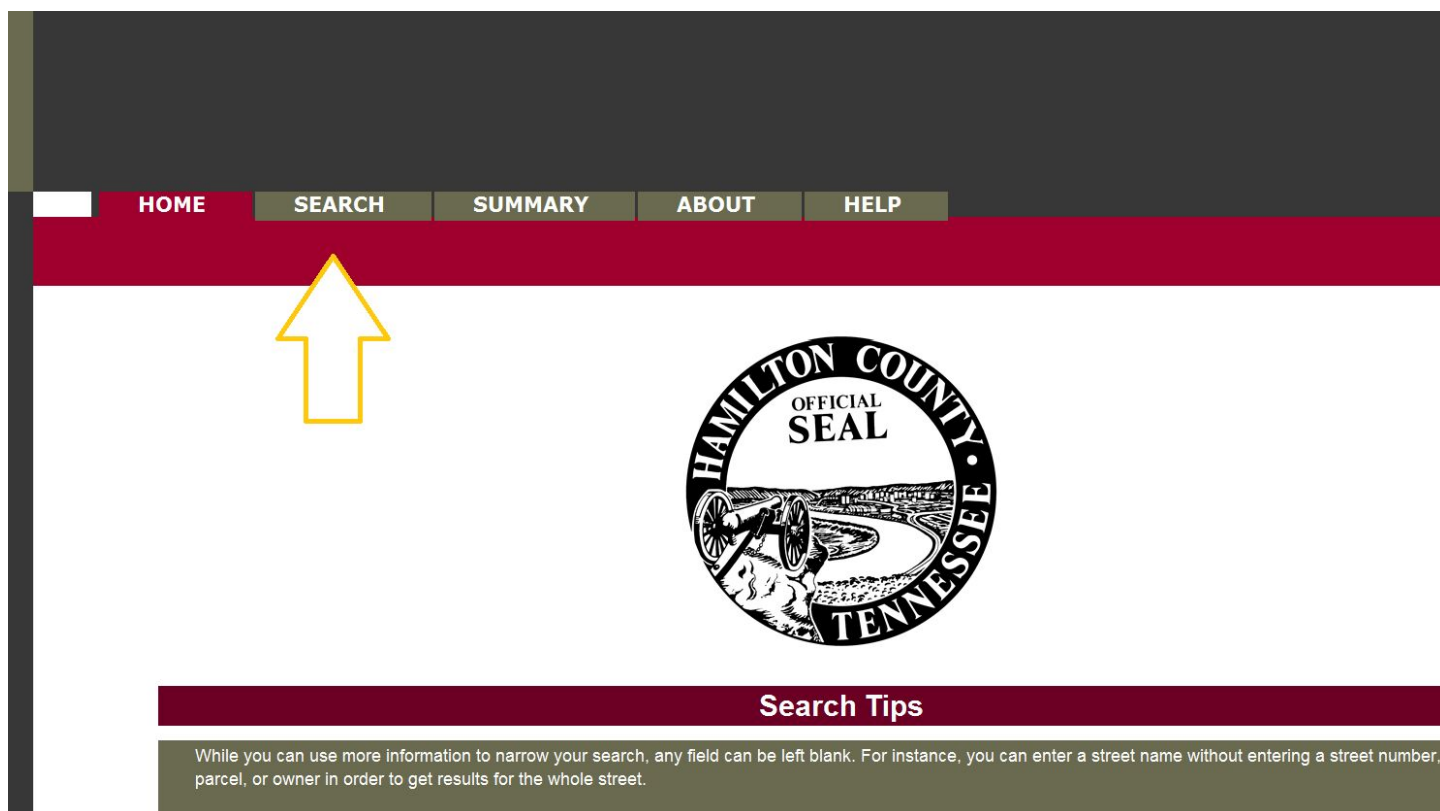


## Instructions for Register of Deeds' Online Record Search

### STEP 1:

Please select or copy and paste to your computer's URL the Hamilton County Assessor's link below to find the current owner's Book & Page by using one of these search choices - the name of the property owner, address of the property, or the map, group, & parcel number of the property. Then the Book & Page number may be keyed into the Register's Book & Page Search.

<http://assessor.hamiltontn.gov/PropertyInquiry/InquiryHome/PropertySearch.aspx>





## STEP 2:

The Assessor's query will look like this. One may search either the street name and numerical number, address, or the map & parcel number. Please do not key the street, drive, lane part of the street name.

HOME	SEARCH	SUMMARY	ABOUT	HELP			
Street Name: <input type="text"/> Street Number: <input type="text"/> Parcel: <input type="text"/> Owner: <input type="text"/> <input type="button" value="Go"/> <input type="button" value="Clear"/>							
<i>* Searching requires only one complete field, but entering more information will narrow your results. Click <a href="#">here</a> for help.</i>							
<i>Click on the Column Headings to sort accordingly. Click on the Parcel ID to view the parcel detail.</i>							
Parcel ID	Location	Owner	Year	Total Value	Square Footage	Description	Sale
Please enter search criteria...							

### STEP 3:

Please select the Sales Data Tab for Deed References for specific property.

<b>HAMILTON COUNTY TENNESSEE</b>		<b>HOME</b>	<b>SEARCH</b>	<b>SUMMARY</b>	<b>ABOUT</b>	<b>HELP</b>
<b>Assessor of Property Bill Bennett</b>  6135 Heritage Park Drive Bonny Oaks Chattanooga, TN 37416  Phone: 423-209-7300 Fax: 423-209-7301  Hours: Mon - Fri 8:00am - 4:00pm <u>Except on Holidays</u>		<a href="#">Print Card</a>   <a href="#">Sales</a>   <a href="#">Yard Items</a>				
						
		<b>Location</b> HUNT AVE				
		<b>Property Type</b> 22				
		<b>Owner</b> STEWART JERRY D				
		<b>Address</b> 7534 WILD IRIS WAY				
		<b>Sale Date</b> 10/28/2009 <b>Sale Price</b> \$0				
		<b>Card 1 Value</b> Building Value \$0 Xtra Features Value \$0 Land Value \$11,700 Total Value \$11,700 Assessed Value \$2,925				
		<b>This</b>				

#### **STEP 4:**

The property sales data or prior title references of the property will appear and look like this:


Sale Date	Sale Price	Legal Reference	Grantor Last Name
10/28/2009	\$0	9047-0282	WALKER SHARON R
5/7/2009	\$6,250	8922-0897	POSITIVE IMPACT INC ETAL
6/25/2004	\$0	7286-0405	POSITIVE IMPACT INC ETAL
6/25/2003	\$11,187	ITEM-0866	WALKER SHARON R
12/8/1999	\$0	5500-0990	DILLARD HARRIS & DELORES E
8/23/1991	\$0	3884-0142	PARKER EVELYN R
1/1/1970	\$14,000	1905-0184	



## STEP 5:

Please select or copy and paste to your computer's URL the link –

<http://register.hamiltontn.gov/RegisterHome/Home.aspx>. Please select the Online Record Search link.



# Hamilton County


## Register of Deeds

Online Record Search

**Pam Hurst - Hamilton County Register of Deeds**

Mail To: PO Box 1639, Chattanooga TN 37401  
400 Courthouse @ 625 Georgia Ave.  
Chattanooga TN 37402.  
Phone: (423) 209-6560 Fax: (423) 209-6561  
Hours: M-F Main-7:30am-5pm Satellite-8am-4pm(holidays)

Hamilton County Tennessee  
*A great place to work and live.*



Welcome!

- Register of Deeds Home
- Recording Fees
- Fee Calculator
- Records Search Login
- FAQs


[Email Register of Deeds](#)

Other Links

County Officials & Departments  
Trustee - Property Tax Inquiry  
Assessor - Property Inquiry

## Pam Hurst

### Hamilton County Register of Deeds



### Register of Deeds Website

The official Website for the Hamilton County Register Of Deeds. Informational listings on fees, questions, and instructions for using the Online Records Search.


### Training and Document Requirement Guide

A detailed description of document recording requirements. May be used as a reference tool for training Register, paralegal, & title company employees.

### Fee Calculator

Interactive document fee calculator.

### Online Record Search



Click here to logon. You must have a subscription account setup before using this service. Go to the Register Of Deeds Website above if you need additional information or a subscription application. Please note: the system may be unavailable between midnight and approx 5:00am EST.

### Hamilton County Assessor Information

Click here to browse by address, map and parcel, and name. Note: If you have questions about the Assessor's website, please call (423) 209-7300.

### Hamilton County Trustee & Delinquent Taxes

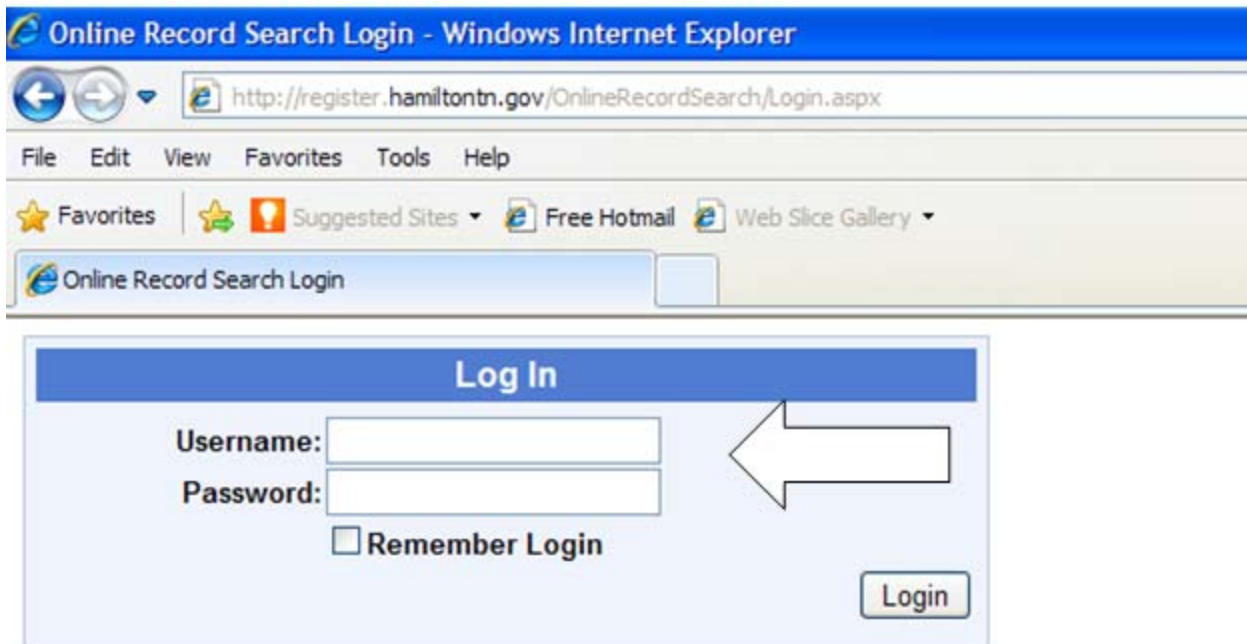
The County Trustee's webpage, with link to Delinquent Taxes.

### City Taxes

City of Chattanooga tax database.

## **STEP 6:**

Please type your User Name and Password to login.




The screenshot shows a Windows Internet Explorer browser window. The title bar reads "Online Record Search Login - Windows Internet Explorer". The address bar shows the URL "http://register.hamiltontn.gov/OnlineRecordSearch/Login.aspx". The menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar shows "Favorites", "Suggested Sites", "Free Hotmail", and "Web Slice Gallery". Below the toolbar, there is a search bar with the text "Online Record Search Login".

The main content area displays a "Log In" form. The form has a blue header with the text "Log In". Below the header, there are two input fields: "Username:" and "Password:". To the right of these fields is a large white arrow pointing left. Below the "Password:" field is a checkbox labeled "Remember Login". At the bottom right of the form is a button labeled "Login".



## **STEP 7:**

Please select what type search, Party, Property, or Book & Page Search. It is always easier to begin the property search by typing in the Book & Page of the specific property's Deed as instructed in Steps 1 & 2 as shown above.



# Hamilton County


## Register of Deeds

Online Record Search

**Pam Hurst - Hamilton County Register of Deeds**  
Mail To: PO Box 1639, Chattanooga TN 37401  
400 Courthouse @ 625 Georgia Ave.  
Chattanooga TN 37402.  
Phone: (423) 209-6560 Fax: (423) 209-6561  
Hours: M-F Main-7:30am-5pm Satellite-8am-4pm (holidays)

Home Party Search Property search Book and Page Search Image Lookup

Hamilton County Tennessee  
*A great place to work and live.*



Welcome!

- ➔ Register of Deeds Home
- ➔ Recording Fees
- ➔ Fee Calculator
- ➔ FAQs
- [Email Register of Deeds](#)

---

- ➔ Assessor Information
- ➔ Trustee & Delinquent Taxes
- ➔ City Taxes


Other Links


- County Officials & Departments
- Trustee - Property Tax Inquiry
- Assessor - Property Inquiry

## Pam Hurst

### Hamilton County Register of Deeds

Online Records Search





**Party Search**  
**Property Search**  
**Book & Page Search** (use for Book 1837 to present)  
**Image Lookup** (use for Book 1836 and older, and plats)  
Book 1783 is the oldest book available online. Scanning of older books is in progress.

This website uses pop-up windows to display query results. if you are running a pop-up blocker, please configure it to allow pop-ups from our website.

For maximum browser performance, clean out your temporary Internet file cache periodically.  
Here's how... [Temporary Internet Files](#)

## STEP 8:

The keyed Book & Page selection is shown below. GI is an abbreviation for General Index and with the arrow key beside it enables one to choose P% to key Plat Book and Page queries.

**Hamilton County**  
**Register of Deeds**  
*Online Record Search*

**Pam Hurst - Hamilton County Register of Deeds**  
Mail To: PO Box 1639, Chattanooga TN 37401  
400 Courthouse @ 625 Georgia Ave.  
Chattanooga TN 37402.  
Phone: (423) 209-6560 Fax: (423) 209-6561  
Hours: M-F Main-7:30am-5pm Satellite-8am-4pm (holidays)

[Home](#) [Party Search](#) [Property search](#) [Book and Page Search](#) [Image Lookup](#)

### Book & Page Search

Book/Page:



In the first box enter: GI (for everything except plats) or P% (for plats). In the second box, enter the book number. In the third box, enter the page number.

Instrument Number:

Document Type:  Type Of:

A from file date is required to search by document type.

From File Date:  (eg. 01/01/1990 or 01011990)

Thru File Date:

[Troubleshooting Search Problems.](#)



## STEP 9:

The keyed Party (Name) Search screen is shown below. Please notice that a date range is needed or the system defaults from 7/1/1969 to present date & time. Please also note that a document group or document type may be selected for ease in finding a specific document.

**Hamilton County**  
**Register of Deeds**  
*Online Record Search*

**Pam Hurst - Hamilton County Register of Deeds**  
Mail To: PO Box 1639, Chattanooga TN 37401  
400 Courthouse @ 625 Georgia Ave.  
Chattanooga TN 37402.  
Phone: (423) 209-6560 Fax: (423) 209-6561  
Hours: M-F Main-7:30am-5pm Satellite-8am-4pm(holidays)

[Home](#) [Party Search](#) [Property search](#) [Book and Page Search](#) [Image Lookup](#)

### Party Search

**Last Name:**  
newton  
☐ Use Exact Name Search

**First Name:**  
isaac

**Middle Name:**  
NAME

**DATE**  
➔

**Select Date Range**  
From File Date: 1/1/2000  
Thru File Date: 5/20/2011  
(eg. 01/01/1990 or 01011990)

**Quick Search**  
☒ Back (Thru Date) or ☐ Forward (From Date)  
[Z](#), [30](#), [60](#), [90](#) Days, [1](#) Year

**GROUP, TYPE**  
➔

**Document Group:**  **Show Groups**

**Document Type:**  **Type Of:**

**Party Type:**

[Troubleshooting Search Problems.](#)

## STEP 10:

When the data appears select the book and page numbers so that the image will appear.



# Online Record Search

Home Party Search Book & Page Search Document Search Property Search Index Search

## Book and Page Search

Result as of 5/28/2013 1:14 PM: Y  
1 Res

Go to result

1. Type: DEED OF TRUST  
GI 5020 1 - (2/2/1998)

1. Type: DEED OF TRUST

Book/Page	Doc Type	File Date	Mtg Amount
GI 5020 1	DEED OF TRUST 4 Pages	2/2/1998 11:48 AM	45000.00
Instrument	Verified	Released	Assigned
1998020200216	Yes	No	No
Party: 1 MASHBURN, JOHN S			
Party: 1 MASHBURN, BOBBI L			
Party: 2 EATON, HAROLD E JR			
Party: 2 EATON, BONNIE F			
Legal Information:			
Lot: 18 Block: 105 Unit: SubDivision: EAST END LAND COS ADDITION			
Address: 3605 3RD AVE City: CHATTANOOGA Map Parcel: 168A -K-018.			

## STEP 11:

HC Register System - Version: 1.0.0.279 Last Update: 3/11/2013 12:51 PM - [Record Search]

Maintenance Accounts Print Screen Settings Tools

Home Reports Record Search Rejected Docs Info Check List

Page 1 of 11

65% GI 9000 1

page turn arrows, print, magnify, and email buttons.

Select X or the Escape function button to close the image.

Page 1 of 11

Zoom image buttons

After Recording Return To:  
BANK OF AMERICA, N.A.  
CA6-914-01-42 DOC PROCESSING  
P.O.Box 10423  
Van Nuys, CA 91410-0423

Prepared By:  
TABITHA IRWIN  
BANK OF AMERICA, N.A.

Instrument: 2009081800170  
Book and Page: GI 9000 1  
MORTGAGE TAX \$55.20  
D T RECORDING FEE \$55.00  
DATA PROCESSING FEE \$2.00  
PROBATE FEE \$1.00  
Total Fees: \$113.20  
User: HCDC\KLynn  
Date: 8/18/2009  
Time: 3:04:49 PM  
Contact: Pam Hurst, Register  
Hamilton County, Tennessee

3443 COLONNADE PARKWAY  
BIRMINGHAM  
AL 35243-2356

The Maximum Principal Indebtedness for Tennessee recording tax purposes is \$ 50,000.00 .

[Space Above This Line For Recording Data]

00021160002108009  
[Doc ID #]

DEED OF TRUST \*\*\*  
MIN1000255-0000157738-4

DEFINITIONS

Words used in multiple sections of this document are defined below and other words are defined in Sections 3, 11, 13, 18,

*File Paul Hatcher*

If you have a viewer problem, please call the ITS Helpdesk at 423-209-6299.

## Notes:

The database is defaulted to search all documents, and search all grantors and grantees simultaneously. Please use the document group, or document or party type selections to narrow down the search parameters if needed.

When the information returns, please select the line and use the up and down arrow keys or the scroll bar on the right margin of the screen so that you may review the information quickly. Please select the line that has information needed so that it will display the detailed information.

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PH – 5-23-2011

Revised 5-28-2013