



**HAMILTON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

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MEETING MINUTES

LEPC Meeting Minutes, July 14, 2010

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held on July 14, 2010 at Wally's Restaurant, 6521 Ringgold Rd, East Ridge, TN. Chattanooga, TN. The following constitutes the minutes of that meeting.

Those in attendance were:

Larry Martin, McKee Foods **Chairman**

Wayne Stuntz, HCES, **Secretary**

John Bennett, JIT Terminal (**V/Chair**)

Bruce Garner, CFD, (**V/Chair**)

Sabrina Novak, Health Dept.

Jason Malone, Nu Foam

Tim Arnold, USCG Aux.

John Moorshead, DPC Enterprises

Sabrina Novak, Health Dept.

Mark Starrett, Chattanooga Gas

Bill Tittle, Ham. Co. EMA

Mike Edwards, McKee Foods

Jeremy Swilley, City Chattanooga, LDO

Tim McDonald, Ham. CO. W.Q.

Yuen Lee, Reg. Planning Agency (Guest Speaker)

Sue Knapp, Reg. Planning Agency (Guest Speaker)

Winston Shields, Memorial Health Care

Dusty Rominger, W.R. Grace

Bob Watson, ADM

Daniel Hague, CFD

Chris McCormick, SRT Safety

Phil Hyman, CFD

Jamie Farrow, SIAG Aerisyn

Charles Burton, W. R. Grace

Mark Starrett, Chattanooga Gas

Susan Holmes, TYN Amer. Water

Robert Hadden, THP

Richard Taylor, TEMA

Girish Patel (**V/Chair-Speaker**)

Call to Order:

Chairman Martin began asking for introductions of those present. Following introductions Chairman Martin asked if anyone in attendance today wished to become an LEPC member. There were none.

Old Business

Approval of Minutes for Last Meeting:

Chairman Martin asked members in attendance if they had received the May 12, 2010 meeting minutes. All in attendance indicated that they had.

Chairman Martin then asked if there were any corrections, additions or comments to discuss regarding those minutes. There being none, the Chairman asked for a motion and a second to approve the May 12, 2010 LEPC meeting minutes as written. Motion to approve made by Mr. Bruce Garner, seconded by Mr. Jeremy Swilley. There being no further discussion, motion carried.

Financial Report:

Chairman Martin asked if everyone present had received the Financial Report covering the period May 01, 2010 to Jun 30, 2010. All members present indicated they had. Chairman asked for a motion and a second to approve the Financial Report covering that period. Motion to accept as written was made by Mr. Dusty Rominger and seconded by Mr. Bruce Garner. There being no further discussion, motion carried.

Old Business:

Mr. Bruce Garner told those present who participated in the last Hazwoper refresher course that his department had a computer system failure and he was unable to print the certificates. He said that the certificates have now been printed and those present who attended the training can pick them up after the meeting, otherwise he would mail the others. Bruce named and gave special thanks to those who worked hard making the Hazwoper class possible and said that without their work—the training would not have been possible.

Chairman Martin asked members to recall that at our May 12, 2010 meeting we talked about Tier II reporting and said that the committee basically agreed to adopt future filings of Tier II's using E-Plan this year. He said the Executive Committee met a couple of times since our May meeting and said that it may be a little aggressive to say that this year all Tier II's will be filed using the E-Plan format.

He said that considering that the State will accept all three formats for Tier II reporting (Hard Copy, Tier 2Submit and E-Plan) the Executive Committee felt that limiting companies to E-Plan reporting might be a bit aggressive at this time. Later, some members of the Executive Committee met with CFD members; Chief Danny Hague, Capt Phillip Hyman, and Thomas Cook to talk about what responders use and how we can help them. He said that both the LEPC and the Chattanooga Fire Department receive hard copy Tier II reports from the chemical industry and it is important to understand what the Fire Department needs and wants in Tier II reporting—it was concluded that hard copy reports were not user friendly and that Tier2Submit and/or E-Plan submittal was more appropriate for their needs.

Chairman Martin said that with agreement from the Executive Committee, the decision was made to phase out "hard copy" Tier II submittal and "ask" that the chemical industry use either Tier2Submit and/or E-Plan to file their annual Tier II reports. He said that eventually we would like to phase out Tier2Submit reporting, but, added that we are not in that big of a hurry yet.

Mr. Bruce Garner added that part of this was a result of a conversation with members of the Hazmat Team—adding that the information being collected is to be used by responders. He said they were simply asked in what format for the information would be user friendly for them. He that hard copy information would simply go into a filing cabinet in the administration building

and the Hazmat Team does not operate from that building—while responding to a call, they would not have access to hard copy information. Therefore, it was decided that electronic reporting of Tier II information would better serve their purpose—leaning more to E-Plan reporting.

Re-iterating, Chairman Martin said that in the meeting, it was agreed on that we would accept either Tier2Submit or E-Plan submittal for Tier II filing.

Chief Bill Tittle said that it is not the intent for us to put a burden on industry—that once the data is loaded in digital form, it would be much easier “year after year” to update that information, thus be easier for the company to submit it in that format.

New Business:

First, Chairman Martin introduced Ms Sue Knapp and Ms Yuen Lee with the Chattanooga-Hamilton County Regional Planning Agency. Ms Knapp provided background information on the Brownfields Job Training Program, which she said is funded by an EPA Brownfield Job Training Grant. Ms Knapp said that the Brownfields Job Training Program prepares participants with the skills needed to join the workforce at an entry-level position in fields such as hazardous waste management, environmental cleanup, asbestos and industrial services.

Ms Knapp provided information on the class schedule, trainee qualifications (with some restrictions), at no cost to the trainee, and that protective equipment is provided through a grant from EPA. Ms Knapp said that for further information, please call (423) 757-5216 or visit them at www.CHCRPA.ORG.

Chairman Martin then introduced our next speaker, Mr. Girish Patel, who gave an excellent presentation, with a CSB video, on the Hazards of Nitrogen Asphyxiation. An pertinent question and answer session ensued.

Other Business:

Date and Location of Next Meeting:

The next LEPC Meeting is scheduled for Sept. 8, 2010, 10:30 a.m. at Wally’s Restaurant, 6521 Ringgold Rd., East Ridge, Tennessee.

Meeting Adjourned

Respectfully Submitted,
Wayne Stuntz, LEPC Secretary