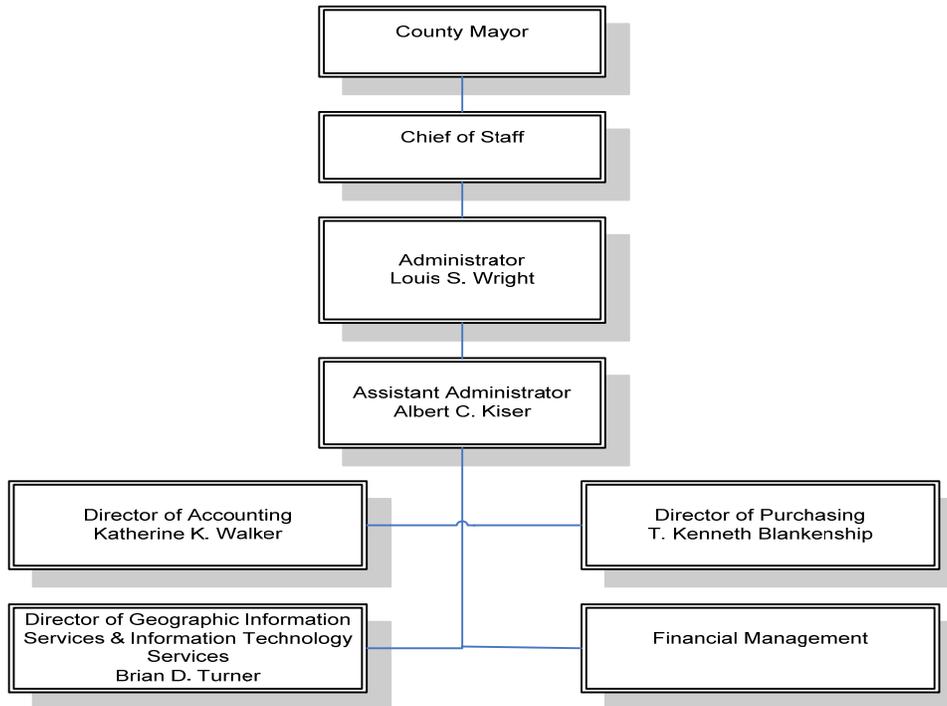


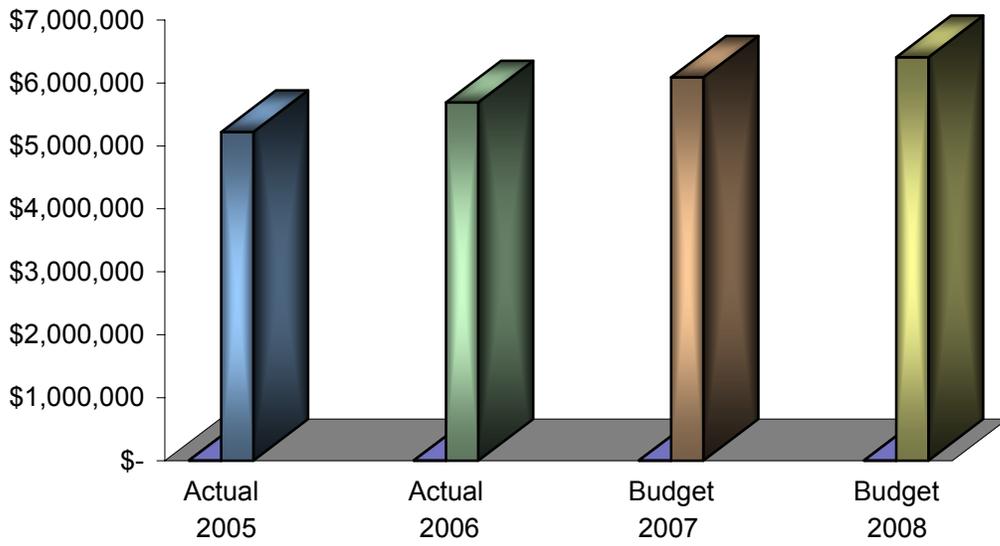
Finance Division

This division encompasses the fiduciary aspects of Hamilton County Government. Located here are the Finance Administrator, Accounting, Financial Management, Purchasing, Information Technology Services and Geographic Information Systems.

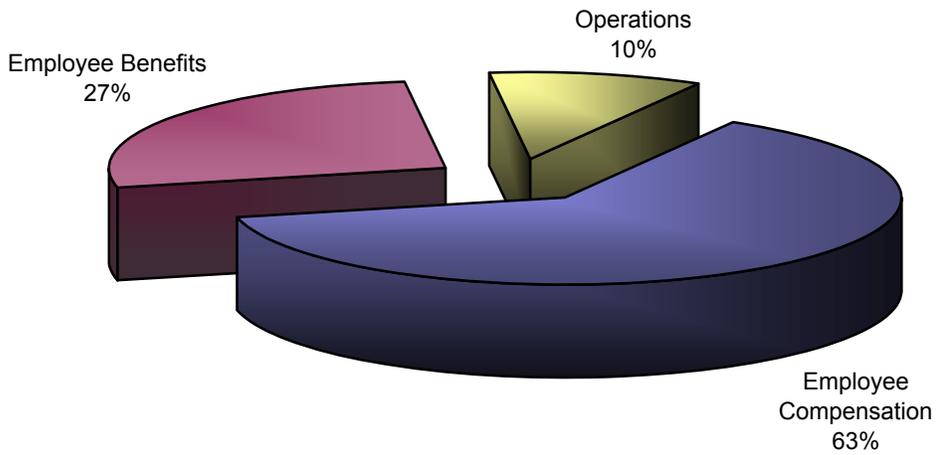


Back row left to right: Kenneth Blankenship, Katherine Walker, and Brian Turner
Front row seated: Louis Wright and Albert Kiser

Finance Expenditures



FY 2008 Expenditures by Type



Finance Division Expenditures by Departments

Departments	Actual 2005	Actual 2006	Budget 2007	Budget 2008
Finance Administrator	\$ 209,700	\$ 209,377	\$ 223,107	\$ 233,095
Accounting	1,448,638	1,650,465	1,794,796	1,868,331
Financial Management	502,588	346,837	367,997	389,905
Information Technology Services	2,274,946	2,429,064	2,758,483	2,915,544
Purchasing	338,811	341,674	368,812	391,366
Geographic Information Systems	447,167	711,847	575,192	609,018
	\$ 5,221,850	\$ 5,689,264	\$ 6,088,387	\$ 6,407,259
 Authorized Positions	 85.13	 85.13	 84.13	 84.13

SERVICE ACCOMPLISHMENTS

Goal # 1

	Actual	Actual	Estimated
	<u>2006</u>	<u>2007</u>	<u>2008</u>
Bond Rating - Moody's	Aa1	Aa1	Aa1
Bond Rating - Fitch	AA+	AA+	AA+
General Obligation Commercial Paper - Moody's	-	P-1	P-1
General Obligation Commercial Paper - Fitch	-	F1+	F1+

Goal # 2

Has presented a workable, balanced budget each year and maintains a healthy general fund balance by practicing conservative financial management.

Goal # 3

In an effort to maximize investment earnings, the County has formed an internal investment pool, which allows all idle cash to be invested on a daily basis. Daily cash needs are supplied from funds held with the State of Tennessee Local Governmental Investment Pool (LGIP), while long term cash reserves are held in government securities.

Hamilton County maintains a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.

Goal # 4

In FY 2006 the CAFR was prepared and submitted to the GFOA Awards Program. We have received the Certificate of Achievement for Excellence in Financial Reporting for Hamilton County's CAFR since 1981. We have received the Distinguished Budget Presentation Award every year since 2003 and the Certificate of Excellence for Popular Reporting every year since 1998.

Accounting – 3101

FUNCTION

1. Record, disburse and account for all revenues and expenditures for Hamilton County Government through the use of an automated accounting system.
2. Provide monthly financial reports to all departments, agencies and the County Commission.
3. Provide financial and statistical information as needed.
4. Monitor revenue and expense budgets for all departments and agencies.
5. Provide assistance to other areas of County Government in the accounting needs.
6. Provide monthly and quarterly reports to various State and Federal agencies.
7. Prepare a Comprehensive Annual Financial Report in accordance with generally accepted accounting principles.
8. Prepare a Popular Annual Financial Report for distribution to the general public.
9. Provide billing and collection service for the Hamilton County Ambulance Service.
10. Monitor and track the fixed assets of Hamilton County including infrastructures.

PERFORMANCE GOALS AND OBJECTIVES

1. Continue to provide efficient and effective support to our internal customers with system improvements through upgrades in the financial software.
2. Retain the GFOA Certification of Excellence in Financial Reporting and retain the Popular Annual Financial Report Award.

SERVICE OBJECTIVES

1. Complete monthly reconciliations within 30 days of the receipt of bank statement.
2. Complete monthly close-outs of ambulance billings within 10 working days of month end.

SERVICE ACCOMPLISHMENTS FY 2007

1. Monthly reconciliations within 30 of receipt of bank statement 100%.
2. Close-outs of ambulance billings within 10 working days of month end 100%.

Expenditures by type	Actual 2005	Actual 2006	Budget 2007	Budget 2008
Employee Compensation	\$ 938,332	\$ 1,037,071	\$ 1,094,065	\$ 1,176,639
Employee Benefits	366,366	433,849	525,771	516,732
Operations	143,940	179,545	174,960	174,960
Total Expenditures	\$ 1,448,638	\$ 1,650,465	\$ 1,794,796	\$ 1,868,331
Authorized Positions	24.63	27.63	27.63	27.63

Financial Management – 3102

FUNCTION

The Financial Management department performs **three** key functions. The **first** function is to provide a centralized system of risk and exposure identification to provide the placement of the County's Commercial insurance coverage and administer self-insurance liability and on-the-job injury programs. **Second**, the department develops and coordinates the implementation of policies, procedures and programs designed to provide a safe and healthy workplace to comply with the Tennessee Occupation Safety & Health Administration's rules and regulations. And **finally**, the department provides technical financial assistance as needed during the County's annual budget process and prepares and submits the Comprehensive Annual Budget Report to the Government Finance Officers Association Awards Program.

PERFORMANCE GOALS

1. To administer the County's risk management program in the most effective and efficient manner to insure maximum protection against possible losses
2. To minimize on the job injuries (OJI) and general liability claims by maintaining a countywide safety program
3. To receive the Government Finance Officers Association's Distinguished Budget Award

Expenditures by type	Actual 2005	Actual 2006	Budget 2007	Budget 2008
Employee Compensation	\$ 335,954	\$ 237,431	\$ 242,371	\$ 262,574
Employee Benefits	142,840	92,753	107,326	107,781
Operations	23,794	16,653	18,300	19,550
Total Expenditures	\$ 502,588	\$ 346,837	\$ 367,997	\$ 389,905

Authorized Positions	8	5	5	5
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SERVICE OBJECTIVES

1. Reduce total dollars incurred for self-insurance programs
2. Increase timely (OJI) incident reports by providing training and appropriate forms to all departments
3. Lower (OJI) risk exposure with safety training in high incident departments
4. Prepare and submit the budget document to GFOA within 90 days of Commission's approval of budget.

SERVICE ACCOMPLISHMENTS

Goal # 1 and # 2

	Actual <u>2005</u>	Actual <u>2006</u>	Actual <u>2007</u>
Number of claims reported	248	242	223
Total dollars incurred	\$769,884	\$585,480	\$487,875
Safety training classes provided	5	11	12

Goal # 3

The FY 2007 budget document was prepared and submitted to the GFOA Awards program and received the Distinguished Budget Presentation Award for the fifth year.

FOCUS ON THE FINEST WINNER

2006 Educational Achievement Recognition Award

Deborah Davis – Budget Manager

Information Technology Services – 3103

FUNCTION

Information Technology Services (ITS) provides support to all county government in all areas of information technology. Our services include design and development, provision of and support for an information network, data backup security, computer education and help desk support for all components of the County's information technology needs, and PC hardware and software support.

The County's Internet web site address is www.hamiltontn.gov and the Intranet provided for county employees is home.hamiltontn.gov

PERFORMANCE GOALS

1. Maintain and upgrade existing systems, network infrastructure and applications
2. Improve network bandwidth availability for county business needs
3. Develop or implement applications as requested by customers
4. Expand our document management applications
5. Expand County Intranet usage and services
6. Optimize network security and performance

Expenditures by type	Actual 2005	Actual 2006	Budget 2007	Budget 2008
Employee Compensation	\$ 1,366,548	\$ 1,501,491	\$ 1,579,339	\$ 1,833,008
Employee Benefits	519,843	531,387	709,844	629,186
Operations	388,555	396,186	469,300	453,350
Total Expenditures	\$ 2,274,946	\$ 2,429,064	\$ 2,758,483	\$ 2,915,544

Authorized Positions	37.5	37.5	35.5	35.5
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SERVICE OBJECTIVES

1. Complete rewrite and implementation of Community Corrections applications
2. Implement the IFAS Employee Online System
3. Develop a new Storm Water Application
4. Complete CJUS interface to the Police Records Management System
5. Complete the rewrite and implementation of the Business Tax System
6. Transfer data islands to the storage area network
7. Optimize the Active Directory network structure
8. Initiate a long term server consolidation strategy
9. Acquire and implement a next generation firewall solution
10. Implement new document registration system for Register of Deeds
11. Replace Sessions Criminal application with client-server version

SERVICE ACCOMPLISHMENTS

1. Implemented client-server Sessions Civil application
2. Installed a data storage network
3. Activated a new primary Domain Name System server
4. Implemented client-server Back Tax application that interfaces with the Trustee's application
5. Added "Purchases" module into the Meth Task Force System
6. Implemented a web-oriented Resolutions Search System that allows scanned document retrieval

FOCUS ON THE FINEST WINNER

2006 MVP Award

Kay Wright – Senior Secretary

Geographic Information Systems – 3105

FUNCTION

Provide GIS support services to users of GIS data, including governmental agencies, non-governmental organizations, public and private sector companies. This support consists of application development, providing help desk assistance to computer users, creating new map layers and thematic maps, reproducing documents, participation in the subdivision review process, provide addressing for Hamilton County, Chattanooga, and participating jurisdictions that are in accordance with the Regional Addressing Policy, aiding the process of revising county property maps, helping users understand maps and other GIS data.

PERFORMANCE GOALS

1. Provide Hamilton County Stormwater with an application using the latest GIS technology
2. Implement a computerized maintenance management system for WWTA and Engineering
3. Continue efforts toward a digital master addressing file that will contain addresses for each dwelling in Hamilton County
4. Continue to develop the existing web site to be more informational and functional
5. Reduce the amount of GIS client software by implementing additional web services
6. Set up and administer a web service for the Methamphetamine Task Force
7. Bring in revenue of at least \$70,000 in map and data sales
8. Finish the data acquisition project. Receive, quality control, and distribute the new GIS data (imagery, topography, and base map data)

Expenditures by type	Actual 2005	Actual 2006	Budget 2007	Budget 2008
Employee Compensation	\$ 270,428	\$ 286,569	\$ 346,608	\$ 369,386
Employee Benefits	121,408	125,542	159,514	154,214
Operations	55,331	299,737	69,070	85,418
Total Expenditures	\$ 447,167	\$ 711,847	\$ 575,192	\$ 609,018

Authorized Positions	8	8	9	9
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Note: HCGIS Partnership is now included in this budget

SERVICE OBJECTIVES

1. Develop a stormwater permitting application using ESRI's ArcGIS Server technology
2. Set up Cityworks to improve workflow and maintenance records for WWTA and Engineering
3. Work is in progress to readdress areas that are not compliant with 911 or the regional addressing policy. Use County Assessor data and existing address books as a reference
4. Using ArcIMS and GeoCortex IMF to customize the Web site to provide more functionality
5. Develop web services using the latest GIS technology (ArcGIS server)
6. Develop a web application for the Methamphetamine Task Force
7. Inform the community about GIS services and new data available
8. Load the new data into the SDE (Enterprise database system) geodatabase, provide the data to partners and make available to the public

SERVICE ACCOMPLISHMENTS

1. Converted the Assessor's database from librarian coverage format to an Enterprise SDE geodatabase
2. Assisted the 911 district in the procurement of Pictometry (oblique imagery) data
3. Successfully implemented an online map and data request procedure
4. Customized dataset for the 911 district to facilitate emergency response
5. HCGIS coordinated Tennessee Geographic Information Council's Annual Conference where 300 plus attended from across the state