

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

**STATE OF TENNESSEE** ) Agenda Preparation Session  
**COUNTY OF HAMILTON** ) July 25, 2018

**BE IT REMEMBERED**, that on this 25<sup>th</sup> day of July, 2018, an Agenda Preparation Session of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

0:23

Present and presiding was the Honorable Randy Fairbanks, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Beck, Commissioner Boyd, Commissioner Fields, Commissioner Graham, Commissioner Mackey, Commissioner Martin, Commissioner Smedley, and Chairman Fairbanks. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Jenneth Randall.

## HAMILTON COUNTY COMMISSION AGENDA PREPARATION SESSION JULY 25, 2018

### COMMITTEE ASSIGNMENTS

Chairman Fairbanks indicated the upcoming agenda items would be considered as follows:

- The Trustee's Monthly and Excess Fee Reports for June 2018 would be submitted for the record.
- Resolution No. 818-1 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution No. 818-8 was pulled.
- Resolution Nos. 818-13 through 818-18 were assigned to the Finance Committee, chaired by Commissioner Smedley.
- Resolution Nos. 818-2 through 818-7 and 818-9 through 818-12 were heard by a Committee of the Whole.

### COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-2

0:55

This Resolution reappoints Commissioner Chester Bankston, Commissioner Sabrena Turner-Smedley, Renee Grace, and Paul Thomas to the Hamilton County Agricultural Extension Committee for terms beginning August 1, 2018 and ending August 1, 2020.

There were no questions from Commissioners.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-3**

1:18            This Resolution confirms the appointment by the County Mayor of Dawson Wheeler to the Hamilton County Citizens Advisory Board for Recreation for a term ending April 17, 2019.

                 There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-4**

1:41            This Resolution confirms the reappointment by the County Mayor of Ed Townson to the Hamilton County Beer Board for a term expiring July 22, 2020.

                 There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-5**

2:03            Commissioner Beck spoke regarding this item, which appropriates \$12,999.86 from general fund travel discretionary monies, as allotted to District 5, to United Community Action Alliance (UCAA). It was noted the funds will assist the UCAA with their Senior Citizen's Program.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-6**

2:30 Commissioner Beck spoke regarding this item, which appropriates \$7,000.00 from general fund discretionary and travel discretionary monies, as allotted to District 5, to Mary Walker Historical and Education Foundation, Inc. It was noted the funds will assist the non-profit with their summer work program.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-7**

3:01 Director of Administration for the Sheriff's Department Don Gorman spoke regarding this item, which would allow the Sheriff's Office to hire one new full-time Network Specialist in the amount of \$83,376.00 including salary and benefits, to be paid by one-half from local agencies and the remaining one-half from the general fund balance. He stated the new position will allow Hamilton County to work with local municipal governments and other non-profits to provide a variety of important technical services including software upgrades, server maintenance, and connecting local law enforcement to the Sheriff's Trittech System.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

In response to Commissioner Martin's question, Mr. Gorman reported the county signed three-year contracts with Soddy Daisy, East Ridge, Lookout Mountain, and the University of Tennessee at Chattanooga for the service. Those agencies will pay half of the cost of the position.

4:48

In response to Commissioner Fields' question, Mr. Gorman confirmed the additional position will require a budget amendment.

In response to Commissioner Boyd's question, Mr. Gorman stated the City of Chattanooga ran the countywide system for 17 years and announced a year ago that they were going to use a different software package, which required the county to set up a new system to allow officers to pull up arrest reports and citations on their in-car laptops. He added the Network Specialist will connect the county's network to the networks of the participating municipalities.

Commissioner Boyd voiced several concerns over issue and requested Hamilton County Sheriff Jim Hammond meet with Chattanooga Police Chief David Roddy regarding the impact of the software change and report back to Commissioners within one month.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

9:43

Commissioner Graham also noted concern about a breakdown in communication.

Chairman Fairbanks thanked Mr. Gorman for the information. Mr. Gorman stated a written report will be presented to Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-9**

Hamilton County Risk Manager Bill Stoll spoke regarding this item, which approves the proposal from Huber & Lamb Appraisal Group, Inc. for professional appraisal services for commercial property insurance valuation services for the Risk Management Department. He stated the county has sufficient funds budgeted through the self-insurance fund for this service.

There were no questions from Commissioners.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-10**

15:11

Hamilton County Real Property Manager Paul Parker spoke regarding this item, which authorizes the County Mayor to execute a deed conveying Hamilton County's interest in certain property acquired through previous delinquent tax sales and jointly

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

owned by Hamilton County and the City of Chattanooga. He stated the property will be joined with other city owned property to create a conservation easement and eventually a greenway.

In response to Commissioner Graham's question, Mr. Parker stated the property is located within the floodway and is unusable for residential development. Administrator of Public Works and County Engineer Todd Leamon added the floodway is a specifically defined area.

In response to Commissioner Graham's question, Mr. Parker reported the property is located on Mountain Creek Road.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-11**

15:36

Director of Existing Business Development with the Chattanooga Chamber of Commerce Steve Hiatt spoke regarding this item, which authorizes the County Mayor to enter into and execute an "Offer to Purchase" relative to Lot 28 in the Centre South Riverport/Industrial Park. Additionally, it authorizes the County Mayor to execute a deed and other necessary closing documents conveying said property to the purchaser upon payment of the sale price by the purchaser.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

19:10            In response to Commissioner Mackey's question, Mr. Hiatt stated the economy is doing very well and some uncertainty on the national level might be deterring existing business expansion. Mayor Coppinger added requests for tax relief from businesses investing or expanding in Hamilton County have been minimal.

21:36            Mayor Coppinger asked property purchaser David Nichols to address Commissioners regarding his business.

24:10            David Nichols, Sr., 1170 James Boulevard Signal Mountain, TN 37377, provided an overview of his business, Nichols Fleet, which specializes in building service trucks. He stated the business began in Chattanooga over 25 years ago and he began researching expansion options three years ago as the company was outgrowing its current space. He added this property will allow the company to meet its growth potential with a little over 11 acres.

Mayor Coppinger thanked Mr. Nichols and his family for growing their business in Hamilton County. It was noted Mr. Nichols two sons work with the company and were present at today's meeting.



**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

In response to Chairman Fairbanks' question, Real Property Manager Paul Parker explained the price per acre for property is set just below market value as an incentive for investors.

Chairman Fairbanks stated it was not necessary for Mr. Hiatt or Mr. Nichols and his family to return next week.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 818-12**

30:53

Administrator of Finance Al Kiser spoke regarding this item, which authorizes Hamilton County to reimburse the Hamilton County Department of Education from 2018 bond proceeds up to \$3,747,533.00 in costs associated with the Howard Middle School renovation and Lookout Valley Elementary School multipurpose/gym building project. He noted the Department of Education was managing these projects.

Commissioner Graham commended Justin Witt, Director of Maintenance and Operations for the Department of Education, for his work on the projects.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

Commissioner Smedley, Chairman of the Finance Committee, stated the Finance Committee would meet in the Commission Room immediately following today's Agenda Session.

Chairman Fairbanks recognized Dr. Steve Highlander, Chairman of the School Board, in the audience.

**ANNOUNCEMENTS**

Chairman Fairbanks asked for announcements from members of the Commission.

33:12 Commissioner Martin announced early voting ends this weekend and encouraged everyone to participate.

33:45 Commissioner Beck requested an update on Judicial Commissioner Owen Stuart Brown. Commissioners voted at the July 11, 2018 Recess Meeting to give Mr. Brown 30-days of training with a qualified trainer to be determined by Attorney Taylor before making a decision regarding his employment. Attorney Taylor reported former Judicial Commissioner Brandy Spurgin-Floyd agreed to train Mr. Brown; the training began on July 23<sup>rd</sup> and is scheduled until August 14<sup>th</sup>.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

34:45           At the request of Commissioner Beck, Commissioner Boyd, Chairman of the Security and Corrections Committee, asked that a full report on Mr. Brown's progress be presented to Commissioners upon completion of his training. A decision regarding his employment status will be made on August 29<sup>th</sup>.

**DELEGATIONS**

Chairman Fairbanks asked for delegations on matters other than zoning.

38:55           Christopher Dahl, residing at 2020 East 12<sup>th</sup> Street Chattanooga, TN 37404, invited Commissioners to attend the candidate forum hosted by Metro Ideas at 5:30 PM at 1216 East Main Street, Suite 102 Chattanooga, TN 37408.

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
JULY 25, 2018**

Being no further business, Chairman Fairbanks declared the meeting adjourned.

The next regularly scheduled meeting will be Wednesday, August 1<sup>st</sup> at 9:30 AM.

Respectfully submitted:



---

William F. (Bill) Knowles, County Clerk

Approved:

08-15-18  
Date

W.F.K.  
Clerk's Initials