

Hamilton County Board of County Commissioners

August 17, 2016

AGENDA

ROLL CALL

INVOCATION - Commissioner Beck

PLEDGE TO THE FLAG - Commissioner Beck

- Minutes Recessed Meeting - July 27, 2016
- Minutes Agenda Session - July 27, 2016
- Minutes Regular Meeting - August 3, 2016
- Report Juvenile Court Clerk's Report May 2016
- Report Order of Designation Planning Commission - Todd Leamon August 8, 2016
- Report Order of Reappointment - Walden's Ridge Utility District Board - Robert McKenzie - 4 year term beginning August 18, 2016 and expiring August 18, 2020.
- Res. No. 816-28 A Resolution to approve and accept applications for notary public positions, the bonds and oaths of notaries previously elected, and to file the bond of Hamilton County 911 Emergency Communications District.
- Res. No. 816-29 A Resolution accepting the proposal of Rock/Creek for the provision of convenient, affordable access to outdoor recreational opportunities, through the establishment of paddlesport and bicycle rentals, and associated programming within Hamilton County parks, and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 816-30 A Resolution to Rezone from A-1 Agricultural District & R-2 Urban Residential District to R-1 Single-Family Residential District, property located at 2333 Ooltewah-Ringgold Road.
- Res. No. 816-31 A Resolution to Rezone from A-1 Agricultural District & R-2 Residential District to R-1 Single Family Residential District, properties located at 3503, 3603 & 3635 Ooltewah-Ringgold Road.
- Res. No. 816-32 A Resolution Granting a Special Exceptions Permit for a Residential Planned Unit Development of properties at 3503, 3603 & 3635 Ooltewah-Ringgold Road.
- Res. No. 816-33 A Resolution granting abandonment of a portion of the unnumbered block of Scoggins Circle.
- Res. No. 816-34 A Resolution approving the purchase of an annual maintenance contract for Mobile Law Vehicle Workstation software and FBR Workstation software amounting to \$51,860.24 from TriTech Software Systems for the Sheriff's Department and authorizing the County Mayor to sign any contracts necessary to implement this Resolution.
- Res. No. 816-35 A Resolution authorizing the County Mayor to sign a continuation contract with the Tennessee Department of Health and Hamilton County, Tennessee, the Health Services Division, operating as the Chattanooga-Hamilton County Health Department, for the time period October 1, 2016 through September 30, 2017, in an amount not to exceed \$360,500.00 to provide Parents Are First Teachers (PAFT) services in accordance with the Department of Health's Maternal, Infant and Early Childhood Home Visiting Program (MIECHVP).
- Res. No. 816-36 A Resolution repealing Resolution number 1284-40 (as adopted on October 19, 1984) which restricted the sale and consumption of beer and wine at Chester Frost Park, Riverpark and Enterprise South Nature Park and authorizing said sale and consumption thereof during special events.
- Res. No. 816-37 A Resolution amending the rules, regulations, and rates as pertain to the operation of the Hamilton County Parks and Recreation Department.
- Res. No. 816-38 A Resolution establishing a "Hamilton County Parks Special Events Coordinating Committee" to regulate and oversee special events in certain designated areas of the three Hamilton County recreational properties, namely, Chester Frost Park, Enterprise South Nature Park, and certain parts of the River Walk.

ANNOUNCEMENTS

DELEGATIONS ON MATTERS OTHER THAN ZONING

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission.

**RECESSED MEETING
HAMILTON COUNTY BOARD OF COMMISSIONERS
JULY 27, 2016**

STATE OF TENNESSEE) Recessed Meeting
COUNTY OF HAMILTON) July 27, 2016

BE IT REMEMBERED, that on this 27th day of July, 2016, a Recessed Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fairbanks, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

Commissioner Mackey introduced County Clerk Bill Knowles, who gave the invocation. Commissioner Mackey led in the pledge to the flag.

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Chairman Bankston announced that there was not any scheduled business for the Recessed Meeting and asked if anyone had any announcements.

Being no further business Chairman Bankston declared the recessed meeting adjourned.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date

W.F.K.
Clerk's Initials

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
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COMMITTEE ASSIGNMENTS

Chairman Bankston indicated the upcoming agenda items would be considered as follows:

- The Trustee's Monthly and Excess Fee Reports for June 2016 would be submitted for the record.
- Resolution No. 816-1 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 816-15 through 816-27 were assigned to the Finance Committee, chaired by Commissioner Boyd.
- Resolution Nos. 816-2 through 816-14 were heard by a Committee of the Whole.

Chairman Bankston stated that Resolution Nos. 816-2 through 816-14 would now be heard by the Committee of the Whole.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-2

Chairman Bankston spoke regarding this item, which re-activates the Hamilton County Agricultural Extension Committee and appoints two members and two commissioners, for a term beginning August 3, 2016 and ending August 3, 2018. The resolution appoints Commissioner Chester Bankston, Commissioner Sabrena Smedley, Renee Grace and Paul Thomas.

There were no questions from Commissioners.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-3

Chairman Bankston spoke regarding this item, which reappoints Ed Townson to the Hamilton County Beer Board for a term ending July 22, 2018.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-4

Chairman Bankston spoke regarding this item, which appoints Jeff Davis and reappoints William Madison and Miranda Perez to the Hamilton County Employee Appeals Board for a term expiring August 3, 2018.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-5

Chairman Bankston spoke regarding this item, which appoints Todd Leamon to the Southeast Tennessee Solid Waste Planning Region Board, for a term expiring July 20, 2021.

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There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-6

Chairman Bankston spoke regarding this item, which approves the appropriation of five hundred dollars in general discretionary funds, as allotted to district nine, to assist with summer programs.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-7

Commissioner Beck spoke regarding this item, which approves the appropriation of twelve thousand dollars in general discretionary funds, as allotted to district five, to assist with the summer youth intern program.

There were no questions from Commissioners.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-8

Commissioner Haynes spoke regarding this item, which approves the expenditure of \$1,006.25 in general discretionary funds, as allotted to district three, to reimburse Hixson High School for the purchase of a softball netting panel to protect spectators. He noted that the bond discretionary funds were from two years ago.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-9

Attorney Taylor spoke regarding this item, which approves an Interlocal agreement among the City of Ridgeside, Hamilton County, Tennessee, and the Hamilton County Trustee relative to the collection of the City of Ridgeside's pool and street lights fees. Currently the Trustee bills and collects a Sanitation Fee as assessed by the City of Ridgeside. The City of Ridgeside has requested that the County and the Trustee also assist with simultaneously billing and collecting the newly imposed Pool and Street Lights Fees.

There were no questions from Commissioners.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-10

Sam Mairs, Juvenile Court Administrator spoke regarding this item, which authorizes the County Mayor to enter into and execute a contract with the State of Tennessee, Tennessee Commission on Children and Youth, to receive \$18,000.00 to be used for the Court Appointed Special Advocate Program (CASA) within the Hamilton County Juvenile Court. He noted the grant requires no match and the funds will be used to offset the CASA Coordinator's salary. He stated the grant will be issued annually versus every 5 years.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-11

Mayor Coppinger spoke regarding this item, which authorizes in accordance with T.C.A 40-24-109 Hamilton County to establish a victims' assistance assessment of \$45.00 to fund a program which assists victims of crime and designating the funds generated by the assessment be distributed in accordance with said statute equally to the Partnership of Families Children and Adults and the Children's Advocacy Center of Hamilton County. It was noted that perpetrators of crimes will be assessed the \$45.00, \$3.00 will be designated as a fee to be used by all clerks of court and \$42.00 will be split and directed to the Partnership for Families Children and Adults and the Children's Advocacy Center of Hamilton County.

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Commissioner Graham reported he would be supporting the resolution and thanked both organizations for the services they provide in the community. He questioned the likelihood of being able to collect fees from perpetrators of crimes.

In response Mayor Coppinger stated that in the event the fee is assessed, not paid, and then collected by a collection agency the amount collected would still be split by both agencies. Hamilton County will not be responsible for paying any uncollected assessments.

In response to Commissioner Haynes question, Attorney Taylor reported that the money collected would stay in Hamilton County, it would not be sent to Nashville. Commissioner Haynes stated he would be supporting the resolution.

In response to Commissioner Boyd question, Pam Ladd, CEO for Partnership for Families, Children and Adults stated that a realistic estimate of revenue is hard to obtain because of all the variables. She noted that funds received are better than zero. She also reported that quarterly reports will be sent to Criminal Court Clerk Vince Dean detailing the amount of money received and how the funds were spent.

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Commissioner Mackey thanked Pam Ladd for all the hard work she has done at Partnership for Families, Children and Adults.

In response to Commissioner Haynes question, Ms. Ladd stated that Judges do have the authority to waive the \$45.00 assessment.

Mayor Coppinger noted that CEO Pam Ladd, Board Member Pat Neuhoff, and Senior Director Regina McDevitt of Partnership for Families, Children and Adults and Executive Director Shelley McGraw with Children's Advocacy Center of Hamilton County were present for questions. There being no further questions Chairman Bankston announced that they were not required to attend next week's meeting.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-12

Chairman Bankston spoke regarding this item, which accepts the proposal of Fun Time Foods dba Tikiz Shaved Ice and Ice Cream for operation of food and beverage concession services within Chester Frost Park.

In response to Commissioner Boyd's question, Albert Kiser, Administrator of Finance reported that Tikiz's will submit monthly revenue reports to the county and the county has the authority to audit at any given time. Commissioner Graham added that

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Tikiz's will be licensed and required to submit sales tax reports to the State of Tennessee. He also thanked Lee Norris, Director of General Services for improving Hamilton County Parks.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-13

Chairman Bankston spoke regarding this item, which accepts the bid of Pomeroy IT Solutions, Inc. for a one year contract, beginning August 4, 2016, through August 3, 2017, with the option to renew for two additional one year terms, for Cisco Unified Communications (VoIP) equipment for the Information Technology Department.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 816-14

Albert Kiser, Administrator of Finance spoke regarding this item, which accepts the proposal of Pomeroy IT Solutions, Inc. for professional services for installation and training support relative to implementation of Unified Communications (VoIP) technology throughout Hamilton County on behalf of the Information Technology and Telecommunication Departments amounting to \$110,472.50.

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In response to Commissioner Graham question, Mr. Kiser confirmed that savings will be realized in 5 years.

Commissioner Boyd, Chairman of the Finance Committee, announced that the Finance Committee would be meeting in the Commission Room immediately following today's Agenda Session.

ANNOUNCEMENTS

Chairman Bankston asked for announcements from members of the Commission.

Commissioner Haynes announced that he toured the newly built Middle Valley Elementary school and it will be open for classes beginning this school year. He noted that landscaping may not be complete by the first day of school.

Commissioner Graham wished his wife and Chief Deputy Clerk Debbie Rollins a Happy Birthday.

Commissioner Boyd, Chairman of the Finance Committee spoke about the "Eight Topics to Review" list which he presented to the Finance Committee on September 22,

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2015. He noted that 7 topics have been reviewed, and that he is presenting a written report pertaining to the last topic which relates to the Hamilton County Waste and Wastewater Treatment Authority (WWTA).

At this time a bound copy of the 57 page report titled "WWTA: A Great Vision Gone Astray" was distributed to the Commission, the Mayor and the County Clerk's office. He stated that the report is a review of WWTA that contains documents dating back to 2013. He also stated it's not a complete report; however there is substantial material backing it.

He asked the Mayor and whatever committee he puts together to constructively use the report during the reorganization of WWTA. He noted that the findings in his report made it evident that WWTA is in dire need of reorganization and policy changes. He reported that an invitation was extended to the current WWTA Board Chairman and Interim Executive Director to review the report before it was published, however they were not receptive.

He noted he was looking forward to WWTA making an announcement in the next two weeks concerning a program in district 8. He reported that additional projects in district 8 are hinging on what WWTA can do to make improvements.

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Commissioner Fairbanks reminded everyone that the Sale Creek Volunteer Fire Department is having a dedication ceremony this Saturday at 10:00 am.

Commissioner Beck made several comments regarding the negative remarks in Commissioner Boyd's WWTA report. He pointed out that it was disrespectful to the family of Cleveland Grimes, longtime Executive Director of WWTA who passed away March 29th. He stated that negativity will not resolve problems. There is a much better diplomatic way to solve this without rehashing old complaints or criticizing dead people. He asked that the report be taken up and rewritten with consideration of Mr. Grimes' wife, family, and the public who loved him dearly.

Mayor Coppinger thanked Commissioner Beck for his comments regarding the WWTA report. He pointed out that Cleveland Grimes was awarded the Golden Manhole Award by the Kentucky-Tennessee Water Environment Association at the Kentucky-Tennessee Water Professional's Conference in Knoxville this week. The award was accepted by his widow, Mary Knaff, and family. He added that the award is another reminder of what a great civil servant Mr. Grimes was and his successes at the WWTA. He stated that he had not yet read the report and asked the public to keep in mind the challenges that Mr. Grimes faced every day. He also reminded everyone that WWTA has a governing Board of Commissioners who dictates the direction of WWTA.

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Mayor Coppinger congratulated his staff, the builder, the general contractor and the Department of Education for successfully building the new Middle Valley Elementary school under an extremely tight deadline.

Mayor Coppinger thanked Bart McKinney, Director of Information Technologies and his staff for creating an online program that allows campers to register for their camp sites online. The program is currently being tested and will be live in a few weeks.

Commissioner Boyd spoke in response to Commissioner Beck and Mayor Coppinger's comments regarding the WWTA report. He noted on page 25 of the report a printed copy of News Channel 9's report pertaining to the Golden Manhole award presented for the positive work of Mr. Grimes is included.

He said he did not author any of the negative comments, but only recorded them as part of constituents' stories. He stated the report would not be rewritten.

Mayor Coppinger reminded the public that there are 354,000 people that live in Hamilton County and when you compare complaints to satisfaction the positive outweighs the negative. He pointed out that legitimate complaints are addressed every day and urged the public to look at the glass half full. He encouraged constructive

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criticism and applauded everyone who provides outstanding services to Hamilton County.

Commissioner Graham, Chairman of the Diversity and Equity Committee, announced that he tentatively had a speaker scheduled and planned to meet immediately after next week's Agenda Session. The speaker will report statistics about diversity in Hamilton County.

DELEGATIONS

Chairman Bankston asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Bankston declared the meeting adjourned until Wednesday, August 3rd at 9:30 AM.

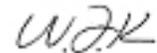
Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date



Clerk's Initials

**HAMILTON COUNTY COMMISSION
REGULAR MEETING
AUGUST 3, 2016**

STATE OF TENNESSEE) Regular Meeting
COUNTY OF HAMILTON) August 3, 2016

BE IT REMEMBERED, that on this 3rd day of August, 2016, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

Present and presiding was the Honorable Chester Bankston, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Beck, Commissioner Boyd, Commissioner Fields, Commissioner Graham, Commissioner Haynes, Commissioner Mackey, Commissioner Smedley, and Chairman Bankston. Commissioner Fairbanks was absent. Total present – 8. Total absent – 1.

Chairman Bankston announced that Commissioner Fairbanks would be absent for today's meeting.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Bill McGriff.

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Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

Commissioner Beck introduced Pastor Mike Steele, Crossroads Baptist Church, who gave the invocation. Commissioner Beck led in the pledge to the flag.

PRESENTATION –CHATTANOOGA 2.0 REPORT

Dr. Jared Bigham, Chattanooga 2.0 Project Leader, gave an update on the status of Chattanooga 2.0, a community-led movement to transform education and workforce opportunities in Hamilton County. He distributed two handouts to Commissioners; one summarizing the current strategic plan for transforming education in Hamilton County, and the other a longer, more detailed look at all the collective strategies. Dr. Bigham noted that the longer report was a draft, and was still being refined. Copies of both handouts were filed with the Clerk's office. Dr. Bigham reported that Mayor Coppinger and Commissioner Smedley served on the Chattanooga 2.0 Steering Committee, and Commissioner Mackey was a community champion throughout the process of trying to connect students to opportunities within Hamilton County.

Dr Bigham provided details regarding the handouts, including information about the 100-day strategic planning effort from March to June 2016, where the focus was on gathering community input on key priorities. He noted that currently that information is

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being refined in order to set up a structure for implementing strategies and executing plans going forward.

Dr. Bigham also spoke about job opportunities and reported that there is an abundance of workforce opportunities in Hamilton County, but the challenge is connecting high school graduates and post-secondary graduates to those opportunities. He stated that Hamilton County residents currently hold 56% of jobs in Hamilton County, and emphasized the need to begin educating the future of Hamilton County's workforce in the earliest years of their development. Dr. Bigham concluded his presentation by outlining specific goals to improve the quality of education from early childhood to post-secondary education in Hamilton County. He noted that he was available to answer any questions from Commissioners.

Commissioner Smedley reported that she was happy to a part of the Chattanooga 2.0 process, and stated that pointing out weaknesses in order to determine where the focus should be was an important part of improvement. She added that she held several public meetings and panels in order to give the community an opportunity to give their input.

Commissioner Mackey commended Dr. Bigham's effort to include as much of the community as possible in his research.

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In response to Commissioner Mackey's questions, Dr. Bigham stated that doing nothing to improve the quality of education in Hamilton County should be considered "educational malpractice". He added that the needs of individual schools are unique across the County, and those needs must be met in an intentional way.

Commissioner Graham questioned the name Chattanooga 2.0 since the schools are administered by Hamilton County. He also questioned the School Board's involvement in the project. He stated that he hopes that this project can be used to unify all parties involved to improve education in Hamilton County.

Dr. Bigham responded to Commissioner Graham's comments stating that it is the goal of Chattanooga 2.0 to have a collective impact model, with each entity using their resources to achieve the same goal. He added that Dr. Jonathan Welch, Chairman of the School Board, was on the Chattanooga 2.0 steering committee. Commissioner Graham suggested that Chattanooga 2.0 look into retaining some of the revenue from storm water fees for Hamilton County Schools.

Commissioner Boyd spoke about his concerns with an issue in Hamilton County schools regarding the shuffling of principals, which he noted was disruptive. He stated that for the last few years, principals and vice-principals have been moved from failing schools to marginally successful schools, which have now fallen to the bottom 10% in the state on performance. He asked that Chattanooga 2.0 look into that matter, as well

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as County funded PILOT and literacy programs not being used effectively. Dr. Bigham responded that Chattanooga 2.0 is currently researching programs that are not working well, including ways to expand programs that are performing well.

In response to Commissioner Beck's questions, Dr. Bigham reported that parents with children in high poverty neighborhoods were not attending community events to give their input. He stated that Interim Superintendent Dr. Kirk Kelly was active in attending open houses and graduation ceremonies at schools with a primarily African American population in order to get feedback from parents on what challenges they see in their schools and neighborhoods. He added that Warren Logan President of the Urban League of Greater Chattanooga has been a leader in helping make sure all voices in the community are heard.

Commissioner Haynes reported that dramatic improvements have occurred in the 8 schools in District 3. He added that some of the improvements are attributed to new construction in the area, and emphasized the importance of parental involvement in education. He stated that improvements will not happen until public education is valued in Hamilton County. Dr. Bigham noted that it is also important for the public to have confidence in public education. Commissioner Haynes added that he is currently looking for ways to have local churches more involved in education.

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Commissioner Smedley thanked Dr. Bigham for today's presentation. She reminded everyone that the Commission voted unanimously to support Chattanooga 2.0 on March 2, 2016 (Resolution No. 316-5) and stated that the Commission understands the importance of public education in Hamilton County and recognizes the need for improvement. She applauded Dr. Bigham for his efforts in reaching out to the entire community for input, and encouraged him to contact local veterans groups for more support.

Mayor Coppinger thanked Dr. Bigham and David Steele, Chattanooga Chamber of Commerce Vice President of Policy and Education, for the work they have done with Chattanooga 2.0. He emphasized the importance of giving teachers the incentive they need to stay in the classroom. He explained that good teachers whom are excelling in the classroom are typically advanced to the central office, or hired as principals or literacy coaches. He added that some of the current issues might not exist if the teachers were paid more and could afford to remain in the classroom.

Dr. Bigham reported that giving teachers incentive to stay in the classroom is a focus of the Chattanooga 2.0 report.

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APPROVAL OF MINUTES

ON MOTION of Commissioner Fields, seconded by Commissioner Boyd, that the minutes of the Recessed Meeting of July 13, 2016, the Agenda Preparation Session of July 13, 2016, and the Regular Meeting of July 20, 2016, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Haynes stepped out during the roll call. Commissioner Fairbanks was absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

TRUSTEE REPORTS

The Trustee's Monthly and Excess Fee reports for June 2016 were submitted and made a matter of record.

QUARTERLY INVESTMENT REPORT

The quarterly investment report of Hamilton County, for the quarter ending June 30, 2016 was submitted as a matter of record.

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FEE OFFICE REPORTS

Fee reports for the following constitutional offices were submitted and made a matter of record:

Clerk and Master – April 2016 through June 2016
Circuit Court Clerk – April 2016 through June 2016
Register of Deeds – April 2016 through June 2016
County Clerk – April 2016 through June 2016

**RESOLUTION NO. 816-1 A RESOLUTION TO APPROVE AND ACCEPT
APPLICATIONS FOR NOTARY PUBLIC POSITIONS, AND THE BONDS AND
OATHS OF NOTARIES PREVIOUSLY ELECTED.**

ON MOTION of Commissioner Fields, seconded by Commissioner Smedley, to adopt Resolution No. 816-1. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Commissioner Haynes stepped out during the roll call. Commissioner Fairbanks was absent. Total present – 8. Total absent – 2. Total “Aye” votes – 8. Total “Nay” votes – 0.

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Chairman Bankston reported that Resolution Nos. 816-2 through 816-14 were heard by a Committee of the Whole.

RESOLUTION NO. 816-2 A RESOLUTION RE-ACTIVATING THE HAMILTON COUNTY AGRICULTURAL EXTENSION COMMITTEE AND APPOINTING TWO (2) MEMBERS AND TWO (2) COMMISSIONERS, FOR A TERM BEGINNING AUGUST 3, 2016, AND ENDING AUGUST 3, 2018.

This Resolution appoints Commissioner Chester Bankston, Commissioner Sabrena Smedley, Renee Grace, and Paul Thomas.

ON MOTION of Commissioner Fields, seconded by Commissioner Mackey, to adopt Resolution No. 816-2. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

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RESOLUTION NO. 816-3 A RESOLUTION CONFIRMING THE REAPPOINTMENT BY THE COUNTY MAYOR OF ONE MEMBER TO THE HAMILTON COUNTY BEER BOARD WITH TERM EXPIRING JULY 22, 2018.

This Resolution reappoints Ed Townson.

ON MOTION of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 816-3. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

RESOLUTION NO. 816-4 A RESOLUTION TO APPOINT ONE (1) MEMBER AND REAPPOINT TWO (2) MEMBERS TO THE HAMILTON COUNTY EMPLOYEE APPEALS BOARD FOR A TWO (2) YEAR TERM BEGINNING AUGUST 3, 2016 AND ENDING AUGUST 3, 2018.

This Resolution appoints Jeff Davis, and reappoints William Madison and Miranda Perez.

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ON MOTION of Commissioner Mackey, seconded by Commissioner Graham, to adopt Resolution No. 816-4. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

**RESOLUTION NO. 816-5 A RESOLUTION CONFIRMING THE APPOINTMENT BY
THE COUNTY MAYOR OF ONE MEMBER TO THE SOUTHEAST TENNESSEE
SOLID WASTE PLANNING REGION BOARD FOR A TERM ENDING JULY 20, 2021.**

This Resolution appoints Todd Leamon.

ON MOTION of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 816-5. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”.

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Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

RESOLUTION NO. 816-6 A RESOLUTION MAKING AN APPROPRIATION TO BASIC OF TENNESSEE, INC., IN THE AMOUNT OF FIVE HUNDRED DOLLARS (\$500.00) FROM GENERAL FUND DISCRETIONARY MONIES, AS ALLOTTED TO DISTRICT NINE.

ON MOTION of Commissioner Smedley, seconded by Commissioner Mackey, to adopt Resolution No. 816-6. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fields, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 7. Total “Nay” votes – 0. Commissioner Graham announced that he was present.

RESOLUTION NO. 816-7 A RESOLUTION MAKING AN APPROPRIATION TO MARY WALKER HISTORICAL AND EDUCATIONAL FOUNDATION, INC., IN THE AMOUNT OF TWELVE THOUSAND DOLLARS (\$12,000.00) FROM GENERAL FUND DISCRETIONARY MONIES AS ALLOTTED TO DISTRICT FIVE.

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ON MOTION of Commissioner Beck, seconded by Commissioner Mackey, to adopt Resolution No. 816-7. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 7. Total "Nay" votes – 0. Commissioner Graham announced that he was present.

RESOLUTION NO. 816-8 A RESOLUTION APPROVING THE EXPENDITURE OF ONE THOUSAND SIX DOLLARS AND TWENTY-FIVE CENTS (\$1,006.25) FROM DISCRETIONARY BOND FUNDS (AS ALLOTTED TO DISTRICT THREE) TO REIMBURSE HIXSON HIGH SCHOOL FOR THE PURCHASE OF A SOFTBALL NETTING PANEL.

ON MOTION of Commissioner Haynes, seconded by Commissioner Mackey, to adopt Resolution No. 816-8. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye".

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Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

RESOLUTION NO. 816-9 A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT AMONG THE CITY OF RIDGESIDE, HAMILTON COUNTY, TENNESSEE, AND THE HAMILTON COUNTY TRUSTEE RELATIVE TO THE COLLECTION OF THE CITY OF RIDGESIDE'S POOL AND STREET LIGHTS FEES.

ON MOTION of Commissioner Graham, seconded by Commissioner Smedley, to adopt Resolution No. 816-9. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, “Aye”, Commissioner Boyd, “Aye”, Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Haynes, “Aye”, Commissioner Mackey, “Aye”, Commissioner Smedley, “Aye”, and Chairman Bankston, “Aye”. Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total “Aye” votes – 8. Total “Nay” votes – 0.

RESOLUTION NO. 816-10 A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO ENTER INTO, AND EXECUTE A CONTRACT WITH THE STATE OF TENNESSEE, TENNESSEE COMMISSION ON CHILDREN AND YOUTH, TO RECEIVE \$18,000.00 TO BE USED FOR THE COURT APPOINTED SPECIAL

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ADVOCATE PROGRAM (CASA) WITHIN THE HAMILTON COUNTY JUVENILE COURT.

ON MOTION of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 816-10. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Boyd, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Fairbanks was absent. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

RESOLUTION NO. 816-11 A RESOLUTION AUTHORIZING HAMILTON COUNTY TO ESTABLISH A VICTIMS' ASSISTANCE ASSESSMENT OF \$45.00 TO FUND A PROGRAM WHICH ASSISTS VICTIMS OF CRIME (IN ACCORDANCE WITH TENNESSEE CODE ANNOTATED §40-24-109), AND DESIGNATING THE FUNDS GENERATED BY SAID ASSESSMENT BE DISTRIBUTED IN ACCORDANCE WITH SAID STATUTE EQUALLY TO THE PARTNERSHIP FOR FAMILIES CHILDREN AND ADULTS AND THE CHILDREN'S ADVOCACY CENTER OF HAMILTON COUNTY.

ON MOTION of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 816-11.

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Commissioner Beck reported that he had reservations about supporting this Resolution. He stated that the prison system has been used more as a moneymaker, and the \$45.00 fee was a tax on poor people that already cannot afford the bill they have when released from incarceration. He added that funding for the two organizations should come from another source.

Commissioner Mackey explained that he has concerns about additional burdens being placed on those who are incarcerated, and the way the system takes advantage of them. He stated that most of the people affected by this are already living in poverty and need support towards rehabilitation.

Commissioner Graham stated that Hamilton County does not make money on prisoners in the system. It was noted that the county jail and workhouse costs are up to \$80,000.00 per day. He added that the two nonprofit organizations are providing a service to victims of crime. He emphasized that Hamilton County does not provide service to the victimized.

In response to Commissioner Haynes question, Pam Ladd, CEO of Partnership for Families, Children, and Adults reported that the nonprofit provided services for over 38,000 victims last year. It was noted that majority were victims of domestic violence, assault, and rape investigations. She added that this Resolution does not target crime

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as a broad sweep, but targets domestic violence; a crime that created victims that need help rebuilding their lives.

Commissioner Mackey stated that it was important not to paint everyone incarcerated with a broad brush.

Commissioner Beck stated that there was money being made off those who are incarcerated. He referenced the vendors who provide food and commissary items as an example. He also questioned why the Commission approves funding for animal control services pertaining to dogs and cats, but not more funding to nonprofits that provide assistance service to victims.

Commissioner Beck called for the vote on the main motion made by Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 816-11.

Mayor Coppinger clarified that the vendors do make money for their services, but the profit comes from taxpayers, who do not see profit from the services.

He added that the assistance assessment fee is not an automatic charge for all those arrested. He stated that a judge will make the final decision on whether or not to impose the assessment. The Mayor noted that it will not apply to DUI cases, and is for

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those with fines and court costs over \$500. He echoed Commissioner Graham's earlier comment that the victim's services provided by the two nonprofits are not something that Hamilton County offers. He added that this funding mechanism will allow the programs to continue without additional burden to the taxpayers.

The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd and Commissioner Fairbanks were absent. Total present – 7. Total absent – 2. Total "Aye" votes – 5. Total "Nay" votes – 0. Commissioner Beck and Commissioner Mackey announced that they were present.

Chairman Bankston announced that Commissioner Boyd would be absent for the remainder of the meeting.

RESOLUTION NO. 816-12 A RESOLUTION ACCEPTING THE PROPOSAL OF FUN TIME FOODS DBA TIKIZ SHAVED ICE AND ICE CREAM FOR OPERATION OF FOOD AND BEVERAGE CONCESSION SERVICES WITHIN CHESTER FROST PARK AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

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ON MOTION of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 816-12. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd and Commissioner Fairbanks were absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

RESOLUTION NO. 816-13 A RESOLUTION ACCEPTING THE BID OF POMEROY IT SOLUTIONS, INC. FOR A ONE (1) YEAR CONTRACT, BEGINNING AUGUST 4, 2016, THROUGH AUGUST 3, 2017, WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL ONE (1) YEAR TERMS, FOR CISCO UNIFIED COMMUNICATIONS (VOIP) EQUIPMENT FOR THE INFORMATION TECHNOLOGY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

ON MOTION of Commissioner Fields, seconded by Commissioner Graham, to adopt Resolution No. 816-13. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye",

**HAMILTON COUNTY COMMISSION
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Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd and Commissioner Fairbanks were absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

RESOLUTION NO. 816-14 A RESOLUTION ACCEPTING THE PROPOSAL OF POMEROY IT SOLUTIONS, INC. FOR PROFESSIONAL SERVICES FOR INSTALLATION AND TRAINING SUPPORT RELATIVE TO THE IMPLEMENTATION OF UNIFIED COMMUNICATIONS (VOIP) TECHNOLOGY THROUGHOUT HAMILTON COUNTY ON BEHALF OF THE INFORMATION TECHNOLOGY AND TELECOMMUNICATION DEPARTMENTS AMOUNTING TO \$110,472.50 AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

ON MOTION of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 816-14. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Beck, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd and Commissioner Fairbanks were absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

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Chairman Bankston asked that Resolution Nos. 816-15 through 816-27 be considered together at this time.

RESOLUTION NO. 816-15 A RESOLUTION ACCEPTING THE UNIT PRICE BIDS OF DCO DISTRIBUTION, INC., GRAYBAR ELECTRIC COMPANY, AND SHIELDS ELECTRONICS SUPPLY, INC. BEGINNING AUGUST 4, 2016, THROUGH AUGUST 3, 2017, FOR MISCELLANEOUS VOICE AND DATA COMMUNICATIONS MATERIALS FOR THE TELECOMMUNICATIONS DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-16 A RESOLUTION ACCEPTING THE QUOTATION OF DATAWORKS PLUS LLC FOR SOFTWARE AND HARDWARE CONTINUED MAINTENANCE AND SUPPORT, AMOUNTING TO \$35,656.00 FOR ONE (1) YEAR, BEGINNING AUGUST 1, 2016 THROUGH JULY 31, 2017, FOR THE SHERRIFF'S OFFICE AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-17 A RESOLUTION TO ACCEPT THE BID OF SOUTHEAST PAINTERS, INC. FOR \$25,300.00 FOR THE PAINTING OF TWELVE (12) JAIL SHOWER CEILINGS AT THE HAMILTON COUNTY JUSTICE BUILDING AND

**HAMILTON COUNTY COMMISSION
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AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-18 A RESOLUTION TO ACCEPT A DONATION OF \$4,000 FROM THE MILLER FAMILY FOUNDATION, VIA THE AEGIS LAW ENFORCEMENT FOUNDATION TO REIMBURSE THE PURCHASE OF FOUR K-9 VESTS TO THE HAMILTON COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT PURPOSES.

RESOLUTION NO. 816-19 A RESOLUTION AUTHORIZING THE RENEWAL FOR CONTRACT PRICING WITH HENRY SCHEIN, INC., MIDWEST MEDICAL SUPPLY COMPANY, LLC (MMS), SCIENTIFIC SALES, INC. AND QUADMED FOR ONE (1) YEAR BEGINNING SEPTEMBER 16, 2016 THROUGH SEPTEMBER 15, 2017, FOR EMS/HI-RISK MEDICAL GLOVES AND BLOODBORNE PATHOGEN PERSONAL PROTECTION EQUIPMENT, FOR HAMILTON COUNTY EMERGENCY MEDICAL SERVICES AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-20 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN AN AGREEMENT IN THE AMOUNT OF \$32,600 WITH THE SCENIC CITIES BEAUTIFUL COMMISSION TO PROVIDE LITTER PREVENTION EDUCATION SERVICES WITH A CONTRACT PERIOD BEGINNING JULY 01, 2016 AND ENDING JUNE 30, 2017.

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RESOLUTION NO. 816-21 A RESOLUTION ACCEPTING THE BIDS OF 84 LUMBER COMPANY AND SEQUATCHIE CONCRETE SERVICES FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING SEPTEMBER 16, 2016, THROUGH MARCH 15, 2017, FOR BAGGED PORTLAND CEMENT FOR THE HIGHWAY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-22 A RESOLUTION ACCEPTING THE BIDS OF CONTECH ENGINEERED SOLUTIONS, LLC, FORTERRA BP, AND VANHOUSECO PRECAST, LLC, FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING SEPTEMBER 7, 2016, THROUGH MARCH 6, 2017, FOR CONCRETE AND METAL CULVERT FOR THE HIGHWAY DEPARTMENT AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-23 A RESOLUTION ACCEPTING THE BIDS OF TNT CONCRETE, LLC AND SEQUATCHIE CONCRETE SERVICES, FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING SEPTEMBER 7, 2016 THROUGH MARCH 6, 2017, FOR READY MIX CONCRETE FOR THE HIGHWAY DEPARTMENT, AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

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RESOLUTION NO. 816-24 A RESOLUTION ACCEPTING THE BIDS OF AMERICAN MATERIALS TECHNOLOGIES (AMT) DBA MARTIN MARIETTA MATERIALS, DUNLAP STONE, INC., MIDSOUTH AGGREGATES, AND VULCAN MATERIALS COMPANY, FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING SEPTEMBER 7, 2016, THROUGH MARCH 6, 2017, FOR CRUSHED STONE AND SAND FOR THE HIGHWAY DEPARTMENT, AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-25 A RESOLUTION ACCEPTING THE BIDS OF DUNLAP STONE INC., HIWASSEE PAVING, LLC, HUDSON MATERIALS COMPANY, AND TALLEY CONSTRUCTION COMPANY INC. DBA SOUTHEASTERN MATERIALS, FOR SIX (6) MONTHS CONTRACT PRICING, BEGINNING SEPTEMBER 7, 2016, THROUGH MARCH 6, 2017, FOR ASPHALT ROAD MATERIALS AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION NO. 816-26 A RESOLUTION ACCEPTING THE BID OF LEE SMITH, INC. FOR ONE (1) COMPLETE REMANUFACTURED MACK E-7 ENGINE AMOUNTING TO \$24,515.59 FOR THE HIGHWAY DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

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RESOLUTION NO. 816-27 A RESOLUTION ACCEPTING THE BIDS OF AVM ENTERPRISES INC., CENTRAL POLY CORP., CHATTANOOGA PAPER AND PACKAGING, LINTERBORO PACKAGING CORPORATION, JACOBS PAPER CO., KELSAN INC., PYRAMID SCHOOL PRODUCTS, RELIABLE BUILDING SOLUTIONS INC., AND THE STOCKROOM SUPPLY, FOR ONE (1) YEAR CONTRACT PRICING BEGINNING AUGUST 4, 2016, THROUGH AUGUST 3, 2017, WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR, FOR CONSUMABLE MAINTENANCE PRODUCTS FOR THE SUPPORT SERVICES DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

ON MOTION of Commissioner Smedley seconded by Commissioner Mackey, to adopt Resolutions No. 816-15 through 816-27.

Commissioner Smedley reported that the Finance Committee reviewed and recommended approval and that no questions remained regarding the Resolutions. Commissioner Graham insisted on receiving more information.

Chairman Bankston permitted County Engineer Todd Leamon, Director of General Services Lee Norris, and Don Gorman Director of Administration for the Sheriff's Department to comply with Commissioner Graham's request.

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The foregoing Resolutions were adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows:

Commissioner Beck, "Aye", Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Haynes, "Aye", Commissioner Mackey, "Aye", Commissioner Smedley, "Aye", and Chairman Bankston, "Aye". Commissioner Boyd and Commissioner Fairbanks were absent. Total present – 7. Total absent – 2. Total "Aye" votes – 7. Total "Nay" votes – 0.

ANNOUNCEMENTS

Chairman Bankston asked for announcements from members of the Commission.

Mayor Coppinger and members of the Commission encouraged everyone to do their civic duty and exercise their right to vote in the State Primary and Hamilton County General Election taking place Thursday, August 4th.

Commissioner Haynes read a statement into the record that he prepared in response to attacks in various news articles and television commercials by his opponent in the Assessor of Property campaign. He distributed a handout with property tax information obtained from Commission records filed in the office of the County Clerk. The information included a timeline of every property tax increase resolution with votes

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from 1980 through the most recent property tax increase in 2007. Commissioner Haynes clarified that the last property tax increase occurred on July 12, 2007, implementing a 26-cent tax increase. He stated that any growth in the County's budget has been the result of new home and business construction, and other tax collection related to economic growth. A copy of the handout was filed with the Clerk's office.

Commissioner Smedley thanked the Mayor and his staff for the work they do. She specifically mentioned County Engineer and Administrator of Public Works Todd Leamon, Director of Engineering John Agan, and Highway Department Director Ben Wilson.

Mayor Coppinger announced that last week the County was given a AAA bond rating by Moody's. He commended the staff for their hard work. He reported that a swearing in ceremony will take place on September 1st at 9:00 AM at the Trade Center for the winners of August 4th election.

DELEGATIONS

Chairman Bankston asked for delegations on matters other than zoning. There were none.

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There being no further business, Chairman Bankston declared the meeting in recess until Wednesday, August 10, 2016 at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

Date

WFK
Clerk's Initials

**OFFICE OF JUVENILE COURT CLERK
HAMILTON COUNTY, TENNESSEE
GARY D. BEHLER, JUVENILE COURT CLERK**

To: Jim Coppinger, County Mayor
Hamilton County, Tennessee

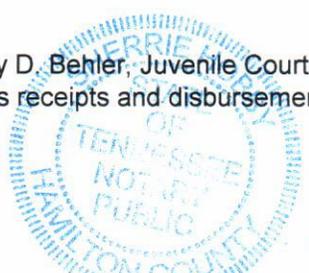
REPORT OF CLERK'S FEES COLLECTED AND DISBURSED BY THE OFFICE OF THE JUVENILE COURT CLERK

MONTH: May 2016

SOURCE: IFAS GL2031 Report

	Month of May 2016			Totals - Fiscal YTD
	3462700 Administrative Division	3462710 Child Support Division	Totals for Month	
Revenues				
Fines and Court Costs	\$ 11,849.00	\$ 1,201.00	\$ 13,050.00	\$ 135,423.27
Fees and Commissions	43.65	20,985.73	21,029.38	194,104.37
Interest	367.83		367.83	3,277.82
Miscellaneous	327.50	284.90	612.40	9,109.77
Data Processing Fees		880.00	880.00	8,294.91
Courtroom Security Fees	208.00		208.00	2,022.00
Other - Adjustments			-	-
Total Revenue	<u>12,795.98</u>	<u>23,351.63</u>	<u>36,147.61</u>	<u>352,232.14</u>
Expenditures				
Salaries	68,466.77	39,168.24	107,635.01	1,286,805.06
Employee Benefits	43,278.83	23,645.06	66,923.89	756,516.27
Other Operating Expenditures	3,281.52	3,362.09	6,643.61	68,095.41
Other - Adjustments			-	-
Total Expenditures	<u>115,027.12</u>	<u>66,175.39</u>	<u>181,202.51</u>	<u>2,111,416.74</u>
Revenues over (under) Expenditures	(102,231.14)	(42,823.76)	(145,054.90)	(1,759,184.60)
Appropriation from Hamilton County	172,075.25		172,075.25	1,892,827.75
Net Change in Fund Balance	<u>\$ 69,844.11</u>	<u>\$ (42,823.76)</u>	<u>27,020.35</u>	<u>133,643.15</u>
Fund Balance at the Beginning of the Period			<u>485,335.52</u>	<u>378,712.72</u>
Fund Balance at the End of the Period			<u>\$512,355.87</u>	<u>\$ 512,355.87</u>

I, Gary D. Behler, Juvenile Court Clerk, do hereby certify that the foregoing is a true and correct report of the Clerk's receipts and disbursements for May 2016.



Gary D. Behler, Juvenile Court Clerk

Sworn and subscribed before me this the 25th day of July 2014

Shawn Hulley
Notary Public

My Commission Expires: 2/25/17

ORDER OF DESIGNATION

I, Jim M. Coppinger, serving in the capacity of the County Mayor of Hamilton County, Tennessee and pursuant to Tennessee Code Annotated Section 5-6-106 (b), as amended by Chapter 145 of the 1985 Public Acts of the Tennessee General Assembly, do hereby designate Todd Leamon to sit in my place on the Planning Commission for the following date(s): August 8, 2016.

The foregoing designee has the powers, including the power to vote, as are otherwise conferred upon me in my official capacity when serving on this body.

This the 2nd day of August, 2016.

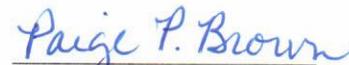

Jim M. Coppinger, County Mayor

STATE OF TENNESSEE
COUNTY OF HAMILTON

On the 2nd day of August, 2016 before me personally appeared Jim M. Coppinger to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.

Witness my hand on this 2nd day of August, 2016.




Notary Public
My Commission Expires: 5/6/17

OFFICE OF THE COUNTY MAYOR
HAMILTON COUNTY, TENNESSEE

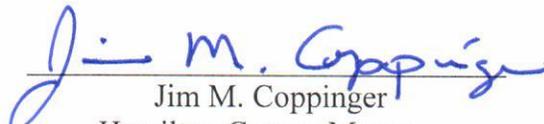
RE: REAPPOINTMENT OF ROBERT MCKENZIE AS COMMISSIONER OF WALDEN'S
RIDGE UTILITY DISTRICT BOARD OF COMMISSIONERS

ORDER

Inasmuch as the term of Robert McKenzie on the Walden's Ridge Utility District Board of Commissioners will expire on August 18, 2016, and said Board has submitted to the County Mayor (pursuant to Tennessee Code Annotated, Section 7-82-307 et seq., as amended) three (3) nominees for consideration to fill said vacancy, in order of preference, including that of Robert McKenzie.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that Robert McKenzie is hereby reappointed to the Walden's Ridge Utility Board of Commissioners for a term of four years, August 18, 2016, and expiring August 18, 2020.

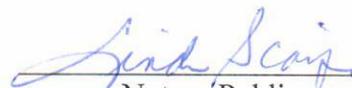
This is the 4th day of August, 2016.


Jim M. Copping
Hamilton County Mayor

STATE OF TENNESSEE
COUNTY OF HAMILTON

On this 4th day of August, 2016 before me personally appeared Jim M. Copping to me known to be the person described herein and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.

Witness my hand this 4th day of August, 2016.


Notary Public



MY COMMISSION EXPIRES

Dec. 21, 2016



Hamilton County Board of Commissioners

RESOLUTION

No. 816-28

A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, AND TO FILE THE BOND OF HAMILTON COUNTY 911 EMERGENCY COMMUNICATIONS DISTRICT.

WHEREAS, William F. (Bill) Knowles, Hamilton County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** have duly applied for the positions so sought; and

WHEREAS, said Bill Knowles has certified according to the records of his office that the persons named on the attached listing labeled **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** have given approved bonds for the office of Notary Public and have taken the oath of office; and

WHEREAS, said Bill Knowles has certified according to the records of his office the person named on the attached listing labeled **“THE BOND OF HAMILTON COUNTY 911 EMERGENCY COMMUNICATIONS DISTRICT”** has taken the oath of office; and

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY BOARD OF COMMISSIONERS:

1. That the persons named on the listing labeled **“HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS”** are hereby approved as applicants to be submitted to the Secretary of State; and

2. That the persons listed on the **“REPORT FROM THE OFFICE OF THE COUNTY CLERK”** relative to bonds given for the position of Notary Public are hereby approved for such and the bonds are accepted and the oaths therefor are approved as taken; and
3. That the person named on the listing labeled **“THE BOND OF HAMILTON COUNTY 911 EMERGENCY COMMUNICATIONS DISTRICT”** is accepted and the oath therefor is approved as taken; and
4. That each such person named on any listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
AUGUST 17, 2016**

NAME	RESIDENCE	BUSINESS
Malia Aguilera	119 Lynda Drive Chattanooga, TN 37405 931-241-0712	Bavarian Auto 6150 Enterprise Park Dr. Chattanooga, TN 37416 423-499-8806
Kimberly Allison	4835 Hixson Pike Hixson, TN 37343 423-488-9015	Self-Employed Same Same Same
Carol R. Beatty	288 Autumn Trail Ringgold, GA 30736 706-965-5151	Covenant Presbyterian Church 8451 E. Brainerd Rd. Chattanooga, TN 37421 423-899-5377
Pamela B. Benecke	7356 Lee Hwy., #20 Chattanooga, TN 37421 423-432-3735	National Center for Youth Issues P.O. Box 22185 Chattanooga, TN 37422 423-899-5714
Linda D. Bickford	9347 Deering Green Lane McDonald, TN 37353 423-238-6005	Roadtec, Inc. 800 Manufacturers Road Chattanooga, TN 37405 423-265-0600
Kendall F. Bonkowski	375 Shope Ridge Road Ringgold, GA 30736 712-216-3081	Parallon 941 Spring Creek Road Chattanooga, TN 37412 423-499-2071
Kelly Brown	205 Hilldale Drive Chattanooga, TN 37411 423-255-6170	Accent Construction Services 2034 Hamilton Pl. Blvd., Ste. 400 Chattanooga, TN 37421 423-826-8079
Kathy Burkhart	1219 Russell Street Chattanooga, TN 37405 423-265-1244	Husch Blackwell, LLP 736 Georgia Ave., Ste. 300 Chattanooga, TN 37402 423-755-2679
Janet M. H. Burnside	7730 Lasata Lane Harrison, TN 37341 423-413-1633	Hamilton County Juvenile Ct. 1600 East 3rd Street Chattanooga, TN 37404 423-209-6127
Duan L. Bush	107 Elmwood Drive Chattanooga, TN 37411 423-622-7788	Inner Peace Church 2125 Tunnel Blvd. Chattanooga, TN 37411 423-622-7788

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
AUGUST 17, 2016

NAME	RESIDENCE	BUSINESS
Amy D. Cantrell	1041 Harvest Knoll Lane Soddy Daisy, TN 37379 N/A	Trust Federal Credit Union 7386 Applegate Lane Chattanooga, TN 37421 423-629-8372
Jennifer Carson	4204 Webb Road Chattanooga, TN 37416 423-667-9470	Belton 3644 Peavine Road Crossville, TN 38571 931-202-1100
Suzanne M. Creswell	109 Valleybrook Road Hixson, TN 37343 423-240-9113	HHM Wealth Advisors, LLC 1200 Market Street Chattanooga, TN 37402 423-933-2090
Cheryl R. Crutcher	7213 British Road Ooltewah, TN 37363 423-326-1882	SunTrust Bank 101 Browns Ferry Road Chattanooga, TN 37419 423-591-6560
Anita Decosimo	2520 Boston Branch Circle Signal Mtn., TN 37377 423-886-3520	Realty Center Title, LLC 505 Riverfront Parkway Chattanooga, TN 37402 423-643-7300
Don Elsea	4504 Spring Lake Rd. Chattanooga, TN 37415 423-875-4245	Financial Management Network, Inc. 823 Chestnut St. Chattanooga, TN 37402 423-265-0119
Kristin Emmer	1037 Audubon Trail Chattanooga, TN 37421 423-580-3876	BWXT Technologies Intech, Inc. 767 River Terminal Road Chattanooga, TN 37406 423-622-3700
William Farmer	706 Intermont Road Chattanooga, TN 37415 N/A	Lawrence & Lawrence, Attorneys 200 E. 8th Street Chattanooga, TN 37402 N/A
Martha A. Fishburn	5555 Hixson Pike, Apt. 331 Hixson, TN 37343 423-475-6078	Chattanooga Times Free Press 400 E. 11th Street Chattanooga, TN 37403 423-757-6409
Joanne Flowers	1301 Dugdale St. Chattanooga, TN 37405 901-461-6767	Chattanooga Veterinary Network P.O. Box 4501 Chattanooga, TN 37405 423-237-7458

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS

AUGUST 17, 2016

NAME	RESIDENCE	BUSINESS
Rosetta Greer	1161 Fairmount Avenue Chattanooga, TN 37405 423-777-0027	City of Chattanooga 1250 Market St., Ste. 1000 Chattanooga, TN 37402 N/A
Belinda Grimes	912 Sylvan Avenue Chattanooga, TN 37411 423-622-5456	Hamilton County Clerk & Master 625 Georgia Avenue Chattanooga, TN 37402 423-209-6613
Mandy K. Gross	6707 Grasshopper Road Birchwood, TN 37308 423-598-9654	Securitas Security Services 6111 Heritage Park Dr., Ste. B-200 Chattanooga, TN 37416 423-894-5248
Teresa L. Harper	36 The Pointe Drive Ringgold, GA 30736 423-313-0194	Triad Corp. 1007 E.. Main St. Chattanooga, TN 37408 423-267-2288
David R. Hawkins	1815 Clayton Drive Chattanooga, TN 37421 423-296-4240	Nancy Moore 6016 Shallowford Rd., Ste. 1100 Chattanooga, TN 37421 423-622-1534
Tammy A. Herrick, CAP-OM	433 English Oaks Drive Hixson, TN 37343 423-718-6896	Unum 1 Fountain Square Chattanooga, TN 37402 423-294-5023
Mary Higgins	1073 Cody Lane Soddy Daisy, TN 37379 423-451-7309	South Side Auto Sales 9548 Dayton Pike Soddy Daisy, TN 37379 423-332-7295
Margaret Joyce Hillian	603 Hicks Lane Soddy Daisy, TN 37379 N/A	First Choice Services, Inc. 4135 Cromwell Road Chattanooga, TN 37421 423-893-9035
R. Dee Hobbs	107 Ridgeside Road Chattanooga, TN 37411 423-629-7756	Hamilton County 625 Ga. Ave., Rm. 204 Chattanooga, TN 37402 423-209-6165
Kandy Huggins	310 East View Drive Chattanooga, TN 37404 423-605-1919	Lookout Property Mgmt., Inc. 516 Chestnut St., Ste. 104 Chattanooga, TN 37402 423-266-7100

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**AUGUST 17, 2016**

NAME	RESIDENCE	BUSINESS
Sherrri A. Johnson	18710 Hwy. 41 Chattanooga, TN 37419 423-821-8568	D.B.S. Corporation 506 Broad Street Chattanooga, TN 37402 423-648-8259
Faye Joseph	4100 Watson Road Chattanooga, TN 37415 423-838-5380	Alexian Brothers-PACE 425 Cumberland St. Chattanooga, TN 37404 423-495-9110
Myles D. Kane	3701 Pine Brook Drive Acworth, GA 30102 N/A	Choice Title Company 707 Georgia Avenue Chattanooga, TN 37402 706-937-6136
Tena E. Keith	933 Callaway Court Chattanooga, TN 37421 423-421-5798	Chattanooga Metro. Airport Authority 1001 Airport Road Chattanooga, TN 37421 423-855-2203
Linda LaFleur	2605 Ashmore Avenue Chattanooga, TN 37415 423-870-0997	Hamilton County Juvenile Ct. 1600 East 3rd Street Chattanooga, TN 37404 423-209-6127
Eva Lane	8629 Daisy Dallas Road Hixson, TN 37343 423-667-9957	Ron's Classic Cars 9631 Dayton Pike Soddy Daisy, TN 37379 423-667-9956
Christina M. Lawson	1333 Nickel Lane Hixson, TN 37343 423-240-7793	Duke Hicks Plumbing & Petroleum, Inc. 4129 Cromwell Road Chattanooga, TN 37421 423-894-5225
Tammy R. Lewis	641 Lee Drive Ringgold, GA 30736 423-280-5673	Astec, Inc. 4101 Jerome Avenue Chattanooga, TN 37407 423-867-4210
Aaron Lockhart	1588 Post Oak Road Ringgold, GA 30736 423-994-4419	The UPS Store 2288 Gunbarrel Rd., Ste. 154 Chattanooga, TN 37421 423-499-4440
William D. McGhee, Jr.	138 Walker Road Wildwood, GA 30757 N/A	E.P.B. P.O. Box 182255 Chattanooga, TN 37422 423-648-3259

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS

AUGUST 17, 2016

NAME	RESIDENCE	BUSINESS
April D. McKeel	41 Council Embers Drive Ringgold, GA 30736 423-322-8390	Service Electric Company 1635 E. 25th St. Chattanooga, TN 37404 423-531-0175
Jane McKinney	10153 Mullins Cove Rd. Whitwell, TN 37397 423-486-4108	American Elevator 1700 S. Holtzclaw Ave. Chattanooga, TN 37404 423-267-5438
Christy Miller	7853 Legacy Park Ct. Chattanooga, TN 37421 423-894-8220	River Valley Ag Credit Association 601 Morrison Springs Rd. Chattanooga, TN 37421 423-624-4633
Deborah F. Miller	3700 Lerch Street Chattanooga, TN 37411 423-697-7212	The Trust Co. of Knoxville, Inc. 832 Ga. Ave., Ste. 505 Chattanooga, TN 37402 423-308-0374
James A. Miller	4919 Shoreline Drive Chattanooga, TN 37416 423-899-6208	First Tennessee Bank 5526 Brainerd Road Chattanooga, TN 37411 423-954-2520
Kali P. Miller	1101 N. Sanctuary Road Chattanooga, TN 37421 423-507-4200	SunTrust Bank 2020 Gunbarrel Road Chattanooga, TN 37421 423-591-6536
Ann Millsaps	6425 Cooley Road Harrison, TN 37341 423-344-0306	Michael W. Goodman M.D., P.C. 979 E. Third St., Ste. C-0630 Chattanooga, TN 37403 423-267-5677
Sonja L. Moore	1705 Lynnbrook Avenue Chattanooga, TN 37404 423-698-4153	Cash Express 5227 Hwy. 153 Hixson, TN 37343 423-870-7706
Katlin Morrison	7121 Cane Hollow Road Hixson, TN 37343 423-394-0665	Trust Federal Credit Union 7386 Applegate Lane Chattanooga, TN 37421 423-870-7617
Amy S. Mullens	9008 Tower Pines Cove Ooltewah, TN 37363 423-468-3565	Baker, Donelson, et al 633 Chestnut St., Ste. 1800 Chattanooga, TN 37450 423-209-4211

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS

AUGUST 17, 2016

NAME	RESIDENCE	BUSINESS
B A O'Dea	7629 Hwy. 60 Georgetown, TN 37336 N/A	Mack's Highway Market 4401 Ringgold Road Chattanooga, TN 37412 423-508-8564
Emmett Oliver	1503 S. Highland Park Ave. Chattanooga, TN 37404 415-629-4774	N/A N/A N/A N/A
Mary Perkins	1015 East Dallas Road Chattanooga, TN 37405 423-421-7494	D.B.S. Corporation 506 Broad Street Chattanooga, TN 37402 423-648-8229
Deadra D. Ragsdale	4408 Paula Lane Red Bank, TN 37415 423-240-1856	Self-Employed Same Same Same
Stefanie Rawlinson	500 Wells St. Chattanooga, TN 37405 901-634-9383	New Blue Construction P.O. Box 15903 Chattanooga, TN 37405 423-490-7073
Nina Ford Rowan	7128 Condra Drive Harrison, TN 37341 423-834-5718	Spears, Moore, Rebman, et al P.O. Box 1749 Chattanooga, TN 37401 423-757-0459
Katrina Ryan	215 Citygreen Way, #311 Chattanooga, TN 37405 423-400-4309	Quality Mechanical Group, LLC 4723 Adams Road Hixson, TN 37343 423-661-8265
Pamela Scott	7710 Aspen Lodge Way, #406 Chattanooga, TN 37421 N/A	Lawrence & Lawrence, Attorneys 200 E. Eighth Street Chattanooga, TN 37402 423-756-5031
Liliya S. Sheuchuk	8765 Winterberry Lane Chattanooga, TN 37421 607-591-2031	Trust Federal Credit Union 1529 Gunbarrel Road Chattanooga, TN 37421 423-870-7610
Evelyn Sims	1928 Light Tower Circle Hixson, TN 37343 423-842-6126	H.C.D.E. 3704 Hickory Valley Rd. Chattanooga, TN 37421 423-209-8400

HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS**AUGUST 17, 2016**

NAME	RESIDENCE	BUSINESS
Laural S. Smith	8709 Crestbrook Circle Chattanooga, TN 37421 423-802-9575	Tennessee Aquarium One Broad Street Chattanooga, TN 37402 423-785-4002
Ashley W. Spangler	4700 Winifred Drive Chattanooga, TN 37415 423-902-0014	U.S. District Court 900 Ga. Ave., Rm. 309 Chattanooga, TN 37402 423-752-5200
Darlene Stone	241 Smitherman Road Ringgold, GA 30736 706-935-9160	Unum 1 Fountain Sq. Chattanooga, TN 37402 423-294-1638
Dona D. Stovall	6901 Knollcrest Drive Harrison, TN 37341 423-605-0498	Tri-State Nurse Staffing Agency 118 Lee Parkway Dr. Chattanooga, TN 37421 423-892-5906
Arnold A. Stulce, Jr.	1448 Bowman Road Hixson, TN 37343 423-842-0048	Stulce & Yantis 736 Georgia Ave., Ste. 100 Chattanooga, TN 37402 423-267-9072
Cherie L. Sutton	9013 Hixson Pike Soddy Daisy, TN 37379 423-842-7697	Carpenters Local 74 6260 Dayton Blvd. Hixson, TN 37343 423-842-5320
James K. Thompson	8446 Dunnhill Lane Hixson, TN 37343 423-355-2789	Bavarian Auto, Inc. 6150 Enterprise Park Dr. Chattanooga, TN 37416 423-499-8800
Richard F. Torok	4115 Fountain Avenue East Ridge, TN 37412 423-629-0458	Self-Employed Same Same 423-400-8525
Cynthia D. Underwood	8142 Savannah Hills Dr. Ooltewah, TN 37363 423-596-4229	Stubbs Prosthetics & Orthotics, Inc. 5715 Uptain Rd., Ste. 5800 Chattanooga, TN 37411 423-698-1778
Teresa D. Vail	911 Cravens Road Chattanooga, TN 37409 423-821-2352	Henderson, Hutchenson, et al 1200 Market Street Chattanooga, TN 37402 423-756-7771

**HAMILTON COUNTY NOTARY PUBLIC APPLICATIONS
AUGUST 17, 2016**

NAME	RESIDENCE	BUSINESS
Yana A. Vanhorn	740 Roberta Drive Rossville, GA 30741 423-364-7745	Roadtec, Inc. 800 Manufacturers Road Chattanooga, TN 37405 423-265-0600
Marlea Waiters	8330 Ellie Plaza, #16 Hixson, TN 37343 423-488-0299	Spray Lock, Inc. 5959 Shallowford Rd., Ste. 405 Chattanooga, TN 37421 N/A
Tieran Walls	243 Gregory Drive Ringgold, GA 30736 423-240-0851	Logan-Moore, LLC 2914 Dodds Avenue Chattanooga, TN 37407 423-624-3315
David Walters	5225 Silver Lane Apison, TN 37302 423-645-5473	Primerica 6025 Lee Hwy., Ste. 326 Chattanooga, TN 37421 423-499-3899
C W Ward, II	1123 Clift Cave Road Soddy Daisy, TN 37379 404-694-0747	ERA Blue Key Properties, LLC 1961 Northpoint Blvd., Ste. 110 Hixson, TN 37343 423-877-1966
Melissa Williams	520 Davis Road Chickamauga, GA 30707 423-316-1724	Wade in the Water Medicine, LLC 5600 Brainerd Rd., Ste. FC5 Chattanooga, TN 37411 423-355-5471
Debra Wright	374 Dailey Hill Road Ringgold, GA 30736 N/A	William T. Alt, P.C. 300 Forest Avenue Chattanooga, TN 37405 423-756-7560

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
NOTARY PUBLIC BONDS AND OATHS
AUGUST 17, 2016**

The following Notaries Public elect of Hamilton County appeared in the County Clerk's Office to receive their Commissions duly signed by the Governor of the State of Tennessee and countersigned by Honorable Tre Hargett, Secretary of State, bearing the date shown. They gave approved bonds of ten thousand dollars and qualified as by law required.

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Cheryl L. Rogers	June 22, 2016	July 21, 2016
Nick C. Stevens	July 11, 2016	July 21, 2016
Sherry Martinez	June 22, 2016	July 21, 2016
Tracey Nichols	June 22, 2016	July 21, 2016
Earl J. Blanks, Jr.	July 11, 2016	July 21, 2016
Brenda T. Waddell	June 22, 2016	July 21, 2016
Carol G. Hixson	May 10, 2016	July 21, 2016
Michael S. Aldridge	July 11, 2016	July 22, 2016
Kate E. Haley	July 11, 2016	July 22, 2016
Jennifer M. Rector	December 8, 2015	July 22, 2016
Frances Burns	July 11, 2016	July 25, 2016
Melinda Cranfield	June 22, 2016	July 25, 2016
Debbie M. Roddy	July 11, 2016	July 25, 2016
Thomas C. Quillen	June 8, 2016	July 25, 2016
Rhonda Mathis	May 25, 2016	July 26, 2016
H Hartig	July 11, 2016	July 26, 2016
Rhonda R. Akins	June 8, 2016	July 26, 2016
G. R. McInturff	June 8, 2016	July 26, 2016
Cindy Charles	July 11, 2016	July 26, 2016
Tina M. Stepp	July 11, 2016	July 26, 2016
Gretchen Richards	June 22, 2016	July 27, 2016
Melissa D. Greene	July 11, 2016	July 27, 2016
Kathy Love	July 11, 2016	July 27, 2016
Rachell Farmer	April 28, 2016	July 27, 2016
Kristin W. Ford	June 8, 2016	July 27, 2016
Krystal White Johnson	June 8, 2016	July 28, 2016
Santos Chavez	May 25, 2016	July 28, 2016
Mia Warn	July 11, 2016	July 28, 2016
Thomas J. Ashley	July 11, 2016	July 28, 2016
Stacey S. Beene	May 25, 2016	July 28, 2016
J. Z. Valentin	May 25, 2016	July 28, 2016
Catherine Ware	July 11, 2016	July 29, 2016
Jana Cornett	July 11, 2016	July 29, 2016
Amy E. Robinson	May 25, 2016	July 29, 2016
Piper Nicole Davis-Christenbury	July 11, 2016	July 29, 2016
April J. Charlton	June 8, 2016	July 29, 2016
Cristina S. Clark	July 11, 2016	July 29, 2016
Ciara Yochum	July 11, 2016	July 29, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
NOTARY PUBLIC BONDS AND OATHS
AUGUST 17, 2016**

<u>NAME</u>	<u>COMMISSION DATE</u>	<u>DATE QUALIFIED</u>
Donna S. Love	June 22, 2016	August 1, 2016
Robert L. Parks	July 11, 2016	August 2, 2016
Levi Lanzoni	July 11, 2016	August 2, 2016
Amy M. Schaffernoth	June 8, 2016	August 2, 2016
Sarah Gollop	March 21, 2016	August 2, 2016
Sandra H. Lockhart	July 11, 2016	August 2, 2016
Gail Boots	July 11, 2016	August 3, 2016
Regina Vaughn	February 9, 2016	August 4, 2016

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE HAMILTON COUNTY COMMISSION
THE BOND OF HAMILTON COUNTY 911 EMERGENCY
COMMUNICATIONS DISTRICT
AUGUST 17, 2016**

The individual listed below has submitted to the County Clerk a bond as required by law.

	Amount of Bond	Date of Oath
Brenda D. Heffner, Secretary	298,786.00	June 2, 2016

Recorded by MNS on 7/15/2016 at 9:13 AM
MISC RECORDING FEE 20.00
DATA PROCESSING FEE 2.00
TOTAL FEES \$22.00
State of Tennessee Hamilton County Register of Deeds **PAM HURST**



SURETY'S BOND NO. POB09053302
Hamilton County 911

STATE OF TENNESSEE
EMERGENCY COMMUNICATIONS DISTRICT
OFFICIAL STATUTORY BOND
FOR OFFICER, EMPLOYEE, OR ANY PERSON SPECIFIED BY T. C. A. § 7-86-119
FOR EMERGENCY COMMUNICATIONS DISTRICT

Prepared By:
Brown: known of TN
701 Market St # 500
Chatt TN 37402

KNOW ALL MEN BY THESE PRESENTS:

That Brenda D. Heffner of Hamilton County 911 Emergency Communications District, of Chattanooga, Tennessee, as Principal, and Fidelity and deposit of Maryland as Surety, are held and firmly bound unto **THE STATE OF TENNESSEE** in the full amount of Two Hundred ninety eight thousand seven hundred eighty six Dollars (\$ 298,786) lawful money of the United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly authorized to receive, access, or make expenditures from public funds of and for Hamilton County 911 Emergency Communications District, in the office of, employment, or authorized activity as secretary of and for the named Emergency Communications District for the year term beginning on the 2nd day of June, 2016 and ending on the 2nd day of June, 2017, and in such office, employment, or authorized activity is required to give this bond by T. C. A. § 7-86-119.

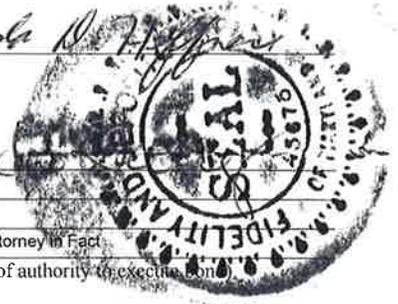
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

- That if the said Brenda D. Heffner, Principal, shall:
1. Faithfully perform the duties of the office of, employment as, or other authorized activity as secretary of Hamilton County 911 Emergency Communications District during such person's term of office, employment or authorized activity or continuance therein; and,
 2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or employment or authorized activity or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term or employment or authorized activity, or in case of resignation or removal from office or employment or authorized activity, shall turn over to the successor all records and property which have come into the Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 2nd day of June, 2016.

WITNESS, ATTEST:
Jean Rogers
COUNTERSIGNED BY:
John J. Gorman III
Tennessee Resident Agent

PRINCIPAL: Brenda D. Heffner
SURETY:
by: Rhonda Talley
Rhonda Talley - Attorney in Fact
(Attach evidence of authority to execute bond)



ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE
COUNTY OF Hamilton
Before me, a Notary Public, of the State and County aforesaid, personally appeared Brenda D. Heffner to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as Principal, and who, upon oath, acknowledged that such individual executed the foregoing bond as such individual's free act and deed.
Witness my hand and seal this 2nd day of June, 2016.
My Commission Expires: 6-6, 2017.

Offie Paul
Notary Public
(over)
OFFIE J. DONNICK
NOTARY PUBLIC
HAMILTON COUNTY
RDA 903

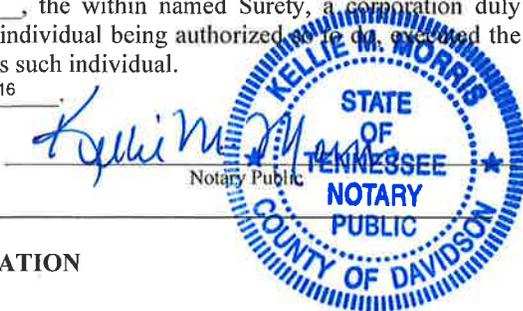
ICM: Jay Donnick, 9-1-1

ACKNOWLEDGEMENT OF SURETY

STATE OF Tennessee
COUNTY OF Davidson

Before me, a Notary Public, of the State and County aforesaid, personally appeared Rhonda Talley with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of Fidelity and Deposit Company of Maryland, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized to do, executed the foregoing bond, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 2nd day of June, 2016. My Commission Expires: 6-8, 2017.



APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all persons referenced by T. C. A. § 7-86-119)

Bond and Sureties approved by Richard Brown Vice-Chairman of the Board of Directors of Hamilton Co 9-1-1 Emergency Communications District, on this 9th day of June, 2016.

Signed: [Signature of Richard Brown] Vice-Chairman of the Board of Directors

CERTIFICATION:

I, Eddie Phillips Secretary of the Board of Directors of Hamilton Co 9-1-1 Emergency Communications District, hereby certify that the foregoing bond was approved by the Board of Directors of said Emergency Communications District on the 9th day of June, 2016, and entered upon the minutes thereof.

Signed: [Signature of Eddie Phillips] Secretary of the Board of Directors

SECTION II: (Applicable to all Official Bonds) (Record in County where office of the Emergency Communications District is located.)

FOR USE BY REGISTER OF DEEDS

SECTION III.

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this _____ day of _____, 20____.

Signed: _____ County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **THOMAS O. MCCLELLAN, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Rhonda TALLEY, April PARRIGIN, Kelley BENNETT, John F. KILLEBREW and Gary SANDERS, all of Chattanooga, Tennessee, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 23rd day of April, A.D. 2014.

ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



Gregory E. Murray

By: _____

*Assistant Secretary
Gregory E. Murray*

Thomas O. McClellan

*Vice President
Thomas O. McClellan*

**State of Maryland
City of Baltimore**

On this 23rd day of April, A.D. 2014, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **THOMAS O. MCCLELLAN, Vice President, and GREGORY E. MURRAY, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Maria D. Adamski



**Maria D. Adamski, Notary Public
My Commission Expires: July 8, 2015**

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 2 day of June, 2016.



Geoffrey

Geoffrey Delisio, Vice President



Hamilton County Board of Commissioners RESOLUTION

No. 816-29

A RESOLUTION ACCEPTING THE PROPOSAL OF ROCK/CREEK FOR THE PROVISION OF CONVENIENT, AFFORDABLE ACCESS TO OUTDOOR RECREATIONAL OPPORTUNITIES, THROUGH THE ESTABLISHMENT OF PADDLESPOUT AND BICYCLE RENTALS, AND ASSOCIATED PROGRAMMING WITHIN HAMILTON COUNTY PARKS, AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, proposals were received in response to public advertisement for the provision of convenient, affordable access to outdoor recreational opportunities through the establishment of paddlesport and bicycle rentals, and associated programming within Hamilton County parks for an initial five (5) year contract with the option to renew for five (5) additional one (1) year terms for the Recreation Department; and,

WHEREAS, the proposal from Rock/Creek was considered the best proposal received; and,

WHEREAS, Rock/Creek will pay Hamilton County a base monthly fee of \$1500 for provision of recreational opportunities at Riverpark, as well as establish a revenue sharing agreement after opening; and,

WHEREAS, the proposal includes provisions to expand to Enterprise South and Chester Frost Parks in 2017, details to those concessions will be negotiated at time of expansion; and,

WHEREAS, this service will enhance recreational opportunities to Hamilton County residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the proposal of Rock/Creek for the provision of convenient, affordable access to outdoor recreational opportunities through the establishment of paddlesport and bicycle rentals, and associated programming within Hamilton County parks is hereby accepted, said proposal being the best proposal received, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

Recommendation for RFP # 0516-152: Recreational Rental Services

Background:

The County's intention for this RFP is to solicit proposals from one or more vendors to create convenient, affordable access to outdoor recreation opportunities in Hamilton County parks through the establishment of paddlesport and bicycle rentals and associated programming. Our expectation is that the rental service (proposer) shall provide the rental fleet, all related equipment and accessories, as well as the staffing required for the development and operation of a rental program from the Hubert Fry Center at the Tennessee Riverpark. Of note, the successful proposer(s) should also include a multi-year plan to expand the rental service to the Beach concession area at Chester Frost Park and to Enterprise South Nature Park (location to be determined).

At a minimum, the County desires the successful proposer(s) for the rental service to operate from Memorial Day through Labor Day, seven (7) days per week. Hours of operations may be negotiated to include regular hours of operation during the peak season. Reduced hours outside the peak season can be agreed upon between the rental service and the County.

The County reserves the right to award this contract to a single proposer for both the paddlesport and bicycle services or to award separate contracts for each in the best interest of the County.

RFP Responses Submitted:

A total of three (3) proposals were received in response to this RFP.

- Rock/Creek
- Rusty's Kayaks & Paddle Boards, LLC
- Triple B Outfitters, LLC / Triple B Expeditions, LLC

Evaluation:

All three (3) organizations submitted detailed proposals. A summary of the key information is included in the attached proposal comparison chart.

Recommendation:

Hamilton County is known across the country as an outdoor destination, renowned for its natural resources, tourism opportunities, and active citizenry. Parks and recreational facilities are a key factor in the county's identity; encouraging tourism and providing direct and indirect benefits to our communities. The Parks & Recreation department is defining its role in contributing to the unique brand and benefit our properties provide to the county.

In order to maximize available resources to improve access and opportunities for outdoor recreation, the department must continue to pursue service delivery through partnerships and cooperative agreements. An increase in collaboration also helps to avoid duplicating services, increasing the quality and cost-effectiveness of customer services. In providing parks and recreational services, cost recovery must align with departmental goals.

Participation in outdoor activities across the country is increasing steadily. Kayaking and stand-up paddle boarding (SUP) are among the top five growth activities. Enhancing outdoor opportunities and access to such activities could provide a substantial return on investment. Hamilton County Parks & Recreation is

seeking to capitalize on the unique resources of county parks, energize under-utilized park facilities and expand recreation opportunities available to citizens and tourists, while generating revenue as a return on investment in the parks.

The Hubert Fry Center is readily identified as the center of most activities inside the Tennessee Riverpark. Previous efforts to utilize the site have not recognized the park's need for a centralized hub of information and activities. The Recreational Rental Service will enhance the physical appearance of the building, attract new visitors to the park, and generate more significant revenue than ever before.

In consideration of these goals, it is our recommendation that Rock/Creek be awarded the Recreational Rental Services contract. Rock/Creek enjoys a long-standing reputation for quality products, customer service, and knowledge based on years of experience in outdoor recreation. Their marketing through traditional and social media reaches a large audience and consistently results in high attendance for events and programs that are associated with their company. Rock/Creek's proposal will provide a higher concession income for the County, the option for expansion to all three parks, and specific details for programs that address environmental education, river cleanups, trail maintenance, and underserved populations (Please see attached). Rock/Creek is uniquely qualified to implement this service and partnership to achieve the goals of the department.

RFP # 0516-152: Recreational Rental Services

Proposal Comparison

	Rock /Creek	Rusty's Kayak's & Paddle Boards, LLC	Triple B Outfitters, LLC / Triple B Expeditions, LLC
Concession Income for County	\$1,500.00 flat monthly fee, as well as a % rate of revenue TBD, beyond an agreed sales goal.	7% of gross revenues for each site.	15% of gross receipts not including taxes or tips.
Implementation Timeline	At Riverpark soft opening April 15, 2017. Grand opening Memorial day weekend 2017.	Soft opening of Riverpark and Chester Frost Sept 2016, grand opening April 2017.	Grand opening Riverpark Memorial day weekend 2017, grand opening Chester Frost July 1st 2017
Expansion Plan	Expansion to Chester Frost and Enterprise South 2017.	Expansion to Enterprise South Spring 2017.	Nothing offered for Enterprise South.
Programming (Riverpark/Chester Frost)	Kayaks, paddle boards, and rental bikes (at Riverpark). Training & recreational programs, and guided tours.	Kayaks, paddle boards, guided tours, day camps, weekly training, water cleanup days.	Kayaks, paddle boards, guided tours, and training programs. Programs for underserved populations.
Programming (Enterprise South)	Road and mountain bikes	Rental bikes	N/A
Proposed Pricing	Riverpark/Chester Frost: Kayak's, PB from \$10 hour to \$30 hour. Bikes \$15 hour, \$5 additional hour. Enterprise South: Bikes from \$30-\$55 half day, \$40-\$85 per day Programs & tours - Intent to provide pricing below market rates for region.	Kayaks/PB \$20 first hour, \$10 each additional hour; \$40 half day; \$70 full day. Bikes - No price mentioned	Kayaks/PB \$10, 2 hour minimum; Tours from \$35-\$50
Other "value added" services	Special sessions, clinics, demos and expanded programming.	Water safety conservation courses, sunrise/sunset paddles & exercise classes.	High school youth league fishing tournaments.



ROCK/CREEK OUTFITTERS
P.O. Box 4838
Chattanooga, TN 37405

423.266.8200

Programming details for Environmental education, River cleanups, Trail maintenance and Underserved populations.

1. Environmental Programs

a. Leave No Trace Programs will be offered to the Public for free in the parks reflecting best camping, cycling and water practices to improve and reduce impact on our natural resources.

b. Rock/Creek will organize shoreline cleanup efforts in conjunction with other organizations to attempt to expand reach and success. Other possible companies from which to seek efforts would be Marinas, Chattanooga Aquarium, Outdoor Chattanooga, Boating retailers, Civic groups, Scouts, School Groups, Clubs, Friends Groups, etc. During these events the boating fleet rental fees will be waved to men and women above the age of 18 years old who meet all safety guidelines.

c. Rock/Creek will work in conjunction and under the leadership of County Parks and SORBA to support the maintenance of trail systems at Enterprise South.

d. Rock/Creek will work in conjunction and under the leadership of County Park to both develop and educate best cycling practices on the River Walk

All Cleanup Programs would be in partnership with County Parks Department.

2. Underserved Populations and Challenged Programming

a. Rock/Creek has been working with Chattanooga Therapeutic Recreation Services for years with climbing programs as well as supporting some of their

rockcreek.com



ROCK/CREEK OUTFITTERS

P.O. Box 4838

Chattanooga, TN 37405

423.266.8200

paddling programs.

Working under the direction of County Parks, Rock/Creek would design programming for this population. Funding for programs would be based on grant and foundation support. The County would support grant-writing efforts.

b. Underserved Populations.

These populations would be defined by the County Parks Department. Joint efforts for program design and frequency would occur, and all programs would be funded via grant, foundation or private support.

Programs would include both cycling and boating.



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Solicitation - Log

5/25/2016 8:58 AM Eastern

Solicitation Title: Recreational Rental Services
Number: 0516-152
Bids Due: 7/22/2016 2:00:00 PM Eastern
Status: Open

Visible to Vendors: Currently Visible | [Hide](#)

Message Summary		Message Detail		Document Detail			
Message Summary		export	print	Records Per Page <input type="text" value="10"/>			
<u>Send Date</u>	<u>Time Zone</u>	<u>Sent By</u>	<u>Message Subject</u>	<u>Template Name</u>	<u>Message Comment</u>	<u># Sent</u>	<u># Failed</u>
5/25/2016 8:58:29AM	Eastern	Linda Chumbler	0516-152 - Recreational Rental Services	Invitation	Please click on the above solicitation number to access proposal documents.	334	5

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Please run the attached advertisement in the Legal Ads of the Chattanooga Times/Free Press on Wednesday, May 25, 2016 as follows:

REQUEST FOR PROPOSAL:

Hamilton County, Tennessee is soliciting proposals from vendors to create affordable access to outdoor recreation opportunities in Hamilton County Parks through the establishment of paddlesport and bicycle rentals and associated programming. Specifications are available by contacting the Purchasing Department at 423-209-6350 or at www.hamiltontn.gov/purchasing.

Sealed proposals will be received in the office of the Hamilton County Purchasing Director, 455 North Highland Park Avenue, Chattanooga, TN 37404 before 2:00 p.m. on July 22, 2016.

Gail B. Roppo
Director of Purchasing





Hamilton County Board of Commissioners RESOLUTION

No. 816-30

(P.C. NO. 2016-073)
(Formerly Res No. 616-32)
(Formerly Res No. 716-27)

**A RESOLUTION TO REZONE FROM A-1 AGRICULTURAL DISTRICT & R-2
URBAN RESIDENTIAL DISTRICT TO R-1 SINGLE-FAMILY RESIDENTIAL
DISTRICT, PROPERTY LOCATED AT 2333 OOLTEWAH-RINGGOLD
ROAD**

WHEREAS, Belle Investment Company/Becky Pelphrey petitioned the Chattanooga-Hamilton County Regional Planning Commission to rezone from A-1 Agricultural District & R-2 Urban Residential District to R-1 Single-Family Residential District, property located at 2333 Ooltewah-Ringgold Road, and said Planning Commission after hearing recommended that this petition be approved; and

WHEREAS, Belle Investment Company/Becky Pelphrey requested that the County Commission consider said petition and notice has been published in a newspaper in general circulation in Hamilton County that the County Commission would hold a public hearing on June 15, 2016, concerning the passage of this Resolution as required by law, at which time hearing was deferred to July 20, 2016 at which time hearing was deferred to August 17, 2016.

NOW, THEREFORE, BE IT RESOLVED, BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED: That the zoning regulations of Hamilton County be amended to rezone from A-1 Agricultural District & R-2 Urban Residential District to R-1 Single-Family Residential District, property located at 2333 Ooltewah-Ringgold Road. An unplatted tract of land located at 2333 Ooltewah Ringgold Road being the property described in Deed Book 9419, Page 964, ROHC. Tax Map 160-028 as shown on the attached map.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

2016-073 Hamilton County
May 9, 2016

RESOLUTION

WHEREAS, Belle Investment Company/Becky Pelphrey petitioned the Chattanooga-Hamilton County Regional Planning Commission to recommend to the County Mayor and Members of the County Commission the rezoning from A-1 Agricultural District & R-2 Urban Residential District to R-1 Single-Family Residential District, property located at 2333 Ooltewah-Ringgold Road.

An unplatted tract of land located at 2333 Ooltewah Ringgold Road being the property described in Deed Book 9419, Page 964, ROHC. Tax Map 160-028 as shown on the attached map.

AND WHEREAS, the Planning Commission held a public hearing on this petition on May 9, 2016,

AND WHEREAS, the Planning Commission heard and considered all statements regarding the petition,

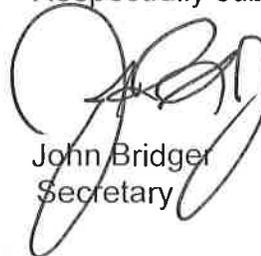
AND WHEREAS, there was opposition present to the petition,

AND WHEREAS, the Planning Commission has studied the petition in relation to existing zoning and land use and potential patterns of development,

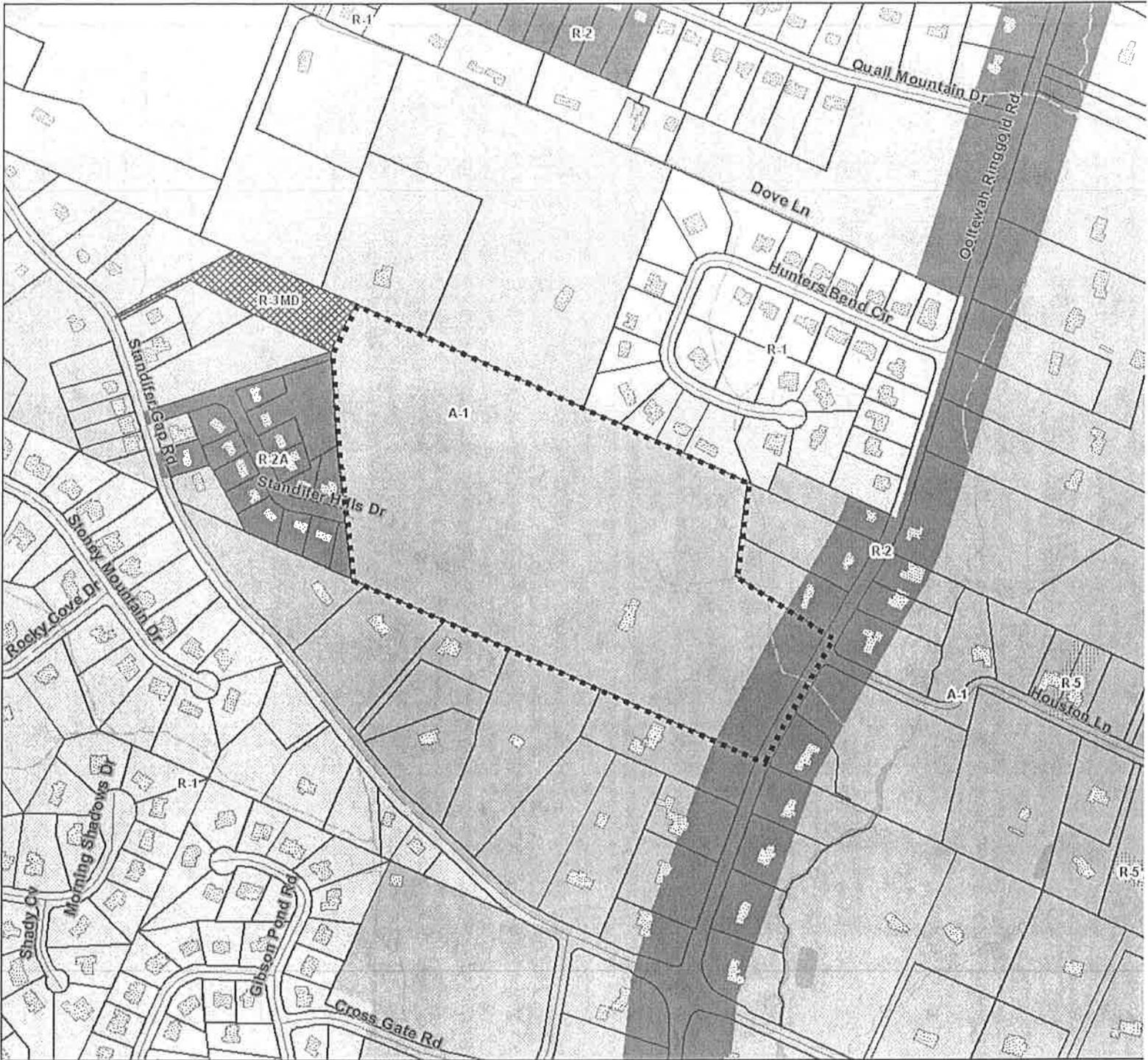
AND WHEREAS, the Planning Commission has determined that the proposal is consistent with surrounding uses.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission, on May 9, 2016, recommended to the County Mayor and Members of the County Commission that this petition be approved.

Respectfully submitted,



John Bridger
Secretary



2016-073 Rezoning from A-1 and R-2 to R-1

PLANNING COMMISSION RECOMMENDATION FOR CASE NO. 2016-073: Approve



500 ft



PLANNING COMMISSION CASE REPORT

Case Number: 2016-073

PC Meeting Date: 05-09-16

Applicant Request

Rezone from A-1 Agricultural District and R-2 Urban Residential District to R-1 Single-Family Residential District.

Property Location:	2333 Ooltewah-Ringgold Road
Property Owner:	Becky Pelphrey
Applicant:	Belle Investment Company

Project Description

- Proposal: Develop 32-acre site as a subdivision for single-family dwellings.
- Proposed Access: Entrance on Ooltewah-Ringgold Road.
- Proposed Development Form: Unspecified. No site plan is required for rezoning to R-1 Single-Family Residential District.
- Proposed Density: Proposing 4 dwelling units per acre. This equates to 128 possible lots.

Site Analysis**Site Description**

- Location: The 32-acre site is located on the west side of Ooltewah-Ringgold Road approximately 800 feet north of the Ooltewah-Ringgold Road and Standifer Gap Road intersection.
- Current Access: There is access to the site from Ooltewah-Ringgold Road and Standifer Hills Drive.
- Tennessee Department of Transportation Functional Classification: Ooltewah-Ringgold Road is designated an Urban Minor Arterial
- Current Development form: There is a mixture of large-lot and small-lot subdivisions in the area.
- Current Land Uses: The site is surrounded by single-family residential uses.
- Current Density: Average residential density in the area is difficult to calculate due to varying size of lots, allowable densities in different zones, and the varying vacancy of lots. While most lots are over an acre, the highest density within 300' of the site appears to be the Standifer Hills Drive subdivision with a density of 2.5 dwelling units per acre.

Zoning History

- The site is currently zoned A-1 Agricultural District and R-2 Urban Residential District.
- The properties to the north are zoned A-1 Agricultural District and R-1 Single-Family Residential District. The properties to the east and south are zoned A-1 Agricultural District. The properties to the west are zoned A-1 Agricultural District and R-2A Rural Residential District and R-3MD Moderate Density District.
- The nearest R-1 Single-Family Residential District (same as the request) is adjacent to the site on the northern property line.

Plans/Policies/Regulations

- The East Brainerd Corridor Community Plan (adopted by City Commission in 2003) recommends low density residential or institutional uses for this site.
- The A-1 Agricultural District permits agricultural uses and single-family homes not to exceed 2 dwelling units per acre.
- The R-1 Single-Family Residential District only permits single-family homes with a minimum lot size of 7,500 square feet if on sewers. This equates to approximately 5 dwelling units per acre. If septic tanks are to be used, the minimum lot size is determined by the Hamilton County Water Quality Program. Minimum lot frontage width is 60 feet if on sewers and 75 feet if on septic tanks. Based on building setback requirements, the typical density is approximately 3 to 4 dwelling units per acre.

PLANNING COMMISSION CASE REPORT

Key Findings

- The proposal is supported by the adopted Land Use Plan for the area which recommends low density residential.
- The proposed use is consistent with surrounding uses.
- The proposal is consistent with the development form of the area.
- The proposed residential density is compatible with the surrounding densities.
- The proposal would be an extension of an existing R-1 zoning district on the north side of the site.
- The proposal would continue a precedent for future R-1 Single-Family Residential District requests along Ooltewah-Ringgold Road.
- This site provides an opportunity for road right-of-way connection between Standifer Hills Drive and Ooltewah-Ringgold Road. Such public street connectivity would provide secondary and emergency alternatives in an area of the community where they are currently limited.
- The transportation infrastructure is adequate to absorb additional capacity. The Hamilton County Engineer's Office does not object to this request.
- The applicant is encouraged to consult with the Hamilton County Engineer's Office for technical design requirements.

Staff Recommendation

Approve.



2016-073 Rezoning from A-1 and R-2 to R-1



500 ft

Chattanooga Hamilton County Regional Planning Agency





Hamilton County Board of Commissioners RESOLUTION

No. 816-31

(P.C. NO. 2016-091)
(Formerly Res No. 716-28)

A RESOLUTION TO REZONE FROM A-1 AGRICULTURAL DISTRICT & R-2 RESIDENTIAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, PROPERTIES LOCATED AT 3503, 3603 & 3635 OOLTEWAH-RINGGOLD ROAD

WHEREAS, Waters-Holland, LLC petitioned the Chattanooga-Hamilton County Regional Planning Commission to rezone from A-1 Agricultural District & R-2 Residential District to R-1 Single Family Residential District, properties located at 3503, 3603 & 3635 Ooltewah-Ringgold Road, and said Planning Commission after hearing recommended that this petition be approved; and

WHEREAS, Waters-Holland, LLC requested that the County Commission consider said petition and notice has been published in a newspaper in general circulation in Hamilton County that the County Commission would hold a public hearing on July 20, 2016, concerning the passage of this Resolution as required by law, at which time hearing was deferred to August 17, 2016.

NOW, THEREFORE, BE IT RESOLVED, BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED: That the zoning regulations of Hamilton County be amended to rezone from A-1 Agricultural District & R-2 Residential District to R-1 Single Family Residential District, properties located at 3503, 3603 & 3635 Ooltewah-Ringgold Road. Three unplatted tracts of land located 3503, 3603, and 3635 Ooltewah Ringgold Road being the properties described in Deed Book 1962, Page 740, Deed Book 5717, Page 731, and Deed Book 7391, Page 186, ROHC. Tax Map 150-075 thru 077 as shown on the attached map.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

2016-091 Hamilton County
June 13, 2016

RESOLUTION

WHEREAS, Waters-Holland, LLC petitioned the Chattanooga-Hamilton County Regional Planning Commission to recommend to the County Mayor and Members of the County Commission the rezoning A-1 Agricultural District & R-2 Residential District to R-1 Single Family Residential District, properties located at 3503, 3603 & 3635 Ooltewah-Ringgold Road.

Three unplatted tracts of land located 3503, 3603, and 3635 Ooltewah Ringgold Road being the properties described in Deed Book 1962, Page 740, Deed Book 5717, Page 731, and Deed Book 7391, Page 186, ROHC. Tax Map 150-075 thru 077 as shown on the attached map.

AND WHEREAS, the Planning Commission held a public hearing on this petition on June 13, 2016,

AND WHEREAS, the Planning Commission heard and considered all statements regarding the petition,

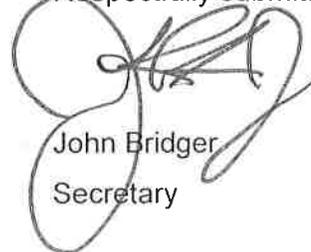
AND WHEREAS, there was opposition present to the petition,

AND WHEREAS, the Planning Commission has studied the petition in relation to existing zoning and land use and potential patterns of development,

AND WHEREAS, the Planning Commission has determined that the proposal is supported by the Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission, on June 13, 2016, recommended to the County Mayor and Members of the County Commission that this petition be approved.

Respectfully submitted,



John Bridger
Secretary



2016-091 Rezoning from A-1 and R-2 to R-1

PLANNING COMMISSION RECOMMENDATION FOR CASE NO. 2016-091: Approve



333 ft



PLANNING COMMISSION CASE REPORT**Case Number: 2016-091****PC Meeting Date: 06-13-16****Applicant Request****Rezone from A-1 Agriculture District and R-2 Urban Residential District to R-1 Single-Family Residential District.**

Property Location:	3503, 3603 & 3635 Ooltewah Ringgold Road
Property Owner:	Nicky & Peggy Bowman, and BBB Corporation, Inc.
Applicant:	Waters-Holland, LLC

Project Description

- Proposal: Develop 19.4-acre site with 66 single-family lots.
- Proposed Access: Entrance on Ooltewah-Ringgold Road.
- Proposed Development Form: 1 and 2-story buildings are proposed with larger lots on the periphery of the site and smaller lots located internally on the site. This rezoning request is in association with a request for a Residential Planned Unit Development (Case #2016-092).
- Proposed Density: Approximately 3.4 dwelling units per acre.

Site Analysis**Site Description**

- Location: The site is located on the west side of Ooltewah-Ringgold Road at the Ooltewah-Ringgold Road and Bennie Lane intersection.
- Current Access: Entrance on Ooltewah-Ringgold Road.
- Tennessee Department of Transportation Functional Classification: Ooltewah-Ringgold Road is categorized as an Urban Minor Arterial.
- Current Development form: The site consists of three separate parcels that currently have a total of 2 dwellings. To the east is a small lot subdivision. To the south is a large vacant parcel. To the east is a mix of large and small individual parcels with dwellings.
- Current Land Uses: With exception of the vacant parcel to the south, the site is surrounded by low-density residential.
- Current Density: The average density of the Green Acres Subdivision abutting the site is approximately 2 dwelling units per acre. The average density of the 7 parcels across Ooltewah Ringgold-Road is approximately 0.3 dwelling units per acre.

Zoning History

- The site is currently zoned A-1 Agricultural District and R-2 Urban Residential District.
- The properties to the north, east and south are zoned A-1 Agricultural District and R-2 Urban Residential District. The properties to the west are zoned R-2 Urban Residential District.
- The nearest R-1 Single-Family District (same as the request) is approximately 850 feet to the south.
- There has been no recent zoning activity on this site.

Plans/Policies/Regulations

- There is no current adopted land use plan for this area.
- The Development Policy from the Comprehensive Plan 2030 update (Called the Renewing Our Vision and adopted by Planning Commission in 2016) identifies this site as being in Intensity Level 3. Level 3 is defined as areas in close proximity to minor road intersections. Generally, these areas are moderately populated with development patterns that include a wide variety of residential uses and small to medium scale commercial/industrial development. Large undeveloped tracts of land are somewhat limited. Level Three also includes important natural features such as the 500 year flood zone, forested areas (less than one acre) and slopes (less than 25%). From a transportation perspective, these areas contain minor and some major road intersections.

PLANNING COMMISSION CASE REPORT

- The R-1 Single-Family Residential District only permits single-family homes with a minimum lot size of 7,500 square feet if on sewers. If septic tanks are to be used, the minimum lot size is determined by the Hamilton County Water Quality Program. Minimum lot frontage width is 60 feet if on sewers and 75 feet if on septic tanks. Based on building setback requirements, the typical density is approximately 3 to 4 dwelling units per acre.
- A Planned Unit Development (PUD) allows private roads if the roads are built to Hamilton County road standards. The maximum density for an R-1 PUD is 5 dwelling units per acre.

Key Findings

- The proposal is supported by the Comprehensive Plan which recommends preserving critical environmental lands and limiting the density in areas with minor road infrastructure.
- The proposed use is consistent with surrounding uses.
- The proposal is not consistent with the development form of the area based on older subdivisions requiring larger lots for septic systems.
- The proposed residential density is higher than the surrounding *existing* densities and would set a precedent for future requests in the immediate vicinity. However, there is another development approximately 2 miles south (East Haven) with a density of 3.7 dwelling units per acre.
- The proposed residential density is compatible with the surrounding *allowable* densities of subdivisions abutting the property.
- The proposed structures do not raise concerns regarding location, lighting, or height.
- The proposal would not be an extension of an existing zone, but proposes a zone and use common in the area.
- The site provides opportunities for connection to an existing road (Bennie Lane) or to a future development on the adjacent lot to the south. Such future connectivity could improve safety in the area by providing a secondary emergency access as continued residential growth increases the traffic volume on Ooltewah-Ringgold Road. . The proposed PUD Plan for Case #2016-092 does not provide such connectivity.

Staff Recommendation

Approve.



2016-091 Rezoning from A-1 and R-2 to R-1



333 ft

Chattanooga Hamilton County Regional Planning Agency



RPA



Hamilton County Board of Commissioners RESOLUTION

No. 816-32

(P.C. NO. 2016-092)
(Formerly Res No. 716-29)

A RESOLUTION GRANTING A SPECIAL EXCEPTIONS PERMIT FOR A RESIDENTIAL PLANNED UNIT DEVELOPMENT OF PROPERTIES AT 3503, 3603 & 3635 OOLTEWAH-RINGGOLD ROAD

WHEREAS, Waters-Holland, LLC petitioned the Chattanooga-Hamilton County Regional Planning Commission to grant a Special Exceptions Permit for a Residential Planned Unit Development of properties at 3503, 3603 & 3635 Ooltewah-Ringgold Road, and said Planning Commission after hearing recommended that this petition be approved; and

WHEREAS, Waters-Holland, LLC requested that the County Commission consider said petition and notice has been published in a newspaper in general circulation in Hamilton County that the County Commission would hold a public hearing on July 20, 2016, concerning the passage of this Resolution as required by law, at which time hearing was deferred to August 17, 2016.

NOW, THEREFORE, BE IT RESOLVED, BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED: That the zoning regulations of Hamilton County be amended granting a Special Exceptions Permit for a Residential Planned Unit Development of properties at 3503, 3603 & 3635 Ooltewah-Ringgold Road. Three unplatted tracts of land located 3503, 3603, and 3635 Ooltewah Ringgold Road being the properties described in Deed Book 1962, Page 740, Deed Book 5717, Page 731, and Deed Book 7391, Page 186, ROHC. Tax Map 150-075 thru 077 as shown on the attached map.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

2016-092 Hamilton County
June 13, 2016

RESOLUTION

WHEREAS, Waters-Holland, LLC petitioned the Chattanooga-Hamilton County Regional Planning Commission to recommend to the County Mayor and Members of the County Commission granting a Special Exceptions Permit for a Residential Planned Unit Development of properties at 3503, 3603 & 3635 Ooltewah-Ringgold Road.

Three unplatted tracts of land located 3503, 3603, and 3635 Ooltewah Ringgold Road being the properties described in Deed Book 1962, Page 740, Deed Book 5717, Page 731, and Deed Book 7391, Page 186, ROHC. Tax Map 150-075 thru 077 as shown on the attached map.

AND WHEREAS, the Planning Commission held a public hearing on this petition on June 13, 2016,

AND WHEREAS, the Planning Commission heard and considered all statements regarding the petition,

AND WHEREAS, there was opposition present to the petition,

AND WHEREAS, the Planning Commission has studied the petition in relation to existing zoning and land use and potential patterns of development,

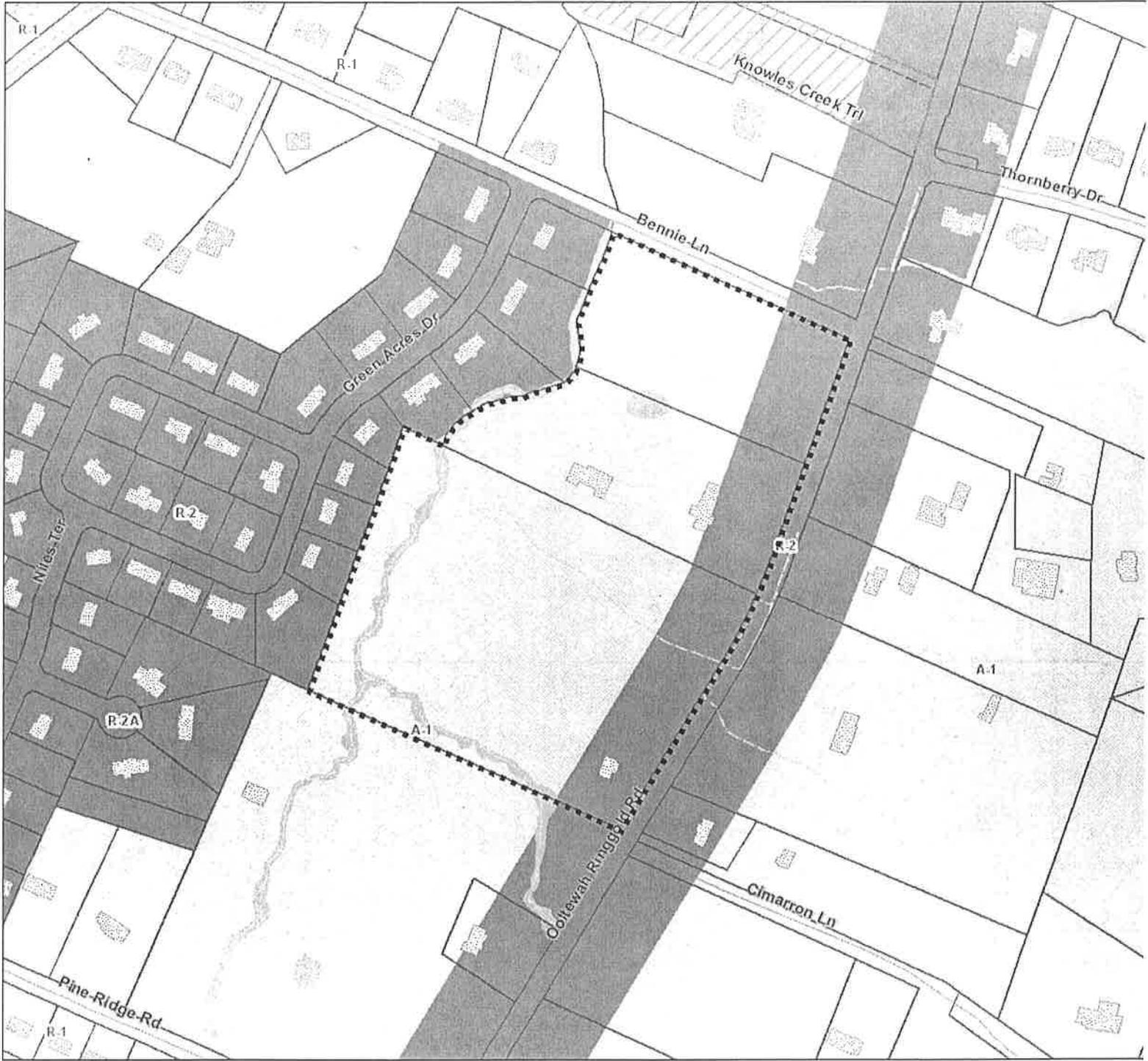
AND WHEREAS, the Planning Commission has determined that the proposal is supported by the Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission, on June 13, 2016, recommended to the County Mayor and Members of the County Commission that this petition be approved.

Respectfully submitted,



John Bridger
Secretary



2016-092 Special Exceptions Permit for a Residential PUD

PLANNING COMMISSION RECOMMENDATION FOR CASE NO. 2016-092: Approve



333 ft



PLANNING COMMISSION CASE REPORT

Case Number: 2016-092

PC Meeting Date: 06-13-16

Applicant Request**Special Permit for a Planned Unit Development**

Property Location:	3503, 3603 & 3635 Ooltewah Ringgold Road
Property Owner:	Nicky & Peggy Bowman, and BBB Corporation, Inc.
Applicant:	Waters-Holland, LLC

Project Description

- Proposal: Develop 19.4-acre site with 66 single-family lots. This request is in association with Case #2016-091, a request for rezoning the site to R-1 Single-Family Residential District.
- Proposed Access: Entrance on Ooltewah-Ringgold Road.
- Proposed Development Form: 1 and 2-story buildings are proposed with larger lots on the periphery of the site and smaller lots located internally on the site.
- Proposed Density: Approximately 3.4 dwelling units per acre.

Site Analysis**Site Description**

- Location: The site is located on the west side of Ooltewah-Ringgold Road at the Ooltewah-Ringgold Road and Bennie Lane intersection.
- Current Access: Entrance on Ooltewah-Ringgold Road.
- Tennessee Department of Transportation Functional Classification: Ooltewah-Ringgold Road is categorized as an Urban Minor Arterial.
- Current Development form: The site consists of three separate parcels that currently have a total of 2 dwellings. To the east is a small lot subdivision. To the south is a large vacant parcel. To the east is a mix of large and small individual parcels with dwellings.
- Current Land Uses: With exception of the vacant parcel to the south, the site is surrounded by low-density residential.
- Current Density: The average density of the Green Acres Subdivision abutting the site is approximately 2 dwelling units per acre. The average density of the 7 parcels across Ooltewah Ringgold-Road is approximately 0.3 dwelling units per acre.

Zoning History

- The site is currently zoned A-1 Agricultural District and R-2 Urban Residential District.
- The properties to the north, east and south are zoned A-1 Agricultural District and R-2 Urban Residential District. The properties to the west are zoned R-2 Urban Residential District.
- The nearest R-1 Single-Family District (same as the request) is approximately 850 feet to the south.
- There has been no recent zoning activity on this site.

Plans/Policies/Regulations

- There is no current adopted land use plan for this area.
- The Development Policy from the Comprehensive Plan 2030 update (Called the Renewing Our Vision and adopted by Planning Commission in 2016) identifies this site as being in intensity level 3. Level 3 is defined as areas in close proximity to minor road intersections. Generally, these areas are moderately populated with development patterns that include a wide variety of residential uses and small to medium scale commercial/industrial development. Large undeveloped tracts of land are somewhat limited. Level Three also includes important natural features such as the 500 year flood zone, forested areas (less than one acre) and slopes (less than 25%). From a transportation perspective, these areas contain minor and some major road intersections.
- The R-1 Single-Family Residential District only permits single-family homes with a minimum lot size of 7,500 square feet if on sewers. If septic tanks are to be used, the minimum lot size is determined

PLANNING COMMISSION CASE REPORT

by the Hamilton County Water Quality Program. Minimum lot frontage width is 60 feet if on sewers and 75 feet if on septic tanks. Based on building setback requirements, the typical density is approximately 3 to 4 dwelling units per acre.

- A Planned Unit Development (PUD) allows private roads if the roads are built to Hamilton County road standards. The maximum density for an R-1 PUD is 5 dwelling units per acre. A PUD is limited to what is shown on the PUD Plan *as approved by* the Hamilton County Commission.

Key Findings

- The proposal is supported by the Comprehensive Plan which recommends preserving critical environmental lands and limiting the density in areas with minor road infrastructure.
- The proposed use is consistent with surrounding uses.
- The proposal is not consistent with the development form of the area; however, most surrounding development were limited on density based on septic systems creating larger lots.
- The proposed residential density is higher than the surrounding *existing* densities and would set a precedent for future requests in the immediate vicinity. However, there is another development approximately 2 miles south (East Haven) with a density of 3.7 dwelling units per acre.
- The proposed residential density is compatible with the surrounding allowable densities of subdivisions abutting the property.
- The proposed structures do raise concerns regarding location, lighting, or height.
- Hamilton County Engineering notes the following to be addressed during the subdivision phase: private alleys must meet width and dimension requirements; the minimum radius for all road curves must be 100'; and Road "A" will need an appropriate site triangle at the intersection of Ooltewah-Ringgold Road. This may require easements on lots "1" and 44."
- Ooltewah- Ringgold Road is a Tennessee Department of Transportation road, and the applicant will need to meet their requirements to be allowed to connect.
- Hamilton County Water Quality notes all stream buffers must conform to all rules and regulations, and Road "B" will need appropriate access to Community Lot "2" if the lot contains a water quality feature.
- The applicant is encouraged to contact Hamilton County Water and Wastewater Treatment Authority for additional sewer comments.
- The proposal would not be an extension of an existing zone, but is not an uncommon zone in the area.
- The site provides opportunities for connection to an existing road (Bennie Lane) or to a future development on the adjacent lot to the south. Such future connectivity could improve safety in the area by providing a secondary emergency access as continued residential growth increases the traffic volume on Ooltewah-Ringgold Road. . The proposed PUD Plan for Case #2016-092 does not provide such connectivity.

Staff Recommendation

Approve.

Note: Approval of a Planned Unit Development (PUD) does not guarantee approval of curb cuts, road intersections, curve radii, or other similar items. The applicant is encouraged to consult with the Hamilton County Engineering Department for technical design requirements.



2016-092 Special Exceptions Permit for a Residential PUD

333 ft

Chattanooga Hamilton County Regional Planning Agency

RECEIVED

APR 25 2016

Chattanooga Hamilton County
Regional Planning Agency
Development Services

SITE ANALYSIS

ADDRESS	3003.0403 COLLEMAN HINGGOLD RD
TAX MAP ID	150-077, 150-078, 150-079
SITE CURRENTLY ZONED	A-1, R-2
PROPOSED ZONING	R-1 P.U.D.
ACREAGE	18.44 ACRES
TOTAL NUMBER OF BUILDABLE LOTS	66 SINGLE FAMILY
TOTAL NUMBER OF COMMUNITY LOTS	3 COMM. LOTS
PROPOSED DENSITY	3.4 U/AC



FOR REVIEW ONLY

MAP ENGINEERS L.L.C.

BENNIE LANE - SUBDIVISION

FOR:
Waters-Holland, LLC
1255 Market Street, Suite 100
Chattanooga, TN 37402

PRELIMINARY SITE PLAN

REVISIONS

1			
2			
3			
4			
5			

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M.A.E. Engineers, LLC are not
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consent of M.A.E. Engineers, LLC.

DATE: 4/14/2016
 DRAWN BY: JMB
 CHECKED BY: JMB
 PROJ. NUMBER: 16-132
 SHEET NUMBER: PS-1



Proposed Planned Unit Dev. Comm Plan



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2016-092



Hamilton County Board of Commissioners RESOLUTION

No. 816-33

(P.C. NO. 2016-096)

A RESOLUTION GRANTING ABANDONMENT OF A PORTION OF THE UNNUMBERED BLOCK OF SCOGGINS CIRCLE

WHEREAS, John R. Robinson petitioned the Chattanooga-Hamilton County Regional Planning Commission to grant abandonment of a portion of the unnumbered block of Scoggins Circle, and said Planning Commission after hearing recommended that this petition be denied; and

WHEREAS, John R. Robinson requested that the County Commission consider said petition and notice has been published in a newspaper in general circulation in Hamilton County that the County Commission will hold a public hearing on August 17, 2016, concerning the passage of this Resolution as required by law, and such hearing having been held.

NOW, THEREFORE, BE IT RESOLVED, BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED: That the zoning regulations of Hamilton County be amended granting abandonment of a portion of the unnumbered block of Scoggins Circle. Abandonment of a portion of the unnumbered block of Scoggins Circle beginning at the northeast corner of Tax Map 132-013 thence extending 10 feet. Said block separates 132A-B-001 from 132-010 as shown on the attached map.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

MR-2016-096 Hamilton County
July 11, 2016

RESOLUTION

WHEREAS, John R. Robinson petitioned the Chattanooga-Hamilton County Regional Planning Commission to recommend to the County Mayor and Members of the County Commission granting abandonment of a portion of the unnumbered block of Scoggins Circle.

Abandonment of a portion of the unnumbered block of Scoggins Circle beginning at the northeast corner of Tax Map 132-013 thence extending 10 feet. Said block separates 132A-B-001 from 132-010 as shown on the attached map.

AND WHEREAS, the Planning Commission held a public hearing on this petition on July 11, 2016,

AND WHEREAS, the Planning Commission heard and considered all statements regarding the petition,

AND WHEREAS, no one was present in opposition to the petition,

AND WHEREAS, the Planning Commission has studied the petition in relation to existing zoning and land use and potential patterns of development.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission, on July 11, 2016, recommended to the County Mayor and Members of the County Commission that this petition be denied.

Respectfully submitted,



John Bridger
Secretary



MR 2016-096 Abandonment

PLANNING COMMISSION RECOMMENDATION FOR
CASE NO. MR-2016-096: Deny



125 ft



PLANNING COMMISSION CASE REPORT

Case Number: MR 2016-096

PC Meeting Date: 07-11-16

Applicant Request

Mandatory Referral to Abandon and Close a Street Right-Of-Way

Property Location:	Unnumbered block of Scoggins Circle (Tax Map: 132-010 & 132A-B-001)
Property Owner:	John H Robinson
Applicant:	John H Robinson

Project Description

- Proposal: Applicant is asking to abandon and close 10' of street right-of-way on Scoggins Circle due to quality of life issues being caused by through traffic from the adjacent apartment development.

Site Analysis

Site Description

- Location: The request is for abandonment to start at the northwest end of Scoggins Circle and continue south towards Ooltewah-Georgetown Road for 10'.

Plans/Policies/Regulations

- Tennessee Code Annotated (13-4-104) requires the Planning Commission to review the widening, narrowing, relocation, vacation, change in use, acceptance, acquisition, sale or lease of any street or public way, ground, place, property or structure. Failure of the Planning Commission to act within 30 days shall be deemed an approval.
- This policy, adopted by the Planning Commission on January 13, 1997, gives guidance regarding alley and street right-of-way closure and abandonment requests. It is the policy of the Regional Planning Agency and other public agencies to retain rights-of-way for public use and only to recommend the permanent closure and abandonment of rights-of-way when it is concluded that the public has no further need to retain the right-of-way and that its abandonment is necessary to achieve a significant private or public interest.

Key Findings

- Hamilton County Engineering Comment: Until another ingress/egress location can be set or an easement agreed upon the closure of this portion of right-of-way would block an existing emergency secondary exist for adjoining apartment development on lot 132-013.

Staff Recommendation

Deny



MR 2016-096 Abandonment

Chattanooga Hamilton County Regional Planning Agency

125 ft



Hamilton County Board of Commissioners RESOLUTION

No. 816-34

A RESOLUTION APPROVING THE PURCHASE OF AN ANNUAL MAINTENANCE CONTRACT FOR MOBILE LAW VEHICLE WORKSTATION SOFTWARE AND FBR WORKSTATION SOFTWARE AMOUNTING TO \$51,860.24 FROM TRITECH SOFTWARE SYSTEMS FOR THE SHERIFF’S DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

WHEREAS, a quotation was received for an annual maintenance contract, beginning August 7, 2016 through August 6, 2017, for Mobile Law Vehicle Workstation software and FBR Workstation software amounting to \$51,860.24 for the Sheriff’s Department; and,

WHEREAS, TriTech Software Systems is the sole source for maintenance for this product; and,

WHEREAS, the amount of \$51,860.24 is considered economically fair; and,

WHEREAS, there are sufficient previously budgeted funds available (for projects funded through the operating budget) and sufficient allocated funds available to the requisitioning department from bond proceeds (for projects funded from bond proceeds).

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the quotation from TriTech Software Systems for an annual maintenance contract for Mobile Law Vehicle Workstation software and FBR Workstation software for the Sheriff’s Department amounting to \$51,860.24 is hereby accepted, and authorizing the County Mayor to sign any contracts necessary to implement this resolution.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date



TRITECH

SOFTWARE SYSTEMS

Invoice	IVC4004494
Date	6/17/2016
Page	1
Date Due	8/7/2016
User	rawyh

5601 Barbados Boulevard
Castle Hayne, NC 28429

www.tritech.com
800-882-2108
Fax: 858-799-7015

Bill To:

Hamilton County Sheriff's Department TN
600 Market Street
Chattanooga TN 37402

Tax ID: EXEMPT
Contact: Ronald Bernard
Email: Rbernard@hcsheiff.gov
Fax: (423) 209-7001 Ext. 0000

PR 25323

Purchase Order No.	Customer ID	Maint. Beg. Date	Maint. End Date	Payment Due Date:	Master No.
2016.2017	TN027	8/7/2016	8/6/2017	8/7/2016	
Quantity	Item Number	Description	Unit Price	Ext. Price	
1	V-MEMBL002	Mobile 24x7 Software Support Chattanooga server: #062041 Mobile 30, #071026 75 mobile, #081031 6 mobile, #091034 5 mobile	\$33,632.06	\$33,632.06	
1	V-VMEFBR001	FBR 24x7 Software Support #062041 30 FBR, #071026 75 FBR, #081031 6 FBR, #091034 5 FBR, #10061055 2 FBR, #12051045 -1 FBR license for Parks/Rec	\$13,965.97	\$13,965.97	
1	V-VMEFBR001	FBR 8x5 Software Support #5282 - 7 FBR workstation software licenses, 8x5	\$1,165.58	\$1,165.58	
1	V-VMERMS001	RMS 8x5 Software Support #5081 - 1 RMS handheld client	\$261.60	\$261.60	
1	V-VOTOTH002	Remote Support Connectivity (Formerly Go To Assist)	\$400.00	\$400.00	
1	V-MEMBL002	Mobile 24x7 Software Support #5694 - 8 VisionMOBILE Law Vehicle Workstation SW License	\$2,435.03	\$2,435.03	

Tax ID 95-3871079
For questions-call 858-799-7401

INVOICES ARE EMAILED BUT NO HARD COPY IS MAILED.
THANK YOU

Subtotal	\$51,860.24
Misc	\$0.00
Tax	\$0.00
Total	\$51,860.24

Remit to: TriTech Software Systems, PO Box 203223, Dallas, TX 75320-3223



PR 25323 Sole Source LTR
8365010 - 53009

July 7, 2016

Hamilton County Sheriff's Office
IT Division
600 Market Street
Chattanooga, TN 37402
Attn: Melissa Battles

Sent via email: mbattles@hcsheriff.gov

Re: TriTech Software and Services
Annual Software Support Renewal

Dear Ms. Battles:

This letter serves as confirmation that as the developer and owner to the copyright of TriTech Software Systems' ("TriTech") software applications, TriTech is the sole source for the purchase of additional software licenses, and associated services, including annual software support, for the TriTech software applications and associated interfaces utilized by the Hamilton County Sheriff's Office.

Should you have any further questions, please do not hesitate to contact me at 858.799.7372, or roxanne.lerner@tritech.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Roxanne Lerner'.

Roxanne Lerner
Director of Contracts



Hamilton County Board of Commissioners RESOLUTION

No. 816-35

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SIGN A CONTINUATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH AND HAMILTON COUNTY, TENNESSEE, THE HEALTH SERVICES DIVISION, OPERATING AS THE CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT, FOR THE TIME PERIOD OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, IN AN AMOUNT NOT TO EXCEED \$360,500.00 TO PROVIDE PARENTS ARE FIRST TEACHERS (PAFT) SERVICES IN ACCORDANCE WITH THE DEPARTMENT OF HEALTH'S MATERNAL, INFANT AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV).

WHEREAS, to carry out the Department of Health's responsibility in the implementation of the State's MIECHV Program; and

WHEREAS, services must include, but not be limited to: regular visits in the home to conduct periodic family, child, developmental, behavioral, and nutritional assessments; using the required PAT curriculum materials to structure home visits; and

WHEREAS, the State has agreed to provide \$360,500.00 for the provision of these home visit services by a PAFT Social Counselor/Parent Educator; and

WHEREAS, this program and service is for the health and well-being of the citizens of Hamilton County.

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED:

That the County Mayor be authorized to sign the attached contract for the October 1, 2016 – September 30, 2017 contract period in an amount not to exceed \$360,500.00.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date October 1, 2016	End Date September 30, 2017	Agency Tracking # 34347-34617	Edison ID		
Grantee Legal Entity Name Chattanooga-Hamilton County Health Department			Edison Vendor ID 4208		
Subrecipient or Contractor <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		CFDA # 93.505			
		Grantee's fiscal year end June 30			
Service Caption (one line only) Home Vistation Services through the Federal Maternal, Infant, and Early Childhood Home Visiting Program					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2017		\$271,200.00			\$271,200.00
2018		\$89,300.00			\$89,300.00
TOTAL:		\$360,500.00			\$360,500.00
Grantee Selection Process Summary					
<input checked="" type="checkbox"/> Competitive Selection		RFA 34347-34112 was submitted when received Federal funding - The Grantee is a governmental entity that was determined capable and willing to provide services to improve health and development outcomes for children from birth through age 5 by promoting maternal, infant, and early childhood health, safety, and development as well as strong parent-child relationships through evidence-based home visiting. The Grantee's training, experience, quality of services provided, location of the Grantee in relation to clients, willingness to serve Departmental clients, and willingness to accept Departmental reimbursement rates, as well as the terms of the Grant, were taken into consideration.			
<input type="checkbox"/> Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart (optional) HL00015423		Account Code (optional) 71301000			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF HEALTH
AND
CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Chattanooga-Hamilton County Department of Health, hereinafter referred to as the "Grantee," is for the provision of Federal Maternal, Infant, and Early Childhood Visiting Program, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4208

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. Service Definitions.
- a. "Certified" - having received current accreditation by Parents as Teachers.
 - b. "EBHV" - Evidence-Based Home Visiting Program/Services.
 - c. "HRSA" - Health Resources and Services Administration.
 - d. "MIECHV" - Maternal, Infant and Early Childhood Home Visiting Program and the State's lead agency.
 - e. "SIR" - Federal Maternal, infant and Early Childhood Home Visiting Program Supplemental Information Request.
 - f. "www.kidcentraltn.com" is a website that pulls together and organizes content from Tennessee State departments and other resources, making it easier for families to find information about health, education, child development and support.
- A.3. Service Goals. To provide support and care needed to assist women with having a healthy pregnancy and birth by responding to the diverse needs of children and families in communities at risk and provide an opportunity for collaboration and partnership at the federal, state, and community levels to improve health and development outcomes for at-risk children through EBHV programs.
- A.4. Service Recipient. The Grantee shall provide EBHV services to eighty-four (84) families annually who live in Hamilton County. Any changes to the proposed number of families served in each county must be submitted to the Grantor State Agency for review and approval. The priority population for the EBHV program is expectant families or families with young children who meet one (1) or more of the following criteria:
- a. Have low incomes;
 - b. Are pregnant women who have not attained age 21;
 - c. Have a history of child abuse or neglect or have had interactions with child welfare services;
 - d. Have a history of substance abuse or need substance abuse treatment;
 - e. Are users of tobacco products in the home;

- f. Have children with low student achievement;
- g. Have children with developmental delays or disabilities; and/or
- h. Are in families that include individuals who are serving or have formerly served in the armed forces, including such families that have members of the armed forces who have had multiple deployments outside of the United States.

A.5. Service Description.

- a. The Grantee will use the majority of its award to provide direct evidence-based home visiting services. The priority population for the EBHV program is expectant families or families with young children identified as high risk as defined in TCA 37-3-703.
- b. The Grantee will prioritize services to the clients as outlined in Scope A.4.
- c. The Grantee will provide home visiting services using the Parents as Teachers model and will maintain fidelity to that model throughout the contract period. The Grantee must be certified and maintain certification as required by the model developer throughout the grant period and may use grant funds to maintain that certification.
- d. The Grantee shall, throughout the grant period, work to maintain full caseloads in accordance with the national home visiting program model guidelines for caseload capacity. The Grantee shall maintain a caseload average of at least eighty-five (85) percent of 72 (4 FTE home visitors with a caseload of 18 per FTE).
- e. The Grantee will provide initial and ongoing data collection in a manner designed by the Grantor State Agency for each of the following six (6) benchmark areas and constructs:

BENCHMARK 1: Maternal & Newborn Health

BENCHMARK 2: Child Injuries, Child Abuse, Neglect, or Maltreatment and Reduction of Emergency Department Visits

BENCHMARK 3: School Readiness and Achievement

BENCHMARK 4: Domestic Violence

BENCHMARK 5: Family Economic Self-Sufficiency

BENCHMARK 6: Coordination and Referrals for Other Community Resources and Supports

Data reporting will follow the form and content as specified by the Grantor State Agency.

- f. The Grantee must collect data referenced in A.5.d. in accordance with the following guidelines:
 - (1) The data must be collected for eligible families who have been enrolled in the program;
 - (2) The Grantee must collect individual-level demographic and service-utilization data on the participants in their program as necessary to analyze and understand the progress children and families are making. Individual-level demographic and service-utilization data include, but are not limited to, the following:
 - i. Family's participation rate in the home visiting program (e.g., number of sessions/number of possible sessions, duration of sessions);
 - ii. Demographic data for the participant child(ren), pregnant women, expectant father, parent(s), or primary caregiver(s) receiving home visiting services including: child's gender, age of all (including age in months for child) at each data collection point and racial and ethnic background of all participants in the family;
 - iii. Index child's exposure to languages other than English; and

- iv. Family socioeconomic indicators (e.g., family income, employment status).

A.6. Service Reporting. The Grantee shall submit all enrollment data to the Grantor State Agency on a quarterly basis, with reports due fifteen (15) days after the end of each calendar quarter. The Grantee shall submit outcome data as outlined in Scope A.5.e. to the Grantor State Agency on an ongoing basis, with data entered within ten (10) business days of data collection.

A.7. Description - www.kidcentraltn.com.

- a. Under the guidance of their Gatekeeper, the Grantee shall create and maintain an agency program profile in the designated state services directory located at www.kidcentraltn.com. Grantee may have more than one (1) service which is appropriate for the directory. The Gatekeeper will provide instructions for which services should be included in the directory. Grantee shall update its agency program profile(s) in the designated state services directory at least every six (6) months. In addition, Grantee shall update its agency program profile(s) within ten (10) business days of any change in information.

For the purposes of this section, Gatekeeper shall be the person designated by State to do the following tasks:

- (1) invite the Grantee to create a profile;
- (2) review, approve, and publish program profiles created by Grantee; and
- (3) monitor update activity.

- b. If Grantee has a website, they must link to www.kidcentraltn.com from an appropriate section of that website. If Grantee would like to link to specific features of the kidcentraltn website such as the My Profile, Mobile App, Facebook, or State Services Directory features, the State can provide specific copy, links, and images for those features.

If Grantee uses State funds to develop or distribute materials (print or electronic) intended for parents, families, children, or professionals working directly with children or families, Grantee must place the kidcentraltn and Tennessee Department of Health logos on those materials. Examples of covered materials would include brochures, flyers, posters, and promotional postcards or mailers. State provides the kidcentraltn logo at the following link <http://tn.gov/generalserv/ba09p/>. If Grantee would like to apply the full kidcentraltn brand to print materials such as brochures, flyers, posters, or postcards, the State also provides those templates at the following link <http://tn.gov/generalserv/ba09p/>.

This kidcentraltn logo requirement does not apply to materials that have already been printed or designed. This kidcentraltn logo requirement does not apply to materials that originate from the federal government, national organizations, or other groups where Grantee serves as a pass through of those materials. The kidcentraltn logo should not be applied to individualized correspondence or individualized materials which are intended for a single family or professional and should not be applied to materials where the subject is purely administrative, such as materials about rules, sanctions, regulations, or enforcement.

A. 8. Service Deliverables.

Deliverable	Contract Section	Delivery Date	Due to Whom?	Requested Format
Provide home visiting services using the Parents as Teachers model and maintain	A.5.c.	Ongoing throughout the term of the Contract	Clients meeting the criteria found in Scope	In person

Deliverable	Contract Section	Delivery Date	Due to Whom?	Requested Format
fidelity to that model			A.4.	
Collect data for each of six (6) benchmark areas and constructs using stated guidelines	A.5.e. A.5.f.	Ongoing throughout the term of the Contract	TN Home Visiting Program Director	As provided by the Grantor State Agency
Submit enrollment data	A.6.	Quarterly, due on the fifteenth day after the end of a calendar quarter	TN Home Visiting Program Director	As provided by the Grantor State Agency
Submit outcome data	A.6.	Ongoing, data entered within ten (10) business days of data collection	TN Home Visiting Program Director	As provided by the Grantor State Agency
Create and maintain an agency profile on the kidcentraltn website	A.7.a.	Ongoing throughout the term of the Contract	Kidcentraltn website	Electronic
Update its agency profile on the kidcentraltn website	A.7.a.	Every six (6) months of the Contract	Kidcentraltn website	Electronic
Place kidcentraltn logo on printed and electronic materials	A.7.b.	When materials are developed using grant funds	Not Applicable	As provided at the following link: http://tn.gov/generalserv/ba09p/ .

A.9. Inspection and Acceptance: Acceptance of the work outlined above will be made by the Grantor State Agency or its authorized representative through reports, teleconferences, site visits and/or other periodic reviews. The Grantor State Agency will make the final determination in terms of acceptance of the work being performed under this Contract.

A.10. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.

- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
- b. the State grant proposal solicitation as may be amended, if any;
- c. the Grantee's proposal (Attachment 1) incorporated to elaborate supplementary scope of services specifications.

A.11. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective for the period beginning on October 1, 2016 (“Effective Date”) and ending on September 30, 2017, (“Term”). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Three Hundred Sixty Thousand Five Hundred Dollars (\$360,500) (“Maximum Liability”). The Grant Budget, attached and incorporated as Attachment 2 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior (Attachment 2) to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Sarah Sanders,
 Evidence-Based Home Visiting Public Health Program Director
 Division of Family Health and Wellness
 Tennessee Department of Health
 8th Floor, Andrew Johnson Tower
 710 James Robertson Parkway
 Nashville, Tennessee 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Department of Health, Family Health and Wellness.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

- i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
 - b. The Grantee understands and agrees to all of the following.
 - (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
 - (4) An invoice under this Grant Contract shall be presented to the State within thirty (30) days after the end of the calendar month in which the subject costs were incurred or services were rendered by the Grantee. An invoice submitted more than thirty (30) days after such date will NOT be paid. The State will not deem such Grantee costs to be allowable and reimbursable by the State unless, at the sole discretion of the State, the failure to submit a timely invoice is warranted. The Grantee shall submit a special, written request for reimbursement with any such untimely invoice. The request must detail the reason the invoice is untimely as well as the Grantee's plan for submitting future invoices as required, and it must be signed by a Grantee agent that would be authorized to sign this Grant Contract.
- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may move up to twenty percent (20%) of a line-item amount to another line item category provided that any increase is off-set by an equal reduction of other line-item amount(s) and the total Grant Contract amount detailed by the Grant Budget does not increase. An increase of any line item funded at zero dollars (\$0.00) shall require prior approval of the Grantor State Agency.
- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit a grant disbursement reconciliation report within thirty (30) days following the end of each quarter and a final invoice and final grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State (Attachment 4).
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and,

depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Sarah Sanders,
Evidence-Based Home Visiting Public Health Program Director
Division of Family Health and Wellness
Tennessee Department of Health
8th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243
Email Address: sarah.sanders@tn.gov
Telephone #: 615 253-4137
FAX #: 615 532-8478

The Grantee:

Rebekah Barnes, Administrator
Chattanooga-Hamilton County Health Department
921 East Third Street
Chattanooga, TN 37403-2102
Email Address: dianak@hamiltontn.gov, Becky@hamiltontn.gov
Telephone # 423-209-8177
FAX # 423-209-8156

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon

reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency and the Department of Finance and Administration ("F&A"). Send electronic copies of annual and final reports to F&A at fa.audit@tn.gov. At minimum, annual and final reports (Attachment 5) shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment 6.
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, motor vehicles, or contracted services, procurements by the Grantee shall be competitive where practicable. For any procurement for which reimbursement is

paid under this Grant Contract, the Grantee shall document the competitive procurement method. In each instance where it is determined that use of a competitive procurement method is not practicable, supporting documentation shall include a written justification for the decision and for the use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.318—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment or motor vehicles under this Grant Contract.

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. State Liability. The State shall have no liability except as specifically provided in this Grant Contract.
- D.24. Force Majeure. “Force Majeure Event” means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee’s representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee’s performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-407.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified.

- E.3. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

- E.4. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. § 12-7-101, *et seq.*, shall be printed pursuant to this Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).
- E.5. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.
- E.6. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
 - i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if

the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
- i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
 - c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
 - d. The Grantee will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this Grant Contract. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

- E. 7. Healthy Eating Requirements. Grant recipients who purchase or serve snacks or meals in conjunction with their performance under this Grant Contract shall provide only healthy foods. No high sugar beverage shall be served at any time. Fruits and vegetables shall be given preference in menu selections.
- E. 8. CFDA Number(s) When applicable, the Grantee shall inform its licensed independent public accountant of the federal regulations that are to be complied within the performance of an audit. This information shall consist of the following Catalog of Federal Domestic Assistance Numbers: 93.505 - Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program

IN WITNESS WHEREOF,

CHATTANOOGA-HAMILTON COUNTY HEALTH DEPARTMENT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

HAMILTON COUNTY GOVERNMENT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF HEALTH:

JOHN J. DREYZEHNER, MD, MPH, FACOEM, COMMISSIONER

DATE

Date of Submission	June 20, 2016
Name of Agency	Chattanooga -Hamilton County Health Department
High-risk county(ies) proposed to be served (see list in instructions)	Hamilton County
Evidence-Based model proposed to be implemented (must choose model from list in instructions—additional information available in Appendix B of Federal SIR)	<input type="checkbox"/> Early Head Start—Home Based Option <input type="checkbox"/> Family Check Up <input type="checkbox"/> Healthy Families America (HFA) <input type="checkbox"/> Healthy Steps <input type="checkbox"/> Home Instruction Program for Preschool Youngsters (HIPPY) <input type="checkbox"/> Nurse-Family Partnership (NFP) <input checked="" type="checkbox"/> Parents as Teachers
Name of Primary Agency Contact	Marguerite Chambers
Mailing Address	921 East Third Street, Chattanooga TN 37403
Phone	423-209-8298
Email address for Primary Agency Contact	dianak@hamiltontn.gov ; margueritec@hamiltontn.gov

Please respond to the items below in the space at right. There are no space limits to individual responses; however, this total document should not exceed fifteen pages in length.

Identify community strengths and risk factors.	<p>Families in Hamilton County benefit from a number of aspects of the community which can be considered strengths. These strengths are: (1) a moderate level of high-quality public services to assist at-risk families with children between the ages of 0 to age 5 such as Pre-k and Head Start; (2) availability of medical facilities and services that are unavailable to citizens in many Tennessee counties; (3) increased job opportunities for citizens due to the Volkswagen plant and the associated companies; (4) private dollar support for schools as evidenced by the work accomplished by the Public Education Foundation; (5) grass-roots initiatives such as neighborhood associations which work at the neighborhood level to address issues such as crime and gang violence that reduce the quality of life for families; (6) strong faith based community and (7) a wide range of agency services for families. Despite these strengths, Hamilton County still is a community which has a significant level of risk factors which account for its</p>
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	<p>inclusion in the list of counties with the highest levels of community risk. That risk is further intensified when city of Chattanooga levels of risk are reviewed. The greatest number and levels of risk in Hamilton County are overwhelmingly concentrated in the urban core of the city. Within the city of Chattanooga, poverty is one of the most pervasive risk factors since it impacts and has a relationship to other risk factors. Identified risk factors in Hamilton County that predispose children and families to a compromised quality of life are: maternal and child health issues, specifically pre-term births, low birth weight babies and infant mortality; high crime which includes an elevated youth arrest rate; education issues demonstrated by an elevated dropout rate and children not ready for school. Within the past several years, gang violence has become an issue that impacts family functioning within neighborhoods.</p>
Describe the characteristics and needs of community participants.	<p>Data collected by the Hamilton County Health Department, and the former Ochs Center describe the characteristics of community participants. Some of these characteristics are: (1) 20 % of children under age five in Hamilton County live in poverty. (2) One in four children in Hamilton County is at risk of not being ready to enter kindergarten. (3) 37 % of mothers report an annual household income under \$15,000. (4) 29% of children live in single parent homes. (5) In 2008, 36.6 % of moms giving birth had delayed or no prenatal care. That rate moves up to 42% for African American mothers. (6) In 2008, 45.4% of births were to single mothers. That rate moves up to 81% for African American mothers. (7) In 2008, 25% of women giving birth had not completed high school. 60.7 % of these women had not more than an eighth grade education. (8) In 2008, 10.3 % of babies born in the county had low birth weight. (9) In 2008, Hamilton County had the 2nd highest infant mortality rate and the highest low birth weight rate of the 4 largest metropolitan areas in TN. (10) For sexually transmitted diseases (including syphilis, gonorrhea and chlamydia), Hamilton County's rate is higher than the state and national rates. Since 2000, there has been a 33% increase. There is concern in the community regarding the racial disparities.</p>

	<p>Within Hamilton County, the city of Chattanooga accounts for a greater percentage of certain statistics. In 2008, Chattanooga had almost 1/2 of the county's population, but 58% of property crimes and 61% of violent crimes. In 2009, Chattanooga had the highest violent crime rate among the state's 4 largest cities. There are 36 county sub-regions. There are four sub-regions located in Chattanooga which have poverty rates that exceed 30%. These four sub-regions are among the areas with the highest percentages of low birth-weight babies, single mothers, mothers without a high school education and mothers who are teens.</p> <p>Hamilton County needs are: (1) more babies born at acceptable weight;(2) fewer babies dying before their first birthday;(3) more parents graduating from high school or receiving their GED; (4) more children arriving at kindergarten with skills that optimize their learning experience; (5) more neighborhoods free from crime and gang violence and more transportation options for families. (6) A major need in the urban core of the city and in outlying areas of the county is access to full service grocery stores. Many families must rely on convenience stores where fresh vegetables are not available and where prices are significantly higher. Family nutrition suffers. Many children and their parents are obese. (7) Safe, affordable housing in the core of the city is needed. As community housing plans now include phasing out two very old public housing sites, there is a heightened need for a greater number of section 8 housing units. (8) More social and educational services are needed for families who reside in the remote eastern part of the county. The citizens there are isolated from services available in Chattanooga. For many families 'catching a ride' is their only mode of transportation.</p>
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<p>Identify existing home visiting services in community, currently operating or discontinued since 3/23/2010 (number and type of home visiting programs and initiatives, models that are used by identified home visiting programs).</p>	<p>Excluding Tennessee Early Intervention Services, there are four home visiting programs in Hamilton County. Four programs have been discontinued since 3/23/2010. Those programs no longer in existence are La Paz Promotores de Salud which served Hamilton County's growing Latino families and Partnership for Families Children and Adults which used the Healthy Families America model for pregnant and parenting teens, Nurses for Newborns and the city of Chattanooga's Early Head Start Home Visiting. The currently existing programs are: Help Us Grow Successfully (HUGS) the TN Department of Health's case management program located in each TN County. It is the largest program in Hamilton County. Its service population is county-wide and universal. Healthier Beginnings/Parents Are First Teachers (PAFT), using the Parents as Teachers (PAT) model is county wide and serves families who have at least one risk factor specified by the TN Department of Health's Healthier Beginnings initiative. The Healthier Beginnings/HFA program is also offered in Hamilton County by Prevent Child Abuse Tennessee. The city of Chattanooga has begun a case management program to serve pregnant women or families with children up to age 2. These services are designated for zip codes associated with high risk characteristics Collectively, these four programs have 13 full-time home visitors. In 2008, 12.5% or 500 of the births were to mothers under age 19. Based on the research regarding intensity (1 to 4 visits per month) and duration of services (minimum of two years) as well as home visitor capacity to effectively serve families (40 -45 visits per month) optimum child service enrollment at any point in time ranges from 451 down to 166. There are approximately 4000 babies born in Hamilton County each year. In 2008, 12.5% or 500 of the births were to mothers under age 19. Clearly there is a need for services here in Hamilton County.</p>
<p>Describe existing mechanisms and partnerships for screening, identifying, and referring families and children to your home</p>	<p>Presently, referrals for service are received from agencies, organizations and the community at large. Bethel Bible Village operates its Promise Program, a residential program for unwed teen moms and their children. PAFT has served</p>

visiting program.	<p>these moms since 1995. Bethel also operates the Next Step Program which provides transitional housing and services for families in crisis with children. PAFT has also served these families. Family Promise of Chattanooga, formerly The Interfaith Hospitality Network serves the homeless population and refers families who have children under age five. Case Managers from the Department of Children's Services refer families for home visiting. Referrals that are received by the Hamilton County Case Management Department for HUGS can be shared with PAFT. Additional referrals come from a variety of sources such as schools health fairs, community events, program presentations and WIC. A number still come from call-ins or self-referrals. A few referrals have been received from Community Outreach, the THNDOH program which is part of efforts to reduce and prevent infant mortality.</p>
Briefly describe referral resources currently available to support families residing in the community(ies).	<p>The Chattanooga-Hamilton County area is fortunate to have agencies, organizations and clinics to support families and their specific needs. However, many families are unaware of the resources or the mechanisms to access them. Some of these resources are: Partnership for Families Children and Adults, a non-profit agency of long standing in the community. It provides an array of family services such as individual, financial and consumer counseling, elder care, services for the deaf and crisis intervention services. Siskin Children's Institute and Signal Centers provide services for disabled children and their families. Chattanooga Speech and Hearing provides screening and diagnostic services to determine hearing and speech difficulties. There is an extensive network of churches that help with food and clothing. The Chattanooga Area Food Bank is a great resource for families. The Hamilton County Health Department, Erlanger Hospital and Memorial Hospital maintain several health care clinics throughout the county. Cherokee Health Systems also established a clinic in Chattanooga. Homeless Health Care, Volunteers in Medicine and Project Access assist individuals without health insurance. Residents with substance abuse problems can access the services of the Council for Alcohol & Drug Abuse Services (CADAS) as well as those of Bradford</p>

	<p>Health Services. Long time Hamilton County mental health provider, Fortwood Center, merged with Helen Ross McNabb Center and continues to offer services. The Mental Health Cooperative is also located in Chattanooga. In addition to the crisis services provided to families touched by domestic violence by Partnership for Families, Children and Adults, Chattanooga's new Family Justice Center will provide services to that same population.</p>
<p>Describe plan for coordination among existing programs and resources in your community (ies), especially regarding health, mental health, early childhood development, substance abuse, domestic violence prevention, child maltreatment prevention, child welfare, education, and other social and health services. Include how this program will address existing service gaps.</p>	<p>Due to the inclusion of new PAT training related to specific types of family issues and new family monitoring and support services built into the model, re-education of community agencies and organizations regarding PAT/PAFT is to be undertaken. Many of these agencies and organizations have considered PAT/PAFT a school readiness/child development service only. The new inclusions significantly impact the positive value PAT/PAFT service can have to augment the work of existing programs and agencies that focus on maternal and child health and welfare, substance abuse, domestic violence, and mental health. (1) PAFT will continue to re-educate existing programs and resources regarding PAFT's services. (2) On-going information sharing with these agencies will continue. Many of their services are needed by PAT/PAFT enrolled families. Additionally, HB/PAFT will participate with other programs in the Case Management Services department to work together and to educate the other service providers here at the CHCHD who also are a resource to enrolled families.</p>
<p>Articulate the goals and objectives for your home visiting program.</p>	<p>Parents Are First Teachers' goals and objectives mirror those of our national model. These goals are: (1) Increase parent knowledge of early childhood development and improve parenting practices; (2) Provide early detection of developmental delays and health issues; (3) Prevent child abuse and neglect; (4) Increase children's school readiness and school success. The specific objectives in demonstrating accomplishment of those goals are included in the model's four service components: (1) personal visits, (2) group connections, (3) health, hearing, vision and developmental screening and (4) resource network. Each of these components is interrelated as well as integrated into the</p>

	<p>others. This is a package of services that cohesively works to accomplish the following objectives for program participants: (1) Healthy babies are born to healthy mothers. (2) Parents are knowledgeable about their child's current and emerging language, intellectual, social-emotional and motor development. (3) Parents recognize their child's developmental strengths and possible delays. (4) Parents are familiar with key messages about healthy births, attachment, discipline, health, nutrition, safety, sleep and transitions/routines. (5) Parents understand that a child's development influences parenting responses. (6) Parents display more literacy and language promoting behaviors. (7) Parents demonstrate positive parenting skills, including nurturing and responsive parenting behaviors and positive discipline techniques. (8) Parents show increased frequency, duration and quality of parent-child interactions. (9) Children will have increased identification and referral to services for possible delays and vision/hearing/health issues. (10) The quality of the home environment will improve. (11) Families will build social connections and link with other families. (12) Parents are more resilient and less stressed. (13) Parents are empowered to identify and utilize resources and achieve family and child goals. (14) Families are connected to concrete support in times of need.</p>
<p>Describe how the selected program model meets the needs of the community (ies) proposed.</p>	<p>The Parents as Teachers model is designed to serve families throughout pregnancy until children enter kindergarten. It is also designed to be adaptable to serve families with a range of risk factors within communities. The factors that identified Hamilton County as a county of significant risk are: pre-term births, low birth weight babies, infant mortality; high crime which includes an elevated youth arrest rate. Each of these risk factors can be impacted by the educational information, monitoring and screenings in home visits or by resource referrals or through the development of strong ties with others in the community through the group connections. The core of Parents as Teachers is relationship-based and parenting-focused. The major emphases are on parent-child interaction, optimal child development, development-centered positive parenting and family well-being, strengths, capabilities and skills. It works to help</p>

	<p>families build protective factors within their own family. While it serves first-time parents, pregnant parents or teen parents, it also serves the broad spectrum of families with high needs. These services are available throughout the parenting continuum from the prenatal stage to kindergarten entry. Parents as Teachers research-based Foundational 1 (prenatal to age 3) and Foundational 2 (3 to kindergarten entry) curricula incorporates the Strengthening Families™ Protective Factors. If other community services and home visiting models also include Protective Factors training, there can be collaboration and shared learning. This would help to facilitate the development of common community practices across models and service providers within Hamilton County.</p>
<p>Describe your agency's current and prior experience with implementing the model(s) selected and current capacity to support the model.</p>	<p>Hamilton County Government has operated a Parents as Teachers program since 1994 and for the entire time, has remained in good standing with the National Center for Parents as Teachers. Also at the program's inception to demonstrate its commitment to Parents as Teachers, Hamilton County generously agreed to act as the TN State Office for Parents as Teachers. Funding for the time those services required was folded into salary for individuals serving in management positions within PAFT. That allowed Parents Are First Teachers to receive the benefit of free access to new curricula and materials developed by Parents as Teachers. The direct relationship with the National Center facilitated communication and quick resolution of issues related to specific program operation. Currently within county government, PAFT is administered by the Chattanooga Hamilton County Health Department which has a long history (since 1989) of providing home visiting services through its HUGS program.</p>
<p>Outline timeline for obtaining the curriculum or other materials needed.</p>	<p>All currently employed PAFT Social Counselors/Parent Educators have access to the most current, up-to-date Parents as Teachers Foundational 1/ Model Implementation and Foundational 2 Curricula as well as other PAT supporting curricula and materials such as <i>Money Matters</i>, <i>A Young Parent's Workbook for Finances—and the Future</i>, <i>Supporting Families of Children with Special Needs</i>, <i>Partnering with Teen Parents Curriculum and A</i></p>

	<p><i>Professional's Guide to Nutrition and Fitness of Young Children.</i> Most of the necessary screening tools have been acquired. The updated ASQ:SE 2 was released in the fall of 2015. Current grant funding is also being used for supplies purchases needed for programming services. These purchased items complement and enhance the lesson content and can be left in the home. An example is the purchase of small young-child-size drinking cups which are used when the educator's lesson focus is nutrition/ weaning/learning to use a cup. For new staff, upon completion of training, access to the PAT curriculum is automatic.</p>
<p>Describe training for home visitors and supervisors, including whether initial training is completed and ongoing training and professional development activities are provided by the implementing local agencies, or obtained from the national model developer.</p>	<p>All PAT Parent Educators/Social Counselors and Supervisors must receive the standard 3-day Foundational 1 Training and the 2-day Model Implementation Training. If the age three to kindergarten entry population is served, that 2-day training, now referred to as Foundational 2, must take place. That initial training is obtained from Parents as Teachers. Each year there are continuing education requirements with a minimum of 20 hours the first year after training, 15 the 2nd year and 10 thereafter. This continuing education is accessed locally, regionally and at the state level through quality low or no cost trainings. The annual professional development goals Parent Educators set each year helps to guide some aspects of continuing training. PAT has a professional development component and those courses can be used if the budget permits. The Ounce of Prevention, which acts as the PAT State office in Illinois, has excellent webinar trainings which can be purchased. Additionally, PAT monthly webinars address content issues beneficial to Parent Educators. An example is a recent webinar providing information on maternal depression now known as 'PMAD' (perinatal mood and anxiety disorder). Current PAFT Parent Educators/Social Counselors working on this project are PAT certified to serve the prenatal to kindergarten family population. The newly hired staff person is to attend Foundational 1 training in July, 2016. Her Foundational 2 training is to occur in August 2016. The manager/supervisor received both the Foundational and Model Implementation training in 2011 and 3 to K in the</p>

	time prior to Healthier Beginnings.
Describe your plan for providing high-quality clinical supervision and reflective practice for all home visitors and supervisors.	Each Parent Educator is to receive a minimum of four hours (individual and staff meetings) of supervision each month. The Supervisor accesses supervision from an administrator, peer mentor or other professional no less than quarterly. The Supervisor and Parent Educator will follow the supervision and reflective practice process which is built-in to Parents as Teachers model fidelity. PAT supervisors are to meet with individual home visitors 2 hours per month. Items discussed are: educator reflections on work with families, relationship building through visits and group connections, promoting child development and positive parenting behaviors, balance of knowledge sharing and parent empowerment, family progress toward meeting goals, screening, rescreening and recommendations, effective linkage with community resources, program and working conditions, administrative issues such as recordkeeping, ethics, boundaries, skill development and self-care for the Home Visitor. Other items may be included. An open-door or an as-needed basis for supervision will be maintained, but it will be in addition to the regular scheduled meetings. A minimum of two hours of staff meetings is to occur monthly.
Estimate the number of families to be served.	It is estimated that 84 families will be served. Family service capability is dependent upon intensity of service and its on-going modification during the duration of a family's enrollment including the number of family risk factors. Parent Educator/Social Counselors are to maintain a consistent 18-family caseload.
Outline a plan for identifying and recruiting participants.	The plan for identifying and recruiting participants is: (1) Grant services will be targeted to those identified families who reside in an area of the county which has high levels of poverty, crime, low birth-weight babies and under performing schools. Outreach will be made to educational and social service entities operating in those areas. (2) HUGS will share with PAFT referrals that come in to the Health Department's Case Management Department. (3) PAFT will continue to communicate with entities who currently forward referrals to PAFT. (4) PAFT will develop

	strategies to enroll families in rural underserved geographical areas of the county. (5) Outreach is ongoing with Latino family serving organizations.
Outline a plan for minimizing the attrition rates for participants enrolled in the program.	PAFT will use a triple approach to minimize attrition. (1) The overarching strategy is to develop staff skill at working with at-risk populations by building on the new Parents as Teachers training which is focused on core competencies of individuals who serve families with difficulties. Coupled with that, is the inclusion of more intensive staff supervision where staff receives supervisory support and feedback with greater frequency. The front-end family assessment where needs are identified at the beginning of service will provide the Parent Educator with a clearer understanding of the family's need and can respond to those needs more effectively. It is recognized that a solid, mutually respectful relationship between the Parent Educator and the family is the cornerstone for an ongoing partnership. (2) The second strategy is supervisor-parent educator evaluation of each family exit so as to ascertain reasons why and how PAFT could have changed that exit if enrollment was less than two years. (3) The 3 rd strategy is an incentive system which rewards families at various levels of length of participation. These incentive items include diapers and wipes and also items for parents such as hand sanitizer and personal items as well as imprint items, umbrellas, stroller and pack-n-play cribs. The incentive system will also include items which are curriculum and program related. These items include safety plugs, books, and toddler size cups. Purchase of these items is included in the budget. The annual basic customer service survey will further assist to inform regarding program operating procedures which could be modified to reduce attrition.
Describe your plan for recruiting, hiring, and retaining appropriate staff for all positions.	Program quality is directly related to assuring that individuals are hired who: value working with young families, have effective communication and interpersonal skills and are committed to continually further developing their skills to respond to families' needs. Current PAFT staff includes 4 full time home visitors and a manager. Staff retention is dependent on adequate, appropriate training coupled with intensive, supportive supervision from the

	<p>beginning to make them knowledgeable and comfortable as they develop skill in delivering home visits. Due to the nature of home visiting, a flexible schedule is mandatory. For most home visitors this is a ‘perk’. Time from work for personal appointments does not result in having to take as much leave time.</p>
<p>Provide an estimated timeline to reach maximum caseload in each community identified.</p>	<p>As new staff is hired, it is estimated it will take 6 months to reach maximum caseload or capacity.</p>
<p>Outline a plan for obtaining, modifying or continuing a data system for ongoing internal continuous quality improvement (CQI).</p>	<p>Parents as Teachers philosophy is that all evaluation should support and be responsive to continuous quality improvement. Process evaluation focuses on examining what goes on inside a program in regard to activities offered, staff practices and actions of children and families. Annually, affiliate programs report to the national center their compliance with model replication requirements, service delivery and program implementation. This report is called the Affiliate Performance Report (APR). The PAT Quality Standards support affiliates as they continually work toward achieving the even higher levels of excellence in serving families. The model has developed tools to assist supervisors in their task to facilitate effective service delivery by home visitors. Parents as Teachers has completed its first cohort of affiliates who must undergo self-assessment to be designated a Quality Endorsed PAT affiliate. Healthier Beginnings/PAFT was notified in January, 2016, it is included in the 2nd cohort for participation in this process. That process will begin with the submission of the Affiliate Performance Report by August 15, 2016. Many of the aspects of MIECHV/Healthier Beginnings screening requirements are included in Parents as Teachers. Documentation, database</p>

	<p>and hard copy is to be completed within three work days of any action. This allows management to more closely monitor services and to be more quickly responsive to issues which impact quality. Performance management is essential to program smooth functioning and improvement. The REDCap database system has greatly helped to assist in all aspects of planning and performance management. The addition of the Parents as Teachers Penelope database will further enhance our ability to monitor quality on an ongoing basis.</p>
<p>Describe local capacity to integrate the proposed home visiting services into an early childhood system, including existing efforts or resources to develop a coordinated early childhood system at the community level, such as a governance structure or coordinated system of planning.</p>	<p>Discussion continues in Hamilton County regarding the need for a county-wide local early childhood system that includes all home visiting service providers with a plan to coordinate services, route referrals and maximize positive outcomes for families. PAFT will continue to work with existing entities in the manner of the past few years and will support efforts to establish the needed centralized coordinated system. Recognizing the future of community services for children and families is a holistic, wraparound, continuum-of-care approach, the Chattanooga-Hamilton County Health Department acknowledges that it would be appropriate for it to be a potential locus for starting the conversation within the county. It also recognizes that all the domains of service to families including health, social welfare and education both governmental and the non-profit sector must be included in any system to accomplish positive gains and help to move population markers in Hamilton County. Should that locus be through another entity, the CHCHD will pledge its support. The CHCHD has established a very basic internal referral system for HUGS and PAFT. Plans are underway to revamp and establish a more formalized plan. The Community Outreach program routes services to families who can benefit from home visiting. Input from all county home visiting service providers, as well as community agencies using the services will be essential to develop a system that is responsive to families and helps accomplish positive outcomes for them.</p>
<p>Describe the current community</p>	<p>Within Hamilton County, a number of organizations are</p>

<p>involvement in program implementation and note that community involvement is expected to continue on an ongoing basis throughout the duration of this program.</p>	<p>involved with Parents Are First Teachers. Some of these organizations are: United Way’s Project Ready for School which provides Dolly Parton’s Imagination Library books for enrolled children. It also provides additional books to use as incentives. The Partnership for Families, Children and Adults (PFCA) through its Building Stable Lives project provides support for PAFT enrolled families. The city of Chattanooga provides free access to its primarily urban Recreation Centers as locations for Group Connections. The Creative Discovery Museum, the Bessie Smith Museum, Olivet Baptist Church, and The Public Library have also allowed PAFT to use their facilities at no charge.</p>
<p>Outline a plan for ensuring implementation, with fidelity to the model, and include a description of the following: the overall approach to home visiting quality assurance; the approach to program assessment and support of model fidelity; anticipated challenges and risks to maintaining quality and fidelity, and the proposed response to the issues identified.</p>	<p>For Parents Are First Teachers to operate as an evidenced based program it must remain affiliated with Parents as Teachers national office, report annually on service delivery, program implementation and compliance with the model replication requirements through the submitted Affiliate Performance Report. Parents as Teachers helps affiliates implement with fidelity with a straightforward plan that leads you through the process. (1) Implementing with fidelity begins with reviewing Parents as Teachers Readiness Reflections and understanding and accepting the basic Essential Requirements. This information details model fidelity in regard to parent educator background and experience, duration of services, assessment and goal setting, the four core components, supervision, professional development, evaluation, training, materials and funding requirements. (2) Parent Educators fully trained in both Parents as Teachers Foundational Training and Model Implementation learn the foundation for home visiting as a methodology within the early childhood system as well as the theoretical framework of the practice of the model. (3) The Parents as Teachers Affiliate Quality Assurance Blueprint serves as the roadmap or blueprint to assist affiliates to implement with the highest level of quality in all areas of program services. Continual adherence to these Guidelines assures fidelity and application of the evidence-based practice. (4) Affiliates annually report on compliance</p>

	<p>with the essential requirements by the submission of the Affiliate Performance Report. (5) Every four years affiliates are to engage in a self-study and quality endorsement process of expanded program assessment. PAT's quality standards and accompanying affiliate quality assessment have been piloted and are now currently in use. Beginning in July 2014, affiliates were required to implement this process of quality endorsement within the next 5 years. In January 2016, HB/PAFT was notified it would be in the 2nd cohort of participants beginning in August of 2016. At this point in time, the currently known budget cost for this quality endorsement is included in the budget. There can be significant challenges to operating at the highest quality. Helping staff understand the importance of why a specific challenging element must be met sets the stage for having them help solve the issue.</p>
<p>Describe your plan for working with the national model developer(s) and include a description of the technical assistance and support to be provided through the national model.</p>	<p>The plan for working with and communicating with the national center for Parents as Teachers is to remain at the high level of the past. There is an already established regular communication system with our developer which includes both hard copy and e-mails. Robin Roberts is Parents as Teachers' Southeast Regional Support Specialist. Monthly conference calls are held and Robin forwards or brings to our attention model or record keeping updates. There is a vast amount of detailed model information on the Parents as Teachers website. The site is intended to provide access to as much model information as possible prior to making direct calls to the national center for assistance. However, Parents as Teachers is responsive to direct inquiry for training and implementation queries. Response to information requests from PAT's E-Business system has been prompt.</p>
<p>List anticipated technical assistance needs such as developing a countywide early childhood system, implementing models with fidelity, planning and conducting CQI activities, identifying benchmarks, or other</p>	<p>Technical assistance needs include help with the development of a countywide early childhood system and the continued specific Department of Health guidance regarding its data collection mechanism and its new record keeping system, Red Cap. Parents as Teachers provides technical assistance to implement the program with fidelity and will continue to do so. These specific areas include:</p>

<p>topics. Identify areas or topics for which technical assistance is available or will be provided by existing resources, such as through technical assistance provided by model developers, if applicable.</p>	<p>meeting the essential elements, appropriateness of on-going professional development activities and program processes to move forward to become a Parents as Teachers Quality Endorsed Program.</p>
--	--

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL

(BUDGET PAGE 2)

SALARIES		AMOUNT
Marguerite Chambers, Health Program Manager	\$ 4,378.26 x 12 x 100% + \$ 1,350	\$53,889.12
Shandra Fritz, Social Counselor	\$ 3,428.21 x 12 x 100% +	\$41,138.52
Natalie Herrera, Social Counselor	\$ 3,267.45 x 12 x 100% +	\$39,209.40
Courtney Lawrence, Social Counselor	\$ 3,250.49 x 12 x 100% +	\$39,005.87
Irma Perez, Social Counselor	\$ 3,290.27 x 12 x 100% +	\$39,483.24
Janet Middlebrooks, Secretary	\$ 2,385.79 x 12 x 25% + \$ 206	\$7,363.62
TOTAL ROUNDED		\$220,100.00

PROFESSIONAL FEE/GRANT & AWARD		AMOUNT
Parents as Teachers national Center Fee for Site Affiliation & Staff Certification		\$2,300.00
TOTAL		\$2,300.00

TRAVEL / CONFERENCES & MEETINGS		AMOUNT
Professional Development Training - 6th National Summit on Quality Home Visiting Programs; Manager 4 Home Visitors; Face-to-Face and Web -Based; PAT Conference, Model Foundational 1 and 2		\$12,700.00
TOTAL		\$12,700.00

STATE OF TENNESSEE
INVOICE FOR REIMBURSEMENT

NAME AND REMITTANCE ADDRESS OF CONTRACTOR/GRANTEE				TDOH AGENCY INVOICE NUMBER (ONLY FOR FISCAL OFFICE USE)	
				INVOICE NUMBER	
				INVOICE DATE	
				INVOICE PERIOD	
FEDERAL ID#		Edison Vendor #		FROM TO	
CONTRACTING STATE AGENCY				CONTRACT PERIOD	
Tennessee Department of Health				FROM TO	
PROGRAM AREA				CONTACT PERSON/TELEPHONE NO.	
EDISON CONTRACT NUMBER					
OCR CONTRACT NUMBER					
				FOR CENTRAL OFFICE USE ONLY	
BUDGET LINE ITEMS	(A) TOTAL CONTRACT BUDGET	(B) AMOUNT BILLED YTD (MO./DAY/YR.)	(C) MONTHLY EXPENDITURES DUE	SPEEDCHART NUMBER:	
				USERCODE:	
				PROJECT ID:	
				AMOUNT:	
Salaries					
Benefits				SPEEDCHART NUMBER:	
Professional Fee/Grant & Award				USERCODE:	
Supplies				PROJECT ID:	
Telephone				AMOUNT:	
Postage & Shipping					
Occupancy				SPEEDCHART NUMBER:	
Equipment Rental & Maintenance				USERCODE:	
Printing & Publications				PROJECT ID:	
Travel/Conferences & Meetings				AMOUNT:	
Interest					
Insurance				SPEEDCHART NUMBER:	
Specific Assistance to Individuals				USERCODE:	
Depreciation				PROJECT ID:	
Other Non Personnel				AMOUNT:	
Capital Purchase					
Indirect Cost					
TOTAL					

I certify to the best of my knowledge and belief that the data above are correct, that all expenditures were made in accordance with the contract conditions, and that payment is due and has not been previously requested.

Please check one of the following boxes

These services are for medical services

non-medical services

CONTRACTOR'S/GRANTEE'S AUTHORIZED SIGNATURE

PROGRAM APPROVAL AUTHORIZED SIGNATURE

RECOMMENDED FOR PAYMENT
CONTRACTING STATE AGENCY'S AUTHORIZED CERTIFICATION
FOR FISCAL USE ONLY

Title: _____
Date: _____

Title: _____
Date: _____

Title: _____
Date: _____

ATTACHMENT: _____ 3

Instructions & Hints

Do not send a worksheet that is linked to another file

Line by line instructions are on the "line by line info" tab

Retain this file in blank form

Use "File Save As" to save information for a specific contract or reporting period

File Names: Please use the following format when naming files.

name of agency REPORTING PERIOD END.xls

do not abbreviate the agency name

example: davidson county health MARCH 02.xls

Reporting period - the start and end dates of the quarter being reported

Reporting periods are based on the Agency's fiscal year

Grant period - the start and end dates of the contract being reported

Send a report for every quarter even if there is no activity for that quarter

Abbreviations - do not abbreviate the Agency name

Number pages using the "page____of ____ pages" format

THE WORKSHEET IS NOT PROTECTED

do not overwrite formulas (identified by yellow shading and "0") or change formats

do not overwrite/edit shaded areas (move to the cell beyond the shading for input)

do not add (insert) lines do not change shaded areas

Expense and Revenue pages can show information for 2 contracts

Use separate Schedules A & B to report contracts for each granting State agency

Use additional expense and revenue pages for more than 2 contracts

copy all lines & fields to the first blank line below the last line in column A

with the cursor at the start of the added page, use "insert" "page break" for print purposes

reset print range to cover the added page(s) and correct the page numbers

Contract Number is the State Contract Number, NOT the agency program number

Report by program within the State Contract Number within State Department

Summarize programs into totals by State Contract Number and State Department totals

Do not combine State Contract Numbers

One Funding Information Summary and one Schedule C are required from each contractor submitting reports

Review Section C in all contracts for reporting requirements

ALLOCATION OF ADMINISTRATIVE COSTS

Requires completion of all attached sheets

NOTE If files are not properly named and print ranges not set, the report will be returned for correction

Do not send invoices with expense reports

If refund due, mail reports with check or send note with e-mail that check in the mail

e-mail completed files to: Janice.E.Moore@tn.gov

e-mail filing replaces mailing forms

Mailing Address:

Janice Moore

Tennessee Department of Health

Fiscal Services

6th Floor - Andrew Johnson Tower

710 James Robertson Parkway

Nashville, TN 37243

Telephone 615-532-7535

FAX 615-741-9533

PROGRAM EXPENSE REPORT (Excerpted from Policy 3 statement)
SCHEDULE A
EXPENSE BY OBJECT LINE-ITEMS

There are seventeen specific object expense categories; two subtotals (Line 3, Total Personnel Expenses, and Line 19, Total Non-personnel Expenses); and Reimbursable Capital Purchases (Line 20), above Line 21, Total Direct Program Expenses. All expenses should be included in one or more of the specific categories, or in an additional expense category entered under Line 18, Other Non-personnel Expenses. The contracting state state agency may determine these requirements.

With the exception of depreciation, everything reported in Lines 1 through 21 must represent an actual cash disbursement or accrual as defined in the Basis For Reporting Expenses/Expenditures section on page 13.

THE YEAR-TO-DATE EXPENSES MUST BE TRACABLE TO THE REPORTING AGENCY'S GENERAL LEDGER

Line 1 Salaries And Wages

On this line, enter compensation, fees, salaries, and wages paid to officers, directors, trustees, and employees. An attached schedule may be required showing client wages or other included in the aggregations.

Line 2 Employee Benefits & Payroll Taxes

Enter (a) the organization's contributions to pension plans and to employee benefit programs such as health, life, and disability insurance; and (b) the organization's portion of payroll taxes such as social security and medicare taxes and unemployment and workers' compensation insurance. An attached schedule may be required showing client benefits and taxes or other included in the aggregations.

Line 3 Total Personnel Expenses

Add lines 1 and 2.

Line 4 Professional Fees

Enter the organization's fees to outside professionals, consultants, and personal-service contractors. Include legal, accounting, and auditing fees. An attached schedule may be required showing the details in the aggregation of professional fees.

Line 5 Supplies

Enter the organization's expenses for office supplies, housekeeping supplies, food and beverages, and other supplies. An attached schedule may be required showing food expenses or other details included in the aggregations.

Line 6 Telephone

Enter the organization's expenses for telephone, cellular phones, beepers, telegram, FAX, E-mail, telephone equipment maintenance, and other related expenses.

Line 7 Postage And Shipping

Enter the organization's expenses for postage, messenger services, overnight delivery, outside mailing service fees, freight and trucking, and maintenance of delivery and shipping vehicles. Include vehicle insurance here or on line 14.

Line 8 Occupancy

Enter the organization's expenses for use of office space and other facilities, heat, light, power, other utilities, outside janitorial services, mortgage interest, real estate taxes, and similar expenses. Include property insurance here or on line 14.

Line 9 Equipment Rental And Maintenance

Enter the organization's expenses for renting and maintaining computers, copiers, postage meters, other office equipment, and other equipment, except for telephone, truck, and automobile expenses, reportable on lines 6, 7, and 11, respectively.

Line 10 Printing And Publications

Enter the organization's expenses for producing printed materials, purchasing books and publications, and buying subscriptions to publications.

Line 11 Travel

Enter the organization's expenses for travel, including transportation, meals and lodging, and per diem payments. Include gas and oil, repairs, licenses and permits, and leasing costs for company vehicles. Include travel expenses for meetings and conferences. Include vehicle insurance here or on line 14.

Line 12 Conferences And Meetings

Enter the organization's expenses for conducting or attending meetings, conferences, and conventions. Include rental of facilities, speakers' fees and expenses, printed materials, and registration fees (but not travel).

Line 13 Interest

Enter the organization's interest expense for loans and capital leases on equipment, trucks and automobiles, and other notes and loans. Do not include mortgage interest reportable on line 8.

Line 14 Insurance

Enter the organization's expenses for liability insurance, fidelity bonds, and other insurance. Do not include employee-related insurance reportable on line 2. Do not include property and vehicle insurance if reported on lines 7, 8, or 11.

Line 15 Grants And Awards

Enter the organization's awards, grants, subsidies, and other pass-through expenditures to individuals and to other organizations. Include allocations to affiliated organizations. Include in-kind grants to individuals and organizations. Include scholarships, tuition payments, travel allowances, and equipment allowances to clients and individual beneficiaries. Pass-through funds are not included when computing administrative expenses reported on Line 22.

Line 16 Specific Assistance to Individuals

Enter the organization's direct payment of expenses of clients, patients, and individual beneficiaries. Include such expenses as medicines, medical and dental fees, children's board, food and homemaker services, clothing, transportation, insurance coverage, and wage supplements.

Line 17 Depreciation

Enter the expenses the organization records for depreciation of equipment, buildings, leasehold improvements, and other depreciable fixed assets.

Line 18 Other Non-personnel Expenses

NOTE: Expenses reportable on lines 1 through 17 should not be reported in an additional expense category on line 18. A description should be attached for each additional category entered on line 18. The contracting state agency may determine these requirements. Enter the organization's allowable expenses for advertising (1), bad debts (2), contingency provisions (7), fines and penalties (14), independent research and development (reserved) (17), organization (27), page charges in professional journals (29), rearrangement and alteration (39), recruiting (41), and taxes (47). Include the organization's and employees' membership dues in associations and professional societies (26). Include other fees for the organization's licenses, permits, registrations, etc.

Line 19 Total Non-personnel Expenses

Add lines 4 through 18.

Line 20 Reimbursable Capital Purchases

Enter the organization's purchases of fixed assets. Include land, equipment, buildings, leasehold improvements, and other fixed assets. An attached schedule may be required showing the details for each such purchase.

Line 21 Total Direct Program Expenses

Add lines 3, 19, and 20.

Includes direct and allocated direct program expenses.

Line 22 Administrative Expenses

The distribution will be made in accordance with an allocation plan approved by your cognizant state agency.

Line 23 Total Direct And Administrative Expenses

Line 23 is the total of Line 21, Total Direct Program Expenses, and Line 22, Administrative Expenses. Line 23, Total Direct and Administrative Expenses Year-to-Date should agree with the Total of Column B, Year-to-Date Actual Expenditures of the *Invoice for Reimbursement*.

Line 24 In-Kind Expenses

In-kind Expenses (Line 24) is for reporting the value of contributed resources applied to the program. Approval and reporting guidelines for in-kind contributions will be specified by those contracting state agencies who allow their use toward earning grant funds. Carry forward to Schedule B, Line 38.

Line 25 Total Expenses

The sum of Line 23, Total Direct and Administrative Expenses, and Line 24, In-kind Expenses, goes on this line.

**PROGRAM REVENUE REPORT (PRR)
SCHEDULE B
SOURCES OF REVENUE**

The revenue page is intended to be an extension of the total expenses page, in that the columns should match up by contract/attachment number and program title. There are ten revenue sources (Schedule B, Part 1) and three subtotals (Lines 33, 41, and 43). Additional supplemental schedules for one or more of the line items may be attached, if needed. Each revenue column should be aligned with its corresponding expense column from Schedule A.

Reimbursable Program Funds**Line 31 Reimbursable Federal Program Funds**

Enter the portion of Total Direct & Administrative Expenses reported on Line 23, Schedule A, that is reimbursable from federal program funds. The state funding agency may require an attached detail listing and reconciliation schedule.

Line 32 Reimbursable State Program Funds

Enter the portion of Total Direct & Administrative Expenses reported on Line 23, Schedule A, that is reimbursable from state program funds. The state funding agency may require an attached detail listing and reconciliation schedule.

Line 33 Total Reimbursable Program Funds (Equals Schedule B, Line 55)

Add lines 31 and 32.

Matching Revenue Funds**Line 34 Other Federal Funds**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other federal funds. The state funding agency may require an attached detail listing and reconciliation schedule.

Line 35 Other State Funds

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other state funds. The state funding agency may require an attached detail listing and reconciliation schedule.

Line 36 Other Government Funds

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other government funds. The state funding agency may have an attached detail listing and reconciliation schedule.

Line 37 Cash Contributions (Non-government)

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from such sources of cash contributions as corporations, foundations, trusts, individuals, United Ways, other not-for-profit organizations, and from affiliated organizations. The state funding agency may require an attached detail listing and reconciliation schedule.

Line 38 In-Kind Contributions (Equals Schedule A, Line 24)

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from direct and administrative in-kind contributions. The state funding agency may require an attached detail listing and reconciliation schedule. Approval and guidelines for valuation and reporting of in-kind contributions will be specified by those grantor agencies who allow their use toward earning grant funds.

Line 39 Program Income

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from program income related to the program funded by the state agency. The state funding agency may require an attached detail listing.

Line 40 Other Matching Revenue

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other revenues not included in lines 34 through 39. The state funding agency may require an attached detail listing.

Line 41 Total Matching Revenue Funds

Add lines 34 through 40

Line 42 Other Program Funds

Enter program income related to the program funded by the state agency but not reported as matching revenue funds on Line 54.

Line 43 Total Revenue

Add lines 33, 41, and 42

**RECONCILIATION BETWEEN TOTAL EXPENSES
AND REIMBURSABLE EXPENSES
SCHEDULE B - (Lines 51 to 59)**

This section, at the bottom of Schedule B, is for subtracting non-reimbursable amounts included in Total Expenses (Line 25, Schedule A and Line 51, Schedule B).

The first line of this section, Line 51, Total Expenses, is brought forward from the last line of the corresponding Schedule A Total Expense Page.

There are three categories of adjustments for which titled lines are provided:

Line 52 OTHER UNALLOWABLE EXPENSES:

Some program expenses may not be reimbursable under certain grants. This is a matter between the contracting parties, and will vary according to the state agency involved and the type of grant or contract. Consult your contract or the department that funds the program for guidelines.

Line 53 EXCESS ADMINISTRATION:

This adjustment line may be used to deduct allocated Administration and General expenses in excess of an allowable percentage specified in the grant contract. It may also be used to deduct an adjustment resulting from limitations on certain components of Administration and General expenses. Again, the specific guidelines of the department and grant involved are the controlling factor.

Line 54 MATCHING EXPENSES (Equals Schedule B, Line 41)

Since the goal is to arrive at a reimbursable amount, the expenses paid out of other sources of funding, local support and program user fees for example, will have to be deducted. The amount left should be only that which is to be paid for by the contracting state agency.

**Line 55 REIMBURSABLE EXPENSES (Line 51 less Lines 52, 53, and 54)
(Equals Schedule B, Line 33)**

This is the amount that the contracting state agency will pay for the quarter's operations of the program. The cumulative column is what the grant actually paid to date.

Line 56 TOTAL REIMBURSEMENT-TO-DATE

In the quarter-to-date column, this is the total received for this quarter from filing of the Invoice For Reimbursement. The cumulative column's amount is the total received for the grant year-to-date.

Line 57 DIFFERENCE (Line 55 less Line 56)

This is the portion of Reimbursable Expenses not yet paid.

Line 58 ADVANCES

Any advance payments for a grant should appear on this line.

Line 59 THIS REIMBURSEMENT (Line 57 less Line 58)

The remainder should be the amount due under the grant contract. Actual payments are made through the invoicing process and not through the filing of this report.

POLICY 3 REPORTING REQUIREMENTS - SUMMARY

Policy 3 requires reporting the entire operation of the Grantee agency. This could include numerous programs and contracts. Policy 3 requirements are outlined in each contract and are available on line at: <http://www.state.tn.us/finance/act/policyb.html>

The "Contractor/Grantee" is the agency receiving the state grant.

The "Contracting State Agency" is the state agency that gives the grant.

Reports are normally due 30 days after the close of the Grantee's accounting quarter and year, which may/may not coincide with the State accounting quarter and year end. Exact requirements are in the contract.

Policy 3 reporting requires one report from each contracting agency consisting of Schedules A, B, and C and a Funding Information Summary. Schedules A and B detail each program added to a contract total. Schedules A and B are designed to show 2 programs per page and there would be only one Schedule C per grantee. On Schedules A and B, programs that are not state funded can be rolled into a single program category. The lines on Schedule A for year-to-date information add across all programs/contracts to the corresponding line on the Schedule C - Grant contracts in the first column and non-grant operations in the second column.

The third column of the Schedule C shows Administrative Expenses incurred by the Grantee. Administrative expenses are generally those that benefit programs but are not directly associated with the program/contract. These could include the Executive Director, office operation, accounting staff, and other similar expenses. This column will also show the allocation of Administrative Expenses to the various programs/contracts, if this is done by the Grantee. If allocated, a negative on line 22 is equal to the Administrative Expense allocated to the grant and non-grant programs/contracts. Administrative Expenses may include some items that are not subject to allocation so the amount allocated may/may not equal the total Administrative Expense reported. Allocation of Administrative Expenses requires an approved allocation plan.

The fourth column of the Schedule C shows the total operation of the reporting grantee for the year-to-date. The Policy 3 report should, in total, match the total operation of the Grantee.

The funding Information Summary shows the method of allocating Administrative Expenses. If there is no approved allocation plan and the grantee does not allocate Administrative Expenses, then there is no entry on Schedule C, line 22 and no allocation to the programs/contracts. This form must be submitted with every report.

**Tennessee Department of Health
Funding Information Summary**

AGENCY NAME _____
ADDRESS _____
CITY, STATE, ZIP _____

REPORTING PERIOD: (MM/DD/YY) FROM: _____ THRU: _____

AGENCY FISCAL YEAR END (MM/DD) _____

COST ALLOCATION: DOES YOUR ORGANIZATION HAVE AN APPROVED COST ALLOCATION PLAN?
YES _____ NO _____

If yes, Name of organization that approved the Plan: _____

IF COST ALLOCATION IS APPLIED, INDICATE THE METHOD OF ALLOCATION:

Ratio of direct program salaries to total direct salaries applied to administrative cost. _____

Ratio of direct program expenditure to total direct expenditures applied to administrative cost. _____

Cost step down. _____

Other (describe) _____

Is your organization: _____ A private not-for-profit organization?
_____ A state college or university, or part of a city government?

DIRECTOR _____ PHONE # _____

PREPARER OF REPORT _____ PHONE # _____

DATE COMPLETED _____

CONTRACTOR/GRANTEE _____

FEDERAL ID # _____

CONTRACTING STATE AGENCY _____

REPORT PERIOD _____

Program # _____
 Contract Number _____
 Grant Period _____
 Program Name _____
 Service Name _____

Schedule A

Item #	EXPENSE BY OBJECT:	QUARTER TO DATE	YEAR TO DATE	QUARTER TO DATE	YEAR TO DATE
1	Salaries and Wages				
2	Employee Benefits & Payroll Taxes				
3	Total Personnel Expenses (add lines 1 and 2)				
4	Professional Fees				
5	Supplies				
6	Telephone				
7	Postage and Shipping				
8	Occupancy				
9	Equipment Rental and Maintenance				
10	Printing and Publications				
11	Travel				
12	Conferences and Meetings				
13	Interest				
14	Insurance				
15	Grants and Awards				
16	Specific Assistance to Individuals				
17	Depreciation				
18	Other Non-personnel Expenses (detail)				
a	_____				
b	_____				
c	_____				
d	_____				
19	Total Non-personnel Expenses (add lines 4 - 18)				
20	Reimbursable Capital Purchases				
21	TOTAL DIRECT PROGRAM EXPENSES				
22	Administrative Expenses				
23	TOTAL DIRECT AND ADMINISTRATIVE EXPENSES				
24	In-Kind Expenses				
25	TOTAL EXPENSES				

Schedule B, Part 1

STATE OF TENNESSEE

PROGRAM EXPENSE REPORT

CONTRACTOR/GRANTEE

FEDERAL ID #

CONTRACTING STATE AGENCY

REPORT PERIOD

Program #
 Contract Number
 Grant Period
 Program Name
 Service Name

Schedule B

Item #	SOURCES OF REVENUE	QUARTER TO DATE	YEAR TO DATE	QUARTER TO DATE	YEAR TO DATE
	Reimbursable Program Funds				
31	Reimbursable Federal Program Funds				
32	Reimbursable State Program Funds				
33	Total Reimbursable Program Funds (equals line 55)				
	Matching Revenue Funds				
34	Other Federal Funds				
35	Other State Funds				
36	Other Government Funds				
37	Cash Contributions (non-government)				
38	In-Kind Contributions (equals line 24)				
39	Program Income				
40	Other Matching Revenue				
41	Total Matching Revenue Funds (lines 34 - 40)				
42	Other Program Funds				
43	Total Revenue (lines 33, 41, & 42)				
	Reconciliation Between Total and Reimbursable Expenses				
51	Total Expenses (line 25)				
52	Subtract Other Unallowable Expenses (contractual)				
53	Subtract Excess Administration Expenses (contractual)				
54	Subtract Matching Expenses (equals line 41)				
55	Reimbursable Expenses (line 51 less lines 52,53,54)				
56	Total Reimbursement To Date				
57	Difference (line 55 less line 56)				
58	Advances				
59	This reimbursement (line 57 less line 58)				

CONTRACTOR/GRANTEE

FEDERAL ID #

CONTRACTING STATE AGENCY

REPORT PERIOD

		TOTAL DIRECT PROGRAM EXPENSES	TOTAL NONGRANT/ UNALLOWABLE EXPENSES	TOTAL ADMINISTRATIVE EXPENSES	GRAND TOTAL
Schedule A Year-To-Date Information		YEAR TO DATE	YEAR TO DATE	YEAR TO DATE	YEAR TO DATE
Item #	EXPENSE BY OBJECT:				
1	Salaries and Wages				
2	Employee Benefits & Payroll Taxes				
3	Total Personnel Expenses				
4	Professional Fees				
5	Supplies				
6	Telephone				
7	Postage and Shipping				
8	Occupancy				
9	Equipment Rental and Maintenance				
10	Printing and Publications				
11	Travel				
12	Conferences and Meetings				
13	Interest				
14	Insurance				
15	Grants and Awards				
16	Specific Assistance to Individuals				
17	Depreciation				
18	Other Non-personnel Expenses (detail)				
a	_____				
b	_____				
c	_____				
d	_____				
19	Total Non-personnel Expenses				
20	Reimbursable Capital Purchases				
21	TOTAL DIRECT PROGRAM EXPENSES				
22	Administrative Expenses				
23	TOTAL DIRECT AND ADMINISTRATIVE EXPENSES				
24	In-Kind Expenses				
25	TOTAL EXPENSES				

Annual (Final) Report*

1. **Grantee Name:**
2. **Grant Contract Edison Number:**
3. **Grant Term:**
4. **Grant Amount:**
5. **Narrative Performance Details:** *(Description of program goals, outcomes, successes and setbacks, benchmarks or indicators used to determine progress, any activities that were not completed)*

Submit one copy to:

Sarah Sanders, Evidence-Based Home Visiting Public Health Program Director, TN Department of Health;

John D. Dreyzehner, MD, MPH, FCOEM, Commissioner, TN Department of Health; and

fa.audit@tn.gov, TN Department of Finance and Administration

Parent Child Information

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number:

Is Grantee Legal Entity Name a parent? Yes No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Grantee Legal Entity Name a child? Yes No

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____



Hamilton County Board of Commissioners RESOLUTION

No. 816-36

A RESOLUTION REPEALING RESOLUTION NUMBER 1284-40 (AS ADOPTED ON OCTOBER 19, 1984) WHICH RESTRICTED THE SALE AND CONSUMPTION OF BEER AND WINE AT CHESTER FROST PARK, RIVERPARK AND ENTERPRISE SOUTH NATURE PARK AND AUTHORIZING SAID SALE AND CONSUMPTION THEREOF DURING SPECIAL EVENTS.

WHEREAS, this county legislative body (as authorized by Chapter 975 of the Public Acts of 1984) previously adopted Resolution No. 1284-49 which prohibited the sale and consumption of alcoholic beverages in Hamilton County Parks; but now wishes to allow the consumption of beer and wine in said Chester Frost Park, Riverpark and Enterprise South Nature Park under certain limited restrictions; and

WHEREAS, the repealing of said previously adopted resolution to allow said sales and consumption is deemed to be in the best interest of the citizens of Hamilton County.

NOW, THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED THAT:

The Hamilton County Board of Commissioners does hereby repeal Resolution No. 1284-40, and adopts the accompanying Rules and Regulations allowing for the limited sale and consumption of beer and wine in the Hamilton County Chester Frost Park, Riverpark and Enterprise South Nature Park during special authorized events.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date



Hamilton County Board of Commissioners RESOLUTION

No. 816-37

A RESOLUTION AMENDING THE RULES, REGULATIONS, AND RATES AS PERTAIN TO THE OPERATION OF THE HAMILTON COUNTY PARKS AND RECREATION DEPARTMENT.

WHEREAS, Hamilton County has three separate natural parks for the recreation and enjoyment of its citizens, namely "Chester Frost Park", portions of the River Walk, and Enterprise South Nature Park, (herein collectively referred to as "Park Areas"); and

WHEREAS, the Hamilton County Department of Parks and Recreation is responsible for the efficient operation of the Park Areas: and

WHEREAS, to better meet the changing needs of the citizens and to allow for increased enjoyment and use of the Park Areas it is necessary to change or adapt new rules from time to time; and

WHEREAS, the previously established rates for the use of the Park Areas and the facilities located therein are not competitive with other such recreational areas; and

WHEREAS, this county legislative body feels that the adoption of the attached Rules, Regulations, and Rates associated with the public's use and enjoyment of said Park Areas is necessary and in the best interest of the citizens of this County.

NOW, THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY IN SESSION ASSEMBLED THAT:

The attachment hereto is hereby adopted as an amendment to the Hamilton County Department of Parks and Recreation's Rules, Regulations, and Rates.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

August 17, 2016

Date

RULES & REGULATIONS PROPOSED UPDATES

August 3, 2016

CHESTER FROST PARK

FACILITY	OLD POLICY	NEW POLICY
Campground	No fee for not dropping check-out ticket Individual can rent multiple sites with different registration names Firearms prohibited Discounted rates for Senior Citizens (65+) and disabled Discount site rental for Hamilton County residents	\$5 refundable deposit for check-out ticket drops One site registered per individual Firearms allowed by TN law with appropriate permit 10% discount for Hamilton County residents, Senior Citizens, disabled & military veterans
Park Rules	Firearms prohibited Alcohol prohibited in park	Firearms allowed by TN law with appropriate permit Alcohol allowed through special event permit only
Shelters #1 thru #4	Personal grills allowed Contained specific rules regarding balloons, confetti, directions, etc. No rental contract	No personal grills allowed Must leave premises in pre-event condition Contract covering: Parking, deliveries, hold harmless & liability disclaimers, specifies occupant limits, damages, cancellation policy.
Pavilion	No rental contract.	Current contract covers: Appointment required to view; \$200 damage deposit required; cancellation policy; setup & decorations policies; parking & delivery; hold harmless & liability disclaimers; deposit forfeiture of violation of any policy.

ENTERPRISE SOUTH NATURE PARK

FACILITY	OLD POLICY	NEW POLICY
Park Rules	No firearms Alcohol prohibited in park	Firearms as allowed by TN State Law Alcohol allowed through special event permit only
Meeting Room	No contract	Contract covering: Parking, deliveries, hold harmless & liability disclaimers, specifies occupant limits, damages, cancellation policy; \$100 deposit.

TENNESSEE RIVER PARK

FACILITY	OLD POLICY	NEW POLICY
Park Rules	<p>No Pets No skateboards Rollerblades, bicycles use caution</p> <p>No firearms</p> <p>Alcohol prohibited in park</p>	<p>Pets allowed on leash</p> <p>No entering closed areas No plant removal or destruction No vending without permit No soliciting without permit No motorized vehicles on trails (except wheelchairs) No portable grills allowed No deep fryers allowed No blocking trail with tables, chairs, etc.</p> <p>Firearms as allowed by TN State Law</p> <p>Alcohol allowed through special event permit only</p>
Marsh Meeting Room	<p>No contract</p> <p>No private inflatables Facilities may be rented until 9pm or dark, whichever comes first.</p>	<p>Contract covering: Parking, deliveries, hold harmless & liability disclaimers, specifies occupant limits, damages, cancellation policy; \$100 deposit.</p>
Shelters #1 thru #4	<p>No contract</p> <p>No private inflatables Facilities may be rented until 9:00pm or dark, whichever comes first.</p>	<p>Contract covering: Parking, deliveries, hold harmless & liability disclaimers, specifies occupant limits, damages, cancellation policy; deposit.</p>



Hamilton County Board of Commissioners **RESOLUTION**

No. 816-38

A RESOLUTION ESTABLISHING A “HAMILTON COUNTY PARKS SPECIAL EVENTS COORDINATING COMMITTEE” TO REGULATE AND OVERSEE SPECIAL EVENTS IN CERTAIN DESIGNATED AREAS OF THE THREE HAMILTON COUNTY RECREATIONAL PROPERTIES, NAMELY, CHESTER FROST PARK, ENTERPRISE SOUTH NATURE PARK, AND CERTAIN PARTS OF THE RIVER WALK.

WHEREAS, the Hamilton County Board of Commissioners had previously adopted rules and regulation concerning “Chester Frost Park”, portions of the River Walk, and portions of Enterprise South Nature Park, (hereinafter referred to collectively as the Park Areas”); and

WHEREAS, the Hamilton County Board of Commissioners wishes to allow more use of the Park Areas by establishing a “Hamilton County Parks Special Events Coordinating Committee” (“The Committee”); and

WHEREAS, the membership of The Committee shall be composed of the Administrator of General Services, the Director of Parks and Recreation, The Senior Park Ranger, The Director of Emergency Management, the Director of Emergency Medical Services, a Senior Officer appointed by the Hamilton County Sheriff, and including when appropriate, the Director of Purchasing, the Manager of Risk Management, and the Finance Administrator; and

WHEREAS, The Committee shall solely determine any limitations on the size, location, and duration of any event and the appropriateness of the event for any given site within the Park Areas. Prior to any event taking place The Committee shall require the deposit, the validity of any license or permit required for the event, and the submission of a detailed operational and logistics plan associated with the size and nature of the event.

**NOW, THEREFORE BE IT RESOLVED BY THIS COUNTY LEGISLATIVE BODY
IN SESSION ASSEMBLED THAT:**

The Hamilton County Board of Commissioners does hereby create a Hamilton County Parks Special Events Coordinating Committee and gives The Committee the power and authority to develop rules, regulations, and fees for the smooth operation of the Park Areas.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM
AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

CERTIFICATION OF ACTION

Approved:

Rejected:

County Clerk

Approved:

Vetoed:

County Mayor

Click here to enter a date.

Date