## **Hamilton County Water Quality Program Pre-Submittal** 1250 Market St, Suite 3050 Form/Receipt Chattanooga, TN 37402 Phone: (423) 209-7851 **Description of Application Required Meetings** Brief description of the project: **Pre-Submittal Conference: Target Planning** Submittals shall be prepared per the latest checklist found at www.hamiltontn.gov/waterquality. **Commission Meeting:** Submittals will not be processed unless they contain the four basic elements below. 1. Application information correctly completed. This includes valid Pre-Submittal Form completed by staff & Required Affidavits. Target Permit Issuance 2. Fees paid per applicable application plan type. Meeting: 3. Signed and dated professional seals are **required** for all submittals. 4. All submittals are **required** to have the basic information as follows, unless otherwise noted. **Site Information** Site Address: City, Zip: \_\_\_\_\_ Disturbed Acreage: \_\_\_\_\_ Development Type: Residential\_\_ Commercial\_\_ Grading Only\_\_ Other\_\_\_\_ Application Type (to be completed by staff at the Pre-Submittal Conference): Notes: **Subdivision Plat: Site Plan Sheets Other Documents** ☐ Preliminary ☐ Site Layout ☐ Copy of Current Plat ☐ Final ☐ Grading Plan ☐ Permanent Runoff Narrative ☐ Drainage Plan ☐ Water Quality Volume ☐ Drainage Easements Calculations ☐ Phased Erosion Prevention ☐ Peak Discharge Rate & Sediment Control (EPSC) ☐ Maintenance Notes Plans Calculations \*Initial Plan ☐ Stream Buffers Required ☐ Streams Labeled \*Intermediate Plan □ Other \*Final Stabilization Plan ☐ Stream Buffer Notes ☐ Permanent Stormwater BMP Plan □Other ☐ Landscape Plan ☐ Details ☐ Other In addition to the information indicated above, other information may also be required. This listing may not be inclusive of all additional information needed, and the staff may request more information during the review process. **Other Jurisdictional Reviews** ☐ Hamilton Co Building & Zoning ☐ City of East Ridge ☐ Regional Planning Authority (RPA) ☐ City of Lakesite

\*THIS PRE-SUBMITTAL FORM IS VALID FOR  $\underline{120~DAYS}$ . PLANS SHALL NOT BE ACCEPTED FOR A SUBMITTAL WITHOUT A VALID PRE-SUBMITTAL FORM\*

☐ Town of Lookout Mountain

☐ City of Soddy Daisy

Applicant's Signature \_\_\_\_\_ Date\_\_\_\_\_\_

HCWQ Program Staff Signature \_\_\_\_\_ Date

☐ TN Dept. of Environment & Conservation (TDEC) ☐ Other\_\_\_\_

☐ City of Collegedale

☐ City of Red Bank

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**Pre-Submittal** Form/Receipt

## **Contact Information**

**Hamilton County Water Quality Program** 

<u>Name</u>	<u>Phone (423)</u>	<u>Email</u>
Crystal Bishop	209-7851	crystalb@hamiltontn.gov
Barrett Fisher	209-7851	barrettf@hamiltontn.gov
Buddy Smith	209-7851	buddys@hamiltontn.gov
Dee Battle	209-7851	delphineb@hamilton.gov
Wendy Dupras	209-7851	wendyd@hamiltontn.gov

Other Agencies		
<u>Name</u>	Phone (423)	<u>Email</u>
Regional Planning Authority (RPA)	668-2287	bshults@chattanooga.gov
Hamilton County Co Building & Zoning	209-7860	
Collegedale	396-3135	
East Ridge	867-7711	
Lakesite	842-2533	
Lookout Mountain	821-2417	
Red Bank	877-1103	tim@redbanktn.gov
Ridgeside	209-7860	
Soddy Daisy	332-5323	steve.grant@soddy-daisy.org
TN Department of Environment & Conservation	634-5719	jennifer.innes@tn.gov

Meeting Participants:

Name	Company