to provide qualifications with field based data collection, GPS techniques, and details on orthophoto production methodology.

Type 2: Topographical product development which could include a comprehensive topographic surface model, 2' contour development and 3-D breaklines. A new LiDAR acquisition could be used to develop a surface model. Respondents are encouraged to provide technical specifications on LiDAR collection and topographic data collection methods.

Type 3: Planimetric data updates which could include all current layers in the County's GIS database. Respondents are encouraged to provide data collection methods for planimetric data capture.

Type 4: Support of the GIS in specific areas including but not limited to application maintenance, SQL/SDE tuning, custom application development, bug fixes, systems administration, etc. Respondents are encouraged to provide qualifications for ability to perform as a multi-skilled organization capable of serving as a GIS Systems Integrator.

Type of Service Qualified For

<u>COMPANY NAME</u>	<u>TYPE 1</u>	<u>TYPE 2</u>	<u>TYPE 3</u>	<u>TYPE 4</u>
Amec	X	X	X	X
GEO-Jobe GIS Consulting				X
GRW Inc.	X	X	X	X
G-Squared, LLC	X	X	X	X
KCI Technologies				X
Kucera International, Inc.	X	X	X	
Littlejohn Engineering Associates, Inc			X	X
The Sidwell Company	X	X	X	X
Stantec Consulting Services, Inc				X
TetraTech, Inc	X	X	X	X
True North Geographic Technologies				X
Wiser Company, LLC	X	X	X	X
Woolpert, Inc	X	X	X	X



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Solicitation 1014-063 - Log

10/24/2014 7:22 AM Eastern

GIS Data Acquisition & Support Services

Bids Due Date/Time: 12/04/2014 1:30:00 PM Eastern

Visible to Vendors: Currently Visible | [Hide](#)

Bids Due: 12/04/2014 1:30:00 PM Eastern

Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
10/24/2014 7:22:10AM	Eastern	Linda Chumbler	1014-063 - GIS Data Acquisition & Support Services	Invitation	Please click on the above solicitation number to access the documents.	873	0

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Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Friday, October 24, 2014, as follows:

REQUEST FOR QUALIFICATIONS:

Hamilton County, Tennessee is soliciting request for qualifications to facilitate the selection of vendor's to provide Geographic Information Systems (GIS) professional services. Specifications are available by contacting the Purchasing Department at 423-209-6350 or at www.hamiltontn.gov/purchasing.

Proposals will be received in the office of the Hamilton County Purchasing Director, at 455 North Highland Park Avenue, Chattanooga, TN 37404, before 1:30 p.m. (Eastern) on December 4, 2014.

Gail B. Roppo
Director of Purchasing





Hamilton County Board of Commissioners RESOLUTION

No. 215-15

A RESOLUTION ACCEPTING THE BID OF PROSYS FOR DELL SERVERS AND DELL POWER VAULT SYSTEM COMPONENTS AMOUNTING TO \$118,106.56 FOR THE INFORMATION TECHNOLOGY SERVICES DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for Dell Servers and Dell Power Vault system components for the Information Technology Services Department; and,

WHEREAS, the bid from ProSys amounting to \$118,106.56 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of ProSys for Dell Servers and Dell Power Vault system components amounting to \$118,106.56 for the Information Technology Services Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

BID SPECIFICATIONS

1. STATEMENT OF INTENT

Hamilton County, Tennessee is soliciting sealed bids for system components to include the following: three (3) Dell PowerEdge R420, three (3) Dell PowerVault MD1220, two (2) Dell PowerEdge R720, and two (2) Dell PowerEdge R820 as per attached specifications.

2. BID SUBMISSIONS REQUIREMENTS

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on January 12, 2015 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "Bid# 0115-088: Dell Servers". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

Note: Important delivery / mailing instructions.

NOTE: There are two different addresses – the one you use will be dependent on the means you select for the return of the bid/proposal. Please note that receipt of the bid by the County mail system (i.e., USPS) or any other Department other than Purchasing does not constitute receipt of a bid by the Purchasing Department. All proposals must be received in the Purchasing Department by the specified deadline.

<u>US POSTAL SERVICE (USPS) ADDRESS</u>	<u>COMMON CARRIER / HAND DELIVERY ADDRESS</u>
Gail B. Roppo	Gail B. Roppo
Director of Purchasing	Director of Purchasing
Bid # 0115-088: Dell Servers	Bid # 0115-088: Dell Servers
Hamilton County Purchasing Department	Hamilton County Purchasing Department
117 East Seventh Street	455 N. Highland Park Avenue
Chattanooga, TN 37402	Chattanooga, TN 37404

3. COMPLETION OF THE ATTACHED BID RESPONSE FORM

Submit your bid as specified on the attached "Detailed Bid Specifications and Bid Response Form". Any exceptions taken to the specifications for any unit should be clearly set forth in the bid response. **Vendor must submit a detailed product sheet with their bid.**

4. COMPLETION OF THE AUTHORIZATION TO BIND FORM

Please complete and sign the attached "Authorization to Bind" form.

Bid#0115-088: Dell Servers
Hamilton County, Tennessee

5. CONTACTS

Questions concerning bid specifications should be directed to:

Mr. Vaughn Hamilton
Hamilton County ITS Department
(423) 209-6268
(423) 209-6299 Help Desk
vaughnh@hamiltontn.gov

Questions concerning bid procedures should be directed to:

Rhonda Deprow
Hamilton County Purchasing Department
(423) 209-6350
rhondad@hamiltontn.gov

6. ATTACHMENTS

- Detailed Bid Specifications
- Bid Response Form
- Hamilton County General Terms & Conditions
- Authorization to Bind

DETAILED BID SPECIFICATIONS AND BID RESPONSE FORM

I. DETAILED BID SPECIFICATIONS

Items found in this section set forth the County's minimum expectations for the Dell Server System Components sought through this bid document. Each item listed in the attached sheets (to follow) must be included in your bid.

II. PRICING

QTY	Product Description:	Unit Price:	Total Price:
3	PowerEdge R420, Intel® Xeon® E-24XX v2 Processors		
3	PowerVault MD1220, Rackmount SAS, 24 Bay, Power Supply		
2	PowerEdge R720, Intel® Xeon® E-26XX Processors		
2	PowerEdge R820, Intel® Xeon® E5-46XX v2 Processors		
	Total Bid Price:		\$

BID SUBMITTED BY:

Company Name: _____

Contact Name: _____

Contact Title: _____

Contact Phone: _____

PowerEdge R420 (qty 3)

SYSTEM COMPONENTS

PowerEdge R420, Intel® Xeon® E-24XX v2 Processors

Module	Description	Product Code	Skus	ID
PowerEdge R420	PowerEdge R420, Intel® Xeon® E-24XX v2 Processors	R420P	[210-ACCW] [329-BBXI]	1
Hardware Support Services	5 Year ProSupport 4HR 7x24 Onsite: Non Mission Critica	U5IP4H	[938-5534] [938-5574] [939-8097] [939-8107] [989-3439] [996-2111]	29
Installation Services	No Installation	NOINSTL	[900-9997]	32
Proactive Maintenance	Maintenance Declined	NOMAINT	[926-2979]	33
Remote Consulting Service	Declined Remote Consulting Service	NORCS	[973-2426]	35
Shipping	Shipping Material,PowerEdge R420	SHIP	[331-7127]	1500
PCIe Riser	PCIE Riser for Chassis with 1 Proc	RSR1P	[331-7124]	1510
Add-in Network Adapter	On-Board Broadcom 5720 Dual Port 1Gb LOM	OBNIC	[430-4715]	1514
Embedded Systems Management	iDRAC7 Express	IDRAC7X	[421-6084]	1515
Chassis Configuration	2.5" Chassis with up to 8 Hot Plug Hard Drives	8HDHP	[318-2082]	1530
Bezel	Bezel	BEZEL	[318-1431]	1532
Power Management BIOS Settings	Performance BIOS Setting	HPBIOS	[330-3492]	1533
RAID Configuration	Unconfigured RAID for H710P/H710/H310 (1-8 HDDs)	URH7H3	[331-7162]	1540
RAID Controller	PERC H710p Integrated RAID Controller, 1GB NV Cache	PH710PI	[342-3531]	1541

SYSTEM COMPONENTS

PowerEdge R420, Intel® Xeon® E-24XX v2 Processors

Processor	Intel® Xeon® E5-2450 v2 2.50GHz, 20M Cache, 8.0GT/s QPI, Turbo, 8C, 95W, Max Mem 1600MHz	E524502	[317-9826] [338-BDWH]	1550
Additional Processor	No Additional Processor	1P	[331-4611]	1551
Memory Capacity	(4) 16GB RDIMM, 1600MT/s, Low Volt, Dual Rank, x4 Data Width	16GBRLR	(4) [319-1812]	1560
Memory DIMM Type and Speed	1600MT/s RDIMMS	1600RD	[331-4424]	1561
Memory Configuration Type	Performance Optimized	PEOPT	[331-4428]	1562
Hard Drives	(8) 146GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive	146A156	(8) [342-0427]	1570
System Documentation	Electronic System Documentation and OpenManage DVD Kit for R420	EDOCS	[331-7129]	1590
Internal Optical Drive	DVD+/-RW, SATA, Internal for 8HD Chassis	DVDRW9	[318-1391]	1600
Rack Rails	ReadyRails™ Sliding Rails With Cable Management Arm	RRCMA	[331-4765]	1610
Power Supply	Dual Hot Plug Power Supplies 550W	2RPS550	[331-7027] [331-7131]	1620
Power Cords	(2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord	125V10F	[310-8509] [310-8509]	1621
Operating System	No Operating System	NOOS	[420-6320]	1650
OS Media kits	No Operating System Media Kit	NOSDOC	[420-1908]	1652

POWERSHIELD MD1220**(QTY 3)****SYSTEM COMPONENTS****PowerVault MD1220, Rackmount SAS, 24 Bay, Power Supply**

Module	Description	Product Code	SKU	ID
PowerVault MD1220	PowerVault MD1220, Rackmount SAS, 24 Bay, Power Supply	MD1220	224-7093	1
Hard Drives	HD Multo-Select	HDMULT	341-4158	8
Enclosure Management Module	2 Encl Mgmt Modules, SAS Only	EMM	330-6058	9
Bezel	Bezel ASSY, MD1220	BEZEL	313-8747	17
Cables	(2) 6Gb Mini to Mini SAS Cable, 1M, Use for Server and 2U MD32/36xx expansion	2XCB1M	330-6062 330-6062	20
Rails	ReadyRails II Static Rails for 4-Post Racks	RRAIL2	770-BBCL	27
Hardware Support Services	5 Year ProSupport and NBD On-site Service	U5IPW	906-4784 954-4853 954-4854 954-4865 954-4868 989-3439	29
Installation Services	No Installation	NOINSTL	900-9997	32
Proactive Maintenance	Maintenance Declined	NOMAINT	926-2979	33
Remote Consulting Service	Declined Remote Consulting Service	NORCS	973-2426	35
Power Supply	Power Supply, AC 600W, Redundant	PS600WR	332-0747	36
Power Cords	No Additional Power Cords	NOPWRCD	310-9057	38
Hard Drives	(24) 1TB 7.2K RPM Near-Line SAS 6Gbps 2.5in Hot-plug Hard Drive	1TBHPH	(24) 342-2000	1209

POWEREDGE R720 QTY 2**SYSTEM COMPONENTS****PowerEdge R720, Intel Xeon E-26XX Processors**

Module	Description	Product Code	Sku	ID
PowerEdge R720	PowerEdge R720, Intel Xeon E-26XX Processors	R720E	[210-ABVP] [591-BBBP]	1
Hardware Support Services	5 Year ProSupport 4HR 7x24 Onsite: Non Mission Critical	U5IP4H	[934-3714] [934-3754] [939-2768] [988-9191] [989-3439]	29
Installation Services	No Installation	NOINSTL	[9009997]	32
Remote Consulting Service	Declined Remote Consulting Service	NORCS	[9732426]	35
Shipping	PowerEdge R720 Shipping	SHIP	[3314437]	1500
PCIe Riser	Risers with up to 6, x8 PCIe Slots + 1, x16 PCIe Slot	R68P1P	[3314440]	1510
Add-in Network Adapter	Broadcom 57810 Dual Port 10Gb Base-T Low Profile Network Adapter	57810LP	[4304420]	1514
Embedded Systems Management	iDRAC7 Express	IDRAC7	[3182036] [3313481]	1515
Select Network Adapter	Broadcom 5720 QP 1Gb Network Daughter Card	5720QP	[4304418]	1518
Additional PCIe Cards	PERC H810 RAID Adapter for External JBOD, 1Gb NV Cache	PH810E	[3423532]	1519
Chassis Configuration	2.5" Chassis with up to 16 Hard Drives	2516HD	[3178474]	1530
Bezel	Bezel	BEZEL	[3181375]	1532
Power Management BIOS Settings	Power Saving Dell Active Power Controller	DAPC	[3305116]	1533
RAID Configuration	Unconfigured RAID for H710P/H710/H310 (1-16 HDDs)	URH7H3	[3314403]	1540

RAID Controller	PERC H710P Integrated RAID Controller, 1GB NV Cache	PH710PI	[3423531]	1541
Processor	Intel® Xeon® E5-2637 v2 3.50GHz, 15M Cache, 8.0GT/s QPI, Turbo, HT, 4C, 130W, Max Mem 1866MHz	E52637V	[3314508] [338BCZY]	1550
Additional Processor	Intel® Xeon® E5-2637 v2 3.50GHz, 15M Cache, 8.0GT/s QPI, Turbo, HT, 4C, 130W	2E52634	[3178688] [3314508] [338BDBO]	1551
Memory Capacity	(8) 16GB RDIMM, 1866MT/s, Standard Volt, Dual Rank, x4 Data Width	16GBRDM	(8) [370AAWL]	1560
Memory DIMM Type and speed	1866MT/s RDIMMs	1866RD	[370-AAWM]	1561
Memory Configuration Type	Performance Optimized	PEOPT	[331-4428]	1562
Hard Drives	(5) 146GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive	146A156	(5) [342-0427]	1570
Hard Drives	(11) 300GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive	30015HA	(11) [342-2240]	1570
System Documentation	Electronic System Documentation and OpenManage DVD Kit for R720	EDOCS	[331-5914]	1590
Internal Optical Drive	DVD+/-RW, SATA, Internal	DVDRW	[313-9090]	1600
Rack Rails	Sliding Rails With Cable Management Arm	RRCMA	[331-4433]	1610
Power Supply	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	RPS750	[331-4605]	1620
Power Cords	(2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord	125V10F	[310-8509] [310-8509]	1621
Operating System	No Operating System	NOOS	[420-6320]	1650
OS Media Kits	No Media Required	NOMED	[421-5736]	1652

POWDEREDGE R820 QTY 2**SYSTEM COMPONENTS****PowerEdge R820, Intel Xeon E5-46XX v2 Processors**

Module	Description	Product Code	SKU	ID
PowerEdge R820	PowerEdge R820, Intel Xeon E5 -46XX v2 Processors	R820P	[210-ACNU] [329-BBZG]	1
Hardware Support Services	5 Year ProSupport 4HR 7x24 Onsite: Non Mission Critical	U5IP4H	[934-6664] [934-6704] [936-1997] [939-4938] [989-3439] [989-6441]	29
Installation Services	No Installation	NOINSTL	[9009997]	32
Proactive Maintenance	Maintenance Declined	NOMAIN	[926-2979]	33
Remote Consulting Service	Declined Remote Consulting Service	NORCS	[9732426]	35
Shipping	PowerEdge R820 Shipping	SHIP	[3316156]	1500
Add-in Network Adapter	Broadcom 57810 Dual Port 10Gb Base-T Low Profile Network Adapter	57810LP	[4304420]	1514
Embedded Systems Management	iDRAC7 Express	IDRAC7	[3182036] [3313481]	1515
Select Network Adapter	Broadcom 5720 QP 1Gb Network Daughter Card	5720QP	[4304418]	1518
Additional PCIe Cards	PERC H810 RAID Adapter for External JBOD, 1Gb NV Cache	PH810E	[3423532]	1519
Chassis Configuration	2.5" Chassis with up to 16 Hard Drives	16H	[331-6543]	1530
Bezel	Bezel	BEZEL	[3181375]	1532
Power Management BIOS Settings	Performance BIOS Setting	HPBIOS	[3303492]	1533
RAID Configuration	Unconfigured RAID for H710P/H710/H310 (1-16 HDDs)	URH7H3	[3315707]	1540
RAID Controller	PERC H710P Adapter RAID Controller, 1GB NV Cache	RH710PR	[3424049]	1541

Processor	2x Intel Xeon E5 -4620 v2 2.60GHz, 20M Cache, 7.2GT/s QPI, Turbo, 8 Core, 95W, Max Mem 1600MHz	E546202	[331-6161] [338-BEMC]	1550
Additional Processor	Dual Processor Only	DUAL	[317-3293] [317-8688] [318-1887]	1551
Memory Capacity	(16) 16GB RDIMM, 1600MT/s, Low Volt, Dual Rank, x4 Data Width	16GBDR4	(16) [319-1943]	1560
Memory DIMM Type and speed	1600MT/s RDIMMs	1600RD	[331-4424]	1561
Memory Configuration Type	Performance Optimized	PEOPT	[331-4428]	1562
Hard Drives	(5) 146GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive	146A156	(5) [342-0427]	1570
Hard Drives	(6) 1TB 7.2K RPM Near -Line SAS 6Gbps 2.5in Hot - plug Hard drive	1THPHDD	(6) [342-2001]	1570
Hard Drives	(5) 300GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive	30015HA	(5) [342-2240]	1570
System Documentation	Electronic System Documentation and OpenManage DVD Kit for R820	EDOCS	[331-6872]	1590
Internal Optical Drive	DVD+/-RW, SATA, Internal	DVDRW	[313-9090]	1600
Rack Rails	ReadyRails™ Sliding Rails With Cable Management Arm	RRCMA	[331-4433]	1610
Power Supply	Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	RPS1100	[331-4607]	1620
Power Cords	(2) NEMA 5 -15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord	125V10F	[310-8509] [310-8509]	1621
Operating System	No Operating System	NOOS	[420-6320]	1650
OS Media Kits	No Media Required	NOMED	[421-5736]	1652

AUTHORIZATION TO BIND

By signing this bid document, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I also acknowledge that I understand and will comply with all of the specific requirements as outlined in these bid instructions, as well as the attached general terms and conditions document. I certify and acknowledge that I have reviewed and approved the release of this bid for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.

Authorized Signature (Officer of the Company)

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Taxpayer Identification Number

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
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36. **WARRANTIES:** All warranty information must be furnished.
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eBid eXchange Export

Solicitation: 0115-088 Dell Servers & Dell PowerVault System Components

Generated 12/30/2014 7:49:30 AM Eastern

Send Date	Time Zone	Sent By	Message Subject	Template Name	Message Count	# Sent	# Failed
12/29/2014	Eastern	Rhonda De	0115-088 - Invitation	<div>		529	41

Please run the attached ad on December 30, 2014, in the legal notices.

LEGAL NOTICE

Bids for Dell Servers and Dell PowerVault system components will be opened at 10:30 AM (ET) on January 12, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications and bid delivery instructions are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



Dell Servers & Dell Power Vault System Components
 January 12, 2015

ITS
 10:30 A.M.

Vendors:	ProSys	Peacock Systems	Thomas Consultants Inc.	SOS Computers dba Technology Express	United Data Technologies Inc.	Communications Professionals	SHI International Corp	Aprisa Technology LLC	Insight Public Sector	Scenic City Technology LLC (HC)	Catalyst Technology Group USA	Office Depot Inc.
Total Bid Price:	\$118,106.56	\$120,245.00	\$120,687.52	\$120,798.45	\$120,986.57	\$121,054.58	\$121,550.51	\$121,897.66	\$123,122.00	\$126,546.13	\$128,413.00	\$138,220.95
PowerEdge R420, Intel® Xeon E-24XX v2 Processors (each)	\$5,826.42	\$5,982.00	\$5,971.35	\$6,102.63	\$5,795.03	\$6,039.72	\$6,071.25	\$5,940.34	\$5,795.00	\$6,261.22	\$6,440.00	\$5,832.50
PowerVault MD1220, Rackmount SAS, 24 Bay, Power Supply (each)	\$12,892.46	\$13,187.00	\$13,213.17	\$13,225.72	\$13,368.08	\$13,364.54	\$13,490.00	\$13,083.16	\$12,813.00	\$13,854.59	\$13,225.00	\$14,730.53
PowerEdge R720, Intel® Xeon E-26XX Processors (each)	\$12,709.14	\$12,948.00	\$13,025.29	\$13,037.02	\$13,379.60	\$13,174.54	\$12,970.16	\$12,962.06	\$12,644.00	\$13,657.58	\$14,192.00	\$14,367.22
PowerEdge R820, Intel® Xeon E5-46XXv2 Processors (each)	\$18,265.82	\$18,421.00	\$18,541.69	\$18,369.68	\$18,369.02	\$18,246.36	\$18,463.22	\$19,451.52	\$21,005.00	\$19,441.77	\$20,517.00	\$23,898.70
Delivery:		2-3 Weeks	15 days	14 bus days	20-30days	30 days ARO	10-12 bus days	20 days ARO	10-20 days	30 days ARO	7-10 days	7-10 bus days
Terms:	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	12-30-14
Vendor Notification:	529
Vendor Response:	12
Budgeted:	Capital Outlay/Bond Fund



Hamilton County Board of Commissioners RESOLUTION

No. 215-16

A RESOLUTION ACCEPTING THE BID OF DELL MARKETING, LP FOR CONTRACT UNIT PRICING, BEGINNING FEBRUARY 4, 2015, THROUGH FEBRUARY 3, 2016 FOR MICROSOFT OFFICE STANDARD 2013 AND MICROSOFT OFFICE PRO PLUS 2013 LICENSES FOR THE INFORMATION TECHNOLOGY SERVICES DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for a one (1) year unit price contract, with the option to renew for one (1) additional year, for Microsoft Office Standard 2013 and Microsoft Office Pro Plus 2013 licenses for the Information Technology Services Department; and,

WHEREAS, the bid from Dell Marketing, LP amounting to \$232.94 for Microsoft Office Standard 2013 and \$317.21 for Microsoft Office Pro Plus 2013 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Dell Marketing, LP for contract unit pricing, beginning February 4, 2015, through February 3, 2016, for Microsoft Office Standard 2013 and Microsoft Office Pro Plus 2013 licenses for the Information Technology Services Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

February 4, 2015

Date

SPECIFICATIONS FOR BID # 0115–086
HAMILTON COUNTY GOVERNMENT
MICROSOFT OFFICE STANDARD 2013 AND PRO PLUS 2013 - UNIT PRICING

Hamilton County, Tennessee hereinafter referred to as “the County” is soliciting sealed bids for the purposes of establishing a Microsoft Office Standard 2013 and Microsoft Office Pro Plus 2013 (Open License Program), under a unit pricing agreement. The contract period will be for two (2) years from the time of approval of this contract by Hamilton County Commission. All prices must remain fixed throughout the term of this contract. Be aware however that pricing will be allowed to decrease if general market pricing decreases.

Throughout the terms of this contract,

- annual item volumes/quantities are estimates only and are not guaranteed purchase amounts;
- items will be ordered multiple times throughout the contract term as needed, based on business need and inventory storage space availability [a single order will not be placed for these items];
- no minimum order quantities will apply to this contract and overages [or charges for overages] are not allowed;
- the vendor(s) will be expected to guarantee delivery within 2 weeks of receipt of any order;
- any and all shipping, handling, freight or mileage charges must be incorporated into the unit pricing submitted and shall not be added as separate items added to invoices sent to Hamilton County for payment;
- no additional charges will be allowed; and
- prices will be guaranteed not to increase during the term of the contract [See paragraph on Substitution and Technology Refreshment below].

Quantities: Specific details regarding estimated annual volumes are included on the attached bid pricing form. Please note that the quantity listed is an estimate only and Hamilton County reserves the right to adjust the quantities up or down based on business needs throughout the term of the contract.

Substitution and Technology Refreshment: If at any time during the life of this agreement, the original manufacturer of the equipment (includes software, hardware and firmware) schedules the products for discontinuation, improvement and/or replacement, the agreement holder shall provide a proposal to include the new or revised products on this agreement. Proposed prices for new or revised products shall be constructed for most favored prices. Discounts shall be at the same or greater discount level as the original agreement product prices. Proposals shall be submitted to the Contracting Officer within seven (7) days of the agreement holder’s awareness of the OEM’s intent. Improvement of product includes new releases, updates, upgrades including additional features/functionality, and successor or upgrade products.

Payment: Hamilton County expects to place multiple orders based on the pricing included in the accepted bid package. Only the specific amounts ordered, per purchase order, should be invoiced by

the vendor. Vendors may submit invoices for payment only on items that have been received by Hamilton County. Payment will be made upon receipt of the invoice for each individual order.

Award of Bid: While Hamilton County prefers to issue this contract to a single vendor, we reserve the right to award the bid to multiple vendors or the entire package to a single vendor who may be deemed to have submitted the best overall bid package, in the best interest of the County.

Hamilton County reserves the right to waive any irregularities or reject any or all bids.

Contract Termination: The Contract may be terminated by either party by giving written notice to the other, at least thirty (30) days before the effective date of termination.

Bid Submission Requirements: The proposer must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 11:30 a.m. (ET) on January 21, 2015 to the Hamilton County Purchasing Director at the address specified below.

<i>NOTE: There are two different addresses – the one you use will be dependent on the means you select for the return of the bid. Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals must be received in the Purchasing Department by the specified deadline.</i>	
<u>US POSTAL SERVICE (USPS) ADDRESS</u>	<u>COMMON CARRIER / HAND DELIVERY ADDRESS</u>
Gail B. Roppo	Gail B. Roppo
Director of Purchasing	Director of Purchasing
BID # 0115-086: MICROSOFT OFFICE STANDARD 2013 & PRO PLUS 2013	BID # 0115-086: MICROSOFT OFFICE STANDARD 2013 & PRO PLUS 2013
Hamilton County Purchasing Department	Hamilton County Purchasing Department
117 East Seventh Street	455 N. Highland Park Avenue
Chattanooga, TN 37402	Chattanooga, TN 37404

COMPLETION OF THE ATTACHED BID PRICING FORM:

Submit your bid as specified below on the attached bid pricing form. All prices shall be displayed on a unit price basis.

COMPLETION OF THE AUTHORIZATION TO BIND FORM:

Please complete and sign the attached Authorization to Bind form on the page 4.

QUESTIONS:

Questions concerning product specifications should be directed to:

Mike Ogden
Operations Manager, Hamilton County ITS
mikeo@hamiltontn.gov
423-209-6263

Questions concerning bid procedures should be directed to the:

Linda Chumbler
Senior Buyer, Purchasing Department
lindac@hamiltontn.gov
423.209.6353

BID PRICING FORM

Hamilton County is seeking a two (2) year unit price contract on the least expensive licensing available for Microsoft Office Standard 2013 and Pro Plus 2013 (Open License Program).

Product Description	Unit Price Bid (\$)
<p>1. Microsoft Office Standard 2013 (Open License Program)</p> <p style="padding-left: 20px;"><u>No software assurance</u></p>	
<p>2. Microsoft Office Pro Plus 2013 (Open License Program)</p> <p style="padding-left: 20px;"><u>No software assurance</u></p>	
<p>NOTES:</p> <p>(1) <i>In the past twelve months Hamilton County has ordered 300+ Microsoft Office Pro Plus 2010 licenses. This is not a commitment to order that many again. It is solely to give an idea of our recent use. Note that orders will be placed as needed throughout the year and not as one single order.</i></p> <p>(2) <i>Hamilton County does not qualify for academic pricing and will only consider Open License options.</i></p> <p>(3) <i>If at any time during the life of this agreement, the original manufacturer of the equipment (includes software, hardware and firmware) schedules the products for discontinuation, improvement and/or replacement, the agreement holder shall provide a proposal to include the new or revised products on this agreement under the appropriate line items. Proposed prices for new or revised products shall be constructed for most favored prices. [See Substitution and Technology Refreshment section above for further detail.]</i></p>	

Submitted by Company Name: _____
Print Name

Contact Name / Phone: _____
Print Name

AUTHORIZATION TO BIND

By signing this bid document, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I also acknowledge that I understand and will comply with all of the specific requirements as outlined in these bid instructions, as well as the attached general terms and conditions document. I certify and acknowledge that I have reviewed and approved the release of this bid for Hamilton County’s consideration. Further, I am authorized to bind my company to the responses and pricing in these bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.

Authorized Signature (Officer of the Company)

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Taxpayer Identification Number

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
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Jim M. Coppinger
County Mayor



Gail B. Roppo
Director
Purchasing Department

Hamilton County, Tennessee

January 8, 2015

Addendum 1

Title: Microsoft Office Standard 2013 & Pro Plus 2013

Bid/RFP#: 0115-086

The original bid specifications required a two (2) year contract for the unit pricing.

The specifications have changed. Please reflect this change on your bid pricing form.
Hamilton County is seeking a one (1) year unit price contract on the least expensive licensing available for Microsoft Office Standard 2013 and Pro Plus 2013 (Open License Program), with the option to renew for one (1) additional year.

We are sorry for any inconvenience this may have caused.

Regards,

A handwritten signature in cursive script that reads "Gail B. Roppo".

Gail B. Roppo
Director of Purchasing



Hamilton County, Tennessee On-Line Bid Administration System

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Role: Client

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[Bids](#)

[Log](#)

Solicitation 0115-086 - Log
MS Office Standard 2013 & MS Office Pro Plus 2013
Bids Due Date/Time: 1/21/2015 11:30:00 AM Eastern

1/07/2015 7:50 AM Eastern

Visible to Vendors: Currently Visible **Bids Due:** 1/21/2015 11:30:00 AM Eastern
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Message Summary

Message Detail

Document Detail

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<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
1/07/2015 7:50:22AM	Eastern	Linda Chumbler	0115-086 - MS Office Standard 2013 & MS Office Pro Plus 2013	Invitation	Please click on the above solicitation number to access bid documents.	466	0

For assistance, please contact [Technical Support](#). eBid eXchange. Copyright © 1999-2015 E-Bid Systems, Inc. All rights reserved.

Please run the attached ad on January 7, 2015, in the legal notices.

LEGAL NOTICE

Bids for two (2) years contract unit pricing for Microsoft Office Standard 2013 and Office Pro Plus 2013 will be opened at 11:30 AM (ET) on January 21, 2015, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications and bid delivery instructions are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



Microsoft Office Software Contract
 January 21, 2015

ITS Department
 11:30 A.M.

Vendors:	Dell Marketing	Insight Public	EDC Systems	SHI	Global Gov/Ed	OM Office	Zones, Inc.	The IT	MCPc	United Data	Thomas	RJ Young	Net Star
	LP	Sector		International	Solutions, Inc.	Supply Inc.		Store		Technologies	Consultants	(HC)	Systems
				Corp.						Inc.	Inc.		
MS Office Standard 2013	\$232.94	\$251.57	\$259.99	\$256.62	\$261.34	\$262.00	\$262.72	\$263.44	\$265.78	\$264.44	\$267.43	\$272.74	\$275.98
MS Office Pro Plus 2013	\$317.21	\$343.51	\$357.99	\$350.28	\$356.79	\$349.00	\$358.62	\$351.39	\$362.81	\$361.01	\$361.82	\$372.31	\$379.05
Delivery:	1-2 bus days	3-10 days	5 days	5-7 bus days	1-3 bus days	7 days ARO	3-5 bus days	2-3 days	1-2 days	2 weeks	3-4 days	2 weeks	?
Terms:	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 14	Net 30	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	1/7/2015
Vendor Notification:	466
Vendor Response:	13
Budgeted:	Operating