

Hamilton County Board of County Commissioners

AGENDA

June 01, 2016

ROLL CALL

INVOCATION - Commissioner Fairbanks

PLEDGE TO THE FLAG - Commissioner Fairbanks

- Presentation County Mayor Jim Coppinger declares June as Dairy Month.
- Minutes Recessed Meeting - May 11, 2016
- Minutes Agenda Session - May 11, 2016
- Minutes Regular Meeting - May 18, 2016
- Report Trustee Excess Fee Report - April 2016
- Report Trustee Monthly Report - April 2016
- Report Chattanooga-Hamilton County Regional Planning Commission - Board Appointment - Mr. Chris Mabee.
- Res. No. 616-1 A Resolution to approve and accept applications for notary public positions, the bonds and oaths of notaries previously elected, oaths of Deputy Sheriffs, the bond of Deputy Sheriff, the oath of office of Commissioner of North West Utility District, and the oaths of Judicial Commissioners.
- Res. No. 616-2 A Resolution to appoint one (1) member to the Chattanooga-Hamilton County Regional Health Council for a four (4) year term beginning June 1, 2016 and ending June 1, 2020.
- Res. No. 616-3 A Resolution confirming the reappointment of County Commissioner Jim Fields, County Clerk William "Bill" Knowles, County Finance Administrator Al Kiser, County Attorney Rheubin M. Taylor and County Auditor Bill McGriff, as members of the Hamilton County Ethics Committee for terms of two (2) years.
- Res. No. 616-4 A Resolution making an appropriation to Tri-Community Volunteer Fire Department in the amount of ten thousand dollars (\$10,000.00) from General Fund discretionary monies, as allotted to District Seven.
- Res. No. 616-5 A Resolution accepting the proposal of Collins & Company, Inc. to provide claims administration services for Hamilton County's Self Insurance Program for a period of three (3) years, beginning July 1, 2016, with the option to renew for three (3) additional one (1) year terms, and to authorize the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 616-6 A Resolution accepting the bid of Kleen-A-Matic for a one (1) year contract beginning, July 1, 2016 through June 30, 2017, with the option to renew for one (1) additional one (1) year term, for linen services and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 616-7 A Resolution accepting the bid of Bliss Products and Services, Inc. for shredded rubber mulch amounting to \$24,500.00 for the Recreation Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 616-8 A Resolution accepting the bid of Prater Ford, Inc. for one (1) 4x4 utility vehicle amounting to \$27,252.10 for Emergency Medical Services and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 616-9 A Resolution accepting the bid of BFI Waste Services of North America for four (4) year contract pricing, beginning July 1, 2016 through June 30, 2020, with the option to renew for two (2) additional two (2) year terms for solid waste services for the Support Services Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 616-10 A Resolution to amend the "Master List of Roads and Speed Limits" so as to accept the following district roads and to establish speed limits therefor: Brady Drive, Rod Lane and Prissy Lane.
- Res. No. 616-11 A Resolution to amend the "Master List of Roads and Speed Limits" so as to accept the following district roads and to establish speed limits therefor: Alexandra Place and Abigail Lane.

Res. No. 616-12

A Resolution to amend the "Master List of Roads and Speed Limits" so as to accept the following district roads and to establish speed limits therefor: White Pine Drive, Red Deer Lane, Gray Fox Court and Black Walnut Drive.

ANNOUNCEMENTS

DELEGATIONS ON MATTERS OTHER THAN ZONING

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.

**RECESSED MEETING
HAMILTON COUNTY BOARD OF COMMISSIONERS
MAY 11, 2016**

STATE OF TENNESSEE) Recessed Meeting
COUNTY OF HAMILTON) May 11, 2016

BE IT REMEMBERED, that on this 11th day of May, 2016, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Smedley, and Chairman Bankston. Commissioner Mackey arrived moments after the roll was called. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Commissioner Smedley introduced Director Fred Bennett, Titus International, who gave the invocation. Tennessee State Representative Mike Carter led in the pledge to the flag.

**RECESSED MEETING
HAMILTON COUNTY BOARD OF COMMISSIONERS
MAY 11, 2016**

RESOLUTION NO. 516-13A A RESOLUTION APPROVING THE ENTERING INTO A LEASE AGREEMENT BETWEEN THE HAMILTON COUNTY BOARD OF EDUCATION AND TOWER ASSETS NEWCO IX, LLC, OF CERTAIN REAL PROPERTY OWNED BY THE HAMILTON COUNTY BOARD OF EDUCATION FOR THE ERECTION OF A CELL TOWER, AND AUTHORIZING THE EXECUTION OF SAID LEASE (PREVIOUSLY RES. NO. 416-28 AND 516-13).

It was noted that this Resolution, previously known as Resolution No. 416-28, was postponed at the April 20, 2016 Regular Meeting. It was renumbered Resolution No. 516-13 and deferred at the May 4, 2016 Regular meeting.

ON MOTION of Commissioner Fields, seconded by Commissioner Boyd to remove Resolution No. 516-13A from the table. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

It was noted that a previous Motion to amend Resolution No. 516-13A was still on the floor.

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Attorney Taylor provided an explanation of the amendment stating that the Commission's actions on proceeding with the cell tower proposal would be contingent on the understanding that the revenues will be used to fund the construction of the East Ridge High School football stadium.

In response to Commissioner Beck's question, Commissioner Boyd explained that the School Board is meeting tomorrow to discuss redirecting the revenues from the cell tower to fund construction of the football stadium. He noted that it was in the best interest of the Commission to postpone the vote until after the School Board has reached their decision.

ON MOTION of Commissioner Boyd, seconded by Commissioner Beck, to postpone Resolution No. 516-13A until Wednesday, May 18th. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RECESSED MEETING
HAMILTON COUNTY BOARD OF COMMISSIONERS
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**RESOLUTION NO. 516-22 A RESOLUTION DESIGNATING _____
AS CHIEF JUDICIAL COMMISSIONER FOR A TERM BEGINNING MAY 11, 2016,
AND ENDING _____; AND ESTABLISHING THE COMPENSATION
TO BE RECEIVED.**

Chairman Bankston opened the floor for nominations for Chief Judicial Commissioner.

Commissioner Fields nominated Randall L. Russell. Commissioner Beck nominated Sharetta T. Smith. There were no other nominations.

County Clerk Knowles called the roll, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Sharetta T. Smith", Commissioner Boyd, "Randall L. Russell", Commissioner Fairbanks, "Randall L. Russell", Commissioner Fields, "Randall L. Russell", Commissioner Graham, "Randall L. Russell", Commissioner Haynes, "Randall L. Russell", Commissioner Mackey, "Sharetta T. Smith", Commissioner Smedley, "Randall L. Russell", and Chairman Bankston, "Randall L. Russell". Total present – 9. Total absent – 0. Total "Randall L. Russell" votes – 7. Total "Sharetta T. Smith" votes – 2.

Clerk Knowles was asked to call the roll on the Resolution with the name of Randall L. Russell in the blank.

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ON MOTION of Commissioner Fields, seconded by Commissioner Graham to adopt Resolution No. 516-22 with the name of Randall L. Russell in the blank. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

Commissioner Graham complemented the exemplary job the Hamilton County Judicial Commissioners are doing. He added that any of them who wished to be considered for Chief Judicial Commissioner in the future are encouraged to show the initiative to do so.

Clerk Knowles asked for clarification regarding the ending term date left blank in the Resolution regarding the appointment of the Chief Judicial Commissioner. Chairman Bankston stated that the term was for six months and Attorney Taylor would provide the Clerk’s office with an updated Resolution filling in the name and term blanks.

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Commissioner Beck clarified that his vote for Ms. Smith was not a vote against Mr. Russell. He noted that it would be of benefit to rotate the Chief position to prevent any politics or bias from influencing decisions.

Being no further business Chairman Bankston declared the recessed meeting adjourned.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

_____	<u>W.F.K.</u>
Date	Clerk's Initials

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
MAY 11, 2016**

COMMITTEE ASSIGNMENTS

Chairman Bankston indicated the upcoming agenda items would be considered as follows:

- The Juvenile Court Clerk's Reports for December 2015, January 2016 and February 2016 would be submitted for the record.
- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- Resolution No. 516-23 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 516-35, 516-36A, 516-36B, and 516-37 were assigned to the Zoning Committee, chaired by Commissioner Haynes.
- Resolution Nos. 516-38 through 516-46 were assigned to the Finance Committee, chaired by Commissioner Boyd.
- Resolution Nos. 516-24 through 516-34 were heard by a Committee of the Whole.

Chairman Bankston stated that Resolution Nos. 516-24 through 516-34 would now be heard by the Committee of the Whole.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-30

Circuit Court Clerk and former County Commissioner Larry Henry spoke regarding this item, which adjusts the petit juror pay from \$13.00 per day to \$10.00 with the \$3.00 difference going towards the direct payment of petit juror parking fees. He began by introducing several Hamilton County judges who were present in the audience

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at today's meeting including Circuit Court Judge J.B. Bennett, Criminal Court Judge Barry Steelman, Circuit Court Judge Jeff Hollingsworth, Criminal Court Judge Tom Greenholtz, Circuit Court Judge W. Neil Thomas, and Circuit Court Judge Marie Williams. He also introduced Circuit Court Clerk's office employees Chief Deputy Clerk Susan Sissom, Assistant Jury Coordinator Margaret McConnell, and Chief Financial Officer Sheilah Watson.

Mr. Henry explained that currently jurors are paid \$13.00 per day with a daily out of pocket parking fee of \$4.00, which is set to increase to \$6.00 per day in June. Reducing the pay to \$10.00 per day will allow jurors to park at no charge in the County parking garage. He added that parking fees are the main complaint of those called to serve jury duty. It was noted that the average juror pay across the State of Tennessee is \$10.00 per day.

Judge Bennett read some of the responses regarding parking from a Jury Questionnaire sent to all citizens who have served on a jury in Hamilton County. He added that while most express a positive experience during their jury service, the most consistent complaint is the out of pocket parking fees.

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Commissioner Graham expressed his support for this item. He agreed that citizens fulfilling their civic duty by serving on a jury should not be required to pay out of pocket for parking.

Commissioner Haynes added that he has heard complaints about parking fees during jury service from constituents in District 3, and will be supporting this item next week.

Chairman Bankston added that it was not necessary for the judges to attend next week's meeting.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-31

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which authorizes the sale of 18.8 acres at Enterprise South Industrial Park jointly owned by Hamilton County and the City of Chattanooga to Tag Manufacturing, Inc at the sale price of \$40,000 per acre, totalling \$752,000.

In response to Commissioner Fields question, Attorney Taylor confirmed that his office has reviewed and approved the closing documents.

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Mayor Coppinger reported that Hamilton County Real Property Manager Paul Parker was present to give any further details on the project. He thanked Steve Hiatt, Chamber of Commerce, and State Representative Mike Carter, both present at today's meeting, for their hard work in keeping this project in Hamilton County. He explained that the property was sold at a discounted rate, but did not involve a PILOT agreement and the expansion project is set to create several hundred jobs. It was noted that past parcels of property at Enterprise South have been sold at discounted rates for these types of projects.

Commissioner Haynes added that he has done business with Tag Manufacturing throughout the years, and is looking forward to their expansion.

In response to Commissioner Haynes question, Mr. Hiatt reported that the average annual salary for manufacturing jobs is approximately \$45,000. He complimented owners and brothers Terry and Gary Wilt for their dedication to their employees.

In response to Commissioner Boyd's question, Mr. Hiatt clarified that the project is an expansion of the existing Discovery Drive facility and not a replacement. He explained that stormwater issues were a potential concern if the expansion took place at

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the existing site, but will not present an issue at the new site. Representative Carter confirmed that the new facility will eliminate any stormwater issues.

Commissioner Boyd thanked Mr. Hiatt and Representative Carter for staying ahead of development and bringing jobs to Hamilton County.

Representative Carter spoke about the welcoming environment and cooperation the County Mayor and other Hamilton County officials as well as the the Chamber of Commerce presented to the Wilt brothers when they expressed a desire to expand their facility in Hamilton County. He thanked Commissioners for their consideration.

Commissioner Graham thanked Mr. Hiatt and Representative Carter. He expressed his appreciation to Representative Carter for his dedication to his constituents and the work he is doing for Hamilton County at the state level.

Commissioner Haynes added that captial investment is projected to be approximately \$15 million. He complimented the Wilt brothers for contributing to economic development in Hamilton County.

Representative Carter expressed his pride that this project is taking place in Hamilton County.

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Mayor Coppinger congratulated the Chamber and thanked them for their work. He reported that any calls or concerns addressed to Representative Carter are always returned promptly and thanked him for always representing the best interests of Hamilton County.

Chairman Bankston thanked Mr. Hiatt and Representative Carter for their work on this project. He agreed with Mayor Coppinger's comments that any calls to Representative Carter are always answered or returned.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-24

This Resolution confirms the reappointment of William Pippin to the Sheriff's Civil Service Advisory Board for a three-year term, beginning May 18, 2016 and ending May 18, 2019.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-25

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Chairman Bankston spoke regarding this item, which approves the expenditure of up to \$2,500.00 from discretionary bond funds, as allotted to District 9, to assist with the purchase of a sound system for Ooltewah Middle School.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-26

Commissioner Mackey spoke regarding this item, which appropriates \$1,000.00 from general fund discretionary monies, as allotted to District 4, to Chattanooga Inner City Youth Association. It was noted that the funds will assist the nonprofit with programming and to provide resources for youth.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-27

Commissioner Mackey spoke regarding this item, which appropriates \$3,000.00 from general fund discretionary monies, as allotted to District 4, to Orchard Knob Neighborhood Association. He reported that 4 shootings occurred Sunday, May 8th and these funds are to help the people and the community in District 4.

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There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-28

Commissioner Smedley spoke regarding this item, which approves the expenditure of up to \$2,000.00 from discretionary bond funds, as allotted to District 7, to purchase a flag pole for East Hamilton Middle High School. It was noted that on April 20, 2016, Resolution No. 416-30 approved the exchange of funds between Commissioner Smedley and Commissioner Boyd in order to make the purchase of the flag pole possible.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-29

Commissioner Haynes spoke regarding this item, which approves the expenditure of \$2,800.00 from discretionary bond funds, as allotted to District 3, to assist in the cost of reconditioning the running track at Big Ridge Elementary School. He recognized District 3 School Board Member Dr. Greg Martin for his help with this project. It was noted that the funds are from last year's bond fund.

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There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-32

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which accepts the bid of Talley Construction Company, Inc. for construction of the Daisy Elementary School access road amounting to \$554,368.78. He reported that the project includes a secondary access road to connect Daisy Elementary School to Sequoyah Access Road and a “stacking lane” which provides ten lanes for parents to pick up and drop off children. It was noted that funding for the project includes \$100,000 from discretionary funds earmarked by former Commissioner Fred Skillern, \$250,000 from proceeds from the sale of Ooltewah Elementary School, and a \$204,369 reimbursement from the Department of Education.

Commissioner Boyd expressed his appreciation to see this project put into action. He reported that former Commissioner Skillern was very involved in this project when it became a topic of discussion five years ago.

Mayor Coppinger called attention to the hard work that Real Property Manager Paul Parker and Mr. Leamon put into making this project possible.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-33

This Resolution accepts the bids of School Specialty, Inc., Virco, Inc., Interior Elements, LLC, School Outfitters, and Ernie Morris Enterprises for school furnishings for Middle Valley, Nolan, and Wolftever Elementary Schools, as well as any additional schools needing furniture for the Hamilton County Department of Education.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 516-34

This Resolution accepts the bid of Southeastern Communications Services, Inc. for the installation, termination, testing, programming, and certification of an Apogee Sound System at Middle Valley Elementary School for the Telecommunications Department amounting to \$37,400.00.

There were no questions from Commissioners.

Commissioner Haynes, Chairman of the Zoning Committee, announced that the Zoning Committee would be meeting in the adjacent Conference Room immediately following today's Agenda Session.

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Commissioner Boyd, Chairman of the Finance Committee, announced that the Finance Committee would be meeting in the Commission Room immediately following today's Agenda Session.

ANNOUNCEMENTS

Chairman Bankston asked for announcements from members of the Commission.

Commissioner Graham thanked Commissioner Smedley for organizing the joint meeting between Commissioners and the School Board on Tuesday, May 10th at the Department of Education. He reported that communication between Commissioners and School Board members was a problem at the meeting, and he was disturbed to hear about issues with rodents in schools, water in the floor of the library at one school, and sewer gas that has been leaking in another school for 20 years. He stated that the Commission provides the revenue for the school system every year through growth funds, and the school system's budget has dramatically risen each year.

He said the county school fund balance is about \$59 million, and though about \$12 million is mandated, pushing the total up to \$20 million to be conservative still leaves approximately \$39 million that could be used for items like sewer gas issues and

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rodents, and other needs to provide for students. He added that every classroom should be equipped the same with decent facilities, and having \$39 million in the bank is not servicing the students of Hamilton County or helping their education.

Commissioner Boyd publicly thanked Dr. Greg Martin, District 3 School Board member, for his conservative points at last night's meeting. He commended Dr. Martin for suggesting that the School Board look internally to see if any ineffective and inefficient programs could be cut before asking the Commission for additional money.

Commissioner Beck also thanked Commissioner Smedley for organizing last night's meeting. He reported that the list of deferred school maintenance costs amounted to over \$200 million, yet several new schools continue to be built. He referred to an agreement (See 12-30-15 Handout) between the school system, City of Chattanooga, and Chattanooga Housing Authority involving a land swap under the condition that Howard High School would be provided with a new football stadium. The current football field is no longer usable because it is flooded with sewage.

He noted that the school board maintenance list included \$236,000 to make repairs to the current stadium, which indicated to him that the school system was not upholding their part of the agreement. He added that the list appeared to be out of date, as certain items had already been taken care of using Commissioner's discretionary

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funds. He stated that someone needs to take the lead on making sure the money allotted to the school system is spent the right way.

In response to Commissioner Beck's question, Attorney Taylor clarified that the growth money given to the schools each year has to be enough to "maintain effort". Administrator of Finance Albert Kiser added that in order to withhold the growth funds, the schools portion of the tax rate would need to be lowered.

Commissioner Smedley agreed with a statement Commissioner Mackey made at last night's meeting when he stated that the schools appeared to be reacting and not doing enough planning. She added that the Commission would much rather see the funds come from growth rather than raising property taxes. She referred to the \$900,000 in stadium repairs on the maintenance list and stated that the school board could take that out of their fund balance tomorrow to fix the situation if the will was there. She added that the Commission is under pressure to rectify the situation; however they are not in charge of allocating the funds. She pointed out that the proposed FY17 budget for the Department of Education includes an additional \$10.2 million in BEP funds and an additional \$3 million in growth funds. She also requested figures showing how much money the Department of Education has received through PILOT programs.

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Mayor Coppinger announced a budget workshop will take place Thursday, May 12th at 9:00 am at the McDaniel Building.

Chairman Bankston reiterated that the Commission is not in charge of how the money allotted to the school system is spent. He noted that there are state laws that govern how the money is spent.

Commissioner Graham reported that he would be attending the budget workshop tomorrow morning, but that he would be leaving early to pick up his mother, who is being discharged from the hospital after a period of illness.

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DELEGATIONS

Chairman Bankston asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Bankston declared the meeting adjourned until Wednesday, May 18th at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date

W.F.K.
Clerk's Initials

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
MAY 18, 2016**

STATE OF TENNESSEE) Regular Meeting
COUNTY OF HAMILTON) May 18, 2016

BE IT REMEMBERED, that on this 18th day of May, 2016, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present – 9. Total absent – 0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

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Commissioner Smedley introduced President and General Director Ed Frampton, International Board of Jewish Missions, who gave the invocation. Chief Deputy Sheriff Allen Branum led in the pledge to the flag.

PRESENTATION – TWRA REPORT ON DEER AT ENTERPRISE SOUTH NATURE PARK

Ben Layton, Regional Deer Biologist for Tennessee Wildlife Resource Agency (TWRA) spoke regarding the report. He provided a brief background on the history of the deer herd inside the park. He reported that in 2010 his agency was called to evaluate the deer population after concerns of multiple deer and vehicle collisions. Supervised deer hunts were allowed beginning in 2010 on the acreage adjacent to Highway 58 and Hickory Valley Road, which is outside of the public area of the park, to control the deer overpopulation. He provided details regarding various techniques used to monitor deer density within the park, including population surveys with thermal imaging cameras and abomasal parasite counts (APC) to determine internal parasite levels in deer. Those levels are compared to an index, which determines if the deer herd is above what the habitat can support.

Mr. Layton reported that recent APC levels have shown the population to be below what the habitat is designed to support. Based on those findings, he recommended that the hunt be suspended on the Hickory Valley Road side of the park

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while his agency continues to monitor the deer herd in that area. He added that allowing a hunt to take place every two years might be necessary to keep the population under control. He thanked Commissioners and stated that he was available for any questions they might have.

Chairman Bankston thanked Mr. Layton for his presentation.

APPROVAL OF MINUTES

ON MOTION of Commissioner Fairbanks, seconded by Commissioner Fields, that the minutes of the Recessed Meeting of April 27, 2016, the Agenda Preparation Session of April 27, 2016, and the Regular Meeting of May 4, 2016, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

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JUVENILE COURT CLERK REPORTS

The Juvenile Court Clerk reports for December 2015, January 2016, and February 2016 were submitted and made a matter of record.

ORDER OF DESIGNATION

An order was submitted for the record designating Todd Leamon to sit as the County Mayor's representative on the Planning Commission for the meeting of May 9, 2016.

RESOLUTION NO. 516-23 A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, AND OATH OF DEPUTY SHERIFF.

ON MOTION of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 516-23. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner

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Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0.

Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston reported that Resolution Nos. 516-24 through 516-34 were heard by a Committee of the Whole.

**RESOLUTION NO. 516-24 A RESOLUTION TO CONFIRM THE REAPPOINTMENT
OF ONE (1) MEMBER TO THE SHERIFF'S CIVIL SERVICE ADVISORY BOARD FOR
A THREE (3) YEAR TERM, BEGINNING MAY 18, 2016 AND ENDING MAY 18, 2019.**

This Resolution reappoints William Pippin.

ON MOTION of Commissioner Fields, seconded by Commissioner Fairbanks, to adopt Resolution No. 516-24. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

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MAY 18, 2016**

RESOLUTION NO. 516-25 A RESOLUTION APPROVING THE EXPENDITURE OF UP TO TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) FROM DISCRETIONARY BOND FUNDS (AS ALLOTTED TO DISTRICT NINE) TO ASSIST WITH THE PURCHASE OF A SOUND SYSTEM FOR OOLTEWAH MIDDLE SCHOOL.

ON MOTION of Commissioner Fields, seconded by Commissioner Fairbanks, to adopt Resolution No. 516-25. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

RESOLUTION NO. 516-26 A RESOLUTION MAKING AN APPROPRIATION TO CHATTANOOGA INNER CITY YOUTH ASSOCIATION IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.

**HAMILTON COUNTY COMMISSION
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ON MOTION of Commissioner Mackey, seconded by Commissioner Beck, to adopt Resolution No. 516-26. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

**RESOLUTION NO. 516-27 A RESOLUTION MAKING AN APPROPRIATION TO
ORCHARD KNOB NEIGHBORHOOD WATCH ASSOCIATION IN THE AMOUNT OF
THREE THOUSAND DOLLARS (\$3,000.00) FROM GENERAL FUND
DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT FOUR.**

ON MOTION of Commissioner Mackey, seconded by Commissioner Beck, to adopt Resolution No. 516-27. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

**HAMILTON COUNTY COMMISSION
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RESOLUTION NO. 516-28 A RESOLUTION APPROVING THE EXPENDITURE OF UP TO TWO THOUSAND DOLLARS (\$2,000.00) FROM DISCRETIONARY BOND FUNDS AS ALLOTTED TO DISTRICT SEVEN TO PURCHASE A FLAG POLE FOR EAST HAMILTON MIDDLE HIGH SCHOOL.

ON MOTION of Commissioner Smedley, seconded by Commissioner Beck, to adopt Resolution No. 516-28. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

RESOLUTION NO. 516-29 A RESOLUTION APPROVING THE EXPENDITURE OF TWO THOUSAND EIGHT HUNDRED DOLLARS (\$2,800.00) FROM DISCRETIONARY BOND FUNDS AS ALLOTTED TO DISTRICT THREE, TO ASSIST IN THE COST OF RECONDITIONING THE RUNNING TRACK AT BIG RIDGE ELEMENTARY SCHOOL.

ON MOTION of Commissioner Haynes, seconded by Commissioner Smedley, to adopt Resolution No. 516-29. The foregoing Resolution was unanimously adopted on a

**HAMILTON COUNTY COMMISSION
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Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

RESOLUTION NO. 516-30 A RESOLUTION TO ADJUST PETIT JUROR PAY TO \$10.00 PER DAY AND REALLOCATE \$3.00 OF THE PREVIOUSLY AUTHORIZED \$13.00 PER DAY TOWARDS THE DIRECT PAYMENT OF PETIT JUROR PARKING FEES BY HAMILTON COUNTY WITH NO INCREASE IN THE GENERAL FUND BUDGET.

ON MOTION of Commissioner Fields, seconded by Commissioner Fairbanks, to adopt Resolution No. 516-30. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**HAMILTON COUNTY COMMISSION
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RESOLUTION NO. 516-31 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO ENTER INTO AND EXECUTE AN "OFFER TO PURCHASE" RELATIVE TO TRACT 4 OF THE ENTERPRISE SOUTH INDUSTRIAL PARK AND AUTHORIZING THE COUNTY MAYOR TO EXECUTE A DEED AND OTHER NECESSARY CLOSING DOCUMENTS CONVEYING SAID PROPERTY TO THE PURCHASER LISTED HEREINBELOW UPON PAYMENT OF THE SALE PRICE BY THE PURCHASER.

ON MOTION of Commissioner Beck, seconded by Commissioner Fields, to adopt Resolution No. 516-31. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

RESOLUTION NO. 516-32 A RESOLUTION ACCEPTING THE BID OF TALLEY CONSTRUCTION COMPANY, INC. FOR THE DAISY ELEMENTARY ACCESS ROAD AMOUNTING TO \$554,368.78 FOR THE ENGINEERING DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

**HAMILTON COUNTY COMMISSION
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ON MOTION of Commissioner Fairbanks, seconded by Commissioner Fields, to adopt Resolution No. 516-32. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Beck announced that he was present.

RESOLUTION NO. 516-33 A RESOLUTION ACCEPTING THE BIDS OF SCHOOL SPECIALTY, INC., VIRCO, INC., INTERIOR ELEMENTS, LLC, SCHOOL OUTFITTERS, AND ERNIE MORRIS ENTERPRISES FOR CONTRACT UNIT PRICING, BEGINNING MAY 18, 2016, THROUGH DECEMBER 31, 2016, FOR SCHOOL FURNISHINGS FOR MIDDLE VALLEY, NOLAN AND WOLFTEVER ELEMENTARY SCHOOLS AND ANY ADDITIONAL SCHOOLS NEEDING FURNITURE FOR THE HAMILTON COUNTY DEPARTMENT OF EDUCATION AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

ON MOTION of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 516-33.

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Chairman Bankston stated that Director of Maintenance and Operations for the Hamilton County Department of Education Justin Witt's parents were involved in an automobile accident, and he was out of town and unable to attend today's meeting.

In response to Commissioner Graham's question, Purchasing Director Gail Roppo reported that she spoke with Mr. Witt yesterday and at this time no other schools are in need of furniture, but the bid went out on a unit contract basis to allow any additional schools to buy off the contract if the need arises once the next school year begins. She clarified additional purchases might have to come before the Commission depending on the amount.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0.

Commissioner Beck announced that he was present.

**RESOLUTION NO. 516-34 A RESOLUTION ACCEPTING THE BID OF THE
SOUTHEASTERN COMMUNICATIONS SERVICES, INC. FOR THE INSTALLATION,
TERMINATION, TESTING, PROGRAMMING AND CERTIFICATION OF AN APOGEE**

**HAMILTON COUNTY COMMISSION
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**SOUND SYSTEM AT MIDDLE VALLEY ELEMENTARY SCHOOL FOR THE
TELECOMMUNICATIONS OFFICE AMOUNTING TO \$37,400.00 AND TO
AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO
IMPLEMENT THIS RESOLUTION.**

ON MOTION of Commissioner Haynes, seconded by Commissioner Fields, to adopt Resolution No. 516-34. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Commissioner Beck announced that he was present.

Chairman Bankston asked that Resolution Nos. 516-35, 516-36A, 516-36B, and 516-37 be considered together at this time.

**RESOLUTION NO. 516-35 A RESOLUTION GRANTING A SPECIAL EXCEPTIONS
PERMIT FOR PART OF A PROPERTY LOCATED AT 1196 JACKSON MILL DRIVE
FOR A RESIDENTIAL PLANNED UNIT DEVELOPMENT.**

**HAMILTON COUNTY COMMISSION
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RESOLUTION NO. 516-36A A RESOLUTION GRANTING A SPECIAL EXCEPTIONS PERMIT FOR PROPERTIES LOCATED AT 7623 SWEET FERN DRIVE, 7677 PEPPERTREE DRIVE AND 8830 GREEN GAP ROAD FOR RESIDENTIAL PLANNED UNIT DEVELOPMENT.

RESOLUTION NO. 516-36B A RESOLUTION GRANTING A SPECIAL EXCEPTIONS PERMIT FOR PROPERTIES LOCATED AT 7623 SWEET FERN DRIVE, 7677 PEPPERTREE DRIVE AND 8830 GREEN GAP ROAD FOR RESIDENTIAL PLANNED UNIT DEVELOPMENT.

RESOLUTION NO. 516-37 A RESOLUTION GRANTING A SPECIAL EXCEPTIONS PERMIT FOR A RESIDENTIAL PLANNED UNIT DEVELOPMENT OF PROPERTY LOCATED AT 7201 HIXSON PIKE.

Commissioner Haynes provided details regarding Resolution Nos. 516-35, 516-36A, 516-36B, and 516-37, and stated that the Zoning Committee reviewed and recommended approval of Resolution Nos. 516-35, 516-36B, and 516-37. It was noted that Resolution No. 516-36B included certain conditions as recommended by the Regional Planning Commission. No opposition was present at today's meeting.

ON MOTION of Commissioner Haynes, seconded by Commissioner Graham, to adopt Resolution Nos. 516-35, 516-36B, and 516-37. The foregoing Resolutions were

**HAMILTON COUNTY COMMISSION
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unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fairbanks, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Bankston asked that Resolution Nos. 516-38 through 516-46 be considered together at this time.

RESOLUTION NO. 516-38 A RESOLUTION APPROVING THE PURCHASE OF GLOCK GUNS AMOUNTING TO \$85,890.00 FROM CRAIG'S FIREARM SUPPLY, INC. FROM THE STATE CONTRACT FOR THE SHERIFF'S OFFICE AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 516-39 A RESOLUTION ACCEPTING THE BID OF NICHOLS FLEET EQUIPMENT, INC. FOR ONE (1) ARTICULATING CRANE SYSTEM AMOUNTING TO \$34,695.00 FOR THE HIGHWAY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

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RESOLUTION NO. 516-40 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH AND HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT, FOR THE JULY 1, 2016 - JUNE 30, 2019 CONTRACT PERIOD, IN AN AMOUNT NOT TO EXCEED \$1,040,300.00 TO PROVIDE TENNDERCARE OUTREACH PROGRAM SERVICES.

RESOLUTION NO. 516-41 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTINUED SUBCONTRACT AGREEMENTS WITH THE PARTNERSHIP FOR FAMILIES, CHILDREN AND ADULTS, INC. AND SIGNAL CENTERS INC. BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, TO PROVIDE TITLE XX SOCIAL SERVICES FOR ELIGIBLE INDIVIDUALS AND FAMILIES AMOUNTING TO \$338,037.00.

RESOLUTION NO. 516-42 A RESOLUTION AUTHORIZING THE COUNTY MAYOR ON BEHALF OF HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH IN THE AMOUNT OF \$312,900.00 TO PROVIDE

**HAMILTON COUNTY COMMISSION
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TUBERCULOSIS CONTROLS SERVICES IN HAMILTON COUNTY FOR A TIME PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017.

RESOLUTION NO. 516-43 A RESOLUTION ACCEPTING THE BID OF INDUS INTERNATIONAL, INC. FOR ONE (1) LARGE PLANETARY BOOK SCANNER AMOUNTING TO \$31,010.00 FOR THE MICROFILM DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 516-44 A RESOLUTION APPROVING THE PURCHASE OF CISCO EQUIPMENT AMOUNTING TO \$49, 129.04 FROM POMEROY IT SOLUTIONS SALES COMPANY, INC. FROM THE STATE CONTRACT FOR THE INFORMATION TECHNOLOGY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 516-45 A RESOLUTION ACCEPTING THE BIDS OF INTEGRATED NETWORKING TECHNOLOGIES, LLC DBA INTEC, CONVERGINT TECHNOLOGIES, AND CENTRAL TECHNOLOGIES, INC. FOR CONTRACT UNIT PRICING FOR AVIGILON CAMERA EQUIPMENT FOR THE PERIOD OF MAY 18, 2016, THROUGH MAY 17, 2017, FOR THE TELECOMMUNICATIONS DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

**HAMILTON COUNTY COMMISSION
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RESOLUTION NO. 516-46 A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF APRIL 1, 2016, THROUGH APRIL 30, 2016, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

Commissioner Boyd provided details regarding Resolution Nos. 516-38 through 516-46, and stated that the Finance Committee reviewed and recommended approval.

In response to Commissioner Boyd's question regarding Resolution No. 516-39, Administrator of Public Works and County Engineer Todd Leamon clarified the term "catastrophic breakdown" was meant to describe an older piece of equipment with broken parts that were expensive to replace, and the most cost effective solution was to replace the entire piece of machinery.

In response to Commissioner Beck's question regarding Resolution No. 516-38, Director of Administration for the Sheriff's Office Don Gorman reported that 210 weapons will be purchased at \$409.00 per unit.

ON MOTION of Commissioner Boyd, seconded by Commissioner Smedley, to adopt Resolution Nos. 516-38 through 516-46. The foregoing Resolutions were unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye",

**HAMILTON COUNTY COMMISSION
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MAY 18, 2016**

Commissioner Boyd, “Aye”, Commissioner Fairbanks, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

Chairman Bankston reported that Resolution No. 516-13A, which was postponed at last week’s Recessed Meeting, would be postponed without objection until the Recessed Meeting of May 25, 2016.

ANNOUNCEMENTS

Chairman Bankston asked for announcements from members of the Commission.

Commissioner Haynes spoke about concerns within the community regarding a senior property tax freeze and what steps the Commission will take to address the matter in the future. He reported that Hamilton County property taxes have not increased since 2007, and an increase does not appear likely this budget year. He spoke about reviewing tax bills with his 83-year-old mother and noticed that her County property taxes have gone up \$1.00 since 2007, while her City of Chattanooga property taxes have gone up \$120.00.

**HAMILTON COUNTY COMMISSION
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Commissioner Haynes commended Mayor Coppinger and his staff for keeping the County in good financial shape, and added that because of that there was not a need to implement a property tax freeze in Hamilton County. He reminded the public that property tax relief options are available for low-income senior citizens, disabled homeowners, and disabled veteran homeowners. It was noted the Property Tax Relief program is a state program, and available to Hamilton County citizens.

Commissioner Mackey announced that he will be absent for next week's Recessed Meeting and Agenda Session due to a meeting with the Tennessee County Commission Association. He echoed Commissioner Haynes comments about property taxes in Hamilton County. He reported that in 2007, several Commissioners voted for a tax increase to fund infrastructure after several major companies chose not to build in Hamilton County. He added that increasing property taxes at that time was necessary to attract major companies to the area, and allow the County to be sustained by growth rather than future tax increases.

Commissioner Boyd spoke about an article he found while on a flight with Delta Airlines in Sky Magazine about Erlanger Hospital. He stated that the article was another example of how Chattanooga is on the global stage.

Commissioner Smedley announced that her mother baked a chocolate pound cake for Commissioners after learning that most would not be supporting a property tax

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
MAY 18, 2016**

increase. She also recognized several realtors that were in the audience at today's meeting.

Mayor Coppinger announced the last budget workshop will take place on Tuesday, June 7th at 9:00 AM at the McDaniel Building. He added that the entire budget will be presented at this workshop.

Chairman Bankston announced that Commissioner Smedley's birthday was coming up on Sunday, May 29th.

DELEGATIONS

Chairman Bankston asked for delegations on matters other than zoning. There were none.

**HAMILTON COUNTY COMMISSION
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MAY 18, 2016**

There being no further business, Chairman Bankston declared the meeting in recess until Wednesday, May 25, 2016 at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date

WFK
Clerk's Initials



HAMILTON COUNTY

Office Of The County Clerk

ROOM 201 COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES
County Clerk

MEMO

TO: Members, Hamilton County Commission

FROM: Bill Knowles *Bill*

DATE: May 10, 2016

Attached is a copy of the Trustee's excess fee report for the month of April, 2016.

WFK/dkr

CC: County Mayor Jim Coppinger
County Auditor Bill McGriff
Finance Administrator Albert Kiser
Patricia Moore, Legislative Administrator

Hamilton County Trustee
 Monthly Report of Fee and Commission Fund
 FISCAL YEAR: 2016

Prepared:nl

	April 2016	YTD April 2016
REVENUES		
44170 - MISCELLANEOUS REFUNDS	-	200.00
44180 - CONTRACT INCOME	-	60,000.00
44201 - STATUTORY FEES 1%	163,345.65	1,946,257.26
44202 - STATUTORY FEES 2%	78,804.43	5,646,339.38
44203 - STATUTORY FEES OTHER	150.45	5,256.94
44204 - DELINQUENT TAX FEES	39,519.03	263,867.44
46112 - INTEREST	1,284.41	6,663.19
46116 - INTEREST - NOW ACCOUNTS	-	-
Total REVENUES:	283,103.97	7,928,584.21
EXPENDITURES		
51001 - SALARIES	63,588.26	648,523.30
51001 - CONTRACT EMPLOYEE	-	-
53004 - REP & MAINT AUTOMOBILES	-	-
53014 - BOOKS AND PAMPLETS	-	-
53018 - CELLULAR & PAGER SERVICE	285.37	3,072.53
53037- SPECIAL LEGAL SERVICES	-	70.00
53042 - MEETINGS, SEMINARS, ETC.	150.00	365.00
53044 - POSTAGE, FREIGHT AND OTHER	-	11.20
53045 - LEGAL NOTICES AND ADVERTISING	-	179.88
53047 - MEMBERSHIPS	-	10.00
53049 - PARKING	402.72	3,624.48
53050 - MISC PURCHASED SERVICE	52.50	2,906.52
53051 - CONTRACT LEGAL SERVICES	23.44	898.05
53059 - SECURITY SERVICES	695.82	6,361.35
53065 - BANK ANALYSIS FEE	12,801.63	96,309.81
54001 - OFFICE SUPPLIES & FORMS	-	14,900.02
54002 - SMALL TOOLS & MINOR FURNITURE	-	-
54004 - KITCHEN FOOD & SUPPLIES	273.15	1,320.05
54030 - MISCELLANEOUS SUPPLIES & PARTS	-	175.31
57007 - PERFORMANCE & SURETY BONDS	12.00	12.00
55080 - EXCESS FEES TRANSFERS TO CO. GEN. BUDGET	6,501,435.21	7,634,337.19
58001 - RENT ON BUILDINGS	-	-
59021 - M&E COMPUTER HARDWARE	-	4,024.67
59022 - SOFTWARE AND SUPPLIES	323.70	1,363.18
59092 - MISC REFUNDS	-	-
59099 - BUILDING REPAIR/RENOVATION	-	-
66000 - PAYROLL EXPENSE	(4,675.18)	(0.09)
ADJUSTMENTS	-	-
Total EXPENDITURES:	6,575,368.62	8,418,464.45
Revenues over (under) Expenditures	(6,292,264.65)	(489,880.24)
Excess Fees at Beginning of Period	6,551,435.21	749,050.80
Excess Fees at End of Period	259,170.56	259,170.56

Bill Hullander, Trustee
 Hamilton County, Tennessee

I hereby certify that the foregoing is a true report
 sworn to before me this day, 5/19/16
 Susan L. Bedwell
 Notary Public
 My Commission Expires 6/20/18



RECEIVED
 Date 5-10-16
 By W.F. (Bill) Knowles
 W.F. (Bill) Knowles
 County Clerk

RECEIVED
By _____
W. E. (Bill) Knowles
County Clerk





HAMILTON COUNTY

Office Of The County Clerk

ROOM 201 COURTHOUSE, CHATTANOOGA, TENNESSEE 37402

WILLIAM F. (BILL) KNOWLES
County Clerk

MEMO

TO: Members, Hamilton County Commission

FROM: Bill Knowles *Bill*

DATE: May 10, 2016

In accordance with TCA §67-5-1902, I am attaching a copy of the Trustee report for the month of April 2016.

WFK/dkr

Cc: County Mayor Jim Coppinger
County Auditor Bill McGriff
Finance Administrator Albert Kiser
Patricia Moore, Legislative Administrator

**Hamilton County
Trustee Report**

RECEIVED
Date 5-10-16
By Debbie Rollins
W.F. (Bill) Knowles
County Clerk

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Cash in Bank					
11000	CASH WITH TRUSTEE	0.00	1,134.91	1,134.91	0.00
11001	PETTY CASH	2,451.98	0.00	0.00	2,451.98
11010	TRUSTEE CONCENTRATION	17,163,250.04	83,398,854.44	72,006,466.36	28,555,638.12
11020	CHILD CARE	280,676.82	267,981.52	280,676.82	267,981.52
11030	FOOD SERVICE DEPOSITORY	5,238,904.50	2,186,279.08	1,343,823.98	6,081,359.60
	Total Cash in Bank	<u>22,685,283.34</u>	<u>85,854,249.95</u>	<u>73,632,102.07</u>	<u>34,907,431.22</u>
Bank Deposits in Transit					
11015	CASH RECEIPTS SWEEP	9,606.60	39,544,783.93	39,542,798.14	11,592.39
11050	BOE CASH RECEIPT SWEEP	(57.65)	44,760,524.00	44,760,524.00	(57.65)
	Total Bank Deposits in Transit	<u>9,548.95</u>	<u>84,305,307.93</u>	<u>84,303,322.14</u>	<u>11,534.74</u>
Bank Outstanding Checks					
22201	A/P CHECK PAYABLE	(1,141,060.53)	10,283,127.24	10,604,205.13	(1,462,138.42)
22202	FOOD SERVICE CHECK PAYABLE	(253,853.95)	747,210.35	726,705.25	(233,348.85)
22206	DOE A/P CHECK PAYABLE	(2,477,396.14)	9,886,803.34	8,341,668.32	(932,261.12)
22280	COUNTY PAYROLL CHECKS PAYABLE	(2,451.84)	4,251,384.88	4,250,817.00	(1,883.96)
22281	DOE PAYROLL CHECK PAYABLE	(5,626.42)	11,321,050.48	11,321,485.41	(6,061.35)
22285	DOE PAYROLL TAX PAYABLE	(0.00)	4,174,521.06	4,174,521.06	(0.00)
22286	DOE RETIREMENT PLANS	382.08	2,260,930.62	2,261,312.70	(0.00)
	Total Bank Outstanding Checks	<u>(3,880,006.80)</u>	<u>42,925,027.97</u>	<u>41,680,714.87</u>	<u>(2,635,693.70)</u>
	TOTAL CASH	<u>18,814,825.49</u>	<u>213,084,585.85</u>	<u>199,616,139.08</u>	<u>32,283,272.26</u>
Other Assets					
11402	DUE FROM BAD CHECKS	885.07	2,343.00	2,175.00	1,053.07
	Total Other Assets	<u>885.07</u>	<u>2,343.00</u>	<u>2,175.00</u>	<u>1,053.07</u>
	TOTAL ASSETS	<u>18,815,710.56</u>	<u>213,086,928.85</u>	<u>199,618,314.08</u>	<u>32,284,325.33</u>

Other Assets

Hamilton County Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
11505	UNBILLED RECEIVALBES	0.00	0.00	0.00	0.00
	Total Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	<u>18,815,710.56</u>	<u>213,086,928.85</u>	<u>199,618,314.08</u>	<u>32,284,325.33</u>
Cash Held for Hamilton County Funds					
22250	BOARD OF EDUCATION	(8,753,007.52)	27,097,707.02	36,583,821.96	(18,239,122.46)
22251	FOOD SERVICE	(4,986,495.77)	1,323,722.29	2,185,842.30	(5,848,615.78)
22255	BOE PAYROLL	(159,305.06)	18,849,459.20	18,690,154.14	0.00
22256	BOE SELF INSURANCE	(2,322,348.03)	4,774,769.98	4,396,875.91	(1,944,453.96)
22257	CAPITAL MAINTENANCE	(209,458.07)	337,948.01	500,115.53	(371,625.59)
22401	EXCESS FEES	(250,672.36)	299,071.85	242,308.55	(193,909.06)
22407	PAYROLL COUNTY	(740,122.68)	7,199,972.43	7,181,344.50	(721,494.75)
22408	STORMWATER	(1,196,917.66)	38,797.70	8,352.43	(1,166,472.39)
22409	DRUG COURT	(7,667.36)	23,715.30	54,541.29	(38,493.35)
22410	COUNTY GENERAL	(1,696,576.46)	25,833,003.15	27,719,741.47	(3,583,314.78)
22412	GENERAL DEBT SERVICE	(546.89)	107,525.76	107,463.46	(484.59)
22413	OPEB TRUST	(2,489.68)	0.00	0.41	(2,490.09)
22414	EMPLOYEES RETIREMENT	(101,976.84)	12,149.38	55,908.00	(145,735.46)
22415	TEACHERS RETIREMENT	(1,100.55)	600.00	711.00	(1,211.55)
22416	LAW LIBRARY	(487.49)	3,255.60	3,255.01	(486.90)
22418	ECONOMIC CRIMES	(200.10)	4,996.52	5,296.63	(500.21)
22419	GEN GOV'T BOND PROJECTS	(111,415.35)	2,622,989.73	0.00	2,511,574.38
22420	CAPITAL PROJECTS	(9,801.41)	103,636.87	103,633.30	(9,797.84)
22421	INDUSTRIAL DEVELOPMENT	(2,500.42)	1,962,478.45	1,962,531.98	(2,553.95)
22422	RIVERWALK/FISHING PIER	624,158.44	1,177,914.62	0.00	1,802,073.06
22423	RECREATION CAPITAL PROJECTS	71,692.00	7.34	75,459.92	(3,760.58)
22426	SELF INSURANCE	288,278.75	3,596,001.87	3,886,768.29	(2,487.67)
22428	LIABILITY INSURANCE	(2,547.25)	34,232.37	40,197.53	(8,512.41)
22430	HOTEL/MOTEL	(465,669.08)	465,669.08	671,896.56	(671,896.56)
22434	JUVENILE COURT CLERK AGENCY	(3,146.81)	382,659.62	385,041.95	(5,529.14)
22435	FACILITY BONDS-SERIES 2010A	(2,817.45)	0.00	0.47	(2,817.92)
22436	BOND FUND-SERIES 2010B	(875,590.66)	0.00	145.93	(875,736.59)

Hamilton County

Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22437	ECONOMIC BONDS-SERIES 2010C	(0.07)	0.00	0.00	(0.07)
22449	SCHOOL CAPITAL PROJECTS FUND	(154,859.25)	1,792,917.25	0.00	1,638,058.00
22461	CRIMINAL COURT	(524,026.94)	180,855.59	300,582.00	(643,753.35)
22462	CRIMINAL COURT SESSIONS	443,555.61	450,316.31	300,872.05	592,999.87
22463	DELINQUENT COLLECTIONS	(539,439.47)	18,235.81	101,196.49	(622,400.15)
22472	LINE OF CREDIT	(71,772.29)	0.00	11.96	(71,784.25)
22473	2015A BOND	67,616.26	11.27	0.00	67,627.53
22483	SHERIFF	(4,479.74)	4,834,912.73	4,857,816.88	(27,383.89)
22484	DRUG ENFORCEMENT-SHERIFF	(443.27)	8,366.41	8,378.57	(455.43)
22485	TN STATE SEX OFFENDER	(78,172.07)	769.50	1,963.13	(79,365.70)
22489	SHERIFF'S SPECIAL PROJECTS	(12,249.25)	0.00	2.04	(12,251.29)
22498	SYMPRO INVESTMENT POOL	4,914,327.01	23,231,937.50	29,879,833.93	(1,733,569.42)
Total Cash Held for Hamilton County Funds		<u>(16,878,675.23)</u>	<u>126,770,606.51</u>	<u>140,312,065.57</u>	<u>(30,420,134.29)</u>
Cash Held for Others					
22801	OVER/SHORT	(294.97)	0.00	0.17	(295.14)
23301	PROPERTY TAX SALE	(982,564.79)	22,697.00	97,790.00	(1,057,657.79)
23302	PARTIAL TAXES-PENDING PAYMENT	(20,645.19)	0.00	14,913.74	(35,558.93)
Total Cash Held for Others		<u>(1,003,504.95)</u>	<u>22,697.00</u>	<u>112,703.91</u>	<u>(1,093,511.86)</u>
Clearing Account Activity					
11016	PROPERTY TAX SWEEP	2,685.41	3,342,001.88	3,341,725.35	2,961.94
22800	INTEREST PAYMENT FUTURE	0.00	4,137.06	4,137.06	0.00
Total Clearing Account Activity		<u>2,685.41</u>	<u>3,346,138.94</u>	<u>3,345,862.41</u>	<u>2,961.94</u>
Liabilities not Applicable					
22200	VENDOR-SYSTEM	(7.01)	78,564.19	78,813.79	(256.61)
22400	TEMPORARY CASH TRANSFER	0.00	5,000,000.00	5,000,000.00	0.00
22500	CRIMINAL CT CK PENAL FARM FINE	0.00	0.00	0.00	0.00
22503	MISC HELD FOR OTHERS	0.00	9,782,264.71	9,782,264.71	0.00
Total Liabilities not Applicable		<u>(7.01)</u>	<u>14,860,828.90</u>	<u>14,861,078.50</u>	<u>(256.61)</u>

Hamilton County Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Clearing Account Activity - County Funds					
Key: 0001130 COUNTY OCCUPANCY TAX					
22751	HOTEL MOTEL OCCUPANCY TAX	0.00	686,625.52	686,625.52	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	13,711.47	13,711.47	0.00
Total for Org Key: 0001130 COUNTY OCCUPANCY TAX		<u>0.00</u>	<u>700,336.99</u>	<u>700,336.99</u>	<u>0.00</u>
Key: 0001150 DEPARTMENT OF EDUCATION					
22701	PROPERTY TAX	0.00	1,044,462.96	1,044,462.96	0.00
22702	OSAP TAX	0.00	8.00	8.00	0.00
22703	IN LIEU OF TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	0.00	52,415.36	52,415.36	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22709	IN LIEU OF - TVA	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	0.00	29,850.45	29,850.45	0.00
22712	OSAP TAX I&P	0.00	0.12	0.12	0.00
22713	IN LIEU OF TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	0.00	1,364.04	1,364.04	0.00
22721	PROPERTY TAX REFUNDS	(0.00)	2,272.39	2,272.39	(0.00)
22722	OSAP TAX REFUND	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	541.24	541.24	0.00
22731	PROPERTY TAX I&P REUND	0.00	41.68	41.68	0.00
22734	PERSONALTY TAX I&P REFUND	0.00	8.12	8.12	0.00
22799	COMM DUE ON TAX COLLECTED	0.00	22,504.75	22,504.75	0.00
Total		<u>0.00</u>	<u>1,153,469.11</u>	<u>1,153,469.11</u>	<u>0.00</u>
Total for Org Key: 0001150 DEPARTMENT OF EDUCATION		<u>0.00</u>	<u>1,153,469.11</u>	<u>1,153,469.11</u>	<u>0.00</u>
Total Clearing Account Activity - County Funds		<u>0.00</u>	<u>1,853,806.10</u>	<u>1,853,806.10</u>	<u>0.00</u>

Cash Held for Municipalities

Key: 0001010 CITY OF EAST RIDGE

Hamilton County Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22701	PROPERTY TAX	(125,517.16)	125,517.16	38,549.35	(38,549.35)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(3,732.34)	3,732.34	1,157.83	(1,157.83)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(3,944.43)	3,944.43	1,378.82	(1,378.82)
22714	PERSONALTY TAX I&P	(50.68)	50.68	24.85	(24.85)
22721	PROPERTY TAX REFUNDS	1,231.28	391.43	1,231.28	391.43
22724	PERSONALTY TAX REFUND	128.39	0.00	128.39	0.00
22731	PROPERTY TAX I&P REUND	0.00	11.73	0.00	11.73
22751	HOTEL MOTEL OCCUPANCY TAX	(29,842.25)	29,842.25	37,895.30	(37,895.30)
22755	SANITATION	(50,618.89)	50,618.89	17,135.34	(17,135.34)
22756	SANITATION I & P	(1,505.27)	1,505.27	461.90	(461.90)
22799	COMM DUE ON TAX COLLECTED	2,936.11	1,193.10	2,936.12	1,193.09
Total Cash Held for Municipalities		<u>(210,915.24)</u>	<u>216,807.28</u>	<u>100,899.18</u>	<u>(95,007.14)</u>
Total for Org Key: 0001010 CITY OF EAST RIDGE		<u>(210,915.24)</u>	<u>216,807.28</u>	<u>100,899.18</u>	<u>(95,007.14)</u>

Key: 0001020 RED BANK MUNICIPAL

22701	PROPERTY TAX	(71,305.90)	71,305.90	24,063.97	(24,063.97)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(3,465.91)	3,465.91	794.45	(794.45)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(1,343.00)	1,343.00	706.66	(706.66)
22714	PERSONALTY TAX I&P	(48.58)	48.58	13.48	(13.48)
22721	PROPERTY TAX REFUNDS	854.90	95.86	854.90	95.86
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22731	PROPERTY TAX I&P REUND	5.33	1.44	5.33	1.44
22741	STORMWATER FEES	(10,943.99)	10,944.00	2,268.00	(2,267.99)
22742	STORMWATER FEES I&P	(164.16)	164.16	63.72	(63.72)
22755	SANITATION	(23,892.58)	23,892.58	8,202.55	(8,202.55)
22756	SANITATION I & P	(695.35)	695.35	225.79	(225.79)
22799	COMM DUE ON TAX COLLECTED	1,617.14	532.95	1,617.14	532.95

Hamilton County Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
Total		<u>(109,382.10)</u>	<u>112,489.73</u>	<u>38,815.99</u>	<u>(35,708.36)</u>
Total for Org Key: 0001020 RED BANK MUNICIPAL		<u>(109,382.10)</u>	<u>112,489.73</u>	<u>38,815.99</u>	<u>(35,708.36)</u>
 Key: 0001030 SODDY DAISY MUNICIPAL					
22701	PROPERTY TAX	(72,640.63)	72,640.63	18,174.24	(18,174.24)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(6,101.62)	6,101.62	4,040.47	(4,040.47)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(2,426.32)	2,426.32	505.45	(505.45)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	(99.43)	99.43	118.86	(118.86)
22721	PROPERTY TAX REFUNDS	1,082.76	0.00	1,082.76	0.00
22724	PERSONALTY TAX REFUND	23.72	0.00	23.72	0.00
22799	COMM DUE ON TAX COLLECTED	1,603.23	456.78	1,603.23	456.78
Total		<u>(78,558.29)</u>	<u>81,724.78</u>	<u>25,548.73</u>	<u>(22,382.24)</u>
Total for Org Key: 0001030 SODDY DAISY MUNICIPAL		<u>(78,558.29)</u>	<u>81,724.78</u>	<u>25,548.73</u>	<u>(22,382.24)</u>
 Key: 0001040 COLLEGEDALE MUNICIPAL					
22701	PROPERTY TAX	(63,105.56)	63,105.56	9,875.91	(9,875.91)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22703	IN LIEU OF TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(29,943.68)	29,943.68	261.02	(261.02)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(584.49)	584.49	264.20	(264.20)
22712	OSAP TAX I&P	0.00	0.00	0.00	0.00
22714	PERSONALTY TAX I&P	(64.52)	64.52	7.76	(7.76)
22721	PROPERTY TAX REFUNDS	1,159.95	0.00	1,159.95	0.00
22724	PERSONALTY TAX REFUND	0.67	0.00	0.67	0.00
22731	PROPERTY TAX I&P REUND	0.00	0.00	0.00	0.00

Hamilton County Trustee Report

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
22751	HOTEL MOTEL OCCUPANCY TAX	(146.06)	146.06	291.64	(291.64)
22799	COMM DUE ON TAX COLLECTED	1,852.21	211.10	1,852.21	211.10
Total		<u>(90,831.48)</u>	<u>94,055.41</u>	<u>13,713.36</u>	<u>(10,489.43)</u>
Total for Org Key: 0001040 COLLEGEDALE MUNICIPAL		<u>(90,831.48)</u>	<u>94,055.41</u>	<u>13,713.36</u>	<u>(10,489.43)</u>

Key: 0001050 RIDGESIDE MUNICIPAL

22701	PROPERTY TAX	(6,760.01)	6,760.01	0.00	0.00
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	0.00	0.00	0.00	0.00
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(101.40)	101.40	0.00	0.00
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22755	SANITATION	(1,800.00)	1,800.00	0.00	0.00
22756	SANITATION I & P	(27.00)	27.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	137.23	0.00	137.23	0.00
Total		<u>(8,551.18)</u>	<u>8,688.41</u>	<u>137.23</u>	<u>0.00</u>
Total for Org Key: 0001050 RIDGESIDE MUNICIPAL		<u>(8,551.18)</u>	<u>8,688.41</u>	<u>137.23</u>	<u>0.00</u>

Key: 0001060 LAKESITE

22701	PROPERTY TAX	(1,906.97)	1,906.97	332.99	(332.99)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(18.09)	18.09	1.46	(1.46)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(59.44)	59.44	5.17	(5.17)
22714	PERSONALTY TAX I&P	(0.21)	0.21	0.04	(0.04)
22721	PROPERTY TAX REFUNDS	0.00	0.00	0.00	0.00
22724	PERSONALTY TAX REFUND	0.00	0.00	0.00	0.00
22799	COMM DUE ON TAX COLLECTED	39.70	6.79	39.69	6.80

**Hamilton County
Trustee Report**

For the Date Range: 04/01/2016 to 04/30/2016

Object	Description	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
	Total	<u>(1,945.01)</u>	<u>1,991.50</u>	<u>379.35</u>	<u>(332.86)</u>
Total for Org Key: 0001060 LAKESITE		<u>(1,945.01)</u>	<u>1,991.50</u>	<u>379.35</u>	<u>(332.86)</u>
 Key: 0001070 WALDEN MUNICIPAL					
22701	PROPERTY TAX	(10,696.50)	10,696.50	2,419.79	(2,419.79)
22702	OSAP TAX	0.00	0.00	0.00	0.00
22704	PERSONALTY TAX	(120.69)	120.69	7.39	(7.39)
22705	IN LIEU OF TAX-EPB	0.00	0.00	0.00	0.00
22711	PROPERTY TAX I&P	(455.91)	455.91	68.83	(68.83)
22714	PERSONALTY TAX I&P	(1.81)	1.81	0.11	(0.11)
22721	PROPERTY TAX REFUNDS	856.61	0.00	856.61	0.00
22799	COMM DUE ON TAX COLLECTED	208.37	49.92	208.37	49.92
	Total	<u>(10,209.93)</u>	<u>11,324.83</u>	<u>3,561.10</u>	<u>(2,446.20)</u>
Total for Org Key: 0001070 WALDEN MUNICIPAL		<u>(10,209.93)</u>	<u>11,324.83</u>	<u>3,561.10</u>	<u>(2,446.20)</u>
 Key: 0001080 CITY OF CHATTANOOGA					
22751	HOTEL MOTEL OCCUPANCY TAX	(425,815.55)	438,068.22	598,815.33	(586,562.66)
22775	TAX INCREMENT FINANCING	0.00	0.00	20,455.62	(20,455.62)
	Total Key: 0001080 CITY OF CHATTANOOGA	<u>(425,815.55)</u>	<u>438,068.22</u>	<u>619,270.95</u>	<u>(607,018.28)</u>
Total for Org Key: 0001080 CITY OF CHATTANOOGA		<u>(425,815.55)</u>	<u>438,068.22</u>	<u>619,270.95</u>	<u>(607,018.28)</u>
TOTAL CASH HELD FOR MUNICIPALITIES		<u>(936,208.78)</u>	<u>1,665,487.15</u>	<u>1,502,662.88</u>	<u>(773,384.51)</u>
TOTAL LIABILITIES AND EQUITY		<u>(18,815,710.56)</u>	<u>147,819,227.61</u>	<u>161,287,842.38</u>	<u>(32,284,325.33)</u>
Total for Report:		<u>(0.00)</u>	<u>360,906,156.45</u>	<u>360,906,156.45</u>	<u>(0.00)</u>





Hamilton County Board of Commissioners

RESOLUTION

No. 616-1

A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, OATHS OF DEPUTY SHERIFFS, THE BOND OF DEPUTY SHERIFF, THE OATH OF OFFICE OF COMMISSIONER OF NORTH WEST UTILITY DISTRICT, AND THE OATHS OF JUDICIAL COMMISSIONERS.

WHEREAS, William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** have duly applied for the positions so sought; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** have given approved bonds for the office of Notary Public and have taken the oath of office; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“OATHS OF DEPUTY SHERIFFS”** have taken the oath of office; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the person named on the attached listing labeled **“THE BOND OF DEPUTY SHERIFF”** has presented the bond of office; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the person named on the attached listing labeled **“OATH OF OFFICE OF COMMISSIONER OF THE NORTH WEST UTILITY DISTRICT”** have taken the oaths of office; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“OATHS OF JUDICIAL COMMISSIONERS”** have taken the oath of office; and

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:

1. That the persons named on the listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** are hereby approved as applicants to be submitted to the Secretary of State; and
2. That the persons listed on the **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** relative to bonds given for the position of Notary Public are hereby approved for such and the bonds are accepted and the oaths therefor are approved as taken; and
3. That the persons named on the listing labeled **“OATHS OF DEPUTY SHERIFFS”** are accepted and the oaths therefor are approved as taken; and.
4. That the person named on the listing labeled **“THE BOND OF DEPUTY SHERIFF”** is accepted and the bond therefore is approved as taken; and
5. That the person named on the listing labeled **“OATH OF OFFICE OF COMMISSIONER OF THE NORTH WEST UTILITY DISTRICT”** are accepted and the oaths therefor are approved as taken; and
6. That the persons named on the listing labeled **“OATHS OF JUDICIAL COMMISSIONERS”** are accepted and the oaths therefor are approved as taken; and
6. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS

JUNE 1, 2016

NAME	RESIDENCE	BUSINESS
R. E. Adcox	3903 Cherokee Valley Road Ringgold, GA 30736 423-593-2508	East Hamilton High School 2015 Ooltewah-Ringgold Rd. Ooltewah, TN 37363 423-893-3535
Becky Akin	5424 Mandarin Circle Hixson, TN 37343 423-451-7062	Tom Kolb, State Farm Agent 5466 Hixson Pike Hixson, TN 37343 N/A
Rhonda R. Akins	10204 Birchwood Pike Harrison, TN 37341 423-838-6114	Communications Resources Inc. 6026 Shallowford Rd. Chattanooga, TN 37422 423-855-3817
Tara L. Andrews	5020 Golfview Dr. Chattanooga, TN 37411 423-855-7501	Tara Andrews, TN Notary Same Same 423-544-9868
Barbara Brickman	5752 Sarah Dr. Ooltewah, TN 37363 423-344-1545	Miller & Martin, PLLC 832 Georgia Ave., Ste. 1200 Chattanooga, TN 37402 423-756-6600
Anonia L. Brownell	393 Baugh Springs Trail McDonald, TN 37353 423-593-3318	CHI Memorial Primary Care Associates 6401 Mountain View Rd., Ste. 109 Ooltewah, TN 37363 423-495-5951
Angie Byles	1909 Windstone Dr. Ringgold, GA 30736 706-952-1026	AMG International 6815 Shallowford Rd. Chattanooga, TN 37421 423-894-6060
Tammy Capp	2421 Haven Crest Dr. Chattanooga, TN 37421 423-715-0521	Hamilton Plastics Inc. 2641 Riverport Rd. Chattanooga, TN 37416 423-622-2200
April J. Charlton	7796 Trout Lily Dr. Ooltewah, TN 37363 423-910-0678	CBL & Associates 2030 Hamilton Place Blvd. Chattanooga, TN 37421 423-760-4963
Linda Clayton	108 Lavonia Ave. Red Bank, TN 37415 423-838-7040	Pulmonaire Service, Inc. 836 McCallie Ave. Chattanooga, TN 37403 423-756-7050

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
JUNE 1, 2016

NAME	RESIDENCE	BUSINESS
Kristal Cloutier	5328 Hunter Village Dr. Ooltewah, TN 37363 978-320-8051	Collegedale Credit Union 5046 University Dr. Collegedale, TN 37315 423-396-2596
Brittany M. Commons	3903 Merrywood Ln. Chattanooga, TN 37416 423-598-0884	Conifer Health Solutions 3560 Dallas Parkway Frisco, TX 75034 469-803-3000
Deana B. Cruz	7028 Snow Hill Rd. Ooltewah, TN 37363 423-991-6039	Regions Bank 4334 Ringgold Rd. East Ridge, TN 37412 423-321-6543
Floyd L. Davis, Jr.	817 Grove Circle NW Cleveland, TN 37311 423-472-4171	Silverdale Detention Facility 7609 Standifer Gap Rd. Chattanooga, TN 37421 423-892-0921
Brooklyn Duggan	900 Mountain Creek Rd., C43 Chattanooga, TN 37405 423-716-2935	Cain Development, LLC 6407 Snow Hill Road Ooltewah, TN 37363 423-280-8533
Belinda B. Duncan	6387 Harrison Pike Chattanooga, TN 37416 423-326-1094	Lookout Property 3401 Campbell St. Chattanooga, TN 37406 423-266-7100
Jill A. Flaughter	147 Ridgeside Road Chattanooga, TN 37411 423-697-1267	ContinuCare Health Services, Inc. 1501 Riverside Dr., Ste. 350 Chattanooga, TN 37406 423-386-1017
Kristin W. Ford	3824 May Apple Ln. Signal Mtn., TN 37377 423-432-2533	Pincelli & Associates, Inc. 1813 S. Market St. Chattanooga, TN 37408 423-842-1396
Denise C. Frady	103 Lyttle Rd., Apt. A Rossville, GA 30741 423-645-7825	Roto Rooter 3331 St. Elmo Ave. Chattanooga, TN 37408 423-855-1212
Michelle Freese	5318 Village Garden Dr. Ooltewah, TN 37363 423-802-7380	Collegedale Credit Union 5046 University Dr. Collegedale, TN 37315 423-396-2101

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
JUNE 1, 2016

NAME	RESIDENCE	BUSINESS
Nathan Fugate	150 Roberts Ln. Cleveland, TN 37312 423-506-1479	Scenic Community Credit Union 4503 Hixson Pike Hixson, TN 37343 423-875-6955
Edith K. Godwin	709 Whitehall Road Chattanooga, TN 37405 423-313-4283	First Things First 620 Lindsay St., Ste. 100 Chattanooga, TN 37403 423-267-5383
Mark C. Gratton	2617 Hamill Road Hixson, TN 37343 423-432-3722	Blue Sky Restaurant Group LLC 205 Broad St. Chattanooga, TN 37402 423-266-5564
Ramona Groves	15502 Iles Rd. Sale Creek, TN 37373 423-332-2859	Groves Electric 5963 Dayton Blvd., Ste. 105 Chattanooga, TN 37415 423-847-3300
James R. Hatcher, III	4909 Adelia Dr. Chattanooga, TN 37416 423-531-6560	BCBS of TN 1 Cameron Hill Cir., Ste. 0002 Chattanooga, TN 37402 800-924-7141
April M. Hickman	399 Bent Tree Dr. Cleveland, TN 37312 423-715-6321	Xpress Global Systems 6137 Shallowford Rd. Chattanooga, TN 37421 423-405-6400
Perry Hillis	962 Castleview Dr. Ringgold, GA 30736 423-645-9111	H & C Supplies 5076 S. Terrace, Ste. 104 Chattanooga, TN 37412 423-892-5627
Michelle Hodges	2618 Thicket Road Soddy Daisy, TN 37379 423-842-9338	Scenic Community Credit Union 4503 Hixson Pike Hixson, TN 37343 423-875-6955
Paula M. Holder	6009 Harrison Hills Ln. Harrison, TN 37341 423-838-1167	Western Federal Credit Union 9525 Apison Pike Collegedale, TN 37315 877-254-9328
Nathan Iles	6002 Earl Lane Hixson, TN 37343 423-875-2423	Leitner, Williams, Dooley, et. Al. 200 W. Martin Luther King Blvd. Chattanooga, TN 37402 423-265-0214

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
JUNE 1, 2016

NAME	RESIDENCE	BUSINESS
Krystal White Johnson	483 Ottawa Dr. Soddy Daisy, TN 37379 423-667-5767	Miller & Martin, PLLC 832 Georgia Ave., Ste. 1200 Chattanooga, TN 37402 423-785-8477
Tina M. Johnson	2125 Port Royal Dr. Soddy Daisy, TN 37379 423-658-1708	Cohutta Banking Company 5613 Hwy. 153 Hixson, TN 37343 423-643-8855
Suzanne H. Keeton	10212 Scenic View Dr. Ooltewah, TN 37363 423-396-2913	Miller & Martin, PLLC 832 Georgia Ave., Ste. 1200 Chattanooga, TN 37402 423-756-6600
Denise Keylon	518 Hicks Lane Soddy Daisy, TN 37379 423-280-3680	Union Fork Bakewell Utility 405 Retro Hughes Rd. Bakewell, TN 37373 423-332-9733
Theresa A. Knight	12418 Midway Church Rd. Soddy Daisy, TN 37379 423-332-3718	Franklin Associates, Architects, Inc. 142 N. Market St. Chattanooga, TN 37405 423-266-1207
Renee Lautigar	3939 S. Mission Oaks Dr. Chattanooga, TN 37412 423-304-4323	Miller & Martin, PLLC 832 Georgia Ave., Ste. 1200 Chattanooga, TN 37402 423-756-6600
Mark W. Litchford	304 Bass Road Chattanooga, TN 37421 423-280-6295	Grant, Konvalinka & Harrison, P.C. 633 Chestnut St., Ste. 900 Chattanooga, TN 37450 423-756-8400
G. R. McInturff	606 Ohio Ave. Signal Mtn., TN 37377 423-886-5770	Self Employed 724 Cherry St. Chattanooga, TN 37402 423-756-0911
Mitchell L. Meeks	11312 Hixson Pike Soddy Daisy, TN 37379 423-598-0148	Copeland, Whittenburg, et. Al. 3505 Brainerd Rd., Ste. 8 Chattanooga, TN 37411 423-629-9000
Kristen Miller	47 Hatfield Dr. Ringgold, GA 30736 423-667-6012	J. Smith Lanier & Co. 605 Chestnut St., Ste. 500 Chattanooga, TN 37450 423-267-8310

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
JUNE 1, 2016

NAME	RESIDENCE	BUSINESS
Daphne Mollett	218 W. Crest Rd. Rossville, GA 30741 423-475-9959	Long of Chattanooga 6039 International Dr. Chattanooga, TN 37421 423-855-5664
Lauwana Myers	1114 Spring Meadows Dr. Ringgold, GA 30736 423-902-7183	HCA Physician Services Group 2205 McCallie Ave., Ste. 300 Chattanooga, TN 37404 423-493-1450
Arden Z. Oglesby	8440 Dunnhill Ln. Hixson, TN 37343 N/A	DeMoss Accounting & Booking Services 200 W. MLK Blvd., Ste 300 Chattanooga, TN 37402 N/A
Tomeka Pratt	7136 Arbor Leaf Ln. Chattanooga, TN 37421 706-469-0021	Hamilton County Health Dept. 921 E. 3rd St. Chattanooga, TN 37403 423-209-8026
Thomas C. Quillen	1670 Westover Ln. Chattanooga, TN 37405 423-991-6594	N/A 711 Signal Mtn. Rd. Chattanooga, TN 37405 423-267-4344
Jeremy L. Richards	48 Nicholas Ln. Lincoln, AL 35096 205-234-7407	Schewd Law Firm 200 MLK Blvd., Ste. 200 Chattanooga, TN 37405 423-289-1999
Coundinia D. Roberts	P.O. Box 925 Dunlap, TN 37327 423-322-1499	Pincelli & Associates, Inc. 1813 S. Market St. Chattanooga, TN 37408 423-842-1396
Mirrna I. Rodriguez	7408 Flagstone Dr. Ooltewah, TN 37363 423-316-2489	North America Credit Services 2810 Walker Rd. Chattanooga, TN 37422 N/A
Sarah E. Ruiz	8208 Iris Rd. Chattanooga, TN 37421 423-544-1081	Law Offices of Russell S. Mainord 2120 Northgate Park Ln., Ste. 301 Chattanooga, TN 37415 423-521-8472
Nataliya Ryabchuk	3182 Grassy Cove Ln. Ooltewah, TN 37363 423-899-8565	Import Auto & Truck, Inc. 8110 Standifer Gap Rd. Chattanooga, TN 37421 423-499-4442

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
JUNE 1, 2016**

NAME	RESIDENCE	BUSINESS
Amy M. Schaffernoth	4943 Hamillville Court Hixson, TN 37343 423-653-0361	Walden Security 100 E. Tenth St., Ste. 400 Chattanooga, TN 37402 423-702-8200
S. S. Sinclair	1145 Ridgetop Dr. Chattanooga, TN 37421 423-227-0039	Fertility Center, LLC 7407 Ziegler Rd. Chattanooga, TN 37421 423-899-0500
Charlene C. Slatton	3431 Van Buren St. Chattanooga, TN 37415 423-875-6019	BASF Federal Credit Union 2120 Polymer Dr. Chattanooga, TN 37421 423-892-2938
Denise Smith	P.O. Box 310 Rock Spring, GA 30739 706-639-7733	Fleissner, Davis & Johnson 600 Georgia Ave., #1 Chattanooga, TN 37402 N/A
Pam Turner	4531 Joack Ln. Hixson, TN 37343 423-645-6265	Georgia NW College 265 Bicentennial Trail Rockspring, GA 30739 706-764-3863
Will Tutton	4908 Tennessee Ave. Chattanooga, TN 37409 N/A	Southeast Painters, Inc. 3535 B Saint Elmo Ave. Chattanooga, TN 37409 423-266-6615
Tanner Wade	7503 Royal Harbour Cir. Ooltewah, TN 37363 423-834-0543	UPS Store of Ooltewah 5958 Snowhill Rd., Ste. 144 Ooltewah, TN 37363 423-910-0123
Tammie R. Webb	3215 Social Circle Chattanooga, TN 37415 423-593-5608	Spears-Hopkins, LLC 5730 Fisk Ave. Chattanooga, TN 37421 423-899-1706

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
NOTARY PUBLIC BONDS AND OATHS
JUNE 1, 2016**

The following Notaries Public elect of Hamilton County appeared in the County Clerk's Office to receive their Commissions duly signed by the Governor of the State of Tennessee and countersigned by Honorable Tre Hargett, Secretary of State, bearing the date shown. They gave approved bonds of ten thousand dollars and qualified as by law required.

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Daniela S. Almdarez	April 18, 2016	May 5, 2016
Nikki Flis	April 18, 2016	May 5, 2016
Beth Walker	December 8, 2015	May 5, 2016
Autumn Mason Woodward	November 24, 2015	May 5, 2016
Sharon L. Smith	April 18, 2016	May 6, 2016
Marlie E. Jones	April 28, 2016	May 6, 2016
Jenny L. Hullander	April 18, 2016	May 6, 2016
Gayle Patterson	April 18, 2016	May 6, 2016
Herbert White, Jr.	April 28, 2016	May 9, 2016
Gail Summers	April 18, 2016	May 9, 2016
Amy B. York	March 21, 2016	May 9, 2016
James C. Tarvin	April 18, 2016	May 10, 2016
B. D. Pettross	April 18, 2016	May 10, 2016
Jill Abens	March 21, 2016	May 10, 2016
Fay Layne Sims	April 28, 2016	May 10, 2016
Max B. Steele, Jr.	April 28, 2016	May 10, 2016
Willard E. Williams	April 28, 2016	May 10, 2016
Allison Fetters	March 21, 2016	May 10, 2016
David V. Hudson, Sr.	April 28, 2016	May 10, 2016
Kristi Scott	April 28, 2016	May 10, 2016
Michelle Beene	March 21, 2016	May 11, 2016
W. F. Knowles	April 28, 2016	May 11, 2016
Laura Newsom	April 18, 2016	May 11, 2016
Ryan Smith	April 28, 2016	May 11, 2016
Tiffany Richards	March 21, 2016	May 11, 2016
Bill Moore	April 28, 2016	May 11, 2016
Heather L. Eaves	April 18, 2016	May 11, 2016
Corri Bischer	March 8, 2016	May 11, 2016
Brenna Fairchild	February 1, 2016	May 12, 2016
Alan L. Weathers	April 18, 2016	May 12, 2016
Cindy Hinkle	April 18, 2016	May 12, 2016
Winky Poe	April 18, 2016	May 12, 2016
Sheila Roden	March 21, 2016	May 12, 2016
Kimberly L. Higdon	March 21, 2016	May 12, 2016
Alice Davis	March 21, 2016	May 12, 2016
Helena Preston	April 28, 2016	May 12, 2016
Terri J. Unger	January 20, 2016	May 13, 2016
Laura C. Galloway	April 28, 2016	May 13, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
NOTARY PUBLIC BONDS AND OATHS
JUNE 1, 2016**

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Jessica Orjasaeter	April 28, 2016	May 13, 2016
Sandra Stuart	April 18, 2016	May 13, 2016
Daniella Quintana	April 28, 2016	May 13, 2016
John G. McDougal	April 28, 2016	May 13, 2016
Gary R. Lindsey	March 21, 2016	May 16, 2016
Naomi C. Lindsey	March 21, 2016	May 16, 2016
Maria Beach	April 28, 2016	May 16, 2016
Norinne H. Hurst	April 28, 2016	May 16, 2016
Stephanie Harris	April 28, 2016	May 16, 2016
Elise Guerrero	April 28, 2016	May 17, 2016
Carla D. Sloan	April 18, 2016	May 17, 2016
Sherry Simms Sorkness	May 10, 2016	May 17, 2016
Terry Mack Johnson	April 18, 2016	May 17, 2016
Lacey L. LaFuze	March 8, 2016	May 17, 2016
Constance J. Hawkins	March 21, 2016	May 18, 2016
Maureen R. Moses	April 18, 2016	May 18, 2016
Rebecca Q. Cooke	April 18, 2016	May 18, 2016
Tiffany Stewart	April 28, 2016	May 18, 2016
Gloria J. Oliver Davis	April 28, 2016	May 18, 2016
David L. Haynes	April 18, 2016	May 19, 2016
Alanna Ragsdale	April 18, 2016	May 19, 2016
Shelly L. Boyd	April 18, 2016	May 19, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
OATHS OF DEPUTY SHERIFFS
JUNE 1, 2016**

The individuals listed below have been duly appointed Deputy Sheriff for Hamilton County, Tennessee by Sheriff James W. Hammond, III. The persons were qualified as prescribed by law and were administered the oath of office on the date indicated below:

<u>NAME</u>	<u>DATE OF OATH</u>
Cynthia D. Irvin	May 6, 2016
Andrew S. Pierson	May 6, 2016
Sheila Annette Strange	May 16, 2016

STATE OF TENNESSEE }
Hamilton County } ss.

I, Cynthia D. Irvin, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this

6th day of May, 2016.

H. F. Knowler

By Pat Jones


Cynthia D. Irvin

STATE OF TENNESSEE }
Hamilton County } ss.

I, Andrew S. Pierson, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this
6th day of May, 2016.

H. F. Knowles

By Pat Jones

Andrew S. Pierson
Andrew S. Pierson

STATE OF TENNESSEE }
Hamilton County } ss.

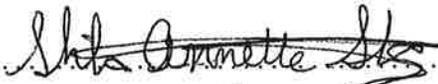
I, Sheila Annette Strange....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Tennessee, and that I will faithfully execute the duties of the office of Deputy Sheriff of Hamilton County, Tennessee, to which office I have been appointed by **James W. Hammond, III**, Sheriff of Said County of Hamilton and State of Tennessee, and which duties I am about to assume, to the best of my skill and ability, according to law.

I further swear that I have not promised or given, nor will I give, any fee, gift, gratuity or reward for the office, or for aid in procuring said office, and that I will not take any fee, gift, bribe or gratuity for returning any man as juror, or for making any false return of any process; and I further swear that I have nor directly or indirectly given, accepted, or knowingly carried a challenge, either in writing or otherwise, to any person being a citizen of this State, either in or out of the State, nor will I, during my continuance in office, be guilty of either of these acts, so help me God.

Sworn to and subscribed before me this
16 day of May, 2016.

W F Knowles.....

By N Parrow.....


Sheila Annette Strange

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
THE BOND OF DEPUTY SHERIFF
JUNE 1, 2016**

The individual listed below has submitted to the County Clerk a bond as required by law.

<u>Name</u>	<u>Amount of Bond</u>	<u>Date of Oath</u>
J.W. Hogue	\$100,000	April 19, 2016



SURETY'S BOND NO. 108315780

STATE OF TENNESSEE
COUNTY OF Hamilton
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF Deputy Sheriff

KNOW ALL MEN BY THESE PRESENTS:

That J.W. Hogue of Soddy Daisy (City or Town),
County of Hamilton Tennessee, as Principal, and Travelers Casualty and Surety Company of America
as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of
One Hundred Thousand Dollars (\$ 100,000.00) lawful money of the
United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns,
each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly electd x appointed to the office of Deputy Sheriff of and
for Hamilton County for the 1 year term beginning on the 21st day of June, 2016 and ending on
the 21st day of June, 2017.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

- That if the said J.W. Hogue, Principal, shall:
1. Faithfully perform the duties of the office of Deputy Sheriff of Hamilton County during such person's term of office or his continuance therein; and,
 2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 19th day of April, 2016.

WITNESS - ATTEST:

PRINCIPAL:
J.W. Hogue *J.W. Hogue*

COUNTERSIGNED BY:
Not Needed
Tennessee Resident Agent

SURETY:
by: Jennifer Underhill
Jennifer Underhill, Attorney-in-Fact
(Attach evidence of authority to execute bond)

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE
COUNTY OF HAMILTON

Before me, a Notary Public, of the State and County aforesaid, personally appeared J.W. Hogue
to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual's free act
and deed.

Witness my hand and seal this 13 day of May, 2016
My Commission Expires: April 18, 2018.

W. Ross
Notary Public
(over)



ACKNOWLEDGEMENT OF SURETY

STATE OF North Carolina
COUNTY OF Wake

Before me, a Notary Public, of the State and County aforesaid, personally appeared Jennifer Underhill with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of Travelers Casualty and Surety Company of America, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 19th day of April, 2016

My Commission Expires: August 16, 2020.

Jennifer Horne
Notary Public



APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Courts)

Bond and Sureties approved by Jim M. Coppinger, County Executive/Mayor of Hamilton County, on this May day of 2016.

Signed: J. M. Coppinger
County Executive/Mayor

CERTIFICATION:

I, _____, County Clerk of Hamilton County, hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the May day of 2016, and entered upon the minutes thereof.

Signed: _____
County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: _____
Judge of the _____ Court of and for said County on this _____ day of _____, 20____.

SECTION III. (Applicable to all County Officials' Bonds)
FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this _____ day of _____, 20____.

Signed: _____
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 230464

Certificate No. 006656263

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Kerry Germanoski, Frankie Hill, Myesha Carmon, Chad Layne, Jennifer Horne, Jennifer Underhill, and Kristel Kazda

of the City of Raleigh, State of North Carolina, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 11th day of February, 2016.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 11th day of February, 2016, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2016.



[Signature of Marie C. Tetreault]
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 19th day of April, 20 16

Jennifer Underhill

Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
OATH OF OFFICE OF COMMISSIONER OF
THE NORTH WEST UTILITY DISTRICT
JUNE 1, 2016**

The individuals listed below took the oath of office of commissioners of North West Utility District of Hamilton County, Tennessee. The persons qualified as prescribed by law, taking the oath on the date indicated.

NAME
Hugh Coulter

DATE OF OATH
April 26, 2016

MB _____
PAGE _____

COMMISSIONER OATH OF OFFICE

NORTH WEST UTILITY DISTRICT
OF HAMILTON COUNTY

STATE OF TENNESSEE
COUNTY OF HAMILTON

I, Hugh Coulter, having been duly appointed as a member of the Board of Commissioners of the North West Utility District of Hamilton County, Tennessee by order of the Hamilton County Mayor entered on the 17th day of March 2016, for the term March 17, 2016 to December 31, 2019, and in compliance with Article 10, Section 1 of the Constitution of the State of Tennessee, and Tennessee Code Annotated, Section 8-18-107 and Section 8-18-109, I do solemnly swear that I will perform with fidelity the duties of the office to which I have been appointed and which I am about to assume and that I will support the Constitution of the State of Tennessee and of the United States.



Hugh Coulter
Commissioner

Sworn to and subscribed before me this 26th day of April 2016.



Notary Public

My Commission Expires: 2-25-17



**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
OATHS OF JUDICIAL COMMISSIONERS
JUNE 1, 2016**

The individuals listed below took the oath of office as Judicial Commissioner as prescribed by law.

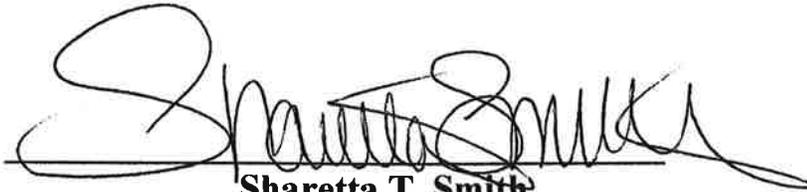
<u>NAME</u>	<u>DATE OF OATH</u>
Sharetta T. Smith, Judicial Commissioner	May 6, 2016
Randall L. Russell, Judicial Commissioner	May 6, 2016

**OATH OF HAMILTON COUNTY
JUDICIAL COMMISSIONER**

STATE OF TENNESSEE)

COUNTY OF HAMILTON)

I, Sharetta T. Smith, do solemnly swear that as Judicial Commissioner for Hamilton County, Tennessee, that I will support the Constitution of the United States and the Constitution of the State of Tennessee. I further solemnly swear that I will administer justice without respect of persons and that I will faithfully and impartially discharge all the duties incumbent upon me as Judicial Commissioner to the best of my skill and ability, so help me God.


Sharetta T. Smith

**Sworn to and subscribed before me this 6 day of May,
2016.**



**OATH OF HAMILTON COUNTY
JUDICIAL COMMISSIONER**

STATE OF TENNESSEE)

COUNTY OF HAMILTON)

I, Randall L. Russell, do solemnly swear that as Judicial Commissioner for Hamilton County, Tennessee, that I will support the Constitution of the United States and the Constitution of the State of Tennessee. I further solemnly swear that I will administer justice without respect of persons and that I will faithfully and impartially discharge all the duties incumbent upon me as Judicial Commissioner to the best of my skill and ability, so help me God.



Randall L. Russell

**Sworn to and subscribed before me this 5th day of May,
2016.**





Hamilton County Board of Commissioners RESOLUTION

No. 616-2

A RESOLUTION TO APPOINT ONE (1) MEMBER TO THE CHATTANOOGA-HAMILTON COUNTY REGIONAL HEALTH COUNCIL FOR A FOUR (4) YEAR TERM BEGINNING JUNE 1, 2016 AND ENDING JUNE 1, 2020.

WHEREAS, the Board of Commissioners and the County Mayor appoint members to the Chattanooga-Hamilton County Regional Health Council; and

WHEREAS, the term of the appointee representing the Commissioner of Districts Two has expired.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the following person is appointed to the Chattanooga-Hamilton County Regional Health Council for four (4) year term beginning June 1, 2016 and ending June 1, 2020.

APPOINTEE
Joe DeGaetano

APPOINTED BY
Commissioner Jim Fields, District Two

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

JOSEPH G. (JOE) DEGAETANO

Home: 820 Westwood Avenue, Chattanooga, Tennessee 37405

Office: 50 Frazier Avenue, Suite 300, Chattanooga, Tennessee 37405

Phone: (423) 255-7642 (mobile)

Email: joe@jdfirm.com

PROFESSIONAL EXPERIENCE

I have engaged in the private practice of law in Tennessee continuously since 2001, and I have owned my own law firm since 2009. My primary area of practice is civil litigation, and I also represent indigent criminal defendants in federal court. My experience includes a significant amount of health care litigation and legal counseling on behalf of patients and providers.

COMMUNITY INVOLVEMENT

- Hamilton County Board of Zoning Appeals – Member, 2015-present.
- Legal Aid of East Tennessee – Volunteer representation of indigent clients, 2005-present.
- Chattanooga Kids on the Block – Board of Directors, 2009-2011.
- Normal Park Museum Magnet School – Regular volunteer, 2011-present.
- Cottages at Knickerbocker Homeowners Association – Board of Directors, 2009-present.
- North River Soccer Association – Youth Coach, 2012-present.
- Tennessee Bar Association Tort & Insurance Practice Section – *Chair*, Executive Council, 2011-2012

EDUCATION

University of Georgia School of Law, Athens, GA

- Juris Doctor, 2000, *Summa Cum Laude*
- GPA: 3.91/4.0, Class Rank: 2nd in class of 223
- GEORGIA LAW REVIEW, Editorial Board
- Awards for highest grades (A+) in Criminal Law, Torts, and Civil Procedure

Vanderbilt University, Nashville, TN

- Bachelor of Science, Economics, 1996, *Magna Cum Laude*
- GPA: 3.68/4.0
- President, Alpha Tau Omega Fraternity

PERSONAL

- Wife: Heather DeGaetano. Daughter: Lucie DeGaetano (age 9)
- Continuous resident of Chattanooga since March 2005
- Continuous resident of Hamilton County (Hixson): 1979-1992



Hamilton County Board of Commissioners RESOLUTION

No. 616-3

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF COUNTY COMMISSIONER JIM FIELDS, COUNTY CLERK WILLIAM “BILL” KNOWLES, COUNTY FINANCE ADMINISTRATOR AL KISER, COUNTY ATTORNEY RHEUBIN M. TAYLOR AND COUNTY AUDITOR BILL MCGRIFF, AS MEMBERS TO THE HAMILTON COUNTY ETHICS COMMITTEE FOR TERMS OF TWO (2) YEARS.

WHEREAS, in compliance with Tennessee Code Annotated Section 8-17-103, this county legislative body passed Resolution No. 607-62 which adopted a code of ethics for Hamilton County officials and employees and established a Hamilton County Ethics Committee; and,

WHEREAS, said resolution provides that the Hamilton County Ethics Committee shall consist of five (5) members, including the County Auditor and County Attorney, to be appointed by the County Mayor with the confirmation of the county legislative body with terms of two (2) years; and,

WHEREAS, the County Mayor has reappointed County Commissioner Jim Fields, County Clerk William “Bill” Knowles, County Finance Administrator Al Kiser, County Attorney Rheubin M. Taylor and County Auditor Bill McGriff to serve a two (2) year term, to end on June 3, 2018.

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the reappointment of County Commissioner Jim Fields, County Clerk William “Bill” Knowles, County Finance Administrator Al Kiser, County Attorney Rheubin M. Taylor and County Auditor Bill McGriff to the Hamilton County Ethics Committee is hereby confirmed for a two (2) year term expiring June 3, 2018.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND

AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date



Hamilton County Board of Commissioners

RESOLUTION

No. 616-4

A RESOLUTION MAKING AN APPROPRIATION TO TRI-COMMUNITY VOLUNTEER FIRE DEPARTMENT IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT SEVEN.

WHEREAS, Section 5-9-109 of the Tennessee Code Annotated authorized the County Legislative Body to make appropriations to nonprofit charitable and civic organizations; and

WHEREAS, the Hamilton County Legislative Body recognizes the various nonprofit charitable and civic organizations located in Hamilton County have great need of funds to carry on their nonprofit work; and

WHEREAS, Commissioner Sabrena Smedley has expressed a desire to allocate ten thousand dollars (\$10,000.00) from General Fund discretionary monies to Tri-Community Volunteer Fire Department to assist with the purchase of a heating and air unit; and

WHEREAS, the County Legislative Body deems said funding to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That ten thousand dollars (\$10,000.00) from General Fund discretionary monies be appropriated to Tri-Community Volunteer Fire Department to assist with the purchase of a heating and air unit.

BE IT FURTHER RESOLVED that this appropriation be made subject to the following conditions:

1. That the nonprofit charitable and civic organization to which funds are appropriated shall file with the County Clerk and the Administrator of Finance a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organization in accordance with Section 5-9-109(c), T.C.A.
2. That said funds must only be used by the named nonprofit charitable and civic organization in furtherance of their nonprofit purpose benefiting the general welfare of the residents of the County.

3. That it is the expressed interest of the County Commission of Hamilton County in providing these funds to the above named organization to be fully in compliance with Section 5-9-109 of the Tennessee Code Annotated and any and all other laws which may apply to County appropriations to nonprofit charitable and civic organizations and so this is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
401 W. PEACHTREE ST. NW
ATLANTA, GA 30365

DEPARTMENT OF THE TREASURY

Date:

SEP 13 1995

TRI-COMMUNITY VOLUNTEER FIRE
DEPARTMENT
P O BOX 509
COLLEGEDALE, TN 37816

Employer Identification Number:
62-6047226

Case Number:
585241040

Contact Person:
ROBERTA VAN METER

Contact Telephone Number:
(404) 931-0185

Our Letter Dated:
August 9, 1991

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Nelson A. Brooke

Nelson A. Brooke
District Director

TRI-COMMUNITY VOLUNTEER FIRE DEPARTMENT

Financial Statements

June 30, 2015 and 2014

**Tri-Community Volunteer Fire Department
Table of Contents
June 30, 2015 and 2014**

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Statements of Activities	5
Statements of Cash Flows	6
Notes to the Financial Statements	7-14



Carl E. Shaw, CPA, PLLC
220-C Third Avenue West 828.698.7725 fax:828.698.7720
Hendersonville, North Carolina 28739 www.cshawcpa.com

Independent Auditor's Report

Board of Directors
Tri-Community Volunteer Fire Department
Collegedale, Tennessee

I have audited the accompanying financial statements of Tri-Community Volunteer Fire Department (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015 and 2014, and the related statement of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Board of Directors
Tri-Community Volunteer Fire Department
Page 2

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tri-Community Volunteer Fire Department as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

December 17, 2015

Carl E. Shaw, CPA, PLLC

**Tri-Community Volunteer Fire Department
Statements of Financial Position**

Assets

	June 30	
	2015	2014
Current Assets		
Cash and Cash Equivalents	\$ 1,584,731	\$ 1,313,785
Certificates of Deposit	367,086	363,604
Accounts Receivable, Net	7,576	10,342
Accrued Interest Receivable	1,208	1,385
Prepaid Expenses	22,125	26,726
 Total Current Assets	 1,982,726	 1,715,842
 Property, Plant and Equipment		
Vehicles	3,928,060	3,846,674
Equipment and Furnishings	2,428,279	2,211,143
Buildings	326,509	321,109
Leasehold Improvements	284,830	276,065
Land	34,127	34,127
 Total	 7,001,805	 6,689,118
 Less: Accumulated Depreciation	 3,680,106	 3,401,300
 Total Property, Plant and Equipment - Net	 3,321,699	 3,287,818
 Other Assets		
Cash Surrender Value of Life Insurance	27,248	19,951
 Total Assets	 \$ 5,331,673	 \$ 5,023,611

The notes to the financial statements are an integral part of these statements.

**Tri-Community Volunteer Fire Department
Statements of Financial Position**

Liabilities and Net Assets

	June 30	
	2015	2014
Current Liabilities		
Accounts Payable and Other Accrued Expenses	\$ 19,544	\$ 20,677
Unearned Income	690,859	626,467
Notes Payable - Current Portion	86,635	80,779
Capital Lease Obligation - Current Portion	1,086	978
Total Current Liabilities	798,124	728,901
Long-term Debt		
Notes Payable - Exclusive of Current Portion	1,078,130	1,274,229
Capital Lease Obligation - Exclusive of Current Portion	2,703	3,703
Total Long-term Debt	1,080,833	1,277,932
Total Liabilities	1,878,957	2,006,833
Net Assets		
Unrestricted		
Board Designated for Capital Purchases	643,475	423,475
Undesignated	2,809,241	2,593,303
Total Unrestricted Net Assets	3,452,716	3,016,778
Total Net Assets	3,452,716	3,016,778
Total Liabilities and Net Assets	\$ 5,331,673	\$ 5,023,611

The notes to the financial statements are an integral part of these statements.

**Tri-Community Volunteer Fire Department
Statements of Activities**

	Years Ended June 30	
	2015	2014
Operating Revenues		
Subscriptions	\$ 1,689,180	\$ 1,598,227
Service and Other	15,840	20,522
Total Operating Revenues	<u>1,705,020</u>	<u>1,618,749</u>
Operating Expenses		
Program Services	916,847	964,361
Administrative	125,409	124,400
Fundraising	7,581	7,238
Depreciation and Amortization	303,185	293,718
Total Operating Expenses	<u>1,353,022</u>	<u>1,389,717</u>
Operating Income	<u>351,998</u>	<u>229,032</u>
Other Revenues (Expenses)		
Contributions	112,175	109,650
Interest Income	10,747	10,185
Interest Expense	(40,917)	(43,051)
Gain (Loss) on Disposal of Assets	1,935	(12,773)
Net Other Revenues (Expenses)	<u>83,940</u>	<u>64,011</u>
Change in Net Assets	435,938	293,043
Net Assets - Beginning of Year	<u>3,016,778</u>	<u>2,723,735</u>
Net Assets - End of Year	<u>\$ 3,452,716</u>	<u>\$ 3,016,778</u>

The notes to the financial statements are an integral part of these statements.

**Tri-Community Volunteer Fire Department
Statements of Cash Flows**

	Years Ended June 30	
	2015	2014
Cash Flows from Operating Activities		
Change in Net Assets	\$ 435,938	\$ 293,043
Adjustments to Reconcile Change in Net Assets to Net Assets Provided by Operating Activities		
Depreciation and Amortization	303,185	293,718
(Gain) Loss on Sale of Assets	(1,935)	12,773
Investment Earnings on Certificates of Deposit	(3,483)	(4,179)
Changes in Assets and Liabilities		
Accounts Receivable	2,766	40,585
Interest Receivable	177	563
Prepaid Expenses	4,601	6,112
Accounts Payable and Other Accrued Expenses	325	(21,279)
Unearned Income	64,392	3,409
Net Cash Provided by Operating Activities	805,966	624,745
Cash Flows from Investing Activities		
Increase in Cash Surrender Value of Life Insurance	(7,297)	(7,602)
Proceeds from Sale of Property, Plant and Equipment	1,935	975
Purchase of Property, Plant and Equipment	(338,524)	(582,492)
Net Cash Flows Used by Investing Activities	(343,886)	(589,119)
Cash Flows from Financing Activities		
Payments on Notes Payable	(190,242)	(84,796)
Payments on Capital Lease Obligations	(892)	(1,223)
Net Cash Flows Provided (Used) by Financing Activities	(191,134)	(86,019)
Increase (Decrease) in Cash and Cash Equivalents	270,946	(50,393)
Cash and Cash Equivalents - Beginning of Year	1,313,785	1,364,178
Cash and Cash Equivalents - End of Year	\$ 1,584,731	\$ 1,313,785

The notes to the financial statements are an integral part of these statements.

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 1 – Summary of Significant Accounting Policies:

Tri-Community Volunteer Fire Department (the Company) was incorporated February 16, 1954 pursuant to the laws of the State of Tennessee. The Company provides fire protection, rescue and medical first responder services to the subscribers and citizens in a portion of southeastern Hamilton County, Tennessee.

The Company considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. Management considers money invested in the Southern Union Revolving Fund, Inc. to be a cash equivalent.

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and credit to accounts receivable.

Property, plant and equipment are carried at cost. Major renewals and improvements are charged to the property accounts while replacements, maintenance and repairs, which do not improve or extend the life of the assets, are expensed currently. Depreciation is provided by charges to operations using methods designed to amortize the cost of the assets over their estimated useful lives.

Unearned income represents the amount of subscriptions received during the fiscal year which are for the benefit of the next fiscal year.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Noncash donations are recorded on date of gift at estimated fair value.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Amounts received that are designated for future periods or restricted by the donor for specific purposes (e.g., grant revenues) are reported as temporarily restricted or permanently restricted support that increases those net asset classes. However, if a restriction is fulfilled in the same time period in which the contribution or grant is received, the Company reports the support as unrestricted.

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 1 – Summary of Significant Accounting Policies (continued)

The Company is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As of June 30, 2015 and 2014, the Company only has unrestricted net assets. The Company's board has designated funds for future capital purchases.

During the years ended June 30, 2015 and 2014, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. In addition, many individuals volunteer their time and perform a variety of tasks that assist the Company, but these services do not meet the criteria for recognition as contributed services.

The Company expenses postage and freight costs as incurred. Postage and freight expenses were \$29,204 and \$29,108 for the years ended June 30, 2015 and 2014, respectively.

Certain accounts in the 2014 financial statements have been reclassified for comparative purposes to conform with the presentation in the 2015 financial statements.

The Company is a publicly supported organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and applicable state statutes. It is classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code, and contributions to the Company are tax deductible by donors. In accordance with these tax-exempt provisions, the Company will have an income tax liability only to the extent of the tax on any unrelated business income.

The Company believes it is no longer subject to income tax examinations for years ending prior to June 30, 2012. Management has evaluated the implications of FASB ASC 740 and believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions (based on a "more-likely-than-not" standard for substantiation) that are material to the financial statements.

Management has evaluated subsequent events through the report date, which represents the date on which the financial statements were available to be issued. Subsequent events after that date have not been evaluated.

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 2 – Accounts Receivable:

Accounts Receivable consists of the following as of the years ended June 30, 2015 and 2014:

	June 30	
	2015	2014
Subscription Receivable	\$ 4,044	\$ 3,924
Insurance Refund Receivable	3,532	3,674
Response Fee Billings Receivable	500	5,232
	8,076	12,830
Less: Allowance for Bad Debts	500	2,488
Accounts Receivable - Net	\$ 7,576	\$ 10,342

Note 3 – Cash Surrender Value of Life Insurance:

The Company is the beneficiary of life insurance policies in the amount of \$750,000. The cash surrender value was \$27,248 and \$19,951 as of June 30, 2015 and 2014, respectively. There are no policy loans.

Note 4 – Supplemental Cash Flow Disclosures:

Interest expense paid in cash totaled \$40,805 and \$42,933 for the years ended June 30, 2015 and 2014, respectively.

New office equipment was financed with a capital lease obligation for \$5,552 during the year ended June 30, 2014.

Note 5 – Concentration of Credit Risk:

The amount of cash held in demand accounts at a local bank sometimes exceeds the amount insured by the FDIC. The cash held in 90-day demand notes at the Southern Union Revolving Fund, Inc. are unsecured obligations and are not transferable. The Company has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk.

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 6 – Lease Obligations:

Operating Leases

On February 1, 1992, the Company entered into a long term agreement with the City of Collegedale to lease a new Fire Hall. The lease payments equaled the debt service payments of the City. These lease payments continued until fiscal 2012 when the City of Collegedale retired its debt on the Fire Hall property. According to the agreement, the Company owes no additional lease payments now that the City's debt has been paid in full. The Company can continue using the leased premises at no cost as long as it continues to provide fire protection services in the Collegedale, TN area.

The Company also leases building space in a different location to house firefighting equipment. Rent expense on these month-to-month operating leases equaled \$25,080 for each of the years ended June 30, 2015 and 2014. In February 2014, the Company entered into a five-year operating lease for the continued use of that property. The lease requires \$25,080 in annual rents payable in advance in equal monthly payments of \$2,090.

The Company also had an expense of \$2,262 and \$2,202 for the years ended June 30, 2015 and 2014, respectively, for space on a radio tower owned by Southern Adventist University. This is on a yearly basis with no formal written agreement.

On January 1, 2012, the Company entered into a three-year lease for communication equipment with Dalton Communications, Inc. This lease expired on January 1, 2015. Lease expense was \$1,225 and \$4,900 for years ended June 30, 2015 and 2014, respectively.

Capital Lease

The Company is committed under the following long-term financing lease. The economic substance of a capital lease is that the Company is financing the acquisition of the asset through the lease and, accordingly, it is recorded in the Company's assets and liabilities. The accumulated amortization for the assets under capital lease is included in the Company's overall accumulated depreciation. Amortization expense for the assets under capital lease was \$1,110 for each of the years ended June 30, 2015 and 2014.

Following is a summary of property held under capital leases:

	June 30	
	2015	2014
Copier	\$ 5,552	\$ 5,552
Less: Accumulated Amortization	2,220	1,110
Total	\$ 3,332	\$ 4,442

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 6 – Lease Obligations (continued):

The present value of the minimum lease payments have been capitalized and are summarized as follows:

	June 30	
	2015	2014
Plateau Leasing, payable in monthly installments of \$122.14 including interest at 11.5%, matures in July 2018. Loan is secured by a copier.	\$ 3,789	\$ 4,681
Present value of minimum lease payments	3,789	4,681
Less: Current Portion	1,086	978
Non-Current Portion	\$ 2,703	\$ 3,703

Scheduled future minimum lease payments are as follows:

Year Ending June 30	Capital Lease	Operating Leases	Total Lease Payments
2016	\$ 1,466	\$ 25,080	\$ 26,546
2017	1,466	25,080	26,546
2018	1,466	25,080	26,546
2019	122	14,630	14,752
Total future minimum lease payments	4,520	89,870	94,390
Less: Amount representing interest	731	-	731
Present value of minimum lease payments	\$ 3,789	\$ 89,870	\$ 93,659

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 7 – Notes Payable:

Tri- Community Volunteer Fire Department is obligated under the following notes payable at the respective statement of financial position dates:

	June 30	
	2015	2014
<p>Note Payable to Cornerstone Community Bank - monthly payment of interest only until July 22, 2012 when monthly principal and interest payments of \$4,266 began. This loan has a variable interest rate at 1% below New York Prime, but no less than 3%. Interest rate at June 30, 2015 was 3%. This note is a ten-year term loan with the final interest and principal payment due on December 22, 2019. This note is collateralized by a fire vehicle.</p>	\$ 679,189	\$ 709,233
<p>Note Payable to Cornerstone Community Bank - monthly payment of \$4,665 until November 8, 2013. On December 3, 2013 this note was refinanced for ten years with a new monthly payment of \$4,531. This loan has a variable interest rate at 1% below New York Prime, but no less than 3%. Interest rate at June 30, 2015 was 3%. This note has a ten year term with the final interest and principal payment due on December 5, 2023. The note is collateralized by firefighting equipment.</p>	406,464	447,802
<p>Note Payable to Cornerstone Community Bank - monthly payment of \$1,231 including interest with a variable rate at 1% below New York Prime, but no less than 3%. Interest rate at June 30, 2015 was 3%. This note has a twenty year term with the final interest and principal payment due on September 20, 2031. During the year ended June 30, 2015, the Company paid \$110,000 on the principal balance which changes the final payment to be due on April 20, 2021. The note is collateralized by a fire station located at 7230 Mountain View Road, Ooltewah, TN.</p>	79,112	197,973
<p>Total</p>	1,164,765	1,355,008
<p>Less: Current Portion</p>	86,635	80,779
<p>Exclusive of Current Portion</p>	\$ 1,078,130	\$ 1,274,229

Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014

Note 7 – Notes Payable (continued):

Future maturities of the above notes payable are as follows:

Years Ending June 30	Estimated Principal Payments
2016	\$ 86,635
2017	89,200
2018	91,913
2019	94,709
2020	610,776
Thereafter	191,532
Total	\$ 1,164,765

Note 8 – Fair Value Measurements:

Fair values of assets measured on a recurring basis at June 30, 2015 are as follows:

	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Fair Value	(Level 1)	(Level 2)	(Level 3)
Investment in 90-day demand notes of the Southern Union Revolving Fund, Inc.	\$ 504,491	\$ -	\$ 504,491
			\$ -

Financial assets valued using Level 1 inputs are based on unadjusted quoted market prices within active markets.

Financial assets valued using Level 2 inputs are based primarily on quoted prices for similar assets in active or inactive markets. These inputs are derived principally from or corroborated by observable market data.

Financial assets valued using Level 3 inputs are based primarily on unobservable inputs and require that management make assumptions to value the assets.

**Tri-Community Volunteer Fire Department
Notes to the Financial Statements
June 30, 2015 and 2014**

Note 9 – Commitments:

On June 29, 2015, the Company's Board of Directors approved a plan to purchase a new rescue engine. The purchase price is not to exceed \$500,000 and will be funded from board designated funds of \$643,475 held as of the year ended June 30, 2015.



Hamilton County Board of Commissioners RESOLUTION

No. 616-5

A RESOLUTION ACCEPTING THE PROPOSAL OF COLLINS & COMPANY, INC. TO PROVIDE CLAIMS ADMINISTRATION SERVICES FOR HAMILTON COUNTY’S SELF INSURANCE PROGRAM FOR A PERIOD OF THREE (3) YEARS, BEGINNING JULY 1, 2016, WITH THE OPTION TO RENEW FOR THREE (3) ADDITIONAL ONE (1) YEAR TERMS, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for a three (3) year contract, beginning July 1, 2016, with the option to renew for three (3) additional one (1) year terms, for Claims Administration Services; and,

WHEREAS, Hamilton County Government operates a self-funded on-the-job injury and liability program with claims that are administered and funded through the County Risk Management Office in Human Resources; and,

WHEREAS, the County incurs property damage and injury claims in its daily service delivery; and,

WHEREAS, the proposal from Collins & Company, Inc was considered to be the lowest and best proposal received; and,

WHEREAS, there are sufficient funds available in the self-insurance fund.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the proposal from Collins & Company, Inc. to provide Claims Administration Services for Hamilton County’s Self Insurance Program for a period of three (3) years, beginning July 1, 2016, with an option to renew for three (3) additional one (1) year terms, is hereby accepted, said proposal being the best proposal received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

2016 Claims Administration RFP

Projected Cost Summary & Firm Comparison

	<u>Appalachian</u>	<u>Collins</u>	<u>PMA</u>
	<u>Projected Cost</u>	<u>Projected Annual Cost</u>	<u>Projected Annual Cost</u>
Total Projected for 6-year Term:	\$462,049.05*	<u>\$441,810*</u>	\$461,251*
<u>Claims Office</u>			
<u>Service Location:</u>	Knoxville	Chattanooga	Nashville

Collins is \$19,441 less than the next lowest proposal over the proposed 6-year contract term, including renewal, based on projected claims activity.

Collins is the only proposer with a local claims office to service the County, and is actually a regional firm headquartered here in Chattanooga.

Collins is also the only proposer that has and/or offered a program to assist with hypertension/cardiac-related claims for law enforcement personnel.

Collins has provided the County with claims administration services since 2005 and this is the third time the service has been marketed that we are recommending that their proposal be accepted and they continue to provide claims service to the County.

**Projections are based on prior year (FY15) claim frequency and are for comparison purposes only, as future claims experience will vary depending on actual data.*



Hamilton County, Tennessee On-Line Bid Administration System

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Solicitation - Log

3/22/2016 10:30 AM Eastern

Solicitation Title: Claims Administration Services
 Number: 0316-127
 Bids Due: 4/22/2016 2:00:00 PM Eastern
 Status: Open

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Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
3/22/2016 10:30:08AM	Eastern	Linda Chumbler	0316-127 - Claims Administration Services	Invitation	Please click on the above solicitation number to access proposal documents.	243	1

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Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Tuesday, March 22, 2016 as follows:

REQUEST FOR PROPOSAL:

Hamilton County, Tennessee is soliciting proposals for claims administration services associated with its self-funded liability and on-the-job injury program. Specifications are available by contacting the Purchasing Department at 423-209-6350 or at www.hamiltontn.gov/purchasing.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, 455 North Highland Park Avenue, Chattanooga, TN 37404 before 2:00 p.m. on April 22, 2016.

Gail B. Roppo
Director of Purchasing





Hamilton County Board of Commissioners RESOLUTION

No. 616-6

A RESOLUTION ACCEPTING THE BID OF KLEEN-A-MATIC FOR A ONE (1) YEAR CONTRACT BEGINNING, JULY 1, 2016 THROUGH JUNE 30, 2017, WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL ONE (1) YEAR TERM, FOR LINEN SERVICES AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for a one (1) year contract, with the option to renew for one (1) additional one (1) year term to supply linen services for the Hamilton County Employee Fitness Center for the Human Resources Department; and,

WHEREAS, the bid from Kleen-A-Matic was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the bid of Kleen-A-Matic for linen services beginning July 1, 2016 through June 30, 2017, with the option to renew for one (1) additional one (1) year term, for the Hamilton County Employee Fitness Center is hereby accepted, said being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date



**Bid # 0416-140: Linen Service Contract
Hamilton County, Tennessee**

I. STATEMENT OF INTENT

Hamilton County, Tennessee herein after referred to as the "County" is soliciting bids for one (1) year contract pricing, with the option to renew for one (1) additional one (1) year period, for the rental and laundry delivery and pick-up of linens for the Hamilton County Employee Fitness Center, herein after referred to as the "Well".

II. GENERAL REQUIREMENTS

Unit price bids are requested on products or services that exceed the following specifications. Only the best commercial practices are expected and only first quality materials and workmanship are to be used.

- A. Vendor shall supply the County with weekly in and out check sheets in order to keep permanent record as proof of delivery of clean and pick up of soiled linens. Vendor shall bill only for linens in the possession of the County.
- B. To submit a quote, the vendor must have a minimum of five (5) years experience in the provision of the services requested.
- C. The per unit prices for rental and laundry service of linen for the following items is one (1) item equals each:
 - 1. Hand Towel (approximately 16"x27") Material: 100% Cotton
 - 2. Bath Towel (approximately 24"x48") Material: 100% Cotton
- D. Pick-up and delivery of laundered and wrinkle free linens shall be on a schedule as mutually agreed upon by the County and awarded vendor. The delivery is to be on the same day(s) of each week. Delivery on Monday through Thursday between 8:00 a.m. to noon is preferred, excluding legal holidays.
- E. Vendor must have a clean and hygienic laundry process which eliminates cross contamination.
- F. Vendors must respond to customer service inquiries within 24 hours.
- G. Vendor must allow the ability to adjust weekly orders (up or down) at any given time based on usage due to increased participation at the Well. The standard order is:
 - 1. 300 hand towels per week
 - 2. 200 bath towels per week
- H. The vendor shall be required to replace with new linens all items that become worn or discolored due to normal wear and tear and defective workmanship at no additional cost to the County. Vendor shall be responsible for the removal of stains from linens or replacement with new linens at no additional cost to the County. Like-new linens are unacceptable.
- I. **THIS BID IS F.O.B. CHATTANOOGA, TENNESSEE. ANY FUEL CHARGES MUST BE NOTED IN BID RESPONSE OR WILL NOT BE PAID.** Bid prices to include delivery to:

Hamilton County Human Resources – The Well
455 N. Highland Park Avenue
Chattanooga, TN 37404

III. BILLING

Once awarded, billings shall be submitted weekly via email to Meg Patton at:
MegP@HamiltonTN.gov

IV. MINIMUM LIMITS OF INSURANCE

Prior to commencement of work, the contractor shall provide proof of the following minimum limits of insurance; such coverage to be maintained throughout the term of the contract:

- A. Commercial General Liability Insurance: \$1,000,000 per occurrence for property damage and bodily injury. The proposer should indicate in its proposal whether the coverage is provided on a claims-made or (preferably) on an occurrence basis. The insurance shall include coverage for the following:
 - 1. Premise/Operations
 - 2. Explosion, Collapse and Underground Property Damage Hazard (if applicable)
 - 3. Products/Completed Operations
 - 4. Contractual
 - 5. Independent Contractors
 - 6. Broad Form Property Coverage
 - 7. Personal Injury
- B. Business Automobile Liability Insurance: \$1,000,000 limit per accident for property damage and personal injury.
 - 1. Owned/Leased Autos
 - 2. Non-owned Autos
 - 3. Hired Autos
- C. Workers' Compensation and Employers' Liability Insurance: Workers' Compensation statutory limits as required by Tennessee. This policy should include Employers' Liability coverage for \$1,000,000 per incident.

Hamilton County Government shall be listed as an additional insured on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of thirty (30) days cancellation notice to the Hamilton County Risk Management Office. All coverage shall be placed with Tennessee admitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

For listing purposes as to the additional insured, please use the following:

Hamilton County, TN
c/o Hamilton County Risk Management Office
317 Oak Street, 2nd Floor
Chattanooga, TN 37403

V. REFERENCES

Provide at least three references of customers in the past three years with services performed in comparable scope and size of this bid request. This list must include contact names, addresses, telephone numbers and email addresses. Submission of such authorizes the County to contact any company included on the reference list and complete any documents necessary to authorize the County to talk to said references regarding performance of the vendor.

VI. BID EVALUATION

Submissions will be evaluated by the County to verify the lowest and best bid as well as compliance with the specifications/requirements. Any submission that does not meet specifications / requirements will be disqualified and deemed non-responsive.

VII. BID SUBMISSION REQUIREMENTS

The bidder must complete and deliver an original and two (2) hard copy of its bid response document in a sealed envelope before 11:00 a.m. (ET) on May 16, 2016 to the Hamilton County Purchasing Director at the address specified below.

NOTE: MAILING INSTRUCTIONS

Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.

DELIVERY ADDRESS

Gail B. Roppo
Director of Purchasing
Bid#0416-140: Linen Service Contract from {insert your company name here}
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

VIII. CONTACTS

Questions concerning product specifications should be directed to:

Ms. Gina Hatler, Human Resources Department, (423) 209-6178 or (423) 595-1938

Questions concerning bid procedures should be directed to:

Ms. Linda Chumbler, Purchasing Department, (423) 209-6350

BID RESPONSE DOCUMENT

Please attach additional pages if necessary to fully describe your response.

I. Pricing by Towel Size

A. Hand Towel, ~16"x27": \$ _____ per towel

B. Bath Towel, ~24"x48": \$ _____ per towel

II. Fabric for Towels

Describe the materials for the towels which you are quoting. If quoting more than one type of material, include pricing for each.

III. Delivery

Describe your proposed delivery schedule, noting whether once a week or twice a week delivery is an option.

IV. Customer Service / Special Delivery Response

Describe your response standards, including time, to any special deliveries and / or response to any customer service issues relative to ongoing deliveries.

V. Laundry/Cleaning Process

Please describe your laundry and cleaning processes relative to towels.

VI. Business Experience

Please describe your company's experience in this business.

VII. References

Provide at least three (3) references of customers where services were performed in the past two (2) years.

Name & Title	Company Name/Address	Phone Number	E-mail Address

Submitted by Company Name: _____
Print Name

Contact Name: _____
Print Name

Authorized Signature: _____
Sign and Print Name

Contact Phone: _____

Contact Email Address: _____

CERTIFICATE OF COMPLIANCE

By indication of the authorized signature below, the proposer does hereby make certification and assurance of compliance with all provisions of this quote as well as the following items:

1. the laws of the State of Tennessee and Hamilton County;
2. Title VI of the Civil Rights Act of 1964;
3. the Equal Employment Opportunity Act and the regulations issued thereunder by the federal government;
4. the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government;
5. Hamilton County's Disadvantaged Business Enterprise guidelines;
6. the Drug Free Workplace statement;
7. the condition that the submitted quote was independently arrived at, without collusion, under penalty of perjury; and
8. the condition that no amount shall be paid directly or indirectly to an employee or official of Hamilton County as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer in connection with the procurement under this quote.

Authorized Signature

Firm Name

Date

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County’s consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County’s consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



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Solicitation - Log

5/06/2016 8:22 AM Eastern

Solicitation Title: Linen Service Contract
 Number: 0416-140
 Bids Due: 5/16/2016 11:00:00 AM Eastern
 Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
5/06/2016 8:22:06AM	Eastern	Linda Chumbler	0416-140 - Linen Service Contract	Invitation	Please click on the above solicitation number to access bid documents.	135	0

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Please run the attached ad on May 6, 2016, in the legal notices.

LEGAL NOTICE

Bids for a Linen Service Contract will be opened at 11:00 A.M. on May 16, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



Linen Service Contract
May 16, 2016

Human Resources / The Well
11:00 A.M.

Vendors:	Kleen-A-Matic	Cintas (HC)	Tritex Services	Angelica Corp. (HC)
Hand Towel:	\$0.18	\$0.22	\$0.28	\$0.3231
Bath Towel:	\$0.28	\$0.30	\$0.45	\$0.3877
Delivery:	1-2 times a wk.	1-2 times a wk.	1-2 times a wk.	?
Terms:	Net 30	?	Net 30	Net 30

Request For Bids:	
Newspaper Ad:	5/6/2016
Vendor Notification:	135
Vendor Response:	4
Budgeted:	Operating



Hamilton County Board of Commissioners RESOLUTION

No. 616-7

A RESOLUTION ACCEPTING THE BID OF BLISS PRODUCTS AND SERVICES, INC. FOR SHREDDED RUBBER MULCH AMOUNTING TO \$24,500.00 FOR THE RECREATION DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for shredded rubber mulch for playground safety surfacing for the Recreation Department; and,

WHEREAS, the bid from Bliss Products and Services, Inc. amounting to \$24,500.00 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Bliss Products and Services, Inc. for shredded rubber mulch amounting to \$24,500.00 for the Recreation Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for shredded rubber mulch for playground safety surfacing. Material shall be Ground Smart, Playsafer or an approved equal.

- **Shredded rubber mulch must meet or exceed ASTM Standard F-1292-04 for impact attenuation.**
- **Quantity: Amount needed to cover 13,900 square feet at a 6" (six inch) depth.**
- **Materials must be shipped/delivered to Chester Frost Park, 2277 N. Gold Point Circle, Hixson, Tennessee 37343.**
- **Any and all shipping, handling, freight or mileage charges must be incorporated into the pricing submitted.**

BID SUBMISSION REQUIREMENTS:

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on May 13, 2016 to the Hamilton County Purchasing Department at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID#0516-151: Shredded Rubber Mulch". Any sealed envelope(s) enclosed within the envelope/package should also be clearly marked with the same label.

NOTE: IMPORTANT DELIVERY/MAILING INSTRUCTIONS

NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.

<u>Delivery Address</u>
Gail B. Roppo
Director of Purchasing
Bid #0516-151 Shredded Rubber Mulch
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

Minimum Limits of Insurance will be required before award of bid.

Minimum Limits of Insurance

1. **Commercial General Liability Insurance** - \$1,000,000 limit per occurrence for property damage and bodily injury. The service provider shall indicate in its bid whether the coverage is provided on a claims-made or (preferably) on an occurrence basis. The insurance shall include coverage for the following:

Bid#0516-151 Shredded Rubber Mulch
Hamilton County, Tennessee

- a) Premise/Operations
 - b) Products/Completed Operations
 - c) Contractual
 - d) Independent Contractors
 - e) Broad Form Property Damage
 - f) Personal Injury
2. *Business Automobile Liability Insurance* - \$1,000,000 limit per accident for property damage and personal injury.
- a) Owned/Leased Autos
 - b) Non-owned Autos
 - c) Hired Autos
3. *Workers' Compensation and Employer's Liability Insurance* – Workers' Compensation statutory limits as required by Tennessee law. This policy should also include Employer's Liability Coverage for \$1,000,000.

In addition, **Hamilton County shall be listed as an additional insured** on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of **thirty (30) days** cancellation notice to the Hamilton County Risk Management Office. All coverage shall be placed with Tennessee admitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

For listing purposes as to the additional insured, please use the following:

Hamilton County, TN
c/o Hamilton County Risk Management Office
317 Oak Street, 2nd Floor
Chattanooga, TN 37403

CONTACTS:

Questions concerning product specifications should be directed to Mr. Tom Lamb, Recreation Department, at (423) 842-0177.

Questions concerning bid procedures should be directed to Linda Chumbler, Purchasing Department, at (423) 209-6350.

Bid#0516-151 Shredded Rubber Mulch
Hamilton County, Tennessee

PRICING SHEET

Shredded Rubber Mulch for playground safety surfacing – **must meet or exceed ASTM Standard F-1292-04 for impact attenuation:**

Total Bid Price: _____

Company Name: _____

By: _____

Email Address: _____

Delivery after receipt of order: _____ days

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
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31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



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Solicitation - Log

5/03/2016 9:25 AM Eastern

Solicitation Title: Shredded Rubber Mulch
Number: 0516-151
Bids Due: 5/13/2016 10:30:00 AM Eastern
Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
5/03/2016 9:25:40AM	Eastern	Linda Chumbler	0516-151 - Shredded Rubber Mulch	Invitation	Please click on the above solicitation number to access bid documents.	265	1

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Please run the attached ad on May 3, 2016, in the legal notices.

LEGAL NOTICE

Bids for Shredded Rubber Mulch for playground safety surfacing will be opened at 10:30 A.M. on May 13, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing

LEGAL NOTICE
Bids for Shredded Rubber Mulch for playground safety surfacing will be opened at 10:30 A.M. on May 13, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing .
Gail B. Roppo Director of Purchasing

Shredded Rubber Mulch
 May 13, 2016

Recreation Department
 10:30 A.M.

Vendors:	Bliss Products & Services, Inc.	International Mulch Company	KorKat Inc.	All Recreation of Virginia Inc.	Outdoor Recreation Inc.	All Recreation of Virginia Inc.
Total Bid Price:	\$24,500.00	\$27,151.00	\$31,150.00	\$31,204.00	\$31,933.00	\$47,422.00
Delivery:	30 days	15 days	30 days	14-21 days	2-4 weeks	14-21 days
Terms:	Net 30	Net 30	Net 10	Net 30	Net 20	Net 30

Request For Bids:	
Newspaper Ad:	5/3/2016
Vendor Mailing:	265
Vendor Response:	5
Budgeted:	Capital Outlay



Hamilton County Board of Commissioners

RESOLUTION

No. 616-8

A RESOLUTION ACCEPTING THE BID OF PRATER FORD, INC. FOR ONE (1) 4X4 UTILITY VEHICLE AMOUNTING TO \$27,252.10 FOR EMERGENCY MEDICAL SERVICES AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for one (1) 4X4 utility vehicle for Emergency Medical Services; and,

WHEREAS, the bid from Prater Ford, Inc. amounting to \$27,252.10 was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of Prater Ford, Inc. for one (1) 4X4 utility vehicle amounting to \$27,252.10 for Emergency Medical Services is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

Bid#: 0416-149 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

SPECIFICATIONS

Hamilton County, Tennessee is soliciting bids for one (1) new and unused 4X4 utility vehicle for Hamilton County Emergency Medical Services. Bid pricing must include shipping/delivery to Chattanooga, Tennessee.

BID SUBMISSION REQUIREMENTS:

The bidder must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 10:30 a.m. (ET) on May 9, 2016 to the Hamilton County Purchasing Director at the address specified below.

The outside of the envelope/package containing the bid should be clearly marked with the following statement "BID#0416-149: Utility Vehicle". Any sealed envelope(s) enclosed within this envelope/package should also be clearly marked with the same label.

NOTE: IMPORTANT DELIVER/MAILING INSTRUCTIONS

NOTE: Please note that receipt of the bid by the County mail system does not constitute receipt of a bid by the Purchasing Department. All proposals/bids must be received in the Purchasing Department by the specified deadline.

<u>DELIVERY ADDRESS</u>
Gail B. Roppo
Director of Purchasing
Bid # 0416-149: 4X4 Utility Vehicle <i>{insert your company name here}</i>
Hamilton County Purchasing Department
455 N. Highland Park Avenue
Chattanooga, TN 37404

CONTACTS:

Questions regarding product specifications should be directed to Ken Wilkerson, Director, Hamilton County Emergency Medical Services at (423) 209-6900 or kwilkerson@hamiltontn.gov.

Questions regarding bid procedures should be directed to Linda Chumbler, Hamilton County Purchasing Department, and (423) 209-6350 or lindac@hamiltontn.gov.

Bid#: 0416-149 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

DETAILED BID SPECIFICATIONS – One (1) 4X4 Utility Vehicle:

Items found in this section set forth the County’s minimum expectations for new and unused, current year model, 4X4 utility vehicles sought through this bid document. Each item in each of the following categories must be completed. Please respond as instructed. Please indicate to what extent your proposed vehicle meets each of the specifications listed below by placing an “X” in either the “MEETS OR EXCEEDS” or “DOES NOT MEET” column. If your equipment does not meet any specification, please explain using the comments column. All bids are F.O.B. Chattanooga, Tennessee.

Note: *If quoting more than one make/model of vehicle, a separate vendor/manufacturers’ specification sheet must be provided for each vehicle being quoted. All quotes may be returned in one sealed bid envelope.*

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Engine Size: V- 6 Gasoline			
Drive Train: Four wheel drive			
Wheelbase: 112” – 116”			
Cargo Capacity: 43 cu.ft. minimum with 2 nd seat up			
Alternator: 130 amp minimum			
Fuel Tank: Minimum 18 gallons			
Exterior Color: To be determined			
Interior Color: Blue or Grey or Stone			
Radio: AM/FM Stereo w/CD			
Tires: Five (5) full size 245/65Rx17 all terrain			
Wheels: 17” Aluminum or Styled Steel			
Shock Absorbers: Heavy Duty			
Glass: Privacy Glass			
Instrumentation: Full instrumentation to include climate indicator/outside temperature.			

Bid#: 0416-149 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Payload Capacity: 1000 lbs. minimum			
Transmission: Minimum 6-speed Automatic			
Passenger Capacity: Minimum 5 passenger w/ third seat			
Bumpers: Front and rear bumpers color coded to vehicle color			
Mirrors: Dual Outside Mirrors, power-adjustable			
Power Windows & Door Locks: Front & rear required			
Brakes: 4-wheel antilock heavy duty power brakes (ABS)			
Flooring: Carpet w/rubber floor mats			
Seats: Front Bucket seats w/floor console and additional power points			
Overhead Console: Storage w/light			
Vehicle Cab Height: Minimum 70 inches			
Ground Clearance: 7.8 inches minimum			
Rear Lift gate: One piece rear lift gate/door			
Coolers: Auxiliary transmission & engine oil coolers			
Parking Brake: Foot operated/hand released parking brake			
Hood Release: Remote			
Windshield Wipers: Intermittent / variable front & rear			
Air Conditioning: Front & Rear factory installed			
Doors: Four (4) doors			
Towing Package: Minimum 5,000 lbs. w/ 7 point connector w/ hitch-receiver			
Fog Lamps: Halogen			
All Standard Equipment furnished by Manufacturer			

Bid#: 0416-149 (1) 4X4 Utility Vehicle
Hamilton County, Tennessee

SPECIFICATIONS – MUST MEET OR EXCEED	MEETS OR EXCEEDS	DOES NOT MEET	COMMENTS
Include Manufacturer's warranty information			

Pricing:

A. Make/Model: _____

B. Total Bid Price: _____

C. Delivery: _____

D. Terms: _____

Bid Submitted By:

Company Name: _____

Contact Name: _____

Contact Title: _____

Contact Phone: _____

Contact Email: _____

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing NO misrepresentations. The information is NOT tainted by any collusion or fraud. I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected. I certify and acknowledge that I have reviewed and approved the release of this proposal for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal documents as well as execute the actual Contract documents, if selected.

Authorized Signature

Name of Authorized Signer (Printed or Typed)

Title of Authorized Signer

Firm Name

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

- 21. DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

- 22. DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
- 23. EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
- 24. INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
- 25. NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
- 26. NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
- 27. NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



Hamilton County, Tennessee On-Line Bid Administration System

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Solicitation - Log

4/27/2016 9:38 AM Eastern

Solicitation Title: (1) 4X4 Utility Vehicle
Number: 0416-149
Bids Due: 5/09/2016 10:30:00 AM Eastern
Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="5"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
4/27/2016 9:38:27AM	Eastern	Linda Chumbler	0416-149 - (1) 4X4 Utility Vehicle	Invitation	Please click on the above solicitation number to access bid documents.	196	5

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Please run the attached ad on April 27, 2016, in the legal notices.

LEGAL NOTICE

Bids for one (1) new & unused current year model 4x4 Utility Vehicle will be opened at 10:30 A.M. on May 9, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

Gail B. Roppo
Director of Purchasing



==>

Dealer: F21422

2017 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 0000 Priority: F4 Ord FIN: QA474 Order Type: 5B Price Level: 725

Ord Code: 100A Cust/Flt Name: HAMILTON CO PO Number:

RETAIL

RETAIL

K8B 4DR 4WD BASE \$33310

SP DLR ACCT ADJ

.112.6" WB

SP FLT ACCT CR

YZ OXFORD WHITE

FUEL CHARGE

7 CLOTH BUCKET

B4A NET INV FLT OPT NC

L MED LT CAMEL

PRICED DORA NC

100A EQUIP GRP

DEST AND DELIV 945

.18" PNTD ALUM

TOTAL BASE AND OPTIONS 34945

998 .3.5L V6 TIVCT NC

TOTAL 34945

44C 6-SPD AUTO TRAN NC

THIS IS NOT AN INVOICE

.P245/60R18 A/S

16N ALL WTHR MATS 120

52T T/TOW CLASS III 570

SLCTSHFT TRANS

FLEX-FUEL

153 FRT LICENSE BKT NC

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC00257

(1) 4X4 Utility Vehicle
 May 9, 2016

Emergency Services
 10:30 A.M.

Vendors:	Prater	Mtn. View	Don Ledford	D-Patrick	Auto Nation	Auto Nation
	Ford, Inc.	Ford	Auto Park	Inc.	Ford of	Chevrolet
		Lincoln	LLC		Marietta	Northpoint
		(HC)				
Total Bid Price:	\$27,252.10	\$27,698.00	\$27,975.00	\$29,404.00	\$33,535.00	\$37,380.00
Make/Model:	2017 Ford	2017 Ford	2017 Chev.	2016 Nissan	2017 Ford	2016 Chev.
	Explorer Base	Explorer Base	Traverse	Pathfinder	Explorer XLT	Tahoe
	4X4	4X4	AWD		4X4	4X4
Delivery:	12-14 weeks	14-16 weeks	8-12 weeks	60 days	90-150 days	14-16 weeks
Net:	C.O.D.	Net on Del	Net 30	Net 30	Net 29	Net 30

Request For Bids:	
Newspaper Ad:	4/27/2016
Vendor Notification:	196
Vendor Response:	6
Budgeted:	Capital Outlay



Hamilton County Board of Commissioners RESOLUTION

No. 616-9

A RESOLUTION ACCEPTING THE BID OF BFI WASTE SYSTEMS OF NORTH AMERICA FOR FOUR (4) YEAR CONTRACT PRICING, BEGINNING JULY 1, 2016 THROUGH JUNE 30, 2020, WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWO (2) YEAR TERMS FOR SOLID WASTE SERVICES FOR THE SUPPORT SERVICES DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, bids were received in response to public advertisement for four (4) year contract pricing, with the option to renew for two (2) additional two (2) year terms for solid waste services for the Support Services Department; and,

WHEREAS, the bid of BFI Waste Systems of North America to provide containers and on-going service for the collection of general office waste from Hamilton County facilities was considered to be the lowest and best bid received; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY, IN SESSION ASSEMBLED:

That the bid of BFI Waste Systems of North America for four (4) year contract pricing, beginning July 1, 2016 through June 30, 2020, with the option to renew for two (2) additional two (2) year terms, for solid waste services for the Support Services Department is hereby accepted, said bid being the lowest and best bid received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date



**BID # 0416-145: SOLID WASTE SERVICES
Hamilton County, TN**

1. STATEMENT OF INTENT

Hamilton County, Tennessee hereinafter referred to as "the County" is soliciting bids for services from qualified companies hereinafter referred to as "the contractor" to provide containers and on-going service for the collection of general office waste from Hamilton County facilities.

2. SCOPE OF SERVICES

These specifications are the minimum requirements to provide waste services for Hamilton County. The contractor shall furnish containers and pick up specific to the needs determined for each location by the County.

3. GENERAL REQUIREMENTS

The contractor shall provide all management, labor, equipment, fuel and materials and operate within applicable federal, state and local regulations and laws and Occupational Safety and Health Administration U.S. Department of Labor industry standard for safety and training. Additionally, requirements include but are not limited to the following:

- a. Designated contract manager
- b. Skilled, knowledgeable and courteous drivers
- c. Reliable pick up
- d. Cleanup of incidental spills and/or debris around container site
- e. Perform repairs to containers on site when possible or immediate replacement accordingly
- f. Vehicles maintained
- g. Functional, free of any major dents, dings or rust, containers
- h. Fuel expenses inclusive
- i. Responsible waste handling and disposal

4. CONTRACT FOR SERVICES

It is the County's intent to enter into a four (4) year contract with the successful bidder with the option to renew for two (2) additional two (2) year periods with the same terms and conditions and satisfactory performance on all criteria and subject to the availability of funds for each renewal period.

In the event that Hamilton County exercises such rights, all terms, conditions, and provisions of the original contract shall remain the same and apply during the renewal period with the possible exceptions of rate adjustments, service locations, and minor scope additions and/or deletions which may be agreed upon by both parties. Any such requested rate increase must have documentation as to the justification / proof as to rationale for the increase for consideration by the County. Approval of any proposed rate increases will solely reside with Hamilton County.

5. HEALTH, SAFETY AND GREEN-THINK STANDARDS

Green-Think is a practice-based initiative of the County formed on being more cognizant and better stewards of potential environmental impacts in the process and material and basic practices. The goal is to maximize process efficiency and minimize environmental impacts while ascribing a safe work-place and work-practices through scheduling, cleaning and maintenance methods, water use, energy efficiency, air quality and materials.

Contractor commitment to utilizing environmentally sound procedures and policies as related to material and equipment, education and training of personnel, protocols for maximizing health and safety, and disposal of waste in environmentally preferable ways are an integral part of this contract.

6. MINIMUM LIMITS OF INSURANCE

Prior to commencement of work, the contractor shall provide proof of the following minimum limits of insurance; such coverage to be maintained throughout the term of the contract:

- a. Commercial General Liability Insurance: \$1,000,000 per occurrence for property damage and bodily injury. The proposer should indicate in its proposal whether the coverage is provided on a claims-made or (preferably) on an occurrence basis. The insurance shall include coverage for the following:
 1. Premise/Operations
 2. Explosion, Collapse and Underground Property Damage Hazard (if applicable)
 3. Products/Completed Operations
 4. Contractual
 5. Independent Contractors
 6. Broad Form Property Coverage
 7. Personal Injury

- b. Business Automobile Liability Insurance: \$1,000,000 limit per accident for property damage and personal injury.
 1. Owned/Leased Autos
 2. Non-owned Autos
 3. Hired Autos

- c. Workers' Compensation and Employers' Liability Insurance: Workers' Compensation statutory limits as required by Tennessee. This policy should include Employers' Liability coverage for \$1,000,000 per incident.

Hamilton County Government shall be listed as an additional insured on the above required liability insurance policies. A signed certificate of insurance shall evidence all policies and coverage shall not be cancelled without a minimum of thirty (30) days cancellation notice to the Hamilton County Risk Management Office. All coverage shall be placed with Tennessee admitted insurers rated B+10 or better by A.M. Best's rating service or as approved by Hamilton County's Risk Manager.

7. INDEMNIFICATION AND HOLD HARMLESS

The Contractor shall indemnify, hold harmless and pay all costs of defense and damages for the County, its agents and employees, against any and all liability, damage, loss, claims, including Civil Rights Claims, and expenses which may accrue and be sustained by or threatened against the County or its Commissioners, agents and employees on account of any claim, suit or action made or brought against the County, its agents, Commissioners or employees for the death of or injury to any person or property for damages to any and all persons or property arising in whole or in part from any and all acts or omissions, whether negligent or otherwise, of the Contractor, the officers, agents, employees, authorized persons of Contractor and those on the premises with Contractor's permission or for whose acts the County may be liable. It is hereby agreed by the County and the Contractor that this provision is intended to and does indemnify and hold harmless the County against any liability caused by or resulting from the acts of the Contractor, its employees, officers, subcontractors, students or anyone for whose acts the Contractor or the County may be liable. This provision shall survive the termination or expiration of this Contract.

8. ASSIGNMENT OR SUBCONTRACTING

The contractor shall not subcontract or employ any independent contractors for all or any portion of the work without prior written approval from the County. In situations requiring immediate response, approval may be given over the phone with written approval being obtained within 72 hours. The County must approve any subcontractors employed by the contractor. The contractor shall remain wholly responsible for all workers employed and pay promptly for any work subcontracted or underlet. Contractor shall include each of its subcontractors as insured under the policies of insurance required herein or insure that their subcontractors meet the minimum requirements for insurance specified herein.

9. PICK UP LOCATIONS

BILLING CODE	LOCATION	QTY	SIZE	FREQ OF PICK UP	CONTAINER PLACEMENT	PICK UP SCHD	ON-SITE CONTACT	PHONE NUMBER
CLP	Career Lane Fuel Pump 9018 Career Lane, Oolte 37363	2	96 gal	WEEKLY	By fuel pump	TBD	Gary Bean	595-7250
CFP1	Chester Frost Park MAINT 3839 S Gold Point Cir 37343	4	8 yard	2x WLY Apr-Oct	Adjacent Field	Monday Thursday	Tom Lamb	842-0177
CFP2	Chester Frost Park MAINT 3839 S Gold Point Cir 37343	4	8 yard	1x WLY Nov-Mar	Adjacent Field	Monday Thursday	Tom Lamb	842-0177
CD	Corrections Department 6215 Dayton Blvd 37343	1	4 yard	WEEKLY	West side of building	TBD	Chris Jackson	847-4835
EC	Election Commission 700 Terminal Road	1	8 yard	WEEKLY	SE of building	TBD	Kerry Steelman	493-5100 EXT 226
ES1	E.M.S. Station #1 10918 Highway 58, 37336	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ES2	E.M.S. Station #2 12906 Dayton Pike, 37379	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ES3	E.M.S. Station #3 5406 Highway 58, 37341	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ES5	E.M.S. Station #5 5070 Ooltewah-Ring Rd, 37363	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ES8	E.M.S. Station #8 311 Rolling Way, 37377	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ES12	E.M.S. Station #12 8513 Middle Valley Rd, 37343	1	96 gal	WEEKLY	By building	TBD	John Combes	209-5005
ESS	EMS Supply 2900 River Road	1	8 yard	WEEKLY	Rear of building	TBD	John Combes	209-5005
ESP	Enterprise South Nature Park 8015 Volkswagen Drive	2	8 yard	WEEKLY	Below shop	TBD	Don Prior	619-3767
FC	Forensics Center 3202 Amnicola Hwy	1	8 yard	WEEKLY	Rear of building	TBD	Chuck Hall	493-5175
HD	Highway Department 7625 Standifer Gap Rd 37421	2	8 yard	2X WKLY	PLM-1 Shop	TBD	Gary Bean	595-7250
JC1	Juvenile Court / Detention CTR 1600 E. 3rd Street	1	8 yard	2X WKLY	Rear of building	Monday Thursday	Sam Mairs	209-5962
JC2	Juvenile Court Child Support 1221 East Main Street	1	8 yard	WEEKLY	Rear of BLDG off 14 th Street	TBD	Teresa Gravitt	209-5962
MD	Maintenance Department 1105 Ashmore Drive	1	8 yard	WEEKLY	East of building	TBD	David McDaris	209-7700
MC	McDaniel Building 455 North Highland Park	1	8 yard	WEEKLY	Rear of building	TBD	Gail Roppo	209-6355
RM	Records Management 6233 Dayton Blvd 37343	1	8 yard	WEEKLY	Rear of building	TBD	Ray Wilson	209-8980
RC1	Recycling CTR: Middle Valley 1868 Crabtree Road	1	4 yard	WEEKLY	Rear of lot	Monday	Mark Adams	209-6480
RC2	Recycling CTR: Hwy 58 5414 Highway 58	1	4yard	WEEKLY	By office	TBD	Mark Adams	209-6480
RC3	Recycling CTR: Standifer 7625 Standifer Gap Road	1	4 yard	WEEKLY	By office	TBD	Mark Adams	209-6480
RC4	Recycling CTR: Sequoyah 9525 Lovell Road 37379	1	4 yard	WEEKLY	By office	TBD	Mark Adams	209-6480
RP1	River Park 4301 Amnicola Highway	3	8 yard	2X WKLY	West side of building	Monday Thursday	Perry Brooks Charlie Bean	315-3291 902-7781
RP2	River Park Marsh MAINT BLDG 2301 Amnicola Highway	1	4 yard	WEEKLY	NE side of building	TBD	Perry Brooks Charlie Bean	315-3291 902-7781
RP3	River Park Substation 929 Riverside Drive	1	4 yard	WEEKLY	Front of Building	TBD	Perry Brooks Charlie Bean	315-3291 902-7781
SDE	Sheriff's Dept. E Sector Squad 8394 Hickory Valley Road	1	8 yard	WEEKLY	Rear of building	TBD	Allen Branum	209-7000
SDW	Sheriff's Dept. W Sector Squad 6233 Dayton Blvd 37343	2	8 yard	WEEKLY	Rear of building	TBD	Allen Branum	209-7000

10. ADDING/DELETING SERVICE

The County may add or delete service as it deems necessary with billing prorated accordingly at contract pricing. The Contractor must be able to provide additions as directed by the County without delay.

11. BILLING

Billings shall be submitted to: Hamilton County Support Services, 117 East 7th Street, Chattanooga, TN 37402. Invoices shall line item each charge by location code as listed in Section 9 herein.

12. EXPERIENCE REQUIREMENTS

To submit a quote, the company must have a minimum of five (5) consecutive years' and personnel assigned must have a minimum of two (2) years' experience in comparable multi-stop solid waste services.

13. REFERENCES

Provide at least three references of customers in the past three years with services performed in comparable scope and size of this bid request. This list must include contact names, addresses, telephone numbers and email addresses. Submission of such authorizes the County to contact any company included on the reference list and complete any documents necessary to authorize the County to talk to said references regarding performance of the contractor.

14. BID EVALUATION

Submissions will be evaluated by the County to verify the lowest and best bid as well as compliance with the specifications/requirements. Any submission that does not meet specifications/requirements will be disqualified and deemed non-responsive.

15. SUBMITTAL REQUIREMENTS

All submittals (Section 16.B) must be completed as requested or it may be deemed non-responsive and disqualified, at the sole discretion of the County.

16. BID SUBMISSION REQUIREMENTS

In order for a bid to be considered eligible, you must do the following:

- a. The proposer must complete and deliver an original and one (1) hard copy of its bid response document in a sealed envelope before 11:00 a.m. (ET) on May 9, 2016 to the Hamilton County Purchasing Director:

Gail B. Roppo
 Director of Purchasing
 BID # 0416-145: SOLID WASTE SERVICES from {insert your company name}
 Hamilton County Purchasing Department
 455 N. Highland Park Avenue
 Chattanooga, TN 37404

- b. Complete attached Submittals, signed by an authorized contracting agent for your company:
 - 1. Information Response (Section 18)
 - 2. Bid Response (Section 19)
 - 3. Certificate of Compliance (Section 20)
 - 4. Authorization to Bind (Section 21)

- c. All pages of this document must be initialed in the bottom left corner.

17. CONTACT

Questions concerning specifications should be directed to:
Alan Knowles, Support Services, (423) 209-6488

Questions concerning bid process should be directed to:
Linda Chumbler, Purchasing, (423) 209-6350

**18. SUBMITTAL 1 of 4: REQUEST FOR BID: BID SPECIFICATIONS: SOLID WASTE SERVICES
INFORMATION RESPONSE**

a. Hamilton County Business License Information:

a. Number: _____

b. Expiration Date: _____

If the contractor does not currently hold a business license in Hamilton County, this information can be provided after contractor selection.

b. Number of consecutive years performing multi-stop solid waste services: _____

c. Does your company meet the Minimum Limits of Insurance as stated above and requirement to provide the required Insurance Certificate if notified of Award of the business?

_____ Yes _____ No

d. Company Owner(s) Contact Information:

Name	Position/Title	Phone Number	E-mail Address

e. Business Type and Incorporation Information:

1. Specify your company type (Corporation, LLC, Partnership, etc.): _____

2. State of Incorporation: _____

3. Business Address: _____

f. References:

Provide at least three (3) references of customers where services were performed in the past two (2) years performing multi-stop solid waste services.

Name & Title	Company Name/Address	Phone Number	E-mail Address

**19. SUBMITTAL 2 of 4: REQUEST FOR BID: BID SPECIFICATIONS: SOLID WASTE SERVICES
QUOTE RESPONSE**

a. WEEKLY PICK UP

96 Gallon \$ _____
2-Yard Container \$ _____
4-Yard Container \$ _____
6-Yard Container \$ _____
8-Yard Container \$ _____

b. TWICE WEEKLY PICK UP

96 Gallon \$ _____
2-Yard Container \$ _____
4-Yard Container \$ _____
6-Yard Container \$ _____
8-Yard Container \$ _____

c. ONE TIME EXTRA PICK UP

96 Gallon \$ _____
2-Yard Container \$ _____
4-Yard Container \$ _____
6-Yard Container \$ _____
8-Yard Container \$ _____

d. ONE TIME PLACEMENT AND PICK UP

96 Gallon \$ _____
2-Yard Container \$ _____
4-Yard Container \$ _____
6-Yard Container \$ _____
8-Yard Container \$ _____

Submitted by Company Name: _____
Print Name

Contact Name: _____
Print Name

Authorized Signature: _____
Sign and Print Name

Contact Phone: _____

Contact Email Address: _____

Initial _____

**20. SUBMITTAL 3 of 4: REQUEST FOR BID: BID SPECIFICATIONS: SOLID WASTE SERVICES
CERTIFICATE OF COMPLIANCE**

By indication of the authorized signature below, the proposer does hereby make certification and assurance of compliance with all provisions of this quote as well as the following items:

1. the laws of the State of Tennessee and Hamilton County;
2. Title VI of the Civil Rights Act of 1964;
3. the Equal Employment Opportunity Act and the regulations issued thereunder by the federal government;
4. the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government;
5. Hamilton County's Disadvantaged Business Enterprise guidelines;
6. the Drug Free Workplace statement;
7. the condition that the submitted quote was independently arrived at, without collusion, under penalty of perjury; and
8. the condition that no amount shall be paid directly or indirectly to an employee or official of Hamilton County as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer in connection with the procurement under this quote.

Company Name: _____

Authorized Signature: _____
Sign and Print Name

Date: _____

Initial _____

**21. SUBMITTAL 3 of 4: REQUEST FOR BID: BID SPECIFICATIONS: SOLID WASTE SERVICES
AUTHORIZATION TO BIND**

By signing this, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I certify and acknowledge that I have reviewed and approved the release of this quote for Hamilton County's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal/bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.

Authorized Signature (Officer of the Company)

Name of Authorized Signer (Print)

Title of Authorized Signer

Firm Name

Taxpayer Identification Number

Firm Address, City and Zip Code

Telephone Number

Fax Number

Email Address

Date

Initial _____



HAMILTON COUNTY, TENNESSEE

GENERAL TERMS AND CONDITIONS FOR PURCHASES

1. **ACCEPTANCE:** All terms and conditions in this invitation are deemed to be accepted by the bidder and incorporated in the bid, except the provision(s) which are expressly excluded by the bid specifications.
2. **ADDITIONAL INFORMATION:** Bidders are cautioned that any statement made by any individual or employee of Hamilton County that materially changes any portion of the bid document, either before or after the issuance of the bid documents, shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.
3. **ALTERATION OR AMENDMENTS:** No alterations, amendment, changes, modifications or additions to any contract resulting from this bid shall be binding on Hamilton County without the prior written approval of the County.
4. **ALTERNATE BIDS:** Alternate bids (defined as bids that do not comply with the bid terms, conditions, and specifications) are not acceptable and will be rejected unless authorized by the invitation to bid. Vendors may submit more than one bid providing that all such bids comply with bid terms, conditions and specifications.
5. **ASSIGNMENT:** Contractors shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written consent of Hamilton County.
6. **AUTHORIZATION TO BIND:** All bids shall be signed by an authorized officer or employee of the bidder.
7. **AWARD:** Award will be made to the most responsive, responsible bidder(s) meeting specifications, who presents the product of service that is in the best interest of Hamilton County. Hamilton County reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is considered lowest and best.
8. **BID AMENDMENT:** If it becomes evident that an invitation must be amended, a formal written amendment will be issued to all known Bidders. If necessary, a new due date will be established.
9. **BID COPIES:** Hamilton County requires that bids be submitted in duplicate, unless otherwise stated in the bid package.
10. **BID DELIVERY:** Hamilton County requires that all bids be submitted and time/date-stamped by the date and before the time specified in the bid documents to be considered, regardless of method of delivery. The time clock in the Purchasing Department shall be the official record of the time. The County is not responsible for any technical difficulties of any vendor in the delivery of its bid. No late bids will be accepted, opened or returned.
11. **BID FORMS:** Vendors must complete bid forms contained in the bid package. Failure to fully complete the bid forms may result in rejection of the bid.

All information shall be entered in ink or typed/computer generated. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid. Corrections and/or modifications received after the closing time specified will not be accepted.

12. **BID PREPARATION:** Prospective bidders are solely responsible for their own expenses in BID preparation and subsequent negotiations with Hamilton County, if any.
13. **BID PRICING:** Any bid, and its associated pricing, shall remain valid for at least three (3) months after the bid due date, unless otherwise indicated in the bid specifications. Unit price must be shown for all products or services. In case of error in extension, unit price will govern. Prices will be considered as net, if no cash discount is shown.
14. **BID SUBMISSION AND TRANSMISSION:** Bid must be submitted in a sealed envelope with the Bid Number/Name, the closing date and time, as well as your company name provided on the envelope. If your response envelope is enclosed in another envelope/package for delivery, the latter should also be clearly labeled with the same identifying information.

All bids are to be F.O.B. Hamilton County, TN. All responses to this invitation become the property of Hamilton County.

Bids/Proposals submitted via e-mail or facsimile machine are unacceptable.

15. **BRAND NAMES:** Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided they are clearly identified by manufacturer, part number, diagrams, brochures and other related material, *unless stated otherwise in the bid specifications*. When brand, number, or level of quality is not stated by the bidder, it is understood the offer is exactly as specified.
16. **CODE OF ETHICS:** Hamilton County, through its Purchasing Rules, has adopted the National Institute of Government Purchasing (NIGP) as well as the Hamilton County Government Code of Ethics. All suppliers are expected to adhere to business ethics and professional behaviors as outlined in these documents.
17. **COMPLIANCE WITH ALL LAWS:** Companies submitting bids must agree to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act and the regulations issued there under by the federal government, the Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government, in any manner affecting the provision of goods and/or services, and all instructions, prohibitive orders issued, and shall obtain all necessary permits.
18. **DECLARATIVE STATEMENT:** Any statement or word (e.g., must, shall, will) are declarative statements and the vendor must comply with the conditions. Failure to comply with any such statement may result in their bid being deemed non-responsive and disqualified.
19. **DEFAULT:** In case of default by the bidder, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Director.
20. **DELIVERY REQUIREMENTS:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the County. *Note: Time of delivery may be a consideration in the award.*

21. **DISADVANTAGED BUSINESS PROGRAM:** Hamilton County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Hamilton County is committed to ensuring full and equitable participation for all disadvantaged businesses. Hamilton County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services to Hamilton County. In addition, Hamilton County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract with disadvantaged businesses in order to accomplish the successful delivery of goods and/or services.

If you would like additional information about our Disadvantaged Business Program please contact:

Ken Jordan, EEO Officer/DBE Liaison
Telephone: 423.209.6146
Fax: 423.209.6145
Email: DBE@HamiltonTN.gov

22. **DRUG-FREE WORKPLACE PROGRAM FOR CONSTRUCTION SERVICES:** Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Companies, other than construction services, are also encouraged to have and maintain drug-free workplace policies.
23. **EXCEPTIONS:** Bidders taking exceptions to any part or section of this invitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply with and/or supply the requirements as written in the bid document and these General Terms and Conditions.
24. **INDEMNIFICATIONS/HOLD HARMLESS:** The vendor shall hold the County, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or un-copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the County or himself because of the unauthorized use of such articles.
25. **NEW EQUIPMENT:** The bidder shall guarantee that the units submitted for this bid shall be new, and the latest and most improved model of current production, and shall be first quality as to workmanship and materials used in said units. All modifications shall be made at the factory. Demonstrators shall not be acceptable. *NOTE: When the bid is for services, this item does not apply.*
26. **NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or federal law.
27. **NON-CONFLICT STATEMENT:** Vendors, by submitting a signed bid, agree that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services. Supplier warrants that no part of the total Contract amount provided herein shall be paid directly or indirectly to any officer or employee of Hamilton County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connections with any goods provided or work contemplated or performed relative to the agreement.

28. **NON-DISCRIMINATION STATEMENT:** Supplier must agree that no person on the grounds of age, color, disability, gender, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran's status shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Supplier shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Suppliers covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Supplier covenants that it does not engage in any illegal employment practices.
29. **PUBLIC ACCESS TO PROCUREMENT INFORMATION:** All public records pertaining to purchasing shall be open for inspection during normal business hours. Information relating to the award of a particular contract shall be open to the public only after evaluation of that bid or proposal has been completed.
30. **QUALIFICATIONS OF BIDDERS:** A bidder may be required, before the award, to show to the complete satisfaction of Hamilton County that it has the necessary facilities, ability and financial resources to provide the service or goods specified.
31. **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire invitation to bid (ITB) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications of bidding procedures must be received in the Purchasing Department *not less than seventy-two hours* prior to the time set for bid opening. These requirements also apply to specifications that are perceived to be ambiguous.
32. **SAMPLES:** Samples of articles, when required, shall be furnished free of cost of any sort to the County and may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request *at bidder expense*.
33. **TAXES:** Hamilton County is a tax exempt organization. Sales, use or federal excise taxes should not be included in your bid.
34. **TN DEPARTMENT OF REVENUE REQUIREMENTS:** Before the Contract resulting from this solicitation is signed, the apparent successful Proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.
35. **TERMS AND CONDITIONS:** In the event of a conflict between the bid specifications and these terms and conditions, the specifications will govern.
36. **VISA ACCEPTANCE:** Awarded contractors should have the capability of accepting the County's authorized VISA Procurement Card (p-card) as a method of payment. Price changes or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from the County by the p-card in the same manner as other VISA purchases. VISA acceptance is preferred but is not the exclusive method of payment.
37. **WARRANTIES:** All warranty information must be furnished.
38. **WAIVING OF INFORMALITIES:** Hamilton County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hamilton County.

HAMILTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF AGE, COLOR, DISABILITY, GENDER, GENETIC INFORMATION, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEXUAL ORIENTATION, OR VETERAN'S STATUS IN THE EVALUATION AND AWARD OF BIDS.



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Solicitation - Log

4/27/2016 9:28 AM Eastern

Solicitation Title: Sokid Waste Services
Number: 0416-145
Bids Due: 5/09/2016 11:00:00 AM Eastern
Status: Open

Visible to Vendors: [Currently Visible](#) | [Hide](#)

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4/27/2016 9:28:42AM	Eastern	Linda Chumbler	0416-145 - Sokid Waste Services	Invitation	Please click on the above solicitation number to access bid documents.	574	1

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Please run the attached ad on April 27, 2016, in the legal notices.

LEGAL NOTICE

Bids for contract services from qualified companies to provide containers and on-going service for the collection of general office waste from Hamilton County facilities will be opened at 11:00 A.M. on May 9, 2016, in the offices of the Hamilton County Purchasing Department, located at 455 North Highland Park Avenue, in Chattanooga, TN. Specifications are available by contacting the Purchasing Department at (423) 209-6350 or at www.hamiltontn.gov/purchasing.

**Gail B. Roppo
Director of Purchasing**



BILLING CODE	LOCATION	QTY	SIZE	FREQ OF PICK UP	ALLIED WASTE BID	ALLIED 12-MONTH	WASTE SERVICES BID	WASTE SERV 12 MONTH
CLP	Career Lane Fuel Pump 9018 Career Lane, Oolte 37363	2	96 gal	WEEKLY	\$ 26.00	\$ 312.00	\$ 36.00	\$ 192.00
CFP1	Chester Frost Park MAINT 3839 S Gold Point Cir 37343	4	8 yard	2x WLY Apr-Oct	\$ 512.64	\$ 3,588.48	\$ 582.04	\$ 4,074.28
CFP2	Chester Frost Park MAINT 3839 S Gold Point Cir 37343	4	8 yard	1x WLY Nov-Mar	\$ 256.52	\$ 1,282.60	\$ 306.04	\$ 3,672.48
CD	Corrections Department 6215 Dayton Blvd 37343	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
EC	Election Commission 700 Terminal Road	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
ES1	E.M.S. Station #1 10918 Highway 58, 37336	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ES2	E.M.S. Station #2 12906 Dayton Pike, 37379	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ES3	E.M.S. Station #3 5406 Highway 58, 37341	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ES5	E.M.S. Station #5 5070 Ooltewah-Ring Rd, 37363	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ES8	E.M.S. Station #8 311 Rolling Way, 37377	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ES12	E.M.S. Station #12 8513 Middle Valley Rd, 37343	1	96 gal	WEEKLY	\$ 13.00	\$ 156.00	\$ 18.00	\$ 216.00
ESS	EMS Supply 2900 River Road	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
ESP	Enterprise South Nature Park 8015 Volkswagen Drive	2	8 yard	WEEKLY	\$ 128.26	\$ 1,532.12	\$ 153.02	\$ 1,836.24
FC	Forensics Center 3202 Amnicola Hwy	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
HD	Highway Department 7625 Standifer Gap Rd 37421	2	8 yard	2X WKLY	\$ 256.52	\$ 3,078.24	\$ 291.02	\$ 3,492.24

JC1	Juvenile Court / Detention CTR 1600 E. 3rd Street	1	8 yard	2X WKLY	\$ 128.26	\$ 1,532.12	\$ 145.51	\$ 1,746.12
JC2	Juvenile Court Child Support 1221 East Main Street	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
MD	Maintenance Department 1105 Ashmore Drive	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
MC	McDaniel Building 455 North Highland Park	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
RM	Records Management 6233 Dayton Blvd 37343	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
RC1	Recycling CTR: Middle Valley 1868 Crabtree Road	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
RC2	Recycling CTR: Hwy 58 5414 Highway 58	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
RC3	Recycling CTR: Standifer 7625 Standifer Gap Road	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
RC4	Recycling CTR: Sequoyah 9525 Lovell Road 37379	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
RP1	River Park 4301 Amnicola Highway	3	8 yard	2X WKLY	\$ 384.78	\$ 4,617.36	\$ 436.53	\$ 5,238.36
RP2	River Park Marsh MAINT BLDG 2301 Amnicola Highway	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
RP3	River Park Substation 929 Riverside Drive	1	4 yard	WEEKLY	\$ 39.66	\$ 475.92	\$ 56.13	\$ 673.56
SDE	Sheriff's Dept. E Sector Squad 8394 Hickory Valley Road	1	8 yard	WEEKLY	\$ 64.13	\$ 769.56	\$ 76.51	\$ 918.12
SDW	Sheriff's Dept. W Sector Squad 6233 Dayton Blvd 37343	2	8 yard	WEEKLY	\$ 128.26	\$ 1,532.12	\$ 153.02	\$ 1,836.24
						\$ 27,898.96	\$ 35,443.84	

Solid Waste Services
May 9, 2016

Support Services
11:00 A.M.

Vendors:	Waste Services Of Tennessee	BFI Waste Systems of North America dba Allied Waste
Weekly Pickup:		
96 Gallon	\$18.00	\$13.00
2-Yard Container	\$45.94	\$30.00
4-Yard Container	\$56.13	\$39.66
6-Yard Container	\$66.32	\$45.50
8-Yard Container	\$76.51	\$64.13
Twice Weekly Pickup:		
96 Gallon	\$23.00	\$24.00
2-Yard Container	\$81.47	\$55.00
4-Yard Container	\$102.82	\$79.32
6-Yard Container	\$124.16	\$90.99
8-Yard Container	\$145.51	\$128.26
One Time Extra Pickup:		
96 Gallon	\$10.00	\$10.00
2-Yard Container	\$16.00	\$12.00
4-Yard Container	\$20.00	\$14.00
6-Yard Container	\$24.00	\$16.00
8-Yard Container	\$28.00	\$18.00
One Time Placement and Pickup:		
96 Gallon	\$20.00	\$5.00 del./ \$5.00 pickup
2-Yard Container	\$20.00	\$10.00 del./ \$25.00 pickup
4-Yard Container	\$20.00	\$10.00 del./ \$25.00 pickup
6-Yard Container	\$20.00	\$10.00 del./ \$25.00 pickup
8-Yard Container	\$20.00	\$10.00 del./ \$25.00 pickup

Request For Bids:	
Newspaper Ad:	4/27/2016
Vendor Notification:	574
Vendor Response:	2
Budgeted:	Operating



Hamilton County Board of Commissioners RESOLUTION

No. 616-10

A RESOLUTION TO AMEND THE “MASTER LIST OF ROADS AND SPEED LIMITS” SO AS TO ACCEPT THE FOLLOWING DISTRICT ROADS AND TO ESTABLISH SPEED LIMITS THEREFOR: Brady Drive, Rod Lane and Prissy Lane

WHEREAS, The above listed roads are new subdivision roads in the Southfork Subdivision and have been inspected by the Hamilton County Division of Public Works and meet current County Subdivision Regulations; and,

WHEREAS, the list of roads, a copy of which is attached hereto and incorporated herein by reference thereto as though fully and completely copied verbatim herein, completely describes the amendments to be made to the “Master List of Roads and Speed Limits”.

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

1. That the above named roads be declared district roads, 2nd class.
2. That the attached amendments to the “Master List of Roads and Speed Limits” are hereby adopted and approved.
3. That the “Master List of Roads and Speed Limits” is hereby amended.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

ROAD NAME

DESCRIPTION

Brady Drive

Brady Drive is in the 2nd Civil District, the 9th County Commission District in the The Southfork Subdivision on State Tax Map Numbers 77, leading from Birchwood Pike east 0.24 miles to a turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Banther Construction and Spears Hopkins Paving for the developer, Dennis Banther.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

Rod Lane

Rod Lane is in the 2nd Civil District, the 9th County Commission District in the The Southfork Subdivision on State Tax Map Numbers 77, leading from Brady Drive north 0.07 miles to a turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Banther Construction and Spears Hopkins Paving for the developer, Dennis Banther.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

ROAD NAME

DESCRIPTION

Prissy Lane

Prissy Lane is in the 2nd Civil District, the 9th County Commission District in the The Southfork Subdivision on State Tax Map Numbers 77, leading from Brady Drive south 0.05 miles to a turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Banther Construction and Spears Hopkins Paving for the developer, Dennis Banther.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.



Hamilton County Board of Commissioners RESOLUTION

No. 616-11

A RESOLUTION TO AMEND THE “MASTER LIST OF ROADS AND SPEED LIMITS” SO AS TO ACCEPT THE FOLLOWING DISTRICT ROADS AND TO ESTABLISH SPEED LIMITS THEREFOR: Alexandra Place and Abigail Lane.

WHEREAS, The above listed roads are new subdivision roads in the Riverbay Estates Subdivision and have been inspected by the Hamilton County Division of Public Works and meet current County Subdivision Regulations; and,

WHEREAS, the list of roads, a copy of which is attached hereto and incorporated herein by reference thereto as though fully and completely copied verbatim herein, completely describes the amendments to be made to the “Master List of Roads and Speed Limits”.

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

1. That the above named roads be declared district roads, 2nd class.
2. That the attached amendments to the “Master List of Roads and Speed Limits” are hereby adopted and approved.
3. That the “Master List of Roads and Speed Limits” is hereby amended.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

ROAD NAME

DESCRIPTION

Alexandra Place

Alexandra Place is in the 2nd Civil District, the 9th County Commission District in the Riverbay Estates Subdivision on State Tax Map Numbers 112, leading from Vincent Road north 0.15 miles to Abigail Lane, has a 50' right-of-way, a 8" stone base, a 2" plant mix pavement with concrete curbs, and was built by Global Infrastructure and ADI Paving for the Developer Riverbay Partners G.P.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

Abigail Lane

Abigail Lane is in the 2nd Civil District, the 9th County Commission District in the The Riverbay Estates Subdivision on State Tax Map Numbers 112, leading from Alexandra Place east and west 0.46 miles to two turnarounds, has a 50' right-of-way, a 8" stone base, a 2"asphalt plant mix pavement with concrete curbs, and was built by Global Infrastructure and ADI Paving for the developer, Riverbay Partners G.P.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.



Hamilton County Board of Commissioners RESOLUTION

No. 616-12

A RESOLUTION TO AMEND THE “MASTER LIST OF ROADS AND SPEED LIMITS” SO AS TO ACCEPT THE FOLLOWING DISTRICT ROADS AND TO ESTABLISH SPEED LIMITS THEREFOR: White Pine Drive, Red Deer Lane, Gray Fox Court and Black Walnut Drive.

WHEREAS, The above listed roads are new subdivision roads in the Hampton Meadows Creekside PUD and have been inspected by the Hamilton County Division of Public Works and meet current County Subdivision Regulations; and,

WHEREAS, the list of roads, a copy of which is attached hereto and incorporated herein by reference thereto as though fully and completely copied verbatim herein, completely describes the amendments to be made to the “Master List of Roads and Speed Limits”.

NOW THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

1. That the above named roads be declared district roads, 2nd class.
2. That the attached amendments to the “Master List of Roads and Speed Limits” are hereby adopted and approved.
3. That the “Master List of Roads and Speed Limits” is hereby amended.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

June 1, 2016

Date

ROAD NAME

DESCRIPTION

White Pine Drive

White Pine Drive is in the 2nd Civil District, the 9th County Commission District in the Hampton Meadows Creekside PUD on State Tax Map Numbers 114, leading from Providence Road south 0.16 miles to a temporary turnaround, has a 50/70' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Barry Higgins Construction and Lofty Grading and Paving for the James Pratt.

The speed limit on said road shall be **25 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

Red Deer Lane

Red Deer Lane is in the 2nd Civil District, the 9th County Commission District in the Hampton Meadows Creekside PUD on State Tax Map Numbers 114, leading from White Pine Drive east 0.09 miles to a turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Barry Higgins Construction and Lofty Grading and Paving for the James Pratt.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

ROAD NAME

DESCRIPTION

Gray Fox Court

Gray Fox Court is in the 2nd Civil District, the 9th County Commission District in the Hampton Meadows Creekside PUD on State Tax Map Numbers 114, leading from White Pine Drive west 0.11 miles to a turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Barry Higgins Construction and Lofty Grading and Paving for the James Pratt.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.

Black Walnut Drive

Black Walnut Drive is in the 2nd Civil District, the 9th County Commission District in the Hampton Meadows Creekside PUD on State Tax Map Numbers 114, leading from White Pine Drive west 0.08 miles to a temporary turnaround, has a 50' right-of-way, a 8" stone base, a 2" asphalt plant mix pavement with concrete curbs, and was built by Barry Higgins Construction and Lofty Grading and Paving for the developer, James Pratt.

The speed limit on said road shall be **20 M.P.H.** and that violation of the same, when posted, shall be a misdemeanor and punishable as such as provided by the laws of the State.