

HAMILTON COUNTY COMMISSION AGENDA PREPARATION SESSION DECEMBER 13, 2017

COMMITTEE ASSIGNMENTS

Chairman Fairbanks indicated the upcoming agenda items would be considered as follows:

- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- An Order of Designation to the Transportation Planning Organization would be submitted as a matter of record.
- The Trustee's Monthly and Excess Fee Reports for November 2017 would be submitted as a matter of record.
- Resolution No. 1217-15 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 1217-26A and 1217-26B were assigned to the Zoning Committee, chaired by Commissioner Bankston.
- Resolution Nos. 1217-28 and 1217-29 were assigned to the Finance Committee, chaired by Commissioner Smedley.
- Resolution Nos. 1217-16 through 1217-25, 1217-27, and 1217-30 were heard by a Committee of the Whole.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-16

1:24

Chairman Fairbanks spoke regarding this item, which appropriates \$1,000 from general fund travel discretionary monies, as allotted to District 1, to Soddy Daisy Food Bank. It was noted the funds will assist with operational expenses.

There were no questions from Commissioners.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-17

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which approves the expenditure of up to \$41,575.60 of bond funds to assist with construction of sidewalk access to the existing baseball and softball fields at East Hamilton Middle/High School. He reported this involved concrete paving from the parking area to the ballfields, which was necessary to provide band and disabled access. It was noted this Resolution reimburses the School Board for the cost of the project.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-18

Director of Administration for the Sheriff's Office Don Gorman spoke regarding this item, which approves a contract between the Sheriff's Office and the City of Lakesite in order to provide police services and related vehicle expenses until June 30, 2020. Additionally, the City of Lakesite will reimburse the Sheriff's Office for the purchase of two vehicles in exchange for police services to cover the three-year period. Mr. Gorman explained the contract that has been in place for the past 15 years.

2:40

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In response to Commissioner Martin's request, Mr. Gorman distributed copies of the contract to Commissioners. A copy of the contract was filed in the Clerk's Office.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-19

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which approves the first amendment to an existing ingress and egress easement agreement pertaining to the Birchwood Construction and Demolition Landfill. He reported the revision is about a 200-foot adjustment to the south of the access easement on the County's property.

In response to Commissioner Mackey's question, Mr. Leamon confirmed the County owns the property containing the access easement.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-20

6:20

Director of Human Resources Alecia Poe spoke regarding this item, which approves the Americans with Disabilities Act (ADA) Transition Plan for Hamilton County Government.

There were no questions from Commissioners.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-21

Director of Human Resources Alecia Poe spoke regarding this item, which approves the proposal from Aon Risk Consultants, Inc. for professional actuarial services for self-insured on-the-job injury, vehicle liability, other liability, and non-tort programs for the Risk Management Department. Ms. Poe reported the proposal went through the normal bidding process. It was noted Hamilton County Risk Manager Bill Stoll was present to answer any questions.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-22

7:57 Director of Hamilton County Emergency Services Ken Wilkerson spoke regarding this item, which authorizes the County Mayor to execute a contract with the Tennessee Department of Military and the Tennessee Emergency Management Agency (TEMA) for a 2017 Homeland Security Grant. Additionally, this Resolution amends the budget of the Emergency Services Department by adding \$171,670.63 to revenues and expenditures. Mr. Wilkerson reported this is an annual contract through TEMA and requires no County match.

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There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-23

9:32

Director of Hamilton County Emergency Services Ken Wilkerson spoke regarding this item, which authorizes the Emergency Services Department to apply for a 2018 Hazardous Materials Emergency Preparedness Grant with the Tennessee Department of Military and the Tennessee Emergency Management Agency (TEMA). Mr. Wilkerson explained this grant would provide a trailer, as well as other equipment and local training. The grant would require a 20% match by the County totaling \$11,273.40 of the \$56,367 purchase.

In response to Commissioner Fields' question, Mr. Wilkerson confirmed the County has no payment obligation if the grant is not obtained.

In response to Commissioner Graham's question, Mr. Wilkerson advised Hamilton County would be responsible for the trailer, which will be utilized by multiple counties.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-24

11:52

Purchasing Director Gail Roppo spoke regarding this item, which accepts the proposals of Dealers Auto Auction, LLC and Compass Auctions & Real Estate, LLC to provide vehicle auction services for Hamilton County. She reported the County is required under their Procurement Rules to auction surplus property, including vehicles, at public auctions. She noted the County has worked with both vendors in the past.

In response to Chairman Fairbanks' question, Ms. Roppo clarified the contract locks in certain pricing pertaining to auction services without exceeding preset costs.

In response to Commissioner Fields' question, Ms. Roppo explained this contract provides two sources to auction vehicles and gives the County discretion on which they use at any given time.

In response to Commissioner Graham's question, Ms. Roppo advised there is a separate contract for auctioning general surplus equipment.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-25

Administrator of Finance Al Kiser spoke regarding this item, which is an initial Resolution of the legislative body of Hamilton County, Tennessee authorizing the issuance of interest-bearing general obligation bonds of Hamilton County, Tennessee, in an aggregate principal amount not to exceed \$235,000,000. Mr. Kiser explained this Resolution serves as public notice of the intent to issue general obligation bonds, which is followed by a 20-day waiting period. He noted an authorizing Resolution will be presented to the Commission in late January.

18:10 In response to Commissioner Boyd's questions, Mr. Kiser stated interest rates on the bonds are anticipated to be below 3%. He added all bonds are taken the day of closing and interest does start immediately. It was noted any amount not spent can be invested.

In response to Commissioner Graham's question, Mr. Kiser confirmed Hamilton County's bonds are well sought after as a result of the AAA bond rating.

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In response to Chairman Fairbanks' question, Mr. Kiser stated the proceeds from the bonds will be deposited into a capital projects fund.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-30

County Attorney Rheubin Taylor spoke regarding this item, which will make certain findings relating to the Alco Woodlawn Partners, L.P. It also delegates certain authority to the Health, Educational and Housing Facility Board of the City of Chattanooga, and authorizes the County Mayor, County Assessor, and County Trustee to enter into and execute an agreement for payments in lieu of ad valorem taxes. Attorney Taylor reported this project will have no effect on taxes received by the County and the agreement is only necessary because of the property transfer. He stated Alco Woodlawn Partners, L.P. will be paying 100% of the amount due to the County as if the property were assessable for tax purposes.

24:07 In response to Commissioner Graham's question, Attorney Taylor reiterated the County will receive 100% of the property taxes owed.

In response to Commissioner Mackey's question, Attorney Taylor confirmed the project is time sensitive. Chairman Fairbanks reminded Commissioners they will not be meeting for the regularly scheduled December 27th and January 3rd meetings.

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COMMITTEE OF THE WHOLE – RESOLUTION NO. 1217-27

Executive Director of the Regional Planning Agency John Bridger spoke regarding this item, which would amend the Hamilton County Zoning Regulations to add a Special Permit for Assisted Care Living Facilities. He reported this would assist in creating more options for Assisted Care Living Facilities seeking to develop in commercial areas. He added the permits will still go through a review process and be issued on a case-by-case basis.

In response to Chairman Fairbanks' question, Mr. Bridger advised this item only addresses the special permit process for Assisted Care Living Facilities.

In response to Commissioner Graham's question, Mr. Bridger stated the special permit is not revocable, which is typical for commercial facilities. He noted he would report back to the Commission with further information regarding clawback provisions for commercial facilities.

In response to Commissioner Smedley's question, Mr. Bridger verified this would only apply to the zoning districts listed in the Resolution.

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Commissioner Bankston, Chairman of the Zoning Committee, stated the Zoning Committee will meet in the Commission Conference Room immediately following the Agenda Session.

Commissioner Smedley, Chairman of the Finance Committee, stated the Finance Committee will meet in the Commission Room following today's Agenda Session.

ANNOUNCEMENTS

Several members of the Commission thanked Commissioner Smedley and Commissioner Bankston for today's presentation honoring Jack Blanco.

33:52

Commissioner Beck thanked Commissioners for attending an event Saturday in District 5.

34:41

Mayor Coppinger reminded everyone to attend the final days of Christmas at the Courthouse with daily performances from local school choirs through December 15th.

Mayor Coppinger announced the three agencies responsible for issuing the County's bond rating have been invited to visit and tour Hamilton County January 29th-

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31st. He stated representatives from the City of Chattanooga have also been invited to join the tour.

DELEGATIONS

Chairman Fairbanks asked for delegations on matters other than zoning. There were none.

Being no further business, Chairman Fairbanks declared the meeting adjourned. The next regularly scheduled meeting will be Wednesday, December 20th at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

01-24-18
Date

W.F.K.
Clerk's Initials