

# Hamilton County Board of County Commissioners

April 06, 2016

AGENDA

ROLL CALL

INVOCATION - **Commissioner Boyd**

PLEDGE TO THE FLAG - **Commissioner Boyd**

- Presentation            Commissioner Sabrena Smedley will honor Kirsten Legac for being selected as the Southeast Regional Teacher of the Year for the high school division.
- Presentation            Commissioner Sabrena Smedley will honor Cole Henry for winning 1st place in the 2016 "What My Mother Means to Me" National Fifth Grade Essay Contest.
- Minutes                 Recessed Meeting - March 9, 2016
- Minutes                 Agenda Session - March 9, 2016
- Minutes                 Regular Meeting - March 16, 2016
- Report                 Trustee Monthly Report - February 2016
- Report                 Trustee Excess Fee Report - February 2016
- Report                 Trustee Monthly Report - January 2016
- Report                 Trustee Excess Fee Report - January 2016
- Report                 Appointment of Hugh Coulter to North West Utility District Board of Commissioners.
- Res. No. 416-1           A Resolution to approve and accept applications for notary public positions, the bonds and oaths of notaries previously elected, and oath of Deputy Sheriff.
- Res. No. 416-2           A Resolution to appoint one (1) member to the Hamilton County Employee Appeals Board to fill an unexpired term ending August 5, 2017.
- Res. No. 416-3           A Resolution confirming the appointment by the County Mayor of one member to the Chattanooga-Hamilton County Hospital Authority Board of Trustees for a term ending November 1, 2019.
- Res. No. 416-4           A Resolution making an appropriation to Chattanooga's Kids on the Block, Inc., in the amount of one thousand dollars (\$1,000.00) from General Fund discretionary monies, as allotted to District Nine.
- Res. No. 416-5           A Resolution making an appropriation to A Night to Remember, Inc., in the amount of three thousand dollars (\$3,000.00) from General Fund discretionary monies, as allotted to District Five.
- Res. No. 416-6           A Resolution approving the expenditure of ten thousand dollars (\$10,000.00) from General Fund discretionary monies (as allotted to District Two) to assist the Town of Red Bank with their Dixie Youth Program.
- Res. No. 416-7           A Resolution making an appropriation to Kappa Foundation of Chattanooga in the amount of two thousand dollars (\$2,000.00) from General Fund discretionary monies, as allotted to District Four.
- Res. No. 416-8           A Resolution to approve an Interlocal Agreement between the City of Chattanooga and Hamilton County for modifications and improvements to the Chattanooga/Hamilton County Firing Range in an amount not to exceed one hundred fifty thousand dollars (\$150,000.00) and to provide for equal sharing of ongoing operational costs of same.
- Res. No. 416-9           A Resolution to approve the issuance of bonds for the benefit of WCO AL DP, LLC.
- Res. No. 416-10          A Resolution authorizing the County Mayor to sign a contract amendment between the State of Tennessee Department of Human Services and the Hamilton County Juvenile Court Title IV-D Child Support Division.

- Res. No. 416-11 A Resolution accepting the bid of Saitech, Inc. for one (1) year contract unit pricing, with the option to renew for one (1) additional one (1) year term, beginning April 6, 2016 through April 5, 2017, for laptop computers with docking stations amounting to \$999.58 each for the Sheriff's Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-12 A Resolution accepting the bid of On Duty Depot for one (1) year contract unit pricing, beginning April 6, 2016 through April 5, 2017, for vehicle upfitting equipment for the Sheriff's vehicles and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-13 A Resolution authorizing the County Mayor to submit a grant application to develop a conceptual Master Plan for Chester Frost Park to the Tennessee Department of Economic and Community Development in an amount not to exceed \$40,000 which includes a \$20,000 County match.
- Res. No. 416-14 A Resolution accepting the bid of JDH Company, Inc. for re-roofing the Chattanooga/Hamilton County Health Department amounting to \$191,625.00 and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-15 A Resolution accepting the bid of Graybar Electric Company, Inc. for one (1) copper/fiber cable tester amounting to \$22,508.95 for the Telecommunications Department and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-16 A Resolution accepting the proposal of EPB Fiber Optics for local telephone service to Hamilton County Government offices and schools for a period of three years with the option to renew for two (2) additional one (1) year terms and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-17 A Resolution authorizing the slope stabilization repairs of Hotwater Road by Geostabilization International on the state contract for soil nailing for various counties and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 416-18 A Resolution accepting the bids of Davies Imperial Coatings, Inc., Ozark Materials, LLC and Sherwin Williams Company for one (1) year contract pricing, beginning May 1, 2016, through April 30, 2017, for waterborne highway traffic paint and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.

## **ANNOUNCEMENTS**

### **DELEGATIONS ON MATTERS OTHER THAN ZONING**

*Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.*

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
MARCH 9, 2016**

**STATE OF TENNESSEE**            )            Recessed Meeting  
**COUNTY OF HAMILTON**        )            March 9, 2016

**BE IT REMEMBERED**, that on this 9<sup>th</sup> day of March, 2016, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Commissioner Bankston introduced Pastor Dr. Pedro Basden, Warren Chapel African Methodist Episcopal Church, who gave the invocation. Commissioner Bankston led in the pledge to the flag.

**RECESSED MEETING  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
MARCH 9, 2016**

Chairman Bankston announced that there was not any scheduled business for the Recessed Meeting and asked if anyone had any announcements.

Being no further business Chairman Bankston declared the recessed meeting adjourned.

Respectfully submitted:



\_\_\_\_\_  
William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_  
Date

W.F.K.  
Clerk's Initials

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

**STATE OF TENNESSEE**            )  
**COUNTY OF HAMILTON**        )

Agenda Preparation Session  
March 9, 2016

**BE IT REMEMBERED**, that on this 9<sup>th</sup> day of March, 2016, an Agenda Preparation Session of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present - 9. Total absent – 0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

**COMMITTEE ASSIGNMENTS**

Chairman Bankston indicated the upcoming agenda items would be considered as follows:

- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- Resolution No. 316-17 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution No. 316-24 through 316-27 were assigned to the Zoning Committee, chaired by Commissioner Haynes.
- Resolution Nos. 316-28 through 316-38 were assigned to the Finance Committee, chaired by Commissioner Boyd.
- Resolution Nos. 316-18 through 316-23 were heard by a Committee of the Whole.

Chairman Bankston stated that Resolution Nos. 316-18 through 316-23 would now be heard by the Committee of the Whole.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-18**

Chairman Bankston spoke regarding this item, which reappoints County Engineer Todd Leamon, to the Phase II Storm Water Management Committee for a term ending April 1, 2020.

There were no questions from Commissioners.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-19**

Commissioner Mackey spoke regarding this item, which appropriates \$1,000.00 from general fund discretionary monies, as allotted to district four, to Chattanooga Room in the Inn, Inc. It was noted the funds will assist with their Children's Enrichment Program.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-20**

Commissioner Mackey spoke regarding this item, which appropriates \$5,000.00 from general fund discretionary monies, as allotted to district four, to Churchville Neighborhood Association, Inc. It was noted the funds will assist with youth development.

There were no questions from Commissioners.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-21**

Chairman Bankston spoke regarding this item, which adds elevator consulting services and technology consulting services to the list of professional, technical, and consultant services that may be obtained subject to section 4.2.4.K of the purchasing rules for Hamilton County.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-22**

Chairman Bankston spoke regarding this item, which adopts a funding policy for the Hamilton County employee's pension plan, the Hamilton County Commissioner's pension plan, and the Hamilton County teacher's pension plan.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 316-23**

Albert Kiser, Administrator of Finance spoke regarding this item, which authorizes Hamilton County to make an intergovernmental transfer to the state of

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

Tennessee's TennCare program in order to secure additional funding from the state of Tennessee's Public Hospital Supplemental Payment Pool (PHSPP) for the Chattanooga-Hamilton County Hospital Authority (Erlanger).

In response to Commissioner Graham's question, he clarified that this resolution simply authorizes Hamilton County to accept public Erlanger funds in the amount of \$9,782,265 and transmit those funds to the state of Tennessee's Bureau of TennCare. Mr. Kiser noted this is the same procedure that was done the past two years (Resolution No. 315-33 and 414-31).

It was explained that the TennCare Program has a financial pool of one million dollars known as the PHSPP, which provides health services to TennCare enrollees and uninsured patients serviced by Metro Nashville General Hospital, Regional One Health at Memphis and Erlanger. Erlanger's participation in said pool requires the intergovernmental transfer in order to secure \$27,989,312 for Erlanger from the TennCare program. It was noted that this transfer is no cost to Hamilton County.

Commissioner Haynes, Chairman of the Zoning Committee, announced that the Zoning Committee would be meeting in the Conference Room immediately following the Agenda Session.

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MARCH 9, 2016**

Commissioner Boyd, Chairman of the Finance Committee, announced that the Finance Committee would be meeting in the Commission Room immediately following the Agenda Session.

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

Commissioner Haynes thanked Dr. Greg Martin, School Board District 3 member, for attending today's meeting. He echoed Mr. Martin's comments from last night's school board meeting, "What's next?"

Commissioner Mackey encouraged everyone to attend a community educational forum at Orchard Knob Baptist Church; Thursday March 10<sup>th</sup> at 6:00 pm. Topic of the meeting will be the readiness of children coming into the school system.

Commissioner Graham also thanked Dr. Greg Martin, School Board District 3 member, for attending today's meeting. He also echoed Mr. Martin's comments from last night's school board meeting, "What's next?" He encouraged everyone to get involved and volunteer with their local recreation center.

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Commissioner Boyd reported that he attended last night's ceremony honoring Mr. Fletcher Bright, recipient of the 2016 Ruth Holmberg Arts Leadership Award at Hunter Museum. He spoke highly of Mr. Bright and the reception. He invited everyone to attend tomorrow night's community meeting regarding the Hamilton County Water and Wastewater Treatment Authority (WWTA). The meeting will be co-hosted by Commissioner Fairbanks at Soddy Daisy City Hall, Thursday, March 10<sup>th</sup> at 6:30 pm.

Commissioner Fields also thanked Dr. Greg Martin, School Board District 3 member, for attending today's meeting.

Commissioner Smedley congratulated Kristen Legac, teacher at East Hamilton School who was selected as the Southeast Regional Teacher of the Year for high school, grades 9-12 division. She invited everyone to attend tomorrow's groundbreaking for the Collegedale Commons development at the Commons property site next to City Hall in Collegedale from 3:00 pm – 4:00 pm.

Commissioner Beck thanked Dr. Greg Martin, School Board District 3 member, for his comments and steadfastness at last night's school board meeting. He also thanked the school board for their vote that was rendered last night regarding Superintendent Rick Smith's buyout offer. He thanked Mr. Martin and Ms. Karitsa

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Mosley, District 5 School Board member for voting against the buyout and for making sensible comments regarding the matter.

Commissioner Smedley, Chairman of the Education Committee announced that the education committee scheduled for today has been rescheduled to next Wednesday, March 16<sup>th</sup> immediately following the Regular meeting.

Attorney Taylor requested that Commissioners and the Mayor meet with him in the adjacent conference room following today's Agenda Session for a brief legal meeting on pending litigation.

Mayor Coppinger also thanked Dr. Greg Martin, School Board District 3 member, for attending today's meeting. He reported that over 800 people attended last week's open house at the Edney Innovation Center. He reported that he will be giving a speech next Tuesday morning during the Kiwanis meeting taking place at Creeks Bend Golf and Country Club, he encouraged everyone to attend. He also reported that budget workshop dates will be announced soon. The budget will be broken down into three segments and a workshop will be held for each.

Chairman Bankston welcomed Dr. Martin and thanked him for attending today's meeting.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MARCH 9, 2016**

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Bankston declared the meeting adjourned until Wednesday, March 16<sup>th</sup> at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk's Initials

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

**STATE OF TENNESSEE**            )            Regular Meeting  
**COUNTY OF HAMILTON**        )            March 16, 2016

**BE IT REMEMBERED**, that on this 16<sup>th</sup> day of March, 2016, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Commissioner Beck was absent. Total present – 8. Total absent – 1.

Chairman Bankston reported that Commissioner Beck would be absent for today's meeting.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

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REGULAR MEETING  
MARCH 16, 2016**

Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

Chairman Bankston introduced Reverend Andy Cornett, Signal Mountain Presbyterian Church, who gave the invocation. Commissioner Bankston led in the pledge to the flag.

**APPROVAL OF MINUTES**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Haynes, that the minutes of the Recessed Meeting of February 24, 2016, the Agenda Preparation Session of February 24, 2016, and the Regular Meeting of March 2, 2016, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

**ORDER OF DESIGNATION**

An order was submitted for the record designating Todd Leamon to sit as the County Mayor's representative on the Planning Commission for the meeting March 14, 2016.

**RESOLUTION NO. 316-17 A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, THE OATH OF DEPUTY COUNTY CLERK, AND THE OATHS OF DEPUTY SHERIFFS.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 316-17. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

Chairman Bankston reported that Resolution Nos. 316-18 through 316-23 were heard by a Committee of the Whole.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
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Chairman Bankston asked that Resolution Nos. 316-19 and 316-20 be considered together at this time.

**RESOLUTION NO. 316-19 A RESOLUTION MAKING AN APPROPRIATION TO CHATTANOOGA ROOM IN THE INN, INC., IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

**RESOLUTION NO. 316-20 A RESOLUTION MAKING AN APPROPRIATION TO CHURCHVILLE NEIGHBORHOOD ASSOCIATION, INC., IN THE AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

**ON MOTION** of Commissioner Mackey, seconded by Commissioner Haynes, to adopt Resolution Nos. 316-19 and 316-20. The foregoing Resolutions were adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 7. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

**HAMILTON COUNTY COMMISSION  
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**RESOLUTION NO. 316-18 A RESOLUTION TO REAPPOINT ONE (1) MEMBER TO THE PHASE II STORM WATER MANAGEMENT COMMITTEE FOR A FOUR (4) YEAR TERM BEGINNING APRIL 1, 2016 AND ENDING APRIL 1, 2020.**

This Resolution reappoints County Engineer Todd Leamon for a four year term beginning April 1, 2016 and ending April 1, 2020.

**ON MOTION** of Commissioner Fairbanks, seconded by Commissioner Graham, to adopt Resolution No. 316-18. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**RESOLUTION NO. 316-21 A RESOLUTION ADDING ELEVATOR CONSULTING SERVICES AND TECHNOLOGY CONSULTING SERVICES TO THE LIST OF PROFESSIONAL, TECHNICAL, AND CONSULTANT SERVICES THAT MAY BE OBTAINED SUBJECT TO SECTION 4.2.4.K OF THE PURCHASING RULES FOR HAMILTON COUNTY.**

**HAMILTON COUNTY COMMISSION  
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**ON MOTION** of Commissioner Graham, seconded by Commissioner Haynes, to adopt Resolution No. 316-21. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**RESOLUTION NO. 316-22 A RESOLUTION TO ADOPT A FUNDING POLICY FOR THE HAMILTON COUNTY EMPLOYEES' PENSION PLAN, THE HAMILTON COUNTY COMMISSIONERS' PENSION PLAN, AND THE HAMILTON COUNTY TEACHERS' PENSION PLAN.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 316-22. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION  
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**RESOLUTION NO. 316-23 A RESOLUTION AUTHORIZING HAMILTON COUNTY TO MAKE AN INTERGOVERNMENTAL TRANSFER TO THE STATE OF TENNESSEE'S TENNCARE PROGRAM IN ORDER TO SECURE ADDITIONAL FUNDING FROM THE STATE OF TENNESSEE'S PUBLIC HOSPITAL SUPPLEMENTAL PAYMENT POOL ("PHSPP") FOR THE CHATTANOOGA-HAMILTON COUNTY HOSPITAL AUTHORITY ("ERLANGER").**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Mackey, to adopt Resolution No. 316-23. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 316-24 through 316-27 be considered together at this time.

**RESOLUTION NO. 316-24 A RESOLUTION GRANTING APPROVAL OF A SPECIAL PERMIT FOR A CELL TOWER ON A TRACT OF LAND LOCATED AT 3375 CAMP ROAD.**

**HAMILTON COUNTY COMMISSION  
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**RESOLUTION NO. 316-25 A RESOLUTION GRANTING A SPECIAL PERMIT FOR A SHORT TERM VACATION RENTAL ON PROPERTY AT 719 SOUTH SCENIC HIGHWAY.**

**RESOLUTION NO. 316-26 A RESOLUTION TO REZONE FROM A-1 AGRICULTURAL DISTRICT AND R-2 RESIDENTIAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, PROPERTY LOCATED AT 3015 OOLTEWAH-RINGGOLD ROAD.**

**RESOLUTION NO. 316-27 A RESOLUTION TO AMEND THE HAMILTON COUNTY ZONING REGULATIONS, ARTICLE VI, EXCEPTIONS, SECTION 400 SPECIAL PERMITS BY HAMILTON COUNTY COMMISSION, SUBSECTION 401.7, APPLICATION PROCEDURE FOR PLANNED UNIT DEVELOPMENT BY DELETING ITEM "F(1 )" THAT REFERENCES A SIXTY (60) MONTH EXPIRATION PERIOD AND CORRECT MINOR WORDING WITHIN REMAINING ITEMS B(2), E(1) AND F(3).**

Commissioner Haynes, Chairman of the Zoning Committee, provided details regarding Resolution Nos. 316-24 through 316-27 and stated that the Zoning Committee reviewed and recommended approval. It was noted that no opposition was present at today's meeting.

**HAMILTON COUNTY COMMISSION  
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**ON MOTION** of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution Nos. 316-24 through 316-27. The foregoing Resolutions were adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 316-28 through 316-38 be considered together at this time.

**RESOLUTION NO. 316-28 A RESOLUTION ACCEPTING THE BID OF PRATER FORD, INC. FOR ONE (1) CARGO VAN AMOUNTING TO \$29,826.00 FOR THE SHERIFF'S OFFICE AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 316-29 A RESOLUTION ACCEPTING THE BID OF KIESLER POLICE SUPPLY, INC. FOR TWENTY-THREE (23) BALLISTIC HELMETS AMOUNTING TO \$20,244.14 FOR SHERIFF'S OFFICE AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**HAMILTON COUNTY COMMISSION  
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**RESOLUTION NO. 316-30 A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF FEBRUARY 1, 2016, THROUGH FEBRUARY 29, 2016, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 316-31 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE A CONTRACT WITH THE TENNESSEE DEPARTMENT OF MILITARY AND THE TENNESSEE EMERGENCY MANAGEMENT AGENCY FOR A 2015 HOMELAND SECURITY GRANT WITH A PERIOD OF 09/01/2015 THROUGH 04/30/2018 AND AMENDING THE BUDGET OF THE EMERGENCY SERVICES DEPARTMENT BY ADDING \$170,836.20 TO REVENUES AND EXPENDITURES.**

**RESOLUTION NO. 316-32 A RESOLUTION AUTHORIZING HAMILTON COUNTY MAYOR JIM M. COPPINGER TO APPLY TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION AND ACCEPT A LITTER PREVENTION AND TRASH COLLECTION GRANT IN THE AMOUNT OF \$108,900 WITH A CONTRACT PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.**

**RESOLUTION NO. 316-33 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION AS THE CHATTANOOGA HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT**

**HAMILTON COUNTY COMMISSION  
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**OF HEALTH FOR THE TIME PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017 IN THE AMOUNT OF \$230,000.00 TO PROVIDE FOR THE COORDINATION OF FETAL INFANT MORTALITY REVIEW AND COMMUNITY INFANT MORTALITY REDUCTION SERVICES IN ACCORDANCE WITH THE TENNESSEE DEPARTMENT OF HEALTH'S GUIDELINES.**

**RESOLUTION NO. 316-34 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTRACT AMENDMENT IN THE AMOUNT OF \$23,490.00 WITH THE TENNESSEE DEPARTMENT OF HEALTH TO PROVIDE EMERGENCY DENTAL CARE FOR UNINSURED ADULTS AGES 19 - 64 YEARS FOR THE TIME PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 AND TO INCREASE THE REVENUE AND EXPENSE BUDGETS BY \$23,490.00.**

**RESOLUTION NO. 316-35 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO ENTER INTO AND EXECUTE A CONTRACT WITH BLUECROSS BLUESHIELD OF TENNESSEE FOR THE PROVISION OF BEHAVIORAL HEALTH SERVICES AT OUR HOMELESS HEALTH CARE CENTER TO PRODUCT MEMBERS EFFECTIVE 3/16/2016.**

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REGULAR MEETING  
MARCH 16, 2016**

**RESOLUTION NO. 316-36 A RESOLUTION ACCEPTING THE BID OF SWARCO INDUSTRIES, INC. FOR ONE (1) YEAR CONTRACT PRICING, BEGINNING MARCH 16, 2016, THROUGH MARCH 15, 2017, FOR GLASS SPHERE REFLECTIVE BEADS FOR THE HIGHWAY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 316-37 A RESOLUTION ACCEPTING THE BID OF 84 LUMBER COMPANY FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING MARCH 16, 2016, THROUGH SEPTEMBER 15, 2016, FOR BAGGED PORTLAND CEMENT FOR THE HIGHWAY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**RESOLUTION NO. 316-38 A RESOLUTION ACCEPTING THE BID OF YSI INCORPORATED FOR TWO (2) WATER QUALITY SONDES AMOUNTING TO \$26,107.25 FOR THE HAMILTON COUNTY WATER QUALITY PROGRAM AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

Commissioner Boyd, Chairman of the Finance Committee, provided details regarding Resolution Nos. 316-28 through 316-38, and stated that the Finance Committee reviewed and recommended approval.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Fairbanks, to adopt Resolution Nos. 316-28 through 316-38.

Commissioner Haynes noted that due to a conflict of interest he wished to abstain from voting on Resolution No. 316-36.

Commissioner Boyd and Commissioner Mackey complimented Purchasing Director Gail Roppo and the staff in the Finance Department on their work in sending out notices and obtaining competitive bids.

The foregoing Resolutions were adopted on a Roll Call vote. Members of the Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye" Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye", Commissioner Beck was absent. Total "Aye" votes – 8 recorded on each Resolution; with the exception of an abstention by Commissioner Haynes relating to Resolution 316-36. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

**LATE ITEM**

**RESOLUTION NO. 316-39 A RESOLUTION AUTHORIZING THE PAYMENT OF SEVENTY THOUSAND DOLLARS (\$70,000.00) IN SETTLEMENT OF A CLAIM AGAINST HAMILTON COUNTY AS BROUGHT BY LINDA K. PORTER FOR PHYSICAL INJURIES RECEIVED AS A RESULT OF A MOTOR VEHICLE ACCIDENT WITH A HAMILTON COUNTY VEHICLE.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 316-39. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Beck was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

**ANNOUNCEMENTS**

Chairman Bankston asked for announcements from members of the Commission.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

Commissioner Haynes invited everyone to attend a District 3 community meeting that will take place on March 22<sup>nd</sup> at 6:00 pm at Hixson High School regarding the future of education in Hamilton County. The meeting will be hosted by District 3 School Board Member Dr. Greg Martin and the 8 PTA presidents from the schools in District 3.

Commissioner Haynes congratulated Bob McKamey, Owner and President of Capital Toyota, on his 50<sup>th</sup> anniversary as a Toyota dealer.

Commissioner Graham encouraged everyone to participate and volunteer at local ball fields in consideration of the approaching baseball season.

Commissioner Boyd invited everyone to attend a community meeting on March 31<sup>st</sup> at 6:30 pm at the Red Bank Community Center regarding the Hamilton County Waste and Wastewater Treatment Authority (WWTA). He noted that the previous two meetings were well attended.

Commissioner Boyd spoke about a letter he received on March 16, 2016 from Attorney Taylor. The letter is in response to Commissioner Boyd's request for an explanation of the Hamilton County's Read 20 Program, and County general funds being appropriated to said program. Attached to the letter is the Attorney General for the State of Tennessee's Opinion No. 92-03 accompanied by the Comptroller's Findings. He noted that the letter explains why Read 20 does not conflict with the attorney general's opinion. He asked the Commission to review the letter and follow up with any

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

questions they may have. At the request of Clerk Knowles a copy of the handout was provided to the Clerk's office.

Commissioner Fairbanks congratulated the Soddy Daisy High School cheerleaders for winning the National Championship in Texas for the second year in a row. He also recognized his youngest daughter, Lauren, in the audience who was visiting from St. Louis. He thanked his daughter and his wife for being at today's meeting.

Mayor Coppinger announced that on March 30<sup>th</sup> from 4-6 pm, the Hamilton County gym facility, the Well, will be hosting an open house to celebrate their 5<sup>th</sup> anniversary. He encouraged everyone to attend and participate in the classes that will be taking place. It was noted that the Well is open 24 hours a day for County employees and their families.

Commissioner Boyd noted that there has been a large return on investments made to promote wellness within Hamilton County. He added that last year's budget had over \$1 million in health insurance savings.

Chairman Bankston noted that in light of his recent health issues and at the urging of family members, he will be attending the open house at the Well.

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
MARCH 16, 2016**

**DELEGATIONS**

Chairman Bankston asked for delegations on matters other than zoning.

Monty Bell, a homeless resident of Hamilton County for 17 years, addressed the Commission regarding the lack of educational opportunities and the criminal justice system. Chairman Bankston reminded Mr. Bell that per Resolution No. 315-13, he has three minutes to make his presentation, and that he is not to publicly call out the name of any Commissioner. Mr. Bell spoke for the allotted time, after which he was informed by Chairman Bankston that concerns pertaining to the educational system should be addressed at a Board of Education meeting.

There being no further business, Chairman Bankston declared the meeting in recess until Wednesday, March 30, 2016 at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

\_\_\_\_\_  
Date

WFK  
Clerk's Initials



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission

**FROM:** Bill Knowles *Bill*

**DATE:** March 10, 2016

In accordance with TCA §67-5-1902, I am attaching a copy of the monthly Trustee report for the month of February 2016.

WFK/dkr

Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

**RECEIVED**  
 Date 3-10-16  
 By Debbie Robbins  
 W.F. (Bill) Knowles  
 County Clerk

**Hamilton County  
 Trustee Report**

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Cash in Bank</b>					
11001	PETTY CASH	2,451.98	0.00	0.00	2,451.98
11010	TRUSTEE CONCENTRATION	23,944,064.59	180,230,903.06	157,107,356.03	47,067,611.62
11020	CHILD CARE	222,702.02	269,219.31	234,915.52	257,005.81
11030	FOOD SERVICE DEPOSITORY	7,127,356.86	1,894,694.77	4,275,019.08	4,747,032.55
<b>Total Cash in Bank</b>		<u>31,296,575.45</u>	<u>182,394,817.14</u>	<u>161,617,290.63</u>	<u>52,074,101.96</u>
<b>Bank Deposits in Transit</b>					
11015	CASH RECEIPTS SWEEP	11,177.30	43,378,559.56	43,379,588.10	10,148.76
11050	BOE CASH RECEIPT SWEEP	(54,012.31)	143,108,324.84	143,071,496.37	(17,183.84)
<b>Total Bank Deposits in Transit</b>		<u>(42,835.01)</u>	<u>186,486,884.40</u>	<u>186,451,084.47</u>	<u>(7,035.08)</u>
<b>Bank Outstanding Checks</b>					
22201	A/P CHECK PAYABLE	(1,711,253.95)	9,176,377.74	9,488,696.14	(2,023,572.35)
22202	FOOD SERVICE CHECK PAYABLE	(335,486.53)	3,576,622.65	3,410,206.84	(169,070.72)
22206	DOE A/P CHECK PAYABLE	(3,712,228.08)	10,811,970.78	9,548,328.54	(2,448,585.84)
22280	COUNTY PAYROLL CHECKS PAYABLE	(14,822.17)	4,288,729.62	4,288,192.33	(14,284.88)
22281	DOE PAYROLL CHECK PAYABLE	(6,061.35)	11,479,137.95	11,478,192.38	(5,115.78)
22285	DOE PAYROLL TAX PAYABLE	(16,729.87)	4,221,337.70	4,223,422.75	(18,814.92)
22286	DOE RETIREMENT PLANS	(0.00)	2,272,439.21	2,326,128.65	(53,689.44)
<b>Total Bank Outstanding Checks</b>		<u>(5,796,581.95)</u>	<u>45,826,615.65</u>	<u>44,763,167.63</u>	<u>(4,733,133.93)</u>
<b>TOTAL CASH</b>		<u>25,457,158.49</u>	<u>414,708,317.19</u>	<u>392,831,542.73</u>	<u>47,333,932.95</u>
<b>Other Assets</b>					
11402	DUE FROM BAD CHECKS	885.07	370.00	270.00	985.07
<b>Total Other Assets</b>		<u>885.07</u>	<u>370.00</u>	<u>270.00</u>	<u>985.07</u>
<b>TOTAL ASSETS</b>		<u>25,458,043.56</u>	<u>414,708,687.19</u>	<u>392,831,812.73</u>	<u>47,334,918.02</u>
<b>Other Assets</b>					
11505	UNBILLED RECEIVALBES	0.00	0.00	0.00	0.00

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COMPTON CLERK  
M. E. (BIII) KUC/1/62

By *[Signature]*

Date 7-10-18  
RECEIVED

## Hamilton County Trustee Report

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
	<b>Total Other Assets</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL ASSETS</b>	<u>25,458,043.56</u>	<u>414,708,687.19</u>	<u>392,831,812.73</u>	<u>47,334,918.02</u>
<b>Cash Held for Hamilton County Funds</b>					
22250	BOARD OF EDUCATION	(13,829,611.80)	81,373,820.18	81,671,099.40	(14,126,891.02)
22251	FOOD SERVICE	(6,791,812.68)	4,112,901.75	1,898,996.12	(4,577,907.05)
22255	BOE PAYROLL	(230,121.10)	18,979,689.83	18,856,658.17	(107,089.44)
22256	BOE SELF INSURANCE	1,292,759.67	4,681,446.00	6,693,300.36	(719,094.69)
22257	CAPITAL MAINTENANCE	171,258.52	173,569.52	700,052.98	(355,224.94)
22401	EXCESS FEES	(607,573.72)	671,042.95	2,313,616.85	(2,250,147.62)
22407	PAYROLL COUNTY	(820,134.79)	7,334,775.57	7,268,305.13	(753,664.35)
22408	STORMWATER	(1,081,055.79)	43,714.95	182,991.01	(1,220,331.85)
22409	DRUG COURT	(53,565.46)	23,082.81	2,525.16	(33,007.81)
22410	COUNTY GENERAL	(1,627,834.88)	75,734,349.42	74,559,572.24	(453,057.70)
22412	GENERAL DEBT SERVICE	(519.35)	61,705.68	61,726.43	(540.10)
22413	OPEB TRUST	(2,488.86)	0.00	0.41	(2,489.27)
22414	EMPLOYEES RETIREMENT	(111,311.10)	18,890.38	10,000.00	(102,420.72)
22415	TEACHERS RETIREMENT	(1,702.55)	600.00	299.00	(1,401.55)
22416	LAW LIBRARY	(490.19)	2,722.57	2,721.37	(488.99)
22418	ECONOMIC CRIMES	(500.08)	2,917.08	2,917.14	(500.14)
22419	GEN GOV'T BOND PROJECTS	2,813,648.28	726,751.46	3,399,504.45	140,895.29
22420	CAPITAL PROJECTS	(9,844.36)	318,435.97	318,414.46	(9,822.85)
22421	INDUSTRIAL DEVELOPMENT	(2,500.42)	37,759.59	37,759.59	(2,500.42)
22422	RIVERWALK/FISHING PIER	955,681.95	749,574.80	0.00	1,705,256.75
22423	RECREATION CAPITAL PROJECTS	(45.16)	44,695.49	4,675.20	39,975.13
22426	SELF INSURANCE	(7,226.55)	4,470,810.88	4,466,092.35	(2,508.02)
22428	LIABILITY INSURANCE	(2,500.56)	183,571.10	183,571.17	(2,500.63)
22430	HOTEL/MOTEL	(413,822.30)	413,822.30	456,160.79	(456,160.79)
22434	JUVENILE COURT CLERK AGENCY	(3,352.76)	374,833.36	372,133.86	(653.26)
22435	FACILITY BONDS-SERIES 2010A	(2,816.51)	0.00	0.47	(2,816.98)
22436	BOND FUND-SERIES 2010B	(875,298.87)	0.00	145.88	(875,444.75)
22437	ECONOMIC BONDS-SERIES 2010C	(0.01)	0.00	329.04	(329.05)

## Hamilton County Trustee Report

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22449	SCHOOL CAPITAL PROJECTS FUND	2,433,000.74	2,071,668.67	4,184,489.29	320,180.12
22461	CRIMINAL COURT	(412,087.94)	162,050.02	224,950.22	(474,988.14)
22462	CRIMINAL COURT SESSIONS	501,692.63	344,459.84	420,500.87	425,651.60
22463	DELINQUENT COLLECTIONS	(446,170.93)	48,243.88	63,524.42	(461,451.47)
22472	LINE OF CREDIT	(584,577.86)	2,000,000.00	2,000,085.94	(584,663.80)
22473	2015A BOND	(230,205.32)	5,583,802.58	5,500,000.00	(146,402.74)
22483	SHERIFF	(74,556.53)	4,812,960.39	4,742,970.96	(4,567.10)
22484	DRUG ENFORCEMENT-SHERIFF	(478.29)	20,151.38	20,031.83	(358.74)
22485	TN STATE SEX OFFENDER	(73,268.25)	1,512.00	1,212.07	(72,968.32)
22489	SHERIFF'S SPECIAL PROJECTS	(13,092.33)	13.72	1,374.24	(14,452.85)
22498	SYMPRO INVESTMENT POOL	(3,624,910.52)	97,385,808.28	108,155,475.71	(14,394,577.95)
<b>Total Cash Held for Hamilton County Funds</b>		<u>(23,767,436.03)</u>	<u>312,966,154.40</u>	<u>328,778,184.58</u>	<u>(39,579,466.21)</u>
<b>Cash Held for Others</b>					
22801	OVER/SHORT	(109.24)	0.00	178.63	(287.87)
23301	PROPERTY TAX SALE	0.00	0.00	36,066.19	(36,066.19)
23302	PARTIAL TAXES-PENDING PAYMENT	(5,166.01)	0.00	4,675.98	(9,841.99)
<b>Total Cash Held for Others</b>		<u>(5,275.25)</u>	<u>0.00</u>	<u>40,920.80</u>	<u>(46,196.05)</u>
<b>Clearing Account Activity</b>					
11016	PROPERTY TAX SWEEP	1,433.91	107,080,296.71	107,078,284.86	3,445.76
22800	INTEREST PAYMENT FUTURE	0.00	4,398.71	4,398.71	0.00
<b>Total Clearing Account Activity</b>		<u>1,433.91</u>	<u>107,084,695.42</u>	<u>107,082,683.57</u>	<u>3,445.76</u>
<b>Liabilities not Applicable</b>					
22200	VENDOR-SYSTEM	0.00	559,070.28	866,144.82	(307,074.54)
22400	TEMPORARY CASH TRANSFER	0.00	52,000,000.00	52,000,000.00	0.00
22500	CRIMINAL CT CK PENAL FARM FINE	0.00	0.00	0.00	0.00
<b>Total Liabilities not Applicable</b>		<u>0.00</u>	<u>52,559,070.28</u>	<u>52,866,144.82</u>	<u>(307,074.54)</u>

**Clearing Account Activity - County Funds**

**Key: 0001130 COUNTY OCCUPANCY TAX**

**Hamilton County  
Trustee Report**

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22751	HOTEL MOTEL OCCUPANCY TAX	0.00	466,716.08	466,716.08	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	9,308.23	9,308.23	0.00
<b>Total for Org Key: 0001130 COUNTY OCCUPANCY TAX</b>		<u>0.00</u>	<u>476,024.31</u>	<u>476,024.31</u>	<u>0.00</u>

**Key: 0001150 DEPARTMENT OF EDUCATION**

22701	PROPERTY TAX	0.00	37,996,947.82	37,996,947.82	0.00
22702	OSAP TAX	0.00	3,645,858.01	3,645,858.01	0.00
22703	IN LIEU OF TAX	0.00	3,762,740.79	3,762,740.79	0.00
22704	PERSONALTY TAX	0.00	5,277,545.45	5,277,545.45	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22709	IN LIEU OF - TVA	0.00	97,682.84	97,682.84	0.00
22711	PROPERTY TAX I&P	0.00	127,103.54	127,103.54	0.00
22712	OSAP TAX I&P	0.00	515.19	515.19	0.00
22714	PERSONALTY TAX I&P	0.00	1,264.74	1,264.74	0.00
22721	PROPERTY TAX REFUNDS	0.00	42,889.39	42,889.39	0.00
22722	OSAP TAX REFUND	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	16,601.41	16,601.41	0.00
22731	PROPERTY TAX I&P REUND	0.00	1,112.90	1,112.90	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	1,016,981.09	1,016,981.09	0.00
<b>Total</b>		<u>0.00</u>	<u>51,987,243.17</u>	<u>51,987,243.17</u>	<u>0.00</u>
<b>Total for Org Key: 0001150 DEPARTMENT OF EDUCATION</b>		<u>0.00</u>	<u>51,987,243.17</u>	<u>51,987,243.17</u>	<u>0.00</u>
<b>Total Clearing Account Activity - County Funds</b>		<u>0.00</u>	<u>52,463,267.48</u>	<u>52,463,267.48</u>	<u>0.00</u>

**Cash Held for Municipalities**

**Key: 0001010 CITY OF EAST RIDGE**

22701	PROPERTY TAX	(380,372.57)	380,372.57	1,635,930.30	(1,635,930.30)
22702	OSAP TAX	(12,851.66)	12,851.66	122,688.00	(122,688.00)
22704	PERSONALTY TAX	(17,202.81)	17,202.81	106,838.51	(106,838.51)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00

## Hamilton County Trustee Report

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22711	PROPERTY TAX I&P	(1,453.09)	1,453.09	8,010.97	(8,010.97)
22714	PERSONALTY TAX I&P	(1.76)	1.76	79.07	(79.07)
22721	PROPERTY TAX REFUNDS	910.59	1,150.26	910.59	1,150.26
22724	PERSONALTY TAX REFUND	1.07	1,818.32	1.07	1,818.32
22731	PROPERTY TAX I&P REUND	0.00	49.96	0.00	49.96
22751	HOTEL MOTEL OCCUPANCY TAX	(27,723.46)	27,723.46	20,554.84	(20,554.84)
22755	SANITATION	(127,566.99)	127,566.99	386,921.95	(386,921.95)
22756	SANITATION I & P	(575.96)	575.96	2,950.52	(2,950.52)
22799	COMM DUE ON TAX COLLECTED	8,496.62	37,626.83	8,507.34	37,616.11
<b>Total Cash Held for Municipalities</b>		<u>(558,340.02)</u>	<u>608,393.67</u>	<u>2,293,393.16</u>	<u>(2,243,339.51)</u>
<b>Total for Org Key: 0001010 CITY OF EAST RIDGE</b>		<u>(558,340.02)</u>	<u>608,393.67</u>	<u>2,293,393.16</u>	<u>(2,243,339.51)</u>
<b>Key: 0001020 RED BANK MUNICIPAL</b>					
22701	PROPERTY TAX	(183,973.63)	183,990.63	789,411.44	(789,394.44)
22702	OSAP TAX	(9,353.14)	9,353.14	86,121.15	(86,121.15)
22704	PERSONALTY TAX	(3,808.41)	3,808.41	20,645.88	(20,645.88)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(892.44)	899.40	2,347.54	(2,340.58)
22714	PERSONALTY TAX I&P	(6.50)	6.50	12.54	(12.54)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	53.42	0.00	53.42	0.00
22741	STORMWATER FEES	(24,696.00)	24,696.00	85,895.99	(85,895.99)
22742	STORMWATER FEES I&P	(77.22)	77.22	144.38	(144.38)
22755	SANITATION	(64,599.20)	64,599.20	258,198.11	(258,198.11)
22756	SANITATION I & P	(598.30)	598.30	871.19	(871.19)
22799	COMM DUE ON TAX COLLECTED	4,207.34	18,831.17	4,207.82	18,830.69
<b>Total</b>		<u>(283,744.08)</u>	<u>306,859.97</u>	<u>1,247,909.46</u>	<u>(1,224,793.57)</u>
<b>Total for Org Key: 0001020 RED BANK MUNICIPAL</b>		<u>(283,744.08)</u>	<u>306,859.97</u>	<u>1,247,909.46</u>	<u>(1,224,793.57)</u>

## Hamilton County Trustee Report

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Key: 0001030 SODDY DAISY MUNICIPAL</b>					
22701	PROPERTY TAX	(231,487.50)	231,750.06	1,089,155.53	(1,088,892.97)
22702	OSAP TAX	(11,784.14)	11,784.14	85,337.21	(85,337.21)
22704	PERSONALTY TAX	(17,255.31)	17,255.31	68,053.53	(68,053.53)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(618.54)	761.24	4,546.29	(4,403.59)
22712	OSAP TAX I&P	0.00	0.00	59.16	(59.16)
22714	PERSONALTY TAX I&P	(32.23)	32.23	72.72	(72.72)
22721	PROPERTY TAX REFUNDS	87.23	150.79	87.23	150.79
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	5,221.81	24,941.47	5,229.91	24,933.37
<b>Total</b>		<u>(255,868.68)</u>	<u>286,675.24</u>	<u>1,252,541.58</u>	<u>(1,221,735.02)</u>
<b>Total for Org Key: 0001030 SODDY DAISY MUNICIPAL</b>		<u>(255,868.68)</u>	<u>286,675.24</u>	<u>1,252,541.58</u>	<u>(1,221,735.02)</u>
 <b>Key: 0001040 COLLEGEDALE MUNICIPAL</b>					
22701	PROPERTY TAX	(160,072.94)	160,072.94	1,437,685.84	(1,437,685.84)
22702	OSAP TAX	(5,337.57)	5,337.57	67,284.44	(67,284.44)
22703	IN LIEU OF TAX	0.00	0.00	53,804.23	(53,804.23)
22704	PERSONALTY TAX	(2,359.56)	2,359.56	599,460.78	(599,460.78)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(643.31)	643.31	1,176.84	(1,176.84)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	(1.76)	1.76	7.32	(7.32)
22721	PROPERTY TAX REFUNDS	4,132.14	271.37	4,132.14	271.37
22724	PERSONALTY TAX REFUND	0.00	70.72	0.00	70.72
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(150.73)	150.73	96.58	(96.58)
22799	COMM DUE ON TAX COLLECTED	3,287.17	43,182.52	3,287.17	43,182.52

**Hamilton County  
Trustee Report**

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
	<b>Total</b>	<u>(161,146.56)</u>	<u>212,090.48</u>	<u>2,166,935.34</u>	<u>(2,115,991.42)</u>
	<b>Total for Org Key: 0001040 COLLEGEDALE MUNICIPAL</b>	<u>(161,146.56)</u>	<u>212,090.48</u>	<u>2,166,935.34</u>	<u>(2,115,991.42)</u>
 <b>Key: 0001050 RIDGESIDE MUNICIPAL</b>					
22701	PROPERTY TAX	(11,917.50)	11,917.50	36,869.48	(36,869.48)
22702	OSAP TAX	(671.98)	671.98	3,638.64	(3,638.64)
22704	PERSONALTY TAX	0.00	0.00	107.82	(107.82)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	0.00	200.28	(200.28)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22755	SANITATION	(3,300.00)	3,300.00	9,300.00	(9,300.00)
22799	COMM DUE ON TAX COLLECTED	251.79	816.32	251.79	816.32
	<b>Total</b>	<u>(15,637.69)</u>	<u>16,705.80</u>	<u>50,368.01</u>	<u>(49,299.90)</u>
	<b>Total for Org Key: 0001050 RIDGESIDE MUNICIPAL</b>	<u>(15,637.69)</u>	<u>16,705.80</u>	<u>50,368.01</u>	<u>(49,299.90)</u>
 <b>Key: 0001060 LAKESITE</b>					
22701	PROPERTY TAX	(7,044.36)	7,044.36	28,804.03	(28,804.03)
22702	OSAP TAX	(338.00)	338.00	273.25	(273.25)
22704	PERSONALTY TAX	(246.61)	246.61	882.39	(882.39)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(21.24)	21.24	289.92	(289.92)
22714	PERSONALTY TAX I&P	0.00	0.00	0.12	(0.12)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	153.00	605.00	153.00	605.00
	<b>Total</b>	<u>(7,497.21)</u>	<u>8,255.21</u>	<u>30,402.71</u>	<u>(29,644.71)</u>
	<b>Total for Org Key: 0001060 LAKESITE</b>	<u>(7,497.21)</u>	<u>8,255.21</u>	<u>30,402.71</u>	<u>(29,644.71)</u>

**Hamilton County  
Trustee Report**

For the Date Range: 02/01/2016 to 02/29/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Key: 0001070 WALDEN MUNICIPAL</b>					
22701	PROPERTY TAX	(23,974.17)	23,974.17	89,295.32	(89,295.32)
22702	OSAP TAX	(1,165.09)	1,165.09	1,421.71	(1,421.71)
22704	PERSONALTY TAX	(73.41)	73.41	3,894.76	(3,894.76)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(23.00)	23.00	236.50	(236.50)
22714	PERSONALTY TAX I&P	(1.25)	1.25	1.08	(1.08)
22799	COMM DUE ON TAX COLLECTED	504.74	1,896.99	504.74	1,896.99
<b>Total</b>		<u>(24,732.18)</u>	<u>27,133.91</u>	<u>95,354.11</u>	<u>(92,952.38)</u>
<b>Total for Org Key: 0001070 WALDEN MUNICIPAL</b>		<u>(24,732.18)</u>	<u>27,133.91</u>	<u>95,354.11</u>	<u>(92,952.38)</u>
<b>Key: 0001080 CITY OF CHATTANOOGA</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	(379,799.77)	380,409.61	428,480.31	(427,870.47)
22775	TAX INCREMENT FINANCING	0.00	10,379.19	10,379.19	0.00
<b>Total Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(379,799.77)</u>	<u>390,788.80</u>	<u>438,859.50</u>	<u>(427,870.47)</u>
<b>Total for Org Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(379,799.77)</u>	<u>390,788.80</u>	<u>438,859.50</u>	<u>(427,870.47)</u>
<b>TOTAL CASH HELD FOR MUNICIPALITIES</b>		<u>(1,686,766.19)</u>	<u>2,332,927.39</u>	<u>8,051,788.18</u>	<u>(7,405,626.98)</u>
<b>TOTAL LIABILITIES AND EQUITY</b>		<u>(25,458,043.56)</u>	<u>526,930,090.66</u>	<u>548,806,965.12</u>	<u>(47,334,918.02)</u>
<b>Total for Report:</b>		<u>(0.00)</u>	<u>941,638,777.84</u>	<u>941,638,777.84</u>	<u>(0.00)</u>



HAMILTON COUNTY

# Office Of The County Clerk

ROOM 201, COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

## MEMO

**TO:** Members, Hamilton County Commission

**FROM:** Bill Knowles *Bill*

**DATE:** March 10, 2016

Attached is a copy of the monthly Trustee's excess fee report for the month of February, 2016.

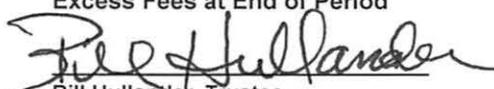
WFK/dkr

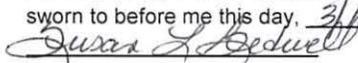
Cc: County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

Hamilton County Trustee  
 Monthly Report of Fee and Commission Fund  
 FISCAL YEAR: 2016

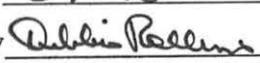
Prepared:jw

	February 2016	YTD February 2016
<b>REVENUES</b>		
44170 - MISCELLANEOUS REFUNDS	-	200.00
44180 - CONTRACT INCOME	-	60,000.00
44201 - STATUTORY FEES 1%	188,929.97	1,594,269.36
44202 - STATUTORY FEES 2%	2,124,377.39	5,419,813.98
44203 - STATUTORY FEES OTHER	289.06	509.38
44204 - DELINQUENT TAX FEES	18,428.73	189,269.00
46112 - INTEREST	1,353.32	3,345.03
46116 - INTEREST - NOW ACCOUNTS	-	-
<b>Total REVENUES:</b>	<b>2,333,378.47</b>	<b>7,267,406.75</b>
<b>EXPENDITURES</b>		
51001 - SALARIES	63,588.26	521,346.78
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	285.37	2,501.79
53037- SPECIAL LEGAL SERVICES	-	70.00
53042 - MEETINGS, SEMINARS, ETC.	-	215.00
53044 - POSTAGE, FREIGHT AND OTHER	-	11.20
53045 - LEGAL NOTICES AND ADVERTISING	100.86	100.86
53047 - MEMBERSHIPS	-	10.00
53049 - PARKING	402.72	3,221.76
53050 - MISC PURCHASED SERVICE	2,187.57	2,801.52
53051 - CONTRACT LEGAL SERVICES	0.65	753.58
53059 - SECURITY SERVICES	672.20	4,989.35
53065 - BANK ANALYSIS FEE	10,960.66	67,455.61
54001 - OFFICE SUPPLIES & FORMS	-	14,900.02
54002 - SMALL TOOLS & MINOR FURNITURE	-	-
54004 - KITCHEN FOOD & SUPPLIES	134.40	854.90
54030 - MISCELLANEOUS SUPPLIES & PARTS	-	175.31
57007 - PERFORMANCE & SURETY BONDS	-	-
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	-	1,132,901.98
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	-	4,024.67
59022 - SOFTWARE AND SUPPLIES	-	1,039.48
59092 - MISC REFUNDS	-	-
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	167.43	4,704.90
ADJUSTMENTS	-	-
<b>Total EXPENDITURES:</b>	<b>78,500.12</b>	<b>1,762,078.71</b>
Revenues over (under) Expenditures	2,254,878.35	5,505,328.04
Excess Fees at Beginning of Period	3,999,500.49	749,050.80
<b>Excess Fees at End of Period</b>	<b>6,254,378.84</b>	<b>6,254,378.84</b>

  
 Bill Hullander, Trustee  
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report  
 sworn to before me this day, 3/10/16  
  
 Notary Public  
 My Commission Expires 6/20/18



**RECEIVED**  
 Date 3-10-16  
 By   
 W.F. (Bill) Knowles  
 County Clerk

*[Handwritten signature]*



*[Faint, illegible text]*



**HAMILTON COUNTY**

***Office Of The County Clerk***

**ROOM 201 COURTHOUSE, CHATTANOOGA, TENNESSEE 37402**

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

**MEMO**

**TO:** Members, Hamilton County Commission  
**FROM:** Bill Knowles *Bill*  
**DATE:** February 10, 2016

In accordance with TCA §67-5-1902, I am attaching a copy of the monthly Trustee report for the month of January 2016.

WFK/dkr

**Cc:** County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

**Hamilton County  
Trustee Report**

For the Date Range: 01/01/2016 to 01/31/2016

**RECEIVED**  
Date 2-10-16  
By W.F. Knowles  
W.F. (Bill) Knowles  
County Clerk

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Cash in Bank</b>					
11001	PETTY CASH	2,451.98	0.00	0.00	2,451.98
11010	TRUSTEE CONCENTRATION	19,714,316.51	89,365,906.78	85,136,158.70	23,944,064.59
11020	CHILD CARE	221,612.10	223,565.02	221,612.10	223,565.02
11030	FOOD SERVICE DEPOSITORY	6,269,743.37	1,772,116.26	914,502.77	7,127,356.86
	<b>Total Cash in Bank</b>	<u>26,208,123.96</u>	<u>91,361,588.06</u>	<u>86,272,273.57</u>	<u>31,297,438.45</u>
<b>Bank Deposits in Transit</b>					
11015	CASH RECEIPTS SWEEP	11,620.19	36,584,949.51	36,585,392.40	11,177.30
11050	BOE CASH RECEIPT SWEEP	(57.65)	47,125,853.36	47,179,808.02	(54,012.31)
	<b>Total Bank Deposits in Transit</b>	<u>11,562.54</u>	<u>83,710,802.87</u>	<u>83,765,200.42</u>	<u>(42,835.01)</u>
<b>Bank Outstanding Checks</b>					
22201	A/P CHECK PAYABLE	(1,976,545.02)	9,812,521.45	9,547,230.38	(1,711,253.95)
22202	FOOD SERVICE CHECK PAYABLE	(47,590.90)	398,728.26	686,623.89	(335,486.53)
22206	DOE A/P CHECK PAYABLE	(949,905.36)	9,582,673.14	12,344,995.86	(3,712,228.08)
22280	COUNTY PAYROLL CHECKS PAYABLE	(10,504.36)	4,292,654.82	4,296,972.63	(14,822.17)
22281	DOE PAYROLL CHECK PAYABLE	(6,061.35)	11,168,178.70	11,168,178.70	(6,061.35)
22285	DOE PAYROLL TAX PAYABLE	0.00	4,137,498.14	4,154,228.01	(16,729.87)
22286	DOE RETIREMENT PLANS	(0.00)	3,411,923.79	3,411,923.79	(0.00)
	<b>Total Bank Outstanding Checks</b>	<u>(2,990,606.99)</u>	<u>42,804,178.30</u>	<u>45,610,153.26</u>	<u>(5,796,581.95)</u>
	<b>TOTAL CASH</b>	<u>23,229,079.51</u>	<u>217,876,569.23</u>	<u>215,647,627.25</u>	<u>25,458,021.49</u>
<b>Other Assets</b>					
11402	DUE FROM BAD CHECKS	885.07	672.57	672.57	885.07
	<b>Total Other Assets</b>	<u>885.07</u>	<u>672.57</u>	<u>672.57</u>	<u>885.07</u>
	<b>TOTAL ASSETS</b>	<u>23,229,964.58</u>	<u>217,877,241.80</u>	<u>215,648,299.82</u>	<u>25,458,906.56</u>
<b>Other Assets</b>					
11505	UNBILLED RECEIVALBES	0.00	0.00	0.00	0.00

## Hamilton County Trustee Report

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
	<b>Total Other Assets</b>	0.00	0.00	0.00	0.00
	<b>TOTAL ASSETS</b>	23,229,964.58	217,877,241.80	215,648,299.82	25,458,906.56
<b>Cash Held for Hamilton County Funds</b>					
22250	BOARD OF EDUCATION	(7,272,462.39)	31,385,477.17	37,943,489.58	(13,830,474.80)
22251	FOOD SERVICE	(6,222,094.82)	1,202,424.63	1,772,142.49	(6,791,812.68)
22255	BOE PAYROLL	(84,558.74)	18,314,666.16	18,460,228.52	(230,121.10)
22256	BOE SELF INSURANCE	(1,281,730.92)	6,245,876.32	3,671,385.73	1,292,759.67
22257	CAPITAL MAINTENANCE	(160,862.95)	332,134.42	12.95	171,258.52
22401	EXCESS FEES	(1,971,987.47)	2,028,734.88	664,321.13	(607,573.72)
22407	PAYROLL COUNTY	(1,420,734.34)	7,897,288.33	7,296,688.78	(820,134.79)
22408	STORMWATER	(1,070,626.07)	30,271.85	40,737.57	(1,081,091.79)
22409	DRUG COURT	21,355.95	16,288.31	91,209.72	(53,565.46)
22410	COUNTY GENERAL	(509,703.09)	37,491,324.43	38,607,530.22	(1,625,908.88)
22412	GENERAL DEBT SERVICE	(1,000.15)	521,058.44	520,577.64	(519.35)
22413	OPEB TRUST	(2,537.43)	48.99	0.42	(2,488.86)
22414	EMPLOYEES RETIREMENT	(111,762.48)	10,451.38	10,000.00	(111,311.10)
22415	TEACHERS RETIREMENT	(1,003.55)	600.00	1,299.00	(1,702.55)
22416	LAW LIBRARY	(500.09)	2,611.59	2,601.69	(490.19)
22418	ECONOMIC CRIMES	(500.12)	2,202.76	2,202.72	(500.08)
22419	GEN GOV'T BOND PROJECTS	1,526,528.27	1,294,918.10	7,798.09	2,813,648.28
22420	CAPITAL PROJECTS	(10,001.77)	87,852.47	87,695.06	(9,844.36)
22421	INDUSTRIAL DEVELOPMENT	(2,500.69)	1,740.69	1,740.42	(2,500.42)
22422	RIVERWALK/FISHING PIER	607,011.67	848,670.28	500,000.00	955,681.95
22423	RECREATION CAPITAL PROJECTS	33,476.14	19,679.58	53,200.88	(45.16)
22426	SELF INSURANCE	(2,475.24)	4,691,642.55	4,696,393.86	(7,226.55)
22428	LIABILITY INSURANCE	(2,502.12)	103,364.07	103,362.51	(2,500.56)
22430	HOTEL/MOTEL	(521,374.93)	521,374.93	413,822.30	(413,822.30)
22434	JUVENILE COURT CLERK AGENCY	(1,002.72)	292,082.08	294,432.12	(3,352.76)
22435	FACILITY BONDS-SERIES 2010A	(2,816.04)	0.00	0.47	(2,816.51)
22436	BOND FUND-SERIES 2010B	(875,153.01)	0.00	145.86	(875,298.87)
22437	ECONOMIC BONDS-SERIES 2010C	(50.00)	50.00	0.01	(0.01)

## Hamilton County Trustee Report

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22449	SCHOOL CAPITAL PROJECTS FUND	(41,782.03)	2,474,782.77	0.00	2,433,000.74
22461	CRIMINAL COURT	(449,069.85)	126,095.21	89,113.30	(412,087.94)
22462	CRIMINAL COURT SESSIONS	414,476.92	344,546.63	257,330.92	501,692.63
22463	DELINQUENT COLLECTIONS	(402,308.98)	19,669.31	63,531.26	(446,170.93)
22472	LINE OF CREDIT	(584,480.45)	0.00	97.41	(584,577.86)
22473	2015A BOND	(152,400.26)	0.00	77,805.06	(230,205.32)
22483	SHERIFF	(6,500.06)	3,921,184.79	3,991,131.26	(76,446.53)
22484	DRUG ENFORCEMENT-SHERIFF	(500.15)	7,454.18	7,432.32	(478.29)
22485	TN STATE SEX OFFENDER	(71,978.70)	972.50	2,262.05	(73,268.25)
22489	SHERIFF'S SPECIAL PROJECTS	(13,090.15)	0.00	2.18	(13,092.33)
22498	SYMPRO INVESTMENT POOL	4,008,221.90	34,135,378.60	41,768,511.02	(3,624,910.52)
<b>Total Cash Held for Hamilton County Funds</b>		<u>(16,640,980.91)</u>	<u>154,372,918.40</u>	<u>161,500,236.52</u>	<u>(23,768,299.03)</u>
<b>Cash Held for Others</b>					
22801	OVER/SHORT	(69.42)	0.00	39.82	(109.24)
23302	PARTIAL TAXES-PENDING PAYMENT	(209.06)	0.00	4,956.95	(5,166.01)
<b>Total Cash Held for Others</b>		<u>(278.48)</u>	<u>0.00</u>	<u>4,996.77</u>	<u>(5,275.25)</u>
<b>Clearing Account Activity</b>					
11016	PROPERTY TAX SWEEP	2,159.01	23,340,515.15	23,341,240.25	1,433.91
22800	INTEREST PAYMENT FUTURE	0.00	4,757.65	4,757.65	0.00
<b>Total Clearing Account Activity</b>		<u>2,159.01</u>	<u>23,345,272.80</u>	<u>23,345,997.90</u>	<u>1,433.91</u>
<b>Liabilities not Applicable</b>					
22200	VENDOR-SYSTEM	0.00	337,081.44	337,081.44	0.00
22400	TEMPORARY CASH TRANSFER	0.00	8,000,000.00	8,000,000.00	0.00
22500	CRIMINAL CT CK PENAL FARM FINE	0.00	0.00	0.00	0.00
<b>Total Liabilities not Applicable</b>		<u>0.00</u>	<u>8,337,081.44</u>	<u>8,337,081.44</u>	<u>0.00</u>
<b>Clearing Account Activity - County Funds</b>					
<b>Key: 0001130 COUNTY OCCUPANCY TAX</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	0.00	425,146.57	425,146.57	0.00

## Hamilton County Trustee Report

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22799	COMM DUE ON TAX COLLECTED	0.00	8,444.22	8,444.22	0.00
<b>Total for Org Key: 0001130 COUNTY OCCUPANCY TAX</b>		<u>0.00</u>	<u>433,590.79</u>	<u>433,590.79</u>	<u>0.00</u>
 <b>Key: 0001150 DEPARTMENT OF EDUCATION</b>					
22701	PROPERTY TAX	0.00	8,329,351.73	8,329,351.73	0.00
22702	OSAP TAX	0.00	845,741.45	845,741.45	0.00
22703	IN LIEU OF TAX	0.00	620,006.91	620,006.91	0.00
22704	PERSONALTY TAX	0.00	747,111.03	747,111.03	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22709	IN LIEU OF - TVA	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	31,581.98	31,581.98	0.00
22712	OSAP TAX I&P	0.00	105.55	105.55	0.00
22714	PERSONALTY TAX I&P	0.00	948.78	948.78	0.00
22721	PROPERTY TAX REFUNDS	0.00	22,871.70	22,871.70	0.00
22722	OSAP TAX REFUND	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	862.93	862.93	0.00
22731	PROPERTY TAX I&P REUND	0.00	54.67	54.67	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	211,021.16	211,021.16	0.00
<b>Total</b>		<u>0.00</u>	<u>10,809,657.89</u>	<u>10,809,657.89</u>	<u>0.00</u>
<b>Total for Org Key: 0001150 DEPARTMENT OF EDUCATION</b>		<u>0.00</u>	<u>10,809,657.89</u>	<u>10,809,657.89</u>	<u>0.00</u>
<b>Total Clearing Account Activity - County Funds</b>		<u>0.00</u>	<u>11,243,248.68</u>	<u>11,243,248.68</u>	<u>0.00</u>

### Cash Held for Municipalities

#### Key: 0001010 CITY OF EAST RIDGE

22701	PROPERTY TAX	(1,594,903.12)	1,594,903.12	380,372.57	(380,372.57)
22702	OSAP TAX	0.00	0.00	12,851.66	(12,851.66)
22704	PERSONALTY TAX	(30,349.91)	30,349.91	17,202.81	(17,202.81)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,869.70)	1,869.70	1,453.09	(1,453.09)

**Hamilton County  
Trustee Report**

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22714	PERSONALTY TAX I&P	(42.50)	42.50	1.76	(1.76)
22721	PROPERTY TAX REFUNDS	3,054.86	910.59	3,054.86	910.59
22724	PERSONALTY TAX REFUND	0.00	1.07	0.00	1.07
22731	PROPERTY TAX I&P REUND	84.80	0.00	84.80	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(23,917.50)	23,917.50	27,723.46	(27,723.46)
22755	SANITATION	(697,103.53)	697,103.53	127,566.99	(127,566.99)
22756	SANITATION I & P	(841.99)	841.99	575.96	(575.96)
22799	COMM DUE ON TAX COLLECTED	32,719.68	8,496.63	32,719.69	8,496.62
<b>Total Cash Held for Municipalities</b>		<u>(2,313,168.91)</u>	<u>2,358,436.54</u>	<u>603,607.65</u>	<u>(558,340.02)</u>
<b>Total for Org Key: 0001010 CITY OF EAST RIDGE</b>		<u>(2,313,168.91)</u>	<u>2,358,436.54</u>	<u>603,607.65</u>	<u>(558,340.02)</u>
 <b>Key: 0001020 RED BANK MUNICIPAL</b>					
22701	PROPERTY TAX	(904,546.02)	904,546.02	183,973.63	(183,973.63)
22702	OSAP TAX	0.00	0.00	9,353.14	(9,353.14)
22704	PERSONALTY TAX	(11,494.19)	11,494.19	3,808.41	(3,808.41)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(768.14)	768.14	892.44	(892.44)
22714	PERSONALTY TAX I&P	0.00	0.00	6.50	(6.50)
22721	PROPERTY TAX REFUNDS	421.88	0.00	421.88	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.00	53.42	0.00	53.42
22741	STORMWATER FEES	(84,888.00)	84,888.00	24,696.00	(24,696.00)
22742	STORMWATER FEES I&P	(64.80)	64.80	77.22	(77.22)
22755	SANITATION	(438,343.27)	438,343.27	64,599.20	(64,599.20)
22756	SANITATION I & P	(413.07)	413.07	598.30	(598.30)
22799	COMM DUE ON TAX COLLECTED	19,177.26	4,207.34	19,177.26	4,207.34
<b>Total</b>		<u>(1,420,918.35)</u>	<u>1,444,778.25</u>	<u>307,603.98</u>	<u>(283,744.08)</u>
<b>Total for Org Key: 0001020 RED BANK MUNICIPAL</b>		<u>(1,420,918.35)</u>	<u>1,444,778.25</u>	<u>307,603.98</u>	<u>(283,744.08)</u>

## Hamilton County Trustee Report

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Key: 0001030 SODDY DAISY MUNICIPAL</b>					
22701	PROPERTY TAX	(1,136,714.41)	1,136,714.41	231,487.50	(231,487.50)
22702	OSAP TAX	0.00	0.00	11,784.14	(11,784.14)
22704	PERSONALTY TAX	(7,471.67)	7,471.67	17,255.31	(17,255.31)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,029.14)	1,029.14	618.54	(618.54)
22714	PERSONALTY TAX I&P	(0.61)	0.61	32.23	(32.23)
22721	PROPERTY TAX REFUNDS	1,435.96	87.23	1,435.96	87.23
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	22,875.60	5,221.81	22,875.60	5,221.81
<b>Total</b>		<u>(1,120,904.27)</u>	<u>1,150,524.87</u>	<u>285,489.28</u>	<u>(255,868.68)</u>
<b>Total for Org Key: 0001030 SODDY DAISY MUNICIPAL</b>		<u>(1,120,904.27)</u>	<u>1,150,524.87</u>	<u>285,489.28</u>	<u>(255,868.68)</u>
<b>Key: 0001040 COLLEGEDALE MUNICIPAL</b>					
22701	PROPERTY TAX	(961,334.79)	961,334.79	160,072.94	(160,072.94)
22702	OSAP TAX	0.00	0.00	5,337.57	(5,337.57)
22704	PERSONALTY TAX	(19,581.85)	19,581.85	2,359.56	(2,359.56)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(293.53)	293.53	643.31	(643.31)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	(2.40)	2.40	1.76	(1.76)
22721	PROPERTY TAX REFUNDS	4,188.30	4,132.14	4,188.30	4,132.14
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	0.26	0.00	0.26	0.00
22751	HOTEL MOTEL OCCUPANCY TAX	(179.60)	179.60	150.73	(150.73)
22799	COMM DUE ON TAX COLLECTED	19,542.28	3,287.17	19,542.28	3,287.17
<b>Total</b>		<u>(957,661.33)</u>	<u>988,811.48</u>	<u>192,296.71</u>	<u>(161,146.56)</u>
<b>Total for Org Key: 0001040 COLLEGEDALE MUNICIPAL</b>		<u>(957,661.33)</u>	<u>988,811.48</u>	<u>192,296.71</u>	<u>(161,146.56)</u>

## Hamilton County Trustee Report

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
<b>Key: 0001050 RIDGESIDE MUNICIPAL</b>					
22701	PROPERTY TAX	(91,779.88)	91,779.88	11,917.50	(11,917.50)
22702	OSAP TAX	0.00	0.00	671.98	(671.98)
22704	PERSONALTY TAX	(5.85)	5.85	0.00	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(160.20)	160.20	0.00	0.00
22721	PROPERTY TAX REFUNDS	1,054.75	0.00	1,054.75	0.00
22755	SANITATION	(23,700.00)	23,700.00	3,300.00	(3,300.00)
22799	COMM DUE ON TAX COLLECTED	1,817.82	251.79	1,817.82	251.79
	<b>Total</b>	<u>(112,773.36)</u>	<u>115,897.72</u>	<u>18,762.05</u>	<u>(15,637.69)</u>
<b>Total for Org Key: 0001050 RIDGESIDE MUNICIPAL</b>		<u>(112,773.36)</u>	<u>115,897.72</u>	<u>18,762.05</u>	<u>(15,637.69)</u>
<b>Key: 0001060 LAKESITE</b>					
22701	PROPERTY TAX	(52,499.14)	52,499.14	7,044.36	(7,044.36)
22702	OSAP TAX	0.00	0.00	338.00	(338.00)
22704	PERSONALTY TAX	(170.41)	170.41	246.61	(246.61)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	0.00	21.24	(21.24)
22714	PERSONALTY TAX I&P	0.00	0.00	0.00	0.00
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	1,053.39	153.00	1,053.39	153.00
	<b>Total</b>	<u>(51,616.16)</u>	<u>52,822.55</u>	<u>8,703.60</u>	<u>(7,497.21)</u>
<b>Total for Org Key: 0001060 LAKESITE</b>		<u>(51,616.16)</u>	<u>52,822.55</u>	<u>8,703.60</u>	<u>(7,497.21)</u>
<b>Key: 0001070 WALDEN MUNICIPAL</b>					
22701	PROPERTY TAX	(133,074.70)	133,074.70	23,974.17	(23,974.17)
22702	OSAP TAX	0.00	0.00	1,165.09	(1,165.09)

**Hamilton County  
Trustee Report**

For the Date Range: 01/01/2016 to 01/31/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22704	PERSONALTY TAX	(241.46)	241.46	73.41	(73.41)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(11.00)	11.00	23.00	(23.00)
22714	PERSONALTY TAX I&P	0.00	0.00	1.25	(1.25)
22799	COMM DUE ON TAX COLLECTED	2,666.54	504.74	2,666.54	504.74
<b>Total</b>		<u>(130,660.62)</u>	<u>133,831.90</u>	<u>27,903.46</u>	<u>(24,732.18)</u>
<b>Total for Org Key: 0001070 WALDEN MUNICIPAL</b>		<u>(130,660.62)</u>	<u>133,831.90</u>	<u>27,903.46</u>	<u>(24,732.18)</u>
<b>Key: 0001080 CITY OF CHATTANOOGA</b>					
22751	HOTEL MOTEL OCCUPANCY TAX	(483,162.20)	484,744.50	381,382.07	(379,799.77)
22775	TAX INCREMENT FINANCING	1.00	12,751.80	12,752.80	0.00
<b>Total Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(483,161.20)</u>	<u>497,496.30</u>	<u>394,134.87</u>	<u>(379,799.77)</u>
<b>Total for Org Key: 0001080 CITY OF CHATTANOOGA</b>		<u>(483,161.20)</u>	<u>497,496.30</u>	<u>394,134.87</u>	<u>(379,799.77)</u>
<b>TOTAL CASH HELD FOR MUNICIPALITIES</b>		<u>(6,590,864.20)</u>	<u>7,176,190.40</u>	<u>2,272,092.39</u>	<u>(1,686,766.19)</u>
<b>TOTAL LIABILITIES AND EQUITY</b>		<u>(23,229,964.58)</u>	<u>204,041,120.93</u>	<u>206,270,062.91</u>	<u>(25,458,906.56)</u>
<b>Total for Report:</b>		<u>(0.00)</u>	<u>421,918,362.73</u>	<u>421,918,362.73</u>	<u>(0.00)</u>



**HAMILTON COUNTY**

***Office Of The County Clerk***

**ROOM 201 COURTHOUSE, CHATTANOOGA, TENNESSEE 37402**

WILLIAM F. (BILL) KNOWLES  
*County Clerk*

**MEMO**

**TO:** Members, Hamilton County Commission  
**FROM:** Bill Knowles *Bill*  
**DATE:** February 10, 2016

Attached is a copy of the Trustee's excess fee report for the month of January 2016.

WFK/dkr

**Cc:** County Mayor Jim Coppinger  
County Auditor Bill McGriff  
Finance Administrator Albert Kiser  
Patricia Moore, Legislative Administrator

Hamilton County Trustee  
 Monthly Report of Fee and Commission Fund  
 FISCAL YEAR: 2016

Prepared:jw

	January 2016	YTD January 2016
<b>REVENUES</b>		
44170 - MISCELLANEOUS REFUNDS	-	200.00
44180 - CONTRACT INCOME	-	60,000.00
44201 - STATUTORY FEES 1%	198,028.61	1,405,339.39
44202 - STATUTORY FEES 2%	466,110.02	3,295,436.59
44203 - STATUTORY FEES OTHER	115.40	220.32
44204 - DELINQUENT TAX FEES	29,562.98	170,840.27
46112 - INTEREST	1,011.20	1,991.71
46116 - INTEREST - NOW ACCOUNTS	-	-
<b>Total REVENUES:</b>	<b>694,828.21</b>	<b>4,934,028.28</b>
<b>EXPENDITURES</b>		
51001 - SALARIES	69,387.97	457,758.52
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	284.85	2,216.42
53037- SPECIAL LEGAL SERVICES	-	70.00
53042 - MEETINGS, SEMINARS, ETC.	-	215.00
53044 - POSTAGE, FREIGHT AND OTHER	-	11.20
53045 - LEGAL NOTICES AND ADVERTISING	-	-
53047 - MEMBERSHIPS	-	10.00
53049 - PARKING	402.72	2,819.04
53050 - MISC PURCHASED SERVICE	350.75	613.95
53051 - CONTRACT LEGAL SERVICES	26.51	752.93
53059 - SECURITY SERVICES	659.98	4,317.15
53065 - BANK ANALYSIS FEE	11,840.62	56,494.95
54001 - OFFICE SUPPLIES & FORMS	-	14,900.02
54002 - SMALL TOOLS & MINOR FURNITURE	-	-
54004 - KITCHEN FOOD & SUPPLIES	46.15	720.50
54030 - MISCELLANEOUS SUPPLIES & PARTS	-	175.31
57007 - PERFORMANCE & SURETY BONDS	-	-
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	-	1,132,901.98
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	-	4,024.67
59022 - SOFTWARE AND SUPPLIES	405.78	1,039.48
59092 - MISC REFUNDS	-	-
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	(10,058.79)	4,537.47
<b>ADJUSTMENTS</b>	-	-
<b>Total EXPENDITURES:</b>	<b>73,346.54</b>	<b>1,683,578.59</b>
<b>Revenues over (under) Expenditures</b>	<b>621,481.67</b>	<b>3,250,449.69</b>
<b>Excess Fees at Beginning of Period</b>	<b>3,378,018.82</b>	<b>749,050.80</b>
<b>Excess Fees at End of Period</b>	<b>3,999,500.49</b>	<b>3,999,500.49</b>

Bill Hullander, Trustee  
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report  
 sworn to before me this day, 2/10/16  
 Notary Public  
 My Commission Expires 6/20/18



**RECEIVED**  
 Date 2-10-16  
 By W.F. Knowles  
 W.F. (Bill) Knowles  
 County Clerk

OFFICE OF THE COUNTY MAYOR  
HAMILTON COUNTY, TENNESSEE

RE: APPOINTMENT OF HUGH COULTER AS COMMISSIONER OF NORTH WEST  
UTILITY DISTRICT BOARD OF COMMISSIONERS

ORDER

Inasmuch as Mr. Fred Morgan is deceased and appointment is made pursuant to Tennessee Code Annotated, Section 7-82-307 et seq., directing that the County Mayor make appointments of successors to members of the Board whose term of office expires or in the event of death or resignation.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED pursuant to Tennessee Code Annotated, Section 7-82-307 et seq., as amended, that Mr. Hugh Coulter is appointed to fill the unexpired term, beginning March 17, 2016 and ending December 31, 2019.

This the 17th day of March, 2016.

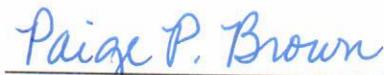


Jim M. Copping  
Hamilton County Mayor

STATE OF TENNESSEE  
COUNTY OF HAMILTON

On this 17th day of March, 2016, before me personally appeared Jim M. Copping to me known to be the person described herein and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.

Witness my hand this 17th day of March, 2016.



Notary Public

My Commission Expires 5/6/2017



## Hamilton County Board of Commissioners

# RESOLUTION

No. 416-1

**A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, AND OATH OF DEPUTY SHERIFF.**

**WHEREAS,** William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** have duly applied for the positions so sought; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** have given approved bonds for the office of Notary Public and have taken the oath of office; and

**WHEREAS,** said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“OATH OF DEPUTY SHERIFF”** have taken the oath of office.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:**

1. That the persons named on the listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** are hereby approved as applicants to be submitted to the Secretary of State; and
2. That the persons listed on the **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** relative to bonds given for the position of Notary Public are hereby approved for such and the bonds are accepted and the oaths therefor are approved as taken; and

3. That the persons named on the listing labeled “**OATH OF DEPUTY SHERIFF**” are accepted and the oaths therefor are approved as taken; and
4. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

\_\_\_\_\_

April 6, 2016

\_\_\_\_\_

Date

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS  
APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Daniela S. Almendarez	1533 N. Concord Rd. Chattanooga, TN 37421 423-313-5254	El Paisa Cargo 5825 Lee Hwy. Chattanooga, TN 37421 423-822-5529
Caleb E. Barnett	305 Renaissance Ct. Chattanooga, TN 37419 606-306-2265	First Tennessee Bank 2173 Northgate Park Ln. Chattanooga, TN 37415 423-870-3160
Paula C. Barnett	8619 Oak View Dr. Chattanooga, TN 37421 423-991-9592	UT College of Medicine - Chattanooga 979 E. Third St., Ste. C70 Chattanooga, TN 37403 423-778-7515
Ikeko I. Bass	8400 Morin Rd. Chattanooga, TN 37421 423-903-2314	M & J Notary 205 Laws Avenue Chattanooga, TN 37411 423-645-5177
Cindy Bice	808 S. Valleywood Cir. Hixson, TN 37343 423-364-6122	Self Employeed 701 Broad St., Ste. 102 Chattanooga, TN 37402 N/A
Shelly L. Boyd	92 N. Brent Dr. Ringgold, GA 30736 256-361-8932	Eron H. Epstein, Attorney 713 Cherry St. Chattanooga, TN 37402 423-267-1512
Barbara A. Brown	836 Donaldson Road Chattanooga, TN 37412 423-698-4539	N/A Same Same Same
Marsha A. Brumlow	4513 Peckinpaugh Dr. Chattanooga, TN 37416 423-892-3236	HCDE 3074 Hickory Valley Road Chattanooga, TN 37421 423-209-8513
Brenda M. Chadwick	159 Loach Dr. Rossville, GA 30741 706-866-7143	HCDE 3074 Hickory Valley Road Chattanooga, TN 37421 423-209-8400
Ora Citty	423 Pine Bluff Dr. Chattanooga, TN 37412 423-899-6544	Custom Design Awnings P.O. Box 9183 Chattanooga, TN 37412 423-629-5105

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Dave Coburn	1533 Waterhouse St. Chattanooga, TN 37412 423-827-6578	Huckabee Bonding 5340 Ringgold Rd., Ste. 200 Chattanooga, TN 37412 423-265-3800
Lore J. Conway	7805 Hixson Pk. Hixson, TN 37343 423-504-4339	Self Employed Same Same Same
Rebecca Q. Cooke	9805 E. Brainerd Rd. Ooltewah, TN 37363 423-899-8651	National Seating and Mobility 5959 Shallowford Rd., Ste. 443 Chattanooga, TN 37421 423-756-2268
Elizabeth Cotellese	532 Barton Ave. Chattanooga, TN 37405 334-538-1421	Signal Centers 109 N. Germantown Rd. Chattanooga, TN 37411 423-698-8528
Rachel Cox	9614 Imperial Dr. Ooltewah, TN 37363 423-899-3879	Cindy P. Bice, Attorney at Law 701 Broad St., Ste. LL-102 Chattanooga, TN 37402 423-757-0645
Gregory A. Cross	622 Gurley St., Apt. 100 Chattanooga, TN 37405 706-202-8640	Chattanooga State Community College 4501 Amnicola Hwy. Chattanooga, TN 37406 423-697-2473
Kate Dalton	1388 Pendall Ln. Soddy Daisy, TN 37379 423-618-8226	Local 43 JATC P.O. Box 5007 Chattanooga, TN 37406 423-622-4395
Anna Delashmitt	10405 Card Road, #323 Soddy Daisy, TN 37379 423-637-4383	The Law Office of Jason Fisher 801 Broad St., Ste. 428 Chattanooga, TN 37402 423-265-8804
Patricia L. Dortch	9689 Salisbury Lane Ooltewah, TN 37363 423-468-3875	First Bank 401 Chestnut St., Ste. 100 Chattanooga, TN 37402 423-855-7279
Heather L. Eaves	7557 Remington Ct. Chattanooga, TN 37421 423-894-5873	Galen East Internal Medicine and Peds 1651 Gunbarrel Rd., Ste. 302 Chattanooga, TN 37421 423-899-2904

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Martha L. Ellis	3523 Valley Trail Chattanooga, TN 37415 423-505-6278	Hank Hill, Attorney at Law 707 Georgia Ave., #203 Chattanooga, TN 37402 423-267-5430
Alma Ensley	1008 Brynewood Ter. Chattanooga, TN 37415 423-875-6060	Self Employed N/A N/A N/A
Nikki Flis	1719 John Ross Rd. Chattanooga, TN 37412 423-598-9896	Monarch Financial Group, LLC 2120 Northgate Park Ln., Ste. 203 Chattanooga, TN 37415 423-475-6024
Rosenda Fuentes	6273 Gorse Lane, Lot 101 Chattanooga, TN 37421 580-216-4675	Law Offices of Russell S. Mainord 2120 Northgate Park Ln., Ste. 301 Chattanooga, TN 37415 423-521-8472
Angela D. Griffith	9008 Katie Lynn Lane Harrison, TN 37341 423-902-8419	Nephrology Associates 251 N. Lyerly St., Ste. 100 Chattanooga, TN 37404 423-826-8000
Thea Raquel Harris	808 Amy Lane Chattanooga, TN 37421 423-645-3533	Collins & Company, Inc. 555 River St. Chattanooga, TN 37405 423-648-6708
David L. Haynes	3628 Pan Gap Cir. Chattanooga, TN 37419 423-825-6710	Haynes & Haynes, LLC 2120 S. Hawthorne St. Chattanooga, TN 37404 423-622-1783
Lynda D. Hedrick	626 Godsey Lane Chattanooga, TN 37415 423-875-3278	Hedrick Financial Services Company 2305 Hickory Valley Rd., Ste. B Chattanooga, TN 37421 423-622-6903
Adrian Hernandez	3401 Amber Ave. Chattanooga, TN 37412 423-591-0504	Servicios El Paisano 2909 Rossville Blvd. Chattanooga, TN 37407 423-265-2528
Misty Anne Hickman	193 McCraw St. Rossville, GA 30741 423-314-8431	OB-GYN Centre of Excellence 2341 McCallie Ave., Ste. 302 Chattanooga, TN 37404 423-629-9743

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Cindy Hinkle	726 Tatum Rd. Chickamauga, GA 30707 706-539-2013	Samples, Jennings, Clem & Fields, PLLC 130 Jordan Dr. Chattanooga, TN 37421 423-892-2006
Julie S. Howell	432 Lakeshore Cove Ft. Oglethorpe, GA 30742 423-280-2724	Miller-McCoy, Inc. 915 Creekside Rd. Chattanooga, TN 37406 N/A
A. Hughes	20491 River Canyon Rd. Chattanooga, TN 37405 423-517-9304	Hamilton County Government 317 Oak St., Ste. 106 Chattanooga, TN 37403 423-209-6936
Jenny L. Hullander	11000 London Ln. Apison, TN 37302 423-236-5111	Hullco, Inc. 7110 E. Brainerd Rd. Chattanooga, TN 37421 423-899-2400
Victoria Jackson	221 Cherokee Trail Trenton, GA 30752 423-475-2896	Advice Law Firm 1502 McCallie Ave., Ste. A Chattanooga, TN 37404 423-485-8088
Terry Mack Johnson	132 Gail Ln. Jasper, TN 37347 423-413-6237	Murray Guard 6224 Ringgold Rd. East Ridge, TN 37412 423-892-4308
Amber Lawrence	1703 Clayton Dr. Chattanooga, TN 37421 N/A	Samples, Jennings, Clem & Fields, PLLC 130 Jordan Dr. Chattanooga, TN 37421 423-892-2006
Kelly Leiper	2416 Boston Branch Cir. Signal Mtn., TN 37377 423-827-5004	Scenic Community Credit Union 4503 Hixson Pike Hixson, TN 37343 423-875-6955
Gary E. Lester	434 Pine Bluff Dr. Chattanooga, TN 37412 423-899-5592	Mayfield & Lester, Attorneys 4064 Cummings Hwy. Chattanooga, TN 37419 423-622-2021
Patricia Lester	434 Pine Bluff Dr. Chattanooga, TN 37412 423-899-5592	Mayfield & Lester, Attorneys 4064 Cummings Hwy. Chattanooga, TN 37419 423-622-2021

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Jennifer Lloyd	525 Crewdson St. Chattanooga, TN 37405 423-645-8636	Foundation Title & Escrow Series, LLC 6166 Shallowford Rd., Ste. 106 Chattanooga, TN 37421 423-779-0440
Kay Low	2772 Highway 39 W. Athens, TN 37303 423-368-5979	Chattanooga Funeral Home P.O. Box 9 Hixson, TN 37343 423-698-2541
Sarah K. McEntire	198 Davis Dr. Calhoun, GA 30701 706-263-1761	Advocacy Trust of Tennessee 605 Chestnut St., Ste. 340 Chattanooga, TN 37450 678-228-1127
Philip Meyer, II	1726 Mitchell Ave. Chattanooga, TN 37408 423-838-3840	Hurst & Cromie, PLLC 832 Georgia Ave., Ste. 510 Chattanooga, TN 37402 423-760-4825
Angie Miller	9018 Waconda Shore Dr. Chattanooga, TN 37416 423-599-0225	David J. Fulton, Esq. 701 Market St., Ste. 1000 Chattanooga, TN 37402 423-648-1880
Maureen R. Moses	1417 Mari-Jon Dr. Chattanooga, TN 37421 423-505-7428	National Seating and Mobility 5959 Shallowford Rd., Ste. 443 Chattanooga, TN 37421 423-756-2268
Catherine Musick	1262 Durham Dr. Chattanooga, TN 37421 423-893-7503	Advantage Funeral and Cremation Service 1724 McCallie Ave. Chattanooga, TN 37404 423-265-4414
Bridgett D. Nation	8538 Ricardo Ln. Hixson, TN 37343 423-771-2457	Hutton 736 Cherry St. Chattanooga, TN 37402 423-771-4472
Laura Newsom	3900 N. Mission Oaks Dr. Chattanooga, TN 37412 423-802-3290	First Tennessee Bank 4430 Highway 58 Chattanooga, TN 37416 423-954-2550
Anthony J. Nix	9318 Caddo Ln. Ooltewah, TN 37363 423-774-2640	Village Market 5002 University Dr. Collegedale, TN 37315 423-236-2300

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Gayle Patterson	7228 Hydrus Dr. Harrison, TN 37341 423-902-3432	HCDE 3074 Hickory Valley Road Chattanooga, TN 37421 423-209-8496
Ella J. Pell	1410 O'Neal Road Hixson, TN 37343 423-870-9789	Mountain Management Services 4519 Hixson Pike Hixson, TN 37343 423-877-4591
B. D. Pettross	4213 Highwood Dr. Chattanooga, TN 37415 423-842-9498	Wise Property Management 298 Acorn Oaks Cir. Chattanooga, TN 37405 423-634-1900
Martin L. Pierce	6401 Cove Pointe Ln. Hixson, TN 37343 423-843-2598	Pierce Law Firm, PLLC 4513 Hixson Pike, Ste. 109 Hixson, TN 37343 423-648-4303
Winky Poe	125 Inman St., Apt. 203 Cleveland, TN 37311 423-693-1087	Heights Finance 6223 Lee Hwy., Ste. 215 Chattanooga, TN 37421 423-296-9919
Tiffany Powell	124 Lillian Dr. Rossville, GA 30741 423-402-5257	Mayfield & Lester, Attorneys 4064 Cummings Hwy. Chattanooga, TN 37419 423-622-2021
Alanna Ragsdale	708 Forrest Rd. Ft. Oglethorpe, GA 30742 423-580-5486	Eron H. Epstein, Attorney 713 Cherry St. Chattanooga, TN 37402 423-267-1512
Sharon Y. Richardson	4444 Shawhan Road Chattanooga, TN 37411 423-394-8572	Robert Meeks Law Firm 717 Georgia Ave. Chattanooga, TN 37402 423-710-1156
Donna Davis Roseberry	9012 Chaffin Lane Chattanooga, TN 37421 N/A	New York Life Insurance Company 122 Lee Parkway Dr., Ste. 200 Chattanooga, TN 37421 N/A
Vicki Alison Schuetter	2854 Chapel Bend Dr. Hixson, TN 37343 423-664-3170	Mike Collins & Associates, Inc. 6048 Century Oaks Dr. Chattanooga, TN 37416 423-892-8899

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
Mary Simms	6915 Pine Haven Dr. Harrison, TN 37341 423-255-3069	Foster Electric 2626 Walker Rd. Chattanooga, TN 37421 423-892-6759
Jeree B. Skeen	1633 Lisa Lynn Dr. Hixson, TN 37343 423-842-1208	MacLellan Foundation, Inc. 820 Broad St., Ste. 300 Chattanooga, TN 37402 423-755-1861
Carla D. Sloan	170 Rosa St. Rossville, GA 30741 423-394-7811	McCarthy, Murphy & Preslar, PC 6716 Heritage Bus. Ct., Ste. 106 Chattanooga, TN 37421 423-757-9500
Sharon L. Smith	125 Dogwood Cir. Rockspring, GA 30739 561-543-1573	Dreaden and Cox, Attorneys 735 Broad St., Ste. 404 Chattanooga, TN 37402 423-634-8000
Sharon D. Smith-Hensley	9616 Bull Pen Dr. Ooltewah, TN 37363 423-413-0160	The Samaritan Center 9231 Lee Highway Ooltewah, TN 37363 423-238-7777
Pamela D. Sprouse	7407 River Ridge Dr. Chattanooga, TN 37416 423-326-0700	First Bank 401 Chestnut St., Ste. 100 Chattanooga, TN 37416 423-855-7284
Taralynne Stricklin	237 Carriage Dr. Ringgold, GA 30736 954-471-9072	Crown Chattanooga 2120 Chapman Rd. Chattanooga, TN 37421 423-591-6868
Sandra Stuart	1106 AnnMarie Ln. Soddy Daisy, TN 37379 423-987-5315	First Tennessee Bank 137 Harrison Ln. Soddy Daisy, TN 37379 423-451-0414
Judy M. Sullivan	2231 Tristram Rd. Chattanooga, TN 37421 423-894-7127	First Baptist Church 401 Gateway Ave. Chattanooga, TN 37402 423-265-2257
Gail Summers	3387 Willow Lake Cr. Chattanooga, TN 37419 423-316-3285	CJ's 1372 Workman Rd. Chattanooga, TN 37407 423-867-8727

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**  
**APRIL 6, 2016**

<b>NAME</b>	<b>RESIDENCE</b>	<b>BUSINESS</b>
James C. Tarvin	816 Barton Ave. Chattanooga, TN 37405 423-994-7062	Guardian Wealth Management, Inc. 6151 Shallowford Rd., Ste 102 Chattanooga, TN 37421 423-510-0409
Rhonda Taylor	P.O. Box 81143 Chattanooga, TN 37414 423-468-0776	Center for Sports Medicine & Othopedics 2415 McCallie Ave. Chattanooga, TN 37404 423-697-8832
Melanie A. Teter	965 Ladder Trail Signal Mtn., TN 37377 423-886-9395	N/A N/A N/A N/A
Marsha S. Thompson	3413 13th Ave. Chattanooga, TN 37407 423-582-7674	CHI Memorial Health at Home 1949 Gunbarrel Rd., Ste. 250 Chattanooga, TN 37421 423-495-8550
Robert J. Uhorchuk	2501 Campaign Trail Signal Mtn., TN 37377 423-618-6800	Spicer Rudstrom, PLLC 537 Market St., Ste. 203 Chattanooga, TN 37402 423-756-0262
Alan L. Weathers	2404 Jenkins Rd. Chattanooga, TN 37421 423-902-0436	The John Ankerberg Show 6928 Lee Hwy. Chattanooga, TN 37421 423-892-7722
Doris Webb	440 Ridgewood Dr. Chickamauga, GA 30707 706-375-5869	Jake Marshall, LLC 2912 S. Hickory St. Chattanooga, TN 37407 423-698-3132
Charles Whitson	796 Tatum Mining Rd. Cloudland, GA 30731 706-398-1540	State of Tennessee 1301 Riverfront Pkwy., Ste. 209 Chattanooga, TN 37402 423-634-6855

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
NOTARY PUBLIC BONDS AND OATHS  
APRIL 6, 2016**

The following Notaries Public elect of Hamilton County appeared in the County Clerk's Office to receive their Commissions duly signed by the Governor of the State of Tennessee and countersigned by Honorable Tre Hargett, Secretary of State, bearing the date shown. They gave approved bonds of ten thousand dollars and qualified as by law required.

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Sandra D. Wills	February 9, 2016	March 3, 2016
Jackie Yates	November 24, 2015	March 3, 2016
Chelle Whitmire-Reno	December 8, 2015	March 4, 2016
Audra Kelly	December 8, 2015	March 4, 2016
Alondra Velasco	January 13, 2016	March 4, 2016
Hector Javier Zarco	February 1, 2016	March 4, 2016
Marilyn Frazier	February 9, 2016	March 4, 2016
Terri Braswell Gilbert	March 3, 2016	March 7, 2016
Sheila Shipley	December 8, 2015	March 7, 2016
Aaron Shipley	October 29, 2015	March 7, 2016
Molly K. Haynes	February 9, 2016	March 7, 2016
Charles B. Buckner, Jr.	February 24, 2016	March 8, 2016
Pamela S. Bonine	February 9, 2016	March 8, 2016
Janet L. Overman	February 9, 2016	March 8, 2016
R. White	February 9, 2016	March 8, 2016
A. Christian Lanier, III	February 24, 2016	March 8, 2016
Jacqueline D. Benton	February 1, 2016	March 8, 2016
Robert K. Schrader	February 9, 2016	March 8, 2016
Erin Salmon	February 1, 2016	March 9, 2016
Sonya Yates	February 24, 2016	March 9, 2016
Glenda B. Meadows	February 24, 2016	March 9, 2016
Lorri H. Jordan	January 13, 2016	March 9, 2016
Amber M. McGhee	February 1, 2016	March 9, 2016
Shirley A. Troxler	February 24, 2016	March 9, 2016
Didier Brival, Jr.	February 24, 2016	March 9, 2016
Pascal Melle'	February 24, 2016	March 9, 2016
Whitney Davis	February 24, 2016	March 9, 2016
Victoria K. Anderson	February 24, 2016	March 10, 2016
Guilda Xiloj	February 24, 2016	March 10, 2016
Mitchell Clark	February 1, 2016	March 10, 2016
Ashley Agard	February 24, 2016	March 10, 2016
Guat Bee Ng	February 1, 2016	March 10, 2016
Cornelia F. Johnson	February 9, 2016	March 11, 2016
Barbara S. Chandler	February 24, 2016	March 11, 2016
Jessica L. Crane	February 24, 2016	March 11, 2016
Geneva N. Warren	February 9, 2016	March 11, 2016
Tracie J. Lesar	November 24, 2015	March 11, 2016
Susan V. Spletzer	February 1, 2016	March 11, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
NOTARY PUBLIC BONDS AND OATHS  
APRIL 6, 2016**

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Kevin Layne	December 21, 2015	March 11, 2016
Mary K. Lampman	February 24, 2016	March 11, 2016
Lawrence E. Lampman	February 24, 2016	March 11, 2016
Janet Lewis	February 24, 2016	March 11, 2016
Tamecia Jackson	February 24, 2016	March 11, 2016
Jack B. Sample	February 24, 2016	March 11, 2016
Deborah Robertson	February 1, 2016	March 11, 2016
Martha Konkle	February 24, 2016	March 14, 2016
Donna F. Howell	October 9, 2015	March 14, 2016
Allison D. Gregg	February 24, 2016	March 15, 2016
Marsha G. Smith	February 24, 2016	March 15, 2016
Tina M. Benefield	February 1, 2016	March 15, 2016
Patty Collins	February 9, 2016	March 15, 2016
Rhonda Barr	February 24, 2016	March 15, 2016
Ted R. Ott	February 9, 2016	March 15, 2016
Veronica Perro	February 9, 2016	March 15, 2016
Nancy Masterson	February 24, 2016	March 16, 2016
Lisa E. Vaughn	February 9, 2016	March 16, 2016
M. St. Charles	February 1, 2016	March 16, 2016
Elizabeth A. Hulbert	February 24, 2016	March 17, 2016
Peggy H. Denham	February 24, 2016	March 17, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK  
TO THE HAMILTON COUNTY COMMISSION  
OATH OF DEPUTY SHERIFF  
APRIL 6, 2016**

The individual listed below has been duly appointed Deputy Sheriff for Hamilton County, Tennessee by Sheriff James W. Hammond, III. The person was qualified as prescribed by law and was administered the oath of office on the date indicated below:

<u>NAME</u>	<u>DATE OF OATH</u>
Kevin Labron Ritchey	March 16, 2016

STATE OF TENNESSEE }  
Hamilton County } ss.

I, Kevin Labron Ritchey , do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this  
16<sup>th</sup> day of March, 2016.

W. F. Knowels

By Heather Sanders

}

Kevin Labron Ritchey

Kevin Labron Ritchey



# Hamilton County Board of Commissioners RESOLUTION

No. 416-2

**A RESOLUTION TO APPOINT ONE (1) MEMBER TO THE HAMILTON COUNTY EMPLOYEE APPEALS BOARD TO FILL AN UNEXPIRED TERM ENDING AUGUST 5, 2017.**

WHEREAS, the Hamilton County Government Personnel Rules and Regulations provide for the appointment of an Employee Appeals Board; and

WHEREAS, Commissioners representing Districts 7, 8, and 9 wish to appoint John Shackleford to serve the unexpired term of Bill Reesor, ending August 5, 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:**

That John Shackleford is hereby appointed to the Hamilton County Employee Appeals Board for the term stated above.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date

John E. Shackelford  
8095 Angie Ln.  
Chattanooga Tn. 37421  
423-280-2994

Hamilton County Recreation Board Member from 2009-2015.  
Served 2 terms under Ron Purdy/ Tom

Past president and founding member Nightside Pachyderm club for 2 years.

Transportation Director for Hamilton County Fair 26 years.

Publicity chairman for Harrison Ruitan- 2015/2016



# Hamilton County Board of Commissioners RESOLUTION

No. 416-3

A RESOLUTION CONFIRMING THE APPOINTMENT BY THE COUNTY MAYOR OF ONE MEMBER TO THE CHATTANOOGA-HAMILTON COUNTY HOSPITAL AUTHORITY BOARD OF TRUSTEES FOR A TERM ENDING NOVEMBER 1, 2019.

WHEREAS, by Resolution No. 614-15 this county legislative body adopted an amendment to Chapter 297 of the Private Acts of 1976, and Chapter 71 of the Private Acts of 2012, and any other acts amendatory thereto, relative to the Hospital Authority created to operate Baroness Erlanger Hospital, T.C. Thompson Children's Hospital and other facilities, as passed by the 108<sup>th</sup> General Assembly of the State of Tennessee; and,

WHEREAS, certain members of the Chattanooga-Hamilton County Hospital Authority Board of Trustees are appointed by the County Mayor and confirmed by the Board of County Commissioners; and,

WHEREAS, the County Mayor has appointed Blaise W. Baxter, M.D. to a term of four (4) years beginning November 1, 2015 and ending November 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the appointment of Blaise W. Baxter, M.D. to the Chattanooga-Hamilton County Hospital Authority Board of Trustees is hereby confirmed for the term stated above.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date

## Blaise W. Baxter, MD Curriculum Vitae

### Tennessee Interventional Associates

975 East Third Street  
Box 376  
Chattanooga, TN 37403  
423-778-7234  
[Baxter.blaise@gmail.com](mailto:Baxter.blaise@gmail.com)

Birthdate: January 16, 1963  
Birthplace: Bracebridge, Ontario

### Education:

#### Fellowship

Dalhousie University  
Halifax, Nova Scotia  
Neuroradiology  
06/25/1997-06/24/1998

#### Fellowship

University of Western Ontario  
Halifax, Nova Scotia  
Neuroradiology  
07/01/1996-06/30/1997

#### Residency

Dalhousie University  
Halifax, Nova Scotia  
Diagnostic Imaging Residency  
1992 - 1996

#### Internship

York-Finch General Hospital  
Downsview, Ontario  
Rotating Internship  
1988 - 1989

#### Graduate/Medical School

Dalhousie University  
Halifax, Nova Scotia  
Doctor of Medicine  
1984 - 1988

#### Undergraduate

University of King's College  
Halifax, Nova Scotia  
Bachelor of Science (Major in Biology)  
1980 - 1984

### Board Certification:

American Board of Radiology  
Diagnostic Radiology  
1996

Fellow of Royal College of Physicians and Surgeons  
Diagnostic Radiology  
1996

**Medical Licensure:** Tennessee License #31416

**Society Memberships:**

Society of Neuro Interventional Surgery, Interventional Neuroradiology Board Representative 2013-2014

Society of Neuro Interventional Surgery, Board Secretary 2014 – 2015

American Association of Neurological Surgeons / CNS Cerebrovascular Section

Chattanooga Hamilton County Medical Society

American College of Radiology

Radiology Society of North America

Tennessee Radiological Society

College of Physicians and Surgeons of Canada  
American Society of Neuroradiology

**University Appointments:**

Neuro Interventional Surgery Fellowship  
University of Tennessee College of Medicine  
Program Director

Clinical Assistant Professor  
University of Tennessee College of Medicine, Radiology and Surgery  
Chief, Interventional Radiology  
Erlanger Health System

Lecturer – Dalhousie University, Halifax, Nova Scotia.

**Hospital Appointments:**

Erlanger Medical Center  
Chattanooga, Tennessee  
Section Chief, Interventional Radiology  
July 2007 – Present

Parkridge and East Ridge Medical Centers  
Chattanooga, Tennessee  
Chief of Radiology  
February 2006 - 2008

**Professional Experience:**

Current Position	Tennessee Interventional and Imaging Associates, PLLC Interventional Radiologist
------------------	---

	Chattanooga, TN
1999—2011	Associates in Diagnostic Radiology, PC Diagnostic and Interventional Radiologist Chattanooga, Tennessee
1998 – 1999	QEII Health Sciences Centre Halifax Infirmary Halifax, Nova Scotia
1996 – 1998	Neuroradiology Fellowship University of Western Ontario Dalhousie University Halifax, Nova Scotia
1992 – 1996	Diagnostic Imaging Residency Dalhousie University Halifax, Nova Scotia
1991 – 1992	Flight Surgeon, Medical Officer CFB Greenwood, Nova Scotia
1989 – 1991	Flight Surgeon, Medical Officer CFB Summerside, PEI
1985 – 1986	Terry Fox Research Clerkship awarded by the National Institute of Canada, Dalhousie University Halifax, Nova Scotia

**Awards and Honors:**

Dr. Richard B. Goldbloom Award in Paediatrics, 1988

Terry Fox Research Scholarship - National Cancer Institute of Canada, 1985 – 1986

Entrance Scholarship – Dalhousie Medical School, Halifax, Nova Scotia, 1984

Entrance Scholarship - University of King's College, Halifax, Nova Scotia, Coleman-Pelham-Roach Scholarship, 1981

Lieutenant Governor's Medal, 1980

**Professional Activities:**

**Leadership and Clinical Trial Committees**

*Steering Committee Member:* Solitaire With the Intention For Thrombectomy (SWIFT) Trial. Study sponsored by ev3 Inc. 2007-present

*Steering Committee Member:* DWI or CTP Assessment with Clinical Mismatch in the Triage of Wake Up and Late Presenting Strokes Undergoing Neurointervention (DAWN) Trial. Study sponsored by Stryker. 2013 – present.

*Steering Committee Member:* PerfusiOn imaging Selection of Ischemic Stroke Patlents for EndoVascular ThErapy (POSITIVE) Trial. Study sponsored by MUSC. 2013 – present.

*Steering Committee Member:* Trevo Registry. Study sponsored by Stryker. 2013 – present.

*Medical Advisory Committee: Wingspan StEnt System Post Market Surveillance Study (WEAVE) Trial. Study sponsored by Stryker. 2013 – present.*

*Program Committee Member: Society of NeuroInterventional Surgery (SNIS). 2010 – present.*

### **Editorial Services To Scholarly Publications**

Reviewer, American Journal of Neuroradiology (1997 – 1998).

Reviewer, *Journal of NeuroInterventional Surgery* 2011 – present

### **Consulting Activities**

Stryker/Concentric Medical, Fremont, CA. Consultant. 2006 – present.

Covidien/ev3 Inc., Irvine, CA. Consultant. 2009 – present.

Penumbra Inc., Alameda, CA. Consultant. 2009 – present.

Rapid Medical, Israel

Reverse Medical Corporation, Irvine, CA. 2009 – present.

Codman & Shurtleff, Inc., Raynham, MA. 2009 – present

Silk Road Medical, Inc., Sunnyvale, CA, 2012 – present.

### **Publications:**

Intra-Arterial Therapy and Post-Treatment Infarct Volumes: Insights From the ESCAPE Randomized Controlled Trial. Al-Ajlan FS, Goyal M, Demchuk AM, Minhas P, Sabiq F, Assis Z, Willinsky R, Montanera WJ, Rempel JL, Shuaib A, Thornton J, Williams D, Roy D, Poppe AY, Jovin TG, Sapkota BL, Baxter BW, Krings T, Silver FL, Frei DF, Fanale C, Tampieri D, Teitelbaum J, Lum C, Dowlatshahi D, Shankar JJ, Barber PA, Hill MD, Menon BK. *Stroke*. 2016 Feb 18. pii: STROKEAHA. 115.012424.

Clinical and Procedural Predictors of Outcomes From the Endovascular Treatment of Posterior Circulation Strokes. Mokin M, Song A, Sivakanthan S, Ren Z, Eljovich L, Arthur A, Goyal N, Kan P, Duckworth E, Veznedaroglu E, Binning MJ, Liebman KM, Rao V, Turner RD 4<sup>th</sup>, Turk AS, Baxter BW, Dabus G, Linfante I, Snyder KV, Levy EI, Siddiqui AH. *Stroke*. 2016 Feb 17. pii: STROKEAHA. 115.011598.

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For the Merci Registry Investigators. Endovascular Mechanical Thrombectomy for the Treatment of Acute Ischemic Stroke Due to Arterial Dissection. Jeremy D. Fields, MD; Helmi L. Lutsep, MD; Marilyn R. Rymer, MD; Ronald F. Budzik, MD; Thomas G. Devlin, MD, PhD; Blaise W. Baxter, MD; Reza Malek, MD, MsC; Arash M. Padidar, MD; Stanley L. Barnwell, MD, PhD; Wade S. Smith, MD, PhD Submitted, 2010.

Internal Carotid Artery Thrombosis after Blunt Trauma – Salvage Therapy with the Penumbra Thrombectomy System. Rader M, Ramsay P, Maxwell R, Baxter B., *American Surgeon* 2010; 76(3): 343-345.

Arteriovenous Fistula and Pseudoaneurysm of the Posterior Tibial Artery after Calcaneal Slide Osteotomy: A Case Report. Jesse F Doty, Richard G Alvarez, Brandon S Asbury, Joseph N Rudd and William B Baxter *Foot Ankle International* 31(4):329-32 (2010).

Comparison of Selected Stretch Positions of the Piriformis Muscle Using Computerized Tomography and Biomechanical Modeling: a Pilot Study. Marcellin-Little D, Tillman LJ, Levine D, Baxter B, Andrews J, Wells H, *Journal of Orthopaedic and Sports Physical Therapy* 2009;39(1);A26-27.

The Merci Retrieval System for Acute Stroke: The Southeast Regional Stroke Center Experience. Devlin, T., Baxter, B., Feintuch, T., Desbiens, N., *Neurocritical Care*, 06:11-21, 2007.

Monitoring Cerebral Perfusion After Subarachnoid Hemorrhage Using CT. Nabavi, D.G., LeBlanc, L.M., Baxter, B., Lee, D.H., Fox, A.J., Lownie, S.P., Ferguson, G.G., Craen, R.A., Gelb, A.W., Lee, T.Y., *Diagnostic Neuroradiology* (2001) 43:7-16.

Endovascular Treatment of a "Blister-like" Aneurysm of the Internal Carotid Artery. P. D. McNeely, D.B. Clarke, B. Baxter, I. Mendez, *The Canadian Journal of Neurological Sciences*, Vol. 27, No. 3, 247-250, August 2000.

Double Microcatheter Technique for Detachable Coil Treatment of Large, Wide-Necked Intracranial Aneurysms. B.W. Baxter, D. Ross, S.P. Lownie, *American Journal of Neuroradiology*, 19:12176-1178, June 1998.

#### **Abstract Publications:**

“Measuring MERCI: exploring data mining techniques for examining the neurologic outcomes of stroke patients undergoing endo-vascular therapy at Erlanger Southeast Stroke Center.” McNabb M, Cao Y, Devlin T, Baxter B, Thornton A. Annual International Conference of the IEEE Engineering in Medicine and Biology Society 2012. Abstract published in Engineering in Medicine and Biology Society (EMBC), 2012 Annual International Conference of the IEEE. 2012 August 28 – September 1. Pages 4704 – 4707.

“Thrombectomy for Acute Ischemic Stroke Patients Aged 80 Years or Older: Long-term Outcomes in 178 Patients.” Nogueira RG, Smith WS, Jovin T, Liebeskind DS, Budzik RF, Baxter B, Rymer MM, Platform presentation at International Stroke Conference, February 25, 2010, Abstract published in *Stroke*. 2010 Apr; 41(4):e227.

“Neither Time to Treatment Nor the Use of Adjunctive Intra-arterial Thrombolytics Increase the Risk for Symptomatic Intracranial Hemorrhage After Endovascular Treatment of CT Perfusion or MRI-Selected Stroke Patients Treated at Late Time Windows: Analysis of the Pre-DAWN Dataset.” Nogueira RG, Gupta R, Liebeskind DS, Rymer MM, Barreto AD, Levy AI, Zaidat OO, Rai A, Baxter B, Jovin T. 35th International Stroke Conference (San Antonio, TX – February 2010). Abstract published in *Stroke*. 2010 Apr;41(4):e227.

#### **Presentations:**

SNIS 12<sup>th</sup> Annual Meeting. Fellows course. “Interesting Cases You May Not See in Fellowship. July 31, 2015.

SNIS 12<sup>th</sup> Annual meeting. “Reorganization of Stroke Care for Rural Areas”, San Francisco, California, July 29, 2015.

SNIS 12<sup>th</sup> Annual meeting. “The ACE Study Multicenter Experience: Safety and Effectiveness of Using Large Volume Penumbra PC400 Coil and .025” Microcatheter in Treating Anterior Communicating”, San Francisco, California, July 27, 2015.

SOBRICE/SBNR 2015. “Endovascular treatment of acute tandem occlusions of large anterior circulation arteries with con carotid artery stenosis dissection”. Sao Paulo, Brazil. July 9, 2015.

SOBRICE/SBNR 2015. “Erlanger Stroke Experience: Tips and Tricks Using State of the Art Stroke Intervention Techniques”. Sao Paulo, Brazil. July 9, 2015.

SOBRICE/SBNR 2015. “Cost Savings and Outcomes with New Generation Coils in the Treatment of DAVFs and Aneurysms”. Sao Paulo, Brazil. July 9, 2015.

SOBRICE/SBNR 2015. “Developing Stroke Centers for the Emergent Endovascular Treatment of Large Vessel Occlusion in Acute Ischemic Stroke”. Lunch Symposium. Sao Paulo, Brazil. July 9, 2015.

World Live Neurovascular Conference (WLNC). Live cases from Chicago and case presentations from panelists. Chicago, IL. June 10, 2015.

World Live Neurovascular Conference (WLNC). Live cases from Chicago and case presentations from panelists. Chicago, IL. June 9, 2015.

World Live Neurovascular Conference (WLNC). "Going Against the Flow: *Coiling with 18 Year Follow-Up Data*". Chicago, IL. June 9, 2015.

New Era International Multidisciplinary Sharing (NEIMS) A Special Focus on The Golden Hour of Stroke: The First Hour of Cerebrovascular Resuscitation, "Direct Carotid Access for Acute Ischemic Stroke," Cleveland, Ohio, September 20, 2014.

28<sup>th</sup> International Congress of Radiology – ICR 2014, "State of the Art Stroke Therapy," Dubai, United Arab Emirates, September 10, 2014.

28<sup>th</sup> International Congress of Radiology – ICR 2014, "Thrombus Imaging in Ischemic Stroke," Dubai, United Arab Emirates, September 9, 2014.

28<sup>th</sup> International Congress of Radiology – ICR 2014, "Stroke and Predictions of Final Infarct Size," Dubai, United Arab Emirates, September 9, 2014.

11<sup>th</sup> Annual SNIS/Joint Cerebrovascular Section Fellows Course, "Negotiating with the Hospital," Colorado Springs, Colorado, August 1, 2014.

SNIS 11<sup>th</sup> Annual Meeting, "DAWN Trial SNIS Investigator Meeting Presentation," Colorado Springs, Colorado, July 28, 2014.

11th Asian Australasian Federation of Interventional and Therapeutic Neuroradiology, "Cost Saving with New Generation Coils in Treatment of Difficult DAVF and Aneurysm," Da Nang, Vietnam, March 27, 2014.

11th Asian Australasian Federation of Interventional and Therapeutic Neuroradiology, "Carotid Endarterectomy Versus Stenting: E.B.M. and Practices," Da Nang, Vietnam, March 26, 2014.

11th Asian Australasian Federation of Interventional and Therapeutic Neuroradiology, "IV rTPA and Intra-Arterial Intervention in Ischemic Stroke: Indication and Result," Da Nang, Vietnam, March 26, 2014.

SNIS presents, "Stroke Summit 2014: Excellence in Patient Care," Chattanooga, Tennessee, March 19, 2014.

4th SNIS International Endovascular Stroke Conference and Joint Cerebrovascular Section Annual Meeting, "U.S. ADAPT Experience: A Direct Aspiration First Pass Technique for Acute Stroke Thrombectomy," San Diego, California, February 11, 2014.

Erlanger Medical Center, "Stroke Treatment," Chattanooga, Tennessee, January 28, 2014.

Foothills Medical Centre, "Growing Pains of a Busy U.S. Stroke Center: The Erlanger Experience," Calgary, Alberta, Canada, November 14, 2013.

Stop Stroke Saturday, Chattanooga, Tennessee, September 14, 2013.

Trevo Pro Vue Retrieval System Lab Training Course, "Procedural Set Up and Recommendations and Patient Case Experiences," Atlanta, Georgia, May 1, 2013.

Cardiac Symposium Seminar, "Innovations in Stroke Treatments," Ringgold, GA, February 21, 2013

3<sup>rd</sup> SNIS International Endovascular Stroke Conference and Joint Cerebrovascular Section Annual Meeting, "Ischemic Stroke and Hemorrhagic Cases," Honolulu, Hawaii, February 5, 2013

3<sup>rd</sup> SNIS International Endovascular Stroke Conference and Joint Cerebrovascular Section Annual Meeting, "Lunch Symposium," Honolulu, Hawaii, February 5, 2013

3<sup>rd</sup> SNIS International Endovascular Stroke Conference and Joint Cerebrovascular Section Annual

Meeting, "Stroke Intervention in the Posterior Circulation", Honolulu, Hawaii, February 2, 2013

"Stroke Intervention Development the Asia/Pacific Region," Stryker, San Jose, California, January 29 – 31, 2013

ABC/WIN Conference, "Initial Multi-center Clinical Experience with Treating Small (<5mm) Aneurysms with the Penumbra PC400 Large Volume Coil: Improving the Treatment of Small Aneurysms at 4 High Volume US Centers", Val d'Isere, France, January 16, 2013

ABC/WIN Conference, "Preliminary Experience with a New Micro Vascular Covered Plug for More Rapid Endovascular Vessel Occlusions and Flow Control", Val d'Isere, France, January 14, 2013

Covidien Neurovascular Fellows Course, "Advanced Stroke Treatment," Houston, TX, December 8, 2012

Covidien Neurovascular Fellows Course, "Practice Management," Houston, TX, December 6, 2012

Covidien National Sales Meeting, "Access and Thrombectomy Techniques for Stroke Intervention," Newport Beach, California, November 15 – 16, 2012.

Stryker, "Recent Advances in Stroke Intervention," St. Louis, Missouri, November 7 – 8, 2012.

Cerebral Vascular Meeting, Conjoint Event of HKSITN and HKSS, "Evidence-based Strategies for Acute Stroke Treatment," Hong Kong, China, October 20, 2012.

Cerebral Vascular Meeting, Conjoint Event of HKSITN and HKSS, "Building a Stroke Centre," Hong Kong, China, October 20, 2012.

12<sup>th</sup> Advanced Neuroradiology Course, National Neuroscience Institute, "Recent Advances in Stroke Intervention," Singapore, October 18, 2012.

NEIMS 2012, "Coil Trials: Have We Learned Anything New?" Las Vegas, NV, September 23, 2012

NEIMS 2012, "Case Management Session", with Blaise Baxter, MD, M. Shazam Hussain, MD, Philip Meyers, MD and Michael Alexander, MD, Las Vegas, NV, September 23, 2012

NEIMS 2012, "Panel: the Future of Intracranial Stenting; East Meets West", Panel Discussion with Wei-Jian Jiang, MD, PhD, Peter Rasmussen, MD, Jian-Min liu, MD, Michael Alexander, MD, Simon Yu, MD and Blaise Baxter, MD, Las Vegas, NV, September 22, 2012

NEIMS 2012, "Transplanting Best Practices: Opening a Stroke Center in Vietnam", Las Vegas, NV, September 21, 2012

NEIMS 2012, Moderator, "Creating & Sustaining Continuum of Care for Stroke", Las Vegas, NV, September 21, 2012

NEIMS 2012, "Neuro-interventional Therapeutic Advances", Las Vegas, NV, September 21, 2012

Co-Moderator, Advanced Stroke Treatment Summit, Covidien  
Chicago, IL, September 18-19, 2012  
New York, NY, June 26-27, 2012

Society of NeuroInterventional Surgery Fellows Course 2012, "Stroke Treatment", San Diego, CA, July 27, 2012

Society of NeuroInterventional Surgery Meeting, "Clinical Experience and Lessons Learned with the Penumbra PC 400 Large Volume Coil: Improving the Treatment of Both Large and Small Aneurysms," San Diego, CA, July 2012.

"Stroke Access" Live Stroke Webinar sponsored by Covidien, Chattanooga, Tennessee, June 6, 2012.

Penumbra Fellows Meeting 2012, "Integrating New Technology into a Private Neuroradiology Practice", San Francisco, CA, March 2, 2012

Stryker Neurovascular Global Sales Meeting, "Acute Ischemic Stroke – Growing Endovascular Stroke Care", San Francisco, CA, February 15, 2012

Principal Lecturer, National Stroke Intervention Training Center, Introduction to Neurointerventional Procedures Workshop:

February 13 – 17, 2012

December 12-16, 2011

April 11-15, 2011

October 11-15, 2010

April 26-30, 2010

February 8-12, 2010

January 18-22, 2010

September 14-19, 2009

March 2-6, 2009

ABC-WIN Seminar, "Clinical Experience and Lesions Learned with the Penumbra PC400 Large Volume Coil: Improving the Treatment of both Large and Small Aneurysms", Val d'Isere, France, January 18, 2012

China Neuro-Interventionalists Conference (CNIC) 2011, "Mechanical Thrombectomy of BAO," Zhengzhou, China, October 30, 2011

NEIMS (New Era International Multidisciplinary Sharing) 2011, "Mechanical Thrombectomy of BAO," Zhengzhou, China October 27 - 28, 2011

Queen Mary Hospital and Tuen Men Hospital, "State of the Art Stroke Intervention," Hong Kong, October 24, 2011

13<sup>th</sup> Singapore Stroke Conference, "State of the Art Stroke Intervention," "Challenging Stroke Intervention Cases," Singapore, October 21 – 22, 2011

Penumbra Early Experience Roundtable (PEER) Meeting, "Penumbra Coil and Penumbra System for Treatment of Stroke", Chicago, IL, September 30 – October 1, 2011

NeuroNext National Symposium, "Clinical Management of AIS," San Jose, CA, October 2011

Vietnam Medical Congress, "Advanced Techniques in Neurointervention for Treatment of Stroke and Neurovascular Diseases", "Current Stroke Management at Erlanger Stroke Center", Ho Chi Minh City, Vietnam, July 2011

SNIS 2<sup>nd</sup> Annual Fellows Course, "Stroke Treatment – How I Do It", "Challenging Stroke Cases", Colorado Springs, CO, July 29, 2011

SNIS Annual Meeting, "Live Aneurysm Case Presentations," "A Discussion of New Techniques", "Challenging Stroke Cases", Colorado City, CO, July 28, 2011

SNIS Practicum, "Didactics Sessions: Stump the Expert," Seattle, Washington, June 5, 2011

SNIS Practicum, "Demonstration: Merci," Seattle, Washington, June 4, 2011

Penumbra Early Experience Roundtable (PEER) Dinner – "A Discussion of New Techniques with the Penumbra system and Early Experience with the Penumbra Coil 400", Washington, DC, May 10, 2011

Chattanooga Area 60<sup>th</sup> Annual Cardiac Symposium, "Innovations in Stroke Care", Chattanooga, TN, April 2011

Sanctuary of Endovascular Therapy, "High Volume Stroke Center Partnered with Peripheral Vascular Interventionalist: How to Work Together", Kiawah, SC, February 26, 2011

CLOTS, "Overview of Evidence for Intra-Arterial Pharmacomechanical Therapy", "Intra-Arterial Pharmacomechanical Therapy – How I do It", Dallas, TX, October 24-28, 2010

New Era International Multidisciplinary Sharing (NEIMS) Conference, A Focus on Acute Ischemic Stroke, "Tips and Tricks with Merci Devices", "Stroke Case Management: Panel Discussion", "Stroke Center Model 2: Chattanooga", Las Vegas, NV, October 2010

Australian and New Zealand Society of Neuroradiology and Asian-Australian Federation of Interventional and Therapeutic Neuroradiology, "Current Status and Role in Acute Stroke Management: Experience in a Large Stroke Centre", "State of the Art Stroke Treatment", Melbourne, Australia, April 24, 2010

CLOTS, "Overview of Evidence for Intra-arterial Pharmacomechanical Therapy", "Intra-arterial Pharmacomechanical Therapy – How I do It", Dallas, TX, December 6-10, 2009

2009 Vascular Access Conference, "Complicated Vascular Access Cases", Chattanooga, TN, August 27, 2009

SNIS Annual Meeting "Does Anesthesia Influence Clinical Outcomes in Mechanical Embolectomy? Real World Data from the Merci Registry", Boca Raton, FL, July 2009

Presented to United States President, George W. Bush, "Emerging Treatments for Acute Stroke", Southeast Regional Stroke Center at Erlanger Hospital, Chattanooga, TN, February, 2007

2<sup>nd</sup> Annual National Tutorial on Stroke, "Endovascular Treatment for Acute Stroke", Chicago, Illinois, June 3-5, 2005

Moderator, Concentric Physician Users Stroke Training Workshop:

Cleveland, Ohio, October 23, 2010

Newport Beach, Virginia, June 5, 2010

Atlanta, Georgia, May 8, 2010

Chicago, Illinois, March 6, 2010

Chicago, Illinois, September 19, 2009

Las Vegas, Nevada, April 24, 2009

Sydney, Australia, February 14, 2009

New Orleans, Louisiana, February 13, 2008

New York, New York, October 12 – 13, 2007

Chicago, Illinois, June 10, 2007

New York, New York, May 11, 2007

San Francisco, California, February 6, 2007

Miami, Florida, March 10, 2006

Las Vegas, Nevada, November 12, 2005

Chicago, Illinois, June 4, 2005

Toronto, Canada, May 20, 2005

Tutorial in Peripheral Vascular Interventional, "Carotid Artery Disease: Indications for Revascularization and Stenting Technique", Erlanger Health System, Chattanooga, TN, May 13-14, 2005

5<sup>th</sup> Annual Chattanooga Stroke Treatment Conference, "New Endovascular Treatment for Acute Stroke", Chattanooga, TN, November 6, 2004

65<sup>th</sup> Educational Conference of the Tennessee Society of Radiologic Technologists, Chattanooga, TN, October 16, 2003

Erlanger Healthy Heart Community Lecture Series, "What are my treatment options for intracranial artery disease?", UT Family Practice Center, Chattanooga, TN, August 8, 2002

Neurosurgery in the Caymans, "Endovascular Treatment of Cerebrovascular Disease", "GDC Coil Embolization of Intracranial Aneurysms; New Materials and Techniques", "Joint Ventures between Neurosurgeons and Interventional Neuroradiologists: The Nuts and Bolts", Cayman Islands, October 17 – 21, 2001

The Neuro Course  
GDC Guglielmi Coils and AVMs – Embolization and Crazy Glue  
Erlanger Health System, Chattanooga, Tennessee, 2000, 2001

Interventional Radiology Option, "Stroke Prevention and Treatment" Cumberland Medical Center, Crossville, Tennessee, October 2000

Atlantic Provinces Radiology Conference, "Head CT – The Good, The Bad, and the Ugly", Halifax, NS, October 1998

Atlantic Clinical Neurosciences Meeting, "Endovascular Treatment of Intracranial Aneurysms", Halifax, NS, April 1997

Neurosciences Grand Rounds, Halifax, NS  
Ophthalmology Grand Rounds, Halifax, NS  
Anesthesiology Grand Rounds, Halifax, NS

ICU and Neurosurgical Nurses CME Lecture, Halifax, NS

Saint John Regional Hospital Radiology/Neurosciences Group, Saint John, NB

American Society of Neuroradiology 35<sup>th</sup> Annual Meeting, "A Convenient Method for Cerebral Blood Flow Measurement: Dynamic CT Evaluation of Perfusion Parameters", Toronto, Ontario, May 1997

University of Western Ontario Neurosciences Research Day, June 1997

Radiology Grand Rounds – Dalhousie University, Halifax, NS

American Roentgen Ray Society 98<sup>th</sup> Annual Meeting, San Francisco, CA, April 1998

Dr. John Connelly's Dalhousie University Graduate Students' Neurosciences Course

Atlantic Provinces Radiology Conference, "Imaging Degenerative Disc Disease", Halifax, NS, October 1995

Atlantic Neurosciences Meeting, "Imaging Carotid Disease", Halifax, NS, April 1995

Atlantic Provinces Radiology Conference, "Helical CT – Imaging Strategies", Halifax, NS, October 1993

### **Abstract / Poster Presentations**

"DAWN. DWI or CTP Assessment with Clinical Mismatch in the Triage of Wake Up and Late Presenting Strokes Undergoing Neurointervention," Jovin T, Jahans C, Saver J, Berry S, Lewis R, Lees K, Furlan A, Baxter B, Lutsep H, Ribo M, Jansen O, Gupta R, Mendes-Pereira V, Albers G, Smith W, Nogueira R. Presented at XXIII European Stroke Conference, Nice, France, May 6-9, 2014.

"A Utility-Weighted Modified Rankin Scale: Derivation and Application to Completed Stroke Trials," Chaisinanunkul N, Saver J, Jovin T, Berry S, Lewis R, Lees K, Furlan A, Baxter B, Lutsep H, Ribo M, Jansen O, Gupta R, Pereira-Mendes V and Nogueira R. Presented at American Academy of Neurology 66<sup>th</sup> Annual Meeting at the Pennsylvania Convention Center, Philadelphia, PA, April 30, 2014.

"Initial Multi-Center Experience with the Penumbra PC 400 Detachable Coil," Patel A, Moyle H, Chaudry I, Frei D, Bellon R, Huddle D, Baxter B, Quarfordt S, Turner R, Turk A. Presented at SNIS Meeting, Miami, Florida, July 2013.

"Initial Multi-Centre Experience with the Penumbra PC 400 Detachable Coil in Aneurysms 10mm or Greater," Chaudry I, Frei D, Baxter B, Patel A, Huddle D, Loy D, Moyle H, Polykarpou M, Patel A, Turner R, Turk A. Presented at SNIS Meeting, Miami, Florida, July 2013.

"Initial Multi-center Clinical Experience with Treating Small (<5mm) Aneurysms with the Penumbra PC400 Large Volume Coil: Improving the Treatment of Small Aneurysms at 4 High Volume US Centers", Blaise Baxter, Steve Quarfordt, Aman Patel, Henry Moyle, Aquilla Turk, Imran Chaudry, Ray Turner, Don Frei, Dan Huddle, Rich Bellon. Presented at SNIS Meeting, Miami, Florida, July 2013.

David S Liebeskind, Reza Jahan, Raul G Nogueira, Osama O Zaidat, Jeffrey L Saver, and for the SWIFT Investigators. Impact of Collaterals on Successful Revascularization in SWIFT. Stroke. 2013;44:A57. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

David S Liebeskind, Reza Jahan, Raul G Nogueira, Tudor G Jovin, Helmi L Lutsep, Jeffrey L Saver, and for the SWIFT Investigators. Serial ASPECTS from Baseline to 24 Hours in SWIFT: A Novel Surrogate Endpoint for Revascularization in Acute Stroke. Stroke. 2013;44:ATMP17. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

David S Liebeskind, Reza Jahan, Raul G Nogueira, Tudor G Jovin, Helmi L Lutsep, Jeffrey L Saver, and for the SWIFT Investigators. SWIFT! Early Presentation is Associated with Better Collaterals, Smaller Established Infarcts, and Better Clinical Outcomes from Endovascular Recanalization. Stroke. 2013;44:A130. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

Reza Jahan, David Liebeskind, Raul Nogueira, Jeffrey Saver, and for SWIFT Investigators. TICI Success Rates In Swift: Comparison Between Randomized Arms And Correlation To 90 Day Neurologic Outcome. Stroke. 2013;44:A163. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

Reza Jahan, David Liebeskind, Raul Nogueira, Jeffrey Saver, and for SWIFT Investigators. Revascularization Endpoints in SWIFT. Stroke. 2013;44:ATMP3. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

Osama Zaidat, Marc A Lazzaro, Scott Brown, Raul G Nogueira, Rishi Gupta, Tudor Jovin, Tudor Jovin, Adnan Siddiqui, Dileep Yavagal, Reza Jahan, Jeffrey Saver, and For the Swift Investigators. How Long is Too Long: The Effect of Thrombectomy Procedure Duration on Outcome in Revascularized SWIFT Trial Patients. Stroke. 2013;44:ATP4. Presented at the International Stroke Conference. Honolulu, Hawaii. February 6-8, 2013.

"Blood Pressure Variation Associated with Emergent Intubation and During Endovascular Treatment in Acute Stroke Patients," Thomas Devlin, Francis Fesmire, Erlanger Health System, Chattanooga, TN; Wade Smith, Univ of California, San Francisco, San Francisco, CA; Jeffrey Shapiro, Piedmont Hosp, Atlanta, GA; Justin Jones, Blaise Baxter, Erlanger Health System, Chattanooga, TN. Presented as electronic poster at International Stroke Conference in Honolulu, Hawaii, February 1, 2013.

"Initial Multi-center Clinical Experience with Treating Small (<5mm) Aneurysms with the Penumbra PC400 Large Volume Coil: Improving the Treatment of Small Aneurysms at 4 High Volume US Centers", Blaise Baxter, Steve Quarfordt, Aman Patel, Henry Moyle, Aquilla Turk, Imran Chaudry, Ray Turner, Don Frei, Dan Huddle, Rich Bellon. Presented as oral poster at ABC/WIN Conference in Val d'Isere, France, January 16, 2013

"Preliminary Experience with a New Micro Vascular Covered Plug for More Rapid Endovascular Vessel Occlusions and Flow Control", Blaise Baxter, Satoshi Tateshima, David Niemann, Shaye Moskowitz. Presented as oral poster at ABC/WIN Conference in Val d'Isere, France, January 14, 2013

Saver JL, Jahan R, Levy EI, Jovin TG, Baxter B, Nogueira R, Clark W, Budzik R, Zaidat OO, for the SWIFT Trialists. Comparison of Solitaire FR and Merci Retriever Among MCA Acute Ischemic Stroke Patients in the SWIFT Multicenter, Randomized Trial. Presented at the 8th World Stroke Congress. Brasilia, Brazil. October 10-13, 2012.

Saver J, Jahan R, Levy E, Jovin T, Baxter B, Nogueira R, Clark W, Budzik R, Zaidat OO; for the SWIFT Trialists. Pooled analysis of roll-in and randomized patients in SWIFT confirms benefit of solitaire thrombectomy in patients with acute ischemic stroke. *J Neurointerv Surg.* 2012; 4 (Suppl 1) : A10-A11. Presented at the Society of NeuroInterventional Surgery (SNIS) 9th Annual Meeting, San Diego, California, USA. July 23-26, 2012.

"Clinical Experience and Lessons Learned with the Penumbra PC 400 Large Volume Coil: Improving the Treatment of Both Large and Small Aneurysms", Blaise Baxter and Steven Quarfordt. Presented as oral poster at SNIS 9<sup>th</sup> Annual Meeting in San Diego, CA, July 22 – 26, 2012.

"Putting the 'Eye' in I.V. Access – Unconventional Approaches in head and Neck Intervention", Blaise Baxter, Michael Mayich, John Hungerford. Presented as e-poster at SNIS 9<sup>th</sup> Annual Meeting in San Diego, CA, July 22-26, 2012.

"Wingspan Stent for Symptomatic Intracranial Stenosis: a Single Center Analysis", Baxter, B., Quarfordt, S., Hunger, J., Kline, A., Maass, G., Huang, X. Presented as e-poster at SNIS 9<sup>th</sup> Annual Meeting in San Diego, CA, July 22 - 26, 2012.

"Review of Penumbra System Trials: Low Rate of Embolization of Previously Uninvolved Territory of the Brain Using the Penumbra System in Acute Ischemic Stroke Treatment", Blaise Baxter. Presented as oral poster at SNIS 9<sup>th</sup> Annual Meeting in San Diego, CA, July 22 - 26, 2012.

"Comparison of SOLITAIRE Flow Restoration Device and the MERCI Retriever among Acute Ischemic Stroke Patients with Atrial Fibrillation in the SWIFT Multicenter, Randomized Trial", Saver, J., Jahan, R., Levy, E. Jovin, T., Baxter, B., Nogueira, R., Clark W., Budzi R., Zaidat O., for the SWIFT Trialists. Presented as oral poster at SNIS 9<sup>th</sup> Annual Meeting in San Diego, CA, July 22-26, 2012.

Saver J, Jahan R, Levy E, Jovin T, Baxter B, Nogueira R, Clark W, Budzik R, Zaidat OO; for the SWIFT Trialists. Solitaire Flow Restoration device versus the Merci Retriever in acute ischemic stroke: Subgroup and sensitivity analysis of the SWIFT multicenter, randomized trial. *Cerebrovasc Dis* 2012; 33 (suppl 2) pg 131. Presented at the European Stroke Conference. Lisbon, Portugal. May 22-25, 2012.

"Loose Screws: A Rare Complication of Repaired Cavernous Carotid Aneurysm", Dimple Bosu, Bradley Keel, Blaise Baxter, Victor Kolade. Presented at 2012 Southern Society of General Internal Medicine meeting in New Orleans, LA, February 10, 2012.

"Blood Pressure Variation Associated with Emergent Intubation and During Endovascular Treatment in Acute Stroke Patients", Thomas Devlin, Francis Fesmire, Wade Smith, Jeffrey Shapiro, Justin Jones, Blaise Baxter, Presented at International Stroke Conference, New Orleans, LA, February 1, 2012.

"An Uncommon Cause for a Common Symptom Complex", Nikhil Panda, Blaise Baxter, Steve Quarfordt, Bruce Faerber, Keith Woodward, Presented at Tennessee American College of Physicians meeting, October 13, 2011, Awarded second prize.

"Imaging Based Intraarterial Treatment for Acute Anterior Circulation Ischemic Stroke Due to Intracranial Large Vessel Occlusion Beyond 8 Hours from Symptoms Onset - Preliminary Multicenter Experience", Jovin TG, Gupta R, Liebeskind DS, Levy E, Rai A, Barreto A, Zaidat O, Janjua N, Abou-Chebl A, Yavagal D, Rymer M, Baxter B, Nogueira RG, 61st Annual Meeting of the American Academy of Neurology, Seattle, WA, April 2009.

"Preliminary Data for the DAWN Trial (DWI/PWI and CTP Assessment in the Triage of Wake-Up and Late Presenting Strokes Undergoing Neurointervention): Imaging Based Endovascular Therapy for Proximal Anterior Circulation Occlusions Beyond Eight Hours from Last Seen Well in 193 Stroke Patients",

Raul Nogueira, David Liebeskind, Rishi Gupta, Elad Levy, Ansar Rai, Andrew Barreto, Osama Zaidat, Nazli Janjua, Brooklyn, Alex Abou-Chebl, Dileep Yavagal, Marilyn Rymer, Blaise Baxter, Anthony Furlan, Tudor Jovin, Presented as an oral platform during the stroke/interventional neurology section of the 61st American Academy of Neurology meeting in Seattle, WA 2009, Society of Neuro-Interventional Surgery meeting in Boca Raton, FL 2009, and 34th International Stroke Conference in San Diego, CA, February 2009.

"Imaging Based Intraarterial Treatment for Acute Anterior Circulation Ischemic Stroke Due to Intracranial Large Vessel Occlusion Beyond 8 Hours from Symptoms Onset - Preliminary Multicenter Experience", Jovin TG, Gupta R, Liebeskind DS, Levy E, Rai A, Barreto A, Zaidat O, Janjua N, Abou-Chebl A, Yavagal D, Rymer M, Baxter B, Nogueira RG, 61st Annual Meeting of the American Academy of Neurology, Seattle, WA, April 2009.

"Preliminary Data for the DAWN Trial (DWI/PWI and CTP Assessment in the Triage of Wake-Up and Late Presenting Strokes Undergoing Neurointervention): Imaging Based Endovascular Therapy for Proximal Anterior Circulation Occlusions Beyond Eight Hours from Last Seen Well in 193 Stroke Patients", Raul Nogueira, David Liebeskind, Rishi Gupta, Elad Levy, Ansar Rai, Andrew Barreto, Osama Zaidat, Nazli Janjua, Brooklyn, Alex Abou-Chebl, Dileep Yavagal, Marilyn Rymer, Blaise Baxter, Anthony Furlan, Tudor Jovin, Presented as an oral platform during the stroke/interventional neurology section of the 61st American Academy of Neurology meeting in Seattle, WA 2009, Society of Neuro-Interventional Surgery meeting in Boca Raton, FL 2009, and 34th International Stroke Conference in San Diego, CA, February 2009.

"Internal Carotid Artery Thrombosis after Blunt Trauma – Salvage Therapy with the Penumbra Thrombectomy System", Rader M, Ramsay P, Maxwell R, Baxter B., Southeastern Surgical Congress, February 7-10, 2009, Atlanta, GA (presented by M Rader).

"Successful Thrombectomy in Acute MCA Stroke in a 13 y/o Child Using the MERCI Retrieval System", Baxter, B., Devlin, T., Talbott, G.A., Varghese, S.S., Connell, B., Johnson, J., Society for Neuro-critical Care meeting, Abstract, Program 85, 2007.

"Utilization of the Merci Retrieval System for Acute Ischemic Stroke: The Chattanooga Regional Stroke Center Experience", B. Baxter; T. Devlin, et al., Society of Neuro-critical Care, November, 2006.

"Acute Thoracic Aortic Injury (ATAI): Experience with Helical CT", Martin Simms, MD, C.M. Richart, B.W. Baxter, J.T. Johnston, American Roentgen Ray Society, 100<sup>th</sup> Annual Meeting, Washington, D.C., May 7-12, 2000.

"A Convenient Method for Cerebral Blood Flow Measurement: Dynamic CT Evaluation of Perfusion Parameters", G.A. Joy, B.W. Baxter, T.Y. Lee, A.J. Fox, D.H. Lee, S.P. Lownie, G.G. Ferguson, R.A. Craen, A.W. Gelb, R.F. Del Maestro, American Roentgen Ray Society, 1998 Annual Meeting.

### Scientific Presentations:

Primary Results of the SOLITAIRE™ With the Intention for Thrombectomy (SWIFT) Multicenter, Randomized Clinical Trial.

Jeffrey Saver, Reza Jahan, Elad Levy, Tudor Jovin, Blaise Baxter, Raul Nogueira, Wayne Clark, Ronald Budzik, Osama Zaidat. Presented as an oral platform at International Stroke Conference, New Orleans, LA, February 1, 2012.

Canadian Interventional Radiological Society Annual Meeting "Re-Treading Old Ground – Direct access of the Vertebral Artery". Podium Presentation (Residents' and Fellows' Section).

Presenter Mayich M, Vancouver, Canada, 2012.

CT Perfusion Imaging in the Selection of Hyperacute Stroke Patients to Undergo Emergent Carotid Endarterectomy.

Sachin V Phade, MD, (Presenting), Mark W Fugate, MD, Grant R Major, MD, R K Hutson, MD, Steven D Quarfordt, MD, Blaise W Baxter, MD, Thomas G Devlin, MD. Presented at Peripheral Vascular Surgery Society 22<sup>nd</sup> Annual Winter Meeting, Vail, CO, January 28, 2012.

Incidence of Catheter-induced Clot Formation in Acute Ischemic Stroke Patients Undergoing Mechanical Thrombectomy: Is Pre-procedure Intravenous Heparin Bolus Necessary?

J.B. Crudup, MD, B.I. Hartley, MD, B.W. Baxter, MD. Presented as an oral platform at Radiology Society of North America meeting, Chicago, IL, 2011.

Epidural Blood Patch for Spontaneous Cerebrospinal Fluid Leak.

Arlene Richardson, MD and Blaise Baxter, MD. Presented as an oral platform at the National Medical Association's 2010 Annual Convention & Scientific Assembly, August 2010, Orlando, FL.

Successful Thrombectomy in Acute MCA Stroke in a 13 Y/O Child Using the MERCI Retrieval System.

Talbott, G.A., Verghese, S.S., Connell, B., Johnson, J., Baxter, B., and Devlin, T.G., Presented at: Neurocritical Care Society 5<sup>th</sup> Annual Meeting, November 2-3, 2007 (Abstracts: Oral & Presentations) Las Vegas, NV.

Utility of CT Myelography in Spontaneous Intracranial Hypotension.

A.M. Andeejani, Vandorpe, W.J. Maloney, B. Baxter, G.C. Llewellyn, R. Holness, Presented at: American Society of Head and Neck Radiology, Phoenix, Arizona, March 1998, Canadian Association of Radiologists Annual Meeting, Halifax, NS, June 1998.

Anomalous Orbital Venous Drainage of Intracranial Veins.

A.M.I. Andeejani, W.J. Maloney, R. Vandorpe, B. Baxter, G. Llewellyn, D.B. Clarke, Presented at: American Society of Neuroradiology 36<sup>th</sup> Annual Meeting, Philadelphia, PA, May 1998.

The Role of CT Myelography and Delayed CT Myelography in the Management of Spontaneous Intracranial Hypotension: New Sign of Spontaneous Hypotension Preimposed Treatment.

A.M.I Andeejani, R. Vandorpe, W.J. Maloney, B. Baxter, G. Llewellyn, R. Holness, Presented at: American Society of Neuroradiology 36<sup>th</sup> Annual Meeting, Philadelphia, PA, May 1998.

Anomalous Intracranial Venous Drainage into the Orbit in a Patient with Extensive Cerebral Development Venous Anomalies.

A.M.I. Andeejani, W.J. Maloney, R. Vandorpe, B. Baxter, C.G. Llewellyn. Presented at: Canadian Association of Radiologists Annual Meeting, Halifax, NS, June 1998.

A Convenient Method for Cerebral Blood Flow Measurement: Dynamic CT Evaluation of Perfusion Parameter.

G.A. Joy, B.W. Baxter, T.Y. Lee, A.J. Fox, D.H. Lee, S.P. Lownie, G.G. Ferguson, R.A. Craen, A.W. Gelb, R.F. DelMaestro. Presented at: American Society of Neuroradiology 35<sup>th</sup> Annual Meeting, Toronto, ON, May 1997. Canadian Association of Radiologists Annual Meeting, Halifax, NS, June 1998.

A Comparison of Length of Hospitalizations and Clinical Outcomes for DGC Embolization Vs Surgical Clipping of Anterior Communicating and Basilar Artery Aneurysms.

E. Versnick, B. Baxter, R. Vandorpe, W. Maloney, I. Mendez. Presented at: 99<sup>th</sup> Annual ARRS Meeting, New Orleans (Exhibit & Presentation), 1999. 37<sup>th</sup> Annual American Society of Neuroradiology, San Diego, 1999.

#### **Research / Clinical Trials (Principle Investigator):**

The THERAPY Trial: The Randomized, Concurrent Controlled Trial to Assess the Penumbra System's Safety and Effectiveness in the Treatment of Acute Stroke

SWIFT-Solitaire FR with the Intention for Thrombectomy Study-IDE study sponsored by ev3  
Neurovascular

ACE: An Aneurysm Coiling Efficiency Study of the Penumbra Coil 400 System

Stenting versus Aggressive Medical Management for Preventing Recurrent Stroke in Intracranial Stenosis  
(SAMMPRIS)

TREVO-Thrombectomy Revascularization of large Vessel Occlusions in acute ischemic stroke-IDE study  
sponsored by Concentric Medical

Reverse Medical ReStore Thrombectomy Device for Flow Restoration in Arteries of Patients Experiencing  
Acute Ischemic Stroke-IDE study sponsored by Reverse Medical

DEDAS Acute Ischemic Stroke Trial; thrombolytic; sponsored by PAION (Germany)

Interventional Management of Stroke Trial II, acute ischemic stroke trial, combined mechanical and  
thrombolytic; NIH

Interventional Management of Stroke Trial III, acute ischemic stroke trial; combined mechanical and  
thrombolytic; NIH

#### **Multimedia**

Fundamentals of Diagnostic Radiology; CD-ROM, Cupido Daniels – Chief Editor.



## Hamilton County Board of Commissioners

# RESOLUTION

No. 416-4

A RESOLUTION MAKING AN APPROPRIATION TO CHATTANOOGA'S KIDS ON THE BLOCK, INC., IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Chester Bankston has expressed a desire to allocate One Thousand Dollars (\$1,000.00) from General Fund discretionary monies to Chattanooga's Kids on the Block, Inc., to assist with ongoing programs; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That One Thousand Dollars (\$1,000.00) from General Fund discretionary monies be appropriated to Chattanooga's Kids on the Block, Inc., to assist with ongoing programs.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date

Form 990

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No 1545-0047

2014

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Do not enter social security numbers on this form as it may be made public

Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2014 calendar year, or tax year beginning JUL 1, 2014 and ending JUN 30, 2015

Form 990 header section containing organization name (CHATTANOOGA'S KIDS ON THE BLOCK, INC.), EIN (58-1460361), address (P.O. BOX 4764, CHATTANOOGA, TN 37405), and principal officer (KELLY WILLIAMS).

Part I Summary

Table with 3 columns: Description, Prior Year, Current Year. Rows include Governance (mission: EDUCATIONAL PROGRAMS FOR CHILDREN USING THE POWER OF PUPPETRY), Revenue (Total: 165,399), Expenses (Total: 248,636), and Net Assets (Total: 230,308).

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature block containing signatures of Kelly Williams (Executive Director) dated 11-11-2015 and Paul Johnson III, CPA (Preparer) dated 11/10/15.

May the IRS discuss this return with the preparer shown above? (see instructions) [X] Yes [ ] No



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248564841  
Mar. 10, 2009 LTR 4168C EO  
58-1460361 000000 00 000  
00026905  
BODC: TE

CHATTANOOGAS KIDS ON THE BLOCK INC  
310 E 8TH STREET  
CHATTANOOGA TN 37403-4062



137723

Employer Identification Number: 58-1460361  
Person to Contact: MS.B. HALL  
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your request of Feb. 27, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in MAY 1982, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(03) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.  
Accounts Management Operations I



## Hamilton County Board of Commissioners

# RESOLUTION

No. 416-5

A RESOLUTION MAKING AN APPROPRIATION TO A NIGHT TO REMEMBER, INC., IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FIVE.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Greg Beck has expressed a desire to allocate Three Thousand Dollars (\$3,000.00) from General Fund discretionary monies to A Night to Remember, Inc., to assist with their scholarship program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Three Thousand Dollars (\$3,000.00) from General Fund discretionary monies be appropriated to A Night to Remember, Inc., to assist with their scholarship program.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

**A** For the 2014 calendar year, or tax year beginning July 1, 2014, and ending June 30, 2015

**B** Check if applicable:

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

**C** Name of organization

**A Night to Remember, Inc.**

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite

**P.O. Box 1066**

City or town, state or province, country, and ZIP or foreign postal code

**Chattanooga, TN 37401**

**D** Employer identification number

**58-1935888**

**E** Telephone number

**423-463-0687**

**F** Group Exemption Number ▶

**G** Accounting Method:  Cash  Accrual Other (specify) ▶

**I** Website: ▶ www.anighttoremember.org

**H** Check  if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**J** Tax-exempt status (check only one) –  501(c)(3)  501(c) ( ) ◀ (insert no.)  4947(a)(1) or  527

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I . . . . .

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Revenue	1	Contributions, gifts, grants, and similar amounts received . . . . .																											
	2	Program service revenue including government fees and contracts . . . . .																											
	3	Membership dues and assessments . . . . .																											
	4	Investment income . . . . .																											
	5a	Gross amount from sale of assets other than inventory . . . . .																											
	5b	Less: cost or other basis and sales expenses . . . . .																											
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .																											
	6	Gaming and fundraising events																											
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .																											
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .																											
6c	Less: direct expenses from gaming and fundraising events . . . . .																												
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .																												
7a	Gross sales of inventory, less returns and allowances . . . . .																												
7b	Less: cost of goods sold . . . . .																												
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .																												
8	Other revenue (describe in Schedule O) . . . . .																												
9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶																												
Expenses	10	Grants and similar amounts paid (list in Schedule O) . . . . .																											
	11	Benefits paid to or for members . . . . .																											
	12	Salaries, other compensation, and employee benefits . . . . .																											
	13	Professional fees and other payments to independent contractors . . . . .																											
	14	Occupancy, rent, utilities, and maintenance . . . . .																											
	15	Printing, publications, postage, and shipping . . . . .																											
	16	Other expenses (describe in Schedule O) . . . . .																											
17	<b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶																												
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .																											
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .																											
	20	Other changes in net assets or fund balances (explain in Schedule O) . . . . .																											
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20 . . . . . ▶																											

**Part II Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
<b>22</b> Cash, savings, and investments . . . . .	5,924	<b>22</b> 10,501
<b>23</b> Land and buildings . . . . .		<b>23</b>
<b>24</b> Other assets (describe in Schedule O) . . . . .		<b>24</b>
<b>25</b> <b>Total assets</b> . . . . .	5,924	<b>25</b> 10,501
<b>26</b> <b>Total liabilities</b> (describe in Schedule O) . . . . .		<b>26</b>
<b>27</b> <b>Net assets or fund balances</b> (line 27 of column (B) <b>must</b> agree with line 21) . . . . .		<b>27</b> 10,501

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

What is the organization's primary exempt purpose? **To provide educational grants for youth in the Chattanooga area.**

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

<b>28</b> Provide discretionary grants to non-profit organizations for educational purposes. ----- ----- (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>28a</b>	115,944
<b>29</b> ----- ----- (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>29a</b>	
<b>30</b> ----- ----- (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>30a</b>	
<b>31</b> Other program services (describe in Schedule O) . . . . . (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>31a</b>	
<b>32</b> <b>Total program service expenses</b> (add lines 28a through 31a) . . . . .	<b>32</b>	

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Irvin Overton, President	5			
Elijah Cameron, Vice President	2			
James Miller, Treasurer	4			
Michael Jones, Secretary	2			
George Ricks, Director	1			
Sue Anne Wells, Director	1			
Greg Toney, Director	1			
Jermaine Harper, Director	1			
Aisha Hawkins-Higgins, Director	1			
-----				
-----				
-----				
-----				

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
C - 1130  
ATLANTA, GA 30301

DEPARTMENT OF THE TREASURY

Date:

JUL -2 1992

A NIGHT TO REMEMBER INC  
633 CHESTNUT ST SUITE 900  
CHATTANOOGA, TN 37450

Employer Identification Number:

58-1935808

Contact Person:

MARY ROGERS

Contact Telephone Number:

(404) 331-0589

Accounting Period Endings:

April 30

Form 990 Required:

Yes

Addendum Applies:

Yes

Dear Applicants:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Letter 947(DO/CG)



# Hamilton County Board of Commissioners

## RESOLUTION

No. 416-6

A RESOLUTION APPROVING THE EXPENDITURE OF TEN THOUSAND DOLLARS (\$10,000.00) FROM GENERAL FUND DISCRETIONARY MONIES (AS ALLOTTED TO DISTRICT TWO) TO ASSIST THE TOWN OF RED BANK WITH THEIR DIXIE YOUTH PROGRAM.

WHEREAS, the Town of Red Bank supports a Dixie Youth Program for the children/youth in the area; and

WHEREAS, Commissioner Jim Fields has expressed a desire to use Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies to assist the Town of Red Bank with said program; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the expenditure of Ten Thousand Dollars (\$10,000.00) from General Fund discretionary monies (as allotted to District Two) be approved to assist the Town of Red Bank with their Dixie Youth Program.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

### CERTIFICATION OF ACTION

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

\_\_\_\_\_  
April 6, 2016

Date



## Hamilton County Board of Commissioners RESOLUTION

No. 416-7

A RESOLUTION MAKING AN APPROPRIATION TO KAPPA FOUNDATION OF CHATTANOOGA IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Warren Mackey has expressed a desire to allocate Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies to Kappa Foundation of Chattanooga to assist with their scholarship fund; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That Two Thousand Dollars (\$2,000.00) from General Fund discretionary monies be appropriated to Kappa Foundation of Chattanooga to assist with their scholarship fund.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.

2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.
  
3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date



Kappa Foundation of Chattanooga

## Kappa Foundation of Chattanooga

### Income Statement for a twelve (12) month period (11-01-14) to (10-31-15)

	<u>Amount</u>
Income:	
CD Interest	-
Checking Interest	-
Fund Raising	-
Fund Raising	-
Donations (Kappa Alpha Psi)	1,200.00
	<hr/>
Total Income	1,200.00
	<hr/>
Expenses:	
990 Taxes	-
Philanthropy (i.e. MHF2015, etc.)	3,225.00
Office Supplies	-
Kappa Leadership League	664.00
Fund Raising Events	-
Maintenance (e.g. TN registration)	330.00
	<hr/>
Total Operating Expenses	4,219.00
	<hr/>
Net Operating Income	(3,019.00)
	<hr/>

**Brian L. Carter**

**Treasurer**

**2/29/16**

Signed by Officer of the Organization, Title (Date)  
Please type or print name of person signing document



Kappa Foundation of Chattanooga

## Kappa Foundation of Chattanooga

Balance sheet as of 10-31-15

		<u>Amount</u>
Assets:	Cash on Hand - Checking Account	15,529.66
	Certificates of Deposit	-
	Equipment	-
	Inventory/Supplies	-
	Total Assets	<u>15,529.66</u>
Liabilities:	Accounts Payable	-
	Notes to Bank	-
	Total Liabilities	<u>-</u>
	Net Worth	<u>15,529.66</u>

<b>Brian L. Carter</b>	Treasurer	2/29/16
------------------------	-----------	---------

Signed by Officer of the Organization, Title (Date)  
Please type or print name of person signing document

**Internal Revenue Service**

**Date:** June 28, 2004

Kappa Foundation of Chattanooga  
% James E. Jones  
P.O. Box 8753  
Chattanooga, TN 37414-0753

**Department of the Treasury**  
**P. O. Box 2608**  
**Cincinnati, OH 45201**

**Person to Contact:**  
Kathy Masters ID# 31-04015  
Customer Service Representative  
**Toll Free Telephone Number:**  
8:00 a.m. to 6:30 p.m. EST  
877-829-5500  
**Fax Number:**  
513-263-3756  
**Federal Identification Number:**  
43-1989166

Dear Sir or Madam:

This is in response to your request of April 27, 2004, regarding a copy of your organization's exemption application and letter of determination.

We were unable to locate these documents. However, we can affirm that your organization received exempt status in December 2003 and is currently exempt under section 501(c)(3) of the Internal Revenue Code. Because your organization will not be able to provide a copy of its application on request, it should keep a copy of this letter in its permanent records.

If your organization filed for exemption after July 15, 1987, or had a copy of the application on July 15, 1987, it is required to make available for public inspection a copy of its exemption application, any supporting documents, and the exemption letter to any individual who requests such documents in person or in writing. The law also requires you to make your organization's annual return (if you are required to file one) available for public inspection for three years after the due date of the return. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Please accept our apology for the delay in responding to your request and for any inconvenience this may of caused you or your organization.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE  
Customer Account Services



## Hamilton County Board of Commissioners RESOLUTION

No. 416-8

A RESOLUTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF CHATTANOOGA AND HAMILTON COUNTY FOR MODIFICATIONS AND IMPROVEMENTS TO THE CHATTANOOGA/HAMILTON COUNTY FIRING RANGE IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) AND TO PROVIDE FOR EQUAL SHARING OF ONGOING OPERATIONAL COSTS OF SAME.

WHEREAS, the citizens of Hamilton County benefit from officers who are properly trained and equipped to handle hostile situations which may occur while on duty; and

WHEREAS, these funds would be utilized to allow a new portable building transported to the site, to install a 30-Position Target System; A 90-foot Running Man Target System; a shoot-house; a training lab; upgrade the current speakers and sound system; replace defective items currently being utilized at the range; and to upgrade security and maintenance as well as additional parking; and

WHEREAS, the firing range provides a safe environment for training to take place, but in which the need exists to update the facility for an estimated total cost of Three Hundred Thousand Dollars (\$300,000.00); and

WHEREAS, the City of Chattanooga and Hamilton County will share equally in the cost of updating the facility; and

WHEREAS, Hamilton County's contribution will be provided from bond proceeds in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00); and

WHEREAS, the operational costs of the facility will be shared equally by both parties and is currently included in the Sheriff's Fiscal Year 2015-2016 budget.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

The County Mayor is hereby authorized to execute an Interlocal Agreement with the City of Chattanooga upon the terms and conditions contained therein for (1) modifications and improvements

to the Chattanooga/Hamilton County Firing Range in an amount not to exceed \$150,000 and (2) providing for equal sharing of ongoing operational costs.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date

## **INTERLOCAL AGREEMENT**

THIS INTERLOCAL AGREEMENT (Hereinafter referred to as “Agreement”) is made and entered into by and between the CITY OF CHATTANOOGA, TENNESSEE, a municipal corporation and political subdivision of the State of Tennessee (hereinafter referred to as “City”), and HAMILTON COUNTY, TENNESSEE, a political subdivision of the State of Tennessee (hereinafter referred to as “County”), regarding the upgrading and modification of the Chattanooga/Hamilton County firing range (hereinafter referred to as “FY2015-2016 Project”) located at 300 Moccasin Bend Road, Chattanooga, Tennessee, and providing an agreement for the sharing of the costs of the day-to-day operations of said firing range. This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2016.

### **WITNESSETH:**

**WHEREAS**, Tennessee Code Annotated Section 5-1-113 provides legal authority for the county legislative body of any county and the chief legislative body of any municipality that lies within the boundaries of that county to enter into any such agreements or contractual relations as may be desirable or necessary for the purpose of permitting the county and municipality to conduct, operate or maintain, either jointly or otherwise, desirable and necessary services or functions under such terms as may be agreed upon by the two entities; and

WHEREAS, the Chattanooga/Hamilton County Firing Range will serve the needs of the Hamilton County Sheriff’s Office, the City of Chattanooga Police Department, other law enforcement agencies in Hamilton County, and could, pursuant to law, serve other law enforcement in surrounding counties and municipalities.

NOW, THEREFORE, in consideration of the premises stated herein, the City and County do hereby agree as follows:

The general purpose of this Agreement is to provide for the joint funding of said FY2015-2016 Project and equal joint funding of the cost of daily operations thereof.

1. The City and County will share equally in all costs and modifications for the FY2015-2016 Project; provided, however, that County's expenditures for these modifications and improvements will not exceed One Hundred Fifty Thousand Dollars (\$150,000).

2. The City and County agree to share equally in the ongoing cost of operations and maintenance of the firing range. Such costs shall be reduced by the amount of fees collected by the City and/or County from other entities that make use of this facility.

3. The initial term of the Agreement shall be ten (10) years and thereafter be subject to yearly renewal based on the mutual agreement of parties. Notwithstanding the provisions defining the term and renewal of this Agreement, either party may terminate this Agreement upon giving at least ninety (90) days written notice prior to June 30 of each year; provided, however, that no such termination shall be effective until the completion of construction and payment for construction costs for the FY2015-2016 Project are accomplished, nor shall any such termination take effect until the beginning of the following fiscal year.

4. Any additional capital upgrades, modifications, etc. after completion of the FY2015-2016 Project shall be agreed upon by both parties hereto before commencement of same.

5. Any use of the facility by other law enforcement agencies may require a fee.

6. Except as necessary to implement the terms of this Agreement, nothing in this Agreement shall be construed as changing the existing rights, responsibilities, and obligations of the Parties, whether arising from contract, ordinance, statute, or otherwise.

7. This is the entire agreement between the Parties. Any changes, modifications, additions and/or amendments are to be in writing and signed by each party hereto.

8. All notices pertaining to this Agreement shall be in writing, delivered to the parties hereto personally by hand, by United States mail, certified or registered, with return receipt requested. All notices shall be deemed given when so delivered. The parties may, by notice as provided above, designate a different address to which notice shall be given.

IN WITNESS WHEREOF this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF CHATTANOOGA

By: \_\_\_\_\_

Andy Berke, Mayor  
City Hall, Third Floor  
101 East 11<sup>th</sup> Street  
Chattanooga, Tennessee 37402

With a copy to:

City Attorney  
100 East 11<sup>th</sup> Street, Suite 200  
Chattanooga, Tennessee 37402

HAMILTON COUNTY

By: \_\_\_\_\_

Jim Coppinger, Mayor  
208 Hamilton County Courthouse  
Chattanooga, Tennessee 37402

With a copy to:

County Attorney  
Room 204, County Courthouse  
Chattanooga, Tennessee 37402



## Hamilton County Board of Commissioners RESOLUTION

No. 416-9

### **A RESOLUTION TO APPROVE THE ISSUANCE OF BONDS FOR THE BENEFIT OF WCO AL DP, LLC.**

**WHEREAS,** The Health and Educational Facilities Board of The Metropolitan Government of Nashville and Davidson County, Tennessee (the "Issuer"), a corporation organized and existing pursuant to Part 3 of Chapter 101, Title 48 Tennessee Code Annotated, as amended (the "Act"), proposes to issue its revenue bonds in one or more series from time to time in the aggregate principal amount of not to exceed \$20,000,000 (the "Bonds") and to loan the proceeds of the Bonds to WCO AL DP, LLC ("WCO"), a Tennessee nonprofit limited liability company whose sole member is Woodbine Community Organization (WCO), Inc., a Tennessee nonprofit corporation, such proceeds to be used by WCO for the purpose of (i) refinancing a loan obtained by WCO and used by WCO to acquire 32 residential treatment facilities for individuals with intellectual disabilities, each containing eight beds, for a total of 256 beds, and four day program service facilities (collectively, the "Existing Facilities"), and (ii) financing the acquisition, construction, installation and equipping of nine residential treatment facilities for individuals with intellectual disabilities, each containing four beds, for a total of 36 beds (collectively, the "New Facilities") (the Existing Facilities and the New Facilities being referred to herein collectively as the "Facilities"), the Existing Facilities being located in the counties of Davidson, Hamilton, Knox, Shelby and Williamson, and the New Facilities to be located in the counties of Greene, Hamilton and Knox; and

**WHEREAS,** the Act requires that the Board of Commissioners of Hamilton County, Tennessee (the "Board") approve the refinancing of the Existing Facilities located in Hamilton County, Tennessee (the "Existing Hamilton County Facilities") and the financing of the New Facilities to be located in Hamilton County, Tennessee (the "New Hamilton County Facilities") (the Existing Hamilton County Facilities and the New Hamilton County

Facilities being referred to herein collectively as the "Hamilton County Facilities"), the Hamilton County Facilities being within the jurisdiction of the Board; and

**WHEREAS,** notice of the intention of the Board to hold a public hearing with respect to the proposed plan of financing for the issuance of the Bonds to refinance the Existing Hamilton County Facilities and to finance the New Hamilton County Facilities was published in accordance with the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"); and

**WHEREAS,** the Board has on this date conducted the public hearing and, at such hearing, afforded an opportunity to all persons desiring to be heard on the question of the proposed issuance of the Bonds pursuant to the plan of financing for the Hamilton County Facilities; and

**WHEREAS,** Section 147(f) of the Code provides that the governmental unit having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of such private activity bonds is located shall approve the issuance of such bonds; and

**WHEREAS,** the Hamilton County Facilities are or will be located in Hamilton County, Tennessee (the "County"), and the Board is the governmental unit having jurisdiction over the County.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:**

The Board hereby approves the refinancing of the Existing Hamilton County Facilities and the financing of the New Hamilton County Facilities as required by the Act.

The Board hereby approves the issuance of the Bonds as required by the Act.

The plan of financing for the issuance of the Bonds by the Issuer from time to time in one or more series is hereby approved as follows:

the Bonds shall be issued in an aggregate principal amount of not to exceed \$20,000,000;

the street addresses of the Existing Hamilton County Facilities being refinanced are as follows (all being residential treatment facilities except as otherwise noted):

- 5731 Ooltewah-Ringgold Road, Ooltewah, TN 37363 (day program service facility);
- 10535 North Highway 58, Ooltewah, TN 37363;
- 10539 North Highway 58, Ooltewah, TN 37363;
- 11419 North Highway 58, Georgetown, TN 37336;
- 11421 North Highway 58, Georgetown, TN 37336;
- 7841 Sims Road, Harrison, TN 37341;
- 7845 Sims Road, Harrison, TN 37341;
- 9253 Snow Hill Road, Ooltewah, TN 37363;
- 9255 Snow Hill Road, Ooltewah, TN 37363;

the New Hamilton County Facilities being financed will be constructed at the following locations (separate street addresses for such locations not being currently available) (both being residential treatment facilities):

#### **Hamilton County #1**

Approximately 1.5 acres, being located in the southwest quadrant of a parcel of land which is approximately 15.5 acres, the entire 15.5 acres currently having a street address of 7817 Gamble Road, Georgetown (Hamilton County), Tennessee 37336, being located on the northeast side of Gamble Road approximately 0.1 mile southeast of the intersection of Gamble Road and Tennessee Highway 58, and also being a portion of Parcel 061 045 in the records of the Hamilton County Tax Assessor;

#### **Hamilton County #2**

Approximately 1.5 acres, being located in the southeast quadrant of a parcel of land which is approximately 15.5 acres, the entire 15.5 acres currently having a street address of 7817 Gamble Road, Georgetown (Hamilton County), Tennessee 37336, being located on the northeast side of Gamble Road approximately 0.1 mile southeast of the intersection of Gamble Road and Tennessee Highway 58, and also being a portion of Parcel 061 045 in the records of the Hamilton County Tax Assessor; and

All of the Hamilton County Facilities are or will be owned by WCO, are or will be leased to Open Arms Care Corporation, a Georgia nonprofit corporation, and are or will be managed by Integra Resources, LLC, a Tennessee limited liability company.

This approval is solely for the purpose of complying with the provisions of the Act and Section 147(f) of the Code, and shall not result in or impose any pecuniary liability upon, or constitute a lien upon, the property, or a claim against, the State of Tennessee or any political

subdivision thereof, including Hamilton County, Tennessee.

All acts and doings of the officers and board members of the Board which are in conformity with the purposes of this Resolution are, in all respects, approved and confirmed.

The County Mayor is hereby authorized to execute any and all documents or certificates necessary to evidence this Board's approval for the issuance of the Bonds, the refinancing of the Existing Hamilton County Facilities and the financing of the New Hamilton County Facilities.

All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

This Resolution shall be effective immediately upon its adoption.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date



# Hamilton County Board of Commissioners RESOLUTION

No. 416-10

**A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTRACT AMENDMENT BETWEEN THE STATE OF TENNESSEE DEPARTMENT OF HUMAN SERVICES AND THE HAMILTON COUNTY JUVENILE COURT TITLE IV-D CHILD SUPPORT DIVISION.**

**WHEREAS,** the Tennessee Department of Human Services established a Child Support Program to comply with requirements of the Title IV-D of the Social Security Act, as enacted by Congress in 1973; and,

**WHEREAS,** said Department implements this program by entering into contracts with Juvenile Courts which have the jurisdiction/duty to hear these types of cases.

**WHEREAS,** the Tennessee Department of Human Services has established an amount of liability to the State in an amount not to exceed \$1,837,292.00 for the partial reimbursement of the County, for the period of July 1, 2012 to June 30, 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:**

That the County Mayor is hereby authorized to enter into, and execute, the attached contract which establishes the amount of the State liability for this responsibility in an amount not to exceed \$1,837,292.00.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

[Click here to enter a date.](#)

\_\_\_\_\_  
Date



# Hamilton County Board of Commissioners RESOLUTION

No. 416-11

A RESOLUTION ACCEPTING THE BID OF SAITECH, INC. FOR ONE (1) YEAR CONTRACT UNIT PRICING, WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL ONE (1) YEAR TERM, BEGINNING APRIL 6, 2016 THROUGH APRIL 5, 2017, FOR LAPTOP COMPUTERS WITH DOCKING STATIONS AMOUNTING TO \$999.58 EACH FOR THE SHERIFF'S DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) year contract unit pricing, with the option to renew for one (1) additional one (1) year term, for laptop computers with docking stations for the Sheriff's Department; and,

WHEREAS, the bid from Saitech, Inc. amounting to \$999.58 each was considered to be the lowest and best bid; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Saitech, Inc. for one (1) year contract unit pricing, beginning April 6, 2016 through April 5, 2017, for laptop computers with docking stations amounting to \$999.58 each for the Sheriff's Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

Date

**SPECIFICATIONS FOR BID # 0216-103  
HAMILTON COUNTY, TN  
LAPTOPS WITH DOCKING STATIONS – UNIT PRICE CONTRACT**

**Overview**

Hamilton County, Tennessee hereinafter referred to as “the County” is soliciting sealed bids for the purposes of establishing a twelve (12) month contract for the procurement of HP ProBook 650 GT2 Notebook PC with docking stations, under a unit price agreement. It is the purpose of this bid to describe laptops for use by the Hamilton County Sheriff’s Department. The attached specifications have been written to define the minimum acceptable standards allowed for this bid. The County will only consider bids that meet or exceed these specifications.

During the contract period covered by this bid, technology may change the availability or cost of the described equipment. As existing model lines are superseded by improved technology more advanced machines may be substituted for the currently described equipment at the original bid pricing or a lower price may be offered.

The initial contract period will be for twelve (12) months beginning on the date the contract is awarded with an option for extending the contract at the same terms and conditions for one (1) additional year if mutually agreed to by the County and the successful bidder. All prices must remain fixed throughout the term of this contract. Be aware however that pricing will be allowed to decrease if general market pricing decreases.

Throughout the terms of this contract,

- annual item volumes/quantities are estimates only and are not guaranteed purchase amounts;
- items will be ordered multiple times throughout the contract term as needed, based on business need and inventory storage space availability [a single order will not be placed for these items];
- no minimum order quantities will apply to this contract and overages [or charges for overages] are not allowed;
- the vendor(s) will be expected to guarantee delivery within thirty (30) days of receipt of any order;
- all materials must be shipped F.O.B Chattanooga, TN to the designated Hamilton County location;
- any and all shipping, handling, freight or mileage charges must be incorporated into the unit pricing submitted and shall not be added as separate items added to invoices sent to Hamilton County for payment;
- no additional charges will be allowed;
- prices will be guaranteed not to increase during the term of the contract [See paragraph on Substitution and Technology Refreshment below].

This agreement does not limit the County’s right to purchase other laptops under separate purchase agreements from this vendor or any other vendor.

If at any time the supplier is unable or unwilling to provide the product as outlined in the bid, the supplier or the County may have the option to terminate the agreement with 60 days notice.

**Substitution and Technology Refreshment:** If at any time during the life of this agreement, the original manufacturer of the equipment (includes software, hardware and firmware) schedules the products for discontinuation, improvement and/or replacement, the agreement holder shall provide a proposal to include the new or revised products on this agreement. Proposed prices for new or revised products shall be constructed for most favored prices. Discounts shall be at the same or greater discount level as the original agreement product prices. Proposals shall be submitted to the Contracting Officer within seven (7) days of the agreement holder's awareness of the OEM's intent. Improvement of product includes new releases, updates, upgrades including additional features/functionality, and successor or upgrade products.

**Estimated Quantities:** Specific details regarding estimated annual volumes are included on the attached bid pricing form. Please note that the quantities listed are estimates only and Hamilton County reserves the right to adjust the quantities up or down based on business needs throughout the term of the contract.

**Equipment Ordering and Delivery:** Vendor must agree to designate one individual as point of contact for all purchase communications. All installation will be done by Hamilton County Sheriff's Department.

All orders will be placed by either the Hamilton County Purchasing Department or the Hamilton County Sheriff's Department. All deliveries will be made to Hamilton County Sheriff's Department at 600 Market Street, Suite G-30, Chattanooga, TN 37402.

Deliveries will be made within 30 business days of receipt of the order. All installation will be done by Hamilton County Sheriff's Department. Vendors who cannot guarantee the thirty (30) day delivery requirement must submit a written exception to this requirement and provide an optional delivery schedule; however preference will be given to vendors who will commit to meeting this requirement. After the award of the contract, failure to meet the guaranteed delivery requirement on a repetitive basis may result in the cancellation of this contract.

**Payment:** Hamilton County expects to place multiple orders based on the pricing included in the accepted bid package. Only the specific amounts ordered, per purchase order, should be invoiced by the vendor. Vendors may submit invoices for payment only on items that have been received by Hamilton County. Payment will be made upon receipt of the invoice for each individual order.

**Contract Termination:** If at any time the supplier is unable or unwilling to provide the product as outlined in the bid, the supplier or the County may have the option to terminate the agreement. The Contract may be terminated by either party by giving written notice to the other at least sixty (60) days before the effective date of termination.

**Bid Award:** Hamilton County reserves the right to waive any irregularities or reject any or all bids.

**BID SUBMISSION REQUIREMENTS**

The proposer must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on February 29, 2016 to the Hamilton County Purchasing Director at the address specified below. Bids submitted via e-mail or facsimile machines are not acceptable.

The outside of the envelope/package containing the bid should be clearly marked with the following statement: "BID # 0216-109: Laptop Computers with Docking Stations". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

**Note: Mailing / Delivery Instructions**

*NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.*

<u>DELIVERY ADDRESS</u>
Gail B. Roppo
Director of Purchasing
Bid # 0216-109: Laptop Computers with Docking Stations from <i>{insert your company name here}</i>
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

**COMPLETION OF THE ATTACHED BID PRICING FORM**

Submit your bid as specified on the attached bid pricing form. All prices shall be displayed on a unit price basis. Any exceptions taken to the specifications for any unit should be clearly set forth in the bid response.

**COMPLETION OF THE AUTHORIZATION TO BIND FORM**

Please complete and sign the attached Authorization to Bind form on the page 8.

**QUESTIONS**

Questions concerning product specifications should be directed to:

Ron Bernard  
Information Systems Manager  
Hamilton County Sheriff's Department  
423-209-7015

Questions concerning bid procedures should be directed to the:

Linda Chumbler  
Senior Buyer, Purchasing Department  
[LindaC@HamiltonTN.gov](mailto:LindaC@HamiltonTN.gov)  
423.209.6353

**ATTACHMENTS**

- Detailed Item Level Bid Specifications
- Hamilton County General Terms & Conditions

**LAPTOP SPECIFICATIONS**

HP ProBook 650 G2 Notebook PC, Intel® i7-6600U L8U49AVPN: L8U49AVV (or equal) with Docking Station to match laptop system specified and is to include power supply. Include product detail sheets from manufacturer with your bid pricing.

Minimum Specifications:

SPECIFICATIONS-MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Windows 7 Professional 64-bit with Windows 10 Pro 64-bit License			
Intel i7-6600U (2.6GHz w/Turbo, 4MB L3 Cache) Processor			
15.6" LED HD SVA Anti-Glare enabled for WWAN enabled for Webcam flat (1366x768)			
Integrated HD Webcam			
8 GB 2133 DDR4 (1D)			
500 GB 7200RPM			

Bid # 0216-109: Laptops with Docking Stations  
Hamilton County, TN

SPECIFICATIONS-MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
DVD+/-RW SuperMulti DL Drive			
Back-lit Touchpad Keyboard			
Intel 8260 802.11 a/b/g/n/ac (2x2) +Bluetooth 4.1			
Integrated Fingerprint Reader			
65 Watt smart nPFC AC Adapter			
Power Cord – 1.0 Meters			
3 Cell (48 WHr) Long Life Battery			
3 Year Parts 3 Year Labor Warranty depot repair			
3 Year Battery Replacement Warranty			
Drivers for Windows 10 (Recovery Media)			
System Recovery DVD for Genuine Windows 7 Professional 64-bit			
Docking Station for System			
Product Detail Sheets			

### BID PRICING FORM

1. Hamilton County is seeking a twelve month unit price contract on the following items as detailed in the attached detailed specifications.

Product Category / Description <i>[See attached specifications and notes which follow for additional information]</i>	Catalog Number	Unit Price Bid (\$)
<b>HP ProBook 650 G2 Notebook PC (or equal)</b>		
1.		

2. Please note the following when submitting your bid:

- a. *The County estimates a need for the following: Approximately 60 laptops. This is a projection, not a commitment to order. Note that orders will be placed as needed throughout the year and not as one single order.*
- b. *Hamilton County does not qualify for academic pricing.*
- c. *If at any time during the life of this agreement, the original manufacturer of the equipment (includes software, hardware and firmware) schedules the products for discontinuation, improvement and/or replacement, the agreement holder shall provide a proposal to include the new or revised products on this agreement under the appropriate line items. Proposed prices for new or revised products shall be constructed for most favored prices. [See Substitution and Technology Refreshment section above for further detail.]*

3. Provide the name of the person you intend to assign as the single point of contact for any purchase communications:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. Indicate your agreement to our product delivery requirement of thirty (30) days from receipt of order. Please check the appropriate box.

- Yes, I agree that I can meet this delivery requirement.
- No, I am unable to agree this delivery requirement. If no, please indicate your proposed alternative. \_\_\_\_\_

**Submitted by Company Name:** \_\_\_\_\_  
Print Name

**Contact Name / Phone:** \_\_\_\_\_  
Print Name

**AUTHORIZATION TO BIND**

By signing this bid document, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I also acknowledge that I understand and will comply with all of the specific requirements as outlined in these bid instructions, as well as the attached general terms and conditions document. I certify and acknowledge that I have reviewed and approved the release of this bid for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.

\_\_\_\_\_  
Authorized Signature (Officer of the Company)

\_\_\_\_\_  
Name of Authorized Signer (Printed or Typed)

\_\_\_\_\_  
Title of Authorized Signer

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Taxpayer Identification Number

\_\_\_\_\_  
Firm Address, City and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, unless stated otherwise in the bid specifications. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



**Hamilton County, Tennessee On-Line Bid Administration System**

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Role: Client

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**Solicitation - Log**

**2/17/2016 8:36 AM Eastern**

Solicitation Title: Laptops with Docking Stations  
 Number: 0216-109  
 Bids Due: 2/29/2016 10:30:00 AM Eastern  
 Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

Message Summary		Message Detail		Document Detail			
<b>Message Summary</b>		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
2/17/2016 8:36:54AM	Eastern	Linda Chumbler	<a href="#">0216-109 - Laptops with Docking Stations</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	509	0

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**Please run the attached ad on February 17, 2016, in the legal notices.**

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Laptop Computers with Docking Stations will be opened at 10:30 A.M. on February 29, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing



Laptops w/Docking Stations Contract  
 February 29, 2016

Sheriff's Department  
 10:30 A.M.

Vendors:	Saitech	Technology	RLB	Pomeroy	Howard	Thomas	OM	Dell	Abernathy	CherryStone	Ricoh	Katek	Aegis
	Inc.	Integration	Procurement		Technology	Consultants	Office	Marketing	Consulting	IT, Inc.	(HC)	Solutions	IT
		Group			Solutions	Inc.	Supply Inc.	L.P.	Ltd.				
Bid Price (each):	\$999.58	\$1,068.12	\$1,122.00	\$1,131.00	\$1,140.00	\$1,144.35	\$1,250.00	\$1,297.77	\$1,394.58	\$1,435.59	\$1,472.44	\$1,666.54	\$1,875.00
Make/Model:	HP ProBook	HP ProBook	HP ProBook	HP ProBook	Lenovo	HP ProBook	HP ProBook	Dell Latitude	HP ProBook	Lenovo	HP Elitebook	Dell Latitude	Dell Latitude
	650 G2	650 G2	650 G2	650 G2	ThinkPad E560	650 G2	650 G2	E 5570	650 G2	ThinkPad P50	\$850.00	15 2570	E6540 CTO
					20 EV								
Delivery:	20 days ARO	3-4 weeks	F.O.B.	2 wks	7-10 days	20 days	15-20 days	14-21 days	5-10 days	14 days		30 days	30 days
Terms:	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	2/17/2016
Vendor Notification:	509
Vendor Response:	13
Budgeted:	Capital



# Hamilton County Board of Commissioners RESOLUTION

No. 416-12

A RESOLUTION ACCEPTING THE BID OF ON DUTY DEPOT FOR ONE (1) YEAR CONTRACT UNIT PRICING, BEGINNING APRIL 6, 2016 THROUGH APRIL 5, 2017, FOR VEHICLE UPFITTING EQUIPMENT FOR THE SHERIFF'S VEHICLES AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) year contract unit pricing for upfitting equipment for the Sheriff's vehicles; and,

WHEREAS, the bid from On Duty Depot was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of On Duty Depot for one (1) year contract unit pricing, beginning April 6, 2016 through April 5, 2017, for vehicle upfitting equipment for the Sheriff's vehicles is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contacts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date

## VEHICLE UPFITTING EQUIPMENT SPECIFICATIONS

Hamilton County, Tennessee is soliciting contract unit pricing for twelve (12) months for equipment for upfitting police vehicles. Hamilton County will be installing the equipment. All prices must include shipping/delivery to the Sheriff's West Sector located at 6233 Dayton Blvd., Hixson, Tennessee 37343.

### **BID SUBMISSION REQUIREMENTS**

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 2:00 p.m. (ET) on March 14, 2016 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID # 0316-115: Vehicle Upfitting Equipment". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label. **No bids will be accepted once the opening time has arrived.**

### **NOTE: IMPORTANT DELIVER/MAILING INSTRUCTIONS**

*NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.*

<u>DELIVERY ADDRESS</u>
Gail B. Roppo
Director of Purchasing
Bid # 0316-115: Vehicle Upfitting Equipment from <i>{insert your company name here}</i>
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

### **CONTACTS:**

Questions regarding product specifications should be directed to Capt. Lynn Triplett or Sgt. Mark S. Williams, Hamilton County Sheriff's Office at (423) 209-8900, (423) 209-8935 or [mwilliams@hcsheff.gov](mailto:mwilliams@hcsheff.gov).

Questions regarding bid procedures should be directed to Linda Chumbler, Hamilton County Purchasing Department, (423) 209-6350 or [lindac@hamiltontn.gov](mailto:lindac@hamiltontn.gov).

**BID SPECIFICATIONS:**

- The quantities listed below will be for the initial order. Additional equipment purchases, on these items listed, will be allowed and prices will be guaranteed during the twelve (12) month period.
- Lighting suppliers will need to contact Sgt. Mark Williams for color configuration.
- Equipment will be installed by the Hamilton County Sheriff's Office.
- The response documents must be signed by a person or persons legally authorized to bind the provider to this contract. The signer's title, contact information, and the date of approval should also be provided in the Authorization To Bind form attached.
- By the act of submitting a bid, bidder accepts the general terms and conditions as listed and attached.

**WARRANTY:**

All items shall be protected by a manufacturer's warranty against defects in parts, materials and workmanship for a period of not less than twelve (12) months from the date of delivery.

**DELIVERY:**

Any shipping/delivery charges must be included in the unit price of the equipment and not charged separately. Additionally, no additional fuel surcharges are allowed.

Ship/deliver to:

Hamilton County Sheriff  
West Sector  
Attn: Sgt. Mark Williams  
6233 Dayton Blvd.  
Hixson, TN 37343

**Pricing:**

**VEHICLE UPFITTING EQUIPMENT**

QTY	ITEM	MFG	ITEM NUMBER	COLOR	UNIT PRICE	EXTENDED PRICE
46	Micropluse 1200 Ultra	Federal Signal	MPS1200U-BB	Blue		
56	Micropulse 600 Ultra	Federal Signal	MPS600U-B	Blue		
10	Micropulse Multimount 650	Federal Signal	MPS650U-BB	Blue		
10	Micropulse 620 Ultra	Federal Signal	MPS620-BW	Blue/White		
4	Wide Angle Micropulse 9 LED	Federal Signal	MPSW9-B	Blue		
4	Mirror L Bracket	Federal Signal	MPSMW9-TAH15MIR	N/A		
18	Skip Plate	Setina	SKO561ITU16	N/A		
18	PI Utility 13+ NHM Base Only	Jotto Desk	425-3754	N/A		
18	Adjustable Armrest	Jotto Desk	425-6411	N/A		
	<b>Total Price:</b>					

Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

---

Authorized Signature

---

Name of Authorized Signer (Printed or Typed)

---

Title of Authorized Signer

---

Firm Name

---

Firm Address, City and Zip Code

---

Telephone Number

---

Fax Number

---

Email Address

---

Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



**Hamilton County, Tennessee On-Line Bid Administration System**

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  - [Bids](#)
  - [Log](#)

**Solicitation - Log**

**3/01/2016 8:14 AM Eastern**

Solicitation Title: Vehicle Up-fitting Equipment  
 Number: 0316-115  
 Bids Due: 3/14/2016 2:00:00 PM Eastern  
 Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
<b>Message Summary</b>		export	print	Records Per Page <input type="text" value="1"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
3/01/2016 8:14:16AM	Eastern	Linda Chumbler	<a href="#">0316-115 - Vehicle Up-fitting Equipment</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	405	0

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**Please run the attached ad on March 1, 2016, in the legal notices.**

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Vehicle Upfitting Equipment will be opened at 2:00 P.M. on March 14, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Vehicle Upfitting Equipment will be opened at 2:00 P.M. on March 14, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing

Vehicle Upfitting Equipment  
 Monday, March 14, 2016  
 Bid#0316-115

Sheriff's Office  
 2:00 P.M.

Vendors:	On-Duty Depot	Technology International Inc.	Southeastern Emergency Equipment
Micropluse 1200 Ultra (ea)	\$98.00	\$109.00	\$119.00
Micropulse 600 Ultra (ea)	\$64.00	\$94.00	\$104.00
Micropulse Multimount 650 (ea)	\$68.00	\$94.00	\$104.00
Micropulse 620 Ultra (ea)	\$88.00	\$108.00	\$119.00
Wide Angle Micropulse 9 LED (ea)	\$125.00	\$19.00	\$158.00
Mirror L Bracket (ea)	\$18.00	\$141.00	\$23.25
Skip Plate (ea)	\$144.00	\$120.00	No Bid
PI Utility 13+ NHM Base Only (ea)	\$108.00	\$126.00	No Bid
Adjustable Armrest (ea)	\$68.00	\$200.00	No Bid
Delivery:	3-4 Wks	25-45 days	30 days ARO
Terms:	Net 30	Net 30	Net 30

Request For Bids:
Newspaper Ad: 3-1-2016
Vendor Notifications: 405
Vendor Response: 4
Budgeted: Capital Outlay

Submitted a bid, but did not meet specs:  
 Brekford Corporation



# Hamilton County Board of Commissioners

## RESOLUTION

No. 416-13

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SUBMIT A GRANT APPLICATION TO DEVELOP A CONCEPTUAL MASTER PLAN FOR CHESTER FROST PARK TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$40,000 WHICH INCLUDES A \$20,000 COUNTY MATCH

WHEREAS, Chester Frost Park, home to the County Fair, is one of Hamilton County's premier outdoor recreational venues attracting an estimated 180,000 local and non-local visitors a year; and,

WHEREAS, To identify opportunities to enhance the recreational and economic value of the park, County Parks and Recreation would like to undertake a planning process; and,

WHEREAS, The process would include Pinky's Point, a 200 acre undeveloped section, and improvements to park features and amenities that could, in some cases, create new sources of revenue; and,

WHEREAS, The Tennessee Department of Economic and Community Development offers a Tourism Enhancement Grant that provides funds for planning; and,

WHEREAS, Hamilton County will apply for the grant in an amount not to exceed \$40,000, which includes the required \$20,000 County match; and,

WHEREAS, If awarded, grant funds would be used to develop, with input from the public and key stakeholders, a conceptual Master Plan for future improvements to Chester Frost Park; and,

WHEREAS, This project will be accounted for through the Parks and Recreation operating funds; and

NOW THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

The County Mayor is hereby authorized to submit a grant application to develop a conceptual Master Plan for Chester Frost Park to the Tennessee Department of Economic and Community Development in an amount not to exceed \$40,000 which includes a \$20,000 County match

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date



# Hamilton County Board of Commissioners RESOLUTION

No. 416-14

A RESOLUTION ACCEPTING THE BID OF JDH COMPANY, INC. FOR RE-ROOFING THE CHATTANOOGA/HAMILTON COUNTY HEALTH DEPARTMENT AMOUNTING TO \$191,625.00 AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for re-roofing the Chattanooga/Hamilton County Health Department building; and,

WHEREAS, the bid from JDH Company, Inc. amounting to \$191,625.00 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of JDH Company, Inc. for re-roofing the Chattanooga/Hamilton County Health Department amounting to \$191,625.00 is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date

March 16,2016

Ms. Gail Roppo, Director  
Hamilton County Purchasing Department  
455 N. Highland Park Avenue  
Chattanooga, Tennessee 37404

Subject: Project No.15-914: Re-Roofing Health Department Building

Dear Ms. Roppo:

Bids for the above mentioned project were received by the Hamilton County Purchasing Department at 11:00 A.M. on March 14, 2016. The bid price received from JDH Company, Inc was \$ 191,625.00.

JDH Company, Inc is licensed in the State of Tennessee to construct the work as bid. Therefore, it is recommended that the contract to be awarded to JDH Company, Inc.

Sincerely,



Indu H. Thaker, P.E., M.S.  
Project Engineer

Attachment: **Bid Report**

cc: Todd Leamon, PE, Administrator and County Engineer  
John A. Agan, PE, Director of Engineering

## INVITATION TO BID

Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, will receive bids before **11:00 AM (ET)** on **March 14, 2016**, for Hamilton County Project Number 15-914: Re-roofing of the Chattanooga/Hamilton County Health Department.

**A Non-Mandatory Pre-Bid Meeting** will be held at **2:00 PM (ET)** on **February 29, 2016**, at the Chattanooga/Hamilton County Health Department, 921 East 3<sup>rd</sup> Street, Chattanooga, TN 37403, fourth floor, west wing community room # 402.

Contact Hamilton County Engineering Department at 1250 Market Street, Suit 3050, Chattanooga, TN 37402, for information on how to obtain Bidding Documents, telephone Number: (423) 209-7810.

### INVITATION TO BID

Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, will receive bids before **11:00 AM (ET)** on **March 14, 2016**, for Hamilton County Project Number 15-914: Re-roofing of the Chattanooga/Hamilton County Health Department.

**A Non-Mandatory Pre-Bid Meeting** will be held at **2:00 PM (ET)** on **February 29, 2016**, at the Chattanooga/Hamilton County Health Department, 921 East 3<sup>rd</sup> Street, Chattanooga, TN 37403, fourth floor, west wing community room # 402.

Contact Hamilton County Engineering Department at 1250 Market Street, Suit 3050, Chattanooga, TN 37402, for information on how to obtain Bidding Documents, telephone Number: (423) 209-7810.

HAMILTON COUNTY GOVERNMENT  
ENGINEERING DEPARTMENT

BID OPENING REPORT

Bids were opened on MARCH 14, 2016 at 11:00 (a.m.) p.m.

Project Name: RE-ROOFING HEALTH DEPARTMENT BUILDING

Project No: 15-914

Pre Bid Estimate: \$180,000 TO \$280,000

Check	Contractor:	Bid Amount	Bid Bond	ADDENDUM # 1
<u>   </u>	<u>1. C.M. HENLY, LLC</u>	<u>\$263,665.00</u>	<u>✓</u>	<u>✓</u>
<u>   </u>	<u>2. DEXIE ROOFING</u>	<u>\$365,300.00</u>	<u>✓</u>	<u>✓</u>
<u>   </u>	<u>3. ESKOLA, LLC</u>	<u>\$260,000.00</u>	<u>✓</u>	<u>✓</u>
<u>   </u>	<u>4. TBM, INC</u>	<u>\$273,000.00</u>	<u>✓</u>	<u>✓</u>
<u>X</u>	<u>5. JDH COMPANY, INC.</u>	<u>\$191,625.00</u>	<u>✓</u>	<u>✓</u>
<u>   </u>	<u>6. _____</u>	<u>_____</u>	<u>   </u>	<u>   </u>
<u>   </u>	<u>7. _____</u>	<u>_____</u>	<u>   </u>	<u>   </u>
<u>   </u>	<u>8. _____</u>	<u>_____</u>	<u>   </u>	<u>   </u>

**I RECOMMEND JDH COMPANY, INC'S BID FOR THE AMOUNT \$ 191,625.00**

cc: Indu Thaker after Bid Opening  
File: Proj 15-914 / Bid  
John Agan after Recommendation

Signed: Indu Thaker

Date: MARCH 16, 2016

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED UNLESS INDICATED SO.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER  
THE BIDS HAVE BEEN COMPLETELY REVIEWED.



# Hamilton County Board of Commissioners RESOLUTION

No. 416-15

A RESOLUTION ACCEPTING THE BID OF GRAYBAR ELECTRIC COMPANY, INC. FOR ONE (1) COPPER/FIBER CABLE TESTER AMOUNTING TO \$22,508.95 FOR THE TELECOMMUNICATIONS DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) copper/fiber cable tester for the Telecommunications Department; and,

WHEREAS, the bid from Graybar Electric Company, Inc. amounting to \$22,508.95 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the bid of Graybar Electric Company, Inc. for one (1) copper/fiber cable tester for the Telecommunications Department amounting to \$22,508.95 is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date

## BID SPECIFICATIONS

### 1.0 STATEMENT OF INTENT

Hamilton County Government is accepting sealed bids for one Certifier40G Cat6A/Class EA copper tester and Tier 1 MMEF/SM fiber kit, VIAVI NGC-4500-CUQEF-NA or equal; one Digital Fiber Probe, VIAVI FBP-SD101 or equal and one Bulkhead Fiber Probe Tip SC-APC, VIAVI FBPT-SC-APC or equal. Bid should include training, warranty information, including cost for extended warranty, if offered, and maintenance agreements offered.

### 1.1 Instructions to Vendors

These bid documents are being issued by the Hamilton County Purchasing Department. All questions regarding this bid should be directed to Mike Beal, Manager, Telecommunications Department, at 423-209-6220 or FAX at 423-209-6224. Office hours are 8:00 a.m. to 4:00 p.m. ET, Monday through Friday. Questions concerning bid procedures should be directed to Linda Chumbler, Purchasing Department at 423-209-6353.

The package containing the **original and one (1) complete copy** of the bid must be sealed and clearly marked "Copper/Fiber Cable Tester" on the outside of the package. Any package shipped by US Postal Service, Common Carrier, or hand delivered should be delivered to: **Hamilton County Government, Gail B. Roppo, Director of Purchasing, 455 North Highland Park Avenue, Chattanooga, TN 37404**

Sealed bids will be accepted **before 10:30 a.m. on March 14, 2016**, at which time they will be publicly opened. Bids received after that time will be deemed invalid and remained unopened. Vendors mailing their bid packages must allow sufficient time to insure receipt of their package by the time specified. There will be no exceptions.

<p><i>NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.</i></p>
<p><b><u>DELIVERY ADDRESS</u></b></p>
<p>Gail B. Roppo Director of Purchasing Bid # 0316-114: Copper/Fiber Cable Tester from {insert your company name here} Hamilton County Purchasing Department 455 N. Highland Park Avenue Chattanooga, TN 37404</p>

Please complete and sign the attached "Authorization to Bind" form.

Hamilton County reserves the right to waive any irregularities or reject any or all bids.

**1.2 Quantities**

The unit being bid will be for a one time purchase.

**1.3 Shipping**

All material must be shipped prepaid to the Hamilton County Telecommunications Office located at 117 East 7<sup>th</sup> Street, 600 Newell Tower, Chattanooga, Tennessee 37402. All shipping and freight charges are the responsibility of the vendor and shall not be added to invoices sent to Hamilton County for payment.

**1.4 Warranty**

The manufacturer must provide a warranty on all materials for a minimum of **one year**. Failure to identify any limitations or special conditions may be reason to reject a bid or cancel the contract after the bid is awarded. Hamilton County will hold the successful vendor responsible for the replacement of any defective materials for the one-year period following the delivery of the materials at no cost to the County.

**EQUIPMENT SPECIFICATIONS**

The item listed is for specification purposes only. Units meeting or exceeding the specifications of the unit listed will be considered.

**1.5 Specifications**

The specifications listed below are minimum requirements for product consideration and are not inclusive of all capabilities to be provided.

Specifications-Must Meet or Exceed	Meets or Exceeds	Does Not Meet	Comments
Must test to TIA 568-C.2 CAT 5e, 6, 6A, draft CAT 8 ISO/IEC 11801, EN 50173, Class D, E, EA, F, FA draft Class I and Class II Permanent Link and Channel Fiber Testing – Multimode Encircled Flux Tier 1 (Loss/Length) Test Probes Singlemode Tier 1 (Loss/Length) Test Probes			
Automate pass/fail end-face analysis for all fiber types			
Complete test visibility at both local and remote ends			
Pre-configured with leading manufacturer’s cabling specifications			
1 year manufacturer’s warranty. Vendor responsible for the replacement of any defective materials for one-year period following the delivery of materials at no cost			

BID # 0316-114: Copper/Fiber Cable Tester  
Hamilton County, TN

After evaluation of all sections of this bid document, warranty, shipping, the general bid requirements, including service, training services, ongoing support and the unit prices, will be used in determining the best overall bid package.

**PRICING:**

Equipment	Unit	Manufacturer	Pricing
Certifier40G Cat6A/Class EA copper tester	1		
Tier 1 MMEF/SM fiber kit, VIAVI NGC-4500-CUQEF-NA or equal	1		
Digital Fiber Probe, VIAVI FBP-SD101 or equal	1		
Bulkhead Fiber Probe Tip SC-APC, VIAVI FBPT-SC-APC or equal	1		
Training	1		
<b>Total Bid Price</b>			<b>\$</b>

Extended Warranty (to begin after one-year manufacturer's warranty)

**Pricing:**

One (1) year: \$ \_\_\_\_\_

Two (2) years: \$ \_\_\_\_\_

Three (3) years: \$ \_\_\_\_\_

Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**AUTHORIZATION TO BIND**

By signing this bid document, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I also acknowledge that I understand and will comply with all of the specific requirements as outlined in these bid instructions, as well as the attached general terms and conditions document. I certify and acknowledge that I have reviewed and approved the release of this bid for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.

\_\_\_\_\_  
Authorized Signature (Officer of the Company)

\_\_\_\_\_  
Name of Authorized Signer (Printed or Typed)

\_\_\_\_\_  
Title of Authorized Signer

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Taxpayer Identification Number

\_\_\_\_\_  
Firm Address, City and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

- 21. DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

- 22. DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
- 23. EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
- 24. INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
- 25. NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
- 26. NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
- 27. NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



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**Solicitation - Log**

3/01/2016 8:06 AM Eastern

Solicitation Title: Copper/Fiber Cable Tester  
 Number: 0316-114  
 Bids Due: 3/14/2016 10:30:00 AM Eastern  
 Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

Message Summary		Message Detail		Document Detail			
<b>Message Summary</b>		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
3/01/2016 8:06:03AM	Eastern	Linda Chumbler	<a href="#">0316-114 - Copper/Fiber Cable Tester</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	628	0

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**Please run the attached ad on March 1, 2016, in the legal notices.**

**LEGAL NOTICE**

Bids for one (1) Copper/Fiber Cable Tester will be opened at 10:30 A.M. on March 14, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing







## Hamilton County Board of Commissioners RESOLUTION

No. 416-16

A RESOLUTION ACCEPTING THE PROPOSAL OF EPB FIBER OPTICS FOR LOCAL TELEPHONE SERVICE TO HAMILTON COUNTY GOVERNMENT OFFICES AND SCHOOLS FOR A PERIOD OF THREE YEARS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL ONE (1) YEAR TERMS AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for local telephone service including Centrex Lines (to be replaced), flat rate business lines and Central Office Trunks, for Hamilton County Government offices and schools; and,

WHEREAS, the Federal Communications Commission (FCC), through the Telecommunications Act of 1996, established the Universal Service Fund (USF) to provide discounted telecommunications services to all schools; and,

WHEREAS, local telephone service for the schools must be under contract in order to qualify for the FCC's Education rate discount; and,

WHEREAS, by entering into this agreement with EPB Fiber Optics certain Hamilton County schools may become eligible for discounted local telephone service; and,

WHEREAS, the proposal from EPB Fiber Optics is considered to be the best proposal received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN

SESSION ASSEMBLED:

That the proposal of EPB Fiber Optics for local telephone service is hereby approved and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_

County Clerk

Approved:

Vetoed:

\_\_\_\_\_

County Mayor

April 6, 2016

\_\_\_\_\_

Date

## **RFP # 0116-075: Local Telephone Service Analysis & Recommendation**

### **Background and Objectives**

This proposal was issued in compliance with the Federal Communications Commission's (FCC) mandate that all local telephone service must be proposed in order to qualify for the E-rate discount. The E-rate discount will apply only to those lines that will be used in schools or Department of Education administrative offices. Because current Centrex systems provide service to both government and education facilities, all Centrex services will need to be replaced in this competitive process as this technology is an older one which is in the process of being phased out and support is becoming increasingly expensive and will ultimately no longer be available.

More specifically, proposals were requested from service providers to furnish, install and maintain local telephone service for Hamilton County government offices and schools via the following structure.

1. **Centrex Service:** Hamilton County currently utilizes AT&T Centrex service out of ten different central offices to provide local telephone service to many county government offices and schools. Centrex service is a shared trunk designed system offering the user many features including station-to-station intercom dialing. The local service works with both single line telephones and key systems.
2. **Flat Rate Business Lines:** Flat Rate Business (1FB) Lines with unlimited local calling are used by offices and schools where Centrex service is either not available or not cost efficient. These lines are used with both single line telephones and key systems.
3. **Central Office Trunks:** Most of the County's major locations are served primarily with a PBX and T1's connecting each location back to county government's network of switches. The T1 circuits are not included as a part of this Request for Proposal. However, all of these locations are backed up with copper trunks and these trunks are included in this RFP. A combination of flat rate and usage sensitive trunks is currently used.

### **Proposals Received**

Two proposals were received in response to this solicitation:

- AT&T
- EBP

### **Analysis**

Multiple follow up discussions were held by Telecommunications with both companies to ensure a complete understanding of their proposed solutions.

AT&T proposed three different solutions in response to our solicitation.

- Option I: Proposed that the County continue to utilize the current Centrex technology until a new solution can be implemented. This older technology is becoming more expensive to maintain and the product has a limited life span. Due to this, it is not in the best interest of the County to continue with this technology with any new contract and not in keeping with our stated objectives.

- Option 2: Proposed an AT&T VDNA Hosted solution. This type of system is not well-suited to Hamilton County due to our need and desire to provide and maintain our own equipment internally to the County operations rather than turn this over to any outside third party. A hosted solution is not viewed as in the best interest of the County and is not in keeping with our stated objectives.
- Option 3: Proposed an AT&T IPFLEX system. This option was not viewed as technically viable based on the design as proposed by AT&T. As structured and quoted, the design will not provide the service and connectivity required for each of the current ten (10) Centrex locations. Further, it would not be cost effective at any location with five (5) or less lines.

Additionally, AT&T did not provide pricing for e911 fees or the detailed implementation plan requested in the proposal.

EPB proposed a \$24.56 per line charge, which includes the e911 fees, for each of the current 1,143 lines including the Centrex lines (893), the Flat Rate business lines (202) as well as the Central Office lines (48). Additionally they provided the requested implementation schedule.

Both companies offered long distance service and rates, though proposed pricing plan structures differed.

### **Recommendation**

Our recommendation is to accept EPB's solution for the Centrex, Flat Rate Business and Central Office Lines, as their technical solution and their overall cost structure is in the best interest of the County.

VENDORS FOR LOCAL TELEPHONE SERVICE:

AT&T

Angela Spain

Account Manager

C) 890-227476

Email: [as427y@att.com](mailto:as427y@att.com)

EPB Fiber Optic

Scott Brewster

EPB Sales Rep

P) 423-648-1583

Email: [Brewsterks@epb.net](mailto:Brewsterks@epb.net)

Comcast

Leticia McCalister

Comcast Account Manager

P) 610-234-3535

Email: [Leticia\\_McCalister@cable.comcast.com](mailto:Leticia_McCalister@cable.comcast.com)

Carahsoft Technology Group

Allen McClain

P) 703-673-3523

Email: [allen.mcclain@carahsoft.com](mailto:allen.mcclain@carahsoft.com)

**Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Monday, January 11 2016 as follows:**

**REQUEST FOR PROPOSAL:**

Hamilton County, Tennessee is soliciting proposals for local telephone service. Proposals are requested from service providers to furnish, install and maintain local telephone service to replace the current Centrex service for certain Hamilton County government offices and schools. Specifications are available by contacting the Purchasing Department at 423-209-6350

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, 455 North Highland Park Avenue, Chattanooga, TN 37404 before 2:00 p.m. on February 10, 2016.

Gail B. Roppo  
Director of Purchasing





# Hamilton County Board of Commissioners RESOLUTION

No. 416-17

A RESOLUTION AUTHORIZING THE SLOPE STABILIZATION REPAIRS OF HOTWATER ROAD BY GEOSTABILIZATION INTERNATIONAL ON THE STATE CONTRACT FOR SOIL NAILING FOR VARIOUS COUNTIES AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, Hotwater Road in Hamilton County has exhibited an area which requires slope stabilization along the roadway to preserve the existing road platform. The slope stabilization repairs require specialized geotechnical design and construction methods that can be provided by GeoStabilization International; and,

WHEREAS, the price for the slope stabilization repairs from the State Contract is \$296,593.00; and,

WHEREAS, utilizing GeoStabilization International from the State Contract is the most feasible and economical means of providing the needed slope stabilization repairs; and,

WHEREAS, there are sufficient funds available for this improvement in the requesting department's operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the slope stabilization repairs in the amount of \$296,593.00 by GeoStabilization International utilizing the State Contract is hereby approved, being the best and most economical source, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

\_\_\_\_\_  
Date



J. Reid Bailey, P.E.  
Senior Engineer  
P: 855.579.0536 | F: 970.245.7737  
E: reid@gsi.us | C: 423.619.8576  
www.geostabilization.com

February 23, 2016

Mr. John Agan  
Hamilton County – Engineering Department  
1250 Market Street  
Suite 3050 DRC  
Chattanooga, TN 37402  
Phone: 423-209-7810

Email: johna@hamiltontn.gov

Subject: Proposal for ***Emergency Slide Repair***, Hotwater Road  
Hamilton County, TN –Tennessee Statewide Annual Contract  
GeoStabilization International (GSI) Vendor ID: 0000160610  
Contract Number: 000000000000000000042295  
Title: SWC #191: Soil Nailing Service

Dear Mr. Agan:

GeoStabilization International® (GSI®) is pleased to offer this proposal to provide permanent landslide stabilization to preserve the existing road platform at the area located along Hotwater Road in Hamilton County, Tennessee. This proposal and pricing is based on our Statewide Contract with the State of Tennessee for Soil Nailing Service.

**Project Overview**

This proposal addresses installing a combination of Self Drilling Soil Nails and Shotcrete to provide stabilization for the road platform along Hotwater Road at approximate GPS Coordinates shown below. The limits of this repair area, as of today's date, are 220 LF.





### **Scope of Work**

GSI will coordinate with an excavation contractor and shall prepare the slope by removing any vegetation and shaping the slope for approximately 10 slope feet (ft). GSI will then install Nails, Self-Drilling, 30 ft horizontally and will leave the nail ends protruding through the soil. The slide area be constructed as GSI's 10 ft tall band of shotcrete with shoulder buildup. GSI will utilize three (3) rows of soil nails evenly spaced across an 10 ft tall Wall Section for 220 LF. Additional 20' "helper" soil nails will be require for the shoulder buildup. GSI will install sleeves in the shoulder buildup shotcrete for guardrail. Actual nail lengths may vary and additional stability measures may be required below our repair area.

**Cost for Slope Stabilization**

Description	~ Qty	Unit	Unit Price	Total
Mobilization	1	LS	\$ 10,500	\$ 10,500
Traffic Control (By HAMILTON COUNTY)	1	LS	\$ -----	\$ -----
Erosion Control	1	LS	\$ 6,500	\$ 6,500
Excavation and Hauling (Estimated @ cost plus 15%)	1	Cost + 15%	\$ 30,000	\$ 30,000
Nails, Self Drilling Soil, up to 20 ft (Horizontal)	28	EA	\$ 585	\$ 16,380
Nails, Self Drilling Soil, up to 30 ft (Horizontal)	167	EA	\$ 750	\$ 125,250
Shotcrete, 8" Thickness (10' tall by 220' long)	2,200	SF	\$ 25	\$ 55,000
Shoulder Buildup	220	SF	\$ 100	\$ 22,000
Seeding and Mulching	1	LS	\$ 4,000	\$ 4,000
Contingency - Allowance for Additional Contract Items (if needed) Requires Hamilton County Authorization prior to incurring additional cost above the Base Amount of \$269,630.	10	%	\$269,630	\$ 26,963
<b>Total</b>				<b>\$ 296,593</b>

HAMILTON COUNTY will need to provide the items listed below in the yellow highlighted area under Resources. The excavation for the slide repairs will be performed by HAMILTON COUNTY from the road platform. It is anticipated that HAMILTON COUNTY will need to shut down the outer lane of traffic for the proposed repairs. GSI will work with HAMILTON COUNTY to achieve the appropriate slope geometry for the repair areas.

### Resources

#### Items to be Provided By HAMILTON COUNTY:

- Right-of-way space where available to receive and unload materials shipped by GSI, and an area to park our equipment after work hours.
- Installation/Removal of Guardrail if required.
- Once the slide area has been stabilized, HAMILTON COUNTY should assess milling, pavement resurfacing, and permanent striping in the repair area.
- Traffic Control and Traffic Control Barriers

Our equipment is mounted on tracks allowing the work to be accomplished from the road platform. This work zone shall be provided and protected by HAMILTON COUNTY forces. We will park our equipment off the road and near the site during non-working hours.

***NOTE: IF GSI IS REQUESTED TO COORDINATE OR IMPLEMENT WORK OUTSIDE OF OUR CONTRACT PAY ITEMS, GSI WILL BILL PER OUR CONTRACT AT COST PLUS 15%. INVOICE FROM SUBCONTRACTOR WILL BE SHOWN ALONG WITH GSI MARKUP.***

### Schedule

Barring unforeseen delays, this project should take approximately 20 working days to complete. The schedules are based on GSI working 6 day work weeks during daylight hours for the slide repairs, and Monday – Saturday.



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Other

Our price also includes design and we will supply a Tennessee P.E. stamped typical section. Our work also carries a seven-year warranty commencing after GSI project completion for permanent installations. This warranty is void absent GSI receiving mutually agreed project payment. If at any point within the warranty period the repaired section becomes unstable, GSI will, in a timely manner, remedy the situation with a design/construction solution at no cost to the owner. This warranty does not cover work completed by others or shallow surface erosion problems that may develop in the future. Exceptions to the warranty include catastrophic seismic, weather, or other events outside reasonable accounting in design (including earthquakes and weather events exceeding expectation for the region) or further construction by third parties that destabilizes the repair (including utility trenches dug into or through any soil nails, deep excavations in the area, etc). Extreme storm water volumes may cause erosion which could undermine the repaired areas which may void this warranty. After such an event these areas should be checked for erosion.

If you have any questions please feel free to contact me at the 423-619-8576 or via e-mail at [reid@gsi.us](mailto:reid@gsi.us).

GeoStabilization International

A handwritten signature in black ink that reads 'J. Reid Bailey'.

By: J. Reid Bailey, PE  
Senior Engineer





# Hamilton County Board of Commissioners RESOLUTION

No. 416-18

A RESOLUTION ACCEPTING THE BIDS OF DAVIES IMPERIAL COATINGS, INC., OZARK MATERIALS, LLC AND SHERWIN WILLIAMS COMPANY FOR ONE (1) YEAR CONTRACT PRICING, BEGINNING MAY 1, 2016, THROUGH APRIL 30, 2017, FOR WATERBORNE HIGHWAY TRAFFIC PAINT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) year contract pricing for waterborne highway traffic paint for the Highway Department; and,

WHEREAS, the bids of Davies Imperial Coatings, Inc., Ozark Materials, LLC, and Sherwin Williams Company were considered to be the lowest and best bids received; and,

WHEREAS: there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bids of Davies Imperial Coatings, Inc., Ozark Materials, LLC and Sherwin Williams Company for one (1) year contract pricing, beginning May 1, 2016, through April 30, 2017, for waterborne highway traffic paint for the Highway Department are hereby accepted, said bids being the lowest and best bids received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

**CERTIFICATION OF ACTION**

Approved:

Rejected:

\_\_\_\_\_  
County Clerk

Approved:

Vetoed:

\_\_\_\_\_  
County Mayor

April 6, 2016

Date

TRAFFIC PAINT (WATERBORNE)

SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for one (1) year contract unit pricing for Waterborne Traffic Paint for the Hamilton County Highway Department. Paint to be ordered and shipped in truck load quantities. This contract will begin on May 1, 2016 through April 30, 2017.

**Bid Submission Requirements:**

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on March 22, 2016 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "Bid#0316-116: Highway Traffic Paint". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

**NOTE: IMPORTANT DELIVERY / MAILING INSTRUCTIONS**

*NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.*

<u>DELIVERY ADDRESS</u>
Gail B. Roppo
Director of Purchasing
Bid # 0316-116: Waterborne Traffic Paint from {insert your company name here}
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

**Contacts:**

Questions concerning paint specifications should be directed to Mr. Gene Quinn, Highway Department, (423) 855-6100, or [geneq@hamiltontn.gov](mailto:geneq@hamiltontn.gov).

Bid#0316-116 Highway Traffic Paint  
Hamilton County, Tennessee

Questions concerning bid procedures should be directed to the Linda Chumbler,  
Purchasing Department, (423) 209-6350, or lindac@hamiltontn.gov.

**Specifications:**

One (1) year contract pricing to supply Hamilton County Highway Department with (Waterborne) traffic paint. Paint to be shipped in 275 gallon containers with metal cage outside and 2" OD outlet valve. Shipping containers are to be picked up at the same point of delivery. All cost to be included in the unit price for paint.

Ship to address:  
Hamilton County Highway Department  
7625 Standifer Gap Road  
Chattanooga, Tennessee, 37421.

Paint will be ordered in truck load quantities.

Delivery required within thirty (30) days after receipt of order.

Paint must meet State of Tennessee DOT specifications and **must** have material certification sheets at delivery.

**Pricing:**

Yellow Traffic Paint: \$\_\_\_\_\_per gallon.

White Traffic Paint: \$\_\_\_\_\_per gallon.

Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

### AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

---

Authorized Signature

---

Name of Authorized Signer (Printed or Typed)

---

Title of Authorized Signer

---

Firm Name

---

Firm Address, City and Zip Code

---

Telephone Number

---

Fax Number

---

Email Address

---

Date



## HAMILTON COUNTY, TENNESSEE

### GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, unless stated otherwise in the bid specifications. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison  
Telephone: 423.209.6146  
Fax: 423.209.6145  
Email: [DBE@HamiltonTN.gov](mailto:DBE@HamiltonTN.gov)

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this Item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

**HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.**



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**Solicitation - Log**

**3/09/2016 8:52 AM Eastern**

Solicitation Title: Waterborne Traffic Paint  
 Number: 0316-116  
 Bids Due: 3/22/2016 10:30:00 AM Eastern  
 Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
<p><b>Message Summary</b>    <a href="#">export</a>     <a href="#">print</a>     <span style="float: right;">Records Per Page <input type="text" value="10"/></span></p>							
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
3/09/2016 8:52:50AM	Eastern	Linda Chumbler	<a href="#">0316-116 - Waterborne Traffic Paint</a>	<a href="#">Invitation</a>	Please click on the above solicitation number to access bid documents.	98	1

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**Please run the attached ad on March 9, 2016, in the legal notices.**

**LEGAL NOTICE**

Bids for one (1) year contract unit pricing for Waterborne Traffic Paint will be opened at 10:30 A.M. on March 22, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at [www.hamiltontn.gov/purchasing](http://www.hamiltontn.gov/purchasing).

Gail B. Roppo  
Director of Purchasing



Traffic Paint  
March 22, 2016

Highway Department  
10:30 A.M.

Vendors:	Davies	Sherwin	Ennis	Ozark	Allstates	American
	Imperial	Williams	Paint	Materials	Coatings	Traffic
	Coatings, Inc.	Company	Inc.	LLC	Company	Products
Yellow per gal.	\$7.48	\$7.45	\$7.69	\$7.58	\$7.89	\$7.75
White per gal.	\$7.43	\$7.65	\$7.69	\$7.40	\$7.55	\$7.75
Delivery:	14 days ARO	30 days ARO	7-10 days ARO	10 days ARO	21-30 days ARO	10-14 days ARO
Terms:	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	3/9/2016
Vendor Notification	98
Vendor Response:	6
Budgeted:	Operating