

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

STATE OF TENNESSEE)
COUNTY OF HAMILTON)

Agenda Preparation Session
October 25, 2017

BE IT REMEMBERED, that on this 25th day of October, 2017, an Agenda Preparation Session of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

0:10

Present and presiding was the Honorable Randy Fairbanks, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Boyd, Commissioner Beck, Commissioner Fields, Commissioner Graham, Commissioner Mackey, Commissioner Martin, Commissioner Smedley, and Chairman Fairbanks. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Jenneth Randall.

HAMILTON COUNTY COMMISSION AGENDA PREPARATION SESSION OCTOBER 25, 2017

COMMITTEE ASSIGNMENTS

Chairman Fairbanks indicated the upcoming agenda items would be considered as follows:

- The Trustee's Monthly and Excess Fee Reports for September 2017 would be submitted as a matter of record.
- Resolution No. 1117-1 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 1117-10 through 1117-17 were assigned to the Finance Committee, chaired by Commissioner Smedley.
- Resolution Nos. 1117-2 through 1117-9 were heard by a Committee of the Whole.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-2

0:13

Commissioner Boyd spoke regarding this Resolution and stated the proposal requires two separate votes at two separate regularly scheduled meetings when adopting an adjusted certified tax rate that results in a real property tax increase. He referenced his October 10th letter to Commissioners outlining the two-vote process. He stated this procedure would allow more time for public input especially when a property tax increase is being considered. He also reported the proposal is part of his effort for more transparency in government. A copy of the letter was filed in the Clerk's Office.

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

3:47 Commissioner Mackey stated the budget hearings and community meetings allow for public input and participation. He added current policies initially implemented were designed to protect the citizens.

5:12 Commissioner Beck mentioned he trusts the thought process of those who put the original policies in place.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-3

Commissioner Bankston spoke regarding this item, which appropriates \$3,300.00 from general fund travel discretionary monies, as allotted to District 9, to Snow Hill Recreation League, Inc. to assist with programming.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-4

5:41 Coordinator of the Recovery Court Program Elaine Kelly spoke regarding this item, which accepts the proposals of the Council for Alcohol and Drug Abuse Services, Inc. (DBA Cadas, Inc.), Oxford House, Parkridge Valley Hospital, and The Transition House, Inc. for Residential Recovery Court Treatment Services. Ms. Kelly advised this

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

is part of an ongoing grant using the same vendors, as well as two additional vendors, to accommodate the program's growth.

7:10

In response to Commissioner Fields' question, Ms. Kelly confirmed the proposal requires no county match.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-5

7:39

Director of Administration for the Sheriff's Office Don Gorman spoke regarding this item, which accepts a State of Tennessee, Governor's Highway Safety Office grant for the "remove intoxicated and impaired drivers" project. Mr. Gorman explained this grant has been in place for the past 15 years and includes setting up check points to remove impaired and intoxicated drivers from the road. He reported there is no county match.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-6

8:36

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which decreases the fiscal year 2018 operating budget for the

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

Sequoyah Transfer Station by \$10,000.00 and increases the fiscal year 2018 operating budget for the Courts Community Service by \$10,000.00. Mr. Leamon reported roadside litter removed in northern Hamilton County previously disposed of at the Sequoyah Transfer Station is now disposed of at Priority Waste Services, a private facility, since the transfer station closed on July 30th. He added this would help offset the cost of the trash disposal.

In response to Chairman Fairbanks' question, Mr. Leamon stated two-thirds of the remaining Sequoyah Transfer Station budget will be utilized for benefits for employees transferred from Sequoyah Transfer Station to the Highway Department. He also advised there is around \$100,000 in other operating expenses that may be used for other services. It was noted any unused funds will be rectified during the next budget cycle.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-7

11:07

Purchasing Director Gail Roppo spoke regarding this item, which adds sign language interpretation services to the list of professional, technical, and consultant services. Ms. Roppo reported there has been a growing need for sign language interpretation services throughout the county as some situations will require the interpreter to have special certification.

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

12:01 In response to Commissioner Boyd's question, Ms. Roppo advised although there is no initial cost associated to add sign language interpretation services, the cost for utilization is sufficiently budgeted.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-8

12:53 Director of General Services Lee Norris spoke regarding this item, which waives the Procurement Rules and authorizes the County Mayor to transfer a surplus vehicle to Sale Creek Volunteer Fire & Rescue. Mr. Norris reported this will transfer a 2001 Ford F-350 that has almost 195,000 miles to Sale Creek Volunteer Fire & Rescue.

13:25 In response to Commissioner Graham's question, Mr. Norris confirmed the waiver would be authorized only for the specific vehicle recorded in the Resolution.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1117-9

13:54 Mr. Norris spoke regarding this item, which waives the Procurement Rules and authorizes the County Mayor to transfer a surplus vehicle to Meigs County Emergency Services. Mr. Norris reported this will transfer a 2002 Chevy S-10 that has 90,000 miles to Meigs County Emergency Services.

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

14:26 In response to Commissioner Martin's question, Mr. Norris explained surplus vehicles are published on a surplus vehicle list made available to all government entities in the county.

Commissioner Smedley, Chairman of the Finance Committee, stated the Finance Committee will meet in the Commission Room immediately following the Agenda Session.

ANNOUNCEMENTS

16:17 Commissioner Mackey reminded everyone October is Breast Cancer Awareness Month. He stated in America breast cancer is the 2nd leading cause of death among women and growing cases among men have been reported. He stated in 2012 there were 226,870 new cases and encouraged everyone to contribute to raise awareness.

17:26 Commissioner Martin thanked Commissioner Mackey for reminding everyone about Breast Cancer Awareness Month and announced his mother is a 20 year survivor of breast cancer.

Commissioner Martin also reported today is the 198th year anniversary of Hamilton County being established by the General Assembly.

Time Code
Position

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

19:12 Commissioner Bankston also recognized Breast Cancer Awareness Month and announced his wife is an 18 year breast cancer survivor.

19:47 Mayor Coppinger also thanked Commissioners for recognizing Breast Cancer Awareness Month. Mayor Coppinger announced he is wearing a purple tie to help draw attention to Domestic Violence Awareness Month. He reported there are a lot of cases of domestic violence in Hamilton County and encouraged victims to report it. He also thanked the community for supporting this issue.

**HAMILTON COUNTY COMMISSION
AGENDA PREPARATION SESSION
OCTOBER 25, 2017**

DELEGATIONS

Chairman Fairbanks asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Fairbanks declared the meeting adjourned. The next regularly scheduled meeting will be Wednesday, November 1st at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

11-15-17
Date

W.F.K.
Clerk's Initials