



HAMILTON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

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MEETING MINUTES

LEPC Meeting Minutes, September 14, 2011

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held on September 14, 2011 at Wally's Restaurant, 6521 Ringgold Rd, East Ridge, TN. The following constitutes the minutes of that meeting. Meeting commenced at 10:30.

Those in attendance were:

Nathan Hollingsworth, NAI **Acting Chairman**

Wayne Stuntz, HCES, **Secretary**

Mike Poe, SOFIX Corp. (**V/Chair**)

John Leach, HEPACO (**V-Chair**)

Bruce Garner, CFD (**V/Chair**)

Tim Arnold, Children's Hospital

John Moorshead, DPC Enterprises

Pam Rambarran, SRT Safety

Roger Woodyard., SRT Safety

Mike Edwards, McKee Foods

Michael Thompson, Chattem Chemical

Robby Brewer, UNIVAR

Bob Watson, ADM

Mike Brooks, HC Hazmat

Karen Dale, INVISTA

Robert Hadden, THP

J. Jeremy Swilley, Land Development Office

David Darnell, BASF

Nathan Warren, Highway Transport

Marco Salenda, AkzoNobel (**New Mbr**)

George Sivils, INVISTA

Todd Robinson, SWS Environ (**New Mbr**)

Jim Wakim, UNIVAR (**Alt. Mbr**)

Dust Rominger, Grace Chemicals

Charles Burton, Grace Engineering

William Hackney, Colonial Pipeline

David Gilbert, Clean Harbors

Robert McCain, Chattanooga Gas

Mark Starett Chattanooga Gas

Mike Owen, CITGO

Kevin Rafferty, CITGO

Dawn Ford, Health Dept.

Bill Tittle, Chief, Emer. Mgmt

Kevin Highsmith, TAWC

Call to Order:

Nathan Hollingsworth, acting Chairman, (hereafter referred to as Chairman) began by saying that like other meetings and particularly this meeting—being an officer election meeting, a quorum of 25% of membership must be present before a meeting can take place. As introductions were made, it was determined that a quorum for the meeting was met—after which, Chairman Hollingsworth asked if there was anyone present who wished to become a member of the LEPC. There were three requests for membership: Mr. Marco Salenda, AkzoNobel, who replaced Mr. Girish Patel from that company; Mr. Todd Robinson with SWS Environmental and Mr. Jim Wakim from UNIVAR. A motion to accept the new members was made by Mr. George Sivils, seconded by Mr. Mike Poe. There being no further discussion, motion passed.

Chairman Hollingsworth said that it was decided at our last executive committee meeting that we need to scrutinize the LEPC membership roster closer to determine which companies/members have not attended three consecutive meetings. The LEPC By-Laws says that the executive committee shall have the right to terminate membership of that individual or organization member. While a member may be dropped from membership, that individual/organization shall have the right to request their membership be reinstated.

Bruce Garner, speaking further on the subject, especially, for the benefit of members that are relatively new, that the roster is purged periodically to determine which companies no longer have representation (for any number of reasons), and who has left without letting the LEPC know that they left, etc. He said eventually our membership grows and without reducing those inactive/non-attending members, it raises the threshold for a quorum.

Old Business

Meeting Minutes/Financial Report:

Chairman Hollingsworth asked if everyone had received the July 13, 2011 LEPC meeting minutes and the September 7, 2011 financial report. All present indicated that they had. Chairman Hollingsworth then asked if there were any corrections, additions or comments to discuss on either the meeting minutes or financial report. There were no requests for further discussion on either discipline. Chairman Hollingsworth asked for a motion to approve the July 13, 2011 meeting minutes and the September 7, 2011 financial report. A motion to approve was made by Mr. Mike Poe, seconded by Mr. Dusty Rominger. There being no further discussion, motion passed.

Chairman Hollingsworth briefly discussed the upcoming mid-term EPA planning conference for the exercise at the TN American Water Company (TAWC)—saying that a pre-exercise meeting will be held at the Emergency Operations Center (EOC) on September 22, 2011 for participating agencies and that the full-scale exercise will be conducted on Sept 29, 2011 at the TAWC with supporting agencies participating in the EOC. The Chairman said that LEPCs role in the exercise will be no more than that of an observer. He also said that there may be a need to have some LEPC members monitor radio and TV stations to determine what, if anything was broadcast over the Reverse Notification System (RNS)/Emergency Alert System (EAS) concerning the exercise—i.e. which stations did broadcast, and over what medium did they broadcast the exercise message to the affected general public.

Bruce Garner said that past experience with these two systems, it may become necessary to revisit how well the stations get the message out to the general public. He said that during a previous LEPC Hazmat exercise, these systems were tested and the outcome showed it worked but also showed it did not do a great job. Bruce said there are methods now in place to improve the system; (i.e. cell phones can now be added to the RNS by accessing the county website (www.hamiltontn.gov) which would allow you to be notified if something did happen. He said if these two systems are tested again, as an LEPC member, you may be asked to monitor one of the TV or radio stations to see if these systems adequately relayed the test message.

Chairman Hollingsworth reminded members about the 8-hour HAZWOPER refresher class at the Fire Training Center on Wednesday, September 28th. Bruce said the dead line for sign-up is September 23rd and is free for LEPC members “ONLY”.

New Business:

Chairman Hollingsworth turned the meeting over to Mr. Dusty Rominger who passed out election ballots to eligible LEPC member companies/independents. Dusty reminded members that only one person from each LEPC member company were eligible to cast a vote. After election results were tabulated, the seven

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names originally identified on the ballot to fill the Vice Chair positions were unanimously voted in. Although there was an attempt to fill the Chairman position on the ballot prior to the meeting, those that were asked declined to fill the position for various reasons. Chairman Hollingsworth decided that more time was needed to address filling the Chairman position due to a medical absence of Mr. Larry Martin, our current Chairman.

Chairman Hollingsworth therefore announced that he would continue serving as Acting Chairman until such time as the issue could be resolved. Vice Chairman Bruce Garner made a motion that allowed for Nathan Hollingsworth to continue serving as Acting Chairman. The motion was seconded and approved by a majority vote.

Program:

Chairman Hollingsworth then introduced guest speaker, Mr. Kevin Walls, Corporate Safety, and Senior Safety Technician with McKee Foods. Kevin provided a very informative and precise power point presentation using an internet based software program that he used to keep McKee Foods personnel informed during the devastating severe weather that hit Hamilton County on April 27, 2011. After his presentation, he added that this program would offer anyone the ability to determine the potential for severe weather and how it could affect their area—thereby giving warning to protect lives and property. An excellent question and answer period followed his presentation.

Other Business: None

Date and Location of Next Meeting:

The next LEPC Meeting is scheduled for January 11, 2011, 10:30 a.m. at Wally's Restaurant, 6521 Ringgold Rd., East Ridge, Tennessee. Meeting Adjourned,

Respectfully Submitted,

Wayne Stuntz, Secretary
Hamilton County LEPC